

# VCSSFA - TULIP

## Tenant User Liability Insurance Program



### Policy Information

- **Insurer:** Evanston Insurance Company
- **AM Best Rating:** A+ Superior
- **Insured:** Individual or group leasing school facility
- **Additional Insured:** School district, ESD, community college, charter school or other lessor
- **Deductible:** \$0 for third party property damage
- **Policy Form:** ISO Occurrence Commercial General Liability Form (CG 0001) including Premises/ Products & Completed Operations, Personal/ Advertising Injury, Contractual Liability, Host Liquor

*Note: Liquor Liability coverage can be included with an additional premium.*

[www.tolmanandwiker.com](http://www.tolmanandwiker.com)

CDI LICENSE: 0E52073



The *Tenant User Liability Insurance Program* allows community groups and others to buy low-cost special event insurance when using school facilities.

Many of the activities typically allowed on school grounds are covered by the TULIP program. Find out if your event is covered by following the instructions. Any event not listed in the eligible activity list does not qualify for the Tulip program.

If there is any doubt about event eligibility, tenant users may contact **Jackee Munoz** at **(805) 585-6110** or [jmunoz-goode@tolmanandwiker.com](mailto:jmunoz-goode@tolmanandwiker.com).

### Tenant Instructions

#### STEP 1: GO TO

[www.alliantinsurance.com/SpecialEvents](http://www.alliantinsurance.com/SpecialEvents)

- Complete your User Name and Password
- Click on Coverage Request Tab
- Select Tenant Request
- Enter information for name of person/entity holding the event
- Enter named insured information
- Enter Joint Sponsors (if applicable)

#### STEP 2: EVENT DETAILS

- Provide event title, location, etc.
- Enter limits and coverage requested
- Provide information about your event: date(s), event name and number of attendees (click "add event")
- Enter Hazard schedule, based on options provided

#### STEP 3: QUOTE & PAYMENT

- Click Calculate Premium
- Select Event Holder Pays Now
- Enter credit card information

#### STEP 4: FINAL

- A certificate of insurance will be e-mailed to you, the district/charter representative and Tolman & Wiker Insurance Services, LLC

COVERAGE	LIMIT	DEDUCTIBLE
General aggregate (Per Event)	\$2,000,000	\$0
Products/Completed op	\$1,000,000	\$0
Each occurrence	\$1,000,000	\$0
Personal/Advertising injury	\$1,000,000	\$0
Fire damage	\$100,000	\$0
Medical payments	\$5,000	
Property Damage	\$50,000/\$100,000 Optional	