

10.15





### Agenda Item Details

Meeting	Jun 26, 2019 - RSD Regular Board Meeting
Category	10. Consent
Subject	10.15 Approval of Contract Renewal with HipHop Mindset FY 19/20
Access	Public
Type	Action
Fiscal Impact	Yes
Dollar Amount	52,990.00
Budgeted	Yes
Budget Source	LCFF
Recommended Action	Staff recommends approval of the contract renewal of the HipHop Mindset FY 19/20
Goals	<p>Goal 4-Prepare students to be college and career ready through technology and innovation that facilitates collaboration, creativity, critical thinking and communication.</p> <p>Goal 3-Create welcoming and safe environments where students attend and are connected to their school</p> <p>Goal 1-Improved student achievement at every school and every grade in all content areas</p>

### Public Content

Speaker: Superintendent Puglisi

#### Rationale:

Hip Hop Mindset will continue to provide the students with dance classes at all sites.

A dance showcase will also take place at the end of the school year that focuses on the 5c's.

[CONTRACTHHMRSD\(2019\\_2020\)#2.pdf \(151 KB\)](#)

### Administrative Content

## Executive Content



# SCHOOL DISTRICT

EDUCATING LEARNERS FOR THE 21ST CENTURY

## SHORT FORM SERVICES AGREEMENT

This Agreement is intended to be used for low cost, low risk, short-term services.

This Services Agreement (the "Agreement") is made and entered into this 28th day of May, 2019 by and between Rio School District (hereinafter referred to as "District") and Hip Hop Mindset, (hereinafter referred to as "Provider.")

<u>Hip Hop Mindset</u>	<u>805 - 758 -5701</u>
Provider	Telephone Number
<u>1063 N Ventura Rd</u>	
Street Address	Fax Number
<u>Oxnard, CA 93030</u>	<u>info@hiphopmindset.com</u>
City, State, Zip code	E-mail Address
<u>82-326470</u>	
Tax Identification or Social Security Number	Business License Number (if applicable)

### SERVICES

Dance Instruction, Production, Dance Showcases  
Description of Services

<u>2019 - 2020</u>	<u>8:00AM - 3:00pm</u>	<u>Rio School District School Sites</u>
Date(s) of Service	Hour(s) of Service	Location

### FEES

Compensation for Services    \$ 52,990.00  
 Other Ancillary Cost, as applicable    \$ \_\_\_\_\_  
 Total not to Exceed    \$ \_\_\_\_\_  
 • W-9 received

**PAYMENT.** District will pay Provider after receipt of an invoice, net 30 days.

**CONDITIONS.** Provider will have no obligation to provide services until District returns a signed copy of this Agreement.

**NATURE OF RELATIONSHIP.** The parties agree the relationship created by this Agreement is that of independent contractor.

**AUTHORITY.** Provider represents and warrants that Provider has all requisite power and authority to conduct its business and to execute, deliver, and perform this Agreement.

**BINDING EFFECT.** This Agreement shall inure to the benefit and shall be binding upon all of the parties to this Agreement, and their respective successors in interest or assigns.

**TERMINATION OR AMENDMENT.** This Agreement may be terminated or amended in writing at any time by mutual written consent of all of the parties to this Agreement, and may be terminated by either party for any reason by giving the other party 30 days advance written notice.

**NON-DISCRIMINATION AND EQUAL EMPLOYMENT OPPORTUNITY.** Provider represents and agrees that it does not and shall not discriminate against any employee or applicant for employment because of race, religion, color, sex, or national origin.

**GOVERNING LAW AND VENUES.** This Agreement shall be interpreted in accordance with the laws of the State of California. If any action is brought to interpret or enforce any term of this Agreement, the action shall be brought in state or federal court situated in the County of Ventura, State of California.

**ARBITRATION.** Any dispute arising under this Agreement, including, without limitation, all disputes relating in any manner to the performance or enforcement of this Agreement shall be resolved by binding arbitration in Ventura County pursuant to the rules of the American Arbitration Association.

**ATTORNEYS FEES.** In the event of any action or proceeding to interpret or enforce the terms of this Agreement, the prevailing party, as determined by the court or arbitrator, shall be entitled to recover its reasonable attorneys fees and costs incurred in connection with such actions or proceeding.

**INDEMNIFICATION.** Provider agrees to defend, indemnify, and hold harmless District, its officers, agents, employees, and/or volunteers from any and all claims, demands, losses, damages and expenses, including legal fees and costs, or other obligations or claims arising out of any liability or damage to person or property, or any other loss, sustained or claimed to have been sustained arising out of activities of the Provider or those of any of its officers, agents, employees, or subcontractors of Provider, whether such act or omission is authorized by this Agreement or not. Provider shall also pay for any and all damage to the Real and Personal Property of the District, or loss or theft of such Property, done or caused by such persons. District assumes no responsibility whatsoever for any property placed on District premises by Provider, Provider's agents, employees or subcontractors. Provider further hereby waives any and all rights of subrogation that it may have against the District. The provisions of this Agreement do not apply to any damage or losses caused solely by the negligence of the District or any of its officers, agents, employees, and/or volunteers.

**INSURANCE.** Provider, at its own cost and expense, shall procure and maintain during the term of this Agreement, policies of insurance for the following types of coverage:

- **Workers' Compensation Insurance.** Provider shall procure and maintain, during the term of this Agreement, Workers' Compensation Insurance, as required by California law, on all of its employees engaged in work related to the performance of this Agreement. In the case of any activities which are hired or subcontracted, Provider shall require all vendors and subcontractors to provide Workers' Compensation Insurance for all of the vendor's and/or subcontractor's employees to be engaged in such activities unless such employees are covered by the protection afforded by the Provider's Workers' Compensation Insurance.
- **Commercial General Liability Insurance.** Provider shall procure and maintain, during the term of this Agreement, not less than the following General Liability Insurance coverage in the amounts of \$1,000,000 per occurrence and \$2,000,000 aggregate.

Commercial General Liability insurance shall include products/completed operations, broad form property damage, and personal and advertising injury coverage.

Any and all vendors and subcontractors hired by Provider in connection with the activities described in this Agreement shall maintain such insurance unless the Provider's insurance covers the subcontractor and its employees.

- **Automobile Liability.** If vehicles will be driven on district property, Provider shall procure and maintain, during the full term of this Agreement following Automobile Liability Insurance with the following minimum coverage limits:
  - Personal vehicles: \$500,000.00 combined single limit or \$100,000.00 per person / \$300,000.00 per accident
  - Commercial vehicles: \$1,000,000.00 combined single limit
- **Other Coverage as Dictated by the District.** Provider shall procure and maintain, during the term of this Agreement, Abuse and Molestation coverage in the amounts of \$1,000,000 per occurrence and \$2,000,000 aggregate.

**Certificates of Insurance.** Provider and any and all vendors and subcontractors working for Provider shall provide certificates of insurance to the District as evidence of the insurance coverage required herein, not less than 15 days prior to commencing the proposed activity, and at any other time upon the request of the District. Certificates of such insurance shall be filed with the District on or before commencement of the services under this Agreement.

Provider's and any and all Provider subcontractor's Commercial General Liability insurance and Abuse and Molestation coverage shall name the District, its employees, and school board members as additional insureds.

Insurance written on a "claims made" basis is to be renewed by the Provider and all Provider subcontractors for a period of three (3) years following termination of this Agreement. Such insurance must have the same coverage and

**10.16**







**Agenda Item Details**

Meeting	Jun 26, 2019 - RSD Regular Board Meeting
Category	10. Consent
Subject	10.16 Contract Renewal with Diane DeLaurentis to Provide Drama Instruction FY 19/20
Access	Public
Type	Action
Fiscal Impact	Yes
Dollar Amount	45,000.00
Budgeted	Yes
Budget Source	LCFF
Recommended Action	Staff recommends approval of the contract renewal with Diane DeLaurentis FY 19/20
Goals	<p>Goal 3-Create welcoming and safe environments where students attend and are connected to their school</p> <p>Goal 1-Improved student achievement at every school and every grade in all content areas</p>

**Public Content**

Speaker: Superintendent Puglisi

**Rationale:**

Ms. DeLaurentis will continue to provide drama instruction and provide summer camps, the 5C's Play and the RSD Musical.

[DeLaurentis1920.pdf \(924 KB\)](#)

**Administrative Content**

**Executive Content**





10000 Rio School District

### SHORT FORM SERVICES AGREEMENT

This Agreement is intended to be used for low cost, low risk, short-term services. The Services Agreement (the "Agreement") is made and entered into this 6th day of June, 2014 by and between RIO District (hereinafter referred to as "District") and DIANE DELAURENTIS (hereinafter referred to as "Provider").

DIANE DELAURENTIS Telephone Number 310-365-8593

5756 LOGWOOD ROAD Fax Number -

WESTLAKE VILLAGE, CA Email Address delaurentis@rioschools.org

10450-2009 City/State/Zip Code 91362 Local Address -  
Tax Identification or Social Security Number Business License Number (if applicable)

**SERVICES**  
DRAMA WORKSHOPS AND MUSICAL THEATER CLASS  
Description of Services

7/1 6/25 8-6 RIO SCHOOLS  
Dates of Service Hours of Service Location

**FEES**  
Compensation for Services: \$ 50/hr.  
Other Ancillary Cost, if applicable: -  
Total not to exceed: \$45,000  
• W-9 received

**PAYMENT.** District will pay Provider after receipt of an invoice, net 30 days.

**CONDITIONS.** Provider will have no obligation to provide services until District returns a signed copy of this Agreement.

**NATURE OF RELATIONSHIP.** The parties agree the relationship created by this Agreement is that of independent contractor.

**AUTHORITY.** Provider represents and warrants that Provider has all requisite power and authority to conduct its business and to execute, deliver, and perform this Agreement.

**BINDING EFFECT.** This Agreement shall inure to the benefit and shall be binding upon all of the parties to this Agreement, and their respective successors, in interest or assigns.

**TERMINATION OR AMENDMENT.** This Agreement may be terminated or amended in writing at any time by mutual written consent of all of the parties to this Agreement, and may be terminated by either party for any reason by giving the other party 30 days advance written notice.

**NON-DISCRIMINATION AND EQUAL EMPLOYMENT OPPORTUNITY.** Provider represents and agrees that it does not and shall not discriminate against any employee or applicant for employment because of race, religion, color, sex, or national origin.

**GOVERNING LAW AND VENUE:** This Agreement shall be governed by the laws of the State of California. Plaintiff waives Plaintiff's right to bring an action in any state or federal court in California and the action shall be brought in state or federal court in the County of Ventura, State of California.

**ARBITRATION:** Any dispute arising under this Agreement, including without limitation, all disputes relating to any part of the performance or enforcement of this Agreement shall be resolved by binding arbitration in Ventura County pursuant to the rules of the American Arbitration Association.

**ATTORNEYS FEES:** In the event of any action or proceeding in a court of law for the terms of this Agreement the prevailing party as determined by the court or arbitrator shall be entitled to receive its reasonable attorneys fees and costs incurred in connection with such actions or proceedings.

**INDEMNIFICATION:** Any Activities to be performed, and Employees, District, its officers, agents, employees, and/or volunteers from any and all claims, demands, losses, damage, and expenses, including legal fees and costs, in effect of any third party claim arising out of any liability or damage to person or property, or any other loss, cost, or expense, or claim to have been sustained arising out of activities of the Provider or those of any of its officers, agents, employees, or subcontractors of Provider, whether such act or omission is authorized by this Agreement or not. Provider shall also pay for any and all damages to the Real and Personal Property of the District, in loss of that of such Property, done or caused by such persons. District assumes no responsibility whatsoever for any property placed on District premises by Provider, Provider's agents, employees, or subcontractors. Provider further hereby waives any and all rights of subrogation that it may have against the District. The provisions of this Agreement do not apply to any damage or losses caused solely by the negligence of the District or any of its officers, agents, employees, and/or volunteers.

**INSURANCE:** Provider, at its own cost and expense, shall procure and maintain during the term of this Agreement, policies of insurance for the following types of coverage:

- **Workers' Compensation Insurance:** Provider shall procure and maintain, during the term of this Agreement, Workers' Compensation Insurance, as required by California law, on all of its employees engaged in work related to the performance of this Agreement. In the case of any activities which are hired or subcontracted, Provider shall require all vendors and subcontractors to provide Workers' Compensation Insurance for all of the vendors and/or subcontractor's employees to be engaged in such activities unless such employees are covered by the protection afforded by the Provider's Workers' Compensation Insurance.

- **Commercial General Liability Insurance:** Provider shall procure and maintain, during the term of this Agreement, not less than the following General Liability Insurance coverage in the amounts of \$1,000,000 per occurrence and \$2,000,000 aggregate.

Commercial General Liability insurance shall include products completed operations, broad form property damage, and personal and advertising injury coverage.

Any and all vendors and subcontractors hired by Provider in connection with the activities described in the Agreement shall maintain such insurance unless the Provider's insurance covers the subcontractor and its employees.

- **Automobile Liability:** If vehicles will be driven on district property, Provider shall procure and maintain during the full term of this Agreement following Automobile Liability Insurance with the following minimum coverage limits:

Personal vehicles	\$500,000.00 combined single limit of \$100,000.00 per person, \$500,000.00 per accident
Commercial vehicles	\$1,000,000.00 combined single limit

- **Other Coverage as Directed by the District:** Provider shall procure and maintain, during the term of this Agreement, Abuse and Molestation coverage in the amount of \$1,000,000 per occurrence and \$2,000,000 aggregate.

Provider shall provide evidence of the insurance coverage required herein, not less than 15 days prior to commencing the proposed activity, and at any other time upon the request of the District. Evidence of such insurance shall be filed with the District prior to the commencement of the services under this Agreement.

Provider's and any and all Provider subcontractor's Commercial General Liability insurance and Abuse and Molestation coverage shall cover the District, its employees, and school board members and financial aid.

Insurance written in a "claims made" form is to be renewed by the Provider and all Provider subcontractors on a period of three (3) years following termination of this Agreement. Such insurance shall have the same coverage and limits as the policy that was in effect during the term of this agreement, and will cover the Provider for all claims made.

**Failure to Procure Insurance:** Failure on the part of Provider, or any of its subcontractors, to procure or maintain required insurance shall constitute a material breach of contract under which the District may immediately terminate this Agreement.

**ACKNOWLEDGEMENT AND AGREEMENT**

I have read this agreement and agree to its terms.

*[Handwritten Signature]*  
Provider Signature      Date: 01/11/19

**SITE AGREEMENT**

Site Administrator: \_\_\_\_\_ Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**DISTRICT APPROVAL**

District Administrator: \_\_\_\_\_ Signature: \_\_\_\_\_ Date: \_\_\_\_\_



**10.17**





**Agenda Item Details**

Meeting	Jun 26, 2019 - RSD Regular Board Meeting
Category	10. Consent
Subject	10.17 Approval of Contract Renewal with Godoy Studios FY 2019/20
Access	Public
Type	Action
Fiscal Impact	Yes
Dollar Amount	63,000.00
Budgeted	Yes
Budget Source	LCFF
Recommended Action	Staff recommends approval of the contract renewal with Godoy Studios FY 19/20

**Public Content**

Speaker: Superintendent Puglisi

**Rationale:**

Godoy Studios will continue to provide video production, video editing, website updates and other multimedia services.

[2019 Godoy Studios Estimate.pdf \(41 KB\)](#)

**Administrative Content****Executive Content**



**Godoy Studios**  
 619 Raft Lane  
 OXNARD, CA 93035  
 (805)338-0940  
 godoystudios@gmail.com  
 http://www.GodoyStudios.com



# ESTIMATE

## ADDRESS

Dr. John Puglisi  
 Rio School District  
 2500 E. Vineyard Ave #100  
 Oxnard, CA 93036

ESTIMATE # 1028

DATE 05/20/2019

EXPIRATION DATE 08/31/2019

DESCRIPTION	HOURS	RATE	TOTAL
<b>Consulting</b> 8/18 - 8/24 Weekly consulting hours to include video production, video editing, website updates and other multimedia services	20	75.00	1,500.00
<b>Consulting</b> 8/25 - 9/1 Weekly consulting hours to include video production, video editing, website updates and other multimedia services	20	75.00	1,500.00
<b>Consulting</b> 9/2 - 9/7 Weekly consulting hours to include video production, video editing, website updates and other multimedia services	20	75.00	1,500.00
<b>Consulting</b> 9/8 - 9/14 Weekly consulting hours to include video production, video editing, website updates and other multimedia services	20	75.00	1,500.00
<b>Consulting</b> 9/15 - 9/21 Weekly consulting hours to include video production, video editing, website updates and other multimedia services	20	75.00	1,500.00
<b>Consulting</b> 9/22 - 9/28 Weekly consulting hours to include video production, video editing, website updates and other multimedia services	20	75.00	1,500.00
<b>Consulting</b> 9/29 - 10/5 Weekly consulting hours to include video production, video editing, website updates and other multimedia services	20	75.00	1,500.00
<b>Consulting</b> 10/6 - 10/12 Weekly consulting hours to include video production, video editing, website updates and other multimedia services	20	75.00	1,500.00
<b>Consulting</b>	20	75.00	1,500.00

DESCRIPTION	HOURS	RATE	TOTAL
10/13 - 10/19 Weekly consulting hours to include video production, video editing, website updates and other multimedia services			
<b>Consulting</b>	20	75.00	1,500.00
10/20 - 10/26 Weekly consulting hours to include video production, video editing, website updates and other multimedia services			
<b>Consulting</b>	20	75.00	1,500.00
10/27 - 11/2 Weekly consulting hours to include video production, video editing, website updates and other multimedia services			
<b>Consulting</b>	20	75.00	1,500.00
11/3 - 11/9 Weekly consulting hours to include video production, video editing, website updates and other multimedia services			
<b>Consulting</b>	20	75.00	1,500.00
11/10 - 11/16 Weekly consulting hours to include video production, video editing, website updates and other multimedia services			
<b>Consulting</b>	20	75.00	1,500.00
11/17 - 11/23 Weekly consulting hours to include video production, video editing, website updates and other multimedia services			
<b>Consulting</b>	20	75.00	1,500.00
12/1 - 12/7 Weekly consulting hours to include video production, video editing, website updates and other multimedia services			
<b>Consulting</b>	20	75.00	1,500.00
12/8 - 12/14 Weekly consulting hours to include video production, video editing, website updates and other multimedia services			
<b>Consulting</b>	20	75.00	1,500.00
12/15 - 12/21 Weekly consulting hours to include video production, video editing, website updates and other multimedia services			
<b>Consulting</b>	20	75.00	1,500.00
1/5 - 1/11 Weekly consulting hours to include video production, video editing, website updates and other multimedia services			
<b>Consulting</b>	20	75.00	1,500.00
1/12 - 1/18 Weekly consulting hours to include video production, video editing, website updates and other multimedia services			
<b>Consulting</b>	20	75.00	1,500.00
1/19 - 1/25 Weekly consulting hours to include video production, video editing, website updates and other multimedia services			
<b>Consulting</b>	20	75.00	1,500.00
1/26 - 2/1 Weekly consulting hours to include video production, video editing, website updates and other multimedia services			
<b>Consulting</b>	20	75.00	1,500.00

DESCRIPTION	HOURS	RATE	TOTAL
<b>2/2 - 2/8 Weekly consulting hours to include video production, video editing, website updates and other multimedia services</b>			
<b>Consulting</b>	20	75.00	1,500.00
<b>2/9 - 2/15 Weekly consulting hours to include video production, video editing, website updates and other multimedia services</b>			
<b>Consulting</b>	20	75.00	1,500.00
<b>2/16 - 2/22 Weekly consulting hours to include video production, video editing, website updates and other multimedia services</b>			
<b>Consulting</b>	20	75.00	1,500.00
<b>2/23 - 2/29 Weekly consulting hours to include video production, video editing, website updates and other multimedia services</b>			
<b>Consulting</b>	20	75.00	1,500.00
<b>3/1 - 3/7 Weekly consulting hours to include video production, video editing, website updates and other multimedia services</b>			
<b>Consulting</b>	20	75.00	1,500.00
<b>3/8 - 3/14 Weekly consulting hours to include video production, video editing, website updates and other multimedia services</b>			
<b>Consulting</b>	20	75.00	1,500.00
<b>3/15 - 3/21 Weekly consulting hours to include video production, video editing, website updates and other multimedia services</b>			
<b>Consulting</b>	20	75.00	1,500.00
<b>3/22 - 3/28 Weekly consulting hours to include video production, video editing, website updates and other multimedia services</b>			
<b>Consulting</b>	20	75.00	1,500.00
<b>3/29 - 4/4 Weekly consulting hours to include video production, video editing, website updates and other multimedia services</b>			
<b>Consulting</b>	20	75.00	1,500.00
<b>4/5 - 4/11 Weekly consulting hours to include video production, video editing, website updates and other multimedia services</b>			
<b>Consulting</b>	20	75.00	1,500.00
<b>4/12 - 4/18 Weekly consulting hours to include video production, video editing, website updates and other multimedia services</b>			
<b>Consulting</b>	20	75.00	1,500.00
<b>4/19 - 4/25 Weekly consulting hours to include video production, video editing, website updates and other multimedia services</b>			
<b>Consulting</b>	20	75.00	1,500.00
<b>4/26 - 5/2 Weekly consulting hours to include video production, video editing, website updates and other multimedia services</b>			
<b>Consulting</b>	20	75.00	1,500.00
<b>5/3 - 5/9 Weekly consulting hours to include video production, video editing, website updates and other multimedia services</b>			

DESCRIPTION	HOURS	RATE	TOTAL
<b>Consulting</b> 5/10 - 5/16 Weekly consulting hours to include video production, video editing, website updates and other multimedia services	20	75.00	1,500.00
<b>Consulting</b> 5/17 - 5/23 Weekly consulting hours to include video production, video editing, website updates and other multimedia services	20	75.00	1,500.00
<b>Consulting</b> 5/24 - 5/30 Weekly consulting hours to include video production, video editing, website updates and other multimedia services	20	75.00	1,500.00
<b>Consulting</b> 5/31 - 6/6 Weekly consulting hours to include video production, video editing, website updates and other multimedia services	20	75.00	1,500.00
<b>Consulting</b> 6/7 - 6/13 Weekly consulting hours to include video production, video editing, website updates and other multimedia services	20	75.00	1,500.00
<b>Consulting</b> 6/14 - 6/20 Weekly consulting hours to include video production, video editing, website updates and other multimedia services	20	75.00	1,500.00
<b>Consulting</b> 6/21 - 6/27 Weekly consulting hours to include video production, video editing, website updates and other multimedia services	20	75.00	1,500.00
<b>TOTAL</b>			<b>\$63,000.00</b>

Accepted By

Accepted Date

**10.18**







### Agenda Item Details

Meeting	Jun 26, 2019 - RSD Regular Board Meeting
Category	10. Consent
Subject	10.18 Approval of Contract Renewal with Hekar Rivera FY 1920
Access	Public
Type	Action
Fiscal Impact	Yes
Dollar Amount	45,000.00
Budgeted	Yes
Recommended Action	Staff recommends the contract renewal with Hekar Rivera FY 1920
Goals	<p>Goal 4-Prepare students to be college and career ready through technology and innovation that facilitates collaboration, creativity, critical thinking and communication.</p> <p>Goal 1-Improved student achievement at every school and every grade in all content areas</p>

### Public Content

Speaker: Superintendent Puglisi

#### Rationale:

Mr. Rivera will continue to provide services to the students providing music instruction as Artist in residence.

[Hekar1920.pdf \(393 KB\)](#)

### Administrative Content

### Executive Content





# SCHOOL DISTRICT

EDUCATING LEARNERS FOR THE 21ST CENTURY

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## SHORT FORM SERVICES AGREEMENT

This Agreement is intended to be used for low cost, low risk, short-term services.

This Services Agreement (the "Agreement") is made and entered into this 1<sup>st</sup> day of <sup>June</sup> 2019 by and between Rio School District (hereinafter referred to as "District") and Heker Rivera (hereinafter referred to as "Provider.")

Heker Rivera (805) 844-9570  
Provider Telephone Number

1793 East Main St  
Street Address Fax Number

Ventura CA, 93001 hrivera@rioschools.org  
City, State, Zip code E-mail Address

Tax Identification or Social Security Number Business License Number (if applicable)

### SERVICES

#### Description of Services

June 1st, 2019 - May 31st, 2020 As needed Rio Rosales, Rio del Norte, Rio Vista  
Date(s) of Service Hour(s) of Service Location

### FEES

- Compensation for Services \$ 50 per hr.
- Other Ancillary Cost, as applicable \$ 300 max
- Total not to Exceed \$ 5000 per month
- W-9 received

**PAYMENT.** District will pay Provider after receipt of an invoice, net 30 days.

**CONDITIONS.** Provider will have no obligation to provide services until District returns a signed copy of this Agreement.

**NATURE OF RELATIONSHIP.** The parties agree the relationship created by this Agreement is that of independent contractor.

**AUTHORITY.** Provider represents and warrants that Provider has all requisite power and authority to conduct its business and to execute, deliver, and perform this Agreement.

**BINDING EFFECT.** This Agreement shall inure to the benefit and shall be binding upon all of the parties to this Agreement, and their respective successors in interest or assigns.

**TERMINATION OR AMENDMENT.** This Agreement may be terminated or amended in writing at any time by mutual written consent of all of the parties to this Agreement, and may be terminated by either party for any reason by giving the other party 30 days advance written notice.

**NON-DISCRIMINATION AND EQUAL EMPLOYMENT OPPORTUNITY.** Provider represents and agrees that it does not and shall not discriminate against any employee or applicant for employment because of race, religion, color, sex, or national origin.

**GOVERNING LAW AND VENUES.** This Agreement shall be interpreted in accordance with the laws of the State of California. If any action is brought to interpret or enforce any term of this Agreement, the action shall be brought in state or federal court situated in the County of Ventura, State of California.

**ARBITRATION.** Any dispute arising under this Agreement, including, without limitation, all disputes relating in any manner to the performance or enforcement of this Agreement shall be resolved by binding arbitration in Ventura County pursuant to the rules of the American Arbitration Association.

**ATTORNEYS FEES.** In the event of any action or proceeding to interpret or enforce the terms of this Agreement, the prevailing party, as determined by the court or arbitrator, shall be entitled to recover its reasonable attorneys fees and costs incurred in connection with such actions or proceeding.

**INDEMNIFICATION.** Provider agrees to defend, indemnify, and hold harmless District, its officers, agents, employees, and/or volunteers from any and all claims, demands, losses, damages and expenses, including legal fees and costs, or other obligations or claims arising out of any liability or damage to person or property, or any other loss, sustained or claimed to have been sustained arising out of activities of the Provider or those of any of its officers, agents, employees, or subcontractors of Provider, whether such act or omission is authorized by this Agreement or not. Provider shall also pay for any and all damage to the Real and Personal Property of the District, or loss or theft of such Property, done or caused by such persons. District assumes no responsibility whatsoever for any property placed on District premises by Provider, Provider's agents, employees or subcontractors. Provider further hereby waives any and all rights of subrogation that it may have against the District. The provisions of this Agreement do not apply to any damage or losses caused solely by the negligence of the District or any of its officers, agents, employees, and/or volunteers.

**INSURANCE.** Provider, at its own cost and expense, shall procure and maintain during the term of this Agreement, policies of insurance for the following types of coverage:

- **Workers' Compensation Insurance.** Provider shall procure and maintain, during the term of this Agreement, Workers' Compensation Insurance, as required by California law, on all of its employees engaged in work related to the performance of this Agreement. In the case of any activities which are hired or subcontracted, Provider shall require all vendors and subcontractors to provide Workers' Compensation Insurance for all of the vendor's and/or subcontractor's employees to be engaged in such activities unless such employees are covered by the protection afforded by the Provider's Workers' Compensation Insurance.
- **Commercial General Liability Insurance.** Provider shall procure and maintain, during the term of this Agreement, not less than the following General Liability Insurance coverage in the amounts of \$1,000,000 per occurrence and \$2,000,000 aggregate.

Commercial General Liability insurance shall include products/completed operations, broad form property damage, and personal and advertising injury coverage.

Any and all vendors and subcontractors hired by Provider in connection with the activities described in this Agreement shall maintain such insurance unless the Provider's insurance covers the subcontractor and its employees.

- **Automobile Liability.** If vehicles will be driven on district property, Provider shall procure and maintain, during the full term of this Agreement following Automobile Liability Insurance with the following minimum coverage limits:
  - Personal vehicles: \$500,000.00 combined single limit or \$100,000.00 per person / \$300,000.00 per accident
  - Commercial vehicles: \$1,000,000.00 combined single limit
- **Other Coverage as Dictated by the District.** Provider shall procure and maintain, during the term of this Agreement, Abuse and Molestation coverage in the amounts of \$1,000,000 per occurrence and \$2,000,000 aggregate.

**Certificates of Insurance.** Provider and any and all vendors and subcontractors working for Provider shall provide certificates of insurance to the District as evidence of the insurance coverage required herein, not less than 15 days prior to commencing the proposed activity, and at any other time upon the request of the District. Certificates of such insurance shall be filed with the District on or before commencement of the services under this Agreement.

Provider's and any and all Provider subcontractor's Commercial General Liability insurance and Abuse and Molestation coverage shall name the District, its employees, and school board members as additional insureds.

Insurance written on a "claims made" basis is to be renewed by the Provider and all Provider subcontractors for a period of three (3) years following termination of this Agreement. Such insurance must have the same coverage and

limits as the policy that was in effect during the term of this agreement, and will cover the Provider for all claims made.

**Failure to Procure Insurance.** Failure on the part of Provider, or any of its subcontractors, to procure or maintain required insurance shall constitute a material breach of contract under which the District may immediately terminate this Agreement.

**ACKNOWLEDGEMENT AND AGREEMENT**

I have read this agreement and agree to its terms

  
Provider signature                      June 19, 2019  
Date

**SITE AGREEMENT**

\_\_\_\_\_  
Site Administrator                      Signature                      Date

**DISTRICT APPROVAL**

\_\_\_\_\_  
District Administrator                      Signature                      Date



10.19







### Agenda Item Details

Meeting	Jun 26, 2019 - RSD Regular Board Meeting
Category	10. Consent
Subject	10.19 Approval of Contract Renewal with Steve Sunnarborg FY 19/20
Access	Public
Type	Action
Fiscal Impact	Yes
Dollar Amount	45,000.00
Budgeted	Yes
Recommended Action	Staff recommends the contract renewal with Steve Sonnarberg FY 19/20
Goals	<p>Goal 4-Prepare students to be college and career ready through technology and innovation that facilitates collaboration, creativity, critical thinking and communication.</p> <p>Goal 1-Improved student achievement at every school and every grade in all content areas</p>

### Public Content

Speaker: Superintendent Puglisi

#### Rationale:

Mr. Sonnarberg will continue to provide services to the students providing music instruction as Artist in residence.

[Sunnarborg1920.pdf \(1,165 KB\)](#)

### Administrative Content

### Executive Content





# SCHOOL DISTRICT

EDUCATING LEARNERS FOR THE 21ST CENTURY

## SHORT FORM SERVICES AGREEMENT

This Agreement is intended to be used for low cost, low risk, short-term services.

This Services Agreement (the "Agreement") is made and entered into this \_\_\_\_ day of \_\_, 20\_\_ by and between \_\_\_\_\_ District (hereinafter referred to as "District") and \_\_\_\_\_, (hereinafter referred to as "Provider.")

Steven Sunnarborg  
Provider Telephone Number

3916 E. Main Street  
Street Address Fax Number

Ventura, CA 93003 ssunnarborg@noschools.org  
City, State, Zip code E-mail Address

\_\_\_\_\_  
Tax Identification or Social Security Number Business License Number (if applicable)

### SERVICES

Musical instruction, sound reinforcement, tech support for all sites.  
Description of Services  
8/30/19 4/30/20 varies by site  
Date(s) of Service Hour(s) of Service Location

### FEES

Compensation for Services \$ \_\_\_\_\_  
Other Ancillary Cost, as applicable \$ \_\_\_\_\_  
Total not to Exceed \$ 45,000.00

- W-9 received

**PAYMENT.** District will pay Provider after receipt of an invoice, net 30 days.

**CONDITIONS.** Provider will have no obligation to provide services until District returns a signed copy of this Agreement.

**NATURE OF RELATIONSHIP.** The parties agree the relationship created by this Agreement is that of independent contractor.

**AUTHORITY.** Provider represents and warrants that Provider has all requisite power and authority to conduct its business and to execute, deliver, and perform this Agreement.

**BINDING EFFECT.** This Agreement shall inure to the benefit and shall be binding upon all of the parties to this Agreement, and their respective successors in interest or assigns.

**TERMINATION OR AMENDMENT.** This Agreement may be terminated or amended in writing at any time by mutual written consent of all of the parties to this Agreement, and may be terminated by either party for any reason by giving the other party 30 days advance written notice.

**NON-DISCRIMINATION AND EQUAL EMPLOYMENT OPPORTUNITY.** Provider represents and agrees that it does not and shall not discriminate against any employee or applicant for employment because of race, religion, color, sex, or national origin.

**GOVERNING LAW AND VENUES.** This Agreement shall be interpreted in accordance with the laws of the State of California. If any action is brought to interpret or enforce any term of this Agreement, the action shall be brought in state or federal court situated in the County of Ventura, State of California.

**ARBITRATION.** Any dispute arising under this Agreement, including, without limitation, all disputes relating in any manner to the performance or enforcement of this Agreement shall be resolved by binding arbitration in Ventura County pursuant to the rules of the American Arbitration Association.

**ATTORNEYS FEES.** In the event of any action or proceeding to interpret or enforce the terms of this Agreement, the prevailing party, as determined by the court or arbitrator, shall be entitled to recover its reasonable attorneys fees and costs incurred in connection with such actions or proceeding.

**INDEMNIFICATION.** Provider agrees to defend, indemnify, and hold harmless District, its officers, agents, employees, and/or volunteers from any and all claims, demands, losses, damages and expenses, including legal fees and costs, or other obligations or claims arising out of any liability or damage to person or property, or any other loss, sustained or claimed to have been sustained arising out of activities of the Provider or those of any of its officers, agents, employees, or subcontractors of Provider, whether such act or omission is authorized by this Agreement or not. Provider shall also pay for any and all damage to the Real and Personal Property of the District, or loss or theft of such Property, done or caused by such persons. District assumes no responsibility whatsoever for any property placed on District premises by Provider, Provider's agents, employees or subcontractors. Provider further hereby waives any and all rights of subrogation that it may have against the District. The provisions of this Agreement do not apply to any damage or losses caused solely by the negligence of the District or any of its officers, agents, employees, and/or volunteers.

**INSURANCE.** Provider, at its own cost and expense, shall procure and maintain during the term of this Agreement, policies of insurance for the following types of coverage:

- **Workers' Compensation Insurance.** Provider shall procure and maintain, during the term of this Agreement, Workers' Compensation Insurance, as required by California law, on all of its employees engaged in work related to the performance of this Agreement. In the case of any activities which are hired or subcontracted, Provider shall require all vendors and subcontractors to provide Workers' Compensation Insurance for all of the vendor's and/or subcontractor's employees to be engaged in such activities unless such employees are covered by the protection afforded by the Provider's Workers' Compensation Insurance.

- **Commercial General Liability Insurance.** Provider shall procure and maintain, during the term of this Agreement, not less than the following General Liability Insurance coverage in the amounts of \$1,000,000 per occurrence and \$2,000,000 aggregate.

Commercial General Liability insurance shall include products/completed operations, broad form property damage, and personal and advertising injury coverage.

Any and all vendors and subcontractors hired by Provider in connection with the activities described in this Agreement shall maintain such insurance unless the Provider's insurance covers the subcontractor and its employees.

- **Automobile Liability.** If vehicles will be driven on district property, Provider shall procure and maintain, during the full term of this Agreement following Automobile Liability Insurance with the following minimum coverage limits:

Personal vehicles: \$500,000.00 combined single limit or

\$100,000.00 per person / \$300,000.00 per accident

Commercial vehicles: \$1,000,000.00 combined single limit

- **Other Coverage as Dictated by the District.** Provider shall procure and maintain, during the term of this Agreement, Abuse and Molestation coverage in the amounts of \$1,000,000 per occurrence and \$2,000,000 aggregate.

**Certificates of Insurance.** Provider and any and all vendors and subcontractors working for Provider shall provide certificates of insurance to the District as evidence of the insurance coverage required herein, not less than 15 days prior to commencing the proposed activity, and at any other time upon the request of the District. Certificates of such insurance shall be filed with the District on or before commencement of the services under this Agreement.

Provider's and any and all Provider subcontractor's Commercial General Liability insurance and Abuse and Molestation coverage shall name the District, its employees, and school board members as additional insureds.

Insurance written on a "claims made" basis is to be renewed by the Provider and all Provider subcontractors for a period of three (3) years following termination of this Agreement. Such insurance must have the same coverage and limits as the policy that was in effect during the term of this agreement, and will cover the Provider for all claims made.

Failure to Procure Insurance. Failure on the part of Provider, or any of its subcontractors, to procure or maintain required insurance shall constitute a material breach of contract under which the District may immediately terminate this Agreement.

**ACKNOWLEDGEMENT AND AGREEMENT**

I have read this agreement and agree to its terms

\_\_\_\_\_  
Provider signature

Date 5/21/2019

**SITE AGREEMENT**

\_\_\_\_\_  
Site Administrator

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

**DISTRICT APPROVAL**

\_\_\_\_\_  
District Administrator

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date



10.20







### Agenda Item Details

Meeting	Jun 26, 2019 - RSD Regular Board Meeting
Category	10. Consent
Subject	10.20 Approval of Service Agreement Renewal with Nee Quaison-Sackey to Provide Music Instruction FY 2019/20
Access	Public
Type	Action
Fiscal Impact	Yes
Dollar Amount	50,000.00
Budgeted	Yes
Budget Source	LCFF
Recommended Action	Staff recommends approval for the Service Agreement with Nee Quaison-Sackey FY 2019/2020
Goals	<p>Goal 4-Prepare students to be college and career ready through technology and innovation that facilitates collaboration, creativity, critical thinking and communication.</p> <p>Goal 1-Improved student achievement at every school and every grade in all content areas</p>

### Public Content

Speaker: Superintendent Puglisi

Rationale:

Mr. Quaison-Sackey will provide music education classes to students in the RSD.

[Sackey1920.pdf \(1,136 KB\)](#)

### Administrative Content

### Executive Content





**SCHOOL  
DISTRICT**

EDUCATING LEARNERS FOR THE 21ST CENTURY

### SHORT FORM SERVICES AGREEMENT

This Agreement is intended to be used for low cost, low risk, short-term services.

This Services Agreement (the "Agreement") is made and entered into this 3rd day of JUNE, 2019 by and between

Rio School District (hereinafter referred to as "District") and NEE OUAISON-SACKEY (hereinafter referred to as "Provider.")

NEE OUAISON-SACKEY 818 428-0765  
Provider Telephone Number

719 Forest Park Blvd  
Street Address Fax Number

Oxnard, CA 93036 nee@neesackeymusic.com  
City, State, Zip code E-mail Address

\_\_\_\_\_  
Tax Identification or Social Security Number Business License Number (if applicable)

#### SERVICES

##### MUSIC CONSULTING & INSTRUCTION

Description of Services \_\_\_\_\_

AUGUST 27<sup>th</sup> 2019 JUNE 18<sup>th</sup> 2020  
Date(s) of Service Hour(s) of Service Location

#### FEES

Compensation for Services \$ 50,000.00 per annum

Other Ancillary Cost, as applicable \$ \_\_\_\_\_

Total not to Exceed \$ 50,000.00

- W-9 received

**PAYMENT.** District will pay Provider after receipt of an invoice, net 30 days.

**CONDITIONS.** Provider will have no obligation to provide services until District returns a signed copy of this Agreement.

**NATURE OF RELATIONSHIP.** The parties agree the relationship created by this Agreement is that of independent contractor.

**AUTHORITY.** Provider represents and warrants that Provider has all requisite power and authority to conduct its business and to execute, deliver, and perform this Agreement.

**BINDING EFFECT.** This Agreement shall inure to the benefit and shall be binding upon all of the parties to this Agreement, and their respective successors in interest or assigns.

**TERMINATION OR AMENDMENT.** This Agreement may be terminated or amended in writing at any time by mutual written consent of all of the parties to this Agreement, and may be terminated by either party for any reason by giving the other party 30 days advance written notice.

**NON-DISCRIMINATION AND EQUAL EMPLOYMENT OPPORTUNITY.** Provider represents and agrees that it does not and shall not discriminate against any employee or applicant for employment because of race, religion, color, sex, or national origin.

**GOVERNING LAW AND VENUES.** This Agreement shall be interpreted in accordance with the laws of the State of California. If any action is brought to interpret or enforce any term of this Agreement, the action shall be brought in state or federal court situated in the County of Ventura, State of California.

**ARBITRATION.** Any dispute arising under this Agreement, including, without limitation, all disputes relating in any manner to the performance or enforcement of this Agreement shall be resolved by binding arbitration in Ventura County pursuant to the rules of the American Arbitration Association.

**ATTORNEYS FEES.** In the event of any action or proceeding to interpret or enforce the terms of this Agreement, the prevailing party, as determined by the court or arbitrator, shall be entitled to recover its reasonable attorneys fees and costs incurred in connection with such actions or proceeding.

**INDEMNIFICATION.** Provider agrees to defend, indemnify, and hold harmless District, its officers, agents, employees, and/or volunteers from any and all claims, demands, losses, damages and expenses, including legal fees and costs, or other obligations or claims arising out of any liability or damage to person or property, or any other loss, sustained or claimed to have been sustained arising out of activities of the Provider or those of any of its officers, agents, employees, or subcontractors of Provider, whether such act or omission is authorized by this Agreement or not. Provider shall also pay for any and all damage to the Real and Personal Property of the District, or loss or theft of such Property, done or caused by such persons. District assumes no responsibility whatsoever for any property placed on District premises by Provider, Provider's agents, employees or subcontractors. Provider further hereby waives any and all rights of subrogation that it may have against the District. The provisions of this Agreement do not apply to any damage or losses caused solely by the negligence of the District or any of its officers, agents, employees, and/or volunteers.

**INSURANCE.** Provider, at its own cost and expense, shall procure and maintain during the term of this Agreement, policies of insurance for the following types of coverage:

- **Workers' Compensation Insurance.** Provider shall procure and maintain, during the term of this Agreement, Workers' Compensation Insurance, as required by California law, on all of its employees engaged in work related to the performance of this Agreement. In the case of any activities which are hired or subcontracted, Provider shall require all vendors and subcontractors to provide Workers' Compensation Insurance for all of the vendor's and/or subcontractor's employees to be engaged in such activities unless such employees are covered by the protection afforded by the Provider's Workers' Compensation Insurance.

- **Commercial General Liability Insurance.** Provider shall procure and maintain, during the term of this Agreement, not less than the following General Liability Insurance coverage in the amounts of \$1,000,000 per occurrence and \$2,000,000 aggregate.

Commercial General Liability insurance shall include products/completed operations, broad form property damage, and personal and advertising injury coverage.

Any and all vendors and subcontractors hired by Provider in connection with the activities described in this Agreement shall maintain such insurance unless the Provider's insurance covers the subcontractor and its employees.

- **Automobile Liability.** If vehicles will be driven on district property, Provider shall procure and maintain, during the full term of this Agreement following Automobile Liability Insurance with the following minimum coverage limits:

Personal vehicles: \$500,000.00 combined single limit or  
\$100,000.00 per person / \$300,000.00 per accident

Commercial vehicles: \$1,000,000.00 combined single limit

- **Other Coverage as Dictated by the District.** Provider shall procure and maintain, during the term of this Agreement, Abuse and Molestation coverage in the amounts of \$1,000,000 per occurrence and \$2,000,000 aggregate.

**Certificates of Insurance.** Provider and any and all vendors and subcontractors working for Provider shall provide certificates of insurance to the District as evidence of the insurance coverage required herein, not less than 15 days prior to commencing the proposed activity, and at any other time upon the request of the District. Certificates of such insurance shall be filed with the District on or before commencement of the services under this Agreement.

Provider's and any and all Provider subcontractor's Commercial General Liability insurance and Abuse and Molestation coverage shall name the District, its employees, and school board members as additional insureds.

Insurance written on a "claims made" basis is to be renewed by the Provider and all Provider subcontractors for a period of three (3) years following termination of this Agreement. Such insurance must have the same coverage and limits as the policy that was in effect during the term of this agreement, and will cover the Provider for all claims made.

Failure to Procure Insurance. Failure on the part of Provider, or any of its subcontractors, to procure or maintain required insurance shall constitute a material breach of contract under which the District may immediately terminate this Agreement.

**ACKNOWLEDGEMENT AND AGREEMENT**

I have read this agreement and agree to its terms

\_\_\_\_\_  
Provider signature                      3<sup>rd</sup> June 2019  
Date

**SITE AGREEMENT**

\_\_\_\_\_  
Site Administrator                      Signature                      Date

**DISTRICT APPROVAL**

\_\_\_\_\_  
District Administrator                      Signature                      Date



**10.21**







### Agenda Item Details

Meeting	Jun 26, 2019 - RSD Regular Board Meeting
Category	10. Consent
Subject	10.21 Approval of Service Agreement Renewal with Raymond Kirk to Provide Music Instruction FY 2019/20
Access	Public
Type	Action
Fiscal Impact	Yes
Dollar Amount	30,000.00
Budgeted	Yes
Budget Source	LCFF
Recommended Action	Staff recommends approval for the Service Agreement with Kirk Raymond FY 2019/2020
Goals	<p><b>Goal 4-Prepare students to be college and career ready through technology and innovation that facilitates collaboration, creativity, critical thinking and communication.</b></p> <p><b>Goal 1-Improved student achievement at every school and every grade in all content areas</b></p>

### Public Content

Speaker: Superintendent Puglisi

Rationale:

Mr. Kirk Raymond will provide music education classes to students in the RSD.

[KirkRaymondFY1920.pdf \(1,118 KB\)](#)

### Administrative Content

### Executive Content





# SCHOOL DISTRICT

EDUCATING LEARNERS FOR THE 21ST CENTURY

## SHORT FORM SERVICES AGREEMENT

This Agreement is intended to be used for low cost, low risk, short-term services.

This Services Agreement (the "Agreement") is made and entered into this 7th day of June, 2019 by and between Rio School District (hereinafter referred to as "District") and Kirk Raymond (hereinafter referred to as "Provider.")

<u>Kirk Raymond</u>	<u>805.208.7948</u>
Provider	Telephone Number
<u>4290 Stonetree St</u>	
Street Address	Fax Number
<u>Camarillo CA 93012</u>	<u>Kirkiraymond@gmail.com</u>
City, State, Zip code	E-mail Address
<u>On File</u>	
Tax Identification or Social Security Number	Business License Number (if applicable)

### SERVICES

Artist in Residence, Music Instruction

Description of Services

<u>July 1, 2019</u>	<u>to June 30, 2020</u>	<u>600</u>	<u>Rio Del Sol</u>	<u>Rio Del Mar</u>
Date(s) of Service		Hour(s) of Service	Location	

### FEES

Compensation for Services \$ 50/ Hour  
 Other Ancillary Cost, as applicable \$ \_\_\_\_\_  
 Total not to Exceed \$ 30,000.

- W-9 received

**PAYMENT.** District will pay Provider after receipt of an invoice, net 30 days.

**CONDITIONS.** Provider will have no obligation to provide services until District returns a signed copy of this Agreement.

**NATURE OF RELATIONSHIP.** The parties agree the relationship created by this Agreement is that of independent contractor.

**AUTHORITY.** Provider represents and warrants that Provider has all requisite power and authority to conduct its business and to execute, deliver, and perform this Agreement.

**BINDING EFFECT.** This Agreement shall inure to the benefit and shall be binding upon all of the parties to this Agreement, and their respective successors in interest or assigns.

**TERMINATION OR AMENDMENT.** This Agreement may be terminated or amended in writing at any time by mutual written consent of all of the parties to this Agreement, and may be terminated by either party for any reason by giving the other party 30 days advance written notice.

**NON-DISCRIMINATION AND EQUAL EMPLOYMENT OPPORTUNITY.** Provider represents and agrees that it does not and shall not discriminate against any employee or applicant for employment because of race, religion, color, sex, or national origin.

**GOVERNING LAW AND VENUES.** This Agreement shall be interpreted in accordance with the laws of the State of California. If any action is brought to interpret or enforce any term of this Agreement, the action shall be brought in state or federal court situated in the County of Ventura, State of California.

**ARBITRATION.** Any dispute arising under this Agreement, including, without limitation, all disputes relating in any manner to the performance or enforcement of this Agreement shall be resolved by binding arbitration in Ventura County pursuant to the rules of the American Arbitration Association.

**ATTORNEYS FEES.** In the event of any action or proceeding to interpret or enforce the terms of this Agreement, the prevailing party, as determined by the court or arbitrator, shall be entitled to recover its reasonable attorneys fees and costs incurred in connection with such actions or proceeding.

**INDEMNIFICATION.** Provider agrees to defend, indemnify, and hold harmless District, its officers, agents, employees, and/or volunteers from any and all claims, demands, losses, damages and expenses, including legal fees and costs, or other obligations or claims arising out of any liability or damage to person or property, or any other loss, sustained or claimed to have been sustained arising out of activities of the Provider or those of any of its officers, agents, employees, or subcontractors of Provider, whether such act or omission is authorized by this Agreement or not. Provider shall also pay for any and all damage to the Real and Personal Property of the District, or loss or theft of such Property, done or caused by such persons. District assumes no responsibility whatsoever for any property placed on District premises by Provider, Provider's agents, employees or subcontractors. Provider further hereby waives any and all rights of subrogation that it may have against the District. The provisions of this Agreement do not apply to any damage or losses caused solely by the negligence of the District or any of its officers, agents, employees, and/or volunteers.

**INSURANCE.** Provider, at its own cost and expense, shall procure and maintain during the term of this Agreement, policies of insurance for the following types of coverage:

- **Workers' Compensation Insurance.** Provider shall procure and maintain, during the term of this Agreement, Workers' Compensation Insurance, as required by California law, on all of its employees engaged in work related to the performance of this Agreement. In the case of any activities which are hired or subcontracted, Provider shall require all vendors and subcontractors to provide Workers' Compensation Insurance for all of the vendor's and/or subcontractor's employees to be engaged in such activities unless such employees are covered by the protection afforded by the Provider's Workers' Compensation Insurance.

- **Commercial General Liability Insurance.** Provider shall procure and maintain, during the term of this Agreement, not less than the following General Liability Insurance coverage in the amounts of \$1,000,000 per occurrence and \$2,000,000 aggregate.

Commercial General Liability insurance shall include products/completed operations, broad form property damage, and personal and advertising injury coverage.

Any and all vendors and subcontractors hired by Provider in connection with the activities described in this Agreement shall maintain such insurance unless the Provider's insurance covers the subcontractor and its employees.

- **Automobile Liability.** If vehicles will be driven on district property, Provider shall procure and maintain, during the full term of this Agreement following Automobile Liability Insurance with the following minimum coverage limits:

Personal vehicles: \$500,000.00 combined single limit or

\$100,000.00 per person / \$300,000.00 per accident

Commercial vehicles: \$1,000,000.00 combined single limit

- **Other Coverage as Dictated by the District.** Provider shall procure and maintain, during the term of this Agreement, Abuse and Molestation coverage in the amounts of \$1,000,000 per occurrence and \$2,000,000 aggregate.

**Certificates of Insurance.** Provider and any and all vendors and subcontractors working for Provider shall provide certificates of insurance to the District as evidence of the insurance coverage required herein, not less than 15 days prior to commencing the proposed activity, and at any other time upon the request of the District. Certificates of such insurance shall be filed with the District on or before commencement of the services under this Agreement.

Provider's and any and all Provider subcontractor's Commercial General Liability insurance and Abuse and Molestation coverage shall name the District, its employees, and school board members as additional insureds.

Insurance written on a "claims made" basis is to be renewed by the Provider and all Provider subcontractors for a period of three (3) years following termination of this Agreement. Such insurance must have the same coverage and limits as the policy that was in effect during the term of this agreement, and will cover the Provider for all claims made.

Failure to Procure Insurance. Failure on the part of Provider, or any of its subcontractors, to procure or maintain required insurance shall constitute a material breach of contract under which the District may immediately terminate this Agreement.

**ACKNOWLEDGEMENT AND AGREEMENT**

I have read this agreement and agree to its terms

Kirk L Raymond                      6/7/2019  
Provider signature                      Date

**SITE AGREEMENT**

\_\_\_\_\_  
Site Administrator                      Signature                      Date

**DISTRICT APPROVAL**

\_\_\_\_\_  
District Administrator                      Signature                      Date



10.22







### Agenda Item Details

Meeting	Jun 26, 2019 - RSD Regular Board Meeting
Category	10. Consent
Subject	10.22 Approval of Contract Renewal with Lawrence Interactive Media FY 2019/2020
Access	Public
Type	Action (Consent)
Dollar Amount	39,360.00
Budgeted	Yes
Budget Source	General Fund
Recommended Action	Staff recommends approval of the Contract Renewal with Lawrence Media FY 1920
Goals	Goal 4-Prepare students to be college and career ready through technology and innovation that facilitates collaboration, creativity, critical thinking and communication.

### Public Content

Lawrence Interactive Media will provide updates, cleanup, improve navigation and add content to all site and district office websites.

[Rio Services Agreement - LMI - Web Dev - 2019-2020 .pdf \(2,495 KB\)](#)

[Rio Services Agreement - LMI - Web Maint Updates Security Monitoring - 2019-2020 .pdf \(2,516 KB\)](#)

### Administrative Content

### Executive Content

*Our adopted rules of Parliamentary Procedure, Robert's Rules, provide for a consent agenda listing several items for approval of the Board by a single motion. Most of the items listed under the consent agenda have gone through Board subcommittee review and recommendation. Documentation concerning these items has*

*been provided to all Board members and the public in advance to assure an extensive and thorough review. Items may be removed from the consent agenda at the request of any board member.*



# SCHOOL DISTRICT

EDUCATING LEARNERS FOR THE 21ST CENTURY

## SHORT FORM SERVICES AGREEMENT

This Agreement is intended to be used for low cost, low risk, short-term services.

This Services Agreement (the "Agreement") is made and entered into this 14 day of <sup>JUNE</sup> 2019 by and between RIO District (hereinafter referred to as "District") and LAWRENCE MEDIA INTERACTIVE (hereinafter referred to as "Provider.")

LAWRENCE MEDIA INTERACTIVE 805-744-7177  
Provider Telephone Number

5690 WILLOW VIEW DRIVE  
Street Address Fax Number

CAMARILLO, CA 93012 LARRY@LAWRENCEIM.COM  
City, State, Zip code E-mail Address

81-1237597  
Tax Identification or Social Security Number Business License Number (if applicable)

### SERVICES

WEBSITE DEVELOPMENT CONTRACT (AS NEEDED)  
Description of Services

07/01/19 06/30/20 — REMOTE  
Date(s) of Service Hour(s) of Service Location

### FEES

Compensation for Services \$ AS NEEDED

Other Ancillary Cost, as applicable \$ —

Total not to Exceed \$ 18,000 (SAME AS LAST YEAR)

- W-9 received

**PAYMENT.** District will pay Provider after receipt of an invoice, net 30 days.

**CONDITIONS.** Provider will have no obligation to provide services until District returns a signed copy of this Agreement.

**NATURE OF RELATIONSHIP.** The parties agree the relationship created by this Agreement is that of independent contractor.

**AUTHORITY.** Provider represents and warrants that Provider has all requisite power and authority to conduct its business and to execute, deliver, and perform this Agreement.

**BINDING EFFECT.** This Agreement shall inure to the benefit and shall be binding upon all of the parties to this Agreement, and their respective successors in interest or assigns.

**TERMINATION OR AMENDMENT.** This Agreement may be terminated or amended in writing at any time by mutual written consent of all of the parties to this Agreement, and may be terminated by either party for any reason by giving the other party 30 days advance written notice.

**NON-DISCRIMINATION AND EQUAL EMPLOYMENT OPPORTUNITY.** Provider represents and agrees that it does not and shall not discriminate against any employee or applicant for employment because of race, religion, color, sex, or national origin.

**GOVERNING LAW AND VENUES.** This Agreement shall be interpreted in accordance with the laws of the State of California. If any action is brought to interpret or enforce any term of this Agreement, the action shall be brought in state or federal court situated in the County of Ventura, State of California.

**ARBITRATION.** Any dispute arising under this Agreement, including, without limitation, all disputes relating in any manner to the performance or enforcement of this Agreement shall be resolved by binding arbitration in Ventura County pursuant to the rules of the American Arbitration Association.

**ATTORNEYS FEES.** In the event of any action or proceeding to interpret or enforce the terms of this Agreement, the prevailing party, as determined by the court or arbitrator, shall be entitled to recover its reasonable attorneys fees and costs incurred in connection with such actions or proceeding.

**INDEMNIFICATION.** Provider agrees to defend, indemnify, and hold harmless District, its officers, agents, employees, and/or volunteers from any and all claims, demands, losses, damages and expenses, including legal fees and costs, or other obligations or claims arising out of any liability or damage to person or property, or any other loss, sustained or claimed to have been sustained arising out of activities of the Provider or those of any of its officers, agents, employees, or subcontractors of Provider, whether such act or omission is authorized by this Agreement or not. Provider shall also pay for any and all damage to the Real and Personal Property of the District, or loss or theft of such Property, done or caused by such persons. District assumes no responsibility whatsoever for any property placed on District premises by Provider, Provider's agents, employees or subcontractors. Provider further hereby waives any and all rights of subrogation that it may have against the District. The provisions of this Agreement do not apply to any damage or losses caused solely by the negligence of the District or any of its officers, agents, employees, and/or volunteers.

**INSURANCE.** Provider, at its own cost and expense, shall procure and maintain during the term of this Agreement, policies of insurance for the following types of coverage:

- Workers' Compensation Insurance. Provider shall procure and maintain, during the term of this Agreement, Workers' Compensation Insurance, as required by California law, on all of its employees engaged in work related to the performance of this Agreement. In the case of any activities which are hired or subcontracted, Provider shall require all vendors and subcontractors to provide Workers' Compensation Insurance for all of the vendor's and/or subcontractor's employees to be engaged in such activities unless such employees are covered by the protection afforded by the Provider's Workers' Compensation Insurance.
- Commercial General Liability Insurance. Provider shall procure and maintain, during the term of this Agreement, not less than the following General Liability Insurance coverage in the amounts of \$1,000,000 per occurrence and \$2,000,000 aggregate.

Commercial General Liability insurance shall include products/completed operations, broad form property damage, and personal and advertising injury coverage.

Any and all vendors and subcontractors hired by Provider in connection with the activities described in this Agreement shall maintain such insurance unless the Provider's insurance covers the subcontractor and its employees.

- Automobile Liability. If vehicles will be driven on district property, Provider shall procure and maintain, during the full term of this Agreement following Automobile Liability Insurance with the following minimum coverage limits:

Personal vehicles:           \$500,000.00 combined single limit or

\$100,000.00 per person / \$300,000.00 per accident

Commercial vehicles:       \$1,000,000.00 combined single limit

- Other Coverage as Dictated by the District. Provider shall procure and maintain, during the term of this Agreement, Abuse and Molestation coverage in the amounts of \$1,000,000 per occurrence and \$2,000,000 aggregate.

Certificates of Insurance. Provider and any and all vendors and subcontractors working for Provider shall provide certificates of insurance to the District as evidence of the insurance coverage required herein, not less than 15 days prior to commencing the proposed activity, and at any other time upon the request of the District. Certificates of such insurance shall be filed with the District on or before commencement of the services under this Agreement.

Provider's and any and all Provider subcontractor's Commercial General Liability insurance and Abuse and Molestation coverage shall name the District, its employees, and school board members as additional insureds.

Insurance written on a "claims made" basis is to be renewed by the Provider and all Provider subcontractors for a period of three (3) years following termination of this Agreement. Such insurance must have the same coverage and limits as the policy that was in effect during the term of this agreement, and will cover the Provider for all claims made.

Failure to Procure Insurance. Failure on the part of Provider, or any of its subcontractors, to procure or maintain required insurance shall constitute a material breach of contract under which the District may immediately terminate this Agreement.

**ACKNOWLEDGEMENT AND AGREEMENT**

I have read this agreement and agree to its terms

 6/14/19  
Provider signature Date

**SITE AGREEMENT**

\_\_\_\_\_  
Site Administrator Signature Date

**DISTRICT APPROVAL**

\_\_\_\_\_  
District Administrator Signature Date





# SCHOOL DISTRICT

EDUCATING LEARNERS FOR THE 21ST CENTURY

## SHORT FORM SERVICES AGREEMENT

This Agreement is intended to be used for low cost, low risk, short-term services.

This Services Agreement (the "Agreement") is made and entered into this 14 day of JUNE, 2019 by and between RIO District (hereinafter referred to as "District") and LAWRENCE MEDIA INTERACTIVE (hereinafter referred to as "Provider.")

LAWRENCE MEDIA INTERACTIVE 805-744-7177  
Provider Telephone Number

5690 WILLOW VIEW DR.  
Street Address Fax Number

CAMARILLO, CA 93012 LARRY@LAWRENCEIM.COM  
City, State, Zip code E-mail Address

81-1237597  
Tax Identification or Social Security Number Business License Number (if applicable)

### SERVICES

WEBSITE MAINTENANCE, UPDATES, SECURITY MONITORING  
Description of Services

07/01/19 - 06/30/20 — REMOTE  
Date(s) of Service Hour(s) of Service Location

### FEES

Compensation for Services \$ 18,360.00

Other Ancillary Cost, as applicable \$ —

Total not to Exceed \$ 18,360.00 (SAME AS LAST YEAR)

ANNUAL CONTRACT FOR MAINTENANCE

- W-9 received

**PAYMENT.** District will pay Provider after receipt of an invoice, net 30 days.

**CONDITIONS.** Provider will have no obligation to provide services until District returns a signed copy of this Agreement.

**NATURE OF RELATIONSHIP.** The parties agree the relationship created by this Agreement is that of independent contractor.

**AUTHORITY.** Provider represents and warrants that Provider has all requisite power and authority to conduct its business and to execute, deliver, and perform this Agreement.

**BINDING EFFECT.** This Agreement shall inure to the benefit and shall be binding upon all of the parties to this Agreement, and their respective successors in interest or assigns.

**TERMINATION OR AMENDMENT.** This Agreement may be terminated or amended in writing at any time by mutual written consent of all of the parties to this Agreement, and may be terminated by either party for any reason by giving the other party 30 days advance written notice.

**NON-DISCRIMINATION AND EQUAL EMPLOYMENT OPPORTUNITY.** Provider represents and agrees that it does not and shall not discriminate against any employee or applicant for employment because of race, religion, color, sex, or national origin.

**GOVERNING LAW AND VENUES.** This Agreement shall be interpreted in accordance with the laws of the State of California. If any action is brought to interpret or enforce any term of this Agreement, the action shall be brought in state or federal court situated in the County of Ventura, State of California.

**ARBITRATION.** Any dispute arising under this Agreement, including, without limitation, all disputes relating in any manner to the performance or enforcement of this Agreement shall be resolved by binding arbitration in Ventura County pursuant to the rules of the American Arbitration Association.

**ATTORNEYS FEES.** In the event of any action or proceeding to interpret or enforce the terms of this Agreement, the prevailing party, as determined by the court or arbitrator, shall be entitled to recover its reasonable attorneys fees and costs incurred in connection with such actions or proceeding.

**INDEMNIFICATION.** Provider agrees to defend, indemnify, and hold harmless District, its officers, agents, employees, and/or volunteers from any and all claims, demands, losses, damages and expenses, including legal fees and costs, or other obligations or claims arising out of any liability or damage to person or property, or any other loss, sustained or claimed to have been sustained arising out of activities of the Provider or those of any of its officers, agents, employees, or subcontractors of Provider, whether such act or omission is authorized by this Agreement or not. Provider shall also pay for any and all damage to the Real and Personal Property of the District, or loss or theft of such Property, done or caused by such persons. District assumes no responsibility whatsoever for any property placed on District premises by Provider, Provider's agents, employees or subcontractors. Provider further hereby waives any and all rights of subrogation that it may have against the District. The provisions of this Agreement do not apply to any damage or losses caused solely by the negligence of the District or any of its officers, agents, employees, and/or volunteers.

**INSURANCE.** Provider, at its own cost and expense, shall procure and maintain during the term of this Agreement, policies of insurance for the following types of coverage:

- **Workers' Compensation Insurance.** Provider shall procure and maintain, during the term of this Agreement, Workers' Compensation Insurance, as required by California law, on all of its employees engaged in work related to the performance of this Agreement. In the case of any activities which are hired or subcontracted, Provider shall require all vendors and subcontractors to provide Workers' Compensation Insurance for all of the vendor's and/or subcontractor's employees to be engaged in such activities unless such employees are covered by the protection afforded by the Provider's Workers' Compensation Insurance.
- **Commercial General Liability Insurance.** Provider shall procure and maintain, during the term of this Agreement, not less than the following General Liability Insurance coverage in the amounts of \$1,000,000 per occurrence and \$2,000,000 aggregate.

Commercial General Liability insurance shall include products/completed operations, broad form property damage, and personal and advertising injury coverage.

Any and all vendors and subcontractors hired by Provider in connection with the activities described in this Agreement shall maintain such insurance unless the Provider's insurance covers the subcontractor and its employees.

- **Automobile Liability.** If vehicles will be driven on district property, Provider shall procure and maintain, during the full term of this Agreement following Automobile Liability Insurance with the following minimum coverage limits:

Personal vehicles: \$500,000.00 combined single limit or

\$100,000.00 per person / \$300,000.00 per accident

Commercial vehicles: \$1,000,000.00 combined single limit

- **Other Coverage as Dictated by the District.** Provider shall procure and maintain, during the term of this Agreement, Abuse and Molestation coverage in the amounts of \$1,000,000 per occurrence and \$2,000,000 aggregate.

**Certificates of Insurance.** Provider and any and all vendors and subcontractors working for Provider shall provide certificates of insurance to the District as evidence of the insurance coverage required herein, not less than 15 days prior to commencing the proposed activity, and at any other time upon the request of the District. Certificates of such insurance shall be filed with the District on or before commencement of the services under this Agreement.

Provider's and any and all Provider subcontractor's Commercial General Liability insurance and Abuse and Molestation coverage shall name the District, its employees, and school board members as additional insureds.



Insurance written on a "claims made" basis is to be renewed by the Provider and all Provider subcontractors for a period of three (3) years following termination of this Agreement. Such insurance must have the same coverage and limits as the policy that was in effect during the term of this agreement, and will cover the Provider for all claims made.

Failure to Procure Insurance. Failure on the part of Provider, or any of its subcontractors, to procure or maintain required insurance shall constitute a material breach of contract under which the District may immediately terminate this Agreement.

**ACKNOWLEDGEMENT AND AGREEMENT**

I have read this agreement and agree to its terms



Provider signature

6/14/19

Date

**SITE AGREEMENT**

\_\_\_\_\_  
Site Administrator

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

**DISTRICT APPROVAL**

\_\_\_\_\_  
District Administrator

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date



**10.23**





### Agenda Item Details

Meeting	Jun 26, 2019 - RSD Regular Board Meeting
Category	10. Consent
Subject	10.23 Approval of the Service Agreement Between Rio School District and Blaine Kutin to Provide Data Analysis Services FY 2019/2020
Access	Public
Type	Action (Consent)
Fiscal Impact	Yes
Dollar Amount	23,700.00
Budgeted	Yes
Budget Source	LCFF
Recommended Action	Staff recommends approval of the service agreement between RSD and Blaine Kutin to provide Data Analysis services FY 2019/2020
Goals	Goal 1-Improved student achievement at every school and every grade in all content areas

### Public Content

Speaker: Superintendent Puglisi

Rationale:

Mr. Kutin will continue to provide services creating data warehouses generating analysis reports.

[Short Form for ConsultantsRev - Kutin 2019.pdf \(374 KB\)](#)

### Administrative Content

### Executive Content

*Our adopted rules of Parliamentary Procedure, Robert's Rules, provide for a consent agenda listing several items for approval of the Board by a single motion. Most of the items listed under the consent agenda have gone through Board subcommittee review and recommendation. Documentation concerning these items has been provided to all Board members and the public in advance to assure an extensive and thorough review. Items may be removed from the consent agenda at the request of any board member.*



# SCHOOL DISTRICT

EDUCATING LEARNERS FOR THE 21ST CENTURY

## SHORT FORM SERVICES AGREEMENT

This Agreement is intended to be used for low cost, low risk, short-term services.

This Services Agreement (the "Agreement") is made and entered into this 16 day of May, 2019 by and between Rio District (hereinafter referred to as "District") and Blaine Kutin, (hereinafter referred to as "Provider.")

Blaine Kutin (805) 890-0334  
Provider Telephone Number

6205 Shasta Pl  
Street Address Fax Number

Camarillo, CA 93012 blaine.kutin@gmail.com  
City, State, Zip code E-mail Address

611-32-3258  
Tax Identification or Social Security Number Business License Number (if applicable)

### SERVICES

Statistician, organize and interpret student data.  
Description of Services

July 1, 2019 - June 30, 2020 up to 25 hrs/wk home/district offices/schools  
Date(s) of Service Hour(s) of Service Location

### FEES

Compensation for Services \$ 20.61/hr  
Other Ancillary Cost, as applicable \$ —  
Total not to Exceed \$ 23,700

- W-9 received

**PAYMENT.** District will pay Provider after receipt of an invoice, net 30 days.

**CONDITIONS.** Provider will have no obligation to provide services until District returns a signed copy of this Agreement.

**NATURE OF RELATIONSHIP.** The parties agree the relationship created by this Agreement is that of independent contractor.

**AUTHORITY.** Provider represents and warrants that Provider has all requisite power and authority to conduct its business and to execute, deliver, and perform this Agreement.

**BINDING EFFECT.** This Agreement shall inure to the benefit and shall be binding upon all of the parties to this Agreement, and their respective successors in interest or assigns.

**TERMINATION OR AMENDMENT.** This Agreement may be terminated or amended in writing at any time by mutual written consent of all of the parties to this Agreement, and may be terminated by either party for any reason by giving the other party 30 days advance written notice.

**NON-DISCRIMINATION AND EQUAL EMPLOYMENT OPPORTUNITY.** Provider represents and agrees that it does not and shall not discriminate against any employee or applicant for employment because of race, religion, color, sex, or national origin.

**GOVERNING LAW AND VENUES.** This Agreement shall be interpreted in accordance with the laws of the State of California. If any action is brought to interpret or enforce any term of this Agreement, the action shall be brought in state or federal court situated in the County of Ventura, State of California.

**ARBITRATION.** Any dispute arising under this Agreement, including, without limitation, all disputes relating in any manner to the performance or enforcement of this Agreement shall be resolved by binding arbitration in Ventura County pursuant to the rules of the American Arbitration Association.

**ATTORNEYS FEES.** In the event of any action or proceeding to interpret or enforce the terms of this Agreement, the prevailing party, as determined by the court or arbitrator, shall be entitled to recover its reasonable attorneys fees and costs incurred in connection with such actions or proceeding.

**INDEMNIFICATION.** Provider agrees to defend, indemnify, and hold harmless District, its officers, agents, employees, and/or volunteers from any and all claims, demands, losses, damages and expenses, including legal fees and costs, or other obligations or claims arising out of any liability or damage to person or property, or any other loss, sustained or claimed to have been sustained arising out of activities of the Provider or those of any of its officers, agents, employees, or subcontractors of Provider, whether such act or omission is authorized by this Agreement or not. Provider shall also pay for any and all damage to the Real and Personal Property of the District, or loss or theft of such Property, done or caused by such persons. District assumes no responsibility whatsoever for any property placed on District premises by Provider, Provider's agents, employees or subcontractors. Provider further hereby waives any and all rights of subrogation that it may have against the District. The provisions of this Agreement do not apply to any damage or losses caused solely by the negligence of the District or any of its officers, agents, employees, and/or volunteers.

**INSURANCE.** Provider, at its own cost and expense, shall procure and maintain during the term of this Agreement, policies of insurance for the following types of coverage:

- **Workers' Compensation Insurance.** Provider shall procure and maintain, during the term of this Agreement, Workers' Compensation Insurance, as required by California law, on all of its employees engaged in work related to the performance of this Agreement. In the case of any activities which are hired or subcontracted, Provider shall require all vendors and subcontractors to provide Workers' Compensation Insurance for all of the vendor's and/or subcontractor's employees to be engaged in such activities unless such employees are covered by the protection afforded by the Provider's Workers' Compensation Insurance.
- **Commercial General Liability Insurance.** Provider shall procure and maintain, during the term of this Agreement, not less than the following General Liability Insurance coverage in the amounts of \$1,000,000 per occurrence and \$2,000,000 aggregate.

Commercial General Liability insurance shall include products/completed operations, broad form property damage, and personal and advertising injury coverage.

Any and all vendors and subcontractors hired by Provider in connection with the activities described in this Agreement shall maintain such insurance unless the Provider's insurance covers the subcontractor and its employees.

- **Automobile Liability.** If vehicles will be driven on district property, Provider shall procure and maintain, during the full term of this Agreement following Automobile Liability Insurance with the following minimum coverage limits:

Personal vehicles:           \$500,000.00 combined single limit or

  \$100,000.00 per person / \$300,000.00 per accident

Commercial vehicles:       \$1,000,000.00 combined single limit

- **Other Coverage as Dictated by the District.** Provider shall procure and maintain, during the term of this Agreement, Abuse and Molestation coverage in the amounts of \$1,000,000 per occurrence and \$2,000,000 aggregate.

**Certificates of Insurance.** Provider and any and all vendors and subcontractors working for Provider shall provide certificates of insurance to the District as evidence of the insurance coverage required herein, not less than 15 days prior to commencing the proposed activity, and at any other time upon the request of the District. Certificates of such insurance shall be filed with the District on or before commencement of the services under this Agreement.

Provider's and any and all Provider subcontractor's Commercial General Liability insurance and Abuse and Molestation coverage shall name the District, its employees, and school board members as additional insureds.







10.24





### Agenda Item Details

Meeting	Jun 26, 2019 - RSD Regular Board Meeting
Category	10. Consent
Subject	10.24 Contract Renewal with Learning Priority FY 2019/2020
Access	Public
Type	Action (Consent)
Fiscal Impact	Yes
Dollar Amount	59,400.00
Budgeted	Yes
Budget Source	LCFF
Recommended Action	Staff recommends approval of the Contract Renewal with Learning Priority FY 2019/2020
Goals	<p>Goal 1-Improved student achievement at every school and every grade in all content areas</p> <p>Goal 4-Prepare students to be college and career ready through technology and innovation that facilitates collaboration, creativity, critical thinking and communication.</p>

### Public Content

Speaker: Superintendent Puglisi

#### Rationale:

**Learning Priority will provide software development services to the Rio School district to help streamline their technology platform, conduct a series of reading assessments using LP, Inc reading tools district wide for students in grade 2-7, inclusive of testing, report development, content and professional development, conduct a series of reading assessment using LP, Inc reading tools district wide for students in kindergarten and 1st grades including Early literacy letter identification, Early literacy sight word (irregular words), and phonics skills test.**

**Pilot the LP Rio 21st Century Learning Indicator report card with 6 teachers and provide professional development services for teachers utilizing the full array of LP, Inc educational tools.**

[LP\\_Rio Short Form for Consultants 2019-2020.pdf \(201 KB\)](#)

**Administrative Content****Executive Content**

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**SCHOOL  
DISTRICT**

EDUCATING LEARNERS FOR THE 21ST CENTURY

**SHORT FORM SERVICES AGREEMENT**

This Agreement is intended to be used for low cost, low risk, short-term services. This Services Agreement (the "Agreement") is made and entered into this day of July 1, 2019, by and between Rio School District, (hereinafter "District") and Learning Priority, Inc., 1398 East Hillcrest Drive #222, Thousand Oaks, CA 91362 (hereinafter "Provider").

Learning Priority, Inc  
Provider

805-844-5645  
Telephone Number

1398 East Hillcrest Drive #222  
Street Address

Thousand Oaks, CA 91362  
City, State, Zip code

lrescigno@learningpriority.com  
E-mail Address

Tax Identification Number: 30-0766087

**SERVICES**

Description of Services

- Provide software development services to the Rio School district to help streamline the districts technology platform.
- Conduct a series of reading assessments using LP, Inc reading tools district wide for students in grade 3-7, inclusive of testing, report development, content and professional development.
- Provide the District the Literacy Support Team, LST service. LST will focus on blending technology, the human factor, assessment, learning, mentoring, and data visualization direct to students. LST will provide data and other resources to staff and parents.
- Provide professional development services for teachers utilizing the full array of LP educational tools.

Date(s) of Service July 1, 2019-June 30, 2020

Location - District wide

**FEES**

Compensation for Services \$ 4950 per month

Other Ancillary Cost, as applicable \$

Total not to Exceed \$

- W-9 received

**PAYMENT.** District will pay Provider after receipt of an invoice, net 30 days.

**CONDITIONS.** Provider will have no obligation to provide services until District returns a signed copy of this Agreement.

**NATURE OF RELATIONSHIP.** The parties agree the relationship created by this Agreement is that of independent contractor.

**AUTHORITY.** Provider represents and warrants that Provider has all requisite power and authority to conduct its business and to execute, deliver, and perform this Agreement.

**BINDING EFFECT.** This Agreement shall inure to the benefit and shall be binding upon all of the parties to this Agreement, and their respective successors in interest or assigns.

**TERMINATION OR AMENDMENT.** This Agreement may be terminated or amended in writing at any time by mutual written consent of all of the parties to this Agreement, and may be terminated by either party for any reason by giving the other party 30 days advance written notice.

**NON-DISCRIMINATION AND EQUAL EMPLOYMENT OPPORTUNITY.** Provider represents and agrees that it does not and shall not discriminate against any employee or applicant for employment because of race, religion, color, sex, or national origin.

**GOVERNING LAW AND VENUES.** This Agreement shall be interpreted in accordance with the laws of the State of California. If any action is brought to interpret or enforce any term of this Agreement, the action shall be brought in state or federal court situated in the County of Ventura, State of California.

**ARBITRATION.** Any dispute arising under this Agreement, including, without limitation, all disputes relating in any manner to the performance or enforcement of this Agreement shall be resolved by binding arbitration in Ventura County pursuant to the rules of the American Arbitration Association.

**ATTORNEYS FEES.** In the event of any action or proceeding to interpret or enforce the terms of this Agreement, the prevailing party, as determined by the court or arbitrator, shall be entitled to recover its reasonable attorneys fees and costs incurred in connection with such actions or proceeding.

**INDEMNIFICATION.** Provider agrees to defend, indemnify, and hold harmless District, its officers, agents, employees, and/or volunteers from any and all claims, demands, losses, damages and expenses, including legal fees and costs, or other obligations or claims arising out of any liability or damage to person or property, or any other loss, sustained or claimed to have been sustained arising out of activities of the Provider or those of any of its officers, agents, employees, or subcontractors of Provider, whether such act or omission is authorized by this Agreement or not. Provider shall also pay for any and all damage to the Real and Personal Property of the District, or loss or theft of such Property, done or caused by such persons. District assumes no responsibility whatsoever for any property placed on District premises by Provider, Provider's agents, employees or subcontractors. Provider further hereby waives any and all rights of subrogation that it may have against the District. The provisions of this Agreement do not apply to any damage or losses caused solely by the negligence of the District or any of its officers, agents, employees, and/or volunteers.

**INSURANCE.** Provider, at its own cost and expense, shall procure and maintain during the term of this Agreement, policies of insurance for the following types of coverage:

- **Workers' Compensation Insurance.** Provider shall procure and maintain, during the term of this Agreement, Workers' Compensation Insurance, as required by California law, on all of its employees engaged in work related to the performance of this Agreement. In the case of any activities which are hired or subcontracted, Provider shall require all vendors and subcontractors to provide Workers' Compensation Insurance for all of the vendor's and/or subcontractor's employees to be engaged in such activities unless such employees are covered by the protection afforded by the Provider's Workers' Compensation Insurance.
- **Commercial General Liability Insurance.** Provider shall procure and maintain, during the term of this Agreement, not less than the following General Liability Insurance coverage in the amounts of \$1,000,000 per occurrence and \$2,000,000 aggregate.

Commercial General Liability insurance shall include products/completed operations, broad form property damage, and personal and advertising injury coverage.

Any and all vendors and subcontractors hired by Provider in connection with the activities described in this Agreement shall maintain such insurance unless the Provider's insurance covers the subcontractor and its employees.



- Automobile Liability. If vehicles will be driven on district property, Provider shall procure and maintain, during the full term of this Agreement following Automobile Liability Insurance with the following minimum coverage limits:

Personal vehicles: \$500,000.00 combined single limit or \$100,000.00 per person / \$300,000.00 per accident

Commercial vehicles: \$1,000,000.00 combined single limit

- Other Coverage as Dictated by the District. Provider shall procure and maintain, during the term of this Agreement, Abuse and Molestation coverage in the amounts of \$1,000,000 per occurrence and \$2,000,000 aggregate.

Certificates of Insurance. Provider and any and all vendors and subcontractors working for Provider shall provide certificates of insurance to the District as evidence of the insurance coverage required herein, not less than 15 days prior to commencing the proposed activity, and at any other time upon the request of the District. Certificates of such insurance shall be filed with the District on or before commencement of the services under this Agreement.

Provider's and any and all Provider subcontractor's Commercial General Liability insurance and Abuse and Molestation coverage shall name the District, its employees, and school board members as additional insureds.

Insurance written on a "claims made" basis is to be renewed by the Provider and all Provider subcontractors for a period of three (3) years following termination of this Agreement. Such insurance must have the same coverage and limits as the policy that was in effect during the term of this agreement, and will cover the Provider for all claims made.

Failure to Procure Insurance. Failure on the part of Provider, or any of its subcontractors, to procure or maintain required insurance shall constitute a material breach of contract under which the District may immediately terminate this Agreement.

#### **ACKNOWLEDGEMENT AND AGREEMENT**

I have read this agreement and agree to its terms

Provider signature

Date

Site Administrator

Signature

Date

#### **DISTRICT APPROVAL**

District Administrator

Signature

Date



**10.25**





### Agenda Item Details

Meeting	Jun 26, 2019 - RSD Regular Board Meeting
Category	10. Consent
Subject	10.25 Renewal of Newsela Agreement for the 2019-2020 School Year
Access	Public
Type	Action (Consent)
Fiscal Impact	Yes
Dollar Amount	33,000.00
Budgeted	Yes
Budget Source	LCAP funds
Recommended Action	Staff recommends board approval of district-wide license purchase for 2019-2020.
Goals	<p><b>Goal 1-Improved student achievement at every school and every grade in all content areas</b></p> <p><b>Goal 4-Prepare students to be college and career ready through technology and innovation that facilitates collaboration, creativity, critical thinking and communication.</b></p>

### Public Content

Speaker: Oscar Hernandez

Rationale:

**Newsela** is an innovative way for students in grades 2-8 to build reading comprehension with nonfiction that's always relevant: daily news. It features articles written at multiple levels of text complexity and quizzes to test reading comprehension. The Newsela PRO District license renewal includes the following:

- Unlimited Teachers per Student with School and District Binder
- District Binder access for select colleagues in the district
- Principal Binder access for select colleagues in each school
- Administrative access for select colleagues in each school
- Onboarding and training package through Newsela Community team
- Unlimited teacher-student relationships across all schools
- Teacher Binder access for all users - assessment tools
- Writing tools for all users - Newsela Write and interactive annotation
- PRO Assign instructions on all assignments

Newsela helps students climb the staircase of reading complexity from elementary through high school by providing daily news articles written at five levels of difficulty. Newsela adapts to each student's reading ability so they always get just-right content while having the power to stretch themselves. Articles are paired with quizzes aligned to the new Common Core State Standards so teachers can track their students' progress on a daily basis. Teacher tools make it easy to assign articles, review student quizzes and track Common Core mastery.

[Quote\\_00050328\\_from\\_Newsela.pdf \(533 KB\)](#)

### **Administrative Content**

### **Executive Content**

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# Customer Agreement

Newsela  
620 8<sup>th</sup> Avenue, 21<sup>st</sup> Floor  
New York, NY 10018  
United States of America

**Customer Agreement No.** 00050328  
**PRO Team Sales Rep:** Faith Hennigan

**Offer Date:** faith.hennigan@newsela.com  
June 12, 2019

**To** Rio School District  
2500 E Vineyard Ave Ste 100  
Oxnard CA 93036-1372  
United States

**Billing Information**  
**Billing Terms:** Net 30 Days  
Only fill out if you are not the Billing Contact:  
**Billing Contact:**  
**Billing Contact Title:**  
**Billing Phone:**  
**Billing Email:**

**Term:** 334 Days  
**Target Start Date:** July 1, 2019  
**Target End Date:** May 29, 2020

**Services/Products (additional detail in Appendix A):**

Product	Contract Grand Total
Newsela PRO License	\$33,000.00

The subscription for the Services/Products shall commence as of the "Subscription Start Date" and continue through the "Subscription End Date" (a "Contract Year"). The Subscription Start Date for this Customer Agreement will be the later of (a) the Target Start Date set forth above and (b) the date on which this Agreement has been executed by the Customer (the "Execution Date"). The Subscription End Date for this Customer Agreement will be that date which is the length of the Term after the Subscription Start Date.

Failure of the Customer to make use of the Services/Products during the Term of a Contract Year shall not extend Newsela's obligation to deliver those Services/Products beyond the Subscription End Date of that Contract Year.

Following the Subscription End Date, this Customer Agreement will automatically renew for the Services/Products licensed hereunder for successive periods equal in length to the greater of the Term or 12 months (a "Renewal Term"), unless either party provides the other party with written notice of cancellation at least thirty (30) days prior to the then current Subscription End Date. Prices in any Renewal Term will increase by up to 10% above the applicable pricing (excluding any One-Time Discounts) in the prior Contract Year, unless Newsela provides notice of different pricing at least 60 days prior to the applicable Renewal Term.

Once this Customer Agreement has been signed, the Customer agrees to pay the Contract Grand Total set forth above per the Billing Terms noted above. If payment is made by credit card, a 3.0% fee for the

convenience of paying through a third party will be applied to the Invoice. Service will be suspended at Newsela's discretion if payment is not received by Newsela within thirty (30) days of the date of this Customer Agreement. Failure of the Customer to use the Service/Product shall not relieve Customer of its obligation to pay hereunder. Please note that certain Services/Products are subject to applicable state sales tax. If you wish to claim an exemption, please provide Newsela with a copy of your state sales tax exemption certificate.

This Customer Agreement constitutes the entire agreement between the parties and supersedes all prior written or oral understandings, proposals, bids, offers, negotiations, agreements or communications of every kind. This Customer Agreement and the terms contained herein are intended only for the Customer and should be kept confidential.

This Customer Agreement is subject to Newsela's Terms of Use and Privacy Policy.

Terms of Use: <https://newsela.com/pages/terms-of-use/>

Privacy Policy: <https://newsela.com/pages/privacy-policy/>

### Purchase Order Information

If you need a Purchase Order, please fill out the following information.

PO Number:

PO Amount: \$

The individual executing this Customer Agreement has the authority to execute this agreement and bind the Customer and Newsela has the right to rely on that authorization.

Authorized Signature:

Date of Signature:

Comment:

## Appendix A

Qty	School	Product
1	Rio Lindo Elementary	Newsela PRO School License
1	Rio Plaza Elementary	Newsela PRO School License
1	Rio Real Elementary	Newsela PRO School License
1	Rio Rosales	Newsela PRO School License
1	Rio Vista Middle School	Newsela PRO School License
1	Rio Del Mar	Newsela PRO School License
1	Rio Del Norte	Newsela PRO School License
1	Rio Del Valle Junior High School	Newsela PRO School License
1	Rio del Sol STEAM Academy	Newsela PRO School License

Newsela

Registered Office: 475 10<sup>th</sup> Ave, 4<sup>th</sup> Floor, New York NY 10018. United States of America







**10.26**





**Agenda Item Details**

Meeting	Jun 26, 2019 - RSD Regular Board Meeting
Category	10. Consent
Subject	10.26 Approval of Food Service Vending Contract with Child Development Resources (CDR)
Access	Public
Type	Action (Consent)
Fiscal Impact	No
Recommended Action	Staff is recommending approval of the Food Service Vendor Agreement between Rio School District (RSD) Food Services and Child Development Resources (CDR)
Goals	<p>Goal 3-Create welcoming and safe environments where students attend and are connected to their school</p> <p>Goal 1-Improved student achievement at every school and every grade in all content areas</p>

**Public Content**

Speaker:  
Lacey Piper, Director of Child Nutrition

Rationale:  
RSD Food Services has provided meals to CDR for the past 11 years. This is the annual contract update to reflect the new pricing structure for the 19/20 school year.

Approval of this contract allows Rio Food Services to provide all CDR preschool programs operating within RSD with breakfast, lunch, and snack.

[CDR CONTRACT.pdf \(114 KB\)](#)

**Administrative Content**

**Executive Content**

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**STANDARD AGREEMENT FOR FOOD  
SERVICE/VENDING  
Rio School District**

This Agreement is entered into on this 1<sup>st</sup> day of July 2019, by and between Child Development Resources of Ventura County, Inc., hereinafter referred to as the "Agency", and Rio School District, hereinafter referred to as the "Vendor".

**WHEREAS**, it is not the capability of the Agency to prepare specified meals under the Child and Adult Care Food Program (CACFP) for enrolled participating children; and

**WHEREAS**, the facilities and capabilities of the Vendor are adequate to supply specified meals to the Agency's facilities; and

**WHEREAS**, the Vendor is willing to provide such services to the Agency on a cost reimbursement basis;

**THEREFORE**, both parties hereto agree as follows:

**THE VENDOR AGREES TO:**

1. Prepare and supply the meals, on the School District's scheduled days of service, inclusive of necessary straws, utensils and napkins for the CDR Head Start Preschools located at Rio Lindo School, 2131 Snow Avenue, Rio Plaza School at 600 Simon Way, and Rio Rosales School, 1001 Kohala Street in Oxnard, in accordance with the number of meals requested and at the cost(s) per meal listed below:

Breakfast	<u>\$1.66</u> each*	Lunch	<u>\$3.07</u> each*
Supplement/Snack	<u>\$.84</u> each*	Supper	\$ <u>N/A</u> each

\*Prices are subject to change up to the maximum amount of the published reimbursement rates as established by Child and Adult Care Food Program (CACFP) for 2019-2020.

2. Assure that each meal provided to the Agency under this contract meets the minimum nutritional requirements as specified for children aged 3-5 by the CACFP Meal Pattern for Older Children revised and effective October 1, 2017, (attached) which is excerpted from the regulations 7 CFR Part 226.20.
3. Provide CN labels for eligible products and/or official grain crediting letters that verify meal component and whole grain rich contributions in compliance with CACFP Meal Pattern for children aged 3-5.

4. Maintain full and accurate records that document: (1) the menus listing all meals provided to the Agency during the term of this contract, (2) a listing of all reimbursable nutrition components of each meal, and (3) an itemization of the quantities of each component used to prepare said meal. The Vendor agrees to provide meal preparation documentation by using yield factors for each food item as listed in the USDA Food Buying Guide or the CNFDD Simplified Food Buying Guide (SFBG) when calculating and recording the quantity of food prepared each meal.
5. Maintain such cost records as invoices, receipts and/or other documentation that exhibit the purchase or otherwise availability to the Vendor, of the meal components and quantities itemized in the meal preparation records.
6. Maintain on a daily basis an accurate count of the number of meals, by meal type, prepared for the Agency. Meal count documentation must include the number of meals requested by the Agency.
7. Allow the Agency to increase or decrease the number of meal orders, as needed, when the request is made within two hours of the scheduled delivery time.
8. On a monthly basis, present to the Agency an invoice accompanied by reports that itemizes the previous month's delivery. The Vendor agrees to forfeit payment for meals that are not ready within one (1) hour of the agreed upon delivery time, are spoiled or unwholesome at the time of delivery, are short of components, or do not otherwise meet the meal requirements contained in this Agreement.
9. Operate in accordance with current CACFP requirements.
10. Retain all required records for a period of three (3) years after the end of the fiscal year to which they pertain (or longer, if an audit or administrative review in progress); and upon request to make all accounts and records pertaining to the Agreement available to the Certified Public Accountant hired by the Agency, representatives of the California State Department of Education, the U.S. Department of Agriculture, and the U.S. General Accounting Office for audit or administrative review at a reasonable time and place.
11. Not subcontract for the total meal, with or without milk, or for the assembly of the meal.
12. The Vendor agency certifies, that in its operation of a Child and Adult Care Food Program, neither it nor its principals are presently debarred,



suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this transaction by any federal department or agency.

13. Where the Vendor is unable to certify to any of the statements in this certification, Vendor shall attach an explanation to this proposal. Executive Order 12549, Debarment and Suspension, 34 CFR Part 85.510. (Lower Tier)
14. As required by the State Drug-Free Workplace Act of 1990 (Government Code Section 8350 et. Seq.) and the Federal Drug-Free Workplace Act of 1988, and implemented at 34 CFR Part 85, Subpart F, for grantees, as defined at 34 CFR Part 85, Sections 85.605 and 85.610, the recipient agency certifies that it will continue to provide a drug-free workplace.

**THE AGENCY AGREES TO:**

1. Ensure that an Agency representative is available at each (delivery/pick-up) site, at the specified time on each specified (delivery/pick-up) day to receive, inspect and sign for the requested number of meals. This individual will verify the temperature, quality and quantity of each meal service delivery. The Agency assures the Vendor that this individual will be trained and knowledgeable in the record keeping and meal requirement of CACFP, and in health and sanitation.
2. Provide personnel to serve meals, clean the serving and eating areas, and assemble transport carts and auxiliary items for pick up/delivery.
3. Notify the Vendor within two (2) days of receipt of the next month's proposed menu of any changes, additions, or deletions that will be required in the menu request.
4. Provide the Vendor resources to Title 7 CFR Part 226; the CACFP Meal Pattern for Older Children (includes children aged 3-5); the CACFP Food Buying Guide, and all other technical assistance materials pertaining to the food service requirements of CACFP. The Agency will, within 24 hours of receipt from CDE/CACFP, advise the Vendor of any changes in the food service requirements of CACFP.
5. Pay the Vendor the full amount as presented on the monthly-itemized invoice on or before 30 days following the date of invoice. The Agency agrees to notify the Vendor within 48 hours of receipt of any discrepancy in the invoice.

**TERMS OF THE AGREEMENT**

This Agreement will take effect commencing July 1, 2019, and shall be for a period of one calendar year. It may be terminated by notification given by either party hereto the other party at least 30 days prior to the date of termination.

**IN WITNESS WHEREOF, THE PARTIES HERETO HAVE EXECUTED THIS AGREEMENT AS OF THE DATES INDICATED BELOW:**

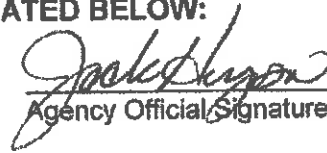
\_\_\_\_\_  
Service Provider Official Signature

\_\_\_\_\_  
Official Name (please type)

\_\_\_\_\_  
Title

\_\_\_\_\_  
Telephone

\_\_\_\_\_  
Date

  
\_\_\_\_\_  
Agency Official Signature

Jack Hinojosa  
\_\_\_\_\_  
Agency Official Name (please type)

Chief Executive Officer  
\_\_\_\_\_  
Title

(805) 485-7878  
\_\_\_\_\_  
Telephone

6/3/19  
\_\_\_\_\_  
Date

**10.27**





### Agenda Item Details

Meeting	Jun 26, 2019 - RSD Regular Board Meeting
Category	10. Consent
Subject	10.27 Approval of Food Service Vending Contract with Continuing Development Incorporated (CDI)
Access	Public
Type	Action (Consent)
Fiscal Impact	No
Recommended Action	Staff is recommending approval of the Vendor Agreement between Rio School District Food Services and Continuing Development Incorporated (CDI).

### Public Content

Speaker:  
Lacey Piper, Director, Child Nutrition

#### Rationale:

Rio School District is currently offering meals to similar programs such as Child Development Resources (CDR) on other Rio Campuses.

This annual contract reflects the new pricing structure for the 2019/2020 school year, which will offset the expense. Approval of this contract allows Rio Food Services to provide all CDI preschool programs operating within RSD with breakfast, lunch, and a snack.

[CDI Contract 2019-2020.pdf \(219 KB\)](#)

### Administrative Content

### Executive Content

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**STANDARD AGREEMENT FOR FOOD  
SERVICE/VENDING  
RIO SCHOOL DISTRICT CHILD NUTRITION SERVICES  
AND CONTINUING DEVELOPMENT INCORPORATED**

This AGREEMENT is entered into on this 28<sup>th</sup> day of August 2019, by and between Continuing Development Incorporated (CDI) of Ventura County, hereinafter referred to as the "Agency", and Rio School District, hereinafter referred to as the "Vendor".

**WHEREAS**, it is not the capability of the Agency to prepare specified meals under the Child and Adult Care Food Program (CACFP) for enrolled participating children; and

**WHEREAS**, the facilities and capabilities of the Vendor are adequate to supply specified meals to the Agency's facilities; and

**WHEREAS**, the Vendor is willing to provide such services to the Agency on a cost reimbursement basis;

**THEREFORE**, both parties here to agree as follows:

**THE VENDOR AGREES TO:**

1. Prepare and supply the meals, on the School District's scheduled days of service, inclusive of necessary straws, utensils, and napkins for CDI located at, Rio Del Norte School at 2500 Lobela Ave., Rio Real 1140 Kenney Street in Oxnard, and Rio Del Mar School 3150 Thames River Dr. in accordance with the number of meals requested and at the cost(s) per meal listed below.

Breakfast	<u>\$1.79 each</u>	Lunch	<u>\$3.31 each</u>
Supplement/Snack	<u>\$.91 each</u>	Supper	<u>\$ N/A each</u>

\*Prices are subject to change up to the maximum amount of the published reimbursement rates as established by Child and Adult Care Food Program (CACFP).

2. Assure that each meal provided to the Agency under this contract meets the minimum nutritional requirements as specified for children aged 3-5 by the CACFP Meal Pattern for Older Children (attached) which is excerpted from the regulation 7 CFR Part 226.20.
3. Maintain full and accurate records that document: (1) the menus listing all meals provided to the Agency during the term of this contract, (2) a listing of all reimbursable nutrition components of each meal, and (3) an itemization of the quantities of each component used to prepare said meal. The Vendor agrees to provide meal preparation documentation by using yield factors for each food items as listed in the USDA Food Buying Guide or the CNFDD Simplified Food Buying

Guide (SFBG) when calculating and recording the quantity of food prepared each meal.

4. Maintain such cost records as invoices, receipts, and/or other documentation that exhibit the purchase or otherwise availability to the Vendor, of the meal components and quantities itemized in the meal preparation records.
5. Maintain on a daily basis an accurate count of the number of meals, by meal type, prepared for the Agency. Meal count documentation must include the number of meals requested by the Agency.
6. Allow the Agency to increase or decrease the number of meal orders, as needed, when the request is made within twenty-four hours of the scheduled pick up time.
7. Shall provide the Agency with sack breakfast, lunch, and/or snack which meets the Child and Adult Care Food Program meal requirements for field trips when requested by the Agency at least 10 working days in advance. The cost per meal will remain the same as the (CACFP) reimbursement rates
8. On a monthly basis, present to the Agency an invoice accompanied by reports that itemizes the previous month's delivery. The Vendor agrees to forfeit payment for meals that are not ready within one (1) hour of the agreed upon pick up time, are spoiled or unwholesome at the time of pick up, are short of components, or do not otherwise meet the meal requirements contained in this Agreement.
9. Operate in accordance with current CACFP requirements.
10. Retain all required records for a period of five (5) years after the end of the fiscal year to which they pertain (or longer, if an audit or administrative review in progress); and upon request to make all accounts and records pertaining to the Agreement available to the Certified Public Accountant hired by the Agency, representatives of the California State Department of Education, the U.S. Department of Agriculture, and the U.S. General Accounting Office for Audit or administrative review at a reasonable time and place.
11. Not subcontract for the total meal, with or without milk, or for the assembly of the meal.
12. The Vendor agency certifies, that in its operation of a Child and Adult Care Food Program, neither it nor its principals are presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this transaction by any federal department or agency.
13. Where the Vendor is unable to certify to any of the statements in the certification, Vendor shall attach an explanation to this proposal. Executive Order 12549, Debarment and Suspension, 34 CFR Part 85.510. (Lower Tier)



14. As required by the State Drug-Free Workplace Act of 1990 (Government Code Section 8350 et. Seq.) and the Federal Drug-Free Workplace Act of 1988, and implemented at 34 CFR Part 85, Subpart F, for grantees, as defined at 34 CFR Part 85, Sections 85.605 and 85.610, the recipient agency certifies that it will continue to provide a drug-free workplace.

**THE AGENCY AGREES TO:**

1. Ensure that an Agency representative is available at each (pick-up) site, at the specified time on each specified (pick-up) day to receive, inspect and sign for the requested number of meals. This individual will verify the temperature, quality and quantity of each meal service delivery. The Agency assures the Vendor that this individual will be trained and knowledgeable in the record keeping and meal requirements of CACFP, and in health and sanitation.
2. Provide personnel to serve meals, clean the serving and eating areas, and assemble transport carts and auxiliary items for pick up.
3. Notify the Vendor within two (2) days of receipt of the next month's proposed menu of any changes, additions, or deletions that will be required in the menu request.
4. Provide the Vendor with a copy of Title 7 CFR Part 226; the CACFP Meal Pattern for Older Children (includes children aged 3-5); the CNFDD Simplified Food Buying Guide, and all other technical assistance materials pertaining to the food service requirements of CACFP. The Agency will, within 24 hours of receipt from CDE/CACFP, advise the Vendor of any changes in the food service requirements of CACFP.
5. Pay the Vendor the full amount as presented on the monthly-itemized invoice on or before 30 days following the date of invoice. The Agency agrees to notify the Vendor with 48 hours of receipt of any discrepancy in the invoice.

**TERMS OF THE AGREEMENT**

This agreement will take effect commencing August 28<sup>th</sup>, 2019, and shall be for a period of one calendar year. It may be terminated by notification given by either party hereto the other party at least 30 days prior to the date of termination.

IN WITNESS WHERE OF, THE PARTIES HERETO HAVE EXECUTED THIS AGREEMENT AS OF THE DATES INDICATED BELOW:

\_\_\_\_\_  
Service Provider Official Signature

\_\_\_\_\_  
Agency Official Signature

\_\_\_\_\_  
Official Name (please type)

\_\_\_\_\_  
Agency Official Name (please type)

\_\_\_\_\_  
Title

\_\_\_\_\_  
Title

\_\_\_\_\_  
Telephone

\_\_\_\_\_  
Telephone

\_\_\_\_\_  
Date

\_\_\_\_\_  
Date

10.28





### Agenda Item Details

Meeting	Jun 26, 2019 - RSD Regular Board Meeting
Category	10. Consent
Subject	10.28 Approval of Food Services Equipment Grant
Access	Public
Type	Action (Consent)
Fiscal Impact	Yes
Dollar Amount	20,790.36
Budgeted	Yes
Budget Source	California Department of Education Equipment Assistance Grant
Recommended Action	Administration recommends approval of equipment grant.

### Public Content

#### Speaker:

Lacey Piper, Director, Child Nutrition

#### Rationale:

Rio School District has been awarded a 2018 National School Lunch Program Equipment Assistance Grant. The equipment grant will be used to add a Gas Convection Steamer to the Rio Del Norte kitchen.

After three quotes were collected, Food Services is recommending to award purchase to the lowest bidder at \$20,790.36. Additionally, SoCalGas Company will provide a \$5,000 rebate for purchasing a steamer that is energy efficient equipment.

#### Quotes obtained:

Jordano's \$20,790.36  
 Supplies on the Fly \$22,088.14  
 Central Restaurant \$22,166.00

Scanned from a Xerox Multifunction Printer - 2019-06-18T125335.404.pdf (45 KB)

### Administrative Content

## Executive Content

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550 SOUTH PATTERSON AVENUE  
SANTA BARBARA, CA 93111  
800-826-7144  
www.jordanosfoodservice.com

# Quote

05/24/2019

PRIDE • COMMITMENT • COMMUNITY

**Project:**  
Rio Del Sol School District

**From:**  
Jordano's  
Colette Golson  
P.O. Box 6803  
550 South Patterson  
Santa Barbara, CA 93111-  
805-964-0611  
(805)964-0611 7845 (Contact)

Job Reference Number: 2230

Item	Qty	Description	Sell	Sell Total
1	1 ea	<b>CONVECTION STEAMER, GAS</b> Cleveland Range Model No. 24CGA10.2ES (Express Ship) (24CGA10.2ESNMCSEX - ENERGY STAR NAT GAS, STD MCS CONTROLS) Steamcraft® Gemini™ 10 Convection Steamer, pressureless, natural gas, 2 compartments with individual generators, (5) 12 x 20 x 2-1/2 pans/compartiment capacity, SureCook controls, MCS 60-minute mechanical timer & manual (Express Ship) (Continuous steaming) by-pass switch, left-hand hinged door, controls on right, 1 standard treated & tap water connection, stainless steel construction, 6" adjustable legs with flanged feet, 144,000 BTU total, ENERGY STAR®	\$18,961.80	\$18,961.80
	1 ea	1-year parts & labor warranty, standard		
	1 ea	5 year pro-rated parts warranty on boilers & steam generators		
	1 ea	Free Start-Up program, includes: performance check out, equipment demonstration, use & care video, standard		
	1 ea	QTI1-CR Optipure Water Treatment System, dual-cartridge, reduces sediments over 0.5 microns, reduces chlorine, includes (1) CTOS-Q10 Catalytic Carbon Filter & (1) CTOS-QCR activated carbon filter	\$333.20	\$333.20
	1 ea	Second year limited warranty on water related parts only when purchasing a steamer and filter from Cleveland. Must include a completed Performance Start-Up (See Cleveland warranty statement for details)		
<b>ITEM TOTAL:</b>				<b>\$19,295.00</b>
Merchandise				\$19,295.00
Tax 7.75%				\$1,495.36
Total				<b>\$20,790.36</b>

**TERMS AND CONDITIONS:**

- 1) CONTRACT PRICING. PRICES MAY CHANGE IF ALL ITEMS ON THIS PROPOSAL ARE NOT PURCHASED
- 2) INCLUDES DROP SHIP DELIVERY TO YOUR LOCATION UNLESS OTHERWISE NOTED ON THIS PROPOSAL
- 3) UNCRATING, SETTING IN PLACE AND START-UP BY OTHERS UNLESS OTHERWISE NOTED ON THIS PROPOSAL
- 4) CREDIT TERMS UPON CREDIT APPROVAL ONLY. 1-2 DEPOSIT REQUIRED ON MOST NON-CREDIT APPROVED ORDERS WITH BALANCE DUE UPON DELIVERY.
- 5) PRICES GOOD FOR 30 DAYS OR UPON MANUFACTURERS PRICE INCREASE.
- 6) CUSTOMER SIGNATURE ON THE PROPOSAL INDICATES CUSTOMER HAS BEEN GIVEN ALL SPECIFICATION





10.29





### Agenda Item Details

Meeting	Jun 26, 2019 - RSD Regular Board Meeting
Category	10. Consent
Subject	10.29 Approval of Estimated Fees for Legal Services Provided by Myers, Widders, Gibson, Jones, for Various Construction and Developer related projects.
Access	Public
Type	Action (Consent)
Fiscal Impact	Yes
Dollar Amount	75,000.00
Budgeted	Yes
Budget Source	General Fund
Recommended Action	Staff recommends approving the estimated fees for 2019/2020.

### Public Content

**Speaker:**

Wael Saleh, Assistant Superintendent, Business Services

**Rationale:**

Myers, Widders, Gibson, Jones is assisting the district with contracts and other legal issues related to various construction, surplus property, and developer related projects, as needed.

Based on the prior year's experience, the district requests authorization of \$75,000 for 2019/2020 fiscal year.

### Administrative Content

### Executive Content

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*been provided to all Board members and the public in advance to assure an extensive and thorough review. Items may be removed from the consent agenda at the request of any board member.*

**10.30**





### Agenda Item Details

Meeting	Jun 26, 2019 - RSD Regular Board Meeting
Category	10. Consent
Subject	10.30 Approval of Food Service Vending Contract With The Boys and Girls Club of Greater Oxnard and Port Hueneme (Nyeland Center)
Access	Public
Type	Action (Consent)
Fiscal Impact	No
Recommended Action	Staff recommends approval of the contracts as submitted.

### Public Content

**Speaker:**

Lacey Piper, Director of Child Nutrition

**Rationale:**

The Rio School District has been servicing the Boys and Girls Club at the Nyeland Acres Community Center for the past eleven years. This annual contract reflects the servicing agreement between both parties. Rio School District will be claiming the meals served at the center, which will offset the expense.

Approval of this contract allows Rio Food Services to provide BGCOP at the Nyeland Acres Community Center with Supper meals.

[Nyeland Center Contract 2019-2020 \(3\).pdf \(172 KB\)](#)

### Administrative Content

### Executive Content

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**FOOD SERVICES VENDOR AGREEMENT FOR 2019-2020  
RIO SCHOOL DISTRICT CHILD NUTRITION SERVICES  
AND THE BOYS AND GIRLS CLUB OF GREATER OXNARD AND PORT HUENEME**

This AGREEMENT is entered by and between Rio School District, hereinafter referred to as "RSD"; and The Boys and Girls Club of Greater Oxnard and Port Hueneme, hereinafter referred to as "BGCOP". This agreement is made for the purpose of preparing meals which meet the National School Lunch, Breakfast Program meal requirements, and Child and Adult Care Program. This agreement will be for the period of August 28th, 2019 through June 30th, 2020.

WHEREAS, RSD has the capability of providing such service; and,

WHEREAS, BGCOP has the present need for reimbursable meals at the Nyeland Acres Community Center, located at 3334 Santa Clara Ave., Oxnard, CA 93036; and,

WHEREAS, RSD is willing to provide Child and Adult Care Program meals to BGCOP at no charge for the 2019-2020 school year.

WHEREAS, BGCOP will pick up Child and Adult Care Program meals from Rio Del Valle Middle School daily, located at 3100 Rose Ave., Oxnard, CA 93036.

Now THEREFORE, the parties hereto agree as follows:

Effective the August 28th, 2019,

**RSD SHALL:**

1. Prepare meals which meet the nutritional standards of the Child and Adult Care Program as established by the United States Department of Agriculture each day that Rio is in session and include a copy of the school year calendar with this contract. Eating utensils, straws, and napkin will be provided.
2. Be responsible for the temperature and quality of meals at the time meals are picked up.
3. Have no responsibility for the condition or care of said meals after BGCOP accepts receipt.
4. The number of lunches prepared and delivered by RSD shall be equal to the number of meals requested by BGCOP the day before pick up or delivery.

## AND PORT HUENEME

Page 2

5. Provide BGCOP Center a monthly menu covering the meals to be served for the following month. The menu is subject to change without notice, but will always meet the nutritional standards.
6. RSD will represent BGCOP and include the meal participation as part of the Child and Adult Care Program in the process of claiming reimbursement from the State Department of Education. When the reimbursement is received, it will be retained by Rio School District.
7. Submit BGCOP by the 15th of the following month an itemized invoice for any meals over and above what was claimed. This invoice will reflect any adult meals consumed and the difference between meals requested by BGCOP versus meals claimed.
8. RSD will allow BGCOP a five meal variance per day before charging the difference between meals requested versus what was claimed. At which time, BGCOP will be charged \$3.07 for any meal over the five meal variance.
9. RSD will comply with all rules and regulations pertaining to the Child and Adult Care Program as outlined by the state and federal authorities, subject to audit. Notify BGCOP of the current RSD contact information 30 days prior to start of this contract.
10. Provide general liability and workers' compensation insurance covering services to be provided under this agreement, or to self-insure such services. The level of insurance shall be equal to the requirements of Insurance Service Office GL002; Certificate of Insurance attesting to coverage shall be attached.

### BGCOP SHALL:

1. Provide RSD with the calendar of BGCOP operating days 30 days in advance of the start of the new school year service.
2. Request the number of reimbursable meals needed for each day of service at least (24) twenty-four hours in advance written on the daily count form at the time of the previous day's pick-up or via email to the preparation site manager. Any changes needs to be called or e-mailed to RSD per instructions, no later than 7 a.m. for the following day.
3. An BGCOP designee shall sign for receipt of the meals. BGCOP is obligated to accept and be charged for the number of meals requested over a 5 meal variance. BGCOP is required to distribute the reimbursable meals to the students at the appropriate meal time.

## FOOD SERVICES VENDOR AGREEMENT

**RIO SCHOOL DISTRICT – THE BOYS AND GIRLS CLUB OF GREATER OXNARD  
AND PORT HUENEME**

Page 3

4. Return to RSD any and all property owned by RSD on a daily basis.
5. Be responsible for maintaining the proper temperature of the meals until they are consumed.
6. Provide the personnel necessary to serve and supervise the consumption of the meals. If BGCOP chooses to contract a RSD employee, BGCOP will be billed an additional thirty-four dollars per day for two hours of labor. This cost will be added to the monthly invoices.
7. Should BGCOP request to have meals delivered by an RSD employee, BGCOP will be charged a delivery fee of \$100 per month.
8. Establish collection procedures which are in accordance with State and Federal regulations relating to the overt identification of needy pupils and keep accurate records of the number of meals consumed daily.
9. BGCOP will record daily meals consumed on a meal count form provided by RSD. Meal count forms will be returned to a designated RSD employee, the following day.
10. Submit payment to the RSD, with a copy of the invoice provided, on or before 15 days following receipt of said invoice for meals charged for the prior month.
11. Direct all business and information relating to the execution of this agreement and the services thereof, including kitchen visitations, to the Food Services Supervisor, Rio School District.

**JOINT OBLIGATIONS:**

1. RSD and BGCOP shall comply with all applicable federal, state, and local statutes and regulations which regard to the preparation and consumption of meals which meet the Child and Adult Care Program meal requirements, including, but not limited to, all applicable regulations relating to the overt identification of needy pupils, the nutritious content of meals, and non-discrimination. All records maintained by the RSD and BGCOP shall be open to inspection by proper federal, state and local authorities in accordance with applicable statutes and regulations.

**FOOD SERVICES VENDOR AGREEMENT  
RIO SCHOOL DISTRICT – THE BOYS AND GIRLS CLUB OF GREATER OXNARD  
AND PORT HUENEME**

Page 4

2. Either party may terminate this agreement by giving thirty (30) working days written

notice.

3. Each party to this agreement, RSD and BGCOP shall indemnify and hold harmless the other party from all independent acts committed by that other party which give rise to any form of claim for liability arising out of such independent act.

**TERM**

This agreement shall become effective the 28th day of August, 2019, and will continue until June 30, 2020, at which time it will be renewed for additional 12 month terms if both parties agree.

IN WITNESS WHERE OF, the representatives of RSD and BGCOP have executed this agreement as of the date indicated below.

**RIO SCHOOL  
DISTRICT**

**THE BOYS AND GIRLS CLUB OF  
GREATER OXNARD AND PORT HUENEME**

By \_\_\_\_\_ By \_\_\_\_\_

Date \_\_\_\_\_ Date \_\_\_\_\_

10.31





### Agenda Item Details

Meeting	Jun 26, 2019 - RSD Regular Board Meeting
Category	10. Consent
Subject	10.31 Approval for Rio Del Sol organized ASB
Access	Public
Type	Action (Consent)
Recommended Action	It is recommended that the Board approve the Constitution and Bylaws for the creation of the Associated Student Body at Rio Del Sol.
Goals	Goal 1-Improved student achievement at every school and every grade in all content areas

### Public Content

Speaker:  
Wael Saleh, Assistant Superintendent, Business Services

Rationale:  
The governing board has authority to approve the establishment, the by-laws and the Constitution of the ASB organization. Rio Del Sol now includes middle school grades in 19/20 school year, an organized ASB will be formed.

[ASB CONSTITUTION & BYLAWS RDS.pdf \(87 KB\)](#)

### Administrative Content

### Executive Content

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## **ASB CONSTITUTION & BYLAWS**

### **CONSTITUTION PREAMBLE:**

We, the members of the Associated Student Body of Rio del Sol School, in order to develop students of high moral and spiritual caliber, establish a high quality of citizenship, promote high standards of scholarship, encourage close harmony among the student body, the administration and the faculty, and in order to unify the students in a cooperative and constructive organization, do establish this constitution for the Student Body of Rio del Sol School.

### **Article I: Name**

We, the students of Rio del Sol School, have resolved to adopt as our name, "Rio del Sol ASB".

### **Article II: Membership**

All eligible students and faculty members shall constitute the members of this organization.

### **Article III: Source of Power**

#### ***Section 1. Power of Principal***

The authority of this organization is derived from the principal of this school. All appointed and elected members are subject to his approval. The principal shall appoint an advisor to Student Council, all classes, clubs and organizations on campus.

#### ***Section 2. Power of Students***

All legislative powers herein granted shall be vested in the Rio del Sol ASB.

### **Article IV: Officers**

#### ***Section 1. Elected Officers***

The elected officers of the ASB shall be president, vice-president, secretary, and treasurer. Each class shall elect class officers that correspond to the ASB officers. Each club must have at least two elected officers.

#### ***Section 2. Term***

The officers specified in section one shall be elected for the term of one scholastic year.

## **Article V: Legislature (Cabinet)**

### ***Section 1. The Student Council or Cabinet***

- a. The cabinet shall be composed of the following members: ASB officers (executive board), class officers, and recognized representatives from each club and organization.
- b. The legislative powers of the cabinet shall exist for one scholastic year.
- c. A cabinet member shall become ineligible if he misses three meetings without presenting a satisfactory excuse to the advisor. Two tardies equals one absence.
- d. All decisions of the Student Council must have the approval of the faculty advisor and be submitted to the principal for final analysis before the decision goes into action.

### ***Section 2. Duties and Powers of the Cabinet***

- a. To pass all legislation required for the best interests of the student body.
- b. To determine methods for raising a student body fund and the budgeting of such a fund.
- c. To award recognition for outstanding service to Rio del Sol.
- d. To grant charters to organizations under the student body and to suspend or expel such organizations.
- e. To release money to organizations under the student body subject to the approval of the principal.
- f. To add or amend any by-laws of this Constitution by a three-fourths vote.
- g. To represent the classes in the carrying out of all student body sponsored activities and to represent the student body to the classes.
- h. To assume responsibility for all student body properties.
- i. To provide example and assistance to the student body.
- j. To approve all pins, emblems, sweaters, or other forms of identification.
- k. To assume all responsibility for any student activity sponsored by Rio del Sol ASB.

### ***Section 3. Meetings***

- a. The Cabinet shall meet at a specific time, at least once a month.
- b. All members, including the president, have the right to one vote on all measures.
- c. A quorum shall consist of one-third of the voting members of the Cabinet.
- d. Vacancies shall be filled by the President with the consent of the advisor and the majority of the Cabinet.

### ***Section 4. Eligibility Requirements***

- a. All cabinet candidates and officers shall have an average grade of "C" in the trimester preceding their candidacy and shall not have received more than seven points off their Honor Card each trimester.
- b. All students shall be in grades 6-8
- C. No student credited with less than one trimester at Rio del Sol School shall be eligible for a cabinet office.

## **Article VI: Amendments**

### ***Section 1. Proposal or Ratification***

Amendments to this constitution may be proposed by a two-thirds majority of the Executive Board or by a petition signed by not less than thirty percent of the qualified voters of the Associated Student Body and approval by the principal and Cabinet.

### ***Section 2. Adoption***

- a. Amendments may be adopted through ratification by a two-thirds majority of the Cabinet, provided such a proposal has been discussed in a previous Cabinet meeting.
- b. Amendments can be adopted through ratification by a two-thirds majority of the qualified voters of the student body, provided that the written notice of such has been posted at least one week prior to voting.

## **Article VII: Adoption of Constitution**

This Constitution shall take effect when ratified by a two-thirds vote of the members of the Student Council at a meeting called for that purpose.



10.32





### Agenda Item Details

Meeting	Jun 26, 2019 - RSD Regular Board Meeting
Category	10. Consent
Subject	10.32 Approval of Overnight field trip for Genius Summer Camp Culminating Activity at UCSB
Access	Public
Type	Action (Consent)
Fiscal Impact	Yes
Dollar Amount	7,000.00
Budgeted	Yes
Budget Source	LCFF and Title III funds
Recommended Action	It is recommended that the Governing Board approve this field trip on July 9-July 10, 2019 to UCSB in Goleta, California. The purpose of this activity is to enrich students' lives by extending education into the university classroom and provide an opportunity for learning through seeing, experiencing, and interacting.
Goals	<p>Goal 4-Prepare students to be college and career ready through technology and innovation that facilitates collaboration, creativity, critical thinking and communication.</p> <p>Goal 1-Improved student achievement at every school and every grade in all content areas</p>

### Public Content

Speaker: Oscar Hernandez

#### Rationale:

Pursuant to Governing Board Policy, No. 6153 (Instruction – Field Trips) regarding field trips outside of the regular school day and/or outside of Ventura County, we are requesting approval of Genius Summer Camp's field trip to UCSB, on July 9 –July 10, 2019. All students attending Genius Camp, teachers and chaperons, will be part of the trip. Students will travel by bus to Goleta, California to UCSB. The students and teachers will have a tour of the university and eat in the dining commons like regular university students. All of the younger students and seventh graders will return to Rosales. Sixth grade students will stay overnight with teachers and chaperons in the dorms. The next day the sixth grade students will have breakfast in the dining commons and return to Rosales School.

There are no fees for students and the teachers to participate in the field trip.

The total cost for this trip is \$7,000 which includes student and teacher meals and linens for the dorm beds plus lodging taxes.

This trip addresses the following Common Core State Standards and English Language Development Standards: Writing (Informative, Explanatory text to examine a topic and convey ideas and information clearly). Speaking and Listening- Engage effectively in a range of collaborative discussions (one-on-one, in groups, and teacher-led) with diverse partners on grade level topics and texts, building on others' ideas and expressing their own clearly.

## **Administrative Content**

## **Executive Content**

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**10.33**





### Agenda Item Details

Meeting	Jun 26, 2019 - RSD Regular Board Meeting
Category	10. Consent
Subject	10.33 Approval of Cadet Corp Leadership Course Description for Rio del Valle School
Access	Public
Type	Action (Consent)
Fiscal Impact	No
Budgeted	No
Budget Source	Not Applicable
Recommended Action	It is recommended that the Governing Board approves this course for the upcoming school year. This will allow RDV and other middle schools within our district to reflect the student's commitment and distinct physical education preparation on their transcripts.
Goals	<p><b>Goal 4-Prepare students to be college and career ready through technology and innovation that facilitates collaboration, creativity, critical thinking and communication.</b></p> <p><b>Goal 1-Improved student achievement at every school and every grade in all content areas</b></p>

### Public Content

Speaker: Oscar Hernandez

Rationale:

Rio del Valle Middle School is requesting your consideration and approval for the following courses: Physical Education: Cadet Corp Leadership

Rio Del Valle would benefit from increasing the Leadership opportunities for our students. Partnering with the California Cal Corp program will allow us to develop our physical education program by implementing a structured curriculum that will develop our students physically, ethically, in leadership, while teaching them military basics, skills in working as a team, resilience, and physical care.

[California Cadet Corps Course description.pdf \(186 KB\)](#)

**Administrative Content****Executive Content**

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### **California Cadet Corp Leadership:**

Department	Physical Education		Grade	6/7/8	
Course Title	Physical Education: Cadet Corp Leadership	Course number		State number	
Course length	Yearlong	Required			
Placement Criteria	Interview with Commandant				
Textbook/ Resources	California Physical Education State Standards California Cadet Corp Curriculum				

#### **COURSE DESCRIPTION:**

The foundation for this course is the California State Physical Standards for sixth through eighth grade. This Physical Education course is based on the premise that the quality and productivity of each individual's life can be enhanced through participation in a physical education program that emphasizes the importance of physical activity and personal fitness throughout the student's life taught in a comprehensive, sequential system. The program promotes physical, social, mental, and emotional development of adolescents. It allows students the opportunity to develop manipulative skills, movement concepts, rhythmic skills, combination of movement patterns and skills through a program that is designed to focus on the whole person, teaching children how to apply new knowledge and how to become lifelong learners. In addition, through the co-implementation of the Cadet Corps curriculum, students will experience new learning and strategies that will prepare them physically, strengthen team work, and develop leadership skills.

#### **Program Goals:**

- Develop physical education skills using State standard guidelines
- Develop leadership and build character
- Create informed, patriotic, and responsible citizens
- Develop responsible young adults who are physically, mentally, and morally fit
- Develop informed and civic-minded young adults prepared for higher education, civilian careers, and public service
- Instill structure, respect, and responsibility through challenging activities

#### **Learning Objectives:**

- Individual rights, responsibilities, privileges, and freedoms that underline good citizenship for constituted authority
- Leadership potential and the ability to live and work cooperatively with others
- The ability to think logically and to effectively communicate orally and in writing
- The importance of a well balanced diet and physical training in maintaining good health
- An understanding of the history, purpose, and structure of Cal Cadet Corp
- Basic military skills, such as drill and ceremony, first aid, and map reading
- Citizenship, as it pertains to American culture and its future

- Knowledge of the dangers of substance abuse
- The importance of goal setting and positive thinking
- Personal traits
- Teamwork and group dynamics
- Community services
- California Standards for physical education

**Assessment**

- Criteria from the California Cadet Corp curriculum will be used for monitoring and assessing student progress.
- Official visitations by CACC representatives to conduct Annual General Inspection

**10.34**







### Agenda Item Details

Meeting	Jun 26, 2019 - RSD Regular Board Meeting
Category	10. Consent
Subject	10.34 Approval of renewal of MOU with Boys and Girls Club of Greater Oxnard and Port Hueneme to provide After School Education and Safety program staffing
Access	Public
Type	Action (Consent)
Fiscal Impact	Yes
Dollar Amount	675,000.00
Budgeted	Yes
Budget Source	ASES
Recommended Action	Staff recommends board approval of Boys and Girls Club MOU.
Goals	<p>Goal 3-Create welcoming and safe environments where students attend and are connected to their school</p> <p>Goal 2-Engage parents and other District stakeholders in the development of meaningful partnerships to support student learning.</p> <p>Goal 1-Improved student achievement at every school and every grade in all content areas</p>

### Public Content

Speaker: Oscar Hernandez

#### Rationale:

The Rio School District continues to partner with the Boys and Girls Club of Oxnard and Port Hueneme (BGCOP) to provide the After School Education and Safety program for the students of the district. There is no charge to the parents or students for this program.

All sites provide homework assistance, healthy snacks, physical fitness, academics, arts, enrichment programs and other programs that provide academic, social-emotional and character building support for students.

[BGCOP 2019-2020 MOU.pdf \(7,002 KB\)](#)

### Administrative Content

**Executive Content**

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### Agenda Item Details

Meeting	Jun 26, 2019 - RSD Regular Board Meeting
Category	10. Consent
Subject	10.35 Approval of renewal of MOU with Boys and Girls Club of Greater Oxnard and Port Hueneme to provide After School Education and Safety program staffing
Access	Public
Type	Action (Consent)
Fiscal Impact	Yes
Dollar Amount	675,000.00
Budgeted	Yes
Budget Source	ASES
Recommended Action	Staff recommends board approval of Boys and Girls Club MOU.
Goals	<p>Goal 3-Create welcoming and safe environments where students attend and are connected to their school</p> <p>Goal 2-Engage parents and other District stakeholders in the development of meaningful partnerships to support student learning.</p> <p>Goal 1-Improved student achievement at every school and every grade in all content areas</p>

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[BGCOP 2019-2020 MOU.pdf \(7,002 KB\)](#)

### Administrative Content

## Executive Content

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**MEMORANDUM OF UNDERSTANDING  
BETWEEN RIO ELEMENTARY SCHOOL DISTRICT  
AND THE  
BOYS & GIRLS CLUB OF  
GREATER OXNARD AND PORT HUENEME**

**I. PARTIES**

This Agreement is entered into by and between the Rio Elementary School District (hereinafter "District"), a California public school District, and the Boys & Girls Club of Greater Oxnard and Port Hueneme (hereinafter "BGCOP"), a non-profit organization pursuant to federal and state law. District and BGCOP are referred to individually as "Party" and collectively as the "Parties."

The Rio School District will serve as the fiscal agent for the ASES Program. As such, the Rio School District will ensure the following activities and services are performed:

**II. TERM**

The term of this Agreement shall run from July 1, 2019 through and including June 30, 2020, unless sooner terminated as herein provided.

**III. PURPOSE**

BGCOP has historically supported the After School Education and Safety Program (hereinafter "ASES Program"), a collaborative effort provided through the California Department of Education (hereinafter "CDE"). BGCOP agrees that there is a need to establish and expand community learning centers that provide improved academic achievement, enrichment, family and other related educational development services that support students in their effort to meet state and local standards in core content areas. The ASES Program represents a partnership of District and the schools of Rio Lindo Elementary, Rio Plaza Elementary, Rio Real Elementary, Rio del Norte Elementary, Rio del Mar Elementary, Rio Rosales Elementary, and Rio del Valle Middle School, BGCOP, parents, community members, and other support agencies. The ASES Program purpose is to support, augment, and expand existing services to provide a safe, comprehensive program, which will effectively address the needs of our students and their families. This is a continuation of the after school program established in July 2004 where the BGCOP was the fiscal agent of the 21<sup>st</sup> Century Community Learning Center Grants.

The ASES Program will be offered to students at the following DISTRICT schools: Rio Lindo Elementary; Rio Plaza Elementary; Rio Real Elementary; Rio del Norte Elementary; Rio del Mar Elementary; Rio Rosales Elementary; and Rio del Valle Middle School (hereinafter "Program Locations").

The ASES Program shall be operated pursuant to this Agreement, the ASES Program requirements of Education Code § 8482 *et seq.*, and applicable District policies and procedures.

#### IV. AGREEMENT

In consideration of the mutual promises and conditions set forth below, the BGCOP and District hereby agree as follows:

##### A. Administration/Oversight

Unless otherwise specified herein, District shall be responsible for overseeing and administering the ASES Program. BGCOP will serve as the subcontractor for the ASES Program.

##### B. Funding

1. Funding for the ASES Program (hereinafter "Program Funding") shall be provided through a grant obtained from the CDE, i.e. the After School Education and Safety Grant (hereinafter "Grant"). The Grant was obtained in the name of District.
2. BGCOP will be provided with funding for each elementary school Program Location and for each middle school Program Location based on funding allocated by the CDE for the ASES Grant.
3. The Parties shall at least annually approve a budget for all Grant funds (hereinafter the "Program Budget"). Prior approval of both Parties is required.
4. The Program Budget shall apportion funds as follows:
  - a) Eighty-five (85) percent of Grant funds shall be allocated to Program Locations for direct services to pupils.
  - b) Fifteen (15) percent of Grant funds shall be allocated to administrative costs, to be further allocated per the District program plan and program budget.

The Program Budget shall apportion funds as follows:

For the 2019-2020 school year, the District shall apportion \$675,000 to BGCOP. This amount includes ASES Supplemental Funds to provide summer program staffing in the amount of \$54,651.

These funds shall include a budget for at least five hours of professional development for BGCOP Professional Staff.

The District will distribute funds to BGCOP as follows: Summer Supplemental on July 1, 33% on September 1, 33% on December 1, and 34% on March 1, upon receipt of an invoice provided by the BOYS & GIRLS CLUB OF GREATER OXNARD AND PORT HUENEME.

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The District's indirect costs of 5% is automatically calculated by the CDE and given to the fiscal agency (ASES - Rio School District). The indirect costs are costs that the agency cannot directly foresee. These funds are funds used to pay for costs that occur that do not fall into any of the budget categories/series. These costs are percentages of time for District finance department, District HR department, District IT department, etc. These expenses include a percentage of all consumable products for the aforementioned departments as well as for the grant administrative staff (paper, pens, ink, etc). The expenses also include a percentage of our copy machine maintenance and ink.

The 10% allocated for administrative cost will be allocated for the following services through the following BGCOP staff: Director of School Based Programs, Director of Operations (Human Resources/Payroll of BGCOP staff), Director of Program Services, Director of Technology, Finance Department, Area Director for Staff Trainer, and School Based Program Specialist.

ASES Grant Monies, awarded to Rio Real K-8 school (37,950.00) will support Direct Services to students and the Rio School District and BGCOP will forgo Indirect and Administrative Costs

The budget will allocate funds for the hourly salary and benefits for the District teacher liaisons in addition to site and District professional development costs for after-school program staff. BGCOP will provide Rio School District with quarterly ASES program expenditure reports, by school site, in line with the projected school site ASES budgets (see attached).

5. The Parties shall not expend Grant funds except in accordance with the Program Budget. Any funds budgeted but unused shall be reallocated for ASES Program use in a subsequent budget, to the extent such use is consistent with law.
6. District shall disperse Grant funds in accordance with the Program Budget.
7. In the case of a grant reduction or other unforeseeable condition that would render the district unable to pay the District will provide notice to BGCOP of any change, delay, or reduction of payment.

**C. Program Components**

1. BGCOP shall ensure that ASES Program services provided at each Program Location are compliant with all applicable requirements of the ASES Program. At the time of execution of this Agreement, those requirements include, in pertinent part:
  - a) *An educational and literacy element* to provide tutoring and/or homework assistance designed to help students meet state standards in one or more of

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the following core academic subjects: reading/language arts, mathematics, history and social studies, or science. A broad range of activities may be implemented based on local student needs and interests.

- b) *An educational enrichment element* to offer an array of additional services, programs, and activities that reinforce and complement the school's academic program. Educational enrichment may include but is not limited to positive youth development strategies, and recreation and prevention activities. Such activities might involve the visual and performing arts, music, physical activity, health/nutrition promotion, and general recreation; career awareness and work preparation activities; community service-learning; and other youth development activities based on student needs and interests. Enrichment activities may be designed to enhance the core curriculum.
2. The Parties agree to work together to integrate ASES Program services with District's educational program. *(A) During the 2019-2020 school year, beginning in summer session, Educational Services will work with principals, after-school program teacher liaisons, grade level teacher leaders and after-school program staff to evaluate, align and develop curriculum to strengthen programming.*
  3. It is the intent of the Parties that ASES Program services shall include, but not be limited to, guest speakers, and field trips and excursions.
  4. The District shall serve a daily snack, to ASES Program participants, and shall ensure that such snacks are compliant with all applicable requirements of the ASES Program and the District Wellness policy.

**D. Employment and Employment Screening**

1. Rio school District shall appoint and employ an Administrator (hereinafter "Program Administrator"), who shall administer and oversee the entire ASES Program. The Program Administrator will work collaboratively with BGCOP Director to provide supervision and contribute to the evaluation of BGCOP employees or volunteers who serve students in the Rio School District.
2. *The Rio School District shall appoint and employ* a site supervisor at each Program Location (hereinafter "After-School Coordinator"). The After-School Coordinator shall provide direct on-site supervision during all hours of ASES Program operation at their assigned Program Location, and shall support and supervise all BGCOP employees and volunteers at that Program Location.
3. *BGCOP and the Rio School District shall collaboratively appoint and employ* staff members at each Program Location (hereinafter "Professional Staff"). RSD site coordinators and BGCOP director will interview and approve all Professional Staff hires. The Program Administrator shall specifically ensure, in part, that all Professional Staff who directly supervise pupils meet the minimum federal No

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Child Left Behind (NCLB) qualifications to serve as an Instructional Aide in the District.

- i) The District human resources department will administer the “Instructional Assistant Examination” for the after-school program staff hiring pool and will provide verification to BGCOP for their hiring process.
4. Each any every person employed or volunteering in connection with the ASES Program shall be subject to health screening (including tuberculosis testing) and fingerprinting in the same manner, and in accordance with the same District policies and procedures, as apply to District Instructional Aides. BGCOP shall administer such health screening and fingerprinting and provide verification of said screening to the District.
  - i) Prior to the first day of the program start date of each year, BGCOP will provide the District’s human resources department with evidence of clearance as stated above.
  - ii) BGCOP shall provide updates of clearance information, as stated above, on a quarterly basis: January 31, April 30 and June 30.
5. District and BGCOP may appoint volunteers to serve at each Program Location (hereinafter “Program Volunteers”), subject to the prior and ongoing approval of the Program Administrator, Principal at that Program Location, and After-School Coordinator at that Program Location.
6. In the event BGCOP becomes aware that that any person employed or volunteering in connection with the ASES Program has been arrested or convicted of a violent or serious felony listed in Penal Code §667.5(c) or Penal Code § 1192.7, respectively, BGCOP shall immediately notify District and remove said employee or volunteer from performing services under this Agreement and from otherwise interacting with District students until such time as District authorizes the employee or volunteer to resume performing services under this Agreement.
7. BGCOP shall serve as the sole employer of all BGCOP employees required to staff the Program, and shall exercise authority to supervise and evaluate its employees, except as expressly provided herein.

*The RSD After School Program Coordinator and site principals will work in collaboration with the Boys and Girls Club Director to select and evaluate after school program staff at the respective school sites.*
8. BGCOP shall provide substitutes in the event of an absence of any and all BGCOP Professional Staff.
9. District shall serve as the sole employer of all District employees required to staff the ASES Program, and shall exercise exclusive authority to supervise and evaluate its employees.

[Type here]

10. Each Party shall comply with all applicable federal, state, and local laws and ordinances with respect to its employees, its volunteers, and the students participating in the ASES Program.
11. BGCOP will budget at least five hours for professional development for BGCOP employees.

**E. Staff, Services and Materials to Be Provided by BGCOP**

- I. The following program staff, services, and materials will be provided by BGCOP in accordance with this Agreement, the ASES Program requirements of Education Code § 8482 *et seq.*, and applicable District policies and procedures:
  - a) BGCOP shall appoint and employ an administrator who shall administer and oversee BGCOP program staff needed to run the program as set by the District.
  - b) Required budgetary information to District as requested;
  - c) The BGCOP administrator who will perform the following duties:
    - i) Provide supervision for part-time Youth Development Program Staff; the observation tool will be shared with site principals
    - ii) Cooperate with District staff to provide data for evaluation reports required by the ASES grant assurances to submit to CDE;
    - iii) Ensure that all volunteer and program staffs attend professional development training, as required.
    - iv) Ensure that staff participates in ongoing collaboration as determined by site and District program administrators
    - v) Provide opportunities for site administration to participate in the hiring process
    - vi) Verify that all staff members who directly supervise pupils must meet the minimum qualifications, hiring requirements, and procedures for an instructional aide in the school district before being placed at a site
    - vii) Arrange for substitutes for BGCOP employees working at Program Locations upon staff absence so that a ratio of 20:1 student to staff ratio is always maintained
  - d) Professional staff for each Program Location shall provide the following daily intake, and direct ASES Program services:

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- i) Record and maintain daily attendance records; where necessary, maintain proper food records for District federal reporting as required by the District food services department
  - ii) Comply with program requirements to provide a program that operates every regular school day during the regular school year, for the number of hours in accordance with ASES Grant requirements, and ensure at least a 20:1 student to staff ratio;
  - iii) Provide a summer supplemental program, where supplemental funding is provided, that operates on non-school days as planned by District and BGCOP in accordance with the ASES grant requirements
  - iv) Develop daily lesson plans and weekly schedules for program
  - v) Attend all District-provided professional development opportunities
2. BGCOP shall not subcontract any of its duties under this Agreement, whether delineated in this section or any other section of the Agreement.

**F. Staff, Services and Materials to Be Provided by District**

1. As fiscal agent for the ASES Program, District will ensure the following activities/services are performed through the Program Administrator or other District staff:
  - a) Manage the Program Budget, including collaborating with BGCOP and other agencies to ensure proper payment for services;
    - i) Prior to the first day of the program start date of each year, BGCOP in collaboration with the District, will provide the District with the projected budget for each site; includes budgets for ASES core programs and ASES supplemental programs
  - b) Maintain records and follow compliance guidelines described in the CDE Federal Program Monitoring (FPM)
  - c) Secure District curriculum personnel and/or outside consultants to provide staff development on content standards, behavior management, and other areas as identified by site and District needs; professional development may include ongoing coaching provided by District personnel
  - d) Ensure attendance at all meetings required by the CDE by suitable ASES Program staff;
  - e) Provide snacks to participants through the federal free lunch program through District;
  - f) Visit sites to ensure Grant compliance on programmatic levels;

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- g) Coordinate with agencies to ensure proper implementation and modification, as appropriate;
- h) Work with collaborating agencies to address any parent, teacher, student, or other ASES Program participant concerns that may arise;
- i) Host at least two collaborative meetings annually to monitor overall program progress and achievement of goals;
- j) Hire, if necessary or desirable, an appropriate evaluator for the proposed project and preparation of the annual report in collaboration with the evaluator;
- k) Coordinate with BGCOP to provide outreach, including hosting open-house activities at each Program Location; parent orientations, participation in back-to-school nights and other parent outreach events as appropriate
- l) Maintain after-school records regarding enrollment, waivers, emergency cards, in the District student information system; student information will be maintained and shared with partner agencies under the District confidentiality guidelines
- m) Work with District staff to ensure appropriate professional staff development;
- n) Arrange/assign appropriate school and District staff substitutes for programs as required;
- o) Serve as liaison between ASES Program and Program Location staff;
- p) Monitor program attendance records to ensure the minimum student attendance requirements are met;
- q) Appropriately address any issues of concern raised by parents, students, teachers, or other program participants at the Program Location by working with staff;
- r) Monitor ASES Program goals through monthly ASES Program meetings.
- s) Select, hire and supervise teachers as academic program liaisons at each ASES program location, to an extent and amount the District determines, to provide services according to RSD teacher liaison job description; the District and BGCOP have mutually agreed that it would be beneficial to the program to use grant funds to pay the salary and benefits for a teacher(s) to serve as a liaison between the District/school site and BGCOP. The liaison may work up to 3 hours per week at each school site. Their main job function will be to consult with the ASES site coordinator and the school principal to determine priorities and specific duties;

[Type here]

- t) Notify site administration when the site coordinator will be pulled from the site, is absent, etc.
2. District shall not subcontract any of its duties under this Agreement, whether delineated in this section or any other section of the Agreement.
3. Roles and Responsibilities
- a) After-School Program Coordinators at each location will perform the following duties
    - i) By June 30<sup>th</sup> of the prior year, site after-school program coordinators will submit site enrollment lists for students accepted into the program for the following school year
    - ii) Draft Opportunity Welcome letters; in collaboration with the site administrator
    - iii) Phone potential participants to enroll;
    - iv) Host after-school program parent orientation at school sites in collaboration with site administrators
    - v) Attend open-houses at school sites; participate in back-to-school nights and parent outreach events as appropriate
    - vi) Supervise daily arrival and dismissal for the ASES Program; track daily attendance, according to ASES grant requirements, in the District student information system
    - vii) Where necessary, maintain proper food records for District federal reporting as required by the District food services department
    - viii) Meet with principals monthly to coordinate program alignment and goals for after-school program; coordinator will maintain agendas and notes for program monitoring
    - ix) Work with Principals and staff for referrals to potential participants to ASES Program;
    - x) Establish contact with parents to ensure proper attendance and utilization of services;
    - xi) Provide daily set-up and clean-up services;
    - xii) Develop weekly schedules for programs in coordination with the Principal

[Type here]

- xiii) Ensure that the staff use appropriate behavior management and discipline techniques at all times, and assist the staff in solving discipline problems;
- xiv) Maintain after-school records regarding enrollment, waivers, emergency cards, etc. in the District student information system; staff will maintain shared information under the District confidentiality guidelines

b) Principals

- i) have knowledge of and review the District after-school program plan
- ii) will include ASES funds in the Single Plan for Student Achievement
- iii) may participate in opportunities to select site program aid staff
- iv) will select the site after-school program coordinator
- v) will conduct observation of the site after-school program coordinator; to include goal setting meeting at the beginning of the year along with the director of after-school programs
- vi) will provide input, to the director of after-school programs, on the summary observation of site after-school program coordinators
- vii) will provide input to coordinators for site program aid evaluations
- viii) will collaborate with site after-school coordinators and provide direction for coordinators to complete a site after-school program plan
- ix) will include the after-school program in their safety plans and provide access to the safety plan for after-school program staff
- x) will facilitate at a minimum, during the first trimester, one of each drill: earthquake, fire and lockdown
- xi) will be responsible for providing training on school safety plans to after-school staff
- xii) will provide an after-school staff orientation; may be included in the regular day site orientation
- xiii) will participate in budget planning and approval process
- xiv) will attend after-school staff meetings at least three times per year to share data/information (ex. September/January/June)

[Type here]

- xv) will provide support for after-school program staff to shadow and collaborate with site teachers
- xvi) will facilitate, at a minimum, monthly meetings where site after-school program coordinators maintain agendas and minutes for program monitoring (may meet informally on a more frequent basis)
- xvii) will assist with access and procedures for use of facility space; ex. Library, computer labs, classrooms, multi-purpose rooms, gyms, office and work rooms, etc.
- xviii) will participate in Ventura County Office of Education site visits

**G. Student Application/Enrollment**

1. Only those students in attendance for the regular school day at a Program Location may apply to participate in the ASES Program at that Program Location. Eligible students shall be enrolled on a space-available basis. The District shall maintain a waiting list at each Program Location.
2. The District shall process and maintain enrollment/registration documentation for each ASES Program participant.

**H. Days/Hours Of Service**

1. ASES Program services shall be provided on each day in which the school at the Program Location is in regular session, including any minimum days. ASES Program services shall commence immediately upon conclusion of the regular District school day, including minimum days, and shall extend to 6:00 p.m., or at a minimum of 3 hours per day according to grant assurances, on each such day.
2. ASES supplemental programs, where supplemental funding is provided, which operates on non-school days as planned by District and BGCOP in accordance with the ASES grant requirements at a minimum of 3 hours per day or the approved 6 hours per day as authorized by SB429 approved by CDE on June 1, 2015.
3. In any event, ASES Program services shall be offered for at least fifteen (15) hours per week.
4. With the exception of ASES Supplemental programs provided through ASES Supplemental funds used in accordance with ASES requirements, no ASES Program services shall be provided on summer, intersession, vacation, or weekend days.
5. Ensure that all participating parents sign the Early Release Policy and maintain copies on file in accordance with grant assurances. Monitor compliance with the Early Release Policy.

[Type here]

6. The District may mandate program closure for up to three days for the purposes of Professional Staff development.

**I. Tracking Student Attendance**

1. The District shall maintain and submit to District daily student attendance records and ensure at least a 20:1 student to staff ratio, in accordance with District policies/procedures and ASES grant assurances.
2. The District shall maintain and track attendance data, via use of the District student information system, for purposes of attendance reporting and related requirements of the ASES Program.

**J. Reports To CDE**

1. District shall file all necessary reports with CDE.
2. BGCOP shall maintain and regularly submit to District statistical data for use in reports to CDE as required under the ASES Program.

**K. Facilities**

1. District shall provide facilities sufficient to house the ASES Program at each Program Location (hereinafter "Program Facilities.") The Program Facilities shall include, but may not necessarily be limited to classrooms, computer labs, restrooms, libraries, outdoor play space, storage space, multi-purpose rooms and gyms along with such other and further access as may be required by law.
2. District staff shall execute a District Application and Agreement for Use of School Facilities for each school year for any supplemental or additional use of Program Location facilities not covered by this Agreement.
3. District shall clean and maintain the Program Facilities to the same standard as the other District facilities at the Program Locations.

**L. Equipment**

1. The District shall purchase ASES materials, supplies, tools, instruments, implements, and equipment, in adherence to the District approved purchasing process. Provided, however, that District shall allow reasonable access to, and use of, District library and computer resources, subject to compliance with any applicable District policies governing reasonable use of such resources.
2. The District shall maintain records of ASES purchases and tag items in accordance with the District policies.

[Type here]



**M. Audit**

1. BGCOP shall provide financial reports and information required under the terms and conditions of the Grant to District within fifteen (15) days of District's request for such information or such other date as required by state or federal agencies.
2. The District and BGCOP agree to be subject to any audit requirements imposed by any state or federal agencies under the Grant.
3. This Section shall survive termination of this Agreement.

**N. Insurance**

Prior to the first day of the program start date of each year, BGCOP will provide the District with evidence of insurance as follows:

1. **Public Liability and Property Damage.** BGCOP agrees to maintain in full force and effect throughout the duration of the Agreement a suitable policy or policies of public liability and property damage insurance, insuring against all bodily injury, property damage, personal injury, and other loss or liability caused by or connected with the ASES Program. Such insurance shall be in amounts not less than \$1,000,000 per occurrence; \$3,000,000 for general aggregate and \$1,000,000 for property damage.
2. **Automobile Liability.** BGCOP also agrees to maintain in full force and effect with regard to any BGCOP owned vehicles which BGCOP brings onto the Program Facilities or otherwise uses in conjunction with the ASES Program a suitable policy or policies of automobile liability insurance with a combined single limit of \$1,000,000 per accident throughout the duration of the Agreement.
3. **Workers' Compensation Insurance.** Provider shall procure and maintain, during the term of this Agreement, Workers' Compensation Insurance, as required by California law, on all of its employees engaged in work related to the performance of this Agreement. In the case of any such work which is subcontracted, Provider shall require all subcontractors to provide Workers' Compensation Insurance for all of the subcontractor's employees to be engaged in such work unless such employees are covered by the protection afforded by the Provider's Workers' Compensation Insurance.
4. **Commercial General Liability Insurance.** Provider shall procure and maintain, during the term of this Agreement, not less than the following General Liability Insurance coverage:

Each Occurrence	Aggregate
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[Type here]

\$ 2,000,000.00

\$ 4,000,000.00

Commercial General Liability insurance shall include products/completed operations, broad form property damage, and personal and advertising injury coverage.

Any and all subcontractors hired by Provider in connection with the Services described in this Agreement shall maintain such insurance unless the Provider's insurance covers the subcontractor and its employees.

5. **Automobile Liability.** If vehicles will be driven on district property, Provider shall procure and maintain, during the full term of this Agreement following Automobile Liability Insurance with the following minimum coverage limits:

Commercial vehicles: \$1,000,000.00 combined single limit

Student Transportation \$5,000,000.00 combined single limit

Provider's and any and all subcontractor's Commercial Automobile Liability Insurance shall name the District, its employees, and school board members as additional insureds.

6. **Abuse and Molestation**

Each Occurrence

Aggregate

\$ 1,000,000.00

\$2,000,000.00

7. **Notice: Additional Named insured's.** All insurance required under this Agreement shall be issued as a primary policy and contain an endorsement requiring thirty (30) days written notice from the insurance company to both parties hereto before cancellation or change in coverage, scope or amount of any policy. District, its directors, officers, agents, employees and consultants, shall be designated as additional named insured's.

8. **Insurance Endorsements.** Within fifteen (15) days following execution of the Agreement, the Parties shall exchange endorsement(s) verifying the above-required insurance and the terms described herein.

**O. Liability/Indemnification**

1. BGCOP shall assume the defense of and indemnify and hold harmless District from and against all actions or claims against District, its officers, agents or employees from any and all loss, including attorneys' fees, sustained by District by virtue of any damages to any person(s), firm or corporation who may be injured by or to any property that may be damaged arising out of the BGCOP's

[Type here]

performance of this Agreement, except for actions or claims alleged to have occurred in full, or in part, as a result of active negligence or willful misconduct by the District, its officers, agents or employees and except for actions or claims alleging dangerous condition of District property which arise out of the acts or failure to act by the District, its officers, agents or employees which are not created by a BGCOP employee or BGCOP invitee.

2. District shall assume the defense of and indemnify and hold harmless BGCOP from and against all actions or claims against BGCOP, its officers, agents or employees from any and all loss, including attorneys' fees, sustained by BGCOP by virtue of any damages to any person(s), firm or corporation who may be injured by or to any property that may be damaged arising out of the District's performance of this Agreement, except for actions or claims alleged to have occurred in full, or in part, as a result of active negligence or willful misconduct by BGCOP, its officers, agents or employees and except for actions or claims alleging dangerous conditions of BGCOP property which arise out of the acts or failure to act by the BGCOP, its officers, agents or employees which are not created by a District employee or District invitee.
3. The indemnification provisions contained in this Agreement include but are not limited to any violation of applicable law, ordinance, regulation or rule, including where the claim, loss, damage, charge or expense was caused by deliberate, willful, or criminal acts of either Party to this Agreement, or any of their agents, officers or employees or their performance under the terms of this Agreement.
4. It is the intent of the parties that where negligence or responsibility for injury or damages is determined to have been shared, principles of comparative negligence will be followed and each Party shall bear the proportionate cost of any loss, damage, expense and liability attributable to that Party's negligence.
5. Each Party shall establish procedures to notify the other Party, where appropriate, of any claims, administrative actions or legal actions with respect to any of the matters described in this indemnification section. The Parties shall cooperate in the defense of such actions brought by others with respect to the matters covered in this Agreement. Nothing set forth in this Agreement shall establish a standard of care for or create any legal rights for any person not a Party to this Agreement.
6. The indemnity provisions of this Agreement shall survive the expiration or earlier termination of this Agreement.

**P. Termination and Amendment**

1. This Agreement may be terminated at the option of either Party, upon ninety (90) days advanced written notice. In the event of breach of this Agreement, the other Party may terminate this Agreement upon 30 days advanced written notice, such notice to be accompanied by a statement of reasons for said termination.

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2. In the event of a substantial loss of grant funding, either Party may suspend operation of this Agreement, but only to an extent consistent with the amount of the lost funding.
3. Either Party may seek to renegotiate the terms of this Agreement by calling a meeting for such purpose. Any amendment to the Agreement must be in writing, executed by the parties, and ratified by the District Board of Trustees.
4. Ongoing review of this Agreement will be the responsibility of both Parties.

**Q. Notice/Authorization**

Notices required to be given pursuant to this Agreement shall be in writing and shall be delivered via: (i) personal delivery; (ii) certified or registered United States mail, postage pre-paid and return receipt requested; (iii) facsimile transmission, with original deposited into United States mail, first-class postage prepaid, within twenty-four hours of transmission; or (iv) reliable overnight delivery services, such as U.P.S., Federal Express or Overnight Express. Provided, however, that any such notice shall be valid only if delivered to the following person(s):

**For District:**

Oscar Hernandez, Assistant Superintendent, Educational Services  
Rio Elementary School District  
2500 Vineyard Ave.  
Oxnard, CA 93036

**For BGCOP:**

Erin Antrim, Chief Executive Officer  
Boys & Girls Club of Greater Oxnard & Port Hueneme  
1900 West Fifth Street  
Oxnard, CA 93030

**R. Enforceability**

Should any provision of this Agreement be declared or determined by any court of competent jurisdiction to be illegal, invalid, or unenforceable, the legality, validity, and enforceability of the remaining parts, terms, or provisions shall not be affected thereby and said illegal, unenforceable, or invalid part, term, or provision shall be deemed not to be part of this Agreement.

**S. Entire Agreement**

This Agreement contains the entire agreement between the parties with respect to the matters covered hereby, and supersedes all prior agreements, written or oral, between the

[Type here]

parties. No other agreement, statement, or promise made by any party not contained herein shall be binding or valid. This Agreement shall be construed as one document and all of the agreements herein are in exchange for and in consideration of the commitments of each and all of the parties herein as set out above.

IN WITNESS WHEREOF, the Parties hereto have caused this Agreement to be duly executed as of the Effective Date.

**RIO ELEMENTARY SCHOOL DISTRICT**

By: \_\_\_\_\_

Name: Wael Saleh

Title: Assistant Superintendent of Business Services

By: \_\_\_\_\_

Name: John Puglisi, PhD

Title: Superintendent

**BOYS & GIRLS CLUB OF GREATER OXNARD AND PORT HUENEME**

By:  \_\_\_\_\_

Name: Erin Antrim

Title: Chief Executive Officer

[Type here]



**10.35**







### Agenda Item Details

Meeting	Jun 26, 2019 - RSD Regular Board Meeting
Category	10. Consent
Subject	10.35 Approval of Child Development Resources Inc. (CDR) MOU 2019-2020
Access	Public
Type	Action (Consent)
Fiscal Impact	Yes
Dollar Amount	13,916.00
Budgeted	Yes
Budget Source	CDR (Head Start; CA State)
Recommended Action	Staff recommend board approval of Child Development Resources MOU

### Public Content

Speaker: Oscar Hernandez

#### Rationale:

As part of the Preschool collaborative with the Rio Neighborhood for Learning (Rio NfL) CDR will serve a minimum of 100 preschool students at Rio Rosales, Rio Lindo and Rio Plaza Elementary schools in an extended day program. Services are free for students ranging in ages 3 and 4 years old and who meet federal, federal and/or state, or state only poverty income guidelines. Priority is given to 4-year-olds and families who live within the Rio School District boundaries. Class sizes range from 17-20 students, with a 10 to 1 student-teacher ratio. CDR is invoiced \$284.00 per month per classroom to defer the District's facilities expenses for a total of \$13,916.00 annually.

[CDR MOU \(1\).pdf \(2,101 KB\)](#)

### Administrative Content

### Executive Content

*Our adopted rules of Parliamentary Procedure, Robert's Rules, provide for a consent agenda listing several items for approval of the Board by a single motion. Most of the items listed under the consent agenda have gone through Board subcommittee review and recommendation. Documentation concerning these items has been provided to all Board members and the public in advance to assure an extensive and thorough review. Items may be removed from the consent agenda at the request of any board member.*

**Memorandum of Understanding between  
Rio School District  
and**

**Child Development Resources of Ventura County, Inc. Head Start/State Preschool**

This Memorandum of Understanding (MOU) explains and confirms the agreement between Rio School District and Child Development Resources of Ventura County, Inc. Head Start/State Preschool program. These agencies agree to collaborate in the development and implementation of Head Start/State Preschool classes in the Rio School District.

**Memorandum of Understanding Purpose:**

This Memorandum of Understanding is to confirm an effective and collaborative working relationship between the parties named above. The purpose of this collaborative partnership will be to provide preschool educational services to eligible children who reside within the boundaries of the Rio School District. The Rio School District and Child Development Resources of Ventura County, Inc. Head Start/State Preschool Program will work cooperatively to administer preschool age programs to serve children whose parents reside within the boundaries of these elementary schools.

**Memorandum of Understanding Timeline:**

This Memorandum of Understanding will be in effect from July 1, 2019 through June 30, 2020, and can be extended for two (2) additional periods running July thru June, if parties mutually agree and classroom space is available for use by Child Development Resources of Ventura County, Inc. Head Start/State Preschool Program.

**Memorandum of Understanding Agreement and Description of Services:**

The Rio School District agrees to:

1. Provide classroom space at Rio Plaza Elementary School (1) and Rio Rosales Elementary School (2)) to house a Head Start federally funded program and/or a State Preschool Funded Program, which will serve a minimum of 60 preschool age children in an extended day program (6 hours).
2. Provide custodial services five-days per week (Monday through Friday, excluding Rio School Board approved holidays and non-school days) and facility maintenance services as needed when the Head Start/State Preschool Programs are in operation at the above-mentioned school sites.

**Memorandum of Understanding between  
Rio School District  
and  
Child Development Resources of Ventura County, Inc. Head Start/State Preschool**

4. In good faith CDR will recruit enrollment from residents living in the Rio School District boundaries followed by residents living outside the district.
5. Provide children enrolled in the Head Start/State Preschool Program at the above-mentioned schools with a learning environment and varied activities that will help them develop socially, emotionally, intellectually, and physically in a manner to their stage of development toward an overall goal of social competence and school readiness.
6. Work cooperatively with the staff at Rio School District and at each school site to ensure and enhance the continuity of children and address transition needs of families and children as they move from the Head Start/State Preschool Program to public education.
7. Participate with partnership agencies to collect, disseminate and share any necessary data and/or information for the administration and evaluation of the Head Start/State Preschool Program.
8. Participate in the registration, attendance and data collection of preschool students into the Rio School District's student information system by doing the following:
  - Facilitate the parent's completion of the "Authorization to Share Information."
  - Facilitate the parent's completion of the "Preschool Participation Packet" with demographic information including: child's first, middle and last name, gender, ethnicity, home language, primary language, home address and birth place: city, state and country.
  - Authenticate child's given name with a birth certificate.
  - Maintain daily attendance in the on-line student information system.
  - Update weekly names of new enrollees and children who have dropped.
  - Provide one-page copies of the pre and post DRDP on all enrolled students. Results of additional assessment tools may be requested in the future.
  - Provide this enrollment and assessment data to the Rio Neighborhood for Learning in a timely manner.
9. Coordinate the setting up of the classroom spaces at the above-mentioned schools.
10. Retains exclusive rights and responsibilities over CDR employees.

## LEASE AGREEMENT

THIS LEASE AGREEMENT executed on the 1<sup>st</sup> day of July 2019 by and between Rio School District hereinafter called DISTRICT and Child Development Resources of Ventura County, Inc. hereinafter called CDR.

### OFFER TO RENT

DISTRICT hereby rents to CDR, subject to the following terms and conditions of this Agreement, the premises at the Rio Plaza Elementary School and Rio Rosales Elementary School in Oxnard, CA to be occupied as Head Start/State Preschool classrooms and for no other purpose.

### TERM

The term of this agreement shall be for twelve (12) months beginning July 1, 2019, and ending on June 30, 2020, and can be extended for two (2) additional periods running July through June, if parties mutually agree and classroom space is available.

### USE

CDR shall use the leased space for the purpose of a Head Start/State Preschool Program and uses incidental thereto. Such use shall be conducted in a manner that does not disrupt the DISTRICT's existing activities on the premises.

### TERMINATION OF LEASE

The lease runs for the full term as specified above. The only exception is in the event classroom space is no longer available. Either party shall notify the other in writing at least 30 days prior to vacating the premises, or in the case of the DISTRICT if the classroom is no longer available.

### RENT

CDR shall pay to the DISTRICT the total for rent for the lease term of **One dollar (\$1.00) per year payable annually on or before August 1, 2019.** The difference between the actual value of the property and the \$1.00 rent will be used as an In-Kind donation. The Rio School District will provide CDR with a value statement indicating the actual value of the classroom being utilized.

### FACILITIES AND CUSTODIAL COST.

DISTRICT will bill CDR for the usage of each classroom utilized at Rio Plaza Elementary School, Rio Rosales Elementary School and Rio Lindo Elementary School in the amount of two hundred eighty-four dollars (\$284.00) per month/per classroom to help cover facilities and custodial costs.

If District janitorial service does not meet lessee's standards as mandated by Community Care Licensing (CCL), subjecting lessee to a citation by CCL, Lessee will reserve the right to have the violation corrected immediately by outside vendor at lessee's discretion.

**COVENANTS**

The covenants and conditions herein contained shall apply to and bind the legal representatives and assigns of the parties hereto, and all covenants are to be construed as conditions of the Agreement.

**OCCUPANTS**

CDR agrees to provide qualified bilingual (Spanish/English) instructional staff to serve a minimum of 60 children in an extended day program (6 Hours). The facilities will be used Monday through Fridays, except Holidays.

**NOTICES**

Any notice which either party may require to give may be given by mailing the same, by registered mail to the addresses set forth following the signatures.

**SPECIAL PROVISIONS**

See the attached Memorandum of Understanding between CDR and the DISTRICT dated July 1, 2019, which defines the terms and conditions of this agreement.

**ENTIRE AGREEMENT**

The terms and conditions of the Agreement, together with the MOU are the entire agreement and understanding of the parties. BOTH PARTIES acknowledge that they have read this Agreement and understand its provisions and agree to occupy said premises under the terms of the Agreement. In witness, the parties have executed this agreement on the day and year written below:

**Lessor:**

\_\_\_\_\_  
John D. Puglisi, Ph.D., Superintendent

\_\_\_\_\_  
Date

**Rio School District**

2500 Vineyard Ave.  
Oxnard, CA 93036

**Lessee:**

  
\_\_\_\_\_  
Jack Hinojosa, Chief Executive Officer

  
Date

**Child Development Resources of Ventura County, Inc.  
Head Start/State Preschool Program**

221 Ventura Boulevard  
Oxnard, CA 93036-0277

## LEASE AGREEMENT

THIS LEASE AGREEMENT executed on the 1<sup>st</sup> day of July 2019 by and between Rio School District hereinafter called DISTRICT and Child Development Resources of Ventura County, Inc. hereinafter called CDR.

### OFFER TO RENT

DISTRICT hereby rents to CDR, subject to the following terms and conditions of this Agreement, the premises at the Rio Lindo Elementary School in Oxnard, CA to be occupied as Head Start/State Preschool classrooms and for no other purpose.

### TERM

The term of this agreement shall be for five-years beginning July 1, 2019, and ending on June 30, 2024, and can be extended for an additional 5-year period, running July 1 thru June 30, if parties mutually agree and classroom space is available for use by CDR. As a safety precaution, if classroom space is not available in the future, and the classroom is needed Rio School District will give CDR a one-year notice.

### USE

CDR shall use the leased space for the purpose of a Head Start/State Preschool Program and uses incidental thereto. Such use shall be conducted in a manner that does not disrupt the DISTRICT's existing activities on the premises.

### TERMINATION OF LEASE

The lease runs for the full term as specified above. The only exception is in the event classroom space is no longer available. Either party shall notify the other in writing at least 30 days prior to vacating the premises, or in the case of the DISTRICT if the classroom is no longer available.

### RENT

CDR shall pay to the DISTRICT the total for rent for the lease term of One dollar (\$1.00) per year payable annually on or before August 1, 2019. The difference between the actual value of the property and the \$1.00 rent will be used as an In-Kind donation. The Rio School District will provide CDR with a value statement indicating the actual value of the classroom being utilized.

### FACILITIES AND CUSTODIAL COST.

DISTRICT will bill CDR for the usage of each classroom utilized at Rio Plaza Elementary School, Rio Rosales Elementary School and Rio Lindo Elementary School in the amount of two hundred eighty-four dollars (\$284.00) per month/per classroom to help cover facilities and custodial costs.

If District janitorial service does not meet lessee's standards as mandated by Community Care Licensing (CCL), subjecting lessee to a citation by CCL, Lessee will reserve the right to have the violation corrected immediately by outside vendor at lessee's discretion.

**COVENANTS**

The covenants and conditions herein contained shall apply to and bind the legal representatives and assigns of the parties hereto, and all covenants are to be construed as conditions of the Agreement.

**OCCUPANTS**

CDR agrees to provide qualified bilingual (Spanish/English) instructional staff to serve a minimum of 40 children in an extended day program (6 Hours). The facilities will be used Monday through Fridays, except Holidays.

**NOTICES**

Any notice which either party may require to give may be given by mailing the same, by registered mail to the addresses set forth following the signatures.

**SPECIAL PROVISIONS**

See the attached Memorandum of Understanding between CDR and the DISTRICT dated July 1, 2019, which defines the terms and conditions of this agreement.

**ENTIRE AGREEMENT**

The terms and conditions of the Agreement, together with the MOU are the entire agreement and understanding of the parties. BOTH PARTIES acknowledge that they have read this Agreement and understand its provisions and agree to occupy said premises under the terms of the Agreement. In witness, the parties have executed this agreement on the day and year written below:

**Lessor:**

\_\_\_\_\_  
John D. Puglisi, Ph.D., Superintendent \_\_\_\_\_  
Date

**Rio School District**

2500 Vineyard Ave.  
Oxnard, CA 93036

**Lessee:**

  
\_\_\_\_\_  
Jack Hinojosa, Chief Executive Officer 6/17/19  
Date

**Child Development Resources of Ventura County, Inc.  
Head Start/State Preschool Program**

221 Ventura Boulevard  
Oxnard, CA 93036-0277



10.36





### Agenda Item Details

Meeting	Jun 26, 2019 - RSD Regular Board Meeting
Category	10. Consent
Subject	10.36 Approval of Resolution 19/20-03 Regarding Temporary Loans Between District Funds for Fiscal Year 2019-2020
Access	Public
Type	Action (Consent)
Fiscal Impact	No
Budget Source	N/A

**Recommended Action** It is recommended that Resolution No. 19/20-03 be approved.

### Public Content

**Speaker:**

Wael Saleh, Assistant Superintendent, Business Services

**Rationale:**

To meet cash flow needs during the year, it may be necessary to temporarily transfer cash from one fund to another in order to meet cash flow obligations of the district. Separate approvals for this action are required for each fiscal year.

[Resolution for Temporary Loans between District Funds for 2019-2020.pdf \(7 KB\)](#)

### Administrative Content

### Executive Content

*Our adopted rules of Parliamentary Procedure, Robert's Rules, provide for a consent agenda listing several items for approval of the Board by a single motion. Most of the items listed under the consent agenda have gone through Board subcommittee review and recommendation. Documentation concerning these items has been provided to all Board members and the public in advance to assure an extensive and thorough review. Items may be removed from the consent agenda at the request of any board member.*



**RIO SCHOOL DISTRICT  
RESOLUTION NO. 19/20-03**

**TEMPORARY LOANS BETWEEN DISTRICT FUNDS FOR  
FISCAL YEAR 2019/2020**

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**WHEREAS**, pursuant to Education Code section 42603, the governing board of any school district may direct that moneys held in any fund or account may be temporarily transferred to another fund or account of the district for payment of obligations. The transfer shall be accounted for as temporary borrowing between funds or accounts and shall not be available for appropriation or be considered income to the borrowing fund or account. Amounts transferred shall be repaid either the same fiscal year, or in the following fiscal year if the transfer takes place within the final 120 calendar days of a fiscal year. Borrowing shall occur only when the fund or account receiving the money will earn sufficient income, during the current fiscal year, to repay the amount transferred. No more than 75 percent of the maximum of moneys held in any fund or account during a current fiscal year may be transferred.

**WHEREAS**, when there are insufficient funds to meet district obligations in the fund, and:

**WHEREAS**, funds can be temporarily transferred from one or more funds to another fund of the district to be used for the payment of district obligations, and:

**WHEREAS**, repayment of the temporary loan will be made from income received, and:

**THEREFORE, BE IT RESOLVED** that the Board of Education of the Rio School District authorizes the temporary transfer of cash from one direct fund to another in order to meet the financial obligations of the District as the need may arise during the 2019/2020 fiscal year.

**PASSED AND ADOPTED** by the Board of Education at a regular meeting held on the \_\_\_ day of \_\_\_, 201\_\_ by the following vote on roll call:

**AYES:**

**NOES:**

**ABSENT:**

**ABSTAIN:**

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Joe Esquivel, President  
President of the Board of Trustees



10.37







### Agenda Item Details

Meeting	Jun 26, 2019 - RSD Regular Board Meeting
Category	10. Consent
Subject	10.37 Blanket Resolution No. 19/20-02 Regarding Appropriation Transfers
Access	Public
Type	Action (Consent)
Fiscal Impact	No
Budget Source	N/A
Recommended Action	Staff recommends approval of Resolution No. 19/20-02 Regarding Appropriation Transfers.

### Public Content

#### Speaker:

Wael Saleh, Assistant Superintendent, Business Services

#### Rationale:

Districts use Blanket Resolutions to expedite certain transactions. A blanket resolution approved by the Board authorizes advance approval of certain documents, allowing transactions to be input to the financial system in a more timely fashion. However, the information would still be provided to the Board for ratification. Blanket resolutions can be used for budget transfers and temporary loans between funds.

Attached for approval and adoption is Resolution 19/20-02 covering appropriation transfers.

[Resolution for Appropriation Transfers for 19-20.pdf \(7 KB\)](#)

### Administrative Content

### Executive Content

*Our adopted rules of Parliamentary Procedure, Robert's Rules, provide for a consent agenda listing several items for approval of the Board by a single motion. Most of the items listed under the consent agenda have gone through Board subcommittee review and recommendation. Documentation concerning these items has*

*been provided to all Board members and the public in advance to assure an extensive and thorough review. Items may be removed from the consent agenda at the request of any board member.*

**RIO SCHOOL DISTRICT**

**RESOLUTION NO. 19/20-02 APPROPRIATION TRANSFERS  
FOR FISCAL YEAR 2019/2020**

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**WHEREAS**, the Rio School District may have a need during the fiscal year to make appropriation transfers to permit the payment of obligations of the district, and

**WHEREAS**, the District may authorize a district employee to make such transfers between unappropriated fund balances and any expenditure classifications to balance any expenditure classification,

**THEREFORE, BE IT RESOLVED** that the Rio School District authorizes the appropriation transfers necessary to permit payment of obligations of the District incurred during the 2019/2020 fiscal year. These transfers are to be presented for ratification at the next board meeting.

**ADOPTED** by the Board of Education at a regular meeting held on the \_\_ day of \_\_\_\_, 201\_\_ by the following vote on roll call:

**AYES:**

**NOES:**

**ABSENT:**

**ABSTAIN:**

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Joe Esquivel  
President of the Board of Trustees



**10.38**





### Agenda Item Details

Meeting	Jun 26, 2019 - RSD Regular Board Meeting
Category	10. Consent
Subject	10.38 Approval of Proposal from BC Rincon for asphalt work at four school sites.
Access	Public
Type	Action (Consent)
Fiscal Impact	Yes
Dollar Amount	39,124.50
Budgeted	Yes
Budget Source	Measure L
Recommended Action	It is recommended that the Board approve the asphalt work to be done at Rio Real and Rio Plaza.

### Public Content

#### Speaker:

Charlie Fichtner, Director, MOT

Wael Saleh, Assistant Superintendent, Business Services

#### Rationale:

There are four school sites that are in need of asphalt repairs this summer. The repairs are crack fill, slurry coat and re stripe. The sites are Rio Real play area, Rio Del Norte parking lot, Rio Lindo play area and Rio Plaza parking lot. Three quotes were requested and two were received from different contractors who were on the pre-approval list.

The lowest of the two quotes received was BC Rincon. Danmar Construction would need to sub out the work which would be an additional cost to the district. Quality Paving has declined because they are over booked for the summer.

Rio Real: Fill cracks and seal	\$11,815.80
Rio Plaza: Fill cracks, seal, and restripe	\$10,888.45
Rio Lindo: Fill cracks, seal and restripe	\$10,327.25
Rio Del Norte: Clean, Seal and restripe	\$6,093.00

Total: \$39,124.50

[BC Rincon Quote.pdf \(146 KB\)](#)

[BC Rincon Quote - 2.pdf \(144 KB\)](#)

[19-62D - Rio School District - Rio Lindo - Playground Area - 2131 Snow Ave - Oxnard - 93036 - 6-3-19.pdf \(117 KB\)](#)

[19-62C - Rio School District - Rio Del Norte E.S. - Parking Lot - 2500 Lobelia Dr. - Oxnard - 93036 - 6-3-19.pdf \(124 KB\)](#)

**Administrative Content****Executive Content**

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# Proposal

**BC RINCON CONSTRUCTION, INC**  
 Mailing Address: 67 E. La Loma Ave. Somis, CA 93066  
 Ph# (805) 981-0690 Fax# (805) 485-4705 Email: bcrincon@msn.com  
 Physical Address: 300 Montgomery Ave., Oxnard, CA 93036

LICENSE# 775327 / SBE # 1147320 / DIR# 1000006699

PROPOSAL SUBMITTED TO <b>Rio School District</b>	PHONE <b>805-983-1329</b>	FAX <b>805-983-8217</b>	DATE <b>6/3/2019</b>
STREET <b>2500 E. Vineyard Ave., Suite 100</b>	CELL PHONE <b>805-947-6977</b>	JOB NAME <b>Crack Fill, Seal Coat and Restripe Playground Area</b>	
CITY, STATE, ZIP CODE <b>Oxnard, CA 93036</b>	email <a href="mailto:clichtner@ricschools.org">clichtner@ricschools.org</a>	JOB LOCATION <b>Rio Real E.S. - 1140 Kenny St.</b>	
<b>Kyle Melchior</b>		CITY, STATE, ZIP CODE <b>Oxnard, CA. 93036</b>	

**We Propose** hereby to furnish material and labor: complete in accordance with specifications below, for the sum of :

<b>Grand Total</b>	<b>Dollars</b>	<b>\$11,815.80</b>
--------------------	----------------	--------------------

Payment to be made as follows:  
**Total amount of the contract to be paid upon completion of the work contracted here in.**

All material is guaranteed to be as specified. All work to be completed in a workmanlike manner according to standard practices. Any alteration or deviation from specifications below involving extra costs will be executed upon verbal or written orders, and will become an extra charge over and above the estimate. All agreements contingent upon strikes, accidents or delays beyond our control. Owner to carry fire, tornado and other necessary insurance. Our workers are fully covered by Workman's Compensation Insurance.

*Kyle Melchior*  
Authorized Signature

*Note: This proposal may be withdrawn by us if not accepted within 30 days.*

**We hereby submit specifications and estimates for:**

PREVAILING WAGE DESCRIPTION	QUANTITY	UNIT	UNIT PRICE	TOTAL PRICE
1) Clean and Fill Cracks from 1/4" to 3/4" with Hot Pour Rubber Asphalt	18	Boxes	\$190.00	\$3,420.00
2) Clean and Seal with 1 (one) Coat of OverKote Asphalt Pavement Coating	41,972	SF	\$0.15	\$6,295.80
3) Restripe Playground:				
Student Line Up Stalls	62	EA		
Four Square	5	EA		
30' Circle	1	EA		
Hopscotch	6	EA		
12" 'QUIET ZONE'	2	EA		
4" Yellow Hashing	533	LF		
Volleyball	3	EA		
Asphalt Ramps Paint Solid Yellow	1	EA		
Restripe Playground:	1	LS	\$2,100.00	\$2,100.00

Price Excludes Repainting of Blue and White Squares at Southwest Playground Area

**\*\*\*THIS PROPOSAL IS BASED ON QUOTES VALID\*\*\*\*  
 THROUGH SEPTEMBER 2019**

\*\*\*ASPHALT AND P.M.B PRICES QUOTED ARE SUBJECT TO AVAILABILITY.\*\*\*  
 BC RINCON WILL NOT BE LIABLE FOR UNAVAILABLE MATERIAL OR EXPIRED QUOTES.

**CONDITIONS:**

**ONLY ITEMS OF WORK LISTED ABOVE ARE INCLUDED IN THIS PROPOSAL. ALL REQUIRED ENGINEERING, STAKING, WATER, WATER METERS, TESTING, SHOP DRAWINGS, INSPECTIONS, PERMITS, BOND, FEES, TRAFFIC CONTROL, SAWCUTTING AND REMOVALS ARE EXCLUDED UNLESS LISTED ABOVE. SUBGRADE TO BE + OR - ONE TENTH \$300.00 WILL BE ADDED FOR EACH WAIVER OF SUBROGATION. UNLESS OTHERWISE NOTED OR AGREED TO IN WRITING BY BC RINCON CONSTRUCTION INC., THE TOTAL BID MUST BE ACCEPTED. IF YOU ONLY WANT TO USE A PORTION OF THE WORK, PLEASE CONTACT THE ESTIMATOR.**

**THIS PROPOSAL SHALL BECOME A PART OF ANY CONTRACT ENTERED INTO. THANK YOU!**

## Acceptance of Proposal:

The above prices, Specification and conditions are satisfactory and are hereby accepted.  
 You are authorized to do the work specified.  
 Payment will be made as outlined above.

Signature: \_\_\_\_\_

Date of Acceptance: \_\_\_\_\_

Signature: \_\_\_\_\_



# Proposal

**BC RINCON CONSTRUCTION, INC**  
 Mailing Address: 67 E. La Loma Ave. Somis, CA 93066  
 Ph# (805) 981-0690 Fax# (805) 485-4705 Email: bcrincon@msn.com  
 Physical Address: 300 Montgomery Ave., Oxnard, CA 93036

LICENSE# 775327 / SBE # 1147320 / DIR# 1000006699

PROPOSAL SUBMITTED TO <b>Rio School District</b>	PHONE <b>805-983-1329</b>	FAX <b>805-983-8217</b>	DATE <b>6/3/2019</b>
STREET <b>2500 E. Vineyard Ave., Suite 100</b>	CELL PHONE <b>805-947-6977</b>	JOB NAME <b>Crack Fill, Seal Coat and Restripe Playground Area</b>	
CITY, STATE, ZIP CODE <b>Oxnard, CA 93036</b>	email <a href="mailto:clichtner@rioschools.org">clichtner@rioschools.org</a>	JOB LOCATION <b>Rio Plaza - 600 Simon Way</b>	
<b>Kyle Melchior</b>		CITY, STATE, ZIP CODE <b>Oxnard, CA. 93036</b>	

**We Propose** hereby to furnish material and labor: complete in accordance with specifications below, for the sum of :

<b>Grand Total</b>	<b>Dollars</b>	<b>\$10,888.45</b>
--------------------	----------------	--------------------

Payment to be made as follows:  
**Total amount of the contract to be paid upon completion of the work contracted here in.**

All material is guaranteed to be as specified. All work to be completed in a workmanlike manner according to standard practices. Any alteration or deviation from specifications below involving extra costs will be executed upon verbal or written orders, and will become an extra charge over and above the estimate. All agreements contingent upon strikes, accidents or delays beyond our control. Owner to carry fire, tornado and other necessary insurance. Our workers are fully covered by Workman's Compensation Insurance.

*Kyle Melchior*  
Authorized Signature

Note: This proposal may be withdrawn by us if not accepted within 30 days.

**We hereby submit specifications and estimates for:**

PREVAILING WAGE DESCRIPTION	QUANTITY	UNIT	UNIT PRICE	TOTAL PRICE
1) Clean and Fill Cracks from 1/4" to 3/4" with Hot Pour Rubber Asphalt (playground only)	15	Boxes	\$220.00	\$3,300.00
2) Clean and Seal with 1 (one) Coat of OverKote Asphalt Pavement Coating	38,123	SF	\$0.15	\$5,718.45
3) Restripe Playground:				
Student Line Up Stalls	37	EA		
Four Square	3	EA		
30' Circle	2	EA		
Hopscotch	6	EA		
Handball Court	4	EA		
4" Yellow Hashing	130	LF		
4" Red Hashing	368	LF		
Tetherball	4	EA		
Restripe Playground:	1	LS	\$1,870.00	\$1,870.00

Price Excludes Repainting of Blue and White Squares at Southwest Playground Area

**\*\*\*THIS PROPOSAL IS BASED ON QUOTES VALID\*\*\*\*  
 THROUGH SEPTEMBER 2019**

\*\*\*ASPHALT AND P.M.B PRICES QUOTED ARE SUBJECT TO AVAILABILITY.\*\*\*  
 BC RINCON WILL NOT BE LIABLE FOR UNAVAILABLE MATERIAL OR EXPIRED QUOTES.

**CONDITIONS:**  
 ONLY ITEMS OF WORK LISTED ABOVE ARE INCLUDED IN THIS PROPOSAL. ALL REQUIRED ENGINEERING, STAKING, WATER, WATER METERS, TESTING, SHOP DRAWINGS, INSPECTIONS, PERMITS, BOND, FEES, TRAFFIC CONTROL, SAWCUTTING AND REMOVALS ARE EXCLUDED UNLESS LISTED ABOVE. SUBGRADE TO BE + OR - ONE TENTH. \$300.00 WILL BE ADDED FOR EACH WAIVER OF SUBROGATION. UNLESS OTHERWISE NOTED OR AGREED TO IN WRITING BY BC RINCON CONSTRUCTION INC., THE TOTAL BID MUST BE ACCEPTED. IF YOU ONLY WANT TO USE A PORTION OF THE WORK, PLEASE CONTACT THE ESTIMATOR.

**THIS PROPOSAL SHALL BECOME A PART OF ANY CONTRACT ENTERED INTO. THANK YOU!**

**Acceptance of Proposal:**

You are authorized to do the work specified.  
 Payment will be made as outlined above.

Signature: \_\_\_\_\_

Date of Acceptance: \_\_\_\_\_

Signature: \_\_\_\_\_



# Proposal

**BC RINCON CONSTRUCTION, INC**

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 Ph# (805) 981-0690 Fax# (805) 485-4705 Email: bcrincon@bcrincon.com  
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LICENSE# 775327 / SBE # 1147320 / DIR# 1000006699

PROPOSAL SUBMITTED TO <b>Rio School District</b>	PHONE <b>805-983-1329</b>	FAX <b>805-983-8217</b>	DATE <b>6/3/2019</b>
STREET <b>2500 E. Vineyard Ave., Suite 100</b>	CELL PHONE <b>805-947-6977</b>	JOB NAME <b>Crack Fill, Seal Coat and Restripe Playground Area</b>	
CITY, STATE, ZIP CODE <b>Oxnard, CA. 93036</b>	email <b>crichtner@rioschools.org</b>	JOB LOCATION <b>Rio Lindo - 2131 Snow Ave.</b>	
Name <b>Kyle Melchior</b>		CITY, STATE, ZIP CODE <b>Oxnard, CA. 93036</b>	

We Propose hereby to furnish material and labor, complete in accordance with specifications below, for the sum of:

**Grand Total                      Dollars                      \$10,327.25**

Payment to be made as follows:

**Total amount of the contract to be paid upon completion of the work contracted here in.**

All material is guaranteed to be as specified. All work to be completed in a workmanlike manner according to standard practices. Any alteration or deviation from specifications below involving extra costs will be executed upon verbal or written orders, and will become an extra charge over and above the estimate. All agreements contingent upon strikes, accidents or delays beyond our control. Owner to carry fire, tornado and other necessary insurance. Our workers are fully covered by Workman's Compensation Insurance.

*Kyle Melchior*  
Authorized Signature

*Note: This proposal may be withdrawn by us if not accepted within 30 days.*

We hereby submit specifications and estimates for:

	PREVAILING WAGE				
	DESCRIPTION	QUANTITY	UNIT	UNIT PRICE	TOTAL PRICE
1)	Clean and Fill Cracks from 1/4" to 3/4" with Hot Pour Rubber Crack Filler	15	Boxes	\$220.00	\$3,300.00
2)	Clean and Seal with 1 (one) Coat of OverKote Asphalt Pavement Coatings	34,515	SF	\$0.15	\$5,177.25
3)	Restripe Playground:				
	Student Line Up Stalls	30	EA		
	Basketball Half Courts	4	EA		
	Handball Courts	1	EA		
	Four Square	8	EA		
	Tetherball	4	EA		
	25' Circle Dodgeball	1	EA		
	30' Circle Dodgeball	1	EA		
	Hopscotch	3	EA		
	Checker Painted Area	1	EA		
	Restripe Playground:	1	LS	\$1,850.00	\$1,850.00

**\*\*\*THIS PROPOSAL IS BASED ON QUOTES VALID\*\*\*  
 THROUGH SEPTEMBER 2019**

\*\*\*ASPHALT AND P.M.B PRICES QUOTED ARE SUBJECT TO AVAILABILITY.\*\*\*

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**CONDITIONS:**

ONLY ITEMS OF WORK LISTED ABOVE ARE INCLUDED IN THIS PROPOSAL. ALL REQUIRED ENGINEERING, STAKING, WATER, WATER METERS, TESTING, SHOP DRAWINGS, INSPECTIONS, PERMITS, BOND, FEES, TRAFFIC CONTROL, SAWCUTTING AND REMOVALS ARE EXCLUDED UNLESS LISTED ABOVE. SUBGRADE TO BE + OR - ONE TENTH. \$300.00 WILL BE ADDED FOR EACH WAIVER OF SUBROGATION. UNLESS OTHERWISE NOTED OR AGREED TO IN WRITING BY BC RINCON CONSTRUCTION INC., THE TOTAL BID MUST BE ACCEPTED. IF YOU ONLY WANT TO USE A PORTION OF THE WORK, PLEASE CONTACT THE ESTIMATOR.

**THIS PROPOSAL SHALL BECOME A PART OF ANY CONTRACT ENTERED INTO. THANK YOU!**

**Acceptance of Proposal:**

You are authorized to do the work specified.

Payment will be made as outlined above.

Signature: \_\_\_\_\_

Date of Acceptance: \_\_\_\_\_

Signature: \_\_\_\_\_



# Proposal

**BC RINCON CONSTRUCTION, INC**  
**Mailing Address: 67 E. La Loma Ave. Somis, CA 93066**  
**Ph# (805) 981-0690 Fax# (805) 485-4705 Email: bcrincon@bcrincon.com**  
 Physical Address: 300 Montgomery Ave., Oxnard, CA 93036

LICENSE# 775327 / SBE # 1147320 / DIR# 100006699

PROPOSAL SUBMITTED TO <b>Rio School District</b>	PHONE <b>805-983-1329</b>	FAX <b>805-983-8217</b>	DATE <b>6/3/2019</b>
STREET <b>2500 E. Vineyard Ave. Suite 100</b>	CELL PHONE <b>805-947-6977</b>	JOB NAME <b>Clean, Seal and Restripe - Parking Lot</b>	
CITY, STATE, ZIP CODE <b>Oxnard, CA 93036</b>	email <a href="mailto:kfichman@rioschools.org">kfichman@rioschools.org</a>	JOB LOCATION <b>Rio Del Norte E.S. - 2500 Lobelia Dr.</b>	
PROPOSAL SENT BY: <b>Kyle Melchior</b>		CITY, STATE, ZIP CODE <b>Oxnard, CA 93036</b>	

We Propose hereby to furnish material and labor, complete in accordance with specifications below, for the sum of :  
**Grand Total                      Dollars                      \$6,093.00**

Payment to be made as follows:  
**Total amount of the contract to be paid upon completion of the work contracted here in.**

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*Kyle Melchior*  
 Authorized Signature

Note: This proposal may be withdrawn by us if not accepted within 30 days.

We hereby submit specifications and estimates for:

PREVAILING WAGE DESCRIPTION		QUANTITY	UNIT	UNIT PRICE	TOTAL PRICE
1)	Clean and Seal with 1 (one) Coat of OverKote Asphalt Pavement Coating	21,875	SF	\$0.16	\$3,468.00
2)	Restripe Parking Lot:				
	Stalls	59	EA		
	Handicap Stall (Includes 12" No Parking and Stall Hashing)	3	EA		
	Red Curb	150	LF		
	Stop and Limit Bar	1	EA		
	4" Yellow Hashing	100	LF		
	4" Red Hashing	1,200	LF		
	Exit Only	1	EA		
	Enter Only	1	EA		
	Parking Lot Arrows	4	EA		
	Drop of Zone	3	EA		
	12" 'STAFF'	14	EA		
	12" 'NO PARKING'	1	EA		
	12" 'NO STOPPING'	7	EA		
	12" 'NURSE'	1	EA		
	12" 'CUSTODIAN'	1	EA		
	12" 'COOK'	1	EA		
	12" 'OFFICE STAFF'	2	EA		
	12" 'PRINCIPAL'	1	EA		
	Restripe Parking Lot:	1	ls	\$2,625.00	\$2,625.00

\*\*\*THIS PROPOSAL IS BASED ON QUOTES VALID\*\*\*\*  
 THROUGH SEPTEMBER 2019.

\*\*\*ASPHALT AND P.M.B PRICES QUOTED ARE SUBJECT TO AVAILABILITY.\*\*\*  
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**CONDITIONS:**

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**Acceptance of Proposal:** The above prices, Specification and conditions are satisfactory and are hereby accepted. You are authorized to do the work specified. Payment will be made as outlined above.

Signature: \_\_\_\_\_

Date of Acceptance: \_\_\_\_\_

Signature: \_\_\_\_\_





**10.39**





### Agenda Item Details

Meeting	Jun 26, 2019 - RSD Regular Board Meeting
Category	10. Consent
Subject	10.39 Approve Vendor List of Open Purchase Orders for Maintenance, Operations and Transportation
Access	Public
Type	Action (Consent)
Fiscal Impact	Yes
Dollar Amount	910,742.00
Budgeted	Yes
Budget Source	General Fund
Recommended Action	Staff recommends approval of the Open Purchase Orders list for Maintenance, Operations, and Transportation.

### Public Content

#### Speaker:

Charlie Fichtner, Director, MOT  
Wael Saleh, Assistant Superintendent

#### Rationale:

The MOT department uses many vendors in support of their work. For vendors who are used on a regular basis, it is more efficient for district operation to obtain an authorization to spend up to a certain dollar amount. This allows the MOT staff to purchase the parts they need to complete their assigned tasks.

Attached is a list of vendors and estimated amounts for 2019/2020.

[Blanket POs for 2019-2020 \(1\).pdf \(32 KB\)](#)

### Administrative Content

### Executive Content

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*subcommittee review and recommendation. Documentation concerning these items has been provided to all Board members and the public in advance to assure an extensive and thorough review. Items may be removed from the consent agenda at the request of any board member.*

Vendor	Total Amt	Comment
Agromin Horticultural Products	\$850.00	Purchase Materials, 2019/2020
Airgas West	\$2,155.00	Maintenance shop tools, 2019-2020
AIRPORT AUTO REPAIR	\$3,000.00	OPEN PURCHASE ORDER FOR 2019-2020
ALL-PHASE ELECTRIC SUPPLY	\$10,250.00	ELECTRICAL SUPPLIES, 2019-2020
AMERICAN BUILDING COMFORT	\$20,000.00	HVAC REPAIRS, 2019-2020
Amerigas	\$1,000.00	SUPPLIES, 2019-2020
ANTONIO L. MONTES DBA 101 AUTO UPHOLSTERY	\$650.00	2019-2020, UPHOLSTERY
APPLIED BACKFLOW TECHNOLOGIES	\$5,500.00	2019-2020, WATER TREATMENT & MONITORING
ARC	\$1,500.00	2019-2020 Document Scanning
ARC	\$3,681.00	Skysite Facilities subscription
AUTO CITY GLASS	\$1,100.00	2019-2020, WINDSHIELDS
BARON INDUSTRIES	\$15,600.00	MOT SUPPLIES, 2019-2020
Bus West	\$13,096.00	2019-2020, TRANSP. PARTS
C & M AUTO TRUCK ELECTRIC	\$5,550.00	parts & repairs 2019-2020
C & SRV Inc	\$2,000.00	Trailer supplies
CCP Industries	\$4,000.00	MATERIALS & SUPPLIES, 2019/2020
CITY OF OXNARD-CITY TREASURER DEL NORTE RECYCLING	\$2,000.00	2019/2020, Trash & Recycling
COASTAL OCCUPATIONAL MEDICAL GROUP	\$1,000.00	2019/2020, DOT exams
COASTAL-PIPCO	\$1,500.00	2019/2020 Pipe supply
COGGS TIRE SERVICE	\$3,950.00	2019/2020 Supplies & Repair
CREATIVE BUS SALES	\$4,000.00	2019/2020, Parts, supplies
DE SOTO SALES	\$1,000.00	2019/2020 flooring supplies
DURBIANO FIRE EQUIPMENT, INC.	\$2,750.00	2019/2020, FIRE SPRINKLERS
Eckharts trailer Hitch & Welding, Inc.	\$3,000.00	Tow Hitch, MOT 2019-2020
Ewing Irrigation Products Inc	\$22,000.00	Landscape & Irrigation Supplies, 2019/2020
Famcon Pipe & Supply	\$550.00	Supplies for sewer, drainage, and pipe repairs
Fence Factory	\$7,000.00	FENCES, 2019/2020
Fence Factory	\$6,816.00	RDV Toilet & Handwash Station Rental
FERGUSON ENTERPRISES, INC.	\$5,000.00	2019/2020, PLUMBING
FGL Environmental	\$3,800.00	WATER TESTING, 2019/2020
Foundation building Materials	\$300.00	MATERIALS, 2019/2020
FRANKLIN TRUCK PARTS, INC.	\$1,900.00	2019/2020, TRANSPORTATION PARTS
GIBBS INTERNATIONAL	\$102,000.00	BUS REPAIRS, 2019/2020

GOLDEN STATE ALARMS, INC.	\$40,000.00	FIRE ALARM, 2019/2020
Grainger	\$25,000.00	MATERIALS, 2019/2020
Green Thumb Nursery	\$4,870.00	SOD purchases, 2019/2020
HARRIS WATER CONDITIONING	\$1,500.00	Water treatment/bottle svc 2019/2020
HOME DEPOT CREDIT SERVICES	\$55,000.00	MOT SUPPLIES, 2019/2020
JOHN DEERE FINANCIAL	\$7,600.00	MATERIALS, 2019/2020
JOHNSTONE SUPPLY	\$10,000.00	ELECTRICAL, 2019-2020
Kimball Midwest	\$23,000.00	MATERIALS FOR SHOP, 2019-2020
Lawson Products	\$7,500.00	2019-2020, Automotive supplies
Mayan Hardwood	\$1,024.00	Carpentry 2019-2020
MCCARTY & SON'S TOWING	\$16,250.00	TOWING, 2019-2020
Mobile Mini	\$5,000.00	Storage for Del Sol
Mobile Diesel Smoke Testing Services	\$25,000.00	2019-2020 diesel smoke testing
MONTGOMERY HARDWARE CO.	\$7,000.00	LOCKS & SUPPLIES, 2019-2020
Nason's Lock & Safe Inc DBA Nasons Lock & Security	\$1,000.00	Lock and keys supplies
O'Reilly Auto Parts	\$28,000.00	AUTO PARTS, 2019-2020
Pacific Earth Resources DBA Pacific Sod	\$2,500.00	Sod for Grounds 2019-2020
Pacific Equipment	\$3,000.00	REPAIRS SUPPLIES, 2019-2020
PARADISE CHEVROLET	\$2,500.00	VEHICLES, 2019-2020
PARKHOUSE TIRE, INC.	\$12,000.00	TIRES, 2019-2020
PIONEER CHEMICAL COMPANY	\$2,000.00	repair supplies, 2019-2020
POWER EQUIPMENT CENTER	\$4,000.00	AUTO PARTS, 2019-2020
PRAXAIR DISTRIBUTION INC	\$2,000.00	WELDING, 2019-2020
QUALITY WINDOWS	\$3,000.00	WINDOWS, 2019-2020
REPUBLIC ELEVATOR COMPNAY	\$3,500.00	R.V. ELEVATOR, 2019-2020
SAFETY-KLEEN, INC.	\$2,500.00	Waste removal, 2019-2020
SAWYER PETROLEUM	\$500.00	MOTOR OIL
SC Fuels	\$80,000.00	2019-2020, FUEL
School Bus Parts Co.	\$3,000.00	TRANSPORTATION SUPPLIES, 2019-2020
SERVICE PRO-FIRE PROTECTION, I	\$40,000.00	2019-2020, Inspections
Shiffler Equipment Sales	\$1,500.00	Supplies, 2019-2020
Smith Pipe & Supply	\$4,000.00	2019-2020, PIPE
Sonitrol	\$78,000.00	ALARM, 2019-2020
STEVE ZOLOTAS DBA WEST OAKS PEST CONTROL	\$28,000.00	PEST CONTROL, 2019-2020

TAYLOR STEEL & WELDING, INC.	\$500.00	STEEL, 2019-2020
TELECOM COMMUNICATIONS, INC.	\$2,000.00	2019-2020 Service calls for handheld radios
TENNANT SALES AND SERVICE CO.	\$500.00	2019-2020, SWEEPER MAINTENANCE
Traffic Technologies, LLC	\$10,000.00	SIGNS, 2019-2020
Tubbs Bros.	\$50,000.00	PLUMBING, 2019-2020
Turf Star, Inc.	\$17,500.00	2019-2020, MOWER PARTS
VC Metals Inc	\$10,000.00	Metals, 2019-2020
Velocity Truck Center	\$15,000.00	BUS MAINT & TRANS REPAIR, 2019-2020
VENTURA RENTAL	\$10,000.00	EQUIPMENT RENTAL, 2019-2020
WINZER	\$2,000.00	MAINT SUPPLIES, 2019-2020
YAMA LAWNMOWER REPAIR	\$5,000.00	2019-2020, Grounds supplies/services
Total	\$910,742.00	





10.40





### Agenda Item Details

Meeting	Jun 26, 2019 - RSD Regular Board Meeting
Category	10. Consent
Subject	10.40 Grounds Replacement Equipment
Access	Public
Type	Action (Consent)
Fiscal Impact	Yes
Dollar Amount	94,014.03
Budgeted	Yes
Budget Source	Maintenance
Recommended Action	It is recommended that the Board approve the Grounds Department Purchase to replace old equipment

### Public Content

#### Speaker:

Charles Fichtner, Director, MOT

Wael Saleh, Assistant Superintendent, Business Services

#### Rationale:

The grounds department needs to purchase new equipment for their mowing fleet. The existing mower will be dedicated for use at Rio Del Sol due to annual emissions restrictions from the California Air Resource Board (CARB). The regulation for in-use off road diesel fueled fleets (Off Road Regulation) beginning January 1, 2020 limits its usage to 200 hours per year. The exclusive use of this mower at Rio Del Sol will also prevent cross contamination of grass at Rio Del Sol. The current mower is 15 years old and can perform for many more years having it dedicated to one site. The new mowers will be used at all other sites. They can be used to team up on one site or split up to use at separate sites as needed. The trailers will be used to transport the mowers. Trailer-ed mowers will have less wear and breakage when compared to self-driven ones on the road ways. The new equipment is necessary for the crew to keep up with the maintenance demands at our sites. Our team will take over landscaping duties at Rio Del Sol beginning August 1, 2019.

Diesel Mower: \$83,105.42

Trailer w/14" sides (2) \$10,908.61

[grounds equipment quotes.pdf \(23 KB\)](#)

### Administrative Content

**Executive Content**

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# Pacific Equipment

3897 N. Southbank Rd.  
Oxnard, CA  
805-983-4000

# Quotation

Date	Estimate #
5/15/2019	939

Name / Address
Rio School District 2500 E. Vineyard Ave. Oxnard, CA 93030

			Project
Item	Description	Qty	Total
LZS88CDYM96RW0	eXmark 96" Lazer Z Diesel Mower	2	84,000.00T
135-3445	Rear Guard & Bumper Kit	2	798.00T
127-6666	Jack	2	249.78T
135-1768	Jack Mount Receiver	2	180.00T
126-8077	Sunshade Kit	2	470.00T
	Subtotal		85,697.78
Discount 10			-8,569.78
	Subtotal		77,128.00
Prepared By Gamble Van Buren (805) 857-7534			
			<b>Subtotal</b> \$77,128.00
			<b>Sales Tax (7.75%)</b> \$5,977.42
			<b>Total</b> \$83,105.42

# Pacific Equipment

3897 N. Southbank Rd.  
Oxnard, CA  
805-983-4000

# Quotation

Date
6/6/2019

Name / Address
Rio School District 2500 E. Vineyard Ave. Oxnard, CA 93030

Item	Description	Qty	Cost	Total	Rate
FT-5	FELLING FT-5 Pan Style Trailer w/ 14" Sides * 12 ft. Deck Length * Spring Assist Ramp * Heavy Duty Single Axle * 4,900 lb. Hauling Capacity * 74" Inside Diameter (Width) * 94" Outside Diameter (Width) * Electric Brakes * 2" Ball Hitch	2		10,124.00T	5,062.00
Prepared By Gamble Van Buren (805) 857-7534			<b>Subtotal</b>	\$10,124.00	
			<b>Sales Tax (7.75%)</b>	\$784.61	
			<b>Total</b>	\$10,908.61	

10.41







### Agenda Item Details

Meeting	Jun 26, 2019 - RSD Regular Board Meeting
Category	10. Consent
Subject	10.41 Purchasing 90 Windows laptops to replace old teacher computers
Access	Public
Type	Action (Consent)
Preferred Date	Jul 01, 2019
Absolute Date	Jul 01, 2019
Fiscal Impact	Yes
Dollar Amount	90,613.02
Budgeted	Yes
Budget Source	Measure L
Recommended Action	Purchasing 90 Windows laptops to replace the year-7 teachers computers for teachers who prefer the Windows operating system over Chrome OS.

### Public Content

Speaker: Jarkko Myllari

Rationale: To ensure tools for Rio teachers to plan and carry out instruction in a cohesive and up-to-date digital learning environment, staff recommends purchasing Windows laptops to replace the old laptops. The overage of 10 devices is needed for a repair buffer.

[Est\\_228237\\_from\\_MJP\\_Technologies\\_Inc\\_13128 \(2\).pdf \(116 KB\)](#)

### Administrative Content

### Executive Content

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TECHNOLOGIES, INC.

**MJP Technologies, Inc**  
**3036 Seaborg Ave, Suite A**  
**Ventura, CA 93003**

# MJP Estimate

Date:	6/11/2019
Estimate #	228237

Name / Address	Ship To		
Rio School District 2500 Vineyard Avenue Oxnard, CA 93036 ATTN. ACCOUNTS PAYABLE **EMAIL ONLY!! **	Rio School District TECHNOLOGY DEPT. 2500 E. Vineyard Ave. Oxnard, CA 93036		
	P.O. #		
	Contact: Jarkko		
Description	Qty	Cost	Total
Lenovo ThinkPad E590 20NB - Core i5 8265U / 1.6 GHz - Win 10 Pro 64-bit - 8 GB RAM - 256 GB SSD NVMe - 15.6" IPS 1920 x 1080 (Full HD) - UHD Graphics 620 - Wi-Fi, Bluetooth - black - kbd: English - US, Limited warranty - 1 year - pick-up and return Interfaces: USB 3.1 Gen 1   USB 3.1 Gen 1 (Always On)   USB-C 3.1 Gen 2   USB 2.0   HDMI   LAN   Headphone/microphone combo jack *CMAS Contract #:3-17-70-1811 AE, Valid Till March 31st, 2022	90	808.92	72,802.80T
California Electronic Waste Recycling Fee (**NEW RATES** Effective as of Jan. 1, 2017): -\$5: 4" to 14.9" display -\$6: 15" to 34.9" display -\$7: 35" display and above	90	6.00	540.00
Lenovo ePac Depot Repair - Extended service agreement - parts and labor - 3 years (from original purchase date of the equipment) - pick-up and return - for ThinkPad 11e (5th Gen); E48X; E49X; E58X; E59X; ThinkPad Yoga 11e (4th Gen); 11e (5th Gen)	90	54.74	4,926.60
Lenovo ADP - Accidental damage coverage (for system with 3 years on-site or depot warranty) - 3 years - for ThinkPad 11e (5th Gen); E48X; E49X; E58X; E59X; ThinkPad Yoga 11e (4th Gen); 11e (5th Gen)	90	74.46	6,701.40
<b>Subtotal:</b> \$84,970.80	<b>Sales Tax: (7.75%)</b> \$5,642.22		<b>Total</b> \$90,613.02
<b>Quote Valid Until:</b> 07/10/2019			
Estimate valid for 30 days unless otherwise specified. Email purchase orders to <a href="mailto:orders@mjp.net">orders@mjp.net</a> or fax to (805)981-3775. Please inspect goods upon receipt. Damage claims must be processed immediately or may not be honored.			

Date: \_\_\_\_\_

Print Name: \_\_\_\_\_

Customer Signature: \_\_\_\_\_

Phone #: 805-981-9511 Fax #: 805-981-3775 E-mail: [orders@mjp.net](mailto:orders@mjp.net)

Web Site: [www.mjp.net](http://www.mjp.net)



10.42





### Agenda Item Details

Meeting	Jun 26, 2019 - RSD Regular Board Meeting
Category	10. Consent
Subject	10.42 Authorizing superintendent to approve replacement technology purchases during the month of July
Access	Public
Type	Action (Consent)
Preferred Date	Jun 26, 2019
Absolute Date	Jul 01, 2019
Fiscal Impact	Yes
Dollar Amount	310,000.00
Budgeted	Yes
Budget Source	Measure L
Recommended Action	Staff recommends authorizing the Superintendent to approve technology purchases during the month of July.

### Public Content

Speaker: Jarkko Myllari

Rationale: To ensure a streamlined process for purchasing and deploying replacement technology for the school year 2019-2020 also during the month of July when the Board of Trustees is not meeting, it is necessary for the Superintendent to be able to approve purchases. The replacement purchases include 235 Chromebooks and 130 iPads for teachers with the total expenditure not to exceed \$310,000.00. The proposals are requested from vendors that have an existing CMAS contract.

### Administrative Content

### Executive Content

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**10.43**





### Agenda Item Details

Meeting	Jun 26, 2019 - RSD Regular Board Meeting
Category	10. Consent
Subject	10.43 Approval of Patient Care Medical Pathway Course Description
Access	Public
Type	Action (Consent)
Fiscal Impact	No
Budgeted	No
Budget Source	Rio del Valle School will receive \$5000 from VC Innovates Pathway Grant
Recommended Action	Staff recommends board approval of the patient care medical pathway course description.
Goals	<p>Goal 4-Prepare students to be college and career ready through technology and innovation that facilitates collaboration, creativity, critical thinking and communication.</p> <p>Goal 1-Improved student achievement at every school and every grade in all content areas</p>

### Public Content

Speaker: Oscar Hernandez

#### Rationale:

Rio Del Valle is requesting the new "Patient Care Medical Pathway" to be approved. This course will be a partnership with VC Innovates. Under this new course, students will obtain an understanding of health and welfare from a medical perspective. The fundamentals of body systems, patient care, medical careers will be learned, and students will have the skills to continue in a medical pathway in high school. Rio School District will receive \$5,000.00 for materials and supplies from the VC Innovates Pathway Grant to implement this new course. There is no fiscal impact to the district.

Additionally, teacher and students will cover the following CTE recommendations for this "introductory/exploratory" medical pathway, this course will cover the following areas:  
Anatomy, functions, diseases and care associated with:

- Oral Anatomy & Dental Hygiene
- Respiratory System & Respiratory Therapy
- Cardiovascular system
- Wounds, Bone fractures, radiology, blood components
- Nervous System
- Care & Disease of the eye and ear
- Infectious disease

- Medical Charting

Program Goals:

- To introduce students, and to learn about careers, within the medical profession
- Expose students to medical facilities & careers through field trips and guest speakers

Weeks	Curriculum	Goal	CTE
1-4	Teeth A & P Bones Muscles	Dental Hygienist Radiology Technician Kinesio therapist	B 1, B 2, B 4, B 5, B 11
5-8	Cardiopulmonary System Nervous System	Respiratory Therapist	B 3. B 4, B 6, B7, B 8
9-12	Digestive - Feeding tubes	Nurse Anesthetist Nutritionist	B4, B 12, B13

[Patient Care Medical Pathway Course description.doc \(1\).pdf \(119 KB\)](#)

### Administrative Content

### Executive Content

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**Patient Care Medical Pathway:**

Department	Elective		Grade	7th/8th	
Course Title	<i>Patient Care Medical Pathway</i>	Course number		State number	
Course length	Trimester/Year long	Required			
Placement Criteria	Student elects				
Textbook	Supplemental resources aligned with CTE				

**COURSE DESCRIPTION:**

In the Patient Care Medical Pathway course students will obtain an understanding of health and welfare from a medical perspectives. The fundamentals of body systems, patient care, medical careers will be learned, and students will have the skills to continue in a medical pathway in high school.

Following the CTE recommendations for an introductory medical pathway, this course will cover the following areas:

**Anatomy, functions, diseases and care associated with:**

- Oral Anatomy & Dental Hygiene
- Respiratory System & Respiratory Therapy
- Cardiovascular system
- Wounds, Bone fractures, radiology, blood components
- Nervous System
- Care & Disease of the eye and ear
- Infectious disease
- Medical Charting

**Program Goals:**

- To introduce students, and to learn about careers, within the medical profession
- Expose students to medical facilities & careers through field trips and guest speakers

Weeks	Curriculum	Goal	CTE
1-4	Teeth A & P Bones	Dental Hygienist Radiology Technician	B 1, B 2 , B 4, B 5, B 11
5-8	Muscles Cardiopulmonary System	Kinesiotherapist Respiratory Therapist	B 3. B 4, B 6, B7 , B 8
9-12	Nervous System Digestive - Feeding tubes	Nurse Anesthetist Nutritionist	B4, B 12, B13

**Assessment:** Unit projects, class presentations, unit exams



10.44







### Agenda Item Details

Meeting	Jun 26, 2019 - RSD Regular Board Meeting
Category	10. Consent
Subject	10.44 Approval of Amendment with SAGE Realty Group for Additional Scope of Work Projects FY1819
Access	Public
Type	Action (Consent)
Fiscal Impact	Yes
Budgeted	Yes
Budget Source	Developer Fees
Recommended Action	It is recommended that the Amendment to the Existing Contract be increased.

### Public Content

Speaker:  
Wael Saleh, Assistant Superintendent, Business Services

#### Rationale:

The Amendment attached is for work that was over and above the original scope of work. SAGE has worked with Colbi Technologies to set up and review legal compliance requirements for incoming bids; assist with appeals, and help with reviewing bids for policy compliance. SAGE has also negotiated amendments to existing District contract and provided advice and direction to District staff and consultants. SAGE has also prepared items for closed and open sessions at Board Meetings. This fee includes his attendance at District staff meetings for Joel Kirschenstein, Lisa Kaplan, Attorney at Law, and Jennifer Vail for items not included in original Scope of Work.

SAGE has worked with Rio School District on the purchase and renovation of Solar Drive, as well as the Modernization of Rio Real and the continuing Master Plan for the District.

[SAGE Amendment.pdf \(107 KB\)](#)

### Administrative Content

### Executive Content

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2945 Townsgate Road, Suite 200  
Westlake Village, CA 91361  
Tel 805.497.4761  
Fax 805.497.4781  
sage@SageRealtyGroup.com

**PROPOSED SCOPE OF WORK / AUTHORIZATION OF COSTS  
(AMENDMENT TO PO B19-00084)**

**Services Provided for:**  
Rio School District (District)  
2500 Vineyard Ave.  
Oxnard, CA 93036

**Authorized Representative:**  
John D. Puglisi, Ph.D.  
District Superintendent  
Phone #: (805) 485-3111

**Services Provided by:**  
Sage Realty Group Inc. (Consultant)  
2945 Townsgate Rd #200  
Westlake Village, CA 91361

**Principal Consultant:**  
Dr. Joel Kirschenstein, President  
Phone #: (805) 497-8557 x223  
joel@sagerealtygroup.com

**Project Duration:** July 2018 – June 2019 (AMENDMENT #1)

**Scope of Work:** District facilities and funding requirements and strategies / Continued Master Planning / CEQA Oversight / Program Planning / Implementation Planning & Construction Negotiations / Pre-Qualification Coordination

**AMENDMENT TO EXISTING PO B19-00084 (FEBRUARY 2019 – JUNE 2019)**

**A. Pre-Qualifications:**

1. Setting up legal process with special counsel and coordinating board agenda items,
2. Review of applications for legal compliance,
3. Assist with appeals and other administrative matters.
4. Draft and/or review bidding documents for policy compliance.

**B. General Conditions:**

1. Negotiation of amendments to existing District contracts, and
2. Provide advice/direction to District staff and consultants, as requested.
3. Prepare items for closed and open sessions and attendance at closed sessions.
4. Conference calls w/ staff and preparation of related Board agenda items.

**C. RAN Analysis and Negotiations and coordination with counsel.**

**D. Attendance at closed sessions, conference calls and preparation of Board agenda.**

**E. Attendance at District staff meetings and preparation of information.**

\* Inclusive of all Time & Material for Joel Kirschenstein, Lisa Kaplan and Jennifer Vall for items as requested by District not included in original Scope of Work.

**I. OPSC Funding Application for STEAM school**

- A. Prepare and coordinate documentation for OPSC funding application.
- B. Follow-up with OPSC re: 4-day and 15-day response letters and comments and questions.
- C. Prepare Board related agenda items.
- D. Assist CBO to identify District matching funds and related self-certification items.

**II. New Construction Eligibility Applications**

- A. Prepare and coordinate documentation for new construction eligibility update and submittal to OPSC.
- B. Follow-up and amend accordingly
- C. Track applications and project fund releases.

**III. Enrollment Projections and Capacity Analysis Updates (Revised)**

- A. Prepare cohort enrollment projections by school site and district-wide.
- B. Research and update enrollment projections for new residential development.
- C. Update capacity data and overlay updated enrollments with updated capacity determination.
- D. Draft updated enrollment projection and capacity analyses for Facilities Finance Master Plan Update.

**IV. Modernization Eligibility Update and Funding Application for Rio Real ES**

- A. Prepare eligibility modernization eligibility application for Rio Real ES for submittal to OPSC.
- B. Prepare and coordinate documentation for modernization funding application for Rio Real ES for submittal to OPSC.

**V. Continued Master Planning**

- A. Prepare updates to Master Plan including preparation of projected local and state income sources for new K-12 in particular and District-wide in general.
- B. Prepare Staff & Board progress reports as needed.
- C. Meet with District Staff re: refinements and updates.
- D. Coordinate new construction and modernization applications.

**VI. Project Planning, Construction Negotiations and Implementation Planning**

- A. Assist with preparation and coordination of agendas for team meetings and attend construction team meetings regarding compliance for state matching funds.
- B. Facilitate implementation and Master Planning items.
- C. Facilitate special study consultants & CEQA mitigation and monitoring requirements.
- D. Coordinate M.O.T., District office relocation efforts.
- E. Assist with Preparation of Board agenda items and progress reports.
- F. Assist with flood control and local agency follow-up re: levy protocols.
- G. Continue to work with District legal counsel and Staff re: aforementioned items as needed.
- H. Assist with implementing new K-8 school occupancy and related items.
- I. Continued assistance with construction team for project planning, dispute resolution and compliance.
- J. Assist with business services/related items as requested including all pre-qual items.

**AGREED BUDGET / COMPENSATION AMOUNT:**

SRD Employee	Rate/hour	Estimated Fee*
Principal	\$225.00	<b>Tasks I-VI: \$8,500.00/month (in progress)</b> <b>Additional Amendment Amount (detailed above): \$28,500.00 (NTE)</b> <b>(to be added to PO B19-00084)</b>
Senior Associate	\$185.00	
Associate	\$125.00	
Administrative Assistance	\$75.00	

**Submitted by Sage Realty Group Inc.**

**By:**

**Print Name: Dr. Joel Kirschenstein**

**Title: President**

**Date:**

**Agreed and Accepted by Client:**

**By:**

**Print Name: John D. Puglisi, Ph.D.**

**Title: District Superintendent**

**Date:**



10.45







### Agenda Item Details

Meeting	Jun 26, 2019 - RSD Regular Board Meeting
Category	10. Consent
Subject	10.45 2019/2020 Bell Schedules
Access	Public
Type	Action (Consent)
Fiscal Impact	No
Recommended Action	It is recommended the board take action and approve the 2019/2020 bell schedules as proposed.
Goals	<p><b>Goal 4-Prepare students to be college and career ready through technology and innovation that facilitates collaboration, creativity, critical thinking and communication.</b></p> <p><b>Goal 3-Create welcoming and safe environments where students attend and are connected to their school</b></p> <p><b>Goal 2-Engage parents and other District stakeholders in the development of meaningful partnerships to support student learning.</b></p> <p><b>Goal 1-Improved student achievement at every school and every grade in all content areas</b></p>

### Public Content

Speaker: Carolyn Bernal

#### Rationale:

**Summary:** The District has reviewed instructional minutes worksheets for all schools for compliance with the California Department of Education instructional minutes requirements, collective bargaining agreements, transportation schedules, food services, fiscal services and educational services.

The attached bell schedules align with the approved Student Calendar for 2019-20, with the MOU on reallocation of minutes between the District and RTA (Professional Learning Time Model) and with the all-day Kindergarten requirements. These bell schedules provide the following daily:

- a. 260 instructional minutes daily in Kindergarten (through October 31, 2019); 307 instructional minutes (beginning November 4); 230 minutes on minimum days (beginning November 4);
- b. 307 instructional minutes in grades 1-3; 230 minutes on minimum days;
- c. 323 instructional minutes in grades 4-5; 240 minutes on minimum days;
- d. 336 instructional minutes in grades 6-8; 240 minutes on minimum days;

School start and end times are staggered in order to provide transportation services cost effectively. Bell schedules may be brought back in subsequent months for any adjustments necessary to recess or lunch times.

## **Administrative Content**

## **Executive Content**

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# Rio del Mar Elementary School Bell Schedule 2019-2020 TK to Grade 5

## Regular Day Schedule (All Grades)

<b>August 28 - October 31</b>	<b>November 4 - June 18</b>		
<b>Kinder (260*)</b> 8:19 Warning Bell 8:21 Class Begins <b>8:21-9:25 (64*)</b> 9:25-9:40 (15) Recess <b>9:40-11:15 (95*)</b> 11:15-11:55 (40) Lunch <b>11:55-1:36 (101*)</b> <small>Kindergarten does not follow the minimum day schedule during August, September, or October</small>	<b>Kinder (307*)</b> 8:19 Warning Bell 8:21 Class Begins <b>8:21-9:25 (64*)</b> 9:25-9:40 (15) Recess <b>9:40-11:15 (95*)</b> 11:15-11:55 (40) Lunch <b>11:55-1:20 (85*)</b> <b>1:20-1:30 (10) Recess</b> <b>1:30-2:33 (63*)</b>	<b>Grade 1 (307*)</b> 8:19 Warning Bell 8:21 Class Begins <b>8:21-9:55 (94*)</b> 9:55-10:10 (15) Recess <b>10:10-11:30 (80*)</b> 11:30-12:10 (40) Lunch <b>12:10-1:30 (80*)</b> 1:30-1:40 (10) Recess <b>1:40-2:33 (53*)</b>	<b>Grade 2 (307*)</b> 8:19 Warning Bell 8:21 Class Begins <b>8:21-9:55 (94*)</b> 9:55-10:10 (15) Recess <b>10:10-11:45 (95*)</b> 11:45-12:25 (40) Lunch <b>12:25-1:30 (65*)</b> 1:30-1:40 (10) Recess <b>1:40-2:33 (53*)</b>
<b>Grade 3 (307*)</b> 8:19 Warning Bell 8:21 Class Begins <b>8:21-9:55 (94*)</b> 9:55-10:10 (15) Recess <b>10:10-12:00 (110*)</b> 12:00-12:40 (40) Lunch <b>12:40-1:30 (50*)</b> 1:30-1:40 (10) Recess <b>1:40-2:33 (53*)</b>	<b>Grades 4 (323*)</b> 8:13 Warning Bell 8:15 Class Begins <b>8:15-10:15 (120*)</b> 10:15-10:30 (15) Recess <b>10:30-12:15 (105*)</b> 12:15-12:55 (40) Lunch <b>12:55-2:33 (98*)</b>	<b>Grades 5 (323*)</b> 8:13 Warning Bell 8:15 Class Begins <b>8:15-10:15 (120*)</b> 10:15-10:30 (15) Recess <b>10:30-12:30 (120*)</b> 12:30-1:10 (40) Lunch <b>1:10-2:33 (83*)</b>	<p style="font-size: 1.2em;">New Start Times for Grades TK - 3</p> <hr/> <p style="font-size: 1.2em;">New Release Times for ALL Grade Levels</p>

### Regular Day Inclement Weather / Emergency Lunch Schedule

Grades TK/K	Grade 1	Grade 2	Grade 3	Grade 4	Grade 5
11:15-11:50	11:30-12:05	11:45-12:20	12:00-12:35	12:15-11:50	12:30-1:05

### Transitional Kindergarten

			<h3 style="margin: 0;">Perfect Attendance*</h3> <p style="color: red; font-weight: bold; margin: 0;">On Time, In Class All Day, Every Day</p> <ul style="list-style-type: none"> <li>Monthly award certificates</li> <li>Monthly student activities</li> <li>Mid-year prizes</li> <li>End-of-year field trip</li> </ul>
<b>Regular Day</b>	<b>Intervention</b>		
<b>August 28 - October 31</b>	<b>November 4 - June 18</b>		
<b>TK (230*)</b> 8:19 Warning Bell 8:21 Class Begins <b>8:21-9:45 (84*)</b> 9:45-10:00 (15) Recess <b>10:00-11:15 (75*)</b> 11:15-11:55 (40) Lunch <b>11:55-1:06 (71*)</b>	<b>TK (230*)</b> 8:19 Warning Bell 8:21 Class Begins <b>8:21-9:45 (84*)</b> 9:45-10:00 (15) Recess <b>10:00-11:15 (75*)</b> 11:15-11:55 (40) Lunch <b>11:55-1:06 (71*)</b> <b>1:06-1:36 (30**)</b>	<b>(xxx*) Instructional Minutes</b>  <b>(xx**) Instructional Minutes for TK Students Requiring Additional Support</b>	



## Rio del Mar Elementary School Bell Schedule 2019-2020 TK to Grade 5

### Minimum Day Schedule (Kindergarten - Grade 5)

<b>November 4 - June 18</b>			
<b>Kinder (230*)</b> 8:19 Warning Bell 8:21 Class Begins <b>8:21-9:25 (64*)</b> 9:25-9:40 (15) Recess <b>9:40-10:45 (65*)</b> 10:45-11:25 (40) Lunch <b>11:25-1:06 (101*)</b>	<b>Grades 1 (230*)</b> 8:19 Warning Bell 8:21 Class Begins <b>8:21-9:30 (69*)</b> 9:30-9:45 (15) Recess <b>9:45-11:00 (75*)</b> 11:00-11:40 (40) Lunch <b>11:40-1:06 (86*)</b>	<b>Grades 2 (230*)</b> 8:19 Warning Bell 8:21 Class Begins <b>8:21-9:30 (69*)</b> 9:30-9:45 (15) Recess <b>9:45-11:15 (90*)</b> 11:15-11:55 (40) Lunch <b>11:55-1:06 (71*)</b>	<b>Grade 3 (230*)</b> 8:19 Warning Bell 8:21 Class Begins <b>8:21-9:30 (69*)</b> 9:30-9:45 (15) Recess <b>9:45-11:30 (105*)</b> 11:30-12:10 (40) Lunch <b>12:10-1:06 (56*)</b>
<b>Grade 4 (240*)</b> 8:13 Warning Bell 8:15 Class Begins <b>8:15-10:00 (105*)</b> 10:00-10:15 (15) Recess <b>10:15-11:45 (90*)</b> 11:45-12:25 (40) Lunch <b>12:25-1:10 (45*)</b>	<b>Grade 5 (240*)</b> 8:13 Warning Bell 8:15 Class Begins <b>8:15-10:00 (105*)</b> 10:00-10:15 (15) Recess <b>10:15-12:00 (105*)</b> 12:00-12:40 (40) Lunch <b>12:40-1:10 (30*)</b>	<b>Minimum Days</b>	
		28-Aug      31-Oct      22-Jan      13-Mar 11-Sep      18-Nov      31-Jan      25-Mar 25-Sep      19-Nov      12-Feb      27-Mar 27-Sep      20-Nov      26-Feb      6-May 3-Oct      21-Nov      28-Feb      20-May 4-Oct      22-Nov      4-Mar      29-May 9-Oct      20-Dec      11-Mar      18-Jun 23-Oct      8-Jan      12-Mar	

### Minimum Day Inclement Weather / Emergency Lunch Schedule

<u>Grades TK/K</u>	<u>Grade 1</u>	<u>Grade 2</u>	<u>Grade 3</u>	<u>Grade 4</u>	<u>Grade 5</u>
10:45-11:20	11:00-11:35	11:15-11:50	11:30-12:05	11:45-12:20	12:00-12:35

## New Start & Release Times for Kindergarten through Grade 3



**Daily Schedule / Horario de Día Regular**

2131 Snow Avenue  
 Oxnard, CA 93036  
 P: 805.485.3113  
 F: 805.981.7738  
 www.rioschools.org

Breakfast served in the cafeteria every morning from 7:30 – 7:55 a.m.  
 El desayuno se sirve en la cafetería cada mañana de las 7:30 – 7:55 a.m.

**\*Warning bell for students 7:57 a.m. / Campana de advertencia para estudiantes 7:57 a.m.**

**Regular Schedule / Día Regular**

<b><u>TK</u></b> (230 Inst. Min. + 30 Inst. Min. Intervention)	<b><u>Kindergarten **</u></b> (307 Inst. Min.) starts 11/4/19	<b><u>Grade 1</u></b> (307 Inst. Min.)	<b><u>Grade 2</u></b> (307 Inst. Min.)
8:00 - 8:40 Inst. Min.(40)	8:00-8:55 Inst. Min. (55)	8:00-9:15 Inst. Min. (75)	8:00-9:33 Inst. Min. (93)
8:40 - 8:55 Recess(15)	8:55-9:13 Recess (18)	9:15-9:33 Recess (18)	9:33-9:51 Recess (18)
8:55 -10:40 Inst.Min.(105)	9:13-10:55 Inst. Min (102)	9:33-11:20 Inst. Min (107)	9:51-11:40 Inst. Min. (109)
10:40-11:20 Lunch (40)	10:55-11:35 Lunch (40)	11:20-12:00 Lunch (40)	11:40-12:20 Lunch (40)
11:20-12:45 Inst. Min.(85)	11:35-1:15 Inst. Min. (100)	12:00-1:20 Inst. Min. (80)	12:20-1:20 Inst. Min. (60)
*12:50-1:20 TK Intervention Group Grupo de Intervención TK	1:15-1:30 Recess (15) 1:30-2:20 Inst. Min. (50)	1:20-1:35 Recess (15) 1:35-2:20 Inst. Min (45)	1:20-1:35 Recess (15) 1:35-2:20 Inst. Min. (45)

\*TK Intervention for identified students only.  
 \* Intervención de TK - Sólo los estudiantes identificados

<b><u>Grade 3</u></b> (307 Inst. Min.)	<b><u>Grade 4</u></b> (323 Inst. Min.)	<b><u>Grade 5</u></b> (323 Inst. Min.)
8:00-9:51 Inst. Min. (111)	8:00-10:09 Inst. Min. (129)	8:00-10:26 Inst. Min. (146)
9:51-10:09 Recess (18)	10:09-10:26 Recess (17)	10:26-10:43 Recess (17)
10:09-11:55 Inst. Min. (106)	10:26-12:10 Inst. Min. (104)	10:43-12:40 Inst. Min. (117)
11:55-12:35 Lunch (40)	12:10-12:50 Lunch (40)	12:40-1:20 Lunch (40)
12:35-1:35 Inst. Min (60)	12:50-2:20 Inst. Min. (90)	1:20-2:20 Inst. Min. (60)
1:35-1:50 Recess (15)		
1:50-2:20 Inst. Min (30)		

**Supervision on the playground begins at 7:45 a.m.**  
**Supervisión en el campo empieza a las 7:45 a.m.**

\*\*Kindergarten will be on a shortened day schedule (dismissal at 12:55) from August 28, 2019 – October 31, 2019. Regular Day schedule will commence on November 4, 2019.  
 \*\*Kindergarten estara en horario de día corto (salida a las 12:55) a partir de agosto 28, 2019 hasta el 31 de octubre 2019. Calendario de Día Regular comenzará el 4 de noviembre de 2019.



**Minimum Day Schedule / Horario de Día Mínimo**

Breakfast served in the cafeteria every morning from 7:30 -- 7:55 a.m.  
 El desayuno se sirve en la cafetería cada mañana de las 7:30 – 7:55 a.m.

2131 Snow Avenue  
 Oxnard, CA 93036  
 P: 805.485.3113  
 F: 805.981.7738  
 www.rioschools.org

**\*Warning bell for students 7:57 a.m. / Campana de advertencia par estudiantes 7:57 a.m.**

**Minimum Day Schedule / Día Mínimo**

<u>TK &amp; Kindergarten</u> (230 Inst. Min.) after 11/1/18	<u>Grade 1</u> (230 Inst. Min.)	<u>Grade 2</u> (230 Inst. Min.)
8:00-8:55 Inst. Min. (55)	8:00-9:15 Inst. Min. (75)	8:00-9:15 Inst. Min. (75)
8:55-9:15 Recess (20)	9:15-9:35 Recess (20)	9:15-9:35 Recess (20)
9:15-10:35 Inst. Min. (80)	9:35-11:05 Inst. Min. (90)	9:35-11:15 Inst. Min. (100)
10:35-11:15 Lunch (40)	11:05-11:45 Lunch (40)	11:15-11:55 Lunch (40)
11:15-12:50 Inst. Min. (95)	11:45-12:50 Inst. Min. (65)	11:55-12:50 Inst. Min. (55)
<u>Grade 3</u> (230 Inst. Min.)	<u>Grade 4</u> (240 Inst. Min.)	<u>Grade 5</u> (240 Inst. Min.)
8:00-9:40 Inst. Min. (100)	8:00-10:05 Inst. Min. (125)	8:00-10:05 Inst. Min. (125)
9:40-10:00 Recess (20)	10:05-10:20 Recess (15)	10:05-10:20 Recess (15)
10:00-11:35 Inst. Min. (95)	10:20-11:40 Inst. Min. (80)	10:20-12:13 Inst. Min. (113)
11:35-12:15 Lunch (40)	11:40-12:15 Lunch (35)	12:13-12:48 Lunch (35)
12:15-12:50 Inst. Min. (35)	12:15-12:50 Inst. Min. (35)	12:48-12:50 Inst. Min. (2)

**Supervision on the playground begins at 7:45 a.m.**  
**Supervisión en el campo empieza a las 7:45 a.m.**

**Incident Weather Lunch (35min)**

<u>TK</u> 10:20-10:55					
<u>Kindergarten</u>	<u>Grade 1</u>	<u>Grade 2</u>	<u>Grade 3</u>	<u>Grade 4</u>	<u>Grade 5</u>
10:35-11:10	11:05-11:40	11:15-11:50	11:35-12:10	11:40-12:15	12:13-12:48



2019-2020  
Rio Lindo School  
Office Hours: 7:30-4:00 p.m.  
School Begins / Escuela Comienza 8:00 a.m.



2131 Snow Avenue  
Oxnard, CA 93036  
P: 805.485.3113  
F: 805.981.7738  
[www.rioschools.org](http://www.rioschools.org)

## Kindergarten Schedule Shortened Day

**August 28, 2019 – October 31, 2019**

**Kindergarten** (260 Inst. Min.)

8:00 -10:40	Inst. Min (160)
10:40-11:15	Lunch (35)
11:15-12:55	Inst. Min (100)

Kindergarten will be on a shortened day schedule (dismissal at 12:55) from August 28, 2019 – October 31, 2019. Regular Day schedule will commence on November 4, 2019.

Kindergarten estara en horario de día corto (salida a las 12:55) a partir de agosto 28, 2019 hasta el 31 de octubre 2019. Calendario de Día Regular comenzará el 4 de noviembre de 2019.



# Rio del Norte School

2500 Lobelia Drive

Oxnard, CA 93036

Telephone: (805) 604-1412 FAX: (805) 604-1792

## Bell Schedule 2019-2020



### Research

Breakfast Served: 7:45-8:05 a.m. / Gates Open: 8:00-8:15 a.m. / Warning Bell: 8:14 a.m. / Tardy Bell: 8:15 a.m.  
Inclement Weather: Lunch start times remain the same; however, lunches are 35 minutes in length

### Regular Schedule

#### **KINDERGARTEN:** (307 Instructional Minutes)

Please find the attached kindergarten schedule

#### **FIRST GRADE:** (307 Instructional Minutes)

8:15 a.m. - 9:45 a.m.	(90)	Instruction
9:45 a.m. - 10:00 a.m.	(15)	Morning Recess
10:00 a.m. - 11:45 a.m.	(105)	Instruction
11:45 a.m. - 12:25 p.m.	(40)	Lunch/Recess
12:25 p.m. - 1:15 p.m.	(50)	Instruction
1:15 p.m. - 1:25 p.m.	(10)	Recess
1:25 p.m.-2:27 p.m.	(62)	Instruction

#### **SECOND GRADE:** (307 Instructional Minutes)

8:15 a.m. - 9:45 a.m.	(90)	Instruction
9:45 a.m. - 10:00 a.m.	(15)	Morning Recess
10:00 a.m. - 11:55 a.m.	(115)	Instruction
11:55 a.m. - 12:35 p.m.	(40)	Lunch/Recess
12:35 p.m. - 1:15 p.m.	(40)	Instruction
1:15 p.m. - 1:25 p.m.	(10)	Recess
1:25 p.m.-2:27 p.m.	(62)	Instruction

#### **THIRD GRADE:** (307 Instructional Minutes)

8:15 a.m. - 9:45 a.m.	(90)	Instruction
9:45 a.m. - 10:00 a.m.	(15)	Morning Recess
10:00 a.m.-12:05 p.m.	(125)	Instruction
12:05 p.m.-12:45 p.m.	(40)	Lunch/Recess
12:45 p.m.-1:15 p.m.	(30)	Instruction
1:15 p.m. - 1:25 p.m.	(10)	Recess
1:25 p.m.-2:27 p.m.	(62)	Instruction

#### **FOURTH GRADE:** (323 Instructional Minutes)

8:15 a.m. - 10:10 a.m.	(115)	Instruction
10:10 a.m. - 10:20 a.m.	(10)	Morning Recess
10:20 a.m. - 12:20 p.m.	(120)	Instruction
12:20 p.m. - 12:59 p.m.	(39)	Lunch/Recess
12:59 p.m. - 2:27 p.m.	(88)	Instruction

#### **FIFTH GRADE:** (323 Instructional Minutes)

8:15 a.m. - 10:10 a.m.	(115)	Instruction
10:10 a.m. - 10:20 a.m.	(10)	Morning Recess
10:20 a.m. - 12:30 p.m.	(130)	Instruction
12:30 p.m. - 1:09 p.m.	(39)	Lunch/Recess
1:09 p.m. - 2:27 p.m.	(78)	Instruction

### MINIMUM DAY SCHEDULE

#### **FIRST GRADE:** (230 Instructional Minutes)

8:15 a.m. - 9:45 a.m.	(90)	Instruction
9:45 a.m. - 10:00 a.m.	(15)	Morning Recess
10:00 a.m. - 11:15 a.m.	(75)	Instruction
11:15 a.m. - 11:55 a.m.	(40)	Lunch/Recess
11:55 a.m. - 1:00 p.m.	(65)	Instruction

#### **SECOND GRADE:** (230 Instructional Minutes)

8:15 a.m. - 9:45 a.m.	(90)	Instruction
9:45 a.m. - 10:00 a.m.	(15)	Morning Recess
10:00 a.m. - 11:25 a.m.	(85)	Instruction
11:25 a.m. - 12:05 a.m.	(40)	Lunch/Recess
12:05 a.m. - 1:00 p.m.	(55)	Instruction

#### **THIRD GRADE:** (230 Instructional Minutes)

8:15 a.m. - 9:45 a.m.	(90)	Instruction
9:45 a.m. - 10:00 a.m.	(15)	Morning Recess
10:00 a.m. - 11:35 a.m.	(95)	Instruction
11:35 a.m. - 12:15 a.m.	(40)	Lunch/Recess
12:15 a.m. - 1:00 p.m.	(45)	Instruction

#### **FOURTH GRADE:** (240 Instructional Minutes)

8:15 a.m. - 10:10 a.m.	(115)	Instruction
10:10 a.m. - 10:20 a.m.	(10)	Morning Recess
10:20 a.m. - 11:45 a.m.	(85)	Instruction
11:45 a.m. - 12:20 p.m.	(35)	Lunch/Recess
12:20 a.m. - 1:00 p.m.	(40)	Instruction

#### **FIFTH GRADE:** (240 Instructional Minutes)

8:15 a.m. - 10:10 a.m.	(115)	Instruction
10:10 a.m. - 10:20 a.m.	(10)	Morning Recess
10:20 a.m. - 11:55 a.m.	(95)	Instruction
11:55 a.m. - 12:30 p.m.	(35)	Lunch/Recess
12:30 a.m. - 1:00 p.m.	(30)	Instruction

*Note: The first and last days of school, conference days, and several other days throughout the year are minimum days. Please refer to our academic calendar.*

Children may arrive on campus no earlier than 7:45 a.m.

Breakfast is served in the cafeteria from 7:45-8:05 a.m.

Playground Supervision begins at 8:00 a.m.

Revised 6/19/19





# Rio del Norte School

2500 Lobelia Drive  
Oxnard, CA 93036

Telephone: (805) 604-1412 FAX: (805) 604-1792

**Bell Schedule 2019-2020**



## Kindergarten Shortened Day Schedule (8/28-10/31)

From August 21, 2019 through October 31, 2019, kindergartners have a Shortened Day Schedule (below). The Regular Day Schedule will begin on November 4, 2019. Minimum Days are on select days throughout the year. Please look at the District Calendar closely for a list of minimum days.

### **Shortened Day Kinder: (260 Instructional Minutes)**

**8:15 a.m.-11:00 a.m. (165) Instruction**

**11:00 a.m.-11:40 a.m. (40) Lunch**

**11:40 a.m.-1:15 p.m. (95) Instruction**

### **Kindergarten Shortened Day Bell Schedule**

**(8/28/19 – 10/31/19)**

### **Minimum Day Schedule: (230 Instructional Minutes)**

**8:15 a.m.-9:15 a.m. (60) Instruction**

**9:15 a.m.-9:30 a.m. (15) Recess**

**9:30 a.m.-10:35 a.m. (65) Instruction**

**10:35 a.m.-11:10 a.m. (35) Lunch**

**11:10 a.m.-12:55 p.m. (105) Instruction**

### **Regular Day Schedule (307 Instructional Minutes)**

**11/4/19-6/18/19**

**8:15 a.m.-9:15 a.m. (60) Instruction**

**9:15 a.m.-9:30 a.m. (15) Recess**

**9:30 a.m.-11:00 a.m. (90) Instruction**

**11:00 a.m.-11:35 a.m. (35) Lunch**

**11:35 a.m.-1:00 p.m. (85) Instruction**

**1:00 p.m.-1:12 p.m. (12) Recess**

**1:12 p.m.-2:24 p.m. (72) Instruction**

Children may arrive on campus no earlier than 7:45 a.m.

Breakfast is served in the cafeteria from 7:45-8:05 a.m.

Playground Supervision begins at 8:00 a.m.

*Revised 6/19/19*



# 2019 - 2020 Rio Rosales Bell Schedule

1001 Kohala Street Phone: (805) 983-0277 Fax: (805) 983-0617

*Campus opens at 8:00 a.m. / Breakfast served from 7:40 - 8:00 a.m.*

## KINDERGARTEN

### SHORTENED DAY - K

*AUGUST 28 - OCTOBER 31*

(260 instructional minutes)  
8:05 Warning Bell  
8:10 Class Begins  
**8:10-11:10 Instruction (180)**  
11:10-11:50 Lunch (40)  
**11:50-1:10 Instruction (80)**

### REGULAR DAY - K

*NOVEMBER 4 - JUNE 18*

(307 instructional minutes)  
8:05 Warning Bell  
8:10 Class Begins  
**8:10-9:50 Instruction (100)**  
9:50-10:05 Recess (15)  
**10:05-11:10 Instruction (65)**  
11:10-11:50 Lunch (40)  
**11:50-1:30 Instruction (100)**  
1:30-1:40 Recess (10)  
**1:40-2:22 Instruction (42)**

### MINIMUM DAY - K

*SEE CALENDAR*

(230 instructional minutes)  
8:05 Warning Bell  
8:10 Class Begins  
**8:10-9:50 Instruction (100)**  
9:50-10:05 Recess (15)  
**10:05-11:10 Instruction (65)**  
11:10-11:50 Lunch (40)  
**11:50-12:55 Instruction (65)**

## TRANSITIONAL KINDERGARTEN (230 instructional minutes)

8:00 Warning Bell  
8:10 Class Begins  
**8:10 - 11:10 Instruction (180)**  
11:10 - 11:50 Lunch/Recess (40)  
**11:50 - 12:40 Instruction (50)**

*\*12:40 - 1:10 Intervention Support (30)*

*\*Beginning November 1, 2019, small groups of students will receive 30 minutes of additional instruction. The selection will be based on teacher assessments and observation. All students will have the opportunity to participate.*

## FIRST GRADE

### REGULAR DAY (307 instructional minutes)

8:05 Warning Bell  
8:10 Class Begins  
**8:10 - 10:10 Instruction (120)**  
10:10 - 10:30 Recess (20)  
**10:30 - 11:30 Instruction (60)**  
11:30 - 12:15 Lunch/Recess (45)  
**12:15 - 2:22 Instruction (127)**

### MINIMUM DAY (230 instructional minutes)

8:05 Warning Bell  
8:10 Class begins  
**8:10 - 10:10 Instruction (120)**  
10:10 - 10:25 Recess (15)  
**10:25 - 11:35 Instruction (70)**  
11:35 - 12:15 Lunch/Recess (40)  
**12:15 - 12:55 Instruction (40)**

*Campus opens at 8:00 a.m. / Breakfast served from 7:40 - 8:00*



# 2019 - 2020 Rio Rosales Bell Schedule

1001 Kohala Street Phone: (805) 983-0277 Fax: (805) 983-0617

## SECOND AND THIRD GRADE

### REGULAR DAY (307 instructional minutes)

8:05 Warning Bell  
8:10 Class Begins  
**8:10 – 10:10 Instruction (120)**  
10:10 – 10:30 Recess (20)  
**10:30 – 11:55 Instruction (85)**  
11:55 – 12:40 Lunch/Recess (45)  
**12:40 – 2:22 Instruction (102)**

### MINIMUM DAY (230 instructional minutes)

8:05 Warning Bell  
8:10 Class Begins  
**8:10-10:10 Instruction (120)**  
10:10-10:25 Recess (15)  
**10:25-11:50 Instruction (85)**  
11:50 -12:30 Lunch/Recess (40)  
**12:30-12:55 Instruction (25)**

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## FOURTH AND FIFTH GRADE

### REGULAR DAY (323 instructional minutes)

8:05 Warning Bell  
8:10 Class Begins  
**8:10 – 10:35 Instruction (145)**  
10:35 – 10:50 Recess (15)  
**10:50 – 12:20 Instruction (90)**  
12:20 – 1:00 Lunch/Recess (40)  
**1:00 – 2:28 Instruction (88)**

### MINIMUM DAY (240 instructional minutes)

8:05 Warning Bell  
8:10 Class Begins  
**8:10 -10:30 Instruction (140)**  
10:30 -10:45 Recess (15)  
**10:45 -12:10 Instruction (85)**  
12:10 -12:50 Lunch (40)  
**12:50 -1:05 Instruction (15)**

## **INCLEMENT WEATHER LUNCH SCHEDULE**

Kindergarten 11:00 - 11:35 a.m. (35)  
1<sup>st</sup> Grade 11:10 - 11:50 p.m. (40)  
2<sup>nd</sup> & 3<sup>rd</sup> Grades 11:50 - 12:30 p.m. (40)  
4<sup>th</sup> & 5<sup>th</sup> Grades 12:30 - 1:05 p.m. (35)



# Rio Plaza

## Elementary School - Bell Schedule

### 2019-2020 TK to Grade 5

Regular Day Schedule					
<p><i>August 21 - October 31</i></p> <p><b>Kinder (260*)</b>            8:08 Warning Bell            8:10 Class Begins  <b>8:10-10:55 (165*)</b>            10:55-11:37 (42) Lunch  <b>11:37-1:12 (95*)</b></p>	<p><i>November 4 - June 13</i></p> <p><b>Kinder (307*)</b>            8:08 Warning Bell            8:10 Class Begins  <b>8:10-9:10 (60*)</b>            9:10-9:25 (15) Recess  <b>9:25-10:55 (90*)</b>            10:55-11:37 (42) Lunch  <b>11:37-1:05 (88*)</b>            1:05-1:21 (16) Recess  <b>1:21-2:30 (69*)</b></p>	<p><b>Grade 1 (307*)</b>            8:08 Warning Bell            8:10 Class Begins  <b>8:10-9:28 (78*)</b>            9:28-9:44 (16) Recess  <b>9:44-11:25 (101*)</b>            11:25-12:07 (42) Lunch  <b>12:07-1:15 (68*)</b>            1:15-1:30 (15) Recess  <b>1:30-2:30 (60*)</b></p>	<p><b>Grade 2 (307*)</b>            8:08 Warning Bell            8:10 Class Begins  <b>8:10-9:44 (94*)</b>            9:44-10:00 (16) Recess  <b>10:00-11:40 (100*)</b>            11:40-12:22 (42) Lunch  <b>12:22-1:15 (53*)</b>            1:15-1:30 (15) Recess  <b>1:30-2:30 (60*)</b></p>		
<p><b>Grade 3 (307*)</b>            8:08 Warning Bell            8:10 Class Begins  <b>8:10-10:00 (110*)</b>            10:00-10:16 (16) Recess  <b>10:16-11:55 (99*)</b>            11:55-12:37 (42) Lunch  <b>12:37-1:30 (53*)</b>            1:30-1:45 (15) Recess  <b>1:45-2:30 (45*)</b></p>	<p><b>Grades 4 (323*)</b>            8:08 Warning Bell            8:10 Class Begins  <b>8:10-10:16 (126*)</b>            10:16-10:31 (15) Recess  <b>10:31-12:13 (102*)</b>            12:13-12:55 (42) Lunch  <b>12:55-2:30 (95*)</b></p>	<p><b>Grades 5 (323*)</b>            8:08 Warning Bell            8:10 Class Begins  <b>8:10-10:16 (126*)</b>            10:16-10:31 (15) Recess  <b>10:31-12:23 (112*)</b>            12:23-1:05 (42) Lunch  <b>1:05-2:30 (85*)</b></p>	<p>Instructional Minutes are indicated in parentheses using the format (xxx*)</p>		
Inclement Weather / Emergency Lunch Schedule					
<b>Grade TK</b>	<b>Grade K</b>	<b>Grade 1</b>	<b>Grade 2</b>	<b>Grade 3/4*</b>	<b>Grade 4^/5</b>
10:15-10:50	10:15-10:50	10:50-11:25	11:25-12:00	12:00-12:35	12:35-1:10
*Room 18 and Grade 3			^Rooms 19 & 20 and Grade 5		
Transitional Kindergarten		Inclement Weather Break Schedule (students assemble in the cafeteria)			
Regular Day	Intervention	Morning Schedule			
<i>August 21 - October 31</i>	<i>November 4 - June 13</i>	<b>Grade Level/Room</b>	<b>Time</b>		
<p><b>TK (230*)</b>            8:08 Warning Bell            8:10 Class Begins  <b>8:10-10:55 (165*)</b>            10:55-11:37 (42) Lunch  <b>11:37-12:42 (65*)</b></p>	<p><b>TK (230*)</b>            8:08 Warning Bell            8:10 Class Begins  <b>8:10-10:55 (165*)</b>            10:55-11:37 (42) Lunch  <b>11:37-12:42 (65*)</b>  <i>Intervention Support</i>  <b>12:42-1:12 (30**)</b></p>	<p>TK/Kindergarten 9:10 a.m. - 9:20 a.m.            First 9:23 a.m. - 9:33 a.m.            Second 9:36 a.m. - 9:46 a.m.            Room 18 and Third 9:49 a.m. - 9:59 a.m.            Rooms 19 &amp; 20 and Fifth 10:02 a.m. - 10:12 a.m.</p>	<p style="text-align: center;"><b>Afternoon Schedule</b></p> <p><b>Grade Level/Room</b>      <b>Time</b>            All      As Needed#</p> <p style="text-align: center;"><i>#Coordinate afternoon relief through front office</i></p>		



# Rio Plaza

## Elementary School - Bell Schedule 2019-2020 TK to Grade 5

### Minimum Day Schedule

<b>Kinder (230*)</b> 8:13 Warning Bell 8:15 Class Begins <b>8:15-9:15 (60*)</b> 9:15-9:30 (15) Recess <b>9:30-10:45 (75*)</b> 10:45-11:30 (40) Lunch <b>11:30-1:05 (95*)</b>	<b>Grades 1 (230*)</b> 8:13 Warning Bell 8:15 Class Begins <b>8:15-9:30 (75*)</b> 9:30-9:45 (15) Recess <b>9:45-11:20 (95*)</b> 11:20-12:05 (45) Lunch <b>12:05-1:05 (60*)</b>	<b>Grades 2 (230*)</b> 8:13 Warning Bell 8:15 Class Begins <b>8:15-9:45 (90*)</b> 9:45-10:00 (15) Recess <b>10:00-11:35 (95*)</b> 11:35-12:20 (40) Lunch <b>12:20-1:05 (45*)</b>	<b>Grade 3 (230*)</b> 8:13 Warning Bell 8:15 Class Begins <b>8:15-10:00 (105*)</b> 10:00-10:15 (15) Recess <b>10:15-11:50 (95*)</b> 11:50-12:35 (40) Lunch <b>12:35-1:05 (30*)</b>																												
<b>Grade 4 (240*)</b> 8:08 Warning Bell 8:10 Class Begins <b>8:10-10:15 (125*)</b> 10:15-10:30 (15) Recess <b>10:30-12:05 (95*)</b> 12:05-12:45 (40) Lunch <b>12:45-1:05 (20*)</b>	<b>Grade 5 (240*)</b> 8:08 Warning Bell 8:10 Class Begins <b>8:10-10:15 (125*)</b> 10:15-10:30 (15) Recess <b>10:30-12:25 (115*)</b> 12:25-1:05 (40) Lunch	<b>Minimum Days</b> <table style="width: 100%; border: none;"> <tr> <td style="width: 50%;">August 28, 2019</td> <td style="width: 50%;">January 8, 2020</td> </tr> <tr> <td>September 6, 2019</td> <td>January 22, 2020</td> </tr> <tr> <td>September 11, 2019</td> <td>January 31, 2020</td> </tr> <tr> <td>September 25, 2019</td> <td>February 12, 2020</td> </tr> <tr> <td>September 27, 2019</td> <td>February 26, 2020</td> </tr> <tr> <td>October 3-4, 2019</td> <td>February 28, 2020</td> </tr> <tr> <td>October 9, 2019</td> <td>March 4, 2020</td> </tr> <tr> <td>October 23, 2019</td> <td>March 11-13, 2020</td> </tr> <tr> <td>October 31, 2019</td> <td>March 25, 2020</td> </tr> <tr> <td>November 18-22, 2019</td> <td>March 27, 2020</td> </tr> <tr> <td>December 20, 2019</td> <td>May 6, 2020</td> </tr> <tr> <td></td> <td>May 20, 2020</td> </tr> <tr> <td></td> <td>May 29, 2020</td> </tr> <tr> <td></td> <td>June 18, 2020</td> </tr> </table>		August 28, 2019	January 8, 2020	September 6, 2019	January 22, 2020	September 11, 2019	January 31, 2020	September 25, 2019	February 12, 2020	September 27, 2019	February 26, 2020	October 3-4, 2019	February 28, 2020	October 9, 2019	March 4, 2020	October 23, 2019	March 11-13, 2020	October 31, 2019	March 25, 2020	November 18-22, 2019	March 27, 2020	December 20, 2019	May 6, 2020		May 20, 2020		May 29, 2020		June 18, 2020
August 28, 2019	January 8, 2020																														
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October 31, 2019	March 25, 2020																														
November 18-22, 2019	March 27, 2020																														
December 20, 2019	May 6, 2020																														
	May 20, 2020																														
	May 29, 2020																														
	June 18, 2020																														



# Rio del Sol School 2019-20 Bell Schedule

3001 North Ventura Rd  
Oxnard, CA 93036  
Phone: (805) 307-0080

Kindergarten will be on a shortened day schedule every day through Thursday, October 31, 2019. Regular and Minimum Day Schedules will begin on Monday, November 4, 2019. Please check the District Academic Calendar closely for a list of all minimum days.

<b>Kindergarten</b> Shortened Day Aug. 28 - Oct. 31 (260 Instructional Minutes)	<b>Kindergarten</b> Minimum Day (230 Instructional Minutes)	<b>Kindergarten</b> Regular Day Begins Nov. 1 (307 Instructional Minutes)
8:15 Class Begins 8:15 - 9:40 Instruction (85) 9:40 - 10:00 Recess (20) 10:00 - 11:00 Instruction (60) 11:00 - 11:45 Lunch (45) 11:45 - 12:45 Instruction (60) 12:45 - 12:55 Recess (10) 12:55 - 1:50 (55) 1:50 Dismissal	8:15 Class Begins 8:15 - 9:40 Instruction (85) 9:40 - 10:00 Recess (20) 10:00 - 11:00 Instruction (60) 11:00 - 11:45 Lunch (45) 11:45 - 1:10 Instruction (85) 1:10 Dismissal	8:15 Class Begins 8:15 - 9:40 Instruction (85) 9:40 - 10:00 Recess (20) 10:00 - 11:00 Instruction (60) 11:00 - 11:40 Lunch (40) 11:40 - 12:45 Instruction (65) 12:45 - 12:55 Recess (10) 12:55 - 2:32 Instruction (97) 2:32 Dismissal

<b>First &amp; Second Grade</b> Minimum Day (230 Instructional Minutes)	<b>First &amp; Second Grade</b> Regular Day (307 Instructional Minutes)
8:15 Class Begins 8:15 - 10:00 Instruction (105) 10:00 - 10:20 Recess (20) 10:20 - 11:20 Instruction (60) 11:20 - 12:05 Lunch (45) 12:05 - 1:10 Instruction (65) 1:10 Dismissal	8:15 Class Begins 8:15 - 10:00 Instruction (105) 10:00 - 10:20 Recess (20) 10:20 - 11:20 Instruction (60) 11:20 - 12:00 Lunch (40) 12:00 - 1:00 Instruction (60) 1:00 - 1:10 Recess (10) 1:10 - 2:32 Instruction (82) 2:32 Dismissal



# Rio del Sol School 2019-20 Bell Schedule

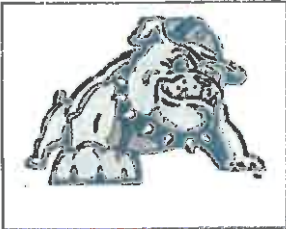
3001 North Ventura Rd  
Oxnard, CA 93036  
Phone: (805) 307-0080

<p align="center"><b>Third Grade Minimum Day</b> (230 Instructional Minutes)</p>	<p align="center"><b>Thrd Grade Regular Day</b> (307 Instructional Minutes)</p>
<p align="center">8:15 Class Begins 8:15 - 10:00 Instruction (105) 10:00 - 10:20 Recess (20) 10:20 - 11:40 Instruction (80) 11:40 - 12:25 Lunch (45) 12:25 - 1:10 Instruction (45) 1:10 Dismissal</p>	<p align="center">8:15 Class Begins 8:15 - 10:00 Instruction (105) 10:00 - 10:20 Recess (20) 10:20 - 11:40 Instruction (80) 11:40 - 12:20 Lunch (40) 12:20 - 1:00 Instruction (40) 1:00 - 1:10 Recess (10) 1:10 - 2:32 Instruction (82) 2:32 Dismissal</p>
<p align="center"><b>Fourth &amp; Fifth Grade Minimum Day</b> (240 Instructional Minutes)</p>	<p align="center"><b>Fourth &amp; Fifth G(rade Regular Day</b> (323 Instructional Minutes)</p>
<p align="center">8:15 Class Begins 8:15 - 10:25 Instruction (130) 10:25 - 10:40 Recess (15) 10:40 - 11:55 Instruction (75) 11:55 - 12:35 Lunch (40) 12:35 - 1:10 Instruction (35) 1:10 Dismissal</p>	<p align="center">8:15 Class Begins 8:15 - 10:25 Instruction (130) 10:25 - 10:45 Recess (20) 10:45 - 12:00 Instruction (75) 12:00 - 12:37 Lunch (37) 12:37 - 2:35 Instruction (118) 2:35 Dismissal</p>
<p align="center"><b>Sixth &amp; Seventh Grade Minimum Day</b> (240 Instructional Minutes)</p>	<p align="center"><b>Sixth &amp; Seventh Grade Regular Day</b> (336 Instructional Minutes)</p>
<p align="center">8:05 Class Begins 8:05 - 10:10 Instruction (125) 10:10 - 10:30 Break (20) 10:30 - 12:05 Instruction (95) 12:05 - 12:50 Lunch (45) 12:50 - 1:10 Instruction (20) 1:10 Dismissal</p>	<p align="center">8:05 Class Begins 8:05 - 10:10 Instruction (125) 10:10 - 10:25 Break (15) 10:25 - 12:20 Instruction (115) 12:20 - 12:59 Lunch (39) 12:59 - 2:35 Instruction (96) 2:35 Dismissal</p>





**Rio Real School**  
 1140 Kenney Street Oxnard, CA 93036  
 2019-2020



**Office Hours: 7:15 a.m. – 4:00 p.m.**

**Warning Bell rings at 7:45**

**Regular Schedule / Día Regular**

**Kindergarten** (307 Inst. Min.)

7:20-7:45 Breakfast  
 7:48-9:00 Inst. Min. (72)  
 9:00-9:15 Recess (15)  
 9:15-10:40 Inst. Min. (85)  
 10:40-11:20 Lunch (40)  
 11:20-12:40 Inst. Min. (80)  
 12:40-12:55 Recess (15)  
 12:55-2:05 Inst. Min. (70)

**Grade 1** (307 Inst. Min.)

7:20-7:45 Breakfast/Cafeteria  
 7:47-9:15 Inst. Min. (88)  
 9:15-9:35 Recess (20)  
 9:35-11:00 Inst. Min. (85)  
 11:00-11:40 Lunch (40)  
 11:40-1:00 Inst. Min. (80)  
 1:00-1:15 Recess (15)  
 1:15-2:09 Inst. Min. (54)

**Grade 2** (307 Inst. Min.)

7:45 Warning Bell  
 7:47-9:15 Inst. Min. (88)  
 9:15-9:35 Recess (20)  
 9:35-11:15 Inst. Min. (100)  
 11:15-11:55 Lunch (40)  
 11:55-1:00 Inst. Min. (65)  
 1:00-1:15 Recess (15)  
 1:15-2:09 Inst. Min. (54)

**Grade 3** (307 Inst. Min.)

7:47-9:35 Inst. Min. (108)  
 9:35-9:55 Recess (20)  
 9:55-11:50 Inst. Min. (115)  
 11:50-12:30 Lunch (40)  
 12:30-1:15 Inst. Min. (45)  
 1:15-1:30 Recess (15)  
 1:30-2:09 Inst. Min. (39)

**Grade 4** (323 Inst Min)

7:47-9:55 Inst. Min (128)  
 9:55-10:10 Recess (15)  
 10:10-12:05 Inst. Min (115)  
 12:05-12:50 Lunch (45)  
 12:50-2:10 Inst. Min (80)

**Grade 5** (323 Inst. Min.)

7:47-9:55 Inst. Min. (128)  
 9:55-10:10 Recess (15)  
 10:10-12:25 Inst. Min. (135)  
 12:25-1:10 Lunch (45)  
 1:10-2:10 Inst. Min. (60)

Supervision on the playground begins at 7:30 a.m.

Supervisión en el campo empieza a las 7:30 a.m.

**Regular Schedule Rainy Day Lunch/Horario de día de lluvia**

Kinderg	10:40-11:15	6 <sup>th</sup> - 8 <sup>th</sup> Gr	11:32-12:07	MPR
1st Gr	11:00-11:35	3rd Gr	11:45-12:20	
2nd Gr	11:15-11:50	4 <sup>th</sup> Gr	12:10-12:45	MPR
		5 <sup>th</sup> Gr	12:30-1:05	





**Rio Real School**  
 1140 Kenney Street Oxnard, CA 93036  
 2019-2020



**Office Hours: 7:15 a.m. – 4:00 p.m.**

**Warning Bell rings at 7:45**

**Minimum Day Schedule / Día Mínimo**

**Kindergarten** (230 Inst. Min.)

7:20-7:45 Breakfast  
 7:47-9:00 Inst. Min. (73)  
 9:00-9:15 Recess (15)  
 9:15-10:30 Inst. Min. (75)  
 10:30-11:10 Lunch (40)  
 11:10-12:32 Inst. Min (82)

**Grade 1** (230 Inst. Min.)

7:20-7:45 Breakfast/Cafeteria  
 7:47-9:15 Inst. Min. (88)  
 9:15-9:35 Recess (20)  
 9:35-10:45 Inst. Min. (70)  
 10:45-11:23 Lunch (38)  
 11:23-12:35 Inst. Min. (72)

**Grade 2** (230 Inst. Min.)

7:45 Warning Bell  
 7:47-9:15 Inst. Min. (88)  
 9:15-9:35 Recess (20)  
 9:35-11:00 Inst. Min. (85)  
 11:00-11:38 Lunch (38)  
 11:38-12:35 Inst. Min. (57)

**Grade 3** (230 Inst. Min.)

7:45 Warning Bell  
 7:47-9:40 Inst. Min. (113)  
 9:40-10:00 Recess (20)  
 10:00-11:15 Inst. Min (75)  
 11:15-11:53 Lunch (38)  
 11:53-12:35 Inst. Min (42)

**Grade 4** (240 Inst Min)

7:45 Warning Bell  
 7:47-9:55 Inst. Min (128)  
 9:55-10:10 Recess (15)  
 10:10-11:50 Inst. Min (100)  
 11:50-12:25 Lunch (35)  
 12:25-12:37 Inst. Min (12)

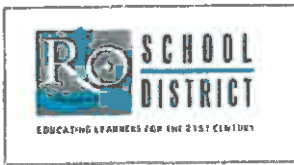
**Grade 5** (240 Inst. Min.)

7:45 Warning Bell  
 7:47-9:55 Inst. Min. (128)  
 9:55-10:10 Recess (15)  
 10:10-12:00 Inst. Min. (110)  
 12:00-12:35 Lunch (35)  
 12:35-12:37 Inst. Min. (2)

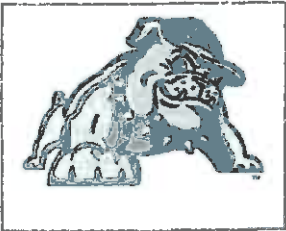
**Supervision on the playground begins at 7:30 a.m.**  
**Supervisión en el campo empieza a las 7:30 a.m.**

**Elementary Minimum Day Rainy Day Lunch**

Kinder	10:00-10:35	3rd Gr	10:45-11:20
1st Gr	10:15-10:50	4th 5th Gr	11:00-11:35 11:50-12:25
2nd Gr	10:30-11:05	6th-8th Gr	11:37-12:12 MPR



**Rio Real School**  
 1140 Kenney Street Oxnard, CA 93036  
 2019-2020



## Kindergarten Schedule August 28 – October 31, 2019

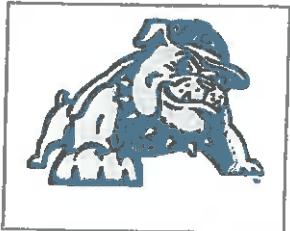
Regular Day	(260 Inst. Min.)	Minimum Day	(260 Inst Min)
7:47-10:40	Inst. Min (173)	7:47-10:30	Inst. Min (163)
<b>10:40-11:20</b>	<b>Lunch (40)</b>	<b>10:30-11:10</b>	<b>Lunch (40)</b>
11:20-12:47	Inst. Min (87)	11:10-12:47	Inst. Min (97)

**\*\*Kindergarten will be on a shortened day schedule - dismissal at 12:47 from August 28 - October 31 st  
 Regular Day schedule will start on November 4, 2019.**

**\*\*Kindergarten estará en horario de día corto - salida a las 12:47 a partir del 28 de agosto hasta el 31 de octubre  
 Calendario de Día Regular comenzará el 4 de noviembre 2019.**



**Rio Real School**  
 1140 Kenney Street Oxnard, CA 93036  
 2019-2020



## Middle School Bell Schedule 2019-2020

### Regular Day Schedule

<b>Grades 6-8</b> Inst. Min 336		
7:58	Warning Bell	
8:00-8:22	Advisory	22
8:24-9:09	Period 1	45
9:11-9:56	Period 2	45
<b>9:56-9:58</b>	<b>Break (2)</b>	
10:00-10:45	Period 3	45
10:47-11:32	Period 4	45
<b>11:32-12:12</b>	<b>Lunch (40)</b>	
12:14-12:59	Period 5	45
1:01-1:46	Period 6	45
1:48-2:32	Period 7	44

### Minimum Day Schedule

<b>Grade 6-8</b> Inst. Min 240		
7:58	Warning Bell	
8:00-8:34	Period 1	34
8:36-9:10	Period 2	34
9:14-9:48	Period 3	34
9:50-10:25	Period 4	35
10:27-11:01	Period 5	34
11:03-11:37	Period 6	34
<b>11:37-12:12</b>	<b>Lunch</b>	<b>35</b>
12:14-12:49	Period 7	35

**Supervision on campus begins at 7:30 a.m.**  
**Supervisión en el campo empieza a las 7:30 a.m.**

### Regular Schedule Rainy Day Lunch

Kinder	10:40-11:15	6th-8th	11:32-12:07
1st	11:00-11:35	3rd	11:45-12:20
2nd	11:15-11:50	4th-5th	12:10-12:45 12:35-1:10

### Minimum Day Rainy Day Lunch

Kinder	10:00-10:35	3rd Gr	10:45-11:20
1st Gr	10:15-10:50	4th 5th Gr	11:00-11:35 11:50-12:25
2nd Gr	10:30-11:05	6th-8th Gr	11:37-12:12 MPR

<u>Regular Day Schedule</u>	
<b>Grade 6</b>	
Period 0	7:40 – 8:31 (51)
<i>Warning Bell</i>	8:52 – 8:55
Period 1	8:55 – 9:49 (54)
Period 2	9:52 – 10:43 (51)
Period 3	10:46 – 11:37 (51)
<i>Lunch (6<sup>th</sup> Grade)</i>	11:37 – 12:13 (36)
Period 4	12:16 – 1:07 (51)
SSR / Advisory (in Per. 5)	1:10 – 1:32 (22)
Period 5	1:32 – 2:23 (51)
Period 6	2:26 – 3:22 (56)
<b>Instructional Minutes</b>	<b>336</b>

<u>Minimum Day Schedule</u>	
<b>Grade 6</b>	
Period 0	7:50 – 8:30 (40)
<i>Warning Bell</i>	8:52 – 8:55
Period 1	8:55 – 9:37 (42)
Period 2	9:40 – 10:19 (39)
Period 3	10:22 – 11:01 (39)
<i>Lunch (6<sup>th</sup> Grade)</i>	11:01 – 11:40 (39)
Period 4	11:43 – 12:22 (39)
Period 5	12:25 – 1:04 (39)
Period 6	1:07 – 1:49 (42)
<b>Instructional Minutes</b>	<b>240</b>

<u>Regular Day Schedule</u>	
<b>Grades 7 and 8</b>	
Period 0	7:40 – 8:31 (51)
<i>Warning Bell</i>	8:52 – 8:55
Period 1	8:55 – 9:49 (54)
Period 2	9:52 – 10:43 (51)
Period 3	10:46 – 11:37 (51)
Period 4	11:40 – 12:31 (51)
<i>Lunch (7<sup>th</sup>/8<sup>th</sup> Grades)</i>	12:31 – 1:07 (36)
SSR / Advisory (in Per. 5)	1:10 – 1:32 (22)
Period 5	1:32 – 2:23 (51)
Period 6	2:26 – 3:22 (56)
<b>Instructional Minutes</b>	<b>336</b>

<u>Minimum Day Schedule</u>	
<b>Grades 7 and 8</b>	
Period 0	7:50 – 8:30 (40)
<i>Warning Bell</i>	8:52 – 8:55
Period 1	8:55 – 9:37 (42)
Period 2	9:40 – 10:19 (39)
Period 3	10:22 – 11:01 (39)
Period 4	11:04 – 11:43 (39)
<i>Lunch (7<sup>th</sup>/8<sup>th</sup> Grades)</i>	11:43 – 12:22 (39)
Period 5	12:25 – 1:04 (39)
Period 6	1:07 – 1:49 (42)
<b>Instructional Minutes</b>	<b>240</b>

<u>Rally / Assembly Schedule</u>	
<b>Grade 6</b>	
Period 0	7:40 – 8:31 (51)
<i>Warning Bell</i>	8:52 – 8:55
Period 1	8:55 – 9:44 (49)
Period 2	9:47 – 10:33 (46)
Period 3	10:36 – 11:22 (46)
<i>Lunch (6<sup>th</sup> Grade)</i>	11:22 – 12:02 (40)
Period 4	12:05 – 12:51 (46)
Rally / Assembly	12:54 – 1:39 (45)
Period 5	1:42 – 2:28 (46)
Period 6	2:31 – 3:22 (51)
<b>Instructional Minutes</b>	<b>329</b>

<u>Rally / Assembly Schedule</u>	
<b>Grades 7 and 8</b>	
Period 0	7:40 – 8:31 (51)
<i>Warning Bell</i>	8:52 – 8:55
Period 1	8:55 – 9:44 (49)
Period 2	9:47 – 10:33 (46)
Period 3	10:36 – 11:22 (46)
Period 4	11:25 – 12:11 (46)
<i>Lunch (7<sup>th</sup>/8<sup>th</sup> Grades)</i>	12:11 – 12:51 (40)
Rally / Assembly	12:54 – 1:39 (45)
Period 5	1:42 – 2:28 (46)
Period 6	2:31 – 3:22 (51)
<b>Instructional Minutes</b>	<b>329</b>



## Rio Del Valle Middle School Bell Schedule 2019 -2020

<u>Regular Schedule</u>		
<b>Grade 6</b>		
<i>Warning Bell</i>	8:22 - 8:25	(3)
Period 1 Homeroom	8:25 - 8:55	(30)
Period 2	8:58- 9:48	(50)
Period 3	9:51-10:41	(50)
Period 4	10:44-11:34	(50)
Lunch	11:34-12:09	(35)
Period 5	12:12-1:02	(50)
Period 6	1:05- 1:55	(50)
Period 7	1:58-2:54	(56)
<b>Instructional Minutes</b>		<b>(336)</b>

<u>Regular Schedule</u>		
<b>Grades 7-8</b>		
<i>Warning Bell</i>	8:22 - 8:25	(3)
Period 1 Homeroom	8:25 --8:55	(30)
Period 2	8:58-9:48	(50)
Period 3	9:51-10:41	(50)
Period 4	10:44-11:34	(50)
Period 5	11:37-12:27	(50)
Lunch	12:27-1:02	(35)
Period 6	1:05-1:55	(50)
Period 7	1:58- 2:54	(56)
<b>Instructional Minutes</b>		<b>(336)</b>

<u>Minimum Day Schedule</u>		
<b>Grade 6</b>		
<i>Warning Bell</i>	8:22 – 8:25	(5)
Period 1 Homeroom	8:25-8:36	(11)
Period 2	8:39-9:16	(37)
Period 3	9:19-9:56	(37)
Period 4	9:59-10:36	(37)
<i>Lunch</i>	10:36-11:11	(35)
Period 5	11:14-11:51	(37)
Period 6	11:54-12:31	(37)
Period 7	12:34-1:18	(44)
<b>Instructional Minutes</b>		<b>240</b>

<u>Minimum Day Schedule</u>		
<b>Grades 7-8</b>		
<i>Warning Bell</i>	8:22– 8:25	(5)
Period 1 Homeroom	8:25-8:36	(11)
Period 2	8:39-9:16	(37)
Period 3	9:19-9:56	(37)
Period 4	9:59-10:36	(37)
Period 5	10:39-11:16	(37)
Lunch	11:16-11:51	(35)
Period 6	11:54-12:31	(37)
Period 7	12:34-1:18	(44)
<b>Instructional Minutes</b>		<b>240</b>

<u>Supervision</u>	
7:50 – 8:15 Breakfast Served	
7:55 – 8:20 Morning Supervision	
2:54 – 3:04 Afternoon Supervision (Regular Schedule)	
1:18 – 1:28 Afternoon Supervision (Minimum Day Schedule)	



10.46







### Agenda Item Details

Meeting	Jun 26, 2019 - RSD Regular Board Meeting
Category	10. Consent
Subject	10.46 Approval of Change Order from Junior Steel
Access	Public
Type	Action (Consent)
Fiscal Impact	Yes
Dollar Amount	23,298.00
Budgeted	Yes
Budget Source	Measure L

**Recommended Action** It is recommended that the Change Order from Junior Steel be approved.

### Public Content

**Speaker:** Wael Saleh, Assistant Superintendent, Business Services

#### Rationale:

This change Order from Junior Steel is above the original scope of work.

4.23	This cost is for additional field modification work that had to be performed on TRU-E3 opening at gridlines due to changes made in the field per RAN foreman after steel fabrication and delivery.	\$3,009.00
4.26	This cost is for labor and material to install steel supports for the added drain at Home Ecs classroom.	\$1,899.00
4.31	This cost is for added beam for TRU D3 support in Building D	\$2,685.00
4.34	Building D elevator beam flange fix.	\$12,773.00
4.43R1	This cost is for detailing costs for Building D guardrail changes	\$2,932.00
<b>Total:</b> \$23,298.00		

### Administrative Content

[Junior Steel change order \(1\).pdf \(175 KB\)](#)

**Executive Content**

*Our adopted rules of Parliamentary Procedure, Robert's Rules, provide for a consent agenda listing several items for approval of the Board by a single motion. Most of the items listed under the consent agenda have gone through Board subcommittee review and recommendation. Documentation concerning these items has been provided to all Board members and the public in advance to assure an extensive and thorough review. Items may be removed from the consent agenda at the request of any board member.*

# Balfour Beatty Construction

Rio School District  
2500 E Vineyard Ave  
Oxnard, CA 93036

June 19, 2019

Attn: Dr. Puglisi  
Subject: Rio STEAM K-8 Campus  
Rio School District  
Oxnard, CA

Re: Project 0045-015 Rio STEAM K-8 Campus  
BP #04 Structural Steel  
Recommendation to Approve CO #4.9 Junior Steel

Dear Dr. Puglisi,  
Please accept this letter as recommendation to request approval for CO #4.9 to Junior Steel for added or deleted scope items at the above Project, and as amendment to their contract. Scope change to the project is as follows;

PCO No.	GC No.	Description	Reason	Cost/Credit
4.23	23	Building E RTU E3 field modification work	This cost is for additional field modification work had to be performed on RTU-E3 opening at gridlines E4.5 & E4.6 north of ED line due to changes made in the field per RAN foreman after steel fabrication and delivery. Detail of modifications outlined in attached daily report.	\$ 3,009.00
4.26	26	Added supports for added drain above Home Ecs classroom	This cost is labor and material to install L3x3x1/4 steel supports for the added drain above the Home Economics classroom. This drain was added due to the mechanical curb height and the roof height conflict that occurred in Building E roof.	\$ 1,899.00
4.31	31	Added beam for RTU D3 support in Building D	This cost is for detailing, materials, fabrication & installation of added beam for RTU D-3 opening due to beam not shown on design drawings but necessary to support the unit.	\$ 2,885.00
4.34	34	Building D elevator beam flange fix	There was a beam flange that was intruding into the elevator shaft that had to be cut back to eliminate the intrusion. Structural steel was installed per contract documents. This cost is for the labor and material to provide a solution as indicated in RFIs 530 & 561 as well as CCD-A13.	\$ 12,773.00
4.43R1	43R1	Detailing costs for Building D guardrail changes	This cost is for additional detailing of building D guardrails for the changes that were made for the closure plate reduction. See attached description from Tecolux Steel.	\$ 2,932.00

Total CO #4.9	\$ 23,286.00
Previous Approved CO's	\$ (93,487.00)
Original Contract	\$ 3,317,000.00
Revised Contract	\$ 3,246,801.00

Should you have any questions, please contact me at any time.  
Respectfully,



Jesus Muguierza Ibarra  
Assistant Project Manager, Balfour Beatty

cc. Wael Saleh (RSD)  
Dennis Kuykendall, Balfour Beatty

**Rio School District**  
**2500 E. Vineyard Ave, Suite 1-100**  
**Oxnard, Ca 93036**

**CO 4.9**  
**6-19-19**

PROJECT NO: 0045-015

CO NO: 4.9

PROJECT NAME: RIO STEAM K-8 CAMPUS

CONTRACTOR: Junior Steel

SCOPE OF WORK: SEE ATTACHED

**COST:**

Original Contract Amount	\$ 3,317,000.00
Previous Approved Change Orders	(\$ 93,497.00)
This Change Order	\$ 23,298.00
Adjusted Contract Amount	\$ \$3,246,801.00

**TIME:**

Original Contract Completion Date	December 2018
Previously Approved Completion Extension Days	0
Completion Days Extension this Change Order	0
Adjusted Contract Completion Date	December 2018

IT IS AGREED BY THE CONTRACTOR THAT THE AMMENDED CONTRACT AMOUNT AND/OR TIME, IF ANY, INCLUDES FULL AND COMPLETE EQUITABLE ADJUSTMENT AND COMPENSATION FOR ALL CONTRACT WORK AND EXTRA WORK PERFORMED ON THE PROJECT INCLUDING BUT NOT LIMITED TO CHANGES, DIFFERING SITE CONDITIONS, SUSPENSIONS, DELAYS, RESCHEDULING, ACCELERATION, IMPACT AND EXTENDED OVERHEAD AS IT RELATES SPECIFICALLY TO ITEMS OF THE ATTACHED LISTING. CONTRACTOR HEREBY WAIVES ANY AND ALL RIGHT TO ADDITIONAL COMPENSATION OR TIME ARISING OUT OF THE WORK SPECIFIC TO ITEMS OF THE ATTACHED LISTING, AND HEREBY ACKNOWLEDGES AND AGREES THAT THE AMOUNT SHOWN ABOVE CONSTITUTES PAYMENT IN FULL ACCORDING TO THE CONTRACT DOCUMENTS.

EXCEPT TO THE EXTENT THE CONTRACT HAS BEEN MODIFIED BY PREVIOUSLY ISSUED DISTRICT CHANGE ORDERS, AND FURTHER MODIFIED BY THIS CHANGE ORDER, THE CONTRACT REMAINS IN FULL FORCE AND EFFECT.

**RIO SCHOOL DISTRICT**

**Contractor: Junior Steel**

By \_\_\_\_\_

By \_\_\_\_\_

Date \_\_\_\_\_

Date \_\_\_\_\_

**District Architect; Architecture 4 Education**

**District PM/CM; Balfour Beatty Construction**

By \_\_\_\_\_

By \_\_\_\_\_

Date \_\_\_\_\_

Date \_\_\_\_\_

PCO to Contract  
Rio Bid 0045-015

Rio School District

CO #4.9

Project No 0045-015

6/19/2019

Rio STEAM K-8 Campus

BP #4

Structural Steel

Junior Steel

Original Contract

\$ 3,317,000.00

PCO No.	GC No.	Description	Reason	Cost/Credit
4.23	23	Building E RTU E3 field modification work	This cost is for additional field modification work had to be performed on RTU-E3 opening at gridlines E4.5 & E4.6 north of ED line due to changes made in the field per RAN foreman after steel fabrication and delivery. Detail of modifications outlined in attached daily report.	\$ 3,009.00
4.26	26	Added supports for added drain above Home Ecs classroom	This cost is labor and material to install L3x3x1/4 steel supports for the added drain above the Home Economics classroom. This drain was added due to the mechanical curb height and the roof height conflict that occurred in Building E roof.	\$ 1,899.00
4.31	31	Added beam for RTU D3 support in Building D	This cost is for detailing, materials, fabrication & installation of added beam for RTU D-3 opening due to beam not shown on design drawings but necessary to support the unit.	\$ 2,685.00
4.34	34	Building D elevator beam flange fix	There was a beam flange that was intruding into the elevator shaft that had to be cut back to eliminate the intrusion. Structural steel was installed per contract documents. This cost is for the labor and material to provide a solution as indicated in RFIs 530 & 561 as well as CCD-A13.	\$ 12,773.00
4.43R1	43R1	Detailing costs for Building D guardrail changes	This cost is for additional detailing of building D guardrails for the changes that were made for the closure plate reduction. See attached description from Tectonix Steel.	\$ 2,932.00

Total CO #4.9

\$ 23,298.00

Previous Approved CO' s

\$ (93,497.00)

Original Contract

\$ 3,317,000.00

Revised Contract

\$ 3,246,801.00



RACHEL ADAMS, AIA, LEED AP  
OLIVIA GRAF DOYLE  
GAYLAIRD CHRISTOPHER, FAIA

June 19, 2019

Jesus Muguerza Ibarra  
Assistant Project Manager  
Balfour Beatty Construction  
300 East Esplanade, Suite 1120  
Oxnard, CA 93036

RE: PCO #04.23 Bldg E RTU E3 Field Modifications

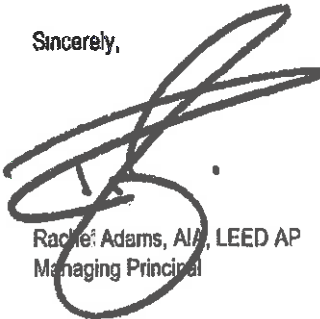
Dear Jesus,

We received the PCO 04.23 on 5/14, reviewed against our records, and note the following:

- 1) Modifications by the HVAC contractor has been validated by the PI as additional scope to the steel fabricator.
- 2) The work was completed in May of 2018 and a T&M tag signed by BBC.
- 3) The proposal submitted by Junior Steel is dated August of 2018.

We can accept the proposed cost and recommend RSD Board Approval. Please send final CO for signature.

Sincerely,



Rachel Adams, AIA, LEED AP  
Managing Principal

# Balfour Beatty

Architecture 4 Education  
41 N Fair Oaks Ave  
Pasadena, CA 91103

May 14, 2019

Attn: Rachel Adams

Subject: Rio STEAM K-8 Campus  
Rio School District  
Oxnard, CA

Re: Project 0045-015 Rio STEAM K-8 Campus  
Bid Package #4 Structural Steel  
Request to Review PCO #4.23 from Junior Steel Company

Dear Ms. Adams,

Please accept this letter as a request to review PCO #4.23 from Junior Steel Company for added scope items for the above Project. Scope change to the project is as follows;

**PCO 4.23 Building E RTU E3 Field Modification Work**

Reason; This cost is for additional field modification work had to be performed on RTU-E3 opening at gridlines E4.5 & E4.6 north of ED line due to changes made in the field per RAN foreman after steel fabrication and delivery. Detail of modifications outlined in attached daily report.

**Project Cost Update:**

Junior Steel Company Base Agreement	\$3,317,000.00
PCO #4.23	\$3,009.00
Previous Approved COs	(\$147,245.00)
Total Construction Cost to Date (Base Agreement + Approved COs)	\$3,169,755.00

Should you have any questions, please contact me at any time.

Respectfully,



Jesus Muguerza Ibarra  
Assistant Project Manager, Balfour Beatty

cc. Wael Saleh, Rio School District  
Dennis Kuykendall, Balfour Beatty



146 W 168th St. Gardena, CA 90248  
 Phone: 310.856.6868 fax: 310.856.6872  
 Web: juniorsteel.com

August 6, 2018

Rio School District  
 2500 Vineyard Avenue  
 Oxnard, Ca. 93036

RE: Rio STEAM Campus  
 RTU-E3 Field Modification  
 Change Order Request No. 023  
 Our Job No. .J 5244

Attention: Kristen Pifco

Additional field modification work had to be performed on RTU-E3 opening at gridlines E4.5 & E4.6 north of ED line due to changes made in the field per RAN foreman after steel fabrication and delivery. Detail of modifications outlined in attached daily report.

Steel Material:	0	lb.	@	\$0.85	lb.	\$	-
Sales tax				9.50%		\$	-
Shop Labor:	0.0	hrs.	@	\$78.00	per hr	\$	-
Field Labor:							
Ironworker	16.0	hrs.	@	\$112.00	per hr	\$	1,792.00
Foreman	2.0	hrs.	@	\$118.00	per hr	\$	236.00
General Foreman	0.0	hrs.	@	\$125.00	per hr	\$	-
Subsistence expense					LS	\$	-
Equipment:							
Field Rigging Truck	2.0	hrs.	@	\$22.50	per hr	\$	45.00
Welding Equipment	16.0	hrs.	@	\$26.50	per hr	\$	424.00
Lift Equipment					LS	\$	100.00
Detailing	0.0	hrs	@	\$80.00	per hr	\$	-
Deliveries	0.0	hrs	@	\$90.00	per hr	\$	-
					Sub Total	\$	2,597.00
				15%	Mark Up	\$	389.55
					Sub Total	\$	2,986.55
				0.765%	Bond	\$	22.85
					Sub Total	\$	3,009.40
					Rounded Total	\$	3,009.00

We are proceeding as directed

Please issue a Change order in this amount:

\$ 3,009.00

Respectfully,  
**JUNIOR STEEL COMPANY**

**Michael Kline**  
 Project Manager





10.47





### Agenda Item Details

Meeting	Jun 26, 2019 - RSD Regular Board Meeting
Category	10. Consent
Subject	10.47 Approval of Change Order from Anderson Systems
Access	Public
Type	Action (Consent)
Fiscal Impact	Yes
Dollar Amount	2,489.00
Budgeted	Yes
Budget Source	Measure G

**Recommended Action** It is recommended that the Change Order from Anderson Systems be approved.

### Public Content

**Speaker:**

Wael Saleh, Assistant Superintendent, Business Services

**Rationale:**

This change order is for added condensate drain piping at Building E Roof for MUAs 1-3. The cost is \$2,489.00.

[Anderson Change Order.pdf \(368 KB\)](#)

### Administrative Content

### Executive Content

*Our adopted rules of Parliamentary Procedure, Robert's Rules, provide for a consent agenda listing several items for approval of the Board by a single motion. Most of the items listed under the consent agenda have gone through Board subcommittee review and recommendation. Documentation concerning these items has been provided to all Board members and the public in advance to assure an extensive and thorough review. Items may be removed from the consent agenda at the request of any board member.*



# Balfour Beatty Construction

Rio School District  
2500 E Vineyard Ave  
Oxnard, CA 93036

June 19, 2019

Attn: Dr. Puglisi

Subject: Rio STEAM K-8 Campus  
Rio School District  
Oxnard, CA

Re: Project 0045-015 Rio STEAM K-8 Campus  
BP #16 Plumbing and Site Utilities  
Recommendation to Approve CO #16.10 Anderson Systems

Dear Dr. Puglisi,

Please accept this letter as recommendation to request approval for CO #16.10 to Anderson Systems for added items at the above Project, and as amendment to their contract. Scope change to the project is as follows;

PCO No.	GC No.	Description	Reason	Cost/Credit
16 30	31	Added condensate drain piping at Building E Roof for MUAs 1-3	This cost id for the labor and material to extend drain piping from the location indicated in RFI 528 to the location indicated by the IOR for MUAs 1-3 that service Building E Kitchen. The location of drainage was changed so that if there was an issue with the MUAs the drainage would daylight were school staff would notice it.	2,489.00
Total CO #16 10				2,489.00
Previous CO's				93,782.78
Original Contract				2,900,000.00
Revised Contract				<u>2,996,271.78</u>

Should you have any questions, please contact me at any time.

Respectfully,



Jesus Muguerza Ibarra  
Assistant Project Manager, Balfour Beatty

cc. Wael Saleh, RSD  
Dennis Kuykendall, Balfour Beatty

Rio School District

CO #16.10

Project No 0045-015

6/19/2019

Rio STEAM K-8 Campus

BP#16 Plumbing and Site Utilities

Anderson Systems

Original Contract

\$ 2,900,000.00

PCO No.	GC No.	Description	Reason	Cost/Credit
16.30	31	Added condensate drain piping at Building E Roof for MUAs 1-3	This cost id for the labor and material to extend drain piping from the location indicated in RFI 526 to the location indicated by the IOR for MUAs 1-3 that service Building E Kitchen. The location of drainage was changed so that if there was an issue with the MUAs the drainage would daylight were school staff would notice it.	2,489.00

Total CO #16.10	2,489.00
Previous CO's	93,782.78
Original Contract	<u>2,900,000.00</u>
Revised Contract	2,996,271.78



