



**SCHOOL**  

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**DISTRICT**

EDUCATING LEARNERS FOR THE 21ST CENTURY

**REGULAR BOARD MEETING**

**September 19, 2018**

**Office of Student and Family Services  
3300 Cortez Street  
Oxnard, CA 93036**

**JOHN D. PUGLISI, Ph. D.  
Superintendent**

**Board of Education  
Felix Eisenhauer, DMA, President  
Eleanor Torres, Clerk  
Joe Esquivel  
Edith Martinez-Cortes  
Rosa Balderrama**



2.0





**Wednesday, September 19, 2018**  
**RSD Regular Board Meeting**

**Office of Student and Family Services**  
**3300 Cortez Street**  
**Oxnard, CA 93036**

**1. Open Session 5:00 p.m.**

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1.1 Call to Order

1.2 Pledge of Allegiance

1.3 Roll Call

**2. Approval of the Agenda**

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2.1 Agenda Correction, Additions, Modifications

2.2 Approval of the Agenda

**3. Public Comment-Closed Session**

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3.1 Public Comment (Closed Session) The public may address the Board concerning items that are scheduled for discussion during the closed session only. These presentations are limited to three minutes each, or a total of fifteen minutes in all.

**4. Closed Session**

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4.1 Conference with Real Property Negotiators, pursuant to Government Code § 54956.8 Property: the El Rio School site, 2714 E. Vineyard Avenue, Oxnard, CA 93036 Agency negotiators: Dr. John Puglisi, District Superintendent, and Dr. Joel Kirschenstein, special consultant to District Negotiating parties: Caleb Roope, Pacific West Communities, Inc., an Idaho corporation Under negotiation: price and terms of payment

4.2 Conference with Real Property Negotiators, pursuant to Government Code § 54956.8 Property: 1800 Solar Drive, Oxnard CA Agency negotiators: Dr. John Puglisi, District Superintendent, and Dr. Joel Kirschenstein, special consultant to District Negotiating parties: Fred Ferro, NAI Capitol Under negotiation: price and terms of payment

4.3 Conference with Legal Counsel – anticipated litigation, significant exposure to litigation, pursuant to Government Code § 54956.9(d)(2). Number of potential cases: 1.

4.4 Conference with Legal Counsel – initiation of litigation, pursuant to Government Code § 54956.9(d)(4). Number of potential cases: 1.

4.5 Public Employee Performance Evaluation [Government Code 54957] Title: Staffing 2018/19

**5. Reconvene Open Session 6:00 p.m.**

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5.1 Report of Closed Session

5.2 Public Hearing Sufficiency of Instructional Materials a Certification of Provisions of Standards-Aligned Instructional Materials

**6. Presentations/Recognitions**

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6.1 Rio Real Dual Immersion 8th Grade AP Student Recognition

**7. Communications**

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7.1 Acknowledgement of Correspondence to the Board

7.2 Board Member Reports

7.3 Organizational Reports-RTA/CSEA/Other

7.4 Superintendent Report

7.5 Public Comment-Board meetings are meetings of the Governing Board held in public, not public forums, and will be held in a civil, orderly and respectful manner. All public comments or questions should be addressed to the board through the board president. To assure an orderly meeting and an equal opportunity for each speaker, persons wishing to address the Board must fill out a speaker card. Cards are available at the meeting and on the District website. Cards must be submitted to the Secretary or Clerk of the Board. The speaker may choose to speak during public comment or at the time of the agenda item prior to board consideration. The Governing Board may place limitations on the total time to be devoted to each topic if it finds that the number of speakers would impede the Board's ability to conduct its business in a timely manner. Procedures for receiving communication from the public on topics that fall under the subject jurisdiction of the Governing Board. A member of the public may address the Governing Board on any item(s) on the agenda or non-agenda items. Each person speaking may not exceed a total of three minutes on each item. The speaker may choose to speak during public comment or at the time of the agenda item prior to board consideration. These presentations are limited to three minutes or a total of twenty minutes.

**8. Information**

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8.1 Business Services Report

8.2 Educational Services Report

**9. Discussion/Action**

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9.1 Authorization for Superintendent to Award Bid for Rio Del Sol STEAM Academy Bid Package No. 25 – Additional Fencing

9.2 Adoption of Resolution #1819/03 Sufficiency of Instructional Materials a Certification of Provisions of Standards-Aligned Instructional Materials

9.3 Approval of the Unaudited Actuals

9.4 Approval of Youth Truth Renewal Contract for 2018-2019 School Year

**10. Consent**

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10.1 Approval of the Consent Agenda

10.2 Approval of the Minutes of the Regular Board Meeting of August 15, 2018

10.3 Approval of the Minutes of the Special Board Meeting of August 15, 2018

10.4 Approval of Donation Report

10.5 Ratification of the Commercial Warrant

10.6 September 2018 Personnel Report

10.7 Approval of the Certification of Signatures

10.8 Approval of Contract Renewal of Legal Services with Atkinson, Andelson, Loya, Ruud and Romo

10.9 Approval of the 18/19 Retired Administrator Contracts

10.10 Approval of the 18/19 Revised Bell Schedules - Rio del Sol and Rio Vista

10.11 Ratification of the Authorization of Teaching Assignment - Speech and Hearing Therapy Services

- 10.12 Ratification of the Authorization of Teaching Assignment - Multiple Subject
- 10.13 Local Agency Biennial Notice
- 10.14 Adoption of the GANN Limit/Resolution No. 1819/04
- 10.15 Approval of Teaching for the Study of Institutions (TSEI) Contract for 2018-2019 school year
- 10.16 Approval of Students and Staff to Attend the California STEAM Symposium Student Showcase in Long Beach
- 10.17 Approval of Imagine Learning Contract for Rio Plaza School
- 10.18 Approval of Contract for Palmer Drug Abuse Prevention Counseling
- 10.19 Approval of ST Math Student Licenses for Rio del Sol School
- 10.20 Approval of Purchasing 10 Devices for the CS Computer Lab at Rio Vista
- 10.21 Approval of Axiom Contract Renewal for the 2018-2019 school year
- 10.22 Approval of Resolution 1819/05 for the Notice of Completion for the Pavers at Rio Real mural by Hughes General Engineering.
- 10.23 Change Order 13.1 for Painting and Décor, Bid Package 13.

**11. Organizational Business**

- 11.1 Future Items for Discussion
- 11.2 Future Meeting Dates: October 17, 2018

**12. Adjournment**

- 12.1 Adjournment





4.1





**Agenda Item Details**

Meeting Sep 19, 2018 - RSD Regular Board Meeting

Category 4. Closed Session

Subject 4.1 Conference with Real Property Negotiators, pursuant to Government Code § 54956.8 Property: the El Rio School site, 2714 E. Vineyard Avenue, Oxnard, CA 93036 Agency negotiators: Dr. John Puglisi, District Superintendent, and Dr. Joel Kirschenstein, special consultant to District Negotiating parties: Caleb Roope, Pacific West Communities, Inc., an Idaho corporation Under negotiation: price and terms of payment

Access Public

Type

**Public Content**

Speaker:

Rationale:

**Administrative Content**

**Executive Content**



4.2





**Agenda Item Details**

**Meeting** Sep 19, 2018 - RSD Regular Board Meeting

**Category** 4. Closed Session

**Subject** 4.2 Conference with Real Property Negotiators, pursuant to Government Code § 54956.8  
Property: 1800 Solar Drive, Oxnard CA Agency negotiators: Dr. John Puglisi, District Superintendent, and Dr. Joel Kirschenstein, special consultant to District Negotiating parties: Fred Ferro, NAI Capitol Under negotiation: price and terms of payment

**Access** Public

**Type**

**Public Content**

**Speaker:**

**Rationale:**

**Administrative Content**

**Executive Content**





4.3





**Agenda Item Details**

Meeting Sep 19, 2018 - RSD Regular Board Meeting

Category 4. Closed Session

Subject 4.3 Conference with Legal Counsel – anticipated litigation, significant exposure to litigation, pursuant to Government Code § 54956.9(d)(2). Number of potential cases: 1.

Access Public

Type

**Public Content**

Speaker:

Rationale:

**Administrative Content**

**Executive Content**



4.4





**Agenda Item Details**

Meeting Sep 19, 2018 - RSD Regular Board Meeting

Category 4. Closed Session

Subject 4.4 Conference with Legal Counsel – initiation of litigation, pursuant to Government Code § 54956.9(d)(4). Number of potential cases: 1.

Access Public

Type

**Public Content**

Speaker:

Rationale:

**Administrative Content**

**Executive Content**





4.5





**Agenda Item Details**

Meeting Sep 19, 2018 - RSD Regular Board Meeting

Category 4. Closed Session

Subject 4.5 Public Employee Performance Evaluation [Government Code 54957] Title: Staffing 2018/19

Access Public

Type Discussion

**Public Content**

Speaker:

Rationale:

**Administrative Content**

**Executive Content**



5.2





**Agenda Item Details**

Meeting Sep 19, 2018 - RSD Regular Board Meeting  
Category 5. Reconvene Open Session 6:00 p.m.  
Subject 5.2 Public Hearing Sufficiency of Instructional Materials a Certification of Provisions of Standards-Aligned Instructional Materials  
Access Public  
Type Discussion

**Public Content**

Speaker:

Rationale:

[Public Hearing Williams Resolution Notice 2018 2091918.pdf \(6 KB\)](#)

**Administrative Content**

**Executive Content**





**PLEASE POST ON SEPTEMBER 6, 2018**

RIO SCHOOL DISTRICT  
2500 VINEYARD AVENUE  
OXNARD, CALIFORNIA

**NOTICE OF  
PUBLIC HEARING**

RESOLUTION #1819/03 AND CERTIFICATION  
REGARDING SUFFICIENCY OF  
INSTRUCTIONAL MATERIALS

**September 19, 2018**

The public is invited to provide input regarding the Sufficiency of Instructional Materials whereby it has been determined the Rio School District has sufficient textbooks or instructional materials in reading/language arts, mathematics, history and science for every student in the district and will be in compliance with the Instructional Materials Funding Realignment Program (IMFRP) and certification of provision of textbooks and materials.

The public hearing will be held during the Governing Board meeting of the Rio School District to be held on Wednesday, September 19, 2018, at 6:00 p.m. at the Office of Student and Family Services (OSFS), 3300 Cortez Street, Oxnard, CA 93036.

**PLEASE POST ON SEPTEMBER 6, 2018**



7.4





**Agenda Item Details**

Meeting Sep 19, 2018 - RSD Regular Board Meeting  
Category 7. Communications  
Subject 7.4 Superintendent Report  
Access Public  
Type Procedural

**Public Content**

Speaker: Superintendent Puglisi

**Rationale:**

Superintendent Puglisi will update the Governing Board on the following:

- Master Plan Update
- District Goals FY 2018/2019

**Administrative Content**

**Executive Content**



**8.1**





**Agenda Item Details**

Meeting	Sep 19, 2018 - RSD Regular Board Meeting
Category	8. Information
Subject	8.1 Business Services Report
Access	Public
Type	Information
Goals	Goal 3-Create welcoming and safe environments where students attend and are connected to their school Goal 1-Improved student achievement at every school and every grade in all content areas

**Public Content**

Speaker: Kristen Pifko, Assistant Superintendent of Business Services

Rationale: Ms. Pifko will update the Governing Board on the following topics:

- Child Nutrition Update
- Transportation Update
- Safety Plans Update

**Administrative Content****Executive Content**



8.2



**Agenda Item Details**

Meeting	Sep 19, 2018 - RSD Regular Board Meeting
Category	8. Information
Subject	8.2 Educational Services Report
Access	Public
Type	Information
Goals	Goal 1-Improved student achievement at every school and every grade in all content areas Goal 2-Engage parents and other District stakeholders in the development of meaningful partnerships to support student learning.

**Public Content**

Speaker: Educational Services Staff

Rationale: Educational Staff will provide the Governing Board with the following updates:

- Law Enforcement Presentation
- Rio del Valle ASB Activities Presentation
- PDAP Presentation

**Administrative Content****Executive Content**



9.1







### Agenda Item Details

Meeting	Sep 19, 2018 - RSD Regular Board Meeting
Category	9. Discussion/Action
Subject	9.1 Authorization for Superintendent to Award Bid for Rio Del Sol STEAM Academy Bid Package No. 25 – Additional Fencing
Access	Public
Type	Action
Recommended Action	It is recommended that the authorization for the superintendent to award bid for additional fencing at Rio Del Sol STEAM Academy be granted
Goals	Goal 3-Create welcoming and safe environments where students attend and are connected to their school

### Public Content

Speaker: Superintendent Puglisi

#### Rationale:

On March 15, 2017, at a regularly-held meeting, the Rio School District (the "District") Board of Trustees (the "Board") approved a construction manager multi-prime delivery method for the construction of the Rio Del Sol STEAM Academy (submitted to the Division of State Architect as the "Rio STEAM K-8 Campus"). Subsequently, the District prequalified contractors and subcontractors in accordance with applicable law and awarded bids for all trade packages.

After the initial bid process, the District's administration and consultants determined that it is in the District's best interest to install additional fencing along the front of the campus for security purposes. This additional fencing had not been previously bid because it was outside the original scope of work for the project. At a special board meeting on July 25, 2018, the Board authorized the District's administration and consultants to proceed with bidding the supplemental fencing package if deemed required or appropriate.

The District's construction manager subsequently ascertained that it was necessary to bid the supplemental fencing package. Although the supplemental fencing bid package has been prepared, it was not possible to make a bid award recommendation prior to the September 19, 2018 Board meeting. The next regular Board meeting is not until October 17, 2018. The construction manager recommends expediting the bid award so that the fencing installation can be completed as soon as feasibly possible. The acceleration of the bid award is advisable because the fencing is for security purposes, and the school, which opened in August 2018, is already occupied by lower grade students, teachers, various support staff and school administration. This action item authorizes the Superintendent to award the supplemental fencing bid to the lowest responsive and responsible bidder, as

determined by the construction manager, with the bid award to be ratified by the Board at a later meeting.

**Administrative Content**

**Executive Content**

9.2





### Agenda Item Details

Meeting	Sep 19, 2018 - RSD Regular Board Meeting
Category	9. Discussion/Action
Subject	9.2 Adoption of Resolution #1819/03 Sufficiency of Instructional Materials a Certification of Provisions of Standards-Aligned Instructional Materials
Access	Public
Type	Action
Fiscal Impact	No
Budgeted	No
Budget Source	Not applicable
Recommended Action	Staff recommends board approval of adoption/public hearing of resolution # 1819/03.

### Public Content

Speaker: Oscar Hernandez

#### Rationale:

Education Code Section 60119 requires each school district to hold a public hearing and to make a determination as to whether each pupil in each school of the district has sufficient textbooks and/or instructional materials.

- (1) Adopt Resolution #1819/03 regarding Sufficiency of Textbooks; and
- (2) Certify compliance that each student has been provided with a standards-aligned textbook for reading/language arts, mathematics, history and science; and
- (3) Direct the Superintendent to keep the resolution and certification on file in the district for auditing purposes and to show that the provisions of the law have been met.

School district governing boards shall hold a public hearing and shall make determination through a Resolution, as to whether each pupil in the district, including English Learners, has or will have, prior to the end of the fiscal year, sufficient textbooks or instructional materials, or both, in reading/language arts, mathematics, history and science, consistent with the content and cycles of the curriculum frameworks adopted by the state.

If the school district governing board determines that there are insufficient textbooks or instructional materials, or both, the governing board shall provide information to classroom teachers and the public as to the reasons and shall take action to ensure that the situation is remedied. Such action may involve using any funds available to the district for instructional materials from any state and local source.

The list below lists the curriculum areas and the date the Governing Board adopted the standards-aligned textbooks and materials. The textbooks were ordered and distributed to each school for distribution to each student. Staff recommends that

the Governing Board adopt the resolution regarding sufficiency of textbooks.

SUBJECT	TITLE	PUBLISHER	DATE OF ADOPTION
Mathematics	Bridges (K-5)	Math Learning Center	2016
	Connected Math Program 3 (6-8)	Pearson	2016
	Algebra (7-8)	Pearson	2016
Science	Science (K-5)	Pearson/Scott Foreman	2008
	Focus on Earth (6)	Glencoe	2007
	Focus on Life Science (7)	Glencoe	2008
	Focus on Physical Science (8)	Glencoe	2008
History/Social Science	History/Social Science (K-3)	Scott Foresman	2006
	History/Social Science (4-6)	Houghton Mifflin	2006
	World History (7)	Mc Dougal Little	2006
	Creating America (8)	Mc Dougal Littel	2006
Reading/Language Arts	A Legacy of Literacy (K-6)	Houghton Mifflin	2003
	The Language of Literature (7-8)	Mc Dougal Littel	2002

[Public Hearing Williams Resolution Notice 2018 2.pdf \(6 KB\)](#)

[Public\\_Hearing\[1\] Spanish Resolution 2018.pdf \(8 KB\)](#)

[Suff. Of Instr.Materials Resolution-2018.pdf \(88 KB\)](#)

### Administrative Content

### Executive Content

**RIO SCHOOL DISTRICT  
RESOLUTION #1819/03  
SUFFICIENCY OR INSUFFICIENCY OF INSTRUCTIONAL MATERIALS**

WHEREAS, the Governing Board of the Rio School District, in order to comply with the requirements of Education Code Section 60119, held a public hearing on September 19, 2018, at 6:00 p.m. which is on or before the end of the eighth week of school and which did not take place during or immediately following school hours, and;

WHEREAS, the Board provided at least 10 days notice of the public hearing posted in at least three public places within the district that stating the time, place and purpose of the hearing, and;

WHEREAS, the Board encouraged participation by parents/guardians, teachers, members of the community, and bargaining unit leaders in the public hearing, and;

WHEREAS, information provided at the public hearing detailed the extent to which textbooks and instructional materials were provided to all students, including English learners, in the Rio School district, and;

WHEREAS, the definition of "sufficient textbooks or instructional materials" means that each student, including each English learner, has a standards-aligned textbook and/or instructional materials to use in class and to take home, which may include materials in a digital format but shall not include photocopied sheets from only a portion of a textbook or instructional materials copied to address a shortage, and;

WHEREAS, the definition of "sufficient textbooks or instructional materials" also means that all students who are enrolled in the same course within the Rio School District, have standards-aligned textbooks or instructional materials from the same adoption cycle, and;

WHEREAS, sufficient standards-aligned textbooks or instructional materials that are consistent with the cycles and content of the curriculum frameworks is provided to each student, including each English learner, in the following subjects:

<b>SUBJECT</b>	<b>TITLE</b>	<b>PUBLISHER</b>	<b>DATE OF ADOPTION</b>
Mathematics	Bridges (K-5)	Math Learning Center	2016
	Connected Math Program 3 (6-8)	Pearson	2016
	Algebra (7-8)	Pearson	2016
Science	Science (K-5)	Pearson/Scott Foreman	2008
	Focus on Earth (6)	Glencoe	2007
	Focus on Life Science (7)	Glencoe	2008
	Focus on Physical Science (8)	Glencoe	2008
History/Social Science	History/Social Science (K-3)	Scott Foresman	2006
	History/Social Science (4-6)	Houghton Mifflin	2006
	World History (7)	Mc Dougal Little	2006
	Creating America (8)	Mc Dougal Littel	2006
Reading/Language Arts	A Legacy of Literacy (K-6)	Houghton Mifflin	2003
	The Language of Literature (7-8)	Mc Dougal Littel	2002

**THEREFORE, it is resolved that for the 2018-19 school year, the Rio School District has provided each student with sufficient textbooks or instructional materials consistent with the cycles and content of the curriculum frameworks.**

**Adopted the 19<sup>th</sup> day of September, 2018**

\_\_\_\_\_  
President, Board of Trustees

\_\_\_\_\_  
Clerk, Board of Trustees

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Member, Board of Trustees

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Member, Board of Trustees

\_\_\_\_\_  
Member, Board of Trustees



9.3





### Agenda Item Details

Meeting	Sep 19, 2018 - RSD Regular Board Meeting
Category	9. Discussion/Action
Subject	9.3 Approval of the Unaudited Actuals
Access	Public
Type	Action
Fiscal Impact	No
Recommended Action	It is recommended that the Unaudited Actuals be approved.
Goals	<p>Goal 5-Recruit, hire, train, and retain exemplary employees who are caring, committed, collaborative, creative and critical thinkers.</p> <p>Goal 3-Create welcoming and safe environments where students attend and are connected to their school</p> <p>Goal 4-Prepare students to be college and career ready through technology and innovation that facilitates collaboration, creativity, critical thinking and communication.</p> <p>Goal 2-Engage parents and other District stakeholders in the development of meaningful partnerships to support student learning.</p> <p>Goal 1-Improved student achievement at every school and every grade in all content areas</p>

### Public Content

Speaker:  
Wael Saleh

#### Rationale:

The Unaudited Actuals will provide the financial status of all funds in the district at the end of the fiscal year 2017/2018. Pursuant to Education Code 42100 these reports will be completed and submitted to the County Office of Education by September 25, 2018.

The unaudited financial results show a decrease to the Unrestricted General Fund of \$585,000 which was \$603,000 more than planned. Overall financial results were 1.05% better than planned. The district ended the year with a 4.16% reserve, slightly more than legally required reserve of 3%.

The financial reports will also be audited by the district's independent auditor Vavrinek, Trine, Day and Company

[Unaudited Actuals Summary.pdf \(235 KB\)](#)

### Administrative Content

## Executive Content

	2017-18 Calculations			2018-19 Calculations		
	Extracted Data	Adjustments*	Entered Data/Totals	Extracted Data	Adjustments*	Entered Data/Totals
<b>A. PRIOR YEAR DATA</b> (2016-17 Actual Appropriations Limit and Gann ADA are from district's prior year Gann data reported to the CDE)	<b>2018-17 Actual</b>			<b>2017-18 Actual</b>		
1. FINAL PRIOR YEAR APPROPRIATIONS LIMIT (Preload/Line D11, PY column)	32,157,770.25		32,157,770.25			32,984,272.54
2. PRIOR YEAR GANN ADA (Preload/Line B3, PY column)	5,006.70		5,006.70			4,952.45
<b>ADJUSTMENTS TO PRIOR YEAR LIMIT</b>	<b>Adjustments to 2018-17</b>			<b>Adjustments to 2017-18</b>		
3. District Lapses, Reorganizations and Other Transfers						
4. Temporary Voter Approved Increases						
5. Less Lapses of Voter Approved Increases						
6. TOTAL ADJUSTMENTS TO PRIOR YEAR LIMIT (Lines A3 plus A4 minus A5)		0.00				0.00
7. ADJUSTMENTS TO PRIOR YEAR ADA (Only for district lapses, reorganizations and other transfers, and only if adjustments to the appropriations limit are entered in Line A3 above)						
<b>B. CURRENT YEAR GANN ADA</b> (2017-18 data should tie to Principal Apportionment Software Attendance reports and include ADA for charter schools reporting with the district)	<b>2017-18 P2 Report</b>			<b>2018-19 P2 Estimate</b>		
1. Total K-12 ADA (Form A, Line A5)	4,952.45		4,952.45	4,952.45		4,952.45
2. Total Charter Schools ADA (Form A, Line C9)	0.00		0.00	0.00		0.00
3. TOTAL CURRENT YEAR P2 ADA (Line B1 plus B2)			4,952.45			4,952.45
<b>C. LOCAL PROCEEDS OF TAXES/STATE AID RECEIVED TAXES AND SUBVENTIONS (Funds 01, 09, and 62)</b>	<b>2017-18 Actual</b>			<b>2018-19 Budget</b>		
1. Homeowners' Exemption (Object 8021)	77,188.58		77,188.58	71,458.00		71,458.00
2. Timber Yield Tax (Object 8022)	0.00		0.00	0.00		0.00
3. Other Subventions/In-Lieu Taxes (Object 8029)	0.00		0.00	0.00		0.00
4. Secured Roll Taxes (Object 8041)	8,824,515.89		8,824,515.89	8,408,124.00		8,408,124.00
5. Unsecured Roll Taxes (Object 8042)	188,011.15		188,011.15	188,011.00		188,011.00
6. Prior Years' Taxes (Object 8043)	42,574.78		42,574.78	42,575.00		42,575.00
7. Supplemental Taxes (Object 8044)	339,115.37		339,115.37	217,891.00		217,891.00
8. Ed. Rev. Augmentation Fund (ERAF) (Object 8045)	58,009.65		58,009.65	305,883.00		305,883.00
9. Penalties and Int. from Delinquent Taxes (Object 8046)	0.00		0.00	0.00		0.00
10. Other In-Lieu Taxes (Object 8082)	0.00		0.00	0.00		0.00
11. Comm. Redevelopment Funds (objects 8047 & 8826)	1,551,082.47		1,551,082.47	812,910.00		812,910.00
12. Parcel Taxes (Object 8821)	0.00		0.00	0.00		0.00
13. Other Non-Ad Valorem Taxes (Object 8822) (Taxes only)	0.00		0.00	0.00		0.00
14. Penalties and Int. from Delinquent Non-LCFF Taxes (Object 8828) (Only those for the above taxes)	0.00		0.00	0.00		0.00
15. Transfers to Charter Schools in Lieu of Property Taxes (Object 8096)						
16. TOTAL TAXES AND SUBVENTIONS (Lines C1 through C15)	11,076,497.55	0.00	11,076,497.55	10,044,552.00	0.00	10,044,552.00
<b>OTHER LOCAL REVENUES (Funds 01, 09, and 62)</b>						
17. To General Fund from Bond Interest and Redemption Fund (Excess debt service taxes) (Object 8914)	0.00		0.00	0.00		0.00
18. TOTAL LOCAL PROCEEDS OF TAXES (Lines C16 plus C17)	11,076,497.55	0.00	11,076,497.55	10,044,552.00	0.00	10,044,552.00

	2017-18 Calculations			2016-17 Calculations		
	Extracted Data	Adjustments*	Entered Data Totals	Extracted Data	Adjustments*	Entered Data Totals
<b>EXCLUDED APPROPRIATIONS</b>						
19. Medicare (Enter federally mandated amounts only from obj's 3301 & 3302; do not include negotiated amounts)			428,268.48			478,927.24
<b>OTHER EXCLUSIONS</b>						
20. Americans with Disabilities Act						
21. Unreimbursed Court Mandated Desegregation Costs						
22. Other Unfunded Court-ordered or Federal Mandates			428,268.48			478,927.24
23. TOTAL EXCLUSIONS (Lines C19 through C22)						
<b>STATE AID RECEIVED (Funds 01, 09, and 62)</b>						
24. LCFF - CY (objects 8011 and 8012)	37,185,897.00		37,185,897.00	46,765,087.00		47,766,877.00
25. LGFF/Revenue Limit State Aid - Prior Years (Object 8010)	119,168.00		119,168.00	0.00		0.00
26. TOTAL STATE AID RECEIVED (Lines C24 plus C25)	37,305,065.00	0.00	37,305,065.00	46,765,087.00	0.00	47,766,877.00
<b>DATA FOR INTEREST CALCULATION</b>						
27. Total Revenues (Funds 01, 02 & 62; objects 8000-8798)	57,949,915.00		57,949,915.00	68,306,144.00		68,306,144.00
28. Total Interest and Return on Investments (Funds 01, 09, and 62; objects 8850 and 8862)	28,808.48		28,808.48	20,000.00		20,000.00
			2017-18 Actual			2016-17 Budget
<b>*APPROPRIATIONS LIMIT CALCULATIONS</b>						
<b>PRELIMINARY APPROPRIATIONS LIMIT</b>						
1. Revised Prior Year Program Limit (Lines A1 plus A8)			32,167,172.94			32,526,372.94
2. Inflation Adjustment			1,000.00			1,000.00
3. Program Population Adjustment (Lines B3 divided by (A2 plus A7)) (Round to four decimal places)			0.8629			1.0000
4. PRELIMINARY APPROPRIATIONS LIMIT (Lines D1 times D2 times D3)			32,284,372.94			34,104,753.94
<b>APPROPRIATIONS SUBJECT TO THE LIMIT</b>						
5. Local Revenues Excluding Interest (Line C16)			11,076,487.15			10,064,582.00
6. Preliminary State Aid Calculation						
a. Minimum State Aid in Local Limit (Greater of \$125 times Line B3 or \$2,400; but not greater than Line C26 or less than zero)			584,284.00			584,284.00
b. Maximum State Aid in Local Limit (Lesser of Line C26 or Lines D4 minus D5 plus C23; but not less than zero)			22,988,728.87			24,527,189.90
c. Preliminary State Aid in Local Limit (Greater of Lines D6a or D6b)			22,404,443.87			24,527,189.90
7. Local Revenues in Proceeds of Taxes						
a. Interest Counting in Local Limit (Line C28 divided by (Lines C27 minus C28) times (Lines D5 plus D6c))			67,178.00			67,178.00
b. Total Local Proceeds of Taxes (Lines D5 plus D7a)			11,143,665.15			10,597,421.00
8. State Aid in Proceeds of Taxes (Greater of Line D6c, or Lines D4 minus D7b plus C23; but not greater than Line C26 or less than zero)			22,404,443.87			24,527,189.90
9. Total Appropriations Subject to the Limit			11,133,675.23			
a. Local Revenues (Line D7b)			11,133,675.23			
b. State Subventions (Line D8)			0.00			
c. Less: Excluded Appropriations (Line C23)			488,583.00			
d. TOTAL APPROPRIATIONS SUBJECT TO THE LIMIT (Lines D9a plus D9b minus D9c)			10,645,092.23			

	2017-18 Calculations			2018-19 Calculations		
	Extracted Data	Adjustments*	Entered Data/ Totals	Extracted Data	Adjustments*	Entered Data/ Totals
<b>10. Adjustment to the Limit Per Government Code Section 7002.1 (Line D9d minus D4; if negative, then zero)</b>  If not zero report amount to: Michael Cohen, Director State Department of Finance Attending School Gann Limits State Capitol, Room 1146 Sacramento, CA 95814			0.00			
<b>Summary</b>						
<b>11. Adjusted Appropriations Limit (Lines D4 plus D10)</b>			32,984,272.54			34,194,795.34
<b>12. Appropriations Subject to the Limit (Line D9d)</b>			32,984,272.54			

\* Please provide below an explanation for each entry in the adjustments column.

(This area contains multiple horizontal lines for providing an explanation for each entry in the adjustments column.)

Cathie Hias  
Gann Contact Person

805-485-3111  
Contact Phone Number











### Agenda Item Details

Meeting	Sep 19, 2018 - RSD Regular Board Meeting
Category	9. Discussion/Action
Subject	9.4 Approval of Youth Truth Renewal Contract for 2018-2019 School Year
Access	Public
Type	Action
Fiscal Impact	Yes
Dollar Amount	46,800.00
Budget Source	LCFF Funds
Recommended Action	Staff recommends board approval of Youth Truth renewal contract.
Goals	<p>Goal 3-Create welcoming and safe environments where students attend and are connected to their school</p> <p>Goal 2-Engage parents and other District stakeholders in the development of meaningful partnerships to support student learning.</p> <p>Goal 1-Improved student achievement at every school and every grade in all content areas</p>

### Public Content

Speaker: Oscar Hernandez

#### Rationale:

Youth Truth provides valid, reliable and comparable feedback through YouthTruth research-based perception surveys.

In particular, YouthTruth is a valuable partner that provides:

1. Actionable feedback on the non-academic indicators that research says matter most to creating high performing schools with strong climate and culture;
2. Support Rio School District leadership team with feedback from each stakeholder group as well as trend data monitoring over time;
3. Deliver robust interactive reports designed for each audience within ~7 business days of survey close; as well as,
4. Engage in capacity-building professional development for students, and school and district leaders to get the most out of survey efforts, equipping and empowering school leaders to use the data for action. We are committed to making student and stakeholder feedback efficient, cost-effective, and actionable.

Because student perceptions are linked to their academic outcomes, Rio School District can use Youth Truth data immediately to accelerate improvements in each school and throughout the district. \$15,600.00 is the total cost per year for the next three years. This is for four (4) middle schools and two (2) elementary schools.

YouthTruth 2018-19 Client Agreement & Registration Form (1).pdf (287 KB)

20180501 YouthTruth Proposal for Rio School District (1).pdf (286 KB)

**Administrative Content**

**Executive Content**

# YouthTruth

STUDENT SURVEY

A NATIONAL NONPROFIT

## 2018-19 Client Agreement & Registration

This agreement between the YouthTruth Student Survey, a project of the Center for Effective Philanthropy, Inc., ("YouthTruth") and the client organization ("Client") confirms your participation and agreement to the below terms.

### Contact Information

Organization Name: Rio School District

Main Contact Name: Oscar Hernandez

Main Contact Title: Assistant Superintendent

Billing Contact:

Billing Contact Email:

Billing Address:

Main Contact Phone: 805.485.3111 ext 2118

Main Contact Email: [ohernandez@rioschools.org](mailto:ohernandez@rioschools.org)

Billing Contact Phone:

### Payment & Timing

Total Cost (to be completed by YouthTruth): \$15,600 per year

3-Year Package: Yes No Notes:

### Select 2018-19 survey window:

Sept. 17 - Sept. 28

Oct. 15 - Oct. 26

Oct. 29 - Nov. 9

Nov. 26 - Dec. 7

Jan. 22 - Feb. 1

Feb. 4 - Feb 15

March 18 - March 29

April 15 - April 26

May 13 - May 24

May 28 - June 7

Custom survey window (additional fee):

### Products & Services

#### 1. Choose survey type and enter number of schools

Overall School Experience Survey High School(s) 4 Middle School(s) 2 Elementary School(s) (3rd grade up)

Feedback for Teachers Survey High School(s) Middle School(s) Elementary School(s) (3rd grade up)

Customize student survey with Additional Topics (no more than two to three topics recommended)  
All topics available for grades 6-12; \*Indicates topics available for grades 3-5.

Project-Based Learning\*

General Health

School Safety\*

Learning Styles

STEM\*

Nutrition & Exercise

Drugs & Alcohol

Student Voice & Leadership

Student Motivation (includes Grit Scale)\*

Emotional & Mental Health

#### 2. Add other stakeholder surveys and enter number of schools

Staff Survey High School(s) 4 Middle School(s) 2 Elementary School(s)

Family Survey High School(s) 4 Middle School(s) 2 Elementary School(s)

#### 3. Add Advisory Services

Group phone or webinar consultation.

Individual phone consultation for school leadership team. (Number of schools: )

In-person professional development workshop. Student Voice Workshop

#### Special Customization (to be completed by YouthTruth)

Custom Questions

Custom Analysis

Data Files

Scan and email your completed form to [hello@youthtruthsurvey.org](mailto:hello@youthtruthsurvey.org) or fax to (415) 358-4947  
We'll send a welcome email with your account login and everything you need to know to get started 1-2 weeks before your survey window.  
Questions? Contact us toll free (415) 286-9538 or at [hello@youthtruthsurvey.org](mailto:hello@youthtruthsurvey.org)

## Parental Consent

Under applicable federal, state, and local laws, the client may be required to collect informed parental consent for students to participate. YouthTruth presumptively assumes that this consent has been collected, if necessary, by the time of survey administration. YouthTruth has provided a sample parental consent letter (available to download at [youthtruthsurvey.org/parentalconsent](http://youthtruthsurvey.org/parentalconsent)) that clients are welcome to edit for their own purposes.

## Confidentiality

YouthTruth will not reveal any survey data about, nor attribute any data to, the client's district/network or school(s) in any publication other than the YouthTruth reports provided to the client without the client's expressed permission. YouthTruth will not report findings for subgroups comprised of less than five students in any YouthTruth reports, and will use all commercially reasonable efforts to protect the confidentiality of all individual student responses in YouthTruth reports and in any future research. YouthTruth may cite your district/network and school(s) as YouthTruth Survey participants in its marketing materials, on its web site, and elsewhere.

## Data Use by Clients

The client may use the YouthTruth findings in communications with internal and external audiences, make available representative portions of your YouthTruth report, quote from your report, or otherwise disclose your results. In doing so, the client agrees to cite YouthTruth as having collected the data, produced the report, and maintained the confidentiality of individual respondents. The client is solely responsible for its use of the YouthTruth survey results, and any effects of such use.

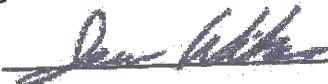
## Data Use by YouthTruth

Subject to the rights of the client, students, and parents in survey data that comprise education records, YouthTruth shall own all data collected or generated from the survey, all rights to the techniques and methodologies used to produce YouthTruth reports, and the copyright to all YouthTruth reports. YouthTruth and its research partners may use the client's survey data in comparative datasets for products we may produce in future years or in research reports. YouthTruth reserves the right to test a limited number of questions in our surveys.

## Invoicing

The billing contact will be invoiced 30 days prior to survey administration, with payment due in full within 30 days. Invoices will be generated from YouthTruth's parent nonprofit, the Center for Effective Philanthropy. Payment must be made to the "Center for Effective Philanthropy", or, to "YouthTruth DBA, Center for Effective Philanthropy."

Signed for The Center for Effective Philanthropy

X 

Jen Vorse Wilka  
Executive Director, YouthTruth

Date: 5.1.18

## Legal Obligation

YouthTruth is obligated to respond to a properly issued and served subpoena or other legal process, including reporting allegations of abuse or neglect as cited in student comments, according to the laws governing the client's state. Unless YouthTruth is not permitted by law to disclose the fact or content of the subpoena or legal process, YouthTruth will provide the client with timely notice of any such proceedings. Furthermore, it is assumed that the client will inform YouthTruth of all relevant client policies and laws related to administering the survey and analyzing and reporting survey data.

## Modification and Liability

No waiver, modification or amendment of this letter of agreement shall be binding upon either party unless confirmed by a written instrument signed by both parties. This letter of agreement shall be governed by the laws of the Commonwealth of Massachusetts excluding its choice of law provisions. Each party submits to the exclusive jurisdiction of the state and federal courts sitting in the Commonwealth of Massachusetts in any action or proceeding arising out of or relating to this letter of agreement and waives any claim of inconvenient forum or other challenge to venue in any such court. If any portion of any provision of this letter of agreement is held invalid or unenforceable for any reason, the remainder of the provision shall be amended to achieve as closely as possible the original purpose of the provision and all other provisions shall continue in full force and effect. You agree that any liability that may arise under this agreement shall be limited in the aggregate to the amount actually paid to YouthTruth for the services described in this agreement. YouthTruth provides no express warranty with respect to such services and disclaims all implied warranties (including the warranties of merchantability and fitness for a particular purpose) to the fullest extent permitted by law.

## 3-Year Package and Pre- and Post-Surveying Discount

For 3-year packages or agreements covering multiple rounds of surveying in a single year, a separate invoice will be sent two weeks prior to the beginning of each round of surveying, with payment due in full within 30 days. The 3-year package discount is applied with the understanding that the client intends to participate during the years specified. If, for any reason, the client elects to discontinue participation prior to the end of the contract term, the multi-year discount is reversed and the balance is invoiced, with payment due in full within 30 days.

Signed for Client Organization

X \_\_\_\_\_

Name:

Title:

Date:

Please submit school information and contacts via the School Information Form available at [youthtruthsurvey.org/get-started](http://youthtruthsurvey.org/get-started)  
Scan and email your completed form to [hello@youthtruthsurvey.org](mailto:hello@youthtruthsurvey.org) or fax to (415) 358-4947  
We'll send a welcome email with your account login and everything you need to know to get started 1-2 weeks before your survey window.  
Questions? Contact us toll free (415) 286-9538 or at [hello@youthtruthsurvey.org](mailto:hello@youthtruthsurvey.org)

# YouthTruth

— STUDENT SURVEY —

A NATIONAL NONPROFIT

May 1st, 2018

Dear Rio School District team,

I am pleased to share the following proposal to partner with Rio School District to gather valid, reliable, and comparable feedback through YouthTruth's research-based perception surveys.

In particular, YouthTruth is a valuable partner to:

1. Provide actionable feedback on the non-academic indicators that research says matter most to creating high performing schools with strong climate and culture;
2. Support Rio School District leadership team with feedback from each stakeholder group as well as trend data monitoring over time;
3. Deliver robust interactive reports designed for each audience within ~7 business days of survey close; as well as,
4. Engage in capacity-building professional development for students, and school and district leaders to get the most out of survey efforts, equipping and empowering school leaders to use the data for action.

We are committed to making student and stakeholder feedback efficient, cost-effective, and actionable. Because student perceptions are linked to their academic outcomes, Rio School District can use YouthTruth data immediately to accelerate improvements in each school and throughout the district.

I welcome the opportunity to discuss the proposal and tailor the scope even more to your unique needs and budget.

Warmly,  
Sachi

**Sachi Takahashi-Rial**

Manager of Partnerships

[YouthTruth](#), a Project of the Center for Effective Philanthropy

131 Steuart Street, San Francisco, CA

sachit@youthtruthsurvey.org | (415) 704.8656

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Materials Included separately:

- Step 1 – Client Agreement and Registration Form



## Part 1. YouthTruth's Value as a Strategic Partner

YouthTruth is a national nonprofit that harnesses student and stakeholder perceptions to help educators accelerate improvements. Through our validated survey instruments and tailored advisory services, YouthTruth partners with districts, states, and educational organizations to enhance learning for all students.

YouthTruth was developed by the Center for Effective Philanthropy (CEP) and the Bill and Melinda Gates Foundation and has surveyed over 710,000 students across 38 states since 2008. CEP has a 16-year history and expertise in helping organizations, including many of the largest philanthropic funders in the country, use comparative survey data to inform their decision-making. This experience, combined with the YouthTruth team's deep involvement in student survey work, positions YouthTruth as a strong strategic partner for Rio School District.

In partnering with our clients, YouthTruth provides comprehensive and customized survey services. Our offerings and benefits include:

- Rigorous, validated student survey instruments
- Deep expertise in education, survey design, research methodology, and data analysis
- Rapid delivery of online, interactive reports at multiple levels for district leadership and principals
- State-of-the-art online interactive data visualization platform
- Experience managing complex projects, and a high degree of client service orientation
- Follow-up advisory services to support district leaders and school leadership teams in interpreting and making the most out of the data gathered

### Survey Topics and Administration

YouthTruth's survey instruments are comprehensive, but at the same time designed to be completed within ~20 minutes. Our online surveys can be taken on any device that connects to the internet: computers, tablets, even smart phones. Respondents can toggle to take the survey in English or Spanish, and we can customize to include additional languages as well. To experience a survey from a user perspective, please click through a sample excerpt of the high school student survey here: [hssample.whatsyourtruth.org](https://hssample.whatsyourtruth.org).

**YouthTruth's Student Surveys** include age- and reading-level appropriate versions for elementary, middle and high school (see separate list of student survey questions).

- **YouthTruth's high school student survey** includes 50 questions, and topics include: student engagement, academic rigor, relationships with teachers, relationships with peers (including bullying), school culture, and college and career readiness.
- **YouthTruth's middle school student survey** includes 36 questions and topics include: student engagement, academic rigor, relationships with teachers, relationships with peers (including bullying), and school culture.
- **YouthTruth's elementary school student survey** includes 25 questions and topics include: student engagement, academic expectations, personal relationships, instructional methods, relevance, bullying, and classroom culture.

**Customize the student survey** by choosing one of 10 Additional Topics (\*available for elementary):

- Student Motivation (includes Grit scale)\*
- Project-Based Learning\*
- STEM\*
- School Safety\*
- Learning Styles
- General Health
- Nutrition & Exercise
- School Safety
- Drugs & Alcohol
- Emotional & Mental Health
- Student Voice & Leadership

**YouthTruth's Staff Survey** includes 53 questions, representing the following four core themes: culture & communication, relationships, engagement & empowerment, and professional development & support. Overall strengths and areas for improvement, recommend rate, and indexed qualitative comments are also included in the reporting. On average, staff members take 20 minutes to complete the survey. To explore a sample survey, visit: [staffsample.ytsurvey.org](http://staffsample.ytsurvey.org).

**YouthTruth's Family Survey** includes 44 questions, representing the following six core themes: school culture, engagement & empowerment, relationships, communication & feedback, school safety, and resources. Overall strengths and areas for improvement, recommend rate, and indexed qualitative comments are also included in the reporting. On average, family members take 20 minutes to complete the survey. To explore a sample survey, visit: [familysample.ytsurvey.org](http://familysample.ytsurvey.org).

### Survey Results Analysis and Reporting

YouthTruth will provide school-level reporting, as well as district-level findings. Principals receive school-level reports that show average ratings in their school, as well as differences across subgroups, while district leaders receive district-level reports to easily compare results across schools and subgroups.

The YouthTruth online, interactive reports are typically delivered within seven business days. With YouthTruth reports, education leaders can:

- Disaggregate results by demographic subgroups:
  - **Secondary student** survey results can be disaggregated by grade-level, gender, race/ethnicity, ELL, IEP status, and FRPL. **Elementary student** reports include subgroups of grade-level and gender.
  - Disaggregate **staff** survey results by gender, race/ethnicity, role, years in role, tenure at school, and for instructional staff, years of teaching experience and teacher training.
  - Disaggregate **family** survey results by gender, race/ethnicity, child's grade level, relationship to child, level of education, FRPL, primary home language, number of children attending the school.
- Compare results to other schools across the country and to other schools with like characteristics, such as suburban, urban, large-school, small-school, high-poverty, etc.
- Review qualitative comments indexed by theme.
- Share customized report summary with other stakeholders (with sensitive information redacted).
- Receive access follow-up resources for action planning.

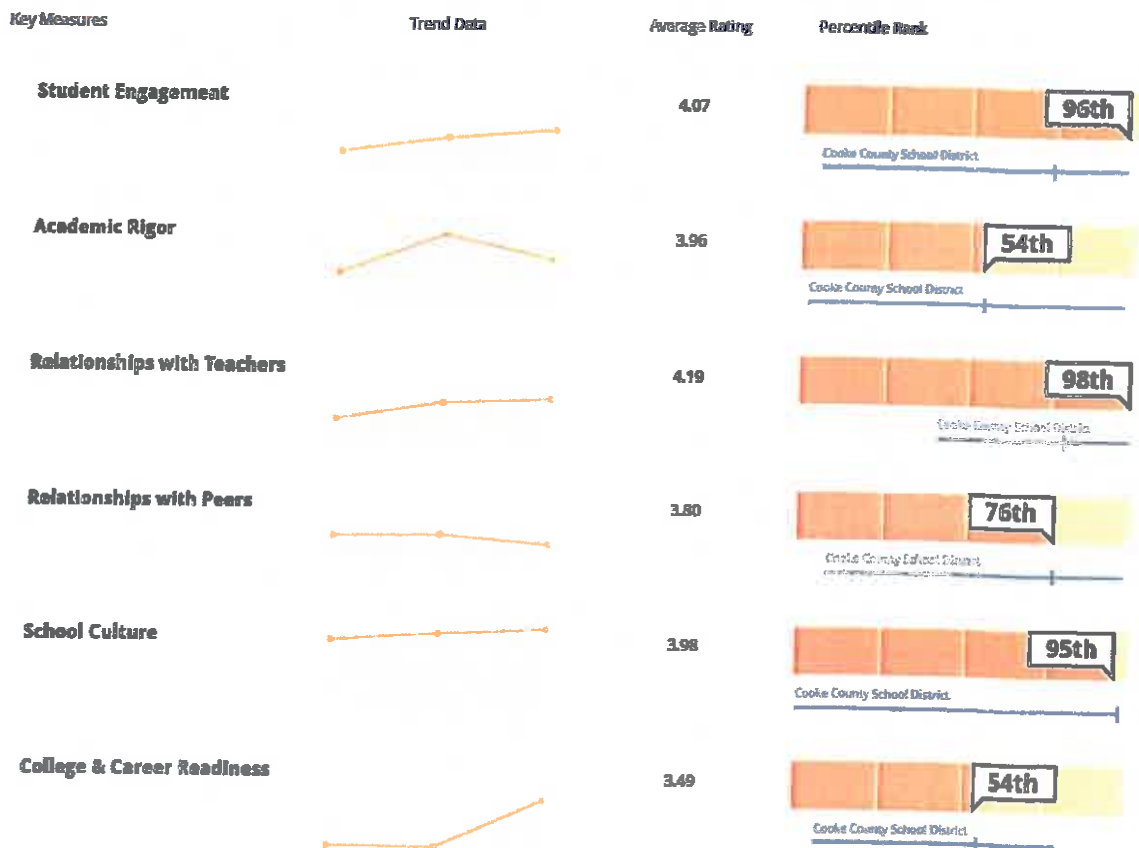
## Introduction to Reports

To view sample student survey reports, please visit [youthtruth.surveymresults.org/public/OSE-HS](http://youthtruth.surveymresults.org/public/OSE-HS).

YouthTruth reports are best experienced online to understand their full interactive functionality. For an example of the types of data files and reports that YouthTruth provides, please use the above link to access an online interactive report. For a brief introduction to our reports, please find three screenshots below of some of the chart types in a YouthTruth report.

1. The following image is from the **Key Ratings** page of a high school student survey report, which illustrates findings at-a-glance. In a school-level report, Key Ratings represents feedback across all students at the school. In a district-level report, it represents results for the median-rated school in the district. Key Measures aggregate results from all of the questions in a topic. In this way, the users can see at a glance how students feel about each key theme.

In the example that follows, the school has surveyed three times, as illustrated by the three points in the Trend Data. The Average Rating provides the average response across a topic, from 1 (Strongly Disagree) to 5 (Strongly Agree). The Percentile Rank provides a national comparison as well as a local/similar comparison. The white flag provides the national comparison, letting the user know that a 4.07 for student Engagement is above 96% of other participating high schools across the country. The school is in the 96% percentile for Student Engagement, and also leads all the other schools in Cooke County School District. The grey line for Cooke County's district results illustrates the range of responses, with the dash representing the median high school in Cooke County.



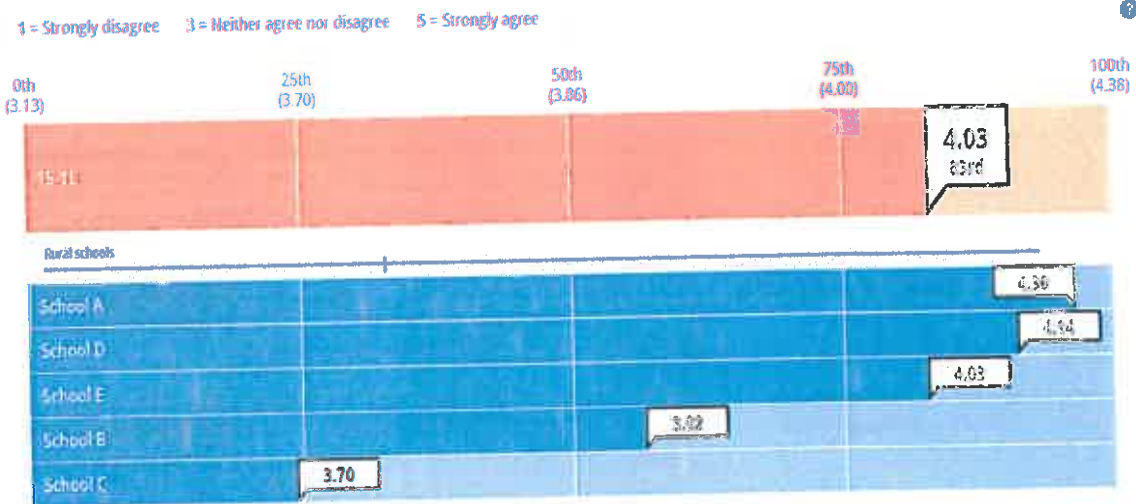
2. The reports also provide aggregated and disaggregated results for each question in the survey. For example, all secondary students provide their feedback to the statement: "Most adults in this school treat students with respect" (5 = strongly agree; 1 = strongly disagree). The following sample chart provides context for how a school leaders would view results. Each blue bar presents the average for each demographic subgroup. For example, in this sample data, Hispanic/Latino students have the most positive perceptions of respect (average response = 4.38). White students have lower perceptions (average = 3.93).

*"Most adults in this school treat students with respect."*



3. The next chart provides the district-wide results for the survey question, "I can usually be myself around other students at this school." Students across Cooke County School District averaged 4.03, which is in the 83<sup>rd</sup> percentile compared to other student perceptions across the country. The ranking is also more favorable than the typical rural high school. However, schools within the district received a range of responses, with school averages ranging from 4.30, at the highest to 3.70 at the lowest.

*"I can usually be myself around other students at this school."*



### Project Management for Higher Response Rates

We believe that stakeholder feedback is most helpful when all students in a school are heard, and not just small samples. As such, we dedicate resources to ensuring representative response rates.

Here are the average response rates for student surveys in the following school levels:

- o The average response rate for **elementary schools** in the YouthTruth comparative dataset is 88%.
- o The average response rate for **middle schools** in the YouthTruth comparative dataset is 94%.

## Part 2. Three-Phase Work Plan At-A-Glance

YouthTruth typically uses the following work plan to manage each round of surveying. **We welcome a conversation about how we might tailor this to best support Rio School District .**

Phase	Timeline	Activity	Lead	Activity
I. Pre-Survey	~3 weeks prior to surveying	Kickoff Webinar with principals (30 minutes)	YouthTruth Client Services	<ul style="list-style-type: none"> <li>District and school leaders as well as implementation contacts will understand all processes and responsibilities for surveying</li> </ul>
	During surveying	Gather Survey Data	Leaders at Participating Schools (with YouthTruth support)	<ul style="list-style-type: none"> <li>Surveys are launched</li> </ul>
	Weekly	Response Rate Monitoring	YouthTruth Client Services	<ul style="list-style-type: none"> <li>YouthTruth provides real-time (hourly) response rate updates and sends weekly reports</li> </ul>
II. Surveys Live	After survey close	Analysis and Reporting	YouthTruth Analyst Team	<ul style="list-style-type: none"> <li>YouthTruth analyzes data and produces audience-appropriate reports</li> </ul>
	~7 business days after survey closes	Reports Released	YouthTruth Client Services	<ul style="list-style-type: none"> <li>Online, interactive, reports released</li> </ul>
III. Post-Survey	Within 3-6 months	Advisory Services Delivered	YouthTruth Partnerships	<ul style="list-style-type: none"> <li>Discuss results, report features, and follow-up resources to equip students and educators to understand and take action based upon the data</li> </ul>

## Part 3. Using YouthTruth Data to Accelerate Change

YouthTruth's Professional Development Services are designed for participants to more deeply understand and take meaningful action on the data gathered.

Facilitated by YouthTruth data and education experts, the advisory services will lead district and school leaders in discussion and hands-on exercises to:

- Understand key findings and trends across the district and within each school
- Identify strategies for using this data with the staff and school community
- Share best practices across schools
- Begin action planning from results

Participants will come away from their advisory support with actionable steps for using their stakeholder feedback. School leaders often remark about how helpful it is to carve out dedicated time, have "third-party" facilitators, and a valuable structure for busy principals to reflect and discuss their school climate.

## Student Voice Workshop

The goals of the YouthTruth Student Voice Workshop are threefold. Students will:

- Identify which areas of school culture and instruction their peers rated most positively, as well as which areas received the least positive responses
- Analyze the extent to which students of different backgrounds have different experiences in school (e.g. different gender, race/ ethnicity, etc.)
- Partner with their classmates and adults in their school to improve the learning experience for all

The Student Voice Workshop allows dedicated time, thought leadership, and expert facilitation for students to interpret their peers' feedback data and action plan next steps. Each school team identifies a group of 5-10 students. Ideally student group consists of a somewhat representative cross-section of students across grade levels, race, income, GPA, etc. Each school also sends an adult (e.g. principal, AP, teacher, counselor) to guide the conversation with their students. Each student (or pair) will need a device. YouthTruth provides the structure, reports for students, and workbooks. The typical workshop length is 2-3 hours, and includes the following structure:

- **Empathy Exercise.** YouthTruth will facilitate a short conversation to build empathy and capacity for listening/ engaging with feedback. Afterward, students are prepared to take survey feedback at face value, even if it differs from their own experience.
- **School data dive.** Participants use devices to dive into their own school's student feedback results, with help from YouthTruth on how to analyze the data.
- **Reflection.** Using a YouthTruth protocol, participants reflect within their own school teams. Students synthesize and prioritize the top areas for celebration and areas for improvement.
- **Planning.** With YouthTruth guidance, participants develop deliverables for sharing the results with their communities (e.g. the school board, their peers), and making change. Students practice their presentations.

## Part 4. Discount and Price Estimate

### Multi-Year Agreement Discount - \$200 off per school

The following price estimate includes YouthTruth's Multi-Year Agreement Discount. We believe that student and stakeholder perception data is most meaningful when collected over time. As such, we provide a significant discount for districts who engage in a three-year agreement. The "multi-year discount" is applied with the understanding that the district intends to participate during the years specified. If, for any reason, the district elects to discontinue participation prior to the end of the contract term, the multi-year discount is reversed and the balance is invoiced. Please see the "Payment" section of your "Step 1 - Client Agreement & Registration" form for more details.

Cost Breakdown	Unit Price	Annual Cost
<b>Project Management</b>		
<ul style="list-style-type: none"> <li>◆ Project management and support for surveys</li> <li>◆ Pre-survey engagement with district and school-level staff to prepare for survey administration</li> <li>◆ Response rate tracking + notifications</li> <li>◆ District reports synthesizing feedback across schools and subgroups</li> </ul>	\$200 /school	\$1,200 ((\$200 x 6 schools))
<b>Survey Administration, Analysis and Reporting</b>		
<b>YouthTruth Student Survey</b>	\$1,200/school \$1,000/ school with multi-year agreement	\$6,000 ((\$1000 x 6 schools))
<b>Two Additional Topics: STEM, Student Motivation and Grit</b>	\$50 per topic /school	\$600 ((\$100 x 6 schools))
<b>YouthTruth Family Survey</b>	\$500/ school	\$3,000 ((\$500 x 6 schools))
<b>YouthTruth Staff Survey</b>	\$300/ school	\$1,800 ((\$300 x 6 schools))
<b>Advisory Services</b>		
<b>Student Voice Workshop</b> – typically \$4,500, with local discount the cost is \$3,000		\$3,000
<b>TOTAL</b>		<b>\$15,600</b>





**10.20**





### Agenda Item Details

Meeting	Sep 19, 2018 - RSD Regular Board Meeting
Category	10. Consent
Subject	10.20 Approval of Contract for Palmer Drug Abuse Prevention Counseling
Access	Public
Type	Action (Consent)
Fiscal Impact	Yes
Dollar Amount	10,000.00
Budgeted	No
Budget Source	LCAP Funds
Recommended Action	Staff recommends board approval of the PDAP Contract.
Goals	<p>Goal 3-Create welcoming and safe environments where students attend and are connected to their school</p> <p>Goal 1-Improved student achievement at every school and every grade in all content areas</p>

### Public Content

Speaker: Rebecca Rocha

#### Rationale:

For the past few years, Palmer Drug Abuse Prevention (PDAP) Counselors have provided valuable prevention and intervention to students at risk of using controlled substances. The program has been proven to be successful in many studies and with our students throughout the years that we have worked with them. However, the grant providing free access to these counselors has expired and PDAP now requests that the district continues to support the program by paying cost (\$25 per hour) for the services that they provide to our students.

[Rio School District MOU for PDAP 18 - 19.pdf \(98 KB\)](#)

### Administrative Content

### Executive Content

*Our adopted rules of Parliamentary Procedure, Robert's Rules, provide for a consent agenda listing several items for approval of the Board by a single motion. Most of the items listed under the consent agenda have gone through Board subcommittee review and recommendation. Documentation concerning these items has been provided to all Board members and the public in advance to assure an extensive and thorough review. Items may be removed from the consent agenda at the request of any board member.*

## **MEMORANDUM OF UNDERSTANDING**

### **Rio Elementary School District Office of Student and Family Services Palmer Drug Abuse Program of Ventura County**

This Memorandum of Understanding confirms the commitments and the agreements between the Rio Elementary School District, the Office of Student and Family Services, and Palmer Drug Abuse Program (PDAP) and the services that will be provided through the Office of Student and Family Services.

#### **Purpose:**

The purpose of this Memorandum of Understanding is to create a collaborative and effective working relationship between the Rio Elementary School District, the Office of Student and Family Services and Palmer Drug Abuse Program (PDAP). This Memorandum of Understanding also provides the means by which the Rio Elementary School District, Office of Student and Family Services, and Palmer Drug Abuse Program (PDAP) will maintain a collaborative and effective working relationship, which will result in comprehensive, effective, accessible, coordinated, culturally and linguistically appropriate and responsive, and cost-effective services being provided through the Office of Student and Family Services.

**The Memorandum of Understanding is effective on July 1, 2018 and will extend through June 30, 2019. A new Memorandum of Understanding will be executed on an annual basis.**

**Compensation:** The Rio School District will cover the cost for the services provided by PDAP for this program at a rate of \$25 per hour for 4 hours per week in each middle and K-8 school, up to a maximum of 10,000.

#### **Commitments and Agreements:**

The Rio Elementary School District will:

1. Serve as the administrative agent of all school sites in the Rio School District.
2. Provide space to accommodate the PDAP staff member assigned to each school.
3. Refer students through teacher referrals, IPT, counselor, and parent referrals based on the needs of the student.
4. Supervise the Office of Student and Family Services Secretary.
5. The counselors will organize, update, and maintain records for all students and provide feedback to teachers.
6. Provide participation and outreach referrals to Palmer Drug Abuse Program (PDAP) classes and activities.


7. Provide adequate facilities for classes and outreach activities as scheduled through the school counselors.
8. Provide a contact person such as the Counselor; Principal, Director of Pupil Services or Family Development Worker to whom the Palmer Drug Abuse Program (PDAP) staff person will be responsible.

Palmer Drug Abuse Program (PDAP) will:

1. Accept referrals from the Rio School District/Office of Student and Family Services.
2. Maintain records of services provided and contacts made.
3. Provide an Addiction Treatment Counselor at all agreed sites.
4. Provide supervision to the PDAP Counselor.
5. Follow Rio Elementary School District and PDAP procedures concerning client confidentiality.
6. Work within the time frame appropriate for the school and agreed upon with the school, not interrupting instructional time.
7. Ensure that all PDAP counselors sent to school sites have proper clearance to work with children including fingerprinting and testing for TB at their cost prior to the beginning of the program.

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John Puglisi  
Superintendent  
Rio School District

  
Ginny Cornell  
Executive Director  
Palmer Drug Abuse Program (PDAP)

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Rebecca Rocha  
Rio School District  
Director of Pupil Personnel Services

**10.2**







**Agenda Item Details**

**Meeting** Sep 19, 2018 - RSD Regular Board Meeting

**Category** 10. Consent

**Subject** 10.2 Approval of the Minutes of the Regular Board Meeting of August 15, 2018

**Access** Public

**Type** Minutes

**Minutes** [View Minutes](#) for Aug 15, 2018 - RSD Regular Board Meeting

**Public Content**

Speaker:

Rationale:

**Administrative Content**

**Executive Content**





**Rio School District  
Minutes  
Regular Board Meeting  
August 15, 2018  
Office of Student and Family Services  
3300 Cortez Street  
Oxnard, CA 93036  
Closed Session: 5:00 p.m.  
Open Session: 6:00 p.m.**

**Members present**

Eleanor Torres, Edith Martinez-Cortes, Joe Esquivel, Felix Eisenhauer, Rosa Balderrama

**1. Open Session 5:00 p.m.**

**1.1 Call to Order**

President Eisenhauer convened the meeting at 5:04

**1.2 Pledge of Allegiance**

President Eisenhauer led the flag salute.

**1.3 Roll Call**

Trustee Torres called the roll. All present, Trustee Esquivel arrived at 5:10 p.m.

**2. Approval of the Agenda**

**2.1 Agenda Correction, Additions, Modifications**

There were no amendments.

**2.2 Approval of the Agenda**

Staff recommends approval as presented

**Motion by Eleanor Torres, second by Felix Eisenhauer.**

**Final Resolution: Motion Carries**

**Yes: Eleanor Torres, Edith Martinez-Cortes, Joe Esquivel, Felix Eisenhauer, Rosa Balderrama**

**3. Public Comment-Closed Session**

**3.1 Public Comment (Closed Session)** The public may address the Board concerning items that are scheduled for discussion during the closed session only. These presentations are limited to three minutes each, or a total of fifteen minutes in all.

There were no public comments on closed session items.

#### **4. Closed Session**

4.1 Public Employee Performance Evaluation [Government Code 54957] Title: Staffing 2018/2019 and Superintendent's Evaluation

#### **5. Reconvene Open Session 6:00 p.m.**

5.1 Report of Closed Session

President Eisenhower reconvened the meeting at 6:22 p.m.

President Eisenhower reported no action was taken in closed session.

#### **6. Presentations/Recognitions**

6.1 El Rio ASA Softball Champions Recognition

Carlo Godoy, Coach of the El Rio Fastpitch 8U team, introduced his girls who took the championship.

#### **7. Communications**

7.1 Acknowledgement of Correspondence to the Board

There was no correspondence to the board.

7.2 Board Member Reports

Board member reports were heard from Trustee Joe Esquivel.

7.3 Organizational Reports-RTA/CSEA/Other

Organizational reports were heard from Marisela Valdez, RTA President and Patrick Radford, Vice President of CSEA.

7.4 Superintendent Report

Superintendent Puglisi updated the board on Measure L Bond; Rio del Sol STEAM School. Crossing Guards and Joint Use Agreements.

7.5 Public Comment-Board meetings are meetings of the Governing Board held in public, not public forums, and will be held in a civil, orderly and respectful manner. All public comments or questions should be addressed to the board through the board president. To assure an orderly meeting and an equal opportunity for each speaker, persons wishing to address the Board must fill out a speaker card. Cards are available at the meeting and on the District website. Cards must be submitted to the Secretary or Clerk of the Board. The speaker may choose to speak during public comment or at the time of the agenda item prior to board consideration. The Governing Board may place limitations on the total time to be devoted to each topic if it finds that the number of speakers would impede the Board's ability to conduct its business in a timely manner. Procedures for receiving communication from the public on topics that fall under the subject jurisdiction of the Governing Board. A member of the public may address the Governing Board on any item(s) on the agenda or non-agenda items. Each person speaking may not exceed a total of three minutes on each item. The speaker may choose to speak during public comment or at the time of the agenda item prior to board consideration. These presentations are limited to three minutes or a total of twenty minutes.

There were no public comments.

## **8. Information**

### **8.1 Business Services Report**

Wael Saleh, Assistant Superintendent of Business Services, presented his entry plan.

### **8.2 Educational Services Report**

Oscar Hernandez, Assistant Superintendent of Educational Services, presented an update on Summer School and Bell Schedule revisions.

## **9. Consent**

### **9.1 Approval of the Consent Agenda**

Staff recommended approval of the Consent Agenda as presented.

**Motion by Joe Esquivel, second by Felix Eisenhauer.**

**Final Resolution: Motion Carries**

**Yes: Eleanor Torres, Edith Martinez-Cortes, Joe Esquivel, Felix Eisenhauer, Rosa Balderrama**

**9.2 Approval of proposal from Balfour Beatty for Construction Management Services for the Proposition 39 funded energy conservation campus improvement projects.**

**9.3 Approval of the Minutes of the Regular Board Meeting of June 27, 2018**

**9.4 Approval of the Minutes of the Special Board Meeting of June 27, 2018**

**9.5 Approval of the Minutes of the Special Board Meeting of July 25, 2018**

**9.6 Approval of Donation Report**

**9.7 Ratification of the Commercial Warrant**

**9.8 Approval of the August 2018 Personnel Report**

**9.9 Approval of the Revised 18/19 Academic Calendar**

**9.10 Approval of Contract for Occupational Therapy Services**

**9.11 Approval of Ventura County Office of Education MOU for Integrated ELD Training**

**9.12 Approval of Proposal and Contract with Hughes General Engineering for pavers at Rio Real Elementary.**

**9.13 Approval of Quote from Quality Paving**

**9.14 Approval of Proposal from NSP3 for a walkway cover at Rio Del Sol with a rain gutter and installation of cover**

- 9.15 Approval of Change Order with Taft Electric
- 9.16 Approval of Change Order with JPI Development
- 9.17 Approval of Change Order with Standard Drywall
- 9.18 Approval of Change Order with Standard Drywall
- 9.19 Approval of Change Order with Fence Factory
- 9.20 Approval of Change Order with Brian DeVries Construction
- 9.21 Approval of Change Order with Brian Devries Construction
- 9.22 Approval of Change Order with RAN Enterprises
- 9.23 Approval of Change Order with Taft Electric

**10. Organizational Business**

- 10.1 Future Items for Discussion
- 10.2 Future Meeting Dates: September 19, 2018

**11. Adjournment**

- 11.1 Adjournment

President Eisenhaur adjourned the meeting at 7:40 p.m.

**Approved on this 19<sup>th</sup> day September, 2018.**

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John Puglisi, Ph.D., Secretary Date

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Eleanor Torres, Clerk of the Board Date

**10.3**







**Agenda Item Details**

Meeting Sep 19, 2018 - RSD Regular Board Meeting

Category 10. Consent

Subject 10.3 Approval of the Minutes of the Special Board Meeting of August 15, 2018

Access Public

Type Minutes

Minutes [View Minutes](#) for Aug 15, 2018 - RSD Special Board Meeting

**Public Content**

Speaker:

Rationale:

**Administrative Content**

**Executive Content**





**Rio School District  
Minutes  
Special Board Meeting  
August 15, 2018  
Office of Student and Family Services  
3300 Cortez Street  
Oxnard, CA 93036  
Closed Session: 7:15 p.m.  
Open Session: 7:45 p.m.**

**Members present**

Eleanor Torres, Edith Martinez-Cortes, Joe Esquivel, Felix Eisenhauer, Rosa Balderrama

**1. Preliminary Business-7:15 p.m.**

**1.1 Call to Order-7:15 p.m**

President Eisenhauer convened the meeting at 7:42 p.m.

**1.2 Pledge of Allegiance**

President Eisenhauer led the flag salute.

**1.3 Roll Call**

Trustee Torres called the roll. All present.

**2. Approval of the Agenda**

**2.1 Agenda corrections, additions, and modifications.**

There were no corrections.

**2.2 Approval of the Agenda**

Staff recommends approval of the agenda as presented.

**Motion by Eleanor Torres, second by Felix Eisenhauer.**

**Final Resolution: Motion Carries**

**Yes: Eleanor Torres, Edith Martinez-Cortes, Joe Esquivel, Felix Eisenhauer, Rosa Balderrama**

**2.3 Public Comment (Closed Session) The public may address the Board concerning items that are scheduled for discussion during the closed session only. These presentations are limited to three minutes each, or a total of fifteen minutes in all.**

There were no public comments.

President Eienhauer adjourned the meeting into closed session at 7:44 p.m.

### 3. Closed Session 7:15 p.m.

3.1 Conference with Real Property Negotiators, pursuant to Government Code § 54956.8 Property: the El Rio School site, 2714 E. Vineyard Avenue, Oxnard, CA 93036 Agency negotiators: Dr. John Puglisi, District Superintendent, and Dr. Joel Kirschenstein, special consultant to District Negotiating parties: Caleb Roope, Pacific West Communities, Inc., an Idaho corporation Under negotiation: price and terms of payment

3.2 Conference with Legal Counsel – anticipated litigation, significant exposure to litigation, pursuant to Government Code § 54956.9(d)(2). Number of potential cases: 1.

3.3 Conference with Legal Counsel – initiation of litigation, pursuant to Government Code § 54956.9(d)(4). Number of potential cases: 1.

### 4. Communications

#### 4.1 Reconvene/Report of Closed Session

President Eisenhower reconvened the meeting at 8:31 p.m. There was no action taken by the board.

4.2 Public Comment Procedures for receiving communication from the public on topics that fall under the subject jurisdiction of the Governing Board. 1. Special Board Meeting - A member of the public may address the Governing Board on any item(s) on the agenda. (Each person speaking may not exceed a total of three minutes on each item). The speaker may choose to speak during public comment or at the time of the agenda item prior to board consideration. These presentations are limited to three minutes or a total of twenty minutes.

There were no public comments.

### 5. Discussion/Action

5.1 Approval of Student Transportation Contract with Durham School Services, L.P. It is recommended that the approval of the student transportation contract be granted

**Motion by Edith Martinez-Cortes, second by Rosa Balderrama.**

**Final Resolution: Motion Carries**

**Yes: Eleanor Torres, Edith Martinez-Cortes, Joe Esquivel, Felix Eisenhower, Rosa Balderrama**

### 6. Adjournment

#### 6.1 Adjournment

President Eisenhower adjourned the meeting at 8:50 p.m.

**Approved on this 19<sup>th</sup> day September, 2018.**

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John Puglisi, Ph.D., Secretary

Date

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Eleanor Torres, Clerk of the Board

Date

**10.4**





### Agenda Item Details

Meeting	Sep 19, 2018 - RSD Regular Board Meeting
Category	10. Consent
Subject	10.4 Approval of Donation Report
Access	Public
Type	Action (Consent)
Fiscal Impact	No
Budgeted	No
Recommended Action	Staff recommends approval of the Donation Report

### Public Content

Speaker: Superintendent Puglisi

### Rationale:

It is recommended the Governing Board accept the following donations:

Site	Donor	Use of Donation	Amount
Rio Real	Your Cause	Incentives	6.00
Rio Real	Heal the Bay	Incentives	350.00
Rio Real	Teresa Ivey	Incentives	20.00
Rio Real	Your Cause	Incentives	76.00
Rio Real	Your Cause	Incentives	9.00
Rio Real	Heal the Bay	Incentives	350.00
Rio Real	Your Cause	Incentives	3.00
Rio Rosales	Your Cause	Incentives	2.00
Rio Rosales	Your Causes	Incentives	2.00
Rio Rosales	Your Cause	Incentives	2.00
Rio Lindo	Wellis Fargo	Incentives	70.00
Rio Lindo	Wellis Fargo	Incentives	70.00
Rio Lindo	Well Fargo	Incentives	60.00
Rio del Norte	Coca Cola	Incentives	35.74
Rio Vista	Coca Cola	Incentives	25.00
Rio del Valle	Custom Sports	Incentives	65.20

### Administrative Content

### Executive Content

*Our adopted rules of Parliamentary Procedure, Robert's Rules, provide for a consent agenda listing several items for approval of the Board by a single motion. Most of the items listed under the consent agenda have gone through Board subcommittee review and recommendation. Documentation concerning these items has been provided to all Board members and the public in advance to assure an extensive and thorough review. Items may be removed from the consent agenda at the request of any board member.*



**10.5**





### Agenda Item Details

Meeting	Sep 19, 2018 - RSD Regular Board Meeting
Category	10. Consent
Subject	10.5 Ratification of the Commercial Warrant
Access	Public
Type	Action (Consent)
Fiscal Impact	Yes
Dollar Amount	6,637,787.55
Budgeted	Yes
Budget Source	Various Funds as listed below.
Recommended Action	It is recommended that the Commercial Warrant be approved for the period August 6, 2018 through September 7, 2018.

### Public Content

Speaker:  
Dr. John Puglisi, Superintendent

### Rationale:

The District processed payments to vendors since the last meeting of the Governing Board for a total amount of \$6,637,787.55 which include processing payments for all funds of the District in the following amounts:

Fund 010 General Fund	\$2,391,420.97
Fund 130 Cafeteria Fund	\$98,814.51
Fund 211 Building Fund	\$4,055,263.30
Fund 251 Capital Facilities - Residential	\$38,607.75
Fund 490 Capital Project Funds for Blen	\$54,066.38
Less Unpaid Tax Liability	<u>-\$385.36</u>
Total:	\$6,637,787.55

### Administrative Content

Commercial Warrant.pdf (839 KB)

### Executive Content

*Our adopted rules of Parliamentary Procedure, Robert's Rules, provide for a consent agenda listing several items for approval of the Board by a single motion. Most of the items listed under the consent agenda have gone through Board subcommittee review and recommendation. Documentation concerning these items has been provided to all Board members and the public in advance to assure an extensive and thorough review. Items may be removed from the consent agenda at the request of any board member.*

## ReqPay12a

## Board Report

Checks Dated 08/06/2018 through 09/07/2018

Check Number	Check Date	Pay to the Order of	Fund-Object	Expensed Amount	Check Amount
5009030718	08/06/2018	Decision Insights	010-5800		5,000.00
5009030720	08/06/2018	Diane DeLaurantie	010-5800		1,600.00
5009030721	08/06/2018	SOUTHERN CALIF. EDISON	010-5520		12,795.38
5009030722	08/06/2018	THE GAS COMPANY	010-5530		648.00
5009030723	08/06/2018	Luis Gerardo Guillen	010-5800		785.00
5009030724	08/06/2018	Carlo Andre Godoy dba Godoy Studios	010-5800		9,550.00
5009030725	08/06/2018	Gray Step Software, Inc. Attn. User Conference	010-5200		455.00
5009030726	08/06/2018	KONICA MINOLTA PREMIER FINANCE	010-5812		2,052.09
5009030727	08/06/2018	Blaine Kullin	010-5800		618.30
5009030728	08/06/2018	Learning Priority, Inc	010-5800		4,950.00
5009030729	08/06/2018	Pacific West Communities, Inc	490-5600		7,500.00
5009030730	08/06/2018	PRINTECH	010-5812		3,400.00
5009030731	08/06/2018	Heker Rivera	010-5800		3,850.00
5009030732	08/06/2018	Robert Bosch Tool Corp	211-6400		3,484.08
5009030733	08/06/2018	SC FUELS	010-4300	109.93	
			010-4360	290.12	400.05
5009030734	08/06/2018	SCRIPPS NATIONAL SPELLING BEE	010-5800		160.00
5009030735	08/06/2018	U.S. Bank Corporate Payment Systems	010-4300	3,862.55	
			010-5800	3,693.59	7,646.14
5009030736	08/06/2018	Venture County Office of Education	010-8590		69.29
5009030737	08/06/2018	Dr. Elizabeth Yeager	010-5800		4,868.75
5009030738	08/07/2018	Sara Juarez	010-5200		343.84
5009030739	08/07/2018	Mari Rugerio	010-4300		33.94
5009030740	08/07/2018	2500 Vineyard Ave, LLC	490-5600		19,533.19
5009030741	08/07/2018	CMRS-FP	010-5915		35,000.00
5009030742	08/07/2018	SOUTHERN CALIF. EDISON	010-5520		20,832.90
5009030743	08/07/2018	Frontier Communications	010-5900		58.20
5009030744	08/07/2018	THE GAS COMPANY	010-5530		193.33
5009030745	08/07/2018	HARRIS WATER CONDITIONING	010-5540		53.25
5009030746	08/07/2018	KONICA MINOLTA BUSINESS SOLUTIONS USA, INC.	010-5812		685.02
5009030747	08/07/2018	KONICA MINOLTA PREMIER FINANCE	010-5812		3,221.59
5009030748	08/07/2018	O'Reilly Auto Parts	010-4300	677.19	
			010-4360	28.83	907.02
5009030749	08/07/2018	CITY OF OXNARD	010-5540		2,317.22
5009030750	08/07/2018	Steve Sunnarborg	010-5613	362.00	
			010-5800	2,598.00	2,950.00
5009030751	08/07/2018	Broadview Networks	010-5800		1,682.25
5009030752	08/07/2018	XEROX CORPORATION	010-5812		1,700.12
5009030753	08/08/2018	JOHN DEERE FINANCIAL	010-4360		84.08
5009030754	08/08/2018	HOME DEPOT CREDIT SERVICES	010-9510	1,365.53	
			130-9510	17.95	1,383.48

The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved.

ESCAPE **BONDING**

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Checks Dated 08/06/2018 through 09/07/2018

Check Number	Check Date	Pay to the Order of	Fund-Object	Expensed Amount	Check Amount
5009030755	08/09/2018	Mobile Kitchens USA, Inc.	211-5600		2,500.00
5009030756	08/09/2018	Murals by Lisa Kelly	010-5800		3,350.00
5009030757	08/09/2018	Mystery Science	010-5800		5,994.00
5009030758	08/09/2018	RIO PLAZA WATER COMPANY #518	010-5540		5,275.02
5009030759	08/09/2018	Salinas Tree Service	010-9510		5,500.00
5009030760	08/09/2018	SCRIPPS NATIONAL SPELLING BEE	010-5800		180.00
5009030781	08/08/2018	Ventura County Star	010-5800	88.12	
			010-9510	356.80	
			130-5800	401.40	
			211-9510	981.20	1,837.52
5009030762	08/09/2018	U.S. Bank Corporate Payment Systems	010-4300	1,071.94	
			010-9510	1,826.30	2,700.24
5009030763	08/10/2018	Marta J. Drennon	130-4305		250.00
5009030764	08/10/2018	Tamara L. Bauer	130-4305		250.00
5009030765	08/10/2018	Kenneth J. Henschel	130-4305		250.00
5009030766	08/10/2018	Rosa A. Caldino	130-4305		250.00
5009030767	08/10/2018	Cindy Barajas	130-4305		250.00
5009030768	08/10/2018	Kathleen D. Velasquez	130-4305		250.00
5009030769	08/10/2018	Arlene Valdivia	130-4305		250.00
5009030770	08/10/2018	Mituko Anderson	130-4305		250.00
5009030771	08/10/2018	Rosalzela M. Gutierrez	130-4305		250.00
5009030772	08/10/2018	Stephanie Varela	130-4305		250.00
5009030773	08/10/2018	Monika Parks	130-4305		250.00
5009030774	08/10/2018	Fumiko Kitazumi	130-4305		250.00
5009030775	08/10/2018	Ballinda Sanchez	130-4305		250.00
5009030776	08/10/2018	Dulce M. Haller	130-4305		250.00
5009030777	08/10/2018	Michele Salinas	130-4305		250.00
5009030778	08/10/2018	Candelaria Franco	130-4305		250.00
5009030779	08/10/2018	Elodia M. Vargas	130-4305		250.00
5009030780	08/10/2018	Brandon Henschel	130-4305		250.00
5009030781	08/10/2018	Candelaria Mendez	130-4305		250.00
5009030782	08/10/2018	Elizabeth Aguilera	130-4305		250.00
5009030783	08/10/2018	Yolanda Bullock	130-4305		250.00
5009030784	08/10/2018	Rose M. Williams	130-4305		250.00
5009030785	08/10/2018	Justina Lara	130-4305		250.00
5009030786	08/10/2018	Noelia Perez	130-4305		250.00
5009030787	08/10/2018	Maria Alfaro	130-4305		250.00
5009030788	08/10/2018	Brigitte Thompson	130-4305		250.00
5009030789	08/10/2018	Veronica Martinez	130-4305		250.00
5009030790	08/10/2018	Margaret Wiley	130-4305		250.00
5009030791	08/10/2018	Cesar Hernandez	130-4305		250.00
5009030792	08/10/2018	Abigail Gomez	130-4305		250.00
5009030793	08/10/2018	Branda S. Young	130-4305		250.00
5009030794	08/10/2018	Xochitl Flores	130-4305		250.00
5009030795	08/10/2018	Juzahlyn Tatad	130-4305		250.00

The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved.

ESCAPE

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ReqPay12a

Board Report

Checks Dated 08/06/2018 through 09/07/2018

Check Number	Check Date	Pay to the Order of	Fund-Object	Expensed Amount	Check Amount
5009030796	08/13/2018	Kenneth Henschel	130-9320		15,160.54
5009030797	08/13/2018	Jenise A. Buckenberger	130-4300		30.20
5009030798	08/13/2018	Amber Gibson	010-5200		294.31
5009030799	08/13/2018	Brian D. Gibson	010-6200		701.28
5009030800	08/13/2018	Cathleen S. Higa	010-4300		207.99
5009030801	08/13/2018	Abdellatif Enterprises	211-9510		49,720.85
5009030802	08/13/2018	Atkinson, Andeleon, Loya, Ruud & Romo	010-9510		9,812.88
5009030803	08/13/2018	AXIOM, INC.	010-9510		8,000.00
5009030804	08/13/2018	CALIFORNIA SCHOOL MANAGEMENT	010-9510		3,160.00
5009030805	08/13/2018	Diane DeLaurantis	010-5800		1,300.00
5009030806	08/13/2018	Demco	010-4300		77.28
5009030807	08/13/2018	E J Harrison & Sons	010-5580		105.32
5009030808	08/13/2018	SOUTHERN CALIF. EDISON	010-5520		12,290.18
5009030809	08/13/2018	KAPCO	010-9510	218.19	
5009030810	08/13/2018	Magnatag Visible Systems	Unpaid Tax	15.69-	202.50
			010-4300	128.41	
5009030811	08/13/2018	Maggie Publications CA History Books	Unpaid Tax	8.29-	120.12
			010-9510		883.63
5009030812	08/13/2018	Mark It Place	010-9510		2,141.44
5009030813	08/13/2018	Marshall's Bodacious BBQ	010-4300		5,928.94
5009030814	08/13/2018	NICKY'S COMMUNICATOR	010-4300		658.25
5009030815	08/13/2018	CITY OF OXNARD	010-6540		5,602.25
5009030816	08/13/2018	REALLY GOOD STUFF, INC.	010-4300		33.86
5009030817	08/13/2018	Rubber Neck Signs	010-9510		365.76
5009030818	08/13/2018	Sage Institute	251-9510		30,000.00
5009030819	08/13/2018	Sam's Club Direct	010-4300	121.89	
			010-4325	100.05	
			010-9510	331.34	
			130-9510	124.78	678.06
5009030820	08/13/2018	Ventura County SELPA	010-9510		167,784.79
5009030821	08/13/2018	UNITED WATER CONSERVATION DIST.	010-5540		1,643.98
5009030822	08/13/2018	VENTURA REFRIGERATION SALES & SERVICE	130-5800		329.33
5009030823	08/13/2018	Zaner-Bloser Ed. Publishers	010-9510		2,086.90
5009030824	08/14/2018	María L. Serratos	010-5200		27.25
5009030825	08/14/2018	Marcela Valdez	010-4300		71.62
5009030826	08/14/2018	Rebecca Rocha	010-5200		724.31
5009030827	08/14/2018	Juan P. Cervantes	010-5200		2.94
5009030828	08/14/2018	360 Degree Customer Inc.	010-8889		151,835.00
5009030829	08/14/2018	American Integrated Resources	211-6102		461,225.00
5009030830	08/14/2018	Anderson Systems	211-8102		183,162.12
5009030831	08/14/2018	Julie Avnit	211-5800		5,250.00
5009030832	08/14/2018	Berner and Carpenter Inc.	211-6102		5,201.25

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ESCAPE BONDLINE

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Board Report

Checks Dated 08/06/2018 through 09/07/2018

Check Number	Check Date	Pay to the Order of	Fund-Object	Expensed Amount	Check Amount
5009030833	08/14/2018	California Foundation for Ag. in the Classroom	010-5200		795.00
5009030834	08/14/2018	Center Glass Co	211-6201		114,227.05
5009030835	08/14/2018	Channel Islands Roofing, Inc.	211-6201		60,624.25
5009030836	08/14/2018	COASTAL OCCUPATIONAL MEDICAL GROUP	010-9510		275.00
5009030837	08/14/2018	DeVries Construction	211-6201		273,448.48
5009030838	08/14/2018	SOUTHERN CALIF. EDISON	010-5520		3,978.78
5009030839	08/14/2018	Fence Factory	211-6201		94,771.91
5009030840	08/14/2018	Follett Educational Services	010-9510		3,836.00
5009030841	08/14/2018	FOLLETT SCHOOL SOLUTIONS, INC.	010-9510		6,392.00
5009030842	08/14/2018	Global Equity Communications	010-5800		2,860.00
5009030843	08/14/2018	JPI Development Group Inc.	211-6201		37,064.25
5009030844	08/14/2018	Junior Steel Co.	211-6201		234,157.90
5009030845	08/14/2018	K & Z Cabinet Cpo. Inc.	211-6201		216,421.15
5009030846	08/14/2018	Liebert Cassidy Whitmore	010-9510		749.10
5009030847	08/14/2018	MAXIM STAFFING SOLUTIONS	010-5800	360.00-	
			010-9510	947.28	587.28
5009030848	08/14/2018	CITY OF OXNARD	010-5540		2,358.58
5009030849	08/14/2018	Pierre Landscapes, Inc	211-6201		353,862.50
5009030850	08/14/2018	Reed Mechanical Systems Inc.	010-9510		1,047.08
5009030851	08/14/2018	Control	010-5810	2,496.39	
			010-5800	16,671.24	19,167.67
5009030852	08/14/2018	Standard Drywall, Inc.	211-6201		590,557.72
5009030853	08/14/2018	TAFT ELECTRIC	211-6102		654,689.56
5009030854	08/14/2018	United Site Services	211-9510		2,353.71
5009030855	08/14/2018	U.S. Bank Corporate Payment Systems	010-4300	96.31-	
			010-5200	1,282.04	
			010-5800	633.00	
			010-5800	1,055.00	
			010-9510	1,238.39	4,110.12
5009030856	08/14/2018	Valencia Sheet Metal, Inc.	211-6201		129,733.00
5009030857	08/14/2018	Ventura County Office of Education	010-5800	53.00	
			010-9510	693.00	736.00
5009030858	08/16/2018	Areli G. Cruz	010-5200		11.50
5009030859	08/16/2018	Betsy Pegler	010-5200		571.15
5009030860	08/16/2018	Stephen Clark	010-5800		750.00
5009030861	08/16/2018	Confidential Data Destruction	010-5800		324.00
5009030862	08/16/2018	Environmental Health Division	130-5800		4,089.00
5009030863	08/16/2018	Dominos Pizza	130-4710	15.50	
			130-9510	676.48	691.98
5009030864	08/16/2018	Durham School Services	010-5800		2,035.65
5009030865	08/16/2018	Floored Tile & Stone, Inc	211-6201		54,857.75
5009030866	08/16/2018	Fred Mindlin	010-5800		500.00
5009030867	08/16/2018	Fry's Electronics customer #70893	010-4300		819.03

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Checks Dated 08/06/2018 through 09/07/2018

Check Number	Check Date	Pay to the Order of	Fund-Object	Expensed Amount	Check Amount
5009030868	08/16/2018	GREATAMERICA FINANCIAL SVCS	010-5610		286.57
5009030869	08/16/2018	HOUGHTON MIFFLIN COMPANY	010-9510		1,676.18
5009030870	08/16/2018	KENCO CONSTRUCTION SERVICES	211-6245		18,360.00
5009030871	08/16/2018	M/M Mechanical Inc.	010-8100		25,833.00
5009030872	08/16/2018	MJP COMPUTERS	010-5800		7,000.00
5009030873	08/16/2018	Ox Blue	010-5800		599.00
5009030874	08/16/2018	CITY OF OXNARD	010-5540		1,664.38
5009030875	08/16/2018	PARADIGM HEALTHCARE SERVICES	010-5800		3,168.59
5009030876	08/16/2018	SC FUELS	010-4300	746.23	
			010-4360	331.44	
			130-4300	48.94	1,124.81
5009030877	08/16/2018	SCRIPPS NATIONAL SPELLING BEE	010-5800		172.40
5009030878	08/16/2018	SISC FINANCE	010-9518	7,560.98	
			010-9534	540,488.80	
			010-9537	21,799.22	569,849.00
5009030879	08/16/2018	Ventura County Star	010-5800		282.13
5009030880	08/16/2018	Timara Lotah Link	010-5800		150.00
5009030881	08/16/2018	XEROX CORPORATION	010-5612		197.26
5009030882	08/20/2018	Jenise A. Buckenberger	130-4300		240.14
5009030883	08/20/2018	Anthony R. Ostrowski	010-4300		48.89
5009030884	08/20/2018	ACADEMIC THERAPY PUBLICATIONS	010-4300		248.92
5009030885	08/20/2018	Bertrand Music	010-4300	1,443.43	
			010-5800	7,197.46	8,640.89
5009030886	08/20/2018	Big Ceramic Store	010-9510	1,483.16	
			Unpaid Tax	197.40-	1,385.76
5009030887	08/20/2018	Clay Planet	010-4300		759.39
5009030888	08/20/2018	Copy Court	010-9320		2,500.69
5009030889	08/20/2018	Decision Inside	211-5800		2,040.00
5009030890	08/20/2018	Driftwood Dairy	130-4710		484.23
5009030891	08/20/2018	EAI EDUCATION	010-4300		55.43
5009030892	08/20/2018	ESPECIAL NEEDS	010-4300	656.57	
			010-4400	4,154.61	4,811.18
5009030893	08/20/2018	Flaghouse, Inc.	010-4300		3,835.88
5009030894	08/20/2018	FLINN SCIENTIFIC, INC.	010-4300		1,178.16
5009030895	08/20/2018	FOLLETT SCHOOL SOLUTIONS, INC.	010-4140	8,890.47	
			010-4300	654.58	9,345.05
5009030896	08/20/2018	Hayes Graphics	010-5800		48.26
5009030897	08/20/2018	Kruger, Bensen, Ziemer, Architects, Inc.	211-9510		1,331.30
5009030898	08/20/2018	MWG MESTMAKER & ASSOCIATES	010-5450		160.00
5009030899	08/20/2018	Nea Quaison Sackey	010-5800		2,000.00
5009030900	08/20/2018	P & R Paper Supply Co., Inc.	130-8320		10,760.00
5009030901	08/20/2018	Professional Security Guard	211-5800	225.00	
			211-9510	4,200.00	4,425.00
5009030902	08/20/2018	Rio School District	010-4300	163.28	

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Checks Dated 08/06/2018 through 09/07/2018

Check Number	Check Date	Pay to the Order of	Fund-Object	Expensed Amount	Check Amount
5009030902	08/20/2018	Rio School District	010-5540	221.00	
			010-5800	6.00	
			010-8899	5.00	415.28
			010-9510		18,553.90
5009030903	08/20/2018	SUNESYS QUANTA RECEIVABLES LP			12,310.31
5009030904	08/20/2018	SYSCO VENTURA	130-4710		2,429.10
5009030905	08/20/2018	THE BERRY MAN, INC.	130-4710		3,500.00
5009030906	08/20/2018	US BANK	251-5800		3,555.00 *
5009030907	08/20/2018	Ventura County CPR	Cancelled		
Cancelled on 08/24/2018					
5009030908	08/20/2018	XEROX CORPORATION	010-5812	1,974.03	
			130-5812	158.73	2,132.76
5009030909	08/21/2018	AVID CENTER	010-5800	9,100.00	
			010-9510	4,316.00	13,416.00
5009030910	08/21/2018	BALFOUR BEATTY CONSTRUCTION	211-8272	124,698.00	
			211-8275	2,382.16	127,080.16
			010-4300		12.08
5009030911	08/21/2018	EAI EDUCATION	010-4300		2,323.82
5009030912	08/21/2018	Houghton Mifflin Harcourt	010-5800		804.48
5009030913	08/21/2018	Quick-Deck Inc.	211-8245		409.00
5009030914	08/21/2018	Rio School District	010-4300	968.64	
5009030915	08/21/2018	SC FUELS	010-4300	148.82	
			130-4300	43.87	1,181.13
5009030916	08/21/2018	U.S. Bank Corporate Payment Systems	010-4300	5,381.70	
			010-5800	645.00	6,026.70
5009030917	08/23/2018	Jeanette D. Smith	010-4300		107.74
5009030918	08/23/2018	Carolina Villa	010-5200		182.74
5009030919	08/23/2018	Erika Padilla	010-5200		105.73
5009030920	08/23/2018	Ryan Emery	010-4300		527.14
5009030921	08/23/2018	CENTER FOR EDUCATION & EMPLOY	010-9510		283.95
5009030922	08/23/2018	E J Harrison & Sons	010-5580		6,653.51
5009030923	08/23/2018	Earth Systems Consultants	211-8280		48,249.00
5009030924	08/23/2018	THE GAS COMPANY	010-5530		237.97
5009030925	08/23/2018	John Gosnell DBA Gforce Printing	010-4300		12,802.77
5009030926	08/23/2018	GLOBAL EQUIPMENT COMPANY	010-4300		657.76
5009030927	08/23/2018	GOPHER SPORTS	010-4300		2,851.81
5009030928	08/23/2018	Learning Without Tears	010-4300	304.39	
			010-9510	235.50	538.89
5009030929	08/23/2018	HARRIS WATER CONDITIONING	010-5540		30.00
5009030930	08/23/2018	IXL Learning	010-5800		8,865.00
5009030931	08/23/2018	Lakeshore	010-4300		142.34
5009030932	08/23/2018	The Math Learning Center	010-4140		3,571.05
5009030933	08/23/2018	Medcorp Distributing Inc	211-5800		7,000.00
5009030934	08/23/2018	Myers, Widders, Gibson, Jones	010-5802	14,504.38	
			211-5802	1,988.84	

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Board Report

Checks Dated 08/06/2018 through 09/07/2018

Check Number	Check Date	Pay to the Order of	Fund-Object	Expensed Amount	Check Amount
5009030934	08/23/2018	Myers, Widders, Gibson, Jones	251-5802	4,310.54	20,803.76
5009030935	08/23/2018	ROCHESTER 100 INC. NICKY'S COMMUNICATOR	010-4300	538.75	
5009030936	08/23/2018	OFFICE DEPOT	Unpaid Tax 010-4300	38.75- 6,423.01	500.00
5009030937	08/23/2018	OTC BRANDS, INC.	130-4300 010-9510	1,858.72 345.16	8,079.73
5009030938	08/23/2018	CITY OF OXNARD	Unpaid Tax 010-5540	24.83-	320.33
5009030939	08/23/2018	P & R Paper Supply Co., Inc.	130-9320		377.73
5009030940	08/23/2018	PAR Inc	010-4300	599.09	7,706.16
5009030941	08/23/2018	PEARSON EDUCATION	Unpaid Tax 010-4300	43.09- 9,859.20	558.00
5009030942	08/23/2018	PERMA BOUND	010-5800 010-4300	295.75	10,154.96
5009030943	08/23/2018	POSITIVE PROMOTIONS	010-4300		983.36
5009030944	08/23/2018	PRO-ED, INC	010-4300	106.67	1,134.48
5009030945	08/23/2018	RENAISSANCE LEARNING INC.	Unpaid Tax 010-4300	7.67-	99.00
5009030945	08/23/2018	School Databooks, Inc.	010-4300		7,497.00
5009030947	08/23/2018	SCHOOL NURSE SUPPLY, INC.	010-4300	1,439.93	521.12
5009030948	08/23/2018	Storerite	010-9510 010-5800	335.48	1,775.41
5009030949	08/23/2018	SUPER DUPER PUBLICATIONS	010-4300	782.98	95.00
5009030950	08/23/2018	Victor Alonzo Sepuveda	Unpaid Tax 010-5800	57.03-	735.93
5009030951	08/27/2018	Debra Phillips	010-4300		3,555.00
5009030952	08/27/2018	Janelle Jestar	010-5200		231.56
5009030953	08/27/2018	Sonia M. Cervantez	010-4300		303.08
5009030954	08/27/2018	Michelle Oropeza	010-4300		46.37
5009030955	08/27/2018	Jacob R. Waltrip	010-4300		140.00
5009030956	08/27/2018	Cynthia Rivera	010-4300		878.43
5009030957	08/27/2018	Brenda Morales Bravo	010-4300		91.92
5009030958	08/27/2018	A4E	211-8219		34.81
5009030959	08/27/2018	Collaborative Classroom	010-9510		47,788.73
5009030960	08/27/2018	THE GAS COMPANY	010-5530		2,328.58
5009030961	08/27/2018	HARRIS WATER CONDITIONING	010-5540		375.50
5009030962	08/27/2018	Mobile Mini Inc.	010-5830		18.75
5009030963	08/27/2018	Ford Credit Dept 67-434	130-7438	232.16	518.81
5009030964	08/27/2018	Murais by Lisa Kelly	130-7439 010-5800	1,062.72	1,294.88
5009030965	08/27/2018	REALLY GOOD STUFF, INC.	010-4300		3,600.00
5009030966	08/27/2018	Hekar Rivera	010-5800		25.84
5009030967	08/27/2018	SCHOOL SPECIALTY	010-4300	1,510.16	1,300.00
5009030968	08/27/2018	Southwest School & Office Supply	010-4400 010-4300 010-4325	1,513.37 4,086.08	3,023.52
				11,627.19	

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5009030968	08/27/2018	Southwest School & Office Supply	010-9320	2,594.59	18,317.84
5009030969	08/27/2018	School Services Of California	010-4300	80.37	
			010-5200	95.00	175.37
5009030970	08/27/2018	Teaching Strategies, LLC	010-4300		2,486.21
5009030971	08/27/2018	THERAPRODUCT	010-4300	235.50	
			Unpaid Tax	15.50-	220.00
5009030972	08/27/2018	TOLEDO PHYSICAL EDUCATION SUPPLY CO INC	010-4300		3,982.83
5009030973	08/27/2018	EPS/Triumph Learning	010-9510		3,057.20
5009030974	08/27/2018	Vocabulary Spelling City, Inc.	010-5300		1,218.35
5009030975	08/27/2018	Ventura Unified School Dist.	010-5800		2,369.90
5009030976	08/27/2018	XEROX CORPORATION	010-5612		296.39
5009030977	08/28/2018	Airgas West	010-4300		672.80
5009030978	08/28/2018	ALL-PHASE ELECTRIC SUPPLY	010-4300		111.97
5009030979	08/28/2018	AVID CENTER	010-5800		4,434.00
5009030980	08/28/2018	BARON INDUSTRIES	010-4300		1,745.00
5009030981	08/28/2018	BC Rincon Construction	010-5610		13,420.16
5009030982	08/28/2018	BOYS & GIRLS CLUBS OF GREATER OXNARD & PORT HUENEME	010-5100	180,374.59	
			010-5800	8,250.00	188,624.59
5009030983	08/28/2018	California School Inspections	010-5800		2,950.00
5009030984	08/28/2018	CCP Industries	010-4300		898.38
5009030985	08/28/2018	COASTAL OCCUPATIONAL MEDICAL GROUP	010-5800		340.00
5009030986	08/28/2018	COGGS TIRE SERVICE	010-4300	188.68	
			010-5610	31.23	229.91
5009030987	08/28/2018	Ralph D' Oliveira	211-8250		2,800.00
5009030988	08/28/2018	City Of Oxnard-City Treasurer	010-5551		27.00
5009030989	08/28/2018	SOUTHERN CALIF. EDISON	010-5520		3,580.76
5009030990	08/28/2018	Ewing Irrigation Products Inc	010-4360		1,076.31
5009030991	08/28/2018	Fence Factory	010-5610	61.63	
			010-5830	523.98	585.61
5009030992	08/28/2018	FGL Environmental	010-5800		84.00
5009030993	08/28/2018	FRANKLIN TRUCK PARTS, INC.	010-4300		286.55
5009030994	08/28/2018	John Gosnell DBA Gforce Printing	010-4300		3,455.94
5009030995	08/28/2018	GIBBS INTERNATIONAL	010-5610		22,200.50
5009030996	08/28/2018	Grainger	010-4325	597.04	
			010-4360	373.07	
			130-4300	382.20	1,352.31
5009030997	08/28/2018	IXL Learning	010-5800		6,800.00
5009030998	08/28/2018	KONICA MINOLTA PREMIER FINANCE	010-5812		743.65
5009030999	08/28/2018	Pattie R. Thompson	010-3710		1,434.34
5009031000	08/28/2018	SC FUELS	010-4300	1,567.35	
			010-4360	653.84	
			130-4300	52.96	2,274.25
5009031001	08/28/2018	Shaw HR Consulting	010-5800		1,500.00

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5009031002	08/28/2018	Steve Sumnerborg	010-5800		1,162.50
5009031003	08/28/2018	Tax Deferred Services Corporate Office Suite 209	010-9539		6,290.00
5009031004	09/28/2018	Ventura County Office of Education	010-5800		89,815.98
5009031005	09/28/2018	Victor Alonzo Sepulveda	010-5800		675.00
5009031006	09/28/2018	Shiela Williams	010-3710		1,434.34
5009031007	08/28/2018	Broadview Networks	010-5900		9,531.39
5009031008	08/28/2018	WORTHINGTON DIRECT, INC.	010-4300	1,271.81	
5009031009	08/28/2018	Westam Psychological Services	Unpaid Tax	67.11-	1,204.70
5009031010	08/28/2018	YAMA LAWNMOWER REPAIR	010-4300		2,424.50
			010-4360	282.86	
			010-5810	96.08	358.94
5009031011	08/28/2018	York Risk Services c/o Ventura Co. Schools SFA	010-5800		483.60
5009031012	08/30/2018	Veronica Rauschanberger	010-4300		899.77
5009031013	08/30/2018	Jacob R. Waltrip	010-4300		194.87
5009031014	08/30/2018	Jessica Zareta-Martinez	010-5200	55.97	
			010-5800	200.00	255.87
5009031015	08/30/2018	Jennifer O'Toole	010-6200		135.00
5009031016	08/30/2018	Tasha A. Shuman	010-4300		98.34
5009031017	08/30/2018	Katrin Meyer-Gomes	010-4300		300.00
5009031018	08/30/2018	Brenda Morales Bravo	010-4300		127.81
5009031019	08/30/2018	Ryan Emery	010-4300		114.33
5009031020	08/30/2018	2500 Vineyard Ave, LLC	490-5800		18,533.19
5009031021	08/30/2018	A4E	211-8219		2,970.20
5009031022	08/30/2018	Aswell Trophy	010-4300		989.76
5009031023	08/30/2018	JOHN DEERE FINANCIAL	010-4360		577.12
5009031024	08/30/2018	Green Thumb Nursery	010-4360		1,225.24
5009031025	08/30/2018	HAROLD'S FAST ROOTER & PLUMBING	010-5810		6,800.00
5009031026	08/30/2018	HOME DEPOT CREDIT SERVICES	010-4300	5,982.93	
			010-4325	548.89	
			130-4300	139.86	6,671.68
5009031027	08/30/2018	Kimball Midwest	010-4300		1,178.32
5009031028	08/30/2018	Mobile Diesel Smoke Testing Services	010-5810	1,541.00	
			010-5800	400.00	1,941.00
5009031029	08/30/2018	Douglas L. Morris	211-5800		2,070.00
5009031030	08/30/2018	Myers, Widders, Gibson, Jones	010-5802	2,682.47	
			211-5802	367.82	
			251-5802	797.21	3,847.50
5009031031	08/30/2018	Pacific West Communities, Inc	490-5800		7,500.00
5009031032	08/30/2018	Pioneer Chemical Co	010-4325	37,252.47	
			010-4400	28,867.88	
			010-6400	5,710.59	68,830.94
5009031033	08/30/2018	Preferred Callings	211-8201		5,320.00
5009031034	08/30/2018	Ran Enterprises, Inc.	211-8201		240,065.00

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ESCAPE ONLINE

Checks Dated 08/06/2018 through 09/07/2018

Check Number	Check Date	Pay to the Order of	Fund-Object	Expensed Amount	Check Amount
5009031035	08/30/2018	Ventura County SELPA	010-5200		400.00
5009031036	08/30/2018	VENTURA REFRIGERATION SALES & SERVICE	130-5600		3,237.59
5009031037	08/30/2018	VENTURA COUNTY SELF-FUNDING AUTHORITY	010-5450		353,285.00
5009031038	09/04/2018	Wanda Kelly	010-4300		10.50
5009031039	09/04/2018	Jisela Ramirez	010-5200		56.88
5009031040	09/04/2018	Marleia G. Plascencia	010-4300		180.31
5009031041	09/04/2018	Ryan E. Delaway	010-4300		269.85
5009031042	09/04/2018	Robert W. Guynn	010-4300		248.16
5009031043	09/04/2018	Jeannette D. Smith	010-4300		441.14
5009031044	09/04/2018	CDE - 0510/03624 CA DEPT OF EDUCATION	010-5200		1,050.00
5009031045	08/04/2018	ALL-PHASE ELECTRIC SUPPLY	010-4300		301.34
5009031046	09/04/2018	APPLIED BACKFLOW TECHNOLOGIES	010-5540		449.00
5009031047	09/04/2018	David Taussig & Assoc. Inc	010-5800		2,953.75
5009031048	09/04/2018	DURBIANO FIRE EQUIPMENT, INC.	010-5620		1,375.78
5009031049	09/04/2018	Famcon Pipe & Supply	010-4360		225.59
5009031050	09/04/2018	FGL Environmental	010-5800		840.00
5009031051	09/04/2018	Flowkey GmbH	010-5800		3,000.00
5009031052	09/04/2018	Frontier Communications	211-6400		1,008.05
5009031053	09/04/2018	Gold Coast Erectors, Inc	010-5610		11,600.00
5009031054	09/04/2018	Green Thumb Nursery	010-4360		145.34
5009031055	09/04/2018	Gular Planetus	010-4300		4,934.95
5009031056	09/04/2018	Kelly Cleaning Supplies	010-5800		640.00
5009031057	09/04/2018	Learning Priority, Inc	010-5800		4,950.00
5009031058	09/04/2018	NM Mechanical Inc.	010-5610		8,712.80
5009031059	09/04/2018	United of Omaha Life Ins. Co.	010-8534		758.05
5009031060	09/04/2018	Nason's Lock & Safe Inc DBA Nasons Lock & Security	010-4300		380.96
5009031061	09/04/2018	O'Reilly Auto Parts	010-4300		5,088.27
5009031062	09/04/2018	PRAXAIR DISTRIBUTION INC	010-4300		328.40
5009031063	09/04/2018	Professional Security Guard	211-5800		13,995.00
5009031064	09/04/2018	Pro Fab Construction Inc	010-5610		10,170.00
5009031065	09/04/2018	Reed Mechanical Systems Inc.	010-5610		434.42
5009031066	09/04/2018	REPUBLIC ELEVATOR COMPNAV	010-5620		263.42
5009031067	09/04/2018	Restoration Hardwood Flooring	010-5610		7,100.00
5009031068	09/04/2018	Scholastic Classroom Magazine	010-4300		145.20
5009031069	09/04/2018	SERVICE PRO-FIRE PROTECTION	010-5610	5,597.00	
			010-5800	7,007.77	12,604.77
5009031070	09/04/2018	Smith Pipe & Supply	010-4360		107.41
5009031071	09/04/2018	Traffic Technologies, LLC	010-4300		238.67
5009031072	09/04/2018	VC Metals Inc	010-4300		686.89
5009031073	09/04/2018	Ventura County Office of Education	010-5804		189.00
5009031074	09/04/2018	YAMA LAWNMOWER REPAIR	010-4360	205.74	
			010-5610	249.71	455.45

The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved.

ESCAPE ONLINE

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ReqPay12a

Board Report

Checks Dated 08/06/2018 through 09/07/2018

Check Number	Check Date	Pay to the Order of	Fund-Object	Expense Amount	Check Amount
5009031075	08/04/2018	Dr. Elizabeth Yeager	010-5800		1,331.25
5009031075	09/04/2018	Atkinson, Andelson, Loya, Ruud & Romo	010-5802		1,347.50
5009031077	09/04/2018	Buena Ventura Flooring	010-5810		4,300.00
5009031078	08/04/2018	Ralph D' Oliveira	211-8260		954.08
5009031079	08/04/2018	Luis Gerardo Guillen	010-5800		1,195.00
5009031080	08/04/2018	VCOE GRAPHICS CENTER	010-5800		5,767.22
5009031081	09/04/2018	KENCO CONSTRUCTION SERVICES	211-8245		16,660.00
5009031082	08/08/2018	Jisela Ramirez	010-4300	51.92	
			010-5200	30.52	82.44
5009031083	08/08/2018	Christie Barnes	010-4300		44.75
5009031084	08/08/2018	Phaedra Miller	010-4300		290.77
5009031085	08/08/2018	Anthony R. Ostrowski	010-5200		309.68
5009031085	08/08/2018	Amanda D. Parisi	010-4300		300.00
5009031087	08/08/2018	Magdalena Molina	010-4300		300.00
5009031088	08/08/2018	AMAZON.COM CORPORATE CREDIT	010-4300		2,140.37
5009031089	08/08/2018	ARC	211-5800		88.41
5009031090	08/08/2018	AT&T	010-5800	3,244.71	
			130-5800	40.91	3,285.62
5009031091	08/08/2018	SOUTHERN CALIF. EDISON	010-5520		32,878.89
5009031092	08/08/2018	Fry's Electronics customer #70883	010-4300		3,421.28
5009031093	08/08/2018	GOLDEN STATE SYSTEMS	010-4300		262.21
5009031094	08/08/2018	Jostens	010-4300		169.61
5009031095	08/08/2018	Precision Plumbing-Mechanical	010-5800		4,979.00
5009031096	08/08/2018	Quick-Deck Inc.	010-5800		604.48
5009031097	08/08/2018	Remind101, Inc	010-5800		4,905.00
5009031098	08/08/2018	Rotary Club	010-5300		348.00
5009031099	08/08/2018	Sam's Club Direct	010-4300	1,391.24	
			010-5300	150.00	
			010-5800	50.00	
			130-4300	174.10	
			130-4710	425.81	2,191.15
5009031100	08/08/2018	SC FUELS	010-4300	2,585.06	
			010-4380	188.67	
			130-4300	195.82	2,967.57
5009031101	08/08/2018	THE BERRY MAN, INC.	130-4710		22,733.75
5009031102	08/08/2018	U.S. Bank Corporate Payment Systems	010-4300	18,889.37	
			010-4400	576.37	
			010-5200	10,510.78	
			010-5300	854.05	
			010-5800	982.61	
			010-5800	3,399.32	
			010-9510	1,452.32	
			130-4300	4,847.60	42,286.42
5009031103	08/08/2018	XEROX CORPORATION	010-5812	5,447.81	
			130-5812	177.65	5,625.46

The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved.

ESCAPE CONFIRMED

Checks Dated 08/06/2018 through 09/07/2018

Check Number	Check Date	Pay to the Order of	Fund-Object	Expensed Amount	Check Amount
<b>Total Number of Checks</b>				<b>385</b>	<b><u>6,641,342.55</u></b>

	Count	Amount
Cancel	1	3,555.00
Net Issue		<u>6,637,787.55</u>

**Fund Recap**

Fund	Description	Check Count	Expensed Amount
010	General Fund	292	2,381,420.97
130	Cafeteria Fund	62	98,814.51
211	Building Fund	42	4,055,263.30
251	CAPITAL FACILITIES - RESIDENTI	4	38,607.75
490	Capital Projects Fund for Blen	4	54,068.38
<b>Total Number of Checks</b>		<b>384</b>	<b>6,638,172.91</b>
<b>Less Unpaid Tax Liability</b>			<b><u>385.36</u></b>
<b>Net (Check Amount)</b>			<b><u>6,637,787.55</u></b>

The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved.



**10.6**





### Agenda Item Details

Meeting	Sep 19, 2018 - RSD Regular Board Meeting
Category	10. Consent
Subject	10.6 September 2018 Personnel Report
Access	Public
Type	Action (Consent)
Recommended Action	It is recommended the board take action and approve the September 2018 personnel report as presented.
Goals	Goal 5-Recruit, hire, train, and retain exemplary employees who are caring, committed, collaborative, creative and critical thinkers.

### Public Content

Speaker: Carolyn Bernal

Rationale: The September 2018 personnel report is presented for approval.

**PERS091918.pdf (113 KB)**

### Administrative Content

### Executive Content

*Our adopted rules of Parliamentary Procedure, Robert's Rules, provide for a consent agenda listing several items for approval of the Board by a single motion. Most of the items listed under the consent agenda have gone through Board subcommittee review and recommendation. Documentation concerning these items has been provided to all Board members and the public in advance to assure an extensive and thorough review. Items may be removed from the consent agenda at the request of any board member.*



## RIO SCHOOL DISTRICT

September 19, 2018

### Certificated Personnel Report

#### Certificated Ratification of Employment:

Graham, Jessie, Speech & Language Pathologist, (1.0) FTE, Probationary 1, effective 9/10/2018  
Miller, Phaedra, Elementary Teacher, Site, (1.0) FTE, Temporary, effective 8/16/2018  
Stephenson, Rachel, Elementary Teacher, Rio Rosales, (.50) FTE, Probationary 1, effective 8/16/2018  
Toribio, Irene, Special Education Teacher, Rio Plaza, (1.0) FTE, Probationary 1, effective 8/16/2018

#### Certificated Involuntary Transfer:

Anderson, Robin, Elementary Teacher, transfer from Rio Plaza to Rio Del Norte, effective 7/1/2018  
Hernandez, Megan, Elementary Teacher, transfer from Rio Plaza to Rio Del Norte, effective 7/1/2018  
Ornelaz, Emily, Elementary Teacher, transfer from Rio Real to Rio Lindo, effective 7/1/2018  
Samaniego, Amanda, Elementary Teacher, transfer from Rio Plaza to Rio Del Norte, effective 7/1/2018  
Siebler, David, Elementary Teacher, transfer from Rio Real to Rio Del Norte, effective 7/1/2018  
VanSomeren, Andrea, Elementary Teacher, transfer from Rio Del Mar to Rio Lindo, effective 7/1/2018

### Classified Personnel Report

#### Classified Involuntary Transfer

Moreno, Donald, from (5) hour Custodian, Rio Real to (5) hour Custodian, Rio Del Valle, effective 8/22/18

#### Classified Ratification of Employment:

Adame, Rachel, Campus Supervision Assistant, (5.33) hours, Rio Lindo, effective 8/21/18  
Allen, Raymond, Campus Supervision Assistant, (4) hours, Rio Del Valle, effective 8/21/18  
Amezcuca, Martha, Campus Supervision Assistant, (5.5) hours, Rio Real, effective 8/21/18  
Anguiano, Yolanda, Campus Supervision Assistant, (5.75) hours, Rio Real, effective 8/21/18  
Anchondo, Vicente, Campus Supervision Assistant, (3) hours, Rio Rosales, effective 8/21/18  
Araujo, Sandra, Instructional Assistant/SPED, (4.25) hours, Rio Real, effective 8/21/18  
Ayala, Richard, Campus Supervision Assistant (5.25) hours, Rio Del Norte, effective 8/21/18  
Barajas, Cassandra, Campus Supervision Assistant, (4.5) hours, Rio Rosales, effective 8/21/18  
Barayuga, Rita, Campus Supervision Assistant, (3.08) hours, Rio Rosales, effective 8/21/18  
Campbell, Diane, Campus Supervision Assistant, (4.5) hours, Rio Rosales, effective 8/21/18  
Carrizales, Leticia, Campus Supervision Assistant, (5.58) hours, Rio Lindo, effective 8/21/18  
Chavez, Maria, Campus Supervision Assistant, (5.75) hours, Rio Del Sol, effective 8/21/18  
Contreras, Ines, Campus Supervision Assistant, (4.25) hours, Rio Rosales, effective 8/21/18  
Dovgin, Joanne, Campus Supervision Assistant, (4.33) hours, Rio Del Mar, effective 8/21/18  
Erhardt, Laura, Campus Supervision Assistant, (5.75) hours, Rio Del Sol, effective 8/21/18  
Fino, Darlene, Secretary, (8) hours, District Office, effective 9/17/18  
Franco, Celia, Campus Supervision Assistant, (3.5) hours, Rio Real, effective 8/21/18  
Garcia, Ana, Campus Supervision Assistant, (5.5) hours, Rio Real, effective 8/21/18  
Gonzalez, Guadalupe, Campus Supervision Assistant (4.33) hours, Rio Del Mar, effective 8/21/18  
Gonzalez, Myrna, Campus Supervision Assistant, (4.20) hours, Rio Del Mar, effective 8/21/18  
Guerrero, Kathryn, Campus Supervision Assistant, (5.5) hours, Rio Vista, effective 8/21/18  
Hamanda, Eric, Campus Supervision Assistant, (3.25) hours, Rio Del Mar, effective 8/21/18  
Hernandez, Cesar, Campus Supervision Assistant, (3.75) hours, Rio Lindo, effective 8/21/18  
Lopez, Arely, Campus Supervision Assistant, (5) hours, Rio Del Norte, effective 8/21/18  
Lopez, Leticia, Campus Supervision Assistant, (5.25) hours, Rio Del Norte, effective 8/21/18

Lujano, Bertha, Campus Supervision Assistant, (5.52) hours, Rio Plaza, effective 8/21/18  
Luna, Olga, Campus Supervision Assistant, (3.83) hours, Rio Real, effective 8/21/18  
Macias, Lillian, Campus Supervision Assistant, (4.17) hours, Rio Plaza, effective 8/21/18  
Marisco, Michelle, Campus Supervision Assistant, (4.25) hours, Rio Del Norte, 8/21/18  
Martin, Bibiana, Campus Supervision Assistant, (4.5) hours, Rio Del Mar, effective 8/21/18  
Marrufo, Alexa, Campus Supervision Assistant, (4.25) hours, Rio Del Norte, effective 8/21/18  
Mendoza, Ryan, Campus Supervision Assistant, (3.75) hours, Rio Real, effective 8/21/18  
Munoz, Brenda, Campus Supervision Assistant, (5.75) hours, Rio Del Sol, effective 8/21/18  
Navarro, Celia, Campus Supervision Assistant, (5.75) hours, Rio Real, effective 8/21/18  
Ngo, Theodore, Campus Supervision Assistant, (5.75) hours, Rio Del Sol, effective 8/21/18  
Patterson, Ernestine, Campus Supervision Assistant (5.52) hours, Rio Plaza, effective 8/21/18  
Pardo, Ulises, Campus Supervision Assistant, (2.83) hours, Rio Real, effective 8/21/18  
Ramos, Teresa, Campus Supervision Assistant (5.67) hours, Rio Lindo, effective 8/21/18  
Rios, Lucilia, Campus Supervision Assistant (5.68) hours, Rio Plaza, effective 8/21/18  
Romero, Jorge, Campus Supervision Assistant, (4.5) hours, Rio Rosales, effective 8/21/18  
Romero, Teresa, Campus Supervision Assistant, (3.25) hours, Rio Del Mar, effective 8/21/18  
Sanchez, Sammy, Campus Supervision Assistant, (5) hours, Rio Del Norte, effective 8/21/18  
Serratos, Maria, Campus Supervision Assistant, (5.67) hours, Rio Lindo, effective 8/21/18  
Solis, Maria, Campus Supervision Assistant, (5) hours, Rio Del Norte, effective 8/21/18  
Szlykowitz, Mikolaj, Campus Supervision Assistant, (4.5) hours, Rio Del Valle, effective 8/21/18  
Torres, Norma, Student & Family Support Specialist, (4) hours, Rio Del Sol, effective 8/27/18  
Vargas, Martin, Campus Supervision Assistant, (4) hours, Rio Del Valle, effective 8/21/18  
Zavala, Ineida, Campus Supervision Assistant, (4.67) hours, Rio Real, effective 8/21/18

Classified Leave of Absence:

Henschel, Kyle, Instructional Assistant/SPED, (5.75) hrs, Rio Vista, Unpaid Leave of Absence, effective 8/21/18 - 12/21/18  
Mangum, Erika, Instructional Assistant/SPED, (5.75) hrs, Rio Vista, Unpaid Leave of Absence, effective 8/21/18 - 11/13/18

**10.7**







### Agenda Item Details

Meeting	Sep 19, 2018 - RSD Regular Board Meeting
Category	10. Consent
Subject	10.7 Approval of the Certification of Signatures
Access	Public
Type	Action (Consent)
Fiscal Impact	No
Budgeted	No
Recommended Action	Staff recommends the approval of the Certification of Signatures

### Public Content

Speaker:  
Wael Saleh

### Rationale:

Pursuant to Education Codes Sections 42632 & 42633 certification of signatures is required annually at the beginning of each fiscal year or with a change of administrative personnel or change of officers to the board. Wael Saleh, Assistant Superintendent of Business Services has been added to the Certificate of Signatures.

[Certificate of Signatures.pdf \(12 KB\)](#)

### Administrative Content

### Executive Content

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**RIO SCHOOL DISTRICT  
CERTIFICATION OF SIGNATURES**

I, John D. Puglisi, Ph.D., Secretary to the Board of Education of Rio School District of Ventura County, California hereby certify that the signatures shown below are the verified signatures of the members of the governing Board of the above-mentioned named school district (Part 1). Verified signatures of the person or persons authorized to sign orders drawn on the funds of the school district, Notice of Employment, Contracts, etc., appear in Part 2. These certifications are made in accordance with the provisions of Education Code Section indicated.\* If those authorized to sign orders shown in Part 2 are unable to do so, the law requires the signatures of the majority of the Governing Board.

The approved signatures will be considered valid for September 19, 2018 thru June 30, 2019

Date of Board Action: September 19, 2018

Signature: \_\_\_\_\_  
Secretary of the Board

**PART 1**

**Signatures of Members of the Board**

Signature: \_\_\_\_\_  
Print/Type: Felix Eisenhauer, DMA  
Title: President

Signature: \_\_\_\_\_  
Print/Type: Eleanor Torres  
Title: Clerk

Signature: \_\_\_\_\_  
Print/Type: Joe Esquivel  
Title: Trustee

Signature: \_\_\_\_\_  
Print/Type: Edith Martinez-Cortes  
Title: Trustee

Signature: \_\_\_\_\_  
Print/Type: Rosa Balderrama  
Title: Trustee

PART 2

Signatures of Personnel and/or Members of the Governing Board authorized to Sign Checks, Orders for Salary Payment, Notices of Employment, Contracts, etc. Please list after each name all items that a person is authorized to sign.

Signature \_\_\_\_\_  
Print/Type: John D. Puglisi, Ph. D  
Title: Superintendent  
Authorized to Sign: A-G, 1-5 inclusive

Signature \_\_\_\_\_  
Print/Type: Oscar Hernandez  
Title: Assistant Superintendent of Educational Services  
Authorized to Sign: A-G, 1-4 inclusive

Signature \_\_\_\_\_  
Print/Type: Wael Saleh  
Title: Assistant Superintendent Business Services  
Authorized to Sign: A-G, 1-5 inclusive

Signature \_\_\_\_\_  
Print/Type: Carolyn Bernal  
Title: Director of Human Resources  
Authorized to Sign: A-G, 1-2 inclusive

Signature \_\_\_\_\_  
Print/Type: Cathie Higa  
Title: Director of Fiscal Services  
Authorized to sign: B-G, 2-5 inclusive

Signature \_\_\_\_\_  
Print Type: Rebecca Rocha  
Title: Director of Pupil Support Services  
Authorized to Sign: G, 2 inclusive

Signature \_\_\_\_\_  
Print Type: Charles Fichtner  
Title: Director of Maintenance and Operations  
Authorized to Sign: G, 2-3 inclusive

Signature \_\_\_\_\_  
Print Type: Lacey Piper  
Title: Director of Child Nutrition and Wellness  
Authorized to Sign: G, 2-5 inclusive

Signature \_\_\_\_\_  
Print Type: Jarkko Myllari  
Title: Director of Technology  
Authorized to Sign: G. 2-5 inclusive



10.8







### Agenda Item Details

Meeting	Sep 19, 2018 - RSD Regular Board Meeting
Category	10. Consent
Subject	10.8 Approval of Legal Services with Atkinson, Andelson, Loya, Ruud and Romo
Access	Public
Type	Action (Consent)
Fiscal Impact	Yes
Dollar Amount	75,000.00
Budgeted	Yes
Budget Source	General Fund
Recommended Action	Staff recommends the approval of legal fees for 2018/2019 from Atkinson, Andelson, Loya, Ruud, and Romo.

### Public Content

Speaker:  
Wael Saleh

Rationale:

Atkinson, Andelson, Loya, Ruud & Romo Law Offices has been contracted to perform legal services on the District's behalf for several years. This firm provides legal advice for general matters, personnel issues, special education issues and negotiations. Based on the prior year's expenditures, the district requests authorization for the 2018/2019 fiscal year to \$75,000.

[Atkinson et al. Agreement.pdf \(163 KB\)](#)

### Administrative Content

### Executive Content

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*members and the public in advance to assure an extensive and thorough review. Items may be removed from the consent agenda at the request of any board member.*

## **AGREEMENT FOR SPECIAL SERVICES**

### **I. PARTIES**

This Agreement for Special Services (the "Agreement") is made this 1st day of September, 2018, between the law firm of ATKINSON, ANDELSON, LOYA, RIJUD & ROMO, a Professional Law Corporation, hereinafter referred to as the "Law Firm," and RIO SCHOOL DISTRICT, hereinafter referred to as "District."

### **II. RECITALS; PURPOSE; MATTERS**

The District desires to retain and engage the Law Firm to perform legal and, upon request, non-legal consultant services on the District's behalf, and the Law Firm is willing to accept said engagement on the terms and conditions contained in this Agreement. The Law Firm agrees to provide such services to the District, including representation in administrative and court proceedings, as requested by the District. The place and time for such services are to be designated by the Superintendent of the District or designee.

### **III. TERMS AND CONDITIONS**

A. The term of this Agreement shall be for one year, commencing September 1, 2018, through August 31, 2019. For the period September 1, 2018, through August 31, 2019, the District hereby agrees to pay the Law Firm in connection with the above-referenced services as authorized at the following hourly rates:

Senior Partners	\$285.00
Partners/Senior Counsel	\$270.00
Senior Associates	\$255.00
Associates	\$245.00
Electronic Technology Litigation Specialist	\$220.00
Non-Legal Consultants	\$200.00
Senior Paralegals/Law Clerks	\$150.00
Paralegals/Legal Assistants	\$140.00

The Law Firm shall bill in quarter-hour increments. A fixed rate may be established for specially identified projects, subject to prior approval by the District.

B. The Law Firm may charge the full hourly rate to more than one client for services provided concurrently during the same time period. For example, in the course of traveling to the District or while providing legal services at the District, it may be necessary for the Law Firm to provide billable services to other clients.

C. The Law Firm shall not be obligated to advance costs on behalf of the District; however, for purposes of convenience and in order to expedite matters, the Law Firm reserves the right to advance costs on behalf of the District with the Superintendent or designee's prior approval in the event a particular cost item exceeds \$2,000.00 in amount, and without the prior approval of the District in the event a particular cost item totals \$2,000.00 or less. Typical cost items include, by way of example and not limitation, document preparation and word processing, long distance telephone charges, fax/telecopy charges, copying charges, messenger fees, travel costs, bonds, witness fees, deposition and court reporter fees, transcript costs, expert witness fees, investigative fees, etc. If the Law Firm retains, with authorization from the District, experts or consultants for the benefit of the District, rather than the District contracting directly with any expert or consultant, it is agreed that the District shall pay a five percent (5%) fee ("consultant processing fee") on such expert and consultant costs paid by the Law Firm in order to offset certain costs to the Law Firm resulting from administering and initially paying such expert and consultant fees on behalf of the District.

D. A detailed description of the attorney work performed and the costs advanced by the Law Firm will be prepared on a monthly basis as of the last day of the month and will be mailed to the District on or about the 15th of the following month. Payment of the full amount due, as reflected on the monthly statements, will be due to the Law Firm from the District by the 10th of each month, unless other arrangements are made. In the event there are retainer funds of the District in the Law Firm's Trust account at the time a monthly billing statement is prepared, funds will be transferred from the Law Firm's Trust Account to the Law Firm's General Account to the extent of the balance due on the monthly statement and a credit therefor will be reflected on the monthly statement. Any balance of fees or costs advanced remaining unpaid for a period of 30 days will be subject to a 1% per month service charge.

E. The District agrees to review the Law Firm's monthly statements promptly upon receipt and to notify the Law Firm, in writing, with respect to any disagreement with the monthly statement. Failure to communicate written disagreement with the Law Firm's monthly statement within thirty (30) days of the District's receipt thereof shall be deemed to signify the District's agreement that the monthly billing statement accurately reflects: (a) the legal services performed; and (b) the proper charge for those legal services.

F. The District agrees to fully cooperate with the Law Firm in connection with the Law Firm's representation of the District including, but not limited to, attending mandatory court hearings and other appearances and providing necessary information and documentation to enable the Law Firm to adequately represent the District.

G. The District has the right, at any time, and either with or without good cause, to discharge the Law Firm as the District's attorneys. In the event of such a discharge of the Law Firm by the District, however, any and all unpaid attorneys' fees and costs owing to the Law Firm from the District shall be immediately due and payable.

H. The Law Firm reserves the right to discontinue the performance of legal services on behalf of the District upon the occurrence of any one or more of the following events:

1. Upon order of Court requiring the Law Firm to discontinue the performance of said legal services;

2. Upon a determination by the Law Firm in the exercise of its reasonable and sole discretion, that state or federal legal ethical principles require it to discontinue legal services for the District;

3. Upon the failure of the District to perform any of the District's obligations hereunder with respect to the payment of the Law Firm's fees and costs advanced; or

4. Upon the failure of the District to perform any of the District's obligations hereunder with respect to cooperation with the Law Firm in connection with the Law Firm's representation of the District.

I. In the event that the Law Firm ceases to perform legal services for the District as hereinabove provided, the District agrees that it will promptly pay to the Law Firm any and all unpaid fees or costs advanced, and retrieve all of its files, signing a receipt therefor. Further, the District agrees that, with respect to any litigation where the Law Firm has made an appearance in Court on its behalf, the District will promptly execute an appropriate Substitution of Attorney form.

J. The Law Firm maintains errors and omissions insurance coverage applicable to the services to be rendered.

K. It is understood and agreed that the Law Firm, while engaged in carrying out and complying with any of the terms and conditions of this Agreement, is an independent contractor and is not an employee of the District.

#### **IV. SPECIALIZED LEGAL SERVICES**

For specialized litigation and transactional services in the areas of construction, procurement, technology, prevailing wage, real property, intellectual property, CEQA, mitigation negotiations, school and college finance, tax, bankruptcy, copyright, trademark, non-profit organizations, immigration, and appellate law, the District agrees to pay the Law Firm at rates higher than the standard hourly rates for special projects or particular scopes of work. The Law Firm shall inform the District of the rates for specialized services and the Superintendent or designee shall agree to such rates in writing prior to any billings for specialized legal services by the Law Firm.

#### **V. RELATED POST-INVESTIGATION SERVICES**

If an attorney who conducted an investigation for the District is subsequently asked or required to prepare for and/or testify, including, without limitation, at deposition, trial, arbitration or any other proceeding, because of services rendered under this Agreement, and/or if the investigating attorney must respond to subpoenas or discovery or otherwise respond or perform services with respect to any matter relating to or arising out of services performed for the

District, the District agrees to pay the Law Firm for all time expended (including preparation time) at the investigating attorney's then current regular hourly rate and to reimburse the Law Firm for reasonable costs and expenses incurred.

#### **VI. CONSENT TO JOINT REPRESENTATION**

The District acknowledges that from time to time Law Firm may be asked to perform legal services on a matter affecting two or more public education local agencies. In such situations before proceeding with representation, Law Firm shall provide the District with a written disclosure of the relevant circumstances and of the actual and reasonably foreseeable adverse consequences to the District, and shall seek separate written consent to joint representation from all involved parties if permissible according to ethical principles applicable to attorneys. The District acknowledges that it is often in the best interest of the District for such representation to commence without undue delay which may result from waiting until a regularly-scheduled Board meeting. Therefore, the Governing Board of the District hereby delegates to the Superintendent or designee authority to consent to joint representation in the circumstances described in this paragraph, and to execute such written consent on behalf of the Board and District.

#### **VII. SERVICES PERFORMED BY LAW FIRM-PROVIDED NON-LEGAL CONSULTANTS**

The Law Firm has an affiliation with non-legal education consultants who are available to assist the District in areas including, but not limited to, personnel/business office audits, human resources/collective bargaining consultation, public/employee relations surveys and communications, media and public relations, budget analysis/support services, instructional coaching/counseling at school improvement sites, special education, student discipline, leadership coaching, board/superintendent relations and best practices, and interim management placement.

Because the Law Firm has a financial interest in the District's use of these affiliated non-legal consultants, the rules of the State Bar of California require that the District provide its informed written consent to this arrangement prior to utilizing these services. Execution of this Agreement shall be deemed "informed consent" for the purposes of this paragraph. The District is hereby advised that it may seek the advice of an independent attorney of its choice prior to providing such written consent.

Please also be advised that because the services of these non-legal consultants are provided to the District outside of the attorney-client relationship, communications with these non-legal consultants will not be protected from disclosure by the attorney-client privilege.

#### **VIII. CONSENT TO LAW FIRM COMMUNICATION**

As part of our commitment to client service, the Law Firm will send the District periodic alerts on case developments and legislative changes, and notices of Breakfast Briefings,

conferences, and other training opportunities designed to help the District with daily legal concerns. The Law Firm will send those and other additional service notices to the District via regular mail and/or electronic mail at the email address which you designate or the email used in your daily communications with us. These email notices are a convenient way to keep the District administrators apprised of important legal changes. By execution of this Agreement, the District and designated contact(s) consent to receive such communications by electronic mail subject to the right to unsubscribe at any time.

**IX. BINDING ARBITRATION**

If any dispute arises out of, or related to, a claimed breach of this Agreement, the professional services rendered by attorneys, or any other disagreement of any nature, type, or description, regardless of the facts or the legal theories which may be involved, including attorney malpractice, such dispute shall be resolved by binding arbitration by a single arbitrator. Each side will bear its own costs and attorney fees. The parties agree to waive their right to a jury and to an appeal.

**X. DURATION**

This Agreement shall be effective September 1, 2018, through August 31, 2019, and thereafter shall continue from month-to-month at the then current hourly rate set forth herein until modified in writing by mutual agreement or terminated by either party upon thirty (30) days' written notice.

**XI. EXECUTION DATE**

This Agreement is entered into this \_\_\_ day of \_\_\_\_\_, 2018.

"Law Firm"

ATKINSON, ANDELSON, LOYA, RUUD & ROMO

Dated: \_\_\_\_\_

By: \_\_\_\_\_  
JOHN M. RAJCIC

"District"

RIO SCHOOL DISTRICT

Dated: \_\_\_\_\_

By: \_\_\_\_\_





**10.9**





### Agenda Item Details

Meeting	Sep 19, 2018 - RSD Regular Board Meeting
Category	10. Consent
Subject	10.9 Approval of the 18/19 Retired Administrator Contracts
Access	Public
Type	Action (Consent)
Fiscal Impact	Yes
Dollar Amount	60,000.00
Budgeted	Yes
Budget Source	LCAP
Recommended Action	It is recommended the board take action and approve the retired administrator contracts for the 18/19 school year.
Goals	<p>Goal 5-Recruit, hire, train, and retain exemplary employees who are caring, committed, collaborative, creative and critical thinkers.</p> <p>Goal 4-Prepare students to be college and career ready through technology and innovation that facilitates collaboration, creativity, critical thinking and communication.</p> <p>Goal 3-Create welcoming and safe environments where students attend and are connected to their school</p> <p>Goal 2-Engage parents and other District stakeholders in the development of meaningful partnerships to support student learning.</p> <p>Goal 1-Improved student achievement at every school and every grade in all content areas</p>

### Public Content

Speaker: Carolyn Bernal

### Rationale:

Each year we enter into agreement/contracts with retired administrators who can come in and cover school sites in the event we have a site administrator or more than one site administrator who has to be away from their campus for extended periods of time due to any variety of reasons such as long-term illness, family emergencies, school business and conferences, bereavement, jury duty, etc.

Having these retired administrators available to us assures we are able to find some coverage in the event any one of the above happens and we have not been able to find coverage internally with our existing administrative staff.

We use them minimally and only as needed. The dollar amount for any one retired administrator shall not exceed \$20,000 so as to stay under the retiree CALSTRS earning cap.

**Retired Administrator Contracts.pdf (5,013 KB)****Administrative Content****Executive Content**

*Our adopted rules of Parliamentary Procedure, Robert's Rules, provide for a consent agenda listing several items for approval of the Board by a single motion. Most of the items listed under the consent agenda have gone through Board subcommittee review and recommendation. Documentation concerning these items has been provided to all Board members and the public in advance to assure an extensive and thorough review. Items may be removed from the consent agenda at the request of any board member.*



## AGREEMENT FOR CONTRACTOR/INDEPENDENT CONTRACTOR SERVICES

THIS AGREEMENT, made and entered into this \_\_\_\_ day of August, 2018, by and between the RIO SCHOOL DISTRICT, 2500 Vineyard Avenue, Oxnard, CA 93036, hereinafter referred to as the "District" and Sara Davis, hereinafter referred to as the "Contractor."

### WITNESSETH:

WHEREAS, the District is authorized by California Government Code, Section 530609, to contract with an independent contractor for the furnishing to the District of special services to enhance curriculum in addition to and advice in financial, economic, legal, or administrative matters, if said contractor is specifically trained, experienced, and competent to render the special Contractor services set forth in this agreement; and

WHEREAS, the District has determined that it is necessary that the services set forth herein be provided, and that such services will assist the governing board in providing an enhanced instructional program and, in discharging its legal obligations, will supplement assistance by State and County authorities and not replace such assistance; and

WHEREAS, the Contractor has offered to provide to the District such special services;

NOW, THEREFORE, in consideration of their mutual promises, the parties hereto agree to enter into a fixed price contract, as follows:

1. **SCOPE OF WORK.** The Contractor will serve as a resource associate by consulting with and assisting the District in the matters listed as follows:

The Contractor will provide interim administrative support in educational leadership needed to plan, direct and manage the activities and operations of all K-8 schools including the supervision and evaluation of an assistant administrator, and certificated and classified personnel; budget administration; complex program management; and ensures the maintenance of the school site to promote a safe learning environment.

2. **COMPENSATION AND TERM.** In consideration of the services to be rendered by the Contractor, the District agrees to pay at the rate of \$591.23 per day, on an as-needed basis. The contract shall begin on August 1, 2018 and end on June 30, 2019. These dates may be changed by an amendment to this agreement signed by both parties. There is no mileage reimbursement.

3. **EXPENSES.**

x A. The contractor will be not be reimbursed for travel or other expenses.

\_\_\_ B. In addition to the specified compensation, travel and/or expenses will be reimbursed as follows:

Travel: Mileage at the rate of \$ 0 per mile up to the total of \$ 0.

Actual air fare (original receipts required) trips with prior written permission.

Other: List authorized expense, limits and maximum amounts (i.e., copies, telephone or fax charges).

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3. **INDEPENDENT CONTRACTOR.** While engaged in carrying out and complying with the terms of this Agreement, Contractor is an independent contractor and not an officer, agent, or employee of the District. The parties agree and understand that the Contractor is an independent contractor and not the agent or employee of the District, and that no liability shall attach to the District by reason of entering into this Agreement except as otherwise provided herein. The Contractor's signature verifies that a proper background check through the Department of Justice has been completed and does not include irregularities (conviction of a violent or serious felony) per Penal Code Sections 667.5c and 1192.7c.

4. **INSURANCE.** (If the Contractor is a public school agency within Ventura County, participating in the VCSSFA liability program, this insurance section does not apply.) If requested, Contractor shall, at Contractor's sole cost and expense, provide for and maintain in force and effect, from the commencement of services until expiration of this Agreement, a policy or policies of insurance covering Contractor's services. All insurance shall be with an insurance company with a rating of A or better, as rated by the current edition of Best's Key Rating Guide, published by A.M. Best Company, Oldwick, New Jersey 97757, and authorized to conduct business in the State of California.

Required insurance coverage shall include: Comprehensive general liability, property damage insurance and comprehensive automobile liability insurance covering activities and operations of the Contractor. Such liability insurance shall provide a minimum coverage of \$1,000,000.

**If requested,** Contractor shall furnish to the District, prior to commencement of services under this agreement, Certificates of Insurance as evidence of the coverage and limits stated above.

Certificates of Insurance shall:

- A. Name the District as additional insured.
- B. Provide a minimum of 30 days advance written notice of cancellation or material changes.
- C. State that coverage afforded the District as additional insured shall apply as primary and not excess to any insurance issued the District.

The Contractor agrees to provide workers compensation insurance covering services to be provided by Contractor under this agreement, or to self-insure such services and to provide a Certificate of Insurance to the District as proof of coverage, if requested.

5. **INDEMNIFICATION / HOLD HARMLESS.** Contractor also agrees to hold harmless and indemnify the District, its officers, agents, employees, and volunteers from any and all loss, costs and expense, including legal fees, or other obligations or claims, arising out of any liability or claim of liability for personal injury, bodily injury to persons, contractual liability or damage to property or any other loss, sustained or claimed to have been sustained, arising out of activities of the Contractor or those of any of its officers, agents or employees, whether such act is authorized by this Agreement or not; and Contractor shall pay for any and all damage to the property of the District, or loss or theft of such property, done or caused by such persons. District assumes no responsibility whatsoever for any property placed on the premises. Contractor further agrees to waive all right of subrogation against the District. The provisions of this Agreement do not apply to any damage or losses caused solely by the negligence of the District or any of its officers, agents, employees and volunteers. The provisions of this section shall survive the expiration or termination of this Agreement.

6. **SUBCONTRACTING.** None of the services covered by this contract shall be subcontracted without the prior written consent of the District. The Contractor shall be fully responsible to the District for the acts and omissions of her subcontracts, and of persons either directly or indirectly employed by her, as if the acts and omissions were performed by her directly.

7. **COPYRIGHT.** Contractor hereby agrees that the District shall be the sole owner of the copyright for any publications, writing, materials or products developed by or as a result of this Agreement. Contractor shall maintain the confidentiality of any such material produced.

8. **ASSIGNMENT.** The parties agree that this Agreement may not be assigned in whole or in part, or any of its rights, obligations, provisions, or conditions without the written consent of the District.

9. **COMPLIANCE WITH FINGERPRINT LAWS.** Certain entities that contract with a school district are required to comply with Education Code Section 45125.1 regarding fingerprinting requirements, unless the District determines that the contracting entity will have limited contact with pupils.

Contractor need not comply with fingerprint certification requirement.

Contractor is required to comply with fingerprint certification. (See Appendix A)

IN WITNESSETH WHEREOF, the parties hereto have set their hands on the day and year first above written.

**RIO SCHOOL DISTRICT**

\_\_\_\_\_  
Director of Human Resources                                 Date

\_\_\_\_\_  
Director of Fiscal Services                                 Date

\_\_\_\_\_  
Superintendent or Designee                                 Date

**CONTRACTOR**

\_\_\_\_\_  
Authorized Signature                                 Date

Sara Davis  
Print or Type Name

\_\_\_\_\_  
Tax ID #

\_\_\_\_\_  
Address

\_\_\_\_\_  
Address

\_\_\_\_\_  
Phone #                                 Fax #

\_\_\_\_\_  
E-mail Address



APPENDIX A – CERTIFICATION OF FINGERPRINTING

TO THE GOVERNING BOARD OF RIO SCHOOL DISTRICT AND THE DISTRICT ADMINISTRATORS IN CHARGE OF THIS AGREEMENT.

I. Identification of the Parties:

I, Sara Davis, am an individual contractor/consultant. I am seeking to contract with the Rio Elementary School District to provide services as an Interim Administrator: in educational leadership needed to plan, direct and manage the activities and operations of all K-8 schools including the supervision and evaluation of an assistant administrator, and certificated and classified personnel; budget administration; complex program management; and ensures the maintenance of the school site to promote a safe learning environment, and I am aware of the requirements of Education Code Section 45125.1.

II. Certifications

I make the following certifications under penalty of perjury:

- A. I shall not begin to provide services to the District nor shall I permit any of my employees or independent contractors to come in contact with pupils until the Department of Justice has ascertained that the person has not been convicted of a serious or violent felony as defined in Penal Code Sections 1192.7c and 667.5c. (Education Code Section 45125.1(e).)
- B. I certify that I have reviewed the results of the fingerprinting information ascertained by the Department of Justice, and I certify that none of my employees or independent contractors, including myself, who may come in contact with pupils have been convicted of a felony as noted in paragraph A above. (Education Code section 45125.1(e).)
- C. I have attached to this certification form a list of the names of my employees or independent contractors who may come in contact with pupils. (Education Code Section 45125.1 (f).)

I declare under penalty of perjury under the laws of the State of California that the information provided above is true and correct.

Dated: \_\_\_\_\_, 2018 at \_\_\_\_\_, California.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Print Name Here



## AGREEMENT FOR CONTRACTOR/INDEPENDENT CONTRACTOR SERVICES

THIS AGREEMENT, made and entered into this \_\_\_\_ day of August, 2018, by and between the RIO SCHOOL DISTRICT, 2500 Vineyard Avenue, Oxnard, CA 93036, hereinafter referred to as the "District" and Mike Lorimer, hereinafter referred to as the "Contractor."

### WITNESSETH:

WHEREAS, the District is authorized by California Government Code, Section 530609, to contract with an independent contractor for the furnishing to the District of special services to enhance curriculum in addition to and advice in financial, economic, legal, or administrative matters, if said contractor is specifically trained, experienced, and competent to render the special Contractor services set forth in this agreement; and

WHEREAS, the District has determined that it is necessary that the services set forth herein be provided, and that such services will assist the governing board in providing an enhanced instructional program and, in discharging its legal obligations, will supplement assistance by State and County authorities and not replace such assistance; and

WHEREAS, the Contractor has offered to provide to the District such special services;

NOW, THEREFORE, in consideration of their mutual promises, the parties hereto agree to enter into a fixed price contract, as follows:

1. **SCOPE OF WORK.** The Contractor will serve as a resource associate by consulting with and assisting the District in the matters listed as follows:

The Contractor will provide interim administrative support in educational leadership needed to plan, direct and manage the activities and operations of all K-8 schools including the supervision and evaluation of an assistant administrator, and certificated and classified personnel; budget administration; complex program management; and ensures the maintenance of the school site to promote a safe learning environment.

2. **COMPENSATION AND TERM.** In consideration of the services to be rendered by the Contractor, the District agrees to pay at the rate of \$591.23 per day, on an as-needed basis. The contract shall begin on August 1, 2018 and end on June 30, 2019. These dates may be changed by an amendment to this agreement signed by both parties. There is no mileage reimbursement.

3. EXPENSES.

X A. The contractor will not be reimbursed for travel or other expenses.

     B. In addition to the specified compensation, travel and/or expenses will be reimbursed as follows:

Travel: Mileage at the rate of \$ 0 per mile up to the total of \$ 0.

Actual air fare (original receipts required) trips with prior written permission.

Other: List authorized expense, limits and maximum amounts (i.e., copies, telephone or fax charges).

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3. INDEPENDENT CONTRACTOR. While engaged in carrying out and complying with the terms of this Agreement, Contractor is an independent contractor and not an officer, agent, or employee of the District. The parties agree and understand that the Contractor is an independent contractor and not the agent or employee of the District, and that no liability shall attach to the District by reason of entering into this Agreement except as otherwise provided herein. The Contractor's signature verifies that a proper background check through the Department of Justice has been completed and does not include irregularities (conviction of a violent or serious felony) per Penal Code Sections 667.5c and 1192.7c.

4. INSURANCE. (If the Contractor is a public school agency within Ventura County, participating in the VCSSFA liability program, this insurance section does not apply.) If requested, Contractor shall, at Contractor's sole cost and expense, provide for and maintain in force and effect, from the commencement of services until expiration of this Agreement, a policy or policies of insurance covering Contractor's services. All insurance shall be with an insurance company with a rating of A or better, as rated by the current edition of Best's Key Rating Guide, published by A.M. Best Company, Oldwick, New Jersey 97757, and authorized to conduct business in the State of California.

Required insurance coverage shall include: Comprehensive general liability, property damage insurance and comprehensive automobile liability insurance covering activities and operations of the Contractor. Such liability insurance shall provide a minimum coverage of \$1,000,000.

If requested, Contractor shall furnish to the District, prior to commencement of services under this agreement, Certificates of Insurance as evidence of the coverage and limits stated above. Certificates of Insurance shall:

- A. Name the District as additional insured.
- B. Provide a minimum of 30 days advance written notice of cancellation or material changes.
- C. State that coverage afforded the District as additional insured shall apply as primary and not excess to any insurance issued the District.

The Contractor agrees to provide workers compensation insurance covering services to be provided by Contractor under this agreement, or to self-insure such services and to provide a Certificate of Insurance to the District as proof of coverage, **if requested.**

5. **INDEMNIFICATION / HOLD HARMLESS.** Contractor also agrees to hold harmless and indemnify the District, its officers, agents, employees, and volunteers from any and all loss, costs and expense, including legal fees, or other obligations or claims, arising out of any liability or claim of liability for personal injury, bodily injury to persons, contractual liability or damage to property or any other loss, sustained or claimed to have been sustained, arising out of activities of the Contractor or those of any of its officers, agents or employees, whether such act is authorized by this Agreement or not; and Contractor shall pay for any and all damage to the property of the District, or loss or theft of such property, done or caused by such persons. District assumes no responsibility whatsoever for any property placed on the premises. Contractor further agrees to waive all right of subrogation against the District. The provisions of this Agreement do not apply to any damage or losses caused solely by the negligence of the District or any of its officers, agents, employees and volunteers. The provisions of this section shall survive the expiration or termination of this Agreement.

6. **SUBCONTRACTING.** None of the services covered by this contract shall be subcontracted without the prior written consent of the District. The Contractor shall be fully responsible to the District for the acts and omissions of her subcontracts, and of persons either directly or indirectly employed by her, as if the acts and omissions were performed by her directly.

7. **COPYRIGHT.** Contractor hereby agrees that the District shall be the sole owner of the copyright for any publications, writing, materials or products developed by or as a result of this Agreement. Contractor shall maintain the confidentiality of any such material produced.

8. **ASSIGNMENT.** The parties agree that this Agreement may not be assigned in whole or in part, or any of its rights, obligations, provisions, or conditions without the written consent of the District.

9. **COMPLIANCE WITH FINGERPRINT LAWS.** Certain entities that contract with a school district are required to comply with Education Code Section 45125.1 regarding fingerprinting requirements, unless the District determines that the contracting entity will have limited contact with pupils.

Contractor need not comply with fingerprint certification requirement.

Contractor is required to comply with fingerprint certification. (See Appendix A)

IN WITNESSETH WHEREOF, the parties hereto have set their hands on the day and year first above written.

RIO SCHOOL DISTRICT

\_\_\_\_\_  
Director of Human Resources                      Date

\_\_\_\_\_  
Director of Fiscal Services                      Date

\_\_\_\_\_  
Superintendent or Designee                      Date

CONTRACTOR

\_\_\_\_\_  
Authorized Signature                      Date

Mike Lorimer  
\_\_\_\_\_  
Print or Type Name

Tax ID # \_\_\_\_\_

\_\_\_\_\_  
Address

\_\_\_\_\_  
Address

\_\_\_\_\_  
Phone #                      Fax #

\_\_\_\_\_  
E-mail Address

APPENDIX A – CERTIFICATION OF FINGERPRINTING

TO THE GOVERNING BOARD OF RIO SCHOOL DISTRICT AND THE DISTRICT ADMINISTRATORS IN CHARGE OF THIS AGREEMENT.

I. Identification of the Parties:

I, Mike Lorimer, am an individual contractor/consultant. I am seeking to contract with the Rio Elementary School District to provide services as an Interim Administrator: in educational leadership needed to plan, direct and manage the activities and operations of all K-8 schools including the supervision and evaluation of an assistant administrator, and certificated and classified personnel; budget administration; complex program management; and ensures the maintenance of the school site to promote a safe learning environment, and I am aware of the requirements of Education Code Section 45125.1.

II. Certifications

I make the following certifications under penalty of perjury:

- A. I shall not begin to provide services to the District nor shall I permit any of my employees or independent contractors to come in contact with pupils until the Department of Justice has ascertained that the person has not been convicted of a serious or violent felony as defined in Penal Code Sections 1192.7c and 667.5c. (Education Code Section 45125.1(e).)
- B. I certify that I have reviewed the results of the fingerprinting information ascertained by the Department of Justice, and I certify that none of my employees or independent contractors, including myself, who may come in contact with pupils have been convicted of a felony as noted in paragraph A above. (Education Code section 45125.1(e).)
- C. I have attached to this certification form a list of the names of my employees or independent contractors who may come in contact with pupils. (Education Code Section 45125.1 (f).)

I declare under penalty of perjury under the laws of the State of California that the information provided above is true and correct.

Dated: \_\_\_\_\_, 2018 at \_\_\_\_\_, California.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Print Name Here



## AGREEMENT FOR CONTRACTOR/INDEPENDENT CONTRACTOR SERVICES

THIS AGREEMENT, made and entered into this \_\_\_\_ day of August, 2018, by and between the RIO SCHOOL DISTRICT, 2500 Vineyard Avenue, Oxnard, CA 93036, hereinafter referred to as the "District" and Larry Misel, hereinafter referred to as the "Contractor."

### WITNESSETH:

WHEREAS, the District is authorized by California Government Code, Section 530609, to contract with an independent contractor for the furnishing to the District of special services to enhance curriculum in addition to and advice in financial, economic, legal, or administrative matters, if said contractor is specifically trained, experienced, and competent to render the special Contractor services set forth in this agreement; and

WHEREAS, the District has determined that it is necessary that the services set forth herein be provided, and that such services will assist the governing board in providing an enhanced instructional program and, in discharging its legal obligations, will supplement assistance by State and County authorities and not replace such assistance; and

WHEREAS, the Contractor has offered to provide to the District such special services;

NOW, THEREFORE, in consideration of their mutual promises, the parties hereto agree to enter into a fixed price contract, as follows:

1. **SCOPE OF WORK.** The Contractor will serve as a resource associate by consulting with and assisting the District in the matters listed as follows:

The Contractor will provide interim administrative support in educational leadership needed to plan, direct and manage the activities and operations of all K-8 schools including the supervision and evaluation of an assistant administrator, and certificated and classified personnel; budget administration; complex program management; and ensures the maintenance of the school site to promote a safe learning environment.

2. **COMPENSATION AND TERM.** In consideration of the services to be rendered by the Contractor, the District agrees to pay at the rate of \$591.23 per day, on an as-needed basis. The contract shall begin on August 1, 2018 and end on June 30, 2019. These dates may be changed by an amendment to this agreement signed by both parties. There is no mileage reimbursement.

3. EXPENSES.

X A. The contractor will be not be reimbursed for travel or other expenses.

\_\_\_ B. In addition to the specified compensation, travel and/or expenses will be reimbursed as follows:

Travel: Mileage at the rate of \$ 0 per mile up to the total of \$ 0.

Actual air fare (original receipts required) trips with prior written permission.

Other:List authorized expense, limits and maximum amounts (i.e., copies, telephone or fax charges).

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3. INDEPENDENT CONTRACTOR. While engaged in carrying out and complying with the terms of this Agreement, Contractor is an independent contractor and not an officer, agent, or employee of the District. The parties agree and understand that the Contractor is an independent contractor and not the agent or employee of the District, and that no liability shall attach to the District by reason of entering into this Agreement except as otherwise provided herein. The Contractor's signature verifies that a proper background check through the Department of Justice has been completed and does not include irregularities (conviction of a violent or serious felony) per Penal Code Sections 667.5c and 1192.7c.

4. INSURANCE. (If the Contractor is a public school agency within Ventura County, participating in the VCSSFA liability program, this insurance section does not apply.) If requested, Contractor shall, at Contractor's sole cost and expense, provide for and maintain in force and effect, from the commencement of services until expiration of this Agreement, a policy or policies of insurance covering Contractor's services. All insurance shall be with an insurance company with a rating of A or better, as rated by the current edition of Best's Key Rating Guide, published by A.M. Best Company, Oldwick, New Jersey 97757, and authorized to conduct business in the State of California.

Required insurance coverage shall include: Comprehensive general liability, property damage insurance and comprehensive automobile liability insurance covering activities and operations of the Contractor. Such liability insurance shall provide a minimum coverage of \$1,000,000.

If requested, Contractor shall furnish to the District, prior to commencement of services under this agreement, Certificates of Insurance as evidence of the coverage and limits stated above.

Certificates of Insurance shall:

- A. Name the District as additional insured.
- B. Provide a minimum of 30 days advance written notice of cancellation or material changes.
- C. State that coverage afforded the District as additional insured shall apply as primary and not excess to any insurance issued the District.



The Contractor agrees to provide workers compensation insurance covering services to be provided by Contractor under this agreement, or to self-insure such services and to provide a Certificate of Insurance to the District as proof of coverage, if requested.

5. **INDEMNIFICATION / HOLD HARMLESS.** Contractor also agrees to hold harmless and indemnify the District, its officers, agents, employees, and volunteers from any and all loss, costs and expense, including legal fees, or other obligations or claims, arising out of any liability or claim of liability for personal injury, bodily injury to persons, contractual liability or damage to property or any other loss, sustained or claimed to have been sustained, arising out of activities of the Contractor or those of any of its officers, agents or employees, whether such act is authorized by this Agreement or not; and Contractor shall pay for any and all damage to the property of the District, or loss or theft of such property, done or caused by such persons. District assumes no responsibility whatsoever for any property placed on the premises. Contractor further agrees to waive all right of subrogation against the District. The provisions of this Agreement do not apply to any damage or losses caused solely by the negligence of the District or any of its officers, agents, employees and volunteers. The provisions of this section shall survive the expiration or termination of this Agreement.

6. **SUBCONTRACTING.** None of the services covered by this contract shall be subcontracted without the prior written consent of the District. The Contractor shall be fully responsible to the District for the acts and omissions of her subcontracts, and of persons either directly or indirectly employed by her, as if the acts and omissions were performed by her directly.

7. **COPYRIGHT.** Contractor hereby agrees that the District shall be the sole owner of the copyright for any publications, writing, materials or products developed by or as a result of this Agreement. Contractor shall maintain the confidentiality of any such material produced.

8. **ASSIGNMENT.** The parties agree that this Agreement may not be assigned in whole or in part, or any of its rights, obligations, provisions, or conditions without the written consent of the District.

9. **COMPLIANCE WITH FINGERPRINT LAWS.** Certain entities that contract with a school district are required to comply with Education Code Section 45125.1 regarding fingerprinting requirements, unless the District determines that the contracting entity will have limited contact with pupils.

Contractor need not comply with fingerprint certification requirement.

Contractor is required to comply with fingerprint certification. (See Appendix A)



APPENDIX A – CERTIFICATION OF FINGERPRINTING

TO THE GOVERNING BOARD OF RIO SCHOOL DISTRICT AND THE DISTRICT ADMINISTRATORS IN CHARGE OF THIS AGREEMENT.

I. Identification of the Parties:

I, Larry Misel, am an individual contractor/consultant. I am seeking to contract with the Rio Elementary School District to provide services as an Interim Administrator: in educational leadership needed to plan, direct and manage the activities and operations of all K-8 schools including the supervision and evaluation of an assistant administrator, and certificated and classified personnel; budget administration; complex program management; and ensures the maintenance of the school site to promote a safe learning environment, and I am aware of the requirements of Education Code Section 45125.1.

II. Certifications

I make the following certifications under penalty of perjury:

- A. I shall not begin to provide services to the District nor shall I permit any of my employees or independent contractors to come in contact with pupils until the Department of Justice has ascertained that the person has not been convicted of a serious or violent felony as defined in Penal Code Sections 1192.7c and 667.5c. (Education Code Section 45125.1(e).)
- B. I certify that I have reviewed the results of the fingerprinting information ascertained by the Department of Justice, and I certify that none of my employees or independent contractors, including myself, who may come in contact with pupils have been convicted of a felony as noted in paragraph A above. (Education Code section 45125.1(e).)
- C. I have attached to this certification form a list of the names of my employees or independent contractors who may come in contact with pupils. (Education Code Section 45125.1 (f).)

I declare under penalty of perjury under the laws of the State of California that the information provided above is true and correct.

Dated: \_\_\_\_\_, 2018 at \_\_\_\_\_, California.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Print Name Here



**10.10**





**Agenda Item Details**

Meeting	Sep 19, 2018 - RSD Regular Board Meeting
Category	10. Consent
Subject	10.10 Approval of the 18/19 Revised Bell Schedules - Rio del Sol and Rio Vista
Access	Public
Type	Action (Consent)
Fiscal Impact	No
Budgeted	No
Recommended Action	It is recommended the board take action and approve the revisions to the bell schedules for Rio del Sol and Rio Vista.

- Goals**
- Goal 4-Prepare students to be college and career ready through technology and innovation that facilitates collaboration, creativity, critical thinking and communication.
  - Goal 3-Create welcoming and safe environments where students attend and are connected to their school
  - Goal 2-Engage parents and other District stakeholders in the development of meaningful partnerships to support student learning.
  - Goal 1-Improved student achievement at every school and every grade in all content areas

**Public Content**

Speaker: Carolyn Bernal

**Rationale:**

Rio del Sol and Rio Vista are submitting revisions to their 18/19 bell schedules.

Rio del Sol had a need to adjust the lunches for grades K-3 in order to spread them out and allow adequate time for student to cycle through the lunch lines and to allow for appropriate safety and supervision of all students.

Rio Vista adjusted their bell schedule to reflect a deduction of 3 minutes to the unit member's work day. There were no changes to the instructional minutes for students.

Both bell schedules remain complaint with Ed Code instructional minute requirements and the RTA contract.

- 1819 RV Bell Schedule (revised).docx (74 KB)
- Del Sol Bell Schedule REVISED 9%2F07%2F2018.pdf (167 KB)

**Administrative Content**

## Executive Content

*Our adopted rules of Parliamentary Procedure, Robert's Rules, provide for a consent agenda listing several items for approval of the Board by a single motion. Most of the items listed under the consent agenda have gone through Board subcommittee review and recommendation. Documentation concerning these items has been provided to all Board members and the public in advance to assure an extensive and thorough review. Items may be removed from the consent agenda at the request of any board member.*





<u>Regular Day Schedule</u>		
<b>Grade 6</b>		
Period 0	7:40 – 8:30	(50)
<i>Warning Bell</i>	8:52 – 8:55	
Period 1	8:55 – 9:48	(53)
Period 2	9:51 – 10:41	(50)
Period 3	10:44 – 11:34	(50)
<i>Lunch (6<sup>th</sup> Grade)</i>	11:34 – 12:10	(36)
Period 4	12:13 – 1:03	(50)
SSR (in Per. 5)	1:06 – 1:29	(23)
Period 5	1:29 – 2:19	(50)
Period 6	2:22 – 3:17	(55)
<b>Instructional Minutes</b>		<b>331</b>

<u>Regular Day Schedule</u>		
<b>Grades 7 and 8</b>		
Period 0	7:40 – 8:30	(50)
<i>Warning Bell</i>	8:52 – 8:55	
Period 1	8:55 – 9:48	(53)
Period 2	9:51 – 10:41	(50)
Period 3	10:44 – 11:34	(50)
Period 4	11:37 – 12:27	(50)
<i>Lunch (7<sup>th</sup>/8<sup>th</sup> Grades)</i>	12:27 – 1:03	(36)
SSR (in Per. 5)	1:06 – 1:29	(23)
Period 5	1:29 – 2:19	(50)
Period 6	2:22 – 3:17	(55)
<b>Instructional Minutes</b>		<b>331</b>

<u>Minimum Day Schedule</u>		
<b>Grade 6</b>		
Period 0	7:50 – 8:30	(40)
<i>Warning Bell</i>	8:52 – 8:55	
Period 1	8:55 – 9:37	(42)
Period 2	9:40 – 10:19	(39)
Period 3	10:22 – 11:01	(39)
<i>Lunch (6<sup>th</sup> Grade)</i>	11:01 – 11:40	(39)
Period 4	11:43 – 12:22	(39)
Period 5	12:25 – 1:04	(39)
Period 6	1:07 – 1:50	(43)
<b>Instructional Minutes</b>		<b>241</b>

<u>Minimum Day Schedule</u>		
<b>Grades 7 and 8</b>		
Period 0	7:50 – 8:30	(40)
<i>Warning Bell</i>	8:52 – 8:55	
Period 1	8:55 – 9:37	(42)
Period 2	9:40 – 10:19	(39)
Period 3	10:22 – 11:01	(39)
Period 4	11:04 – 11:43	(39)
<i>Lunch (7<sup>th</sup>/8<sup>th</sup> Grades)</i>	11:43 – 12:22	(39)
Period 5	12:25 – 1:04	(39)
Period 6	1:07 – 1:50	(43)
<b>Instructional Minutes</b>		<b>241</b>





# Rio del Sol School

## 2018-2019 Bell Schedule

3001 North Ventura Rd.  
 Oxnard, CA 93036  
 Phone: (805) 307-0080  
 Fax: (805) XXX-XXXX

**Transitional Kindergarten and Kindergarten** will be on an extended day schedule every day through Wednesday, October 31, 2018. Regular and Minimum Day Schedules will begin on Thursday, November 1, 2018. Please check the District Academic Calendar closely for a list of all other minimum days.

<b>Transitional Kindergarten Extended Day &amp; Minimum Day (230 Instructional Minutes)</b>	<b>Transitional Kindergarten Regular Day (begins Nov. 1) (260 Instructional Minutes)</b>
8:00 Class Begins 8:00-9:40 Instruction (100) 9:40-10:00 Recess (20) 10:00-11:00 Instruction (60) 11:00-11:45 Lunch (45) 11:45-12:55 Instruction (70) 12:55 Dismissal	8:00 Class Begins 8:00-9:40 Instruction (100) 9:40-10:00 Recess (20) 10:00-11:00 Instruction (60) 11:00-11:45 Lunch (45) 11:45-12:55 Instruction (70) 12:55 -1:25 Intervention Support (30) 1:25 Dismissal

<b>Kindergarten Extended Day (260 Instructional Minutes)</b>	<b>Kindergarten Minimum Day (230 Instructional Minutes)</b>	<b>Kindergarten Regular Day (begins Nov. 1) (302 Instructional Minutes)</b>
8:00 Class Begins 8:00-9:40 Instruction (100) 9:40-10:00 Recess (20) 10:00-11:00 Instruction (60) 11:00-11:45 Lunch (45) 11:45-1:25 Instruction (100) 1:25 Dismissal	8:00 Class Begins 8:00-9:40 Instruction (100) 9:40-10:00 Recess (20) 10:00-11:00 Instruction (60) 11:00-11:45 Lunch (45) 11:45-12:55 Instruction (70) 12:55 Dismissal	8:00 Class Begins 8:00-9:40 Instruction (100) 9:40-10:00 Recess (20) 10:00-11:00 Instruction (60) 11:00-11:40 Lunch (40) 11:40-12:55 Instruction (75) 12:55-1:08 Recess (13) 1:08-2:15 Instruction (67) 2:15 Dismissal

<b>First Grade Minimum Day (230 Instructional Minutes)</b>	<b>First Grade Regular Day (302 Instructional Minutes)</b>
8:00 Class Begins 8:00-10:00 <b>Instruction (120)</b> 10:00-10:20 Recess (20) 10:20-11:20 <b>Instruction (60)</b> 11:20-12:05 Lunch (45) 12:05-2:55 <b>Instruction (50)</b> 12:55 Dismissal	8:00 Class Begins 8:00-10:00 <b>Instruction (120)</b> 10:00-10:20 Recess (20) 10:20-11:20 <b>Instruction (60)</b> 11:20-12:00 Lunch (40) 12:00-1:35 <b>Instruction (95)</b> 1:35-1:48 Recess (13) 1:48-2:15 <b>Instruction (27)</b> 2:15 Dismissal

<b>Second Grade Minimum Day (230 Instructional Minutes)</b>	<b>Second Grade Regular Day (302 Instructional Minutes)</b>
8:00 Class Begins 8:00-10:00 <b>Instruction (120)</b> 10:00-10:20 Recess (20) 10:20-11:35 <b>Instruction (75)</b> 11:35-12:20 Lunch (45) 12:20-2:55 <b>Instruction (40)</b> 12:55 Dismissal	8:00 Class Begins 8:00-10:00 <b>Instruction (120)</b> 10:00-10:20 Recess (20) 10:20-11:35 <b>Instruction (75)</b> 11:35-12:15 Lunch (40) 12:15-1:35 <b>Instruction (80)</b> 1:35-1:48 Recess (13) 1:48-2:15 <b>Instruction (27)</b> 2:15 Dismissal

<b>Third Grade Minimum Day (230 Instructional Minutes)</b>	<b>Third Grade Regular Day (302 Instructional Minutes)</b>
8:00 Class Begins 8:00-10:00 <b>Instruction (120)</b> 10:00-10:20 Recess (20) 10:20-11:50 <b>Instruction (90)</b> 11:50-12:35 Lunch (45) 12:35-12:55 <b>Instruction (20)</b> 12:55 Dismissal	8:00 Class Begins 8:00-10:00 <b>Instruction (120)</b> 10:00-10:20 Recess (20) 10:20-11:50 <b>Instruction (90)</b> 11:50-12:30 Lunch (40) 12:30-1:35 <b>Instruction (65)</b> 1:35-1:48 Recess (13) 1:48-2:15 <b>Instruction (27)</b> 2:15 Dismissal

<b>Fourth and Fifth Grade at Rio del Sol Minimum Day (240 Instructional Minutes)</b>	<b>Fourth and Fifth Grade at Rio del Sol Regular Day (318 Instructional Minutes)</b>
<b>8:30 Class Begins</b> <b>8:30-10:25 Instruction (115)</b> <b>10:25-10:35 Recess (10)</b> <b>10:35-12:35 Instruction (120)</b> <b>12:25-1:00 Lunch (35)</b> <b>1:00-1:05 Instruction (5)</b> <b>1:05 Dismissal</b>	<b>8:30 Class Begins</b> <b>8:30-10:25 Instruction (115)</b> <b>10:25-10:35 Recess (10)</b> <b>10:35-12:35 Instruction (120)</b> <b>12:35-1:14 Lunch (39)</b> <b>1:14-2:37 Instruction (83)</b> <b>2:37 Dismissal</b>

<b>Sixth Grade at Rio del Sol Minimum Day (240 Instructional Minutes)</b>	<b>Sixth Grade Regular Day (331 Instructional Minutes)</b>
<b>8:30 Class Begins</b> <b>8:30-10:50 Instruction (140)</b> <b>10:50-11:05 Recess (15)</b> <b>11:05-12:25 Instruction (80)</b> <b>12:25-1:00 Lunch (35)</b> <b>1:00-1:20 Instruction (20)</b> <b>1:20 Dismissal</b>	<b>8:30 Class Begins</b> <b>8:30-10:50 Instruction (140)</b> <b>10:50-11:05 Recess (15)</b> <b>11:05-12:25 Instruction (80)</b> <b>12:25-1:00 Lunch (35)</b> <b>1:00-2:51 Instruction (111)</b> <b>2:51 Dismissal</b>

<b>Fourth Grade Schedule at Rio del Norte Minimum Day (240 Instructional Minutes)</b>	<b>Fourth Grade Schedule at Rio del Norte Regular Day (318 Instructional Minutes)</b>
<b>8:15 Class Begins</b> <b>8:15-10:10 Instruction (115)</b> <b>10:10-10:20 Recess (10)</b> <b>10:20-11:45 Instruction (85)</b> <b>11:45-12:20 Lunch (35)</b> <b>12:20-1:00 Instruction (40)</b> <b>1:00 Dismissal</b>	<b>8:15 Class Begins</b> <b>8:15-10:10 Instruction (115)</b> <b>10:10-10:20 Recess (10)</b> <b>10:20-12:20 Instruction (120)</b> <b>12:20-12:59 Lunch (39)</b> <b>12:59-2:22 Instruction (83)</b> <b>2:22 Dismissal</b>

<b>Fifth Grade Schedule at Rio Lindo</b> <b>Minimum Day</b> <b>(240 Instructional Minutes)</b>	<b>Fifth Grade Schedule at Rio Lindo</b> <b>Regular Day</b> <b>(318 Instructional Minutes)</b>
8:00 Class Begins 8:00-10:05 Instruction (125) 10:05-10:20 Recess (15) 10:20-12:13 Instruction (113) 12:13-12:48 Lunch (35) 12:48-12:50 Instruction (2) 12:50 Dismissal	8:00 Class Begins 8:00-10:26 Instruction (146) 10:26-10:43 Recess (17) 10:43-12:40 Instruction (117) 12:40-1:20 Lunch (40) 1:20-2:15 Instruction (55) 2:15 Dismissal

<b>Sixth Grade Schedule at Rio del Mar</b> <b>Minimum Day</b> <b>(240 Instructional Minutes)</b>	<b>Sixth Grade Schedule at Rio del Mar</b> <b>Regular Day</b> <b>(331 Instructional Minutes)</b>
8:15 Class Begins 8:15-10:15 Instruction (105) 10:15-10:30 Recess (15) 10:30-12:15 Instruction (105) 12:15-12:50 Lunch (35) 12:50-1:10 Instruction (20) 1:10 Dismissal	8:15 Class Begins 8:15-10:30 Instruction (120) 10:30-10:45 Recess (15) 10:45-12:45 Instruction (120) 12:45-1:25 Lunch (40) 1:25-2:41 Instruction (91) 2:41 Dismissal

10.11







### Agenda Item Details

Meeting	Sep 19, 2018 - RSD Regular Board Meeting
Category	10. Consent
Subject	10.11 Ratification of the Authorization of Teaching Assignment - Speech and Hearing Therapy Services
Access	Public
Type	Action (Consent)
Fiscal Impact	No
Budgeted	No
Recommended Action	It is recommended the board take action and approve the authorization of teaching assignments for Speech and Hearing Therapy Services
Goals	<p><b>Goal 5-Recruit, hire, train, and retain exemplary employees who are caring, committed, collaborative, creative and critical thinkers.</b></p> <p><b>Goal 4-Prepare students to be college and career ready through technology and innovation that facilitates collaboration, creativity, critical thinking and communication.</b></p> <p><b>Goal 3-Create welcoming and safe environments where students attend and are connected to their school</b></p> <p><b>Goal 2-Engage parents and other District stakeholders in the development of meaningful partnerships to support student learning.</b></p> <p><b>Goal 1-Improved student achievement at every school and every grade in all content areas</b></p>

### Public Content

Speaker: Carolyn Bernal

### Rationale:

Education Code Section 44831, allows an individual who holds a master's degree in communication disorders; meets the basic skills requirement; has a valid license from the Speech-Language Pathology and Audiology Board; and has the criminal record summary according to EC 44332.6 to provide speech and language services.

The following individuals have accepted an assignment which requires the Governing Board's authorization. It is requested that the Governing Board authorize the Speech and Language assignments for the 2018-2019 school year.

### Teacher Assignment

Beckman, Janelle Speech & Hearing Therapy Services  
 Cornelius, Evonya Speech & Hearing Therapy Services  
 Davila, Jose Speech & Hearing Therapy Services  
 Graham, Jessie Speech & Hearing Therapy Services  
 Held, Stephena Speech & Hearing Therapy Services  
 Morrison, Maria Speech & Hearing Therapy Services  
 Sanchez, Natacha Speech & Hearing Therapy Services  
 Torres, Melissa Speech & Hearing Therapy Services

**Administrative Content****Executive Content**

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10.12





### Agenda Item Details

Meeting	Sep 19, 2018 - RSD Regular Board Meeting
Category	10. Consent
Subject	10.12 Ratification of the Authorization of Teaching Assignment - Multiple Subject
Access	Public
Type	Action (Consent)
Fiscal Impact	No
Budgeted	No
Recommended Action	It is recommended the board take action and approve the authorization of teaching assignment - multiple subject.
Goals	<p>Goal 5-Recruit, hire, train, and retain exemplary employees who are caring, committed, collaborative, creative and critical thinkers.</p> <p>Goal 4-Prepare students to be college and career ready through technology and innovation that facilitates collaboration, creativity, critical thinking and communication.</p> <p>Goal 3-Create welcoming and safe environments where students attend and are connected to their school</p> <p>Goal 2-Engage parents and other District stakeholders in the development of meaningful partnerships to support student learning.</p> <p>Goal 1-Improved student achievement at every school and every grade in all content areas</p>

### Public Content

Speaker: Carolyn Bernal

### Rationale:

Pursuant to Education Code Section 44256(b), the holder of a Multiple Subject Teaching Credential or a Standard Secondary Credential, who has completed 12 semester units, or 6 upper division or graduate units, of coursework at an accredited institution in each subject to be taught, is considered legally authorized to teach under this provision. The authorization shall be with the teacher's consent.

The following teacher has accepted an assignment which requires the Governing Board's authorization. It is requested that the Governing Board authorize this teaching assignment for the 2018-2019 school year.

<u>Teacher</u>	<u>Assignment</u>	<u>Credential</u>
Garcia, Gus	Computer Applications	Clear Multiple Subject
Beth Lindley	English (Art of Writing)	Clear Multiple Subject
Heriberto Rojas	Math (MESA)	Clear Multiple Subject

### Administrative Content

## Executive Content

*Our adopted rules of Parliamentary Procedure, Robert's Rules, provide for a consent agenda listing several items for approval of the Board by a single motion. Most of the items listed under the consent agenda have gone through Board subcommittee review and recommendation. Documentation concerning these items has been provided to all Board members and the public in advance to assure an extensive and thorough review. Items may be removed from the consent agenda at the request of any board member.*

**10.13**





**Agenda Item Details**

Meeting	Sep 19, 2018 - RSD Regular Board Meeting
Category	10. Consent
Subject	10.13 Local Agency Biennial Notice
Access	Public
Type	Action (Consent)
Fiscal Impact	No
Recommended Action	It is recommended that the Board approve the 2018 Local Agency Biennial Notice.

**Public Content**

Speaker:  
Wael Saleh

Rationale:  
No amendments were required since the 2017 Local Agency Biennial Notice.

[Biennial Notice.pdf \(159 KB\)](#)

**Administrative Content****Executive Content**

*Our adopted rules of Parliamentary Procedure, Robert's Rules, provide for a consent agenda listing several items for approval of the Board by a single motion. Most of the items listed under the consent agenda have gone through Board subcommittee review and recommendation. Documentation concerning these items has been provided to all Board members and the public in advance to assure an extensive and thorough review. Items may be removed from the consent agenda at the request of any board member.*



## 2018 Local Agency Biennial Notice

Name of Agency: Rio School District  
Mailing Address: 2500 E. Vineyard Avenue, Oxnard, CA 93036  
Contact Person: Mary Orleans Phone No. 805-485-3111, X2130  
Email: morleans@rioschools.org Alternate Email: \_\_\_\_\_

Accurate disclosure is essential to monitor whether officials have conflicts of interest and to help ensure public trust in government. The biennial review examines current programs to ensure that the agency's code includes disclosure by those agency officials who make or participate in making governmental decisions.

This agency has reviewed its conflict of interest code and has determined that (check one BOX):

An amendment is required. The following amendments are necessary:

(Check all that apply.)

- Include new positions
- Revise disclosure categories
- Revise the titles of existing positions
- Delete titles of positions that have been abolished and/or positions that no longer make or participate in making governmental decisions
- Other (describe) \_\_\_\_\_

The code is currently under review by the code reviewing body.

No amendment is required. (If your code is over five years old, amendments may be necessary.)

### Verification (to be completed if no amendment is required)

*This agency's code accurately designates all positions that make or participate in the making of governmental decisions. The disclosure assigned to those positions accurately requires that all investments, business positions, interests in real property, and sources of income that may foreseeably be affected materially by the decisions made by those holding designated positions are reported. The code includes all other provisions required by Government Code Section 87302.*

\_\_\_\_\_  
Signature of Chief Executive Officer

83018  
Date

All agencies must complete and return this notice regardless of how recently your code was approved or amended. Please return this notice no later than October 1, 2018, or by the date specified by your agency, if earlier, to:

**Board of Supervisors  
800 S. Victoria Avenue  
Ventura, CA 93009-1920**

**PLEASE DO NOT RETURN THIS FORM TO THE FPPC.**

**CONFLICT OF INTEREST CODE  
RIO SCHOOL DISTRICT**

The Political Reform Act, Government Code section 81000 et seq., requires local government agencies to adopt and promulgate Conflict of Interest Codes. The Fair Political Practices Commission has adopted a regulation (2 Cal. Code Regs., § 18730) which contains the terms of a standard Conflict of Interest Code, which may be amended by the Fair Political Practices Commission to conform to amendments in the Political Reform Act after public notice and hearings.

The terms of California Code of Regulations, Title 2, Section 18730, and any amendment to it duly adopted by the Fair Political Practices Commission, are hereby incorporated by reference as the Conflict of Interest Code for the Rio School District, and along with the attached Exhibit A, which designates positions requiring disclosure and Exhibit B, which sets forth disclosure categories for each designated position, constitute the Conflict of Interest Code of the Rio School District. Persons holding positions designated in Exhibit A shall file Form 700 Statements of Economic Interests with the Filing Officer specified for that position in Exhibit A.

**IN PREPARING THE FORM 700, DESIGNATED FILERS NEED ONLY DISCLOSE THOSE FINANCIAL INTERESTS FALLING WITHIN THE DISCLOSURE CATEGORIES DESIGNATED FOR THAT FILER'S POSITION AS STATED IN EXHIBITS A AND B.**

**APPROVED AND ADOPTED this \_\_\_ day of \_\_\_\_\_, 2018:**

By: \_\_\_\_\_  
Print Name: Felix Eisenhauer  
Title: Board of Education, President

**EXHIBIT A – DESIGNATED POSITIONS AND FILING OFFICERS**

<b># of POSITIONS</b>	<b>POSITION TITLE</b>	<b>DISCLOSURE CATEGORIES (From Exhibit B)</b>	<b>FILING OFFICER (Designate County Clerk of Board [COB] or Local Agency's Clerk [AC])</b>
<b>5</b>	<b>Members of the Board of Trustees</b>	<b>Category 1</b>	<b>COB</b>
<b>1</b>	<b>Superintendent</b>	<b>Category 1</b>	<b>COB</b>
<b>1</b>	<b>Assistant Superintendent, Business Services</b>	<b>Category 1</b>	<b>AC</b>
<b>1</b>	<b>Assistant Superintendent, Educational Services</b>	<b>Category 2</b>	<b>AC</b>
<b>1</b>	<b>Director of Human Resources</b>	<b>Category 2</b>	<b>AC</b>

## **EXHIBIT B – DISCLOSURE CATEGORIES**

The terms *italicized* below have specific meaning under the Political Reform Act. In addition, the financial interests of a spouse, domestic partner and dependent children of the public official holding the designated position may require reporting. Consult the instructions and reference pamphlet of the Form 700 for explanation.

### **Category 1 – BROADEST DISCLOSURE**

[SEE FORM 700 SCHEDULES A-1, A-2, B, C, D and E]

- (1) All sources of *income, gifts, loans and travel payments*;
- (2) All *interests in real property*; and
- (3) All *investments and business positions in business entities*.

### **Category 2 – REAL PROPERTY**

[SEE FORM 700 SCHEDULE B]

All interests in real property, including interests in real property held by business entities and trusts in which the public official holds a business position or has an investment or other financial interest.

### **Category 3 – LAND DEVELOPMENT, CONSTRUCTION AND TRANSACTION**

[SEE FORM 700 SCHEDULES A-1, A-2, C, D and E]

All investments, business positions and sources of income, gifts, loans and travel payments, from sources which engage in land development, construction, or real property acquisition or sale.

### **Category 4 – PROCUREMENT**

[SEE FORM 700 SCHEDULES A-1, A-2, C, D and E]

All investments, business positions and sources of income, gifts, loans and travel payments, from sources which provide services, supplies, materials, machinery or equipment which the designated position procures or assists in procuring on behalf of their agency or department.

### **Category 5 – REGULATION AND PERMITTING**

[SEE FORM 700 SCHEDULES A-1, A-2, C, D and E]

All investments, business positions and sources of income, gifts, loans and travel payments, from sources which are subject to the regulatory, permitting or licensing authority of, or have an application or license pending before, the designated position's agency or department.

### **Category 6 – FUNDING**

[SEE FORM 700 SCHEDULES A-1, A-2, C, D and E]

All investments, business positions and sources of income, gifts, loans and travel payments, from sources which receive grants or other funding from or through the designated position's agency or department.

**APPENDIX - DESIGNATING OFFICIALS WHO  
MANAGE PUBLIC INVESTMENTS**

Pursuant to Government Code section 87200 et seq., certain city and county officials, as well as all "other officials who manage public investments," are required to disclose their economic interests in accordance with the Political Reform Act. This Appendix provides the relevant definitions for determining which public officials qualify as "other officials who manage public investments," designates the agency's positions which qualify as such, and states the Filing Officer for each designated position.

**APPLICABLE DEFINITIONS**

As set forth in 2 California Code of Regulations section 18701, the following definitions apply for the purposes of Government Code section 87200:

- (1) "Other public officials who manage public investments" means:
  - (A) Members of boards and commissions, including pension and retirement boards or commissions, or of committees thereof, who exercise responsibility for the management of public investments;
  - (B) High-level officers and employees of public agencies who exercise primary responsibility for the management of public investments, such as chief or principal investment officers or chief financial managers. This category shall not include officers and employees who work under the supervision of the chief or principal investment officers or the chief financial managers; and
  - (C) Individuals who, pursuant to a contract with a state or local government agency, perform the same or substantially all the same functions that would otherwise be performed by the public officials described in subdivision (1)(B) above.
- (2) "Public investments" means the investment of public moneys in real estate, securities, or other economic interests for the production of revenue or other financial return.
- (3) "Public moneys" means all moneys belonging to, received by, or held by, the state, or any city, county, town, district, or public agency therein, or by an officer thereof acting in his or her official capacity, and includes the proceeds of all bonds and other evidences of indebtedness, trust funds held by public pension and retirement systems, deferred compensation funds held for investment by public agencies, and public moneys held by a financial institution under a trust indenture to which a public agency is a party.
- (4) "Management of public investments" means the following non-ministerial functions: directing the investment of public moneys; formulating or approving investment policies; approving or establishing guidelines for asset allocations; or approving investment transactions.

## DESIGNATED POSITIONS AND FILING OFFICERS

Based on the foregoing, the following agency positions and/or consultants qualify as "other officials who manage public investments" and shall file Statements of Economic Interests (Form 700) pursuant to Government Code section 87200 et seq. with the below-designated Filing Officers:

<b># of POSITIONS</b>	<b>POSITION TITLE/CONSULTANT</b>	<b>FILING OFFICER</b> (Designate County Clerk of Board [COB] or Local Agency's Clerk [AC])



10.14





### Agenda Item Details

Meeting	Sep 19, 2018 - RSD Regular Board Meeting
Category	10. Consent
Subject	10.14 Adoption of the GANN Limit/Resolution No. 1819/04
Access	Public
Type	Action (Consent)
Fiscal Impact	No
Recommended Action	Staff recommends approval of the GANN Limit Resolution

### Public Content

Speaker:  
Wael Saleh

#### Rationale:

Pursuant to the California Constitution, Article XIII-B, a public agency must establish a maximum appropriation limitation annually. Each year, an actual calculation is run for the previous fiscal year and an estimate is made on the current fiscal year.

The attached calculation shows the District's GANN Limit for the 2017/2018 fiscal year and a projected GANN Limit for the 2018/2019 fiscal year and does not require an increase in the limit. The calculation complies with the requirements of SB98 and AB198.

[Gann Limit.pdf \(183 KB\)](#)

[Resolution Gann Limit.pdf \(193 KB\)](#)

### Administrative Content

### Executive Content

*Our adopted rules of Parliamentary Procedure, Robert's Rules, provide for a consent agenda listing several items for approval of the Board by a single motion. Most of the items listed under the consent agenda have gone through Board subcommittee review and recommendation. Documentation concerning these items has been provided to all Board members and the public in advance to assure an extensive and thorough review. Items may be removed from the consent agenda at the request of any board member.*



**RIO SCHOOL DISTRICT**  
**RESOLUTION NO. 18/19-04**  
**ADOPTION OF THE "GANN" LIMIT**

**WHEREAS**, in November of 1979, the California electorate did adopt Proposition 4, commonly called the Gann Amendment, which added Article XIII-B to the California Constitution; and

**WHEREAS**, the provisions of that Article establish maximum appropriation limitations, commonly called "Gann Limits," for public agencies, including school districts; and

**WHEREAS**, the district must establish a revised Gann Limit for the 2017/2018 fiscal year and a projected Gann Limit for the 2018/2019 fiscal year in accordance with the provisions of Article XIII-B and applicable statutory law; and

**NOW, THEREFORE**, be it hereby resolved that:

1. This Board does provide public notice that the attached calculations and documentation of the Gann Limits for the 2017/2018 and 2018/2019 fiscal years are made in accord with applicable constitutional and statutory law;
2. This Board does hereby declare that the appropriations in the Budget for the 2017/2018 and 2018/2019 fiscal years do not exceed the limitations imposed by Proposition 4;
3. The Superintendent provides copies of this resolution along with the appropriate attachments to interested citizens of this district.

**PASSED AND ADOPTED** by the Board of Education at a regular meeting held on the 19th day of September, 2018 by the following vote on roll call:

\_\_\_\_\_  
Felix Eisenhauer  
President of the Board of Trustees

Attest

\_\_\_\_\_  
John D. Puglisi, Ph.D., Superintendent      /      Date



	2017-18 Calculations			2018-19 Calculations		
	Extracted Data	Adjustments*	Entered Data/Totals	Extracted Data	Adjustments*	Entered Data/Totals
<b>A. PRIOR YEAR DATA</b> (2016-17 Actual Appropriations Limit and Gann ADA are from district's prior year Gann data reported to the CDE)	<b>2016-17 Actual</b>			<b>2017-18 Actual</b>		
1. FINAL PRIOR YEAR APPROPRIATIONS LIMIT (Preload/Line D11, PY column)	32,157,770.25		32,157,770.25			32,984,272.34
2. PRIOR YEAR GANN ADA (Preload/Line B3, PY column)	5,006.70		5,006.70			4,862.45
<b>ADJUSTMENTS TO PRIOR YEAR LIMIT</b>	<b>Adjustments to 2016-17</b>			<b>Adjustments to 2017-18</b>		
3. District Lapses, Reorganizations and Other Transfers						
4. Temporary Voter Approved Increases						
5. Less: Lapses of Voter Approved Increases						
6. TOTAL ADJUSTMENTS TO PRIOR YEAR LIMIT (Lines A3 plus A4 minus A5)			0.00			0.00
7. ADJUSTMENTS TO PRIOR YEAR ADA (Only for district lapses, reorganizations and other transfers, and only if adjustments to the appropriations limit are entered in Line A3 above)						
<b>B. CURRENT YEAR GANN ADA</b> (2017-18 data should be the Principal Apportionment Software Attendance reports and include ADA for charter schools reporting with the district)	<b>2017-18 P2 Report</b>			<b>2018-19 P2 Estimate</b>		
1. Total K-12 ADA (Form A, Line A6)	4,952.45		4,952.45	4,952.45		4,952.45
2. Total Charter School ADA (Form A, Line C6)	0.00		0.00	0.00		0.00
3. TOTAL CURRENT YEAR P2 ADA (Line B1 plus B2)			4,952.45			4,952.45
<b>C. LOCAL PROCEEDS OF TAXES/STATE AID RECEIVED TAXES AND SUBVENTIONS (Funds 01, 06, and 62)</b>	<b>2017-18 Actual</b>			<b>2018-19 Budget</b>		
1. Homeowners' Exemption (Object 8021)	77,188.56		77,188.56	71,458.00		71,458.00
2. Timber Yield Tax (Object 8022)	0.00		0.00	0.00		0.00
3. Other Subventions and User Taxes (Object 8029)	0.00		0.00	0.00		0.00
4. Secured Roll Taxes (Object 8041)	8,824,515.89		8,824,515.89	8,408,124.00		8,408,124.00
5. Unsecured Roll Taxes (Object 8042)	188,011.15		188,011.15	188,011.00		188,011.00
6. Prior Years' Taxes (Object 8043)	42,574.78		42,574.78	42,575.00		42,575.00
7. Supplemental Taxes (Object 8044)	398,115.37		398,115.37	217,591.00		217,591.00
8. Ed. Rev. Augmentation Fund (ERAF) (Object 8045)	68,009.85		68,009.85	306,883.00		306,883.00
9. Penalties and Int. from Delinquent Taxes (Object 8048)	0.00		0.00	0.00		0.00
10. Other In-Lieu Taxes (Object 8082)	0.00		0.00	0.00		0.00
11. Comm. Redevelopment Funds (objects 8047 & 8025)	1,551,082.47		1,551,082.47	812,910.00		812,910.00
12. Parcel Taxes (Object 8021)	0.00		0.00	0.00		0.00
13. Other Non-Ad Valorem Taxes (Object 8022) (Taxes only)	0.00		0.00	0.00		0.00
14. Penalties and Int. from Delinquent Non-LCFF Taxes (Object 8023) (Only fees for the above taxes)	0.00		0.00	0.00		0.00
15. Transfers to Charter Schools in Lieu of Property Taxes (Object 8086)						
16. TOTAL TAXES AND SUBVENTIONS (Lines C1 through C15)	11,076,497.55	0.00	11,076,497.55	10,044,552.00	0.00	10,044,552.00
<b>OTHER LOCAL REVENUES (Funds 01, 06, and 62)</b>						
17. To General Fund from Bond Interest and Redemption Fund (Excess debt service taxes) (Object 8014)	0.00		0.00	0.00		0.00
18. TOTAL LOCAL PROCEEDS OF TAXES (Lines C16 plus C17)	11,076,497.55	0.00	11,076,497.55	10,044,552.00	0.00	10,044,552.00

	2017-18 Calculations			2018-19 Calculations		
	Entered Data	Adjustments <sup>a</sup>	Entered Data Totals	Entered Data	Adjustments <sup>a</sup>	Entered Data Totals
<b>EXCLUDED APPROPRIATIONS</b>						
19 Medicare (Enter federally mandated amounts only from obj. 3301 & 3302; do not include negotiated amounts)			498,898.43			478,920.24
<b>OTHER EXCLUSIONS</b>						
20 Americans with Disabilities Act						
21 Unreimbursed Court Mandated Desegregation Costs						
22 Other Unfunded Court-ordered or Federal Mandates			486,858.46			478,920.24
23 TOTAL EXCLUSIONS (Lines C19 through C22)						
<b>STATE AID RECEIVED (Funds 01, 08, and 62)</b>						
24 LCFF - CY (objects 8011 and 8012)	37,155,837.00		37,155,837.00	40,760,927.00		40,760,927.00
25 LCFF/Revenue Limit State Aid - Prior Years (Object 8019)	(18,108.00)		(18,108.00)	0.00		0.00
26 TOTAL STATE AID RECEIVED (Lines C24 plus C25)	37,138,729.00	0.00	37,138,729.00	40,760,927.00	0.00	40,760,927.00
<b>DATA FOR INTEREST CALCULATION</b>						
27 Total Revenues (Funds 01, 08 & 62; objects 8000-8790)	57,843,845.25		57,843,845.25	58,206,144.00		58,206,144.00
28 Total Interest and Return on Investments (Funds 01, 08, and 62; objects 8860 and 8862)	88,005.42		88,005.42	30,000.00		30,000.00
<b>APPROPRIATIONS LIMIT CALCULATIONS</b>			2017-18 Actual			2018-19 Budget
<b>D. PRELIMINARY APPROPRIATIONS LIMIT</b>						
1. Revised Prior Year Program Limit (Lines A1 plus A6)			32,167,770.26			32,954,273.94
2. Inflation Adjustment			1,0388			1,0387
3. Program Population Adjustment (Lines B3 divided by (A2 plus A7)) (Round to four decimal places)			9,9852			1,0000
4. PRELIMINARY APPROPRIATIONS LIMIT (Lines D1 times D2 times D3)			32,954,273.54			34,194,783.94
<b>APPROPRIATIONS SUBJECT TO THE LIMIT</b>						
6. Local Revenues Excluding Interest (Line C16)			11,078,467.55			10,044,552.00
6. Preliminary State Aid Calculation						
a. Minimum State Aid in Local Limit (Greater of \$120 times Line B3 or \$2,400; but not greater than Line C26 or less than zero)			564,284.00			564,284.00
b. Maximum State Aid in Local Limit (Lesser of Line C26 or Lines D4 minus D5 plus C23; but not less than zero)			22,408,745.47			24,827,163.58
c. Preliminary State Aid in Local Limit (Greater of Lines D6a or D6b)			22,408,745.47			24,827,163.58
7. Local Revenues in Proceeds of Taxes						
a. Interest Counting in Local Limit (Line C28 divided by (Lines C27 minus C28) times (Lines D5 plus D6c))			57,135.98			17,679.36
b. Total Local Proceeds of Taxes (Lines D5 plus D7a)			11,535,675.23			10,032,451.36
8. State Aid in Proceeds of Taxes (Greater of Line D6c, or Lines D4 minus D7b plus C23; but not greater than Line C26 or less than zero)			22,948,687.78			24,805,284.23
9. Total Appropriations Subject to the Limit						
a. Local Revenues (Line D7b)			11,133,673.23			
b. State Subventions (Line D8)			22,348,827.78			
c. Less: Excluded Appropriations (Line C23)			498,898.43			
d. TOTAL APPROPRIATIONS SUBJECT TO THE LIMIT (Lines D9a plus D9b minus D9c)			32,984,273.54			







**10.15**





### Agenda Item Details

Meeting	Sep 19, 2018 - RSD Regular Board Meeting
Category	10. Consent
Subject	10.15 Approval of Teaching for the Study of Institutions (TSEI) Contract for 2018-2019 school year
Access	Public
Type	Action (Consent)
Fiscal Impact	Yes
Dollar Amount	20,000.00
Budgeted	Yes
Budget Source	LCFF Funds
Recommended Action	Staff recommends board approval of the TSEI contract for the 2018-2019 school year.

### Public Content

Speaker: Oscar Hernandez

#### Rationale:

Rio School District is reducing the cost of services by 50% from last year with the understanding that the district will be receiving 50% of the services provided by TSEI. The ongoing partnership between the Teachers for the Study of Educational Institutions (TSEI) and the Rio School District provides professional development opportunities for K-8 teachers that provide highly practical instructional strategies with which teachers can deliver 21<sup>st</sup> Century culturally proficient education to K-8 students. TSEI and the District will mutually support teachers as they co-construct the design and implementation of inquiry-based curriculum that meets the Common Core State Standards (CCSS), History-Science Content Standards and the Fair Education ACT (SB48).

[HistoryHarvest\\_ Consulting Contract 2018-2019 \(1\).pdf \(151 KB\)](#)

### Administrative Content

### Executive Content

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*subcommittee review and recommendation. Documentation concerning these items has been provided to all Board members and the public in advance to assure an extensive and thorough review. Items may be removed from the consent agenda at the request of any board member.*



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**Consulting Contract between  
Teachers for the Study of Educational Institutions (TSEI) and Rio School District  
for the History Harvest Project**

**CONTRACT AGREEMENT**

Together, the Parties Teachers for the Study of Educational Institutions (TSEI) and the Rio School District enter into this Contract Agreement to mutually support teacher(s) working for the Rio School District as they co-construct the design and implement the inquiry-based curriculum that meets the *Common Core State Standards (CCSS), History-Social Science Content Standards, the FAIR Education Act (SB 48), and The Resolution for Respect for Indigenous People* according to the mission of the non-profit foundation.

Accordingly, *Teachers for the Study of Educational Institutions (TSEI) and the Rio School District, operating under this Contract Agreement as follows:*

**I. PERFORMANCE PERIOD:** The work described in this Contract Agreement will be performed between September 1, 2018 and June 30, 2019.

**II. COST TO THE DISTRICT:** The cost to the district for TSEI's performance of the work described is for 3 teachers One-on-One Mentoring will not exceed \$20, 000. Due to budget reductions by the Rio School District, this 2018-2019 contract reflects working with no more than 3 teachers and not to exceed \$20,000 for the 2018-2019 school year.

**III. PURPOSE AND SCOPE**

By forming this partnership the teacher(s) in the school district and the non-profit organization can collaborate on the design and implementation of inclusive, inquiry-based curriculum that:

- Provides opportunities for students to glean **multiple perspectives and multiple identity contributions** across disciplines.
- Offers opportunities for *all* students to develop **academic literacies** necessary for college and career readiness as detailed in the **Common Core State Standards**.
- Supports a sustained, inclusive school climate, which allows teachers and students to **develop cultural proficiencies**, as mandated by the **FAIR Education Act**.
- Affords opportunities for **students to conduct original research through analysis of local historical documents and/or interviews of local community members**, supporting the District initiatives, such as The Rio Indigenous Project (TRIP), further supporting student access, growth and learning in the Rio District.
- Delivers a **virtual space** (Google Slides, etc.) on what students are learning from participation in the History Harvest<sup>1</sup>Project.

**IV. RESPONSIBILITIES**

Each party has appointed persons to serve as the official contacts and coordinators for the Teaching FAIR activities and who are responsible for carrying out this Contract Agreement. The initial appointees of each organization are:

<i>Dr. Jacqueline Reid, Co-Director, TSEI</i>	(805) 403-5256	<a href="mailto:jreid@teachingfair.org">jreid@teachingfair.org</a>
<i>Dr. John Puglisi, Superintendent, Rio School District</i>	(805) 485-3111	<a href="mailto:jpuglisi@rioschools.org">jpuglisi@rioschools.org</a>

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<sup>1</sup> Adapted from the University of Nebraska-Lincoln Department of History's *History Harvest*, an open, digital archive of historical artifacts gathered from communities across the United States.

To accomplish this work, Dr. Jacqueline Reid as the primary contact will oversee all activities related to this Contract Agreement, while maintaining ongoing communication with teacher(s) at the Rio School District. Support for teacher(s) will occur through ongoing and regular communication/dialogue and work, planning, and/or co-construction of design for implementation. This may be in the form of email, phone, Skype or other video conference communication, on site visits, face2face release time work sessions, or professional learning sessions (individual, pairs, groups). The cost schedule below is based on 3 teacher participants. Should more teachers participate, this contract will need to be amended based on mutual agreement of TSEI and the Rio School District. Should a teacher drop out of the project during the first month of contracted time, a fee of \$585 will be charged.

**History Harvest Mentoring One-on-One Teaching (September 1, 2018 – June 30, 2019)**

Teacher	Cost Per/Teacher*	10 equal monthly invoices to reflect work accomplished	Total Year Cost
1 <sup>st</sup> Teacher	\$5,850	\$585	1 teacher: \$5,850
2 <sup>nd</sup> Teacher	\$5,850	\$1,170	2 teachers: \$11,700
3 <sup>rd</sup> Teacher	\$5,850	\$1,755	3 teachers: \$17,550
<b>*Not to Exceed See Notations Below</b>			<b>Total: \$20,000*</b>

**\*\*Due to budget reductions by the Rio School District, this new contract has changed to reflect working with no more than 3 teachers and not to exceed \$20,000 for the 2018-2019 school year.**

The term of this Contract Agreement is for a period of ten (10) months from September 1, 2018 through June 30, 2019 and may be amended to add more teachers or extended upon written mutual agreement. On behalf of the organization we represent, we wish to sign this Contract Agreement and contribute to its further development.

\_\_\_\_\_  
Date  
Jacqueline Reid, Co-Director  
Teachers for the Study of Educational Institutions

\_\_\_\_\_  
Date  
John Puglisi (or Representative), Superintendent  
Rio School District



**10.16**





### Agenda Item Details

Meeting	Sep 19, 2018 - RSD Regular Board Meeting
Category	10. Consent
Subject	10.16 Approval of Students and Staff to Attend the California STEAM Symposium Student Showcase in Long Beach
Access	Public
Type	Action (Consent)
Fiscal Impact	Yes
Dollar Amount	1,000.00
Budget Source	LCAP Funds
Recommended Action	Staff recommends approval of the symposium travel for the named students and teachers.
Goals	Goal 4-Prepare students to be college and career ready through technology and innovation that facilitates collaboration, creativity, critical thinking and communication.

### Public Content

Speaker: Jarkko Myllari

### Rationale:

To continue ensuring learning experiences with state of the art technologies, emerging digital content design and creation approaches as well as opportunities to interact with peers and experts of the STEAM field, staff recommends approving the student travel to the California STEAM Symposium on October 28.

Four students and 2 chaperones will attend this one day conference in Long Beach.

### Administrative Content

### Executive Content

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10.17





### Agenda Item Details

Meeting	Sep 19, 2018 - RSD Regular Board Meeting
Category	10. Consent
Subject	10.17 Approval of Imagine Learning Contract for Rio Plaza School
Access	Public
Type	Action (Consent)
Fiscal Impact	Yes
Dollar Amount	24,000.00
Budgeted	No
Budget Source	Rio Plaza LCFF/Title I
Recommended Action	Staff recommends board approval of Imagine Learning contract.
Goals	Goal 4-Prepare students to be college and career ready through technology and innovation that facilitates collaboration, creativity, critical thinking and communication.

### Public Content

Speaker: Oscar Hernandez/Robert Gynn/Jake Waltrip

#### Rationale:

Imagine Learning is a digital language and literacy learning platform designed to meet the needs of the individual learner.

- Imbedded benchmarks to gauge student growth
- Monitors language and literacy growth
- Provides student practice for each skill for students to achieve mastery
- Includes teacher resource center for offline intervention
- Used to supplement regular instruction and provide support during targeted instruction.
- Provides a blended learning classroom environment

[090718 Rio Plaza ES Quote ILL Site.pdf \(95 KB\)](#)

[090718 Rio Plaza ES ILL Purchase Contract.pdf \(52 KB\)](#)

### Administrative Content

### Executive Content

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**Proposal**

Quote Number QT58015  
 Quote Date 9/7/2018  
 Valid Until 9/30/2018  
 Partnership Manager Justin Materna

**Bill To**  
 Rio Plaza Elementary School  
 600 SIMON WAY  
 OXNARD CA 93036

**Ship To**  
 Rio Plaza Elementary School  
 600 SIMON WAY  
 OXNARD CA 93036

Any questions about this proposal may be directed to your Area Partnership Manager, Justin Materna, at (562) 386-8920 or justin.materna@imaginelearning.com.

Quantity	Description	Unit Price	Ext. Price
1	<p>Imagine Language &amp; Literacy Site License with Premier Plus            All students enrolled have an Imagine Language &amp; Literacy license for one year from date of purchase. A Premier Plus Success Level includes:</p> <ul style="list-style-type: none"> <li>- Access to online getting started videos for initial teacher training</li> <li>- Access to live online training (see website for current schedule)</li> <li>- Custom on-site workshops (training, planning, data, modeling, etc). Up to 5 per year</li> <li>- Priority one response times for technical phone support</li> <li>- Designated local customer success manager to help navigate planning, teacher modeling and coaching, and implementation best practices</li> <li>- Option for district LMS integration</li> </ul> <p>Preferred Customer Discount, 30% : -\$12,000.00            Research Participation Discount, 10% : -\$4,000.00</p>	40,000.00	40,000.00
			-16,000.00

**Total: \$24,000.00**

Include the Quote Number (top right) on all Purchase Orders. Please fax, email, or mail to:

Fax: 866-507-9270  
 Email: PO@imaginelearning.com  
 Mail: Imagine Learning, Inc.  
 382 W. Park Circle Suite 100  
 Provo UT 84604

This proposal is provided as a courtesy to you, our customer. Any taxes, duties, and fees are estimates only and are provided for planning purposes. Actual amounts will be invoiced. For information about Imagine Learning's License Agreement, Terms of Use, and Privacy Policy, please visit our website or email privacy@imaginelearning.com.





## PURCHASE CONTRACT

September 7, 2018

This purchase contract documents a purchase of educational software by Rio Plaza Elementary School in the state of California from Imagine Learning, Inc.

In consideration of payments made by Rio Plaza Elementary School, Imagine Learning is providing educational software that is uniquely suited to meet the instructional needs of Rio Plaza Elementary School's students and is available only from Imagine Learning, Inc.

This contract includes the purchase of the following software:

Product	License Type	Quantity	Duration (Years)
Imagine Language & Literacy	Site License	1	1
Premier School Success Level	NA	1	1

The total purchase price is \$24,000.00. The payments for this amount are as follows:

Payment	Amount Due	PO Deadline	Payment Deadline
Payment 1	\$24,000.00	October 31, 2018	November 30, 2018

The quote number for this purchase order is QT58015. The term for these licenses is from October 1, 2018, until September 30, 2019.

Based on this purchase of licenses and receipt of all payments specified above, the details of the purchase shall include the following:

1. **Implementation and Training Services.** This purchase includes implementation and virtual training services. Any additional onsite training or professional development will be noted on the quote.
2. **Support and Upgrades.** As part of the license purchase, Imagine Learning will provide support services and software upgrades to Rio Plaza Elementary School.
  - a. Imagine Learning support is available by telephone at 1-866-ILSUPPORT (1-866-457-8776) Monday through Friday, 6:00 a.m.–6:00 p.m. MST.
  - b. Calls to Imagine Learning support by teachers, administrators, technicians, etc., are answered by a live support agent and handled immediately.
  - c. Other communications to the support team, including emails and after-hour messages, are answered within one business day.
  - d. Support services and upgrades are included at no additional charge for the duration of the contract's license term.

- e. Imagine Learning will provide updates to the software on a regular basis; the district will be notified regularly by Imagine Learning of new content and will receive newly developed content when available during the term of the licenses.
3. Usage. With this purchase, Rio Plaza Elementary School agrees to implement and use the program(s) with fidelity. Below is recommended minimum usage:

Product	Grades	Session Length	Number of Sessions per Week
Imagine Language & Literacy	Pre-K-K	15 minutes	Struggling readers: 3 Students on or above grade level: 2
	1-2	20 minutes	
	3+	25-30 minutes	
Imagine Español	Pre-K-1	15-20 minutes	All students: 3
Imagine Math Facts	All	30 minutes	All students: 1
Imagine Math	All	30-45 minutes	All students: 2+
Blueprint	Pre-K-1	20-30 minutes	All students: 3-4
Smarter Solving	2-5	30 minutes	All students: 2
STAAR Readiness	2-8	30 minutes	All students: 2

This purchase is a one-time offer provided the following conditions are met:

- A signed contract is received on or before September 30, 2018.
- A purchase order is received on or before October 31, 2018.

ACCEPTED AND AGREED:

Rio Plaza Elementary School

By: \_\_\_\_\_  
 Print Name: \_\_\_\_\_  
 Title: \_\_\_\_\_  
 Date: \_\_\_\_\_

Imagine Learning, Inc.

By: \_\_\_\_\_  
 Print Name: J. Brent Taylor  
 Title: VP, Finance  
 Date: \_\_\_\_\_

**10.18**





### Agenda Item Details

Meeting	Sep 19, 2018 - RSD Regular Board Meeting
Category	10. Consent
Subject	10.18 Approval of Contract for Palmer Drug Abuse Prevention Counseling
Access	Public
Type	Action (Consent)
Fiscal Impact	Yes
Dollar Amount	10,000.00
Budgeted	No
Budget Source	LCAP Funds
Recommended Action	Staff recommends board approval of the PDAP Contract.
Goals	<p>Goal 3-Create welcoming and safe environments where students attend and are connected to their school</p> <p>Goal 1-Improved student achievement at every school and every grade in all content areas</p>

### Public Content

Speaker: Rebecca Rocha

#### Rationale:

For the past few years, Palmer Drug Abuse Prevention (PDAP) Counselors have provided valuable prevention and intervention to students at risk of using controlled substances. The program has been proven to be successful in many studies and with our students throughout the years that we have worked with them. However, the grant providing free access to these counselors has expired and PDAP now requests that the district continues to support the program by paying cost (\$25 per hour) for the services that they provide to our students.

[Rio School District MOU for PDAP 18 - 19.pdf \(98 KB\)](#)

### Administrative Content

### Executive Content

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## **MEMORANDUM OF UNDERSTANDING**

### **Rio Elementary School District Office of Student and Family Services Palmer Drug Abuse Program of Ventura County**

This Memorandum of Understanding confirms the commitments and the agreements between the Rio Elementary School District, the Office of Student and Family Services, and Palmer Drug Abuse Program (PDAP) and the services that will be provided through the Office of Student and Family Services.

#### **Purpose:**

The purpose of this Memorandum of Understanding is to create a collaborative and effective working relationship between the Rio Elementary School District, the Office of Student and Family Services and Palmer Drug Abuse Program (PDAP). This Memorandum of Understanding also provides the means by which the Rio Elementary School District, Office of Student and Family Services, and Palmer Drug Abuse Program (PDAP) will maintain a collaborative and effective working relationship, which will result in comprehensive, effective, accessible, coordinated, culturally and linguistically appropriate and responsive, and cost-effective services being provided through the Office of Student and Family Services.

**The Memorandum of Understanding is effective on July 1, 2018 and will extend through June 30, 2019. A new Memorandum of Understanding will be executed on an annual basis.**

**Compensation:** The Rio School District will cover the cost for the services provided by PDAP for this program at a rate of \$25 per hour for 4 hours per week in each middle and K-8 school, up to a maximum of 10,000.

#### **Commitments and Agreements:**

The Rio Elementary School District will:

1. Serve as the administrative agent of all school sites in the Rio School District.
2. Provide space to accommodate the PDAP staff member assigned to each school.
3. Refer students through teacher referrals, IPT, counselor, and parent referrals based on the needs of the student.
4. Supervise the Office of Student and Family Services Secretary.
5. The counselors will organize, update, and maintain records for all students and provide feedback to teachers.
6. Provide participation and outreach referrals to Palmer Drug Abuse Program (PDAP) classes and activities.

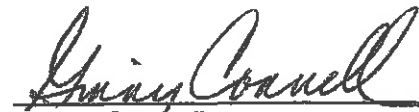
7. Provide adequate facilities for classes and outreach activities as scheduled through the school counselors.
8. Provide a contact person such as the Counselor; Principal, Director of Pupil Services or Family Development Worker to whom the Palmer Drug Abuse Program (PDAP) staff person will be responsible.

Palmer Drug Abuse Program (PDAP) will:

1. Accept referrals from the Rio School District/Office of Student and Family Services.
2. Maintain records of services provided and contacts made.
3. Provide an Addiction Treatment Counselor at all agreed sites.
4. Provide supervision to the PDAP Counselor.
5. Follow Rio Elementary School District and PDAP procedures concerning client confidentiality.
6. Work within the time frame appropriate for the school and agreed upon with the school, not interrupting instructional time.
7. Ensure that all PDAP counselors sent to school sites have proper clearance to work with children including fingerprinting and testing for TB at their cost prior to the beginning of the program.

---

John Puglisi  
Superintendent  
Rio School District



---

Ginny Cornell  
Executive Director  
Palmer Drug Abuse Program (PDAP)

---

Rebecca Rocha  
Rio School District  
Director of Pupil Personnel Services

**10.19**





### Agenda Item Details

Meeting	Sep 19, 2018 - RSD Regular Board Meeting
Category	10. Consent
Subject	10.19 Approval of ST Math Student Licenses for Rio del Sol School
Access	Public
Type	Action (Consent)
Fiscal Impact	Yes
Dollar Amount	14,014.00
Budgeted	No
Budget Source	LCAP funds
Recommended Action	Staff recommends board approval for ST math licenses.
Goals	<p>Goal 4-Prepare students to be college and career ready through technology and innovation that facilitates collaboration, creativity, critical thinking and communication.</p> <p>Goal 1-Improved student achievement at every school and every grade in all content areas</p>

### Public Content

Speaker: Oscar Hernandez

### Rationale:

Mathematics curricular support for Rio del Sol's Kinder-6th grade students. This includes \$2,500 for professional development and 539 student licenses.

[Rio Del Sol STEAM Campus ST Math Quote.pdf \(50 KB\)](#)

### Administrative Content

### Executive Content

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*members and the public in advance to assure an extensive and thorough review. Items may be removed from the consent agenda at the request of any board member.*



111 Academy Drive, Suite 100  
 Irvine, CA 92617  
 949-345-8700  
 866-569-7014  
 www.mindresearch.org

## Quote

Page 1 of 1  
 Date 9/12/2018  
 Quote # 1433-424  
 Expires 10/1/2018  
 Partnership Manager Vaughn Meissenburg  
 E-mail vmeissenburg@mindresearch.org  
 Phone 949-332-0209

**Bill To**  
 ACCOUNTS PAYABLE  
 RIO ELEMENTARY SCH DISTRICT  
 2500 E VINEYARD AVE STE 100  
 OXNARD CA 93036-1309

**Ship To**  
 CURRICULUM & INSTRUCTION  
 RIO ELEMENTARY SCHOOL DISTRICT  
 2500 VINEYARD AVE STE 100  
 OXNARD CA 93036-1309

Qty	Item	Amount
539	<b>NEW ST MATH STUDENT LICENSE</b> RIO DEL SOL STEAM CAMPUS	\$32,340.00
	<ul style="list-style-type: none"> <li>• ST Math Gen5 Software License for Number of Students Indicated</li> <li>• Ongoing Minor Software Updates</li> <li>• Self-Guided Online Courses (Asynchronous via Web Browser)</li> <li>• Just-in-Time Live Webinars (Instructor-Lead via WebEx)</li> <li>• Technical Support during Standard Business Hours via Email, Chat or Phone</li> <li>• Weekly School Progress Reports Delivered via Email</li> </ul>	
	<b>ST Math School Grants Program Sponsorship</b> ST Math School Grants Program Sponsorship	(\$9,702.00)
2	<b>ONSITE PROFESSIONAL DEVELOPMENT</b> 1 Day (up to 6 hours) of Instructor-Led Onsite Professional Development at School or District Site.	\$5,000.00
	<ul style="list-style-type: none"> <li>- Due to travel costs, the minimum purchase for onsite professional development is 1 day.</li> <li>- To maximize instructional effectiveness, classes are capped at 25 participants.</li> <li>- Events that require consultant air travel must be booked two weeks in advance. If we accept a traveling engagement with less than two weeks' notice, a \$500 late booking fee will be assessed.</li> <li>- Professional development days must be used within 12 months from the date of purchase.</li> </ul>	
	<b>ST Math School Grants Program Sponsorship</b> ST Math School Grants Program Sponsorship Donor covered PD	(\$5,000.00)
	<b>DEFERRED PAYMENT</b> Part 2 due 19/20 school year	(\$8,624.00)
	<b>Subtotal</b>	\$14,014.00
	<b>Tax Total (%)</b>	\$0.00
	<b>Total</b>	\$14,014.00

Please submit purchase orders:  
 By email: [purchaseorders@mindresearch.org](mailto:purchaseorders@mindresearch.org)  
 By Fax: 1-866-569-7014  
 You can view our technical requirements [here](#).  
 Thank you for being an ST Math partner!

Thank you for being an ST Math partner! By submitting payment for quoted services, you agree to MIND Research Institute's Terms of Use as described at <http://www.mindresearch.org/misc/terms/>.  
 MIND Research complies with applicable state and federal laws and regulations and uses commercially-available measures to protect and maintain the security of any collected data. Our Privacy Policy can be found at <http://www.mindresearch.org/misc/privacy/>.





10.20





### Agenda Item Details

Meeting	Sep 19, 2018 - RSD Regular Board Meeting
Category	10. Consent
Subject	10.20 Approval of Purchasing 10 Devices for the CS Computer Lab at Rio Vista
Access	Public
Type	Action (Consent)
Fiscal Impact	Yes
Dollar Amount	17,257.89
Budgeted	No
Budget Source	Rio Vista Site Funds and District LCAP Funds
Recommended Action	Staff recommends board approval of purchasing computers, displays and accessories for ten computer workstations for CS lab at Rio Vista.
Goals	Goal 4-Prepare students to be college and career ready through technology and innovation that facilitates collaboration, creativity, critical thinking and communication.

### Public Content

Speaker: Jarkko Myllari

#### Rationale:

To ensure that Rio Vista MS continues to provide students with up-to-date tools that promote college/career preparation, a pathway to high school/college course subject matter, & career technical education, the RVMS computer computer science lab needs to purchase new computers for the Computer Science Tech Lab and specific high end computers to run industry recognized game design software (UNITY) & CAD software for engineering design projects (SolidWorks).

[Rio Vista CS computer lab quote.pdf \(63 KB\)](#)

### Administrative Content

### Executive Content

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# QUOTE CONFIRMATION



DEAR BRIAN GIBSON,

Thank you for considering CDW•G for your computing needs. The details of your quote are below. [Click here](#) to convert your quote to an order.

QUOTE #	QUOTE DATE	QUOTE REFERENCE	CUSTOMER #	GRAND TOTAL
1BW9721	9/7/2018	VISTA LAB POWER PCS	7245386	\$17,257.89

QUOTE DETAILS				
ITEM	QTY	CDW#	UNIT PRICE	EXT. PRICE
<a href="#">OMEN by HP 890-120 - tower - Core i7 8700 3.2 GHz - 16 GB - 1.256 TB - US</a> Mfg. Part#: 2H46AA#ABA UNSPSC: 43211508 Contract: CalS&E Technology Contract 527683 (527683)	10	5184508	\$1,601.66	\$16,016.60

PURCHASER BILLING INFO			
<b>Billing Address:</b> RIO ELEMENTARY SCHOOL DISTRICT PO BOX 5491 OXNARD, CA 93031 Phone: (805) 435-3111 <b>Payment Terms:</b>	<b>SUBTOTAL</b>	\$16,016.60	
	<b>SHIPPING</b>	\$0.00	
	<b>SALES TAX</b>	\$1,241.29	
	<b>GRAND TOTAL</b>	<b>\$17,257.89</b>	
<b>DELIVER TO</b> <b>Shipping Address:</b> RIO SCHOOL DISTRICT ATTN: BRIAN GIBSON 2500 E. VINEYARD AVE STE. 100 OXNARD, CA 93036 Phone: (805) 485-3111 <b>Shipping Method:</b> UPS Ground (1 - 2 Day)		<b>Please remit payments to:</b> CDW Government 75 Remittance Drive Suite 1515 Chicago, IL 60675-1515	

Need Assistance? CDW•G SALES CONTACT INFORMATION



Charleen Chu

(866) 339-5678

charchu@cdwg.com

This quote is subject to CDW's Terms and Conditions of Sales and Service Projects at <http://www.cdw.com/content/terms-conditions/product-sales.aspx>  
 For more information, contact a CDW account manager

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10.21







### Agenda Item Details

Meeting	Sep 19, 2018 - RSD Regular Board Meeting
Category	10. Consent
Subject	10.21 Approval of Axiom Contract Renewal for the 2018-2019 school year
Access	Public
Type	Action (Consent)
Fiscal Impact	Yes
Dollar Amount	9,000.00
Budgeted	Yes
Budget Source	Title I funds from each school
Recommended Action	Staff recommends board approval of Axiom contract renewal.

### Public Content

Speaker: Oscar Hernandez

### Rationale:

We have contracted with Axiom, LLC each school year to provide production and translation services for our district's School Accountability Report Card (SARC) for each of our 9 schools. Cost includes the following: production services is \$600 and Spanish translation services at \$400 for a total of \$1,000 per each school.

### Administrative Content

### Executive Content

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**Agenda Item Details**

Meeting	Sep 19, 2018 - RSD Regular Board Meeting
Category	10. Consent
Subject	10.22 Approval of Axiom Contract Renewal for the 2018-2019 school year
Access	Public
Type	Action (Consent)
Fiscal Impact	Yes
Dollar Amount	9,000.00
Budgeted	Yes
Budget Source	Title I funds from each school
Recommended Action	Staff recommends board approval of Axiom contract renewal.

**Public Content**

Speaker: Oscar Hernandez

**Rationale:**

We have contracted with Axiom, LLC each school year to provide production and translation services for our district's School Accountability Report Card (SARC) for each of our 9 schools. Cost includes the following: production services is \$600 and Spanish translation services at \$400 for a total of \$1,000 per each school.

**Administrative Content**

**Executive Content**

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10.22





### Agenda Item Details

Meeting	Sep 19, 2018 - RSD Regular Board Meeting
Category	10. Consent
Subject	10.22 Approval of Resolution 1819/05 for the Notice of Completion for the Pavers at Rio Real mural by Hughes General Engineering.
Access	Public
Type	Action (Consent)
Fiscal Impact	No
Recommended Action	Staff recommends approval of the Notice of Completion.

### Public Content

Speaker:  
Wael Saleh

#### Rationale:

Rio School District recently contracted with Hughes General Engineering to install pavers in front of the mural at Rio Real. All contract installation requirements have been satisfied by Hughes and Balfour Beatty has recommended the issuance of a Notice of Completion.

[NOC for Hughes Real work.pdf \(19 KB\)](#)

[NOC Resolution 1819-05.pdf \(9 KB\)](#)

### Administrative Content

### Executive Content

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**RIO SCHOOL DISTRICT**

**RESOLUTION NO. 1819-05**

**APPROVAL OF THE NOTICE OF COMPLETION FOR THE WORK AT RIO REAL  
BY HUGHES GENERAL ENGINEERING, INC.**

---

**WHEREAS**, as part of the Measure G Bond Projects, the project construction manager, Ealfour Beatty, contracted with Hughes General Engineering on July 31, 2018 to install pavers in front of the mural at Rio Real.

**WHEREAS**, the Board of Education approved the Contract with Hughes General Engineering on August 15, 2018 and Hughes began the project.

**WHEREAS**, on August 29, 2018 the project construction manager for the Measure G Projects confirmed that the work for the pavers at Rio Real has been completed and certified with all punch list items complete in accordance with the plans and specifications; and

**WHEREAS**, District has now determined to file the Notice of Completion, attached hereto as Exhibit A and incorporated herein by reference;

**NOW, THEREFORE**, be it hereby resolved that:

1. The foregoing recitals are true and correct.
2. The Board hereby accepts the Notice of Completion for the pavers at Rio Real.
3. The Board delegates authority to the Superintendent and the Assistant Superintendent of Business Services or their designee to ensure that the Notice of Completion is filed with the Office of the Ventura County Recorder.

**PASSED AND ADOPTED** by the Board of Education at a regular meeting held on the \_\_\_ day of \_\_\_, 201\_\_ by the following vote on roll call:

**AYES:**

**NOES:**

**ABSENT:**

**ABSTAIN:**

---

Felix Eisenhauer,  
President of the Board of Trustees



# Balfour Beatty Construction

Rio School District  
2500 E. Vineyard Ave, Suite 1-100  
Oxnard, CA 93036  
Attn: Wael Saleh, Assistant Superintendent Business Services

August 29, 2018

**Subject:** Measure "G" Bond Projects  
Rio School District  
Oxnard, CA

**Re:** Project: Pavers at Rio Real Mural  
Recommendation to Request Board approval for issuance of Notice of Completion

Dear Mr. Saleh,

Please accept this letter as recommendation to request Board approval for issuance of the Notice of Completions for work related to RSD Project: Pavers at Rio Real Mural. All contract installation requirements have been satisfied by Hughes General Engineering. The final contract amount is as follows;

Hughes General Engineering Base Agreement	\$ 19,500 00
<b>FINAL Cost</b>	<b>\$ 19,500.00</b>

Should you have any questions, please contact me at any time.

Respectfully,



Jesus Muguerra Ibarra  
Senior Project Engineering  
Balfour Beatty Construction, Inc

cc. Wael Saleh, RSD  
Dennis Kuykendall, Balfour Beatty Construction  
Sophia Limon, Balfour Beatty Construction  
File



10.23





### Agenda Item Details

Meeting	Sep 19, 2018 - RSD Regular Board Meeting
Category	10. Consent
Subject	10.23 Change Order 13.1 for Painting and Décor, Bid Package 13.
Access	Public
Type	Action (Consent)
Fiscal Impact	Yes
Dollar Amount	7,720.99
Budgeted	Yes
Budget Source	Measure G Funds
Recommended Action	It is recommended that the change order with Painting and Decor be approved.

### Public Content

Speaker:  
Wael Saleh

#### Rationale:

The change order consists of three separate items as described in the supporting documents. Items 13.1 and 13.2 relate to items that changed during the course of construction due to field conditions in conflict with design/bid scope, and this contractor needed to provide added finishing, i.e. paint. This work comes at an added cost. Item 13.4 was not included in their base bid, and the District had hoped to omit these items from the project scope. They are a requirement of the City Fire Marshal and needed to be procured.

13.1	\$2,383.90	Paint added, FS piping
13.2	\$3,614.06	Priming Pre Finished Louvers
13.4	\$1,723.03	Added KNOX Boxes
Total	\$7,720.99	

Painting and Decor.pdf (14,060 KB)

### Administrative Content

### Executive Content

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# Balfour Beatty Construction

Rio School District  
2501 E Vinyard Ave  
Oxnard, CA 93036

September 7, 2018

Attn: Wael Saleh

Subject: Rio STEAM K-8 Campus  
Rio School District  
Oxnard, CA

Re: Project 0045-015 Rio STEAM K-8 Campus  
BP #13 Painting  
Recommendation to Approve PCO #13.1 Painting and Decor

Dear Mr Saleh,  
Please accept this letter as recommendation to request approval for CO #13.1 to Painting and Decor for added or deleted scope items at the above Project, and as amendment to their contract. Scope change to the project is as follows;

Rio School District					CO 13.1
Project No 0045-015					9/7/2018
Rio STEAM K-8 Campus BP #13 Painting Painting and Décor			Original Contract		\$ 493,700.00
PCO No.	GC No.	Description	Reason		Cost/Credit
13.1	1	Paint added FS piping	Added scope for changed condition		2,383.90
13.2	2	Priming Pre Finished Louvers	Added scope for design change		3,614.08
13.4	1	Added KNOX Boxes	3 added boxes at the request of fire marshal		1,723.03
Total CO #13.1					
Original Contract					\$ 7,720.99
Revised Contract					\$ 493,700.00
					\$ 501,420.99

Should you have any questions, please contact me at any time.

Respectfully,



Robert Perks  
Project Manager, Balfour Beatty

cc. Rachel Adams (A4E)  
Jesus Muguerza Ibarra, Balfour Beatty  
Dennis Kuykendall, Balfour Beatty



**Rio School District**  
**2500 E. Vineyard Ave, Suite 1-100**  
**Oxnard, Ca 93036**

CO 13.1  
**9-7-2018**

PROJECT NO: 0045-015

CO NO: 13.1

PROJECT NAME: RIO STEAM K-8 CAMPUS

CONTRACTOR: Painting and Decor

SCOPE OF WORK: SEE ATTACHED

**COST:**

Original Contract Amount	\$ 493,700.00
Previous Approved Change Orders	\$ -
This Change Order	\$ 7,720.99
Adjusted Contract Amount	\$ 501,420.99

**TIME:**

Original Contract Completion Date	December 2018
Previously Approved Completion Extension Days	0
Completion Days Extension this Change Order	0
Adjusted Contract Completion Date	December 2018

IT IS AGREED BY THE CONTRACTOR THAT THE AMMENDED CONTRACT AMOUNT AND/OR TIME, IF ANY, INCLUDES FULL AND COMPLETE EQUITABLE ADJUSTMENT AND COMPENSATION FOR ALL CONTRACT WORK AND EXTRA WORK PERFORMED ON THE PROJECT INCLUDING BUT NOT LIMITED TO CHANGES, DIFFERING SITE CONDITIONS, SUSPENSIONS, DELAYS, RESCHEDULING, ACCELERATION, IMPACT AND EXTENDED OVERHEAD AS IT RELATES SPECIFICALLY TO ITEMS 13.1, 13.2 and 13.4 OF THE ATTACHED LISTING. CONTRACTOR HEREBY WAIVES ANY AND ALL RIGHT TO ADDITIONAL COMPENSATION OR TIME ARISING OUT OF THE WORK SPECIFIC TO ITEMS 13.1, 13.2 and 13.4 OF THE ATTACHED LISTING, AND HEREBY ACKNOWLEDGES AND AGREES THAT THE AMOUNT SHOWN ABOVE CONSTITUTES PAYMENT IN FULL ACCORDING TO THE CONTRACT DOCUMENTS.

EXCEPT TO THE EXTENT THE CONTRACT HAS BEEN MODIFIED BY PREVIOUSLY ISSUED DISTRICT CHANGE ORDERS, AND FURTHER MODIFIED BY THIS CHANGE ORDER, THE CONTRACT REMAINS IN FULL FORCE AND EFFECT.

**RIO SCHOOL DISTRICT**

**Contractor: Painting and Decor**

By \_\_\_\_\_

By \_\_\_\_\_

Date \_\_\_\_\_

Date \_\_\_\_\_

**District Architect; Architecture for Education**

**District PM/CM; Balfour Beatty Construction**

By \_\_\_\_\_

By \_\_\_\_\_

Date \_\_\_\_\_

Date \_\_\_\_\_



Rio School District

Project No 00-45-015

Rio STEAM K-8 Campus

BP #13 Painting

Painting and Décor

CO 13.1

9/7/2018

Original Contract

\$ 493,700.00

PCO No.	GC No.	Description	Reason	Cost/Credit
13.1	1	Paint added FS piping		
13.2	2	Priming Pre Finhed Louvers	Added scope for changed condition	\$ 2,383.90
13.4	1	Added KNOX Boxes	Added scope for design change	\$ 3,614.06
			3 added boxes at the request of fire marshall	\$ 1,723.03

Total CO #13.1

Original Contract

Revised Contract

\$ 7,720.99

\$ 493,700.00

\$ 501,420.99

