



SCHOOL

DISTRICT

EDUCATING LEARNERS FOR THE 21ST CENTURY

SPECIAL BOARD MEETING

July 25, 2018

**Office of Student and Family Services
3300 Cortez Street
Oxnard, CA 93036**

**JOHN D. PUGLISI, Ph. D.
Superintendent**

**Board of Education
Felix Eisenhauer, DMA, President
Eleanor Torres, Clerk
Joe Esquivel
Edith Martinez-Cortes
Rosa Balderrama**

2.0



**Wednesday, July 25, 2018
RSD Special Board Meeting**

**Office of Student and Family Services
3300 Cortez Street
Oxnard, CA 93036
Closed Session: 6:15 p.m.
Open Session: 7:15 p.m.**

1. Preliminary Business-6:15 p.m.

1.1 Call to Order-6:15 p.m

1.2 Pledge of Allegiance

1.3 Roll Call

2. Approval of the Agenda

2.1 Agenda corrections, additions, and modifications.

2.2 Approval of the Agenda

3. Closed Session 6:15 p.m.

3.1 Conference with Real Property Negotiators, pursuant to Government Code § 54956.8 Property: the El Rio School site, 2714 E. Vineyard Avenue, Oxnard, CA 93036 Agency negotiators: Dr. John Puglisi, District Superintendent, and Dr. Joel Kirschenstein, special consultant to District Negotiating parties: Caleb Roope, Pacific West Communities, Inc., an Idaho corporation Under negotiation: price and terms of payment

3.2 Public Employee Appointment [Government Code 54957] Title: Principal and Assistant Principal

3.3 Public Employee Performance Evaluation [Government Code 54957] Title: Staffing 2018/2019 and Superintendent's Evaluation

4. Communications

4.1 Public Comment Procedures for receiving communication from the public on topics that fall under the subject jurisdiction of the Governing Board. 1. Special Board Meeting - A member of the public may address the Governing Board on any Item(s) on the agenda. (Each person speaking may not exceed a total of three minutes on each item). The speaker may choose to speak during public comment or at the time of the agenda item prior to board consideration. These presentations are limited to three minutes or a total of twenty minutes.

4.2 Superintendent's Report

5. Discussion/Action

5.1 Authorization to Proceed with Solicitation of Bids from Prequalified Contractors and Subcontractors for Rio Del Sol STEAM Academy Bid Package No. 25 – Additional Fencing

5.2 Request by the Pacific Companies to Transfer a Portion of the District's Unused Water Allocation for Use at the Rio Urbana Project Site

5.3 Authorization to Grant the City of Oxnard a Right of Way and Public Access Easement across District Real Property Located on Turnout Park Circle

5.4 Review of Argument in Favor of Measure L

5.5 Approval of Consolidated Application for Categorical Funding - Title IV Part A Student Support

5.6 Approval of Revised CSEA Job Descriptions

5.7 Approval of the 18/19 Bell Schedules

5.8 Blanket Authorization for disposal of Obsolete Property by Director of Facilities for the 2018/2019 School Year.

6. Consent

6.1 Approval of the Consent Agenda

6.2 Ratification of the Commercial Warrant

6.3 Approval of Contract Renewal with HipHop Mindset FY 18/19

6.4 Approval of Amended Contract with Sage Institute for Consulting Services for 2018/2019

6.5 Approval of School Facilities Needs Analysis (SFNA/Developer Fee Justification Study (DFJS) Update and Related Items

6.6 Approval of Bright Bytes Renewal Contract

6.7 Approval of Newsela Renewal Agreement for 2018-2019 school year

6.8 Approval of Williams Quarterly Complaint Report (July 2018)

6.9 Approval of Title III Plan Addendum

6.10 Approval of Contract with School services of California, Inc.

6.11 2018-2019 Mixteco/Indigena Community Organizing Project (MICOP) with First 5 Ventura County (NFL) Contract Renewal

6.12 Approval of Services for the Replacement and Repairs of the Second Floor Railing at Rio Vista.

6.13 Approval of Electrical Proposal from Taft Electric Company

6.14 Approval of Change Order with Valencia Sheet Metal

6.15 Approval of Change Order with Brian Devries Construction

6.16 Approval of Change Order with Fence Factory

6.17 Approval of Change Order with Standard Drywall for additional work at the Rio Del Sol

6.18 Change Order with Junior Steel for Scope Changes

6.19 Approval of change order with JPI Development for a Change in Scope of Work.

6.20 Approval of Change Order with RAN Enterprises for a change in the scope of work.

6.21 Approval of Change Order with Taft Electric for Scope changes.

7. Adjournment

7.1 Adjournment

3.1

**Agenda Item Details**

Meeting Jul 25, 2018 - RSD Special Board Meeting

Category 3. Closed Session 6:15 p.m.

Subject 3.1 Conference with Real Property Negotiators, pursuant to Government Code § 54956.8
Property: the El Rio School site, 2714 E. Vineyard Avenue, Oxnard, CA 93036 Agency
negotiators: Dr. John Puglisi, District Superintendent, and Dr. Joel Kirschenstein, special
consultant to District Negotiating parties: Caleb Roope, Pacific West Communities, Inc., an
Idaho corporation Under negotiation: price and terms of payment

Access Public

Type

Public Content

Speaker:

Rationale:

Administrative Content**Executive Content**



Agenda Item Details

Meeting Jul 25, 2018 - RSD Special Board Meeting

Category 3. Closed Session 6:15 p.m.

Subject 3.2 Public Employee Appointment [Government Code 54957] Title: Principal and Assistant Principal

Access Public

Type

Public Content

Speaker:

Rationale:

Administrative Content

Executive Content



Agenda Item Details

Meeting Jul 25, 2018 - RSD Special Board Meeting

Category 3. Closed Session 6:15 p.m.

Subject 3.3 Public Employee Performance Evaluation [Government Code 54957] Title: Staffing 2018/2019 and Superintendent's Evaluation

Access Public

Type Discussion

Public Content

Speaker:

Rationale:

Administrative Content

Executive Content

**Agenda Item Details**

Meeting	Jul 25, 2018 - RSD Special Board Meeting
Category	4. Communications
Subject	4.2 Superintendent's Report
Access	Public
Type	Report

Public Content

Speaker: Superintendent Puglisi

Rationale:

Superintendent Puglisi will report on the following:

- Master Plan
- Rio del Sol STEAM School Update
- Measure L Bond Update

Administrative Content**Executive Content**



Agenda Item Details

Meeting	Jul 25, 2018 - RSD Special Board Meeting
Category	5. Discussion/Action
Subject	5.1 Authorization to Proceed with Solicitation of Bids from Prequalified Contractors and Subcontractors for Rio Del Sol STEAM Academy Bid Package No. 25 – Additional Fencing
Access	Public
Type	Action
Budget Source	Measure G/CFD Fund
Recommended Action	It is recommended that the authorization to solicit bids for additional fencing at Rio Del Sol STEAM Academy be granted
Goals	Goal 3-Create welcoming and safe environments where students attend and are connected to their school

Public Content

Speaker: Superintendent Puglisi

Rationale:

On March 15, 2017, at a regularly-held meeting, the Rio School District (the “District”) Board of Trustees (the “Board”) approved a construction manager multi-prime delivery method for the construction of the Rio Del Sol STEAM Academy (submitted to the Division of State Architect as the “Rio STEAM K-8 Campus”). Subsequently, the District prequalified contractors and subcontractors in accordance with applicable law. On June 7, 2017, at a regularly-held meeting, the Board authorized District administration, staff and consultants to proceed with the solicitation of bids from prequalified contractors and subcontractors for all trades packages comprising the project. The District has awarded bids for all trade packages. Construction is underway with the school scheduled to open in fall 2018.

The District’s administration and consultants recently determined that it is in the District’s best interest to install additional fencing along the front of the campus for security purposes. This additional fencing is outside the original scope of work for the project and therefore has not been previously bid. The District may be able to retain existing contractors to complete this additional scope of work, but it may be necessary or preferable to separately bid the work. The attached resolution authorizes the District’s administration and consultants to proceed with the bidding of a supplemental fencing package as deemed required or appropriate. Any bid award recommendation will be brought back to the Board for approval.

[Res181901BidsPackage25AddFencing.pdf \(43 KB\)](#)

Administrative Content

<https://www.boarddocs.com/ca/rio/Board.nsf/Private?open&login#>

RIO SCHOOL DISTRICT

RESOLUTION NO. 1819/01

**AUTHORIZATION TO PROCEED WITH SOLICITATION OF BIDS
FROM PREQUALIFIED CONTRACTORS AND SUBCONTRACTORS FOR
RIO DEL SOL STEAM ACADEMY BID PACKAGE NO. 25 – ADDITIONAL FENCING**

WHEREAS, for several years, Rio School District (the “District”) has been planning the construction of the Rio Del Sol STEAM Academy (submitted to the Division of State Architect (“DSA”) as the “Rio STEAM K-8 Campus”) (hereinafter referred to as the “Project”); and

WHEREAS, the Project is a “public works project” as defined under the California Public Contract Code (the “Public Contract Code”), and is therefore subject to certain public bidding rules set forth therein and related regulations; and

WHEREAS, on March 15, 2017, at a regularly-held meeting, the District’s Board of Trustees (the “Board”) approved a construction manager multi-prime delivery method for the Project, pursuant to which each individual trade package would be separately bid in order to provide the District with greater control and flexibility with respect to the Project; and

WHEREAS, in accordance with the Public Contract Code, on April 19, 2017, at a regularly-held meeting, the Board approved a prequalification package for contractors and subcontractors interested in bidding on the Project; and

WHEREAS, on June 7, 2017, at a regularly-held meeting, the Board approved the list of prequalified contractors and subcontractors; and

WHEREAS, the District initially accepted bids for Bid Packages No. 1 through 23, which collectively comprise the Project, until on or about July 13, 2017, and the District separately retained a contractor for certain specialized survey work related to the Project under Bid Package No. 24; and

WHEREAS, the District has rebid certain trades as necessary and, as of June 2018, has awarded bids for all trades; and

WHEREAS, construction has been underway for almost a year, and phase one of the school is scheduled to open in fall 2018; and

WHEREAS, the District’s administration and consultants have determined that it is in the District’s best interest to install additional fencing along the front of the campus for security purposes (the “New Fencing Work”); and

WHEREAS, the New Fencing Work was not in the original scope of work for the Project and has not yet been bid, and would therefore result in an increase in the overall Project costs; however, the District's administration and consultants have determined that these additional costs are warranted to provide further safety and security of the school site; and

WHEREAS, in accordance with the Public Contract Code and other applicable laws, the District may be able to retain contractors currently working on the Project to complete the New Fencing Work, but in the event that the District desires or needs to separately bid this additional scope of work, the District's administration seeks authorization to proceed with such bidding and all tasks related thereto, including, but not limited to, additional prequalification of contractors and subcontractors as necessary or desired, preparation of all bid documents, publication of an invitation to bid and supplemental bid advertising, receipt and review of bid documents, and the preparation of a bid award recommendation, all in collaboration with the District's construction manager and any other appropriate District consultants;

NOW, THEREFORE, be it hereby resolved that:

1. The foregoing recitals are true and correct.
2. The Board hereby authorizes the District to bid Rio STEAM Academy Bid Package No. 25 – Additional Fencing and all tasks related thereto, as specified in the above recitals, in accordance with the Public Contract Code and construction front end documents. This resolution shall be construed as an authorization and not as a requirement that the District proceed with the bid process specified herein. Any bid award recommendation shall be brought to the Board for approval.
3. The Board hereby delegates authority to the Superintendent, or the Superintendent's designee, to take such action as may be required to effectuate the purpose of this Resolution. All tasks may be undertaken in collaboration with or further delegated to the District's construction manager and any other appropriate District consultants as necessary or advisable.

PASSED AND ADOPTED by the Board of Trustees at a special meeting held on the 25th day of July, 2018 by the following vote on roll call:

AYES:
NOES:
ABSENT:
ABSTAIN:

Felix Eisenhauer, DMA, President of the Board of Trustees

Eleanor Torres, Clerk of the Board of Trustees



Agenda Item Details

Meeting	Jul 25, 2018 - RSD Special Board Meeting
Category	5. Discussion/Action
Subject	5.2 Request by the Pacific Companies to Transfer a Portion of the District's Unused Water Allocation for Use at the Rio Urbana Project Site
Access	Public
Type	Action
Recommended Action	Staff recommends approval of request to transfer a portion of the district's unused water allocation for use at Rio Urbana Project Site.

Public Content

Speaker: Superintendent Puglisi

Rationale:

In 1949, Rio School District (the "District") acquired the former El Rio School site located at 2714 E. Vineyard Avenue in Oxnard. In 2017, the District sold the site to Pacific West Communities, Inc. There is a substantial outstanding balance on the disposition of the property to the Pacific Companies, and the District currently leases the site for its vehicle fleet.

The District and the Pacific Companies (inclusive of purchaser Pacific West Communities, Inc.) are joint applicants in the entitlement and annexation of the El Rio School site. The site is located in an unincorporated area of El Rio and within the sphere of influence of the City of Oxnard (the "City"). The project, which has been identified as the "Rio Urbana Project," includes the annexation of the site into the City (Tentative Tract Map 5998, TTM 5998) and is being processed through the City as Planning and Zoning Permit No. PZ17-500-05. The Rio Urbana Project envisions two legal lots. The first lot would be a 15,100 square foot commercial office space currently earmarked for acquisition by the District. The second lot would be comprised of residential condominiums.

At the City's request, the Pacific Companies obtained a technical study of wet utilities for the Rio Urbana Project, inclusive of existing and proposed water usage. Total projected water consumption for the site is 77.627 AF/YR. The study, which was recently updated, is attached.

In connection with the District's original disposition of the property to the Pacific Companies, the District agreed to transfer its existing on-site water well rights to the proposed entitled and annexation project. The wet utilities study revealed that the current water allocation for the Rio Urbana Project is insufficient. However, the District has a surplus water allocation of water from the Foxcanyon GMA well – even when considering District water use from all other District properties, including future uses at the Rio Del Sol Academy. Therefore, the Pacific Companies have asked the District to transfer a portion of the District's unused water allocation to the Rio Urbana Project.

Administrative Content

Executive Content



Agenda Item Details

Meeting	Jul 25, 2018 - RSD Special Board Meeting
Category	5. Discussion/Action
Subject	5.3 Authorization to Grant the City of Oxnard a Right of Way and Public Access Easement across District Real Property Located on Turnout Park Circle
Access	Public
Type	Action
Recommended Action	Staff recommends approval.

Public Content

Speaker: Superintendent Puglisi

Rationale:

On October 8, 2013, Rio School District (the "District") acquired from Riverpark B, L.L.C. certain real property identified as Lots 31 and 32 on Tract Map 5352-1. Tract Map 5352-1, which created the various parcels comprising the RiverPark community in Oxnard, was recorded in 2004. According to District records, Tract Map 5352-1 was recorded before the City of Oxnard (the "City") granted its final approval of street improvement plans for the RiverPark community. It was subsequently determined that the City required various street improvements to Lot C, which is the public street commonly known as Turnout Park Circle. These street improvements encroach upon the adjacent Lots 30, 31 and 32. However, the deed granting Lots 31 and 32 to the District inadvertently omitted the language memorializing these required street improvement dedications. This action item memorializes the right of way and public access easements as set forth in the City's approved plans. (This action item does not concern Lot 30, which is owned by the City.)

[GrantRightofWay.pdf \(344 KB\)](#)

[Res181902RightofWay.docx \(31 KB\)](#)

Administrative Content

Executive Content

RIO SCHOOL DISTRICT

RESOLUTION NO. 1819/02

Authorization to Grant the City of Oxnard a Right of Way and Public Access Easement in Relation to Certain District-Owned Real Property Located on Turnout Park Circle

WHEREAS, on August 31, 2004, that certain Tract Map No. 5352-1 was recorded in the Ventura County Recorder's Office by those certain entities known as Riverpark A, L.L.C. and Riverpark B, L.L.C.; and

WHEREAS, Tract Map No. 5352-1 created various parcels comprising the RiverPark community in Oxnard, including, but not limited to, those certain lots identified on Sheet 12 of Tract Map No. 5352-1 as Lot C, Lot 30, Lot 31 and Lot 32; and

WHEREAS, on October 8, 2013, Rio School District (the "District") acquired from Riverpark B, L.L.C. those certain real property parcels identified as Lots 31 and 32 on Tract Map 5352-1, as set forth in that certain grant deed recorded in the Ventura County Recorder's Office as Document No. 20131008-00169434-0; and

WHEREAS, according to District records, Lot C, which is adjacent to Lots 30, 31 and 32, was originally intended to be a private street that would provide access to Lot 30 (which houses a City of Oxnard ("City") fire station), Lots 31 and 32, and certain nearby detention basins, but the City later determined that Lot C should be designed as a public street; and

WHEREAS, the designation of Lot C as a public street necessitated certain street improvements; and

WHEREAS, the required improvements would encroach upon approximately 7,831 square feet of Lots 31 and 32; and

WHEREAS, the required encroachments upon Lots 31 and 32 must be memorialized in a recorded document, and to that end, a certain Grant of Right of Way and a certain Public Easement in favor of the City have been prepared for execution by the District; and

WHEREAS, Lot C is commonly known as Turnout Park Circle, Lot 31 is identified by Ventura County Assessor Parcel Number 132-0-120-035, and Lot 32 is identified by Ventura County Assessor Parcel Number 132-0-120-025;

NOW, THEREFORE, be it hereby resolved that:

1. The foregoing recitals are true and correct.
2. The Board hereby authorizes the District to grant the City a right of way and public access easement across certain portions of Lots 31 and 32, as set forth in the attached

**RECORDING REQUESTED BY AND
WHEN RECORDED MAIL TO:**

City of Oxnard
Oxnard City Clerk's Office
300 West Third Street, Fourth Floor
Oxnard, CA 93030

Request recording without fee. Record for
benefit of City of Oxnard pursuant to
Section 6103 and 27383 of Government
Code. No documentary transfer tax pursuant
to R&T Code Section 11922.

APN: 132-0-120-035 (lot 31) and 132-0-120-025 (lot 32)

GRANT OF RIGHT OF WAY

FOR VALUE RECEIVED, RIO SCHOOL DISTRICT, a school district organized and existing under the laws of the State of California, as grantor ("Grantor"), hereby grants and conveys unto the CITY OF OXNARD, a California municipal corporation, ("Grantee") and its successors, assignees and transferees, the right of way for public streets and public utility purposes over, under, and across the real property described in Exhibit "A" and Exhibit "B," attached hereto and incorporated by reference. This offer of dedication includes the public facilities within the right-of-way constructed for roadway, wastewater, water, storm drain, and/or recycled water purposes.

IN WITNESS WHEREOF, the Grantor has executed this Grant Deed of Easement.

"Grantor"

RIO SCHOOL DISTRICT,
a school district organized and existing
under the laws of the State of California

By: _____
Dr. John D. Puglisi, Superintendent

R306198.01
07-20-18

EXHIBIT "A"
LEGAL DESCRIPTION
PUBLIC ACCESS EASEMENT

That portion of Lots 31 and 32 of Tract No. 5352-1, in the City of Oxnard, County of Ventura, State of California, as shown on the map filed in Book 150, Pages 76 through 92, inclusive, of Miscellaneous Records, in the office of the County Recorder of said County, described as follows:

Commencing at the most Westerly corner of said Lot 31; thence along the Southwesterly line of said Lot 31 South 56°47'19" East 7.00 feet; thence leaving said Southwesterly line North 33°13'33" East 3.77 feet to the beginning of a curve concave Southeasterly, having a radius of 93.00 feet; thence Northeasterly and Easterly 89.30 feet along said curve through a central angle of 55°01'00" to the beginning of a reverse curve concave Northerly, having a radius of 57.00 feet; thence Easterly 3.62 feet along said curve through a central angle of 3°38'02" to the TRUE POINT OF BEGINNING; thence continuing along said curve Easterly and Northeasterly 51.76 feet through a central angle of 52°01'35" to the point of cusp of a curve concave Easterly, having a radius of 1.00 foot; thence Southwesterly and Southerly 0.84 feet along said curve through a central angle of 47°55'12"; thence South 15°20'16" East 3.52 feet to the beginning of a curve concave Westerly, having a radius of 5.00 feet; thence Southerly and Southwesterly 4.78 feet along said curve through a central angle of 54°47'02" to the beginning of a compound curve concave Northwesterly, having a radius of 62.00 feet; thence Southwesterly 41.44 feet along said curve through a central angle of 38°17'55" to the beginning of a compound curve concave Northerly, having a radius of 5.00 feet; thence Southwesterly, Westerly and Northwesterly 4.78 feet along said curve through a central angle of 54°47'02"; thence North 47°28'18" West 3.52 feet to the beginning of a curve concave Southerly, having a radius of 1.00 foot, the terminus of said curve being a point of cusp on the curve described above as having a radius of 57.00 feet; thence Westerly 0.84 feet along said curve to the TRUE POINT OF BEGINNING.

Containing an area of 245 square feet, more or less.

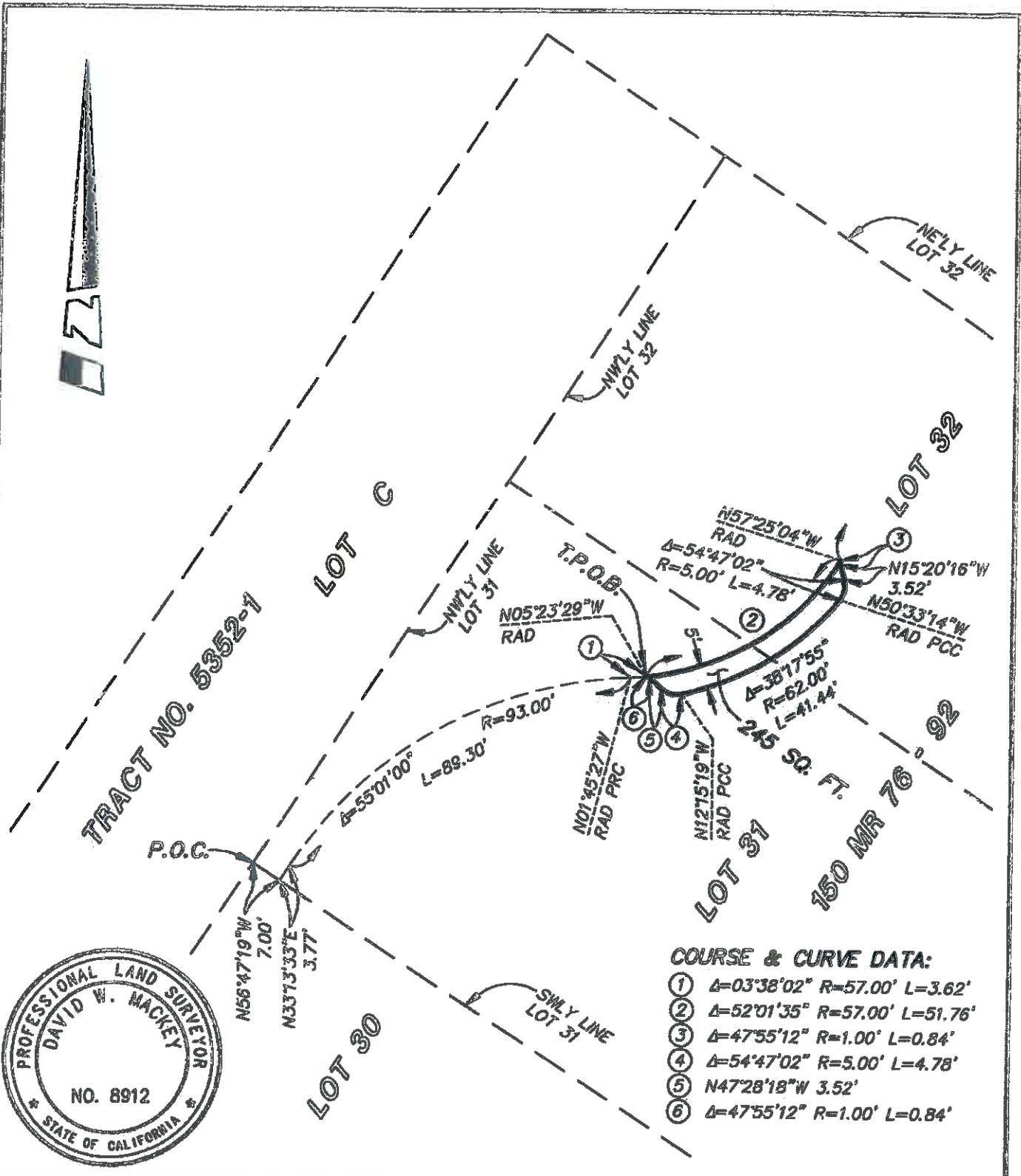
Subject to covenants, conditions, reservations, restrictions, rights-of-way and easements, if any, of record.

All as shown on Exhibit "B" attached hereto and by this reference made a part hereof.



DAVID W. MACKEY, PLS 8912





TRACT NO. 5352-1

LOT C

P.O.C.

N58°47'19"W 7.00'
N33°13'33"E 3.77'

LOT 30

SWLY LINE LOT 31

N05°23'29"W RAD

N01°45'27"W RAD PRC

LOT 31

N12°15'19"W RAD PCC

N57°25'04"W RAD
Δ=54°47'02" R=5.00' L=4.78'

150 MR 76' 92

LOT 32

N15°20'16"W 3.52'
N50°33'14"W RAD PCC

NELY LINE LOT 32

COURSE & CURVE DATA:

- ① Δ=03°38'02" R=57.00' L=3.62'
- ② Δ=52°01'35" R=57.00' L=51.76'
- ③ Δ=47°55'12" R=1.00' L=0.84'
- ④ Δ=54°47'02" R=5.00' L=4.78'
- ⑤ N47°28'18"W 3.52'
- ⑥ Δ=47°55'12" R=1.00' L=0.84'



HUITT-ZOLLARS

Huitt-Zollars, Inc. Irvine
2603 Main Street, Suite 400, Irvine, CA 92614
Phone (949) 988-5815 Fax (949) 988-5820

APPROVED BY

David W. Mackey 7-20-2018

SKETCH TO ACCOMPANY
A LEGAL DESCRIPTION

**EXHIBIT 'B'
PUBLIC ACCESS
EASEMENT**

SCALE	1"=30'
DRAWN BY	DWM
CHECKED BY	PMc
DATE	7/20/2018
JOB NO.	R306198.01

R306198.01
08-18-17
Revised
07-20-18

EXHIBIT "A"
LEGAL DESCRIPTION
RIGHT-OF-WAY DEDICATION

That portion of Lots 31 and 32 of Tract No. 5352-1, in the City of Oxnard, County of Ventura, State of California, as shown on the map filed in Book 150, Pages 76 through 92, inclusive, of Miscellaneous Records, in the office of the County Recorder of said County, described as follows:

Beginning at the most Westerly corner of said Lot 31; thence along the Southwesterly line of said Lot 31 South $56^{\circ}47'19''$ East 7.00 feet; thence leaving said Southwesterly line North $33^{\circ}13'33''$ East 3.77 feet to the beginning of a curve concave Southeasterly, having a radius of 93.00 feet; thence Northeasterly and Easterly 89.30 feet along said curve through a central angle of $55^{\circ}01'00''$ to the beginning of a reverse curve concave Northerly, having a radius of 57.00 feet; thence Easterly, Northeasterly, Northerly and Northwesterly 144.27 feet along said curve through a central angle of $145^{\circ}01'03''$; thence non-tangent North $33^{\circ}12'18''$ East 3.00 feet to the Northeasterly line of said Lot 32; thence along said Northeasterly line and the Northwesterly lines of said Lots 31 and 32, the following two (2) courses: North $56^{\circ}47'42''$ West 14.00 feet and South $33^{\circ}13'33''$ West 186.67 feet to the Point of Beginning.

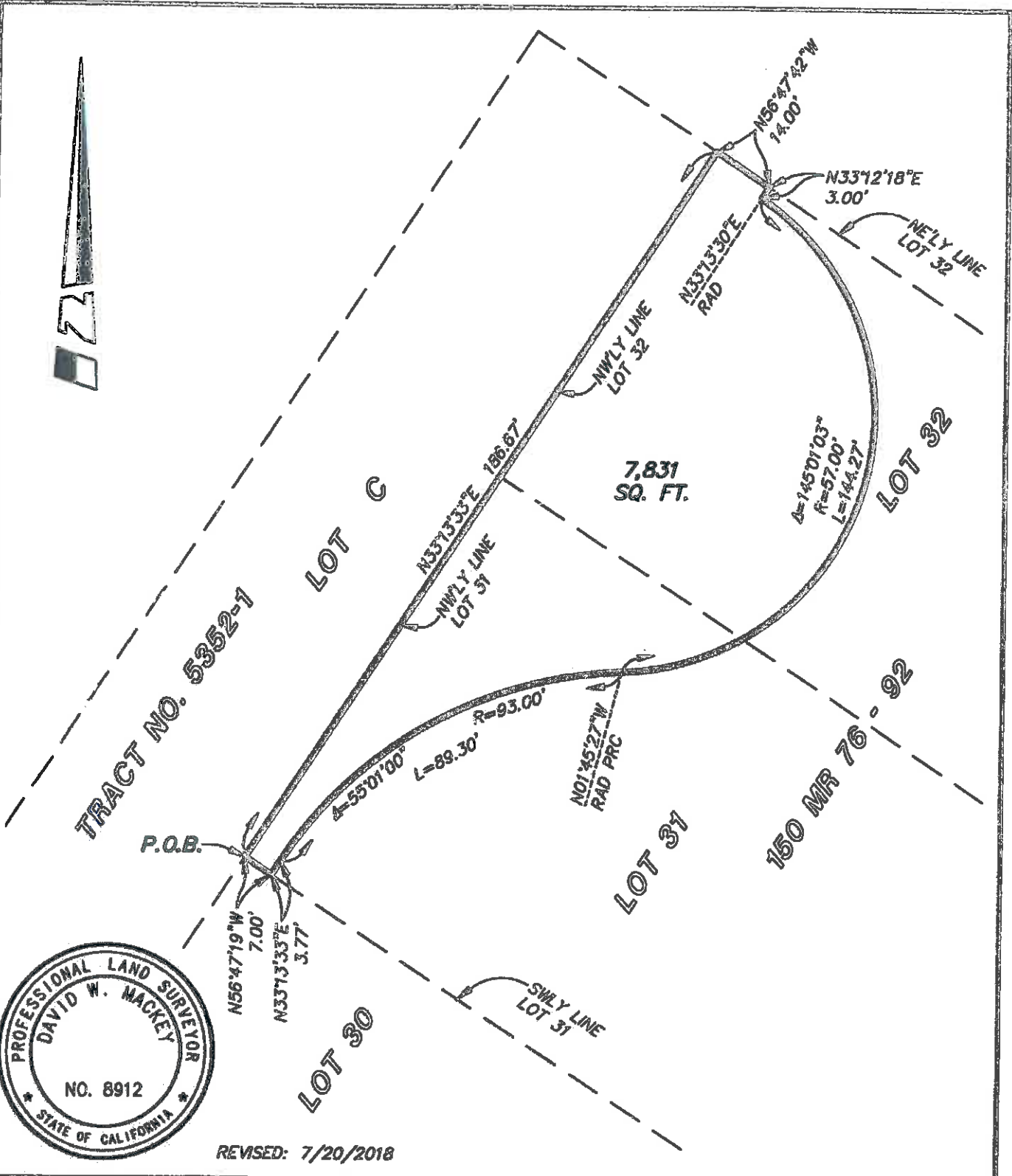
Containing an area of 7,831 square feet, more or less.

Subject to covenants, conditions, reservations, restrictions, rights-of-way and easements, if any, of record.

All as shown on Exhibit "B" attached hereto and by this reference made a part hereof.


DAVID W. MACKEY, PLS 8912





TRACT NO. 5352-1

LOT C

LOT 30

LOT 31

LOT 32

7,831
SQ. FT.

150 MR 76-92



REVISED: 7/20/2018

HUITT-ZOLLARS

Huitt-Zollars, Inc. Irvine
2803 Main Street, Suite 400, Irvine, CA 92614
Phone (949) 868-5815 Fax (949) 868-5820

APPROVED BY

David W. Mackey

7-20-2018

SKETCH TO ACCOMPANY
A LEGAL DESCRIPTION

EXHIBIT 'B' RIGHT OF WAY DEDICATION

SCALE	1"=30'
DRAWN BY	DWM
CHECKED BY	RH
DATE	8/18/2017
JOB NO.	R306198.01



Agenda Item Details

Meeting	Jul 25, 2018 - RSD Special Board Meeting
Category	5. Discussion/Action
Subject	5.4 Review of Argument In Favor of Measure L
Access	Public
Type	Information

Public Content

Speaker: Superintendent Puglisi

Rationale:

On June 6, 2018, the Rio School District (the “District”) Board of Trustees (the “Board”) approved Resolution No. 1718/32, entitled “Resolution of the Board of Trustees of the Rio Elementary School District Ordering a School Bond Election, Establishing Specifications of the Election Order, and Requesting Consolidation with Other Elections.” Section 12 of Resolution No. 1718/32 granted the District’s Board, Superintendent and other officers of the District to perform such actions as necessary to effectuate the purpose of the resolution, including, but not limited to, preparing and submitting for inclusion in the voter information pamphlet an argument in favor of passage of the ballot measure. The ballot measure has been identified as “Measure L.” The draft argument in favor of Measure L has now been prepared and is being presented to the Board for review and comment. The final version of the argument is limited to 300 words and may be signed by up to five authors. The filing period is July 24 to August 2. If any argument against the measure is filed, there will be an opportunity to file a rebuttal.

Attached are the draft argument in favor of Measure L and the Ventura County Initiative Calendar. The stricken text on the Ventura County Initiative Calendar designates completed tasks. The highlighted text on the Ventura County Initiative Calendar designates the current tasks, inclusive of the arguments filing period.

[Rio Draft Argument In Favor of Measure.DOCX \(21 KB\)](#)

[Ventura County Initiative Calendar Nov 2018.pdf \(110 KB\)](#)

Administrative Content

Executive Content

RIO SCHOOL DISTRICT Argument in Favor of Measure L

Vote Yes on Measure L to construct elementary and middle school improvements to ensure all District students are equipped for the 21st Century. Many of our neighborhood schools were built decades ago and are in need of repair. While some schools have been upgraded, others still need renovation. Measure L completes these critical upgrades to ensure every student has equal access to a high-quality education in safe and modern classrooms.

Our schools need additional equipment to meet the growing demand for science, technology, engineering, arts, and math (STEAM) education. Measure L upgrades classrooms and labs to prepare our students for successful futures in high school, college, and beyond.

Measure L is fully dedicated to improving classrooms and other learning environments in our schools to continue improving education for all students. No funds can be taken by the state.

Measure L Will Provide Funds For:

- Renovate, upgrade, and modernize old and outdated classrooms
- Improve student access to computers and modern technology including visual presentation systems
- Renovate outdated infrastructure including plumbing, electrical, and heating/ventilation/air conditioning systems
- Construct multipurpose/gymnasium for school community use
- Enhance outdoor play and learning areas.

Voting YES on Measure L will:

- Make health and safety improvements, including security and earthquake retrofits
- Construct new classrooms and other school facilities to replace older buildings
- Replace deteriorating, temporary portable classrooms
- Make energy efficiency improvements.

MARK A. LUNN
Clerk-Recorder, Registrar of Voters
County of Ventura Elections Division
Gubernatorial General Election Calendar
November 6, 2018

May 18
~~172 days~~

~~Last day to file petitions regarding measures and/or initiatives.~~

July 3
~~126 days~~

~~Last day to request consolidation by delivering resolution for cities, schools and special districts for offices to be filled, including ballot question text for initiative measures.~~

July 9
~~120 days~~

~~Publish Notice of Election.~~

July 16
~~113 days~~

~~Declaration of Candidacy and Nomination period begins.~~

July 23
~~106 days~~

~~Ballot title and summary, tax rate statement, and full text of measure due to County Elections Office.~~

July 23
~~106 days~~

~~Newspaper publication of Notice of Election and Synopsis of Measures with dates of Arguments/Rebuttals. (Public examination opens for 10 days immediately upon receipt of documents.)~~

July 24
~~105 days~~

~~Measures to County Counsel (or City Attorney) to prepare Impartial Analysis.~~

July 24 – August 2

~~105-96 days~~ ~~Arguments filing period. Public exam August 3 through August 12.~~

August 3 – August 13

~~95-84 days~~ ~~Rebuttals filing period. Public exam August 14 through August 23.~~

August 10
~~88 days~~

~~Last day of nomination period.~~

August 11 – August 15

~~87-83 days~~ ~~Extension of nomination period.~~



Agenda Item Details

Meeting	Jul 25, 2018 - RSD Special Board Meeting
Category	5. Discussion/Action
Subject	5.5 Approval of Consolidated Application for Categorical Funding - Title IV Part A Student Support
Access	Public
Type	Action
Fiscal Impact	No
Dollar Amount	10,000.00
Budgeted	No
Budget Source	Categorical funding
Recommended Action	Staff recommends that the Board of Trustees approves the 2018-2019 initial Title IV student support consolidated application to receive categorical funding from the California Department of Education.
Goals	<p>Goal 3-Create welcoming and safe environments where students attend and are connected to their school</p> <p>Goal 1-Improved student achievement at every school and every grade in all content areas</p>

Public Content

Speaker: Oscar Hernandez

Rationale:

Board approval is needed in order to receive for the first time "Title IV Part A - Student Support Categorical Funding from the California Department of Education. This application enables the Rio School District to receive these funds and to use them for the following purpose. LEAs will receive 2 percent of the total funds available statewide in fiscal year 2017-18 for Title IV, Part A. **The minimum funding for any LEA will not be less than \$10,000. The total amount of funds for Title IV, Part A available for allocation to LEAs is \$44,097,156.**

Title IV, Part A: Student Support and Academic Enrichment Grants

The purpose of this program is to improve students' academic achievement by increasing the capacity of local educational agencies (LEAs), schools, and local communities to:

- Provide all students with access to a well-rounded education;
- Improve school conditions for student learning; and
- Improve the use of technology in order to improve the academic achievement and digital literacy of all students.

The California Department of Education (CDE) believes that the following school improvement programs are key components of both Title IV, Part A and student academic success in California:

- School-based mental health services and counseling;
- Programs to promote safe and supportive school climates to reduce the use of exclusionary discipline;
- Programs that promote supportive school discipline;
- Programs supporting dropout prevention;

- A healthy, active lifestyle (nutritional and physical education);
- Alcohol, tobacco, and other drug education;
- Systems and practices to prevent bullying/cyber bullying and harassment;
- Trauma-informed practices;
- Relationship-building skills to reduce violence and abuse; and
- Establishing community partnerships.

Administrative Content

Executive Content



EDUCATING LEARNERS FOR THE 21ST CENTURY

Agenda Item Details

Meeting	Jul 25, 2018 - RSD Special Board Meeting
Category	5. Discussion/Action
Subject	5.6 Approval of Revised CSEA Job Descriptions
Access	Public
Type	Action
Fiscal Impact	No
Recommended Action	It is recommended the board take action and approve the revisions to the CSEA job descriptions of Part-time Bus Driver, Bus Driver/Maintenance and Bus Driver/Delivery Driver.
Goals	Goal 5-Recruit, hire, train, and retain exemplary employees who are caring, committed, collaborative, creative and critical thinkers.

Public Content

Speaker: Carolyn Bernal

Rationale:

During the 17/18 RSD and CSEA reopener negotiations, revisions to job descriptions with the title of Bus Driver In it were negotiated and agreed to. CSEA has taken the job description revisions to their membership for ratification and they have been approved.

With the board's approval tonight, the revisions will be made and records updated as appropriate.

[RSD and CSEA negotiated job descriptions.pdf \(3,364 KB\)](#)

Administrative Content

Executive Content

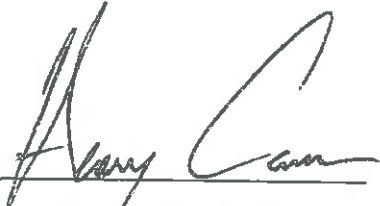
Memorandum of Understanding
Between the
California School Employees Association and its Chapter #329
And the Rio School District
June 8, 2018

Regarding the proposed attached job descriptions, Part-Time Bus Driver, Bus Driver/Maintenance and Bus Driver/ Delivery Driver the District and CSEA agree to incorporate the changes/revisions within the job descriptions.


In recognition of the additional required abilities and licenses, unit members will have a one year phase in (for the duration of the 2018/2019 school year) for the new licenses (Type 1 and Type 2 busses) and related proficiencies (as required to drive all Rio School District Busses).

The District will fund all necessary training for unit members to obtain the newly required licenses and proficiencies.

Unit members will be responsible for all licensing and certification fees.


Henry Carreon, Chapter President


Carolyn Bernal, Director of HR


Jennifer Rener, Labor Relations Rep.



JOB DESCRIPTION

PART – TIME BUS DRIVER

BASIC FUNCTION:

Under the direction of an assigned supervisor, the bus driver transports students to and from school over designated routes and on special school trips; performs other related duties as required.

REPRESENTATIVE DUTIES:

1. Completes a daily bus safety check before leaving the maintenance yard.
2. Performs two-way radio communication with transportation staff as needed in an appropriate and professional demeanor.
3. Drives a school bus daily over designated routes in accordance to time schedules, picking up and discharging students.
4. Transports District students, staff and authorized adults on field trips or other authorized destinations.
5. Escorts students across streets and roadways when necessary, stopping traffic as needed.
6. Cleans windshields and headlights; cleans interior and exterior of buses including picking up debris, sweeping floors and wiping upholstery; services buses with fuel and oil.
7. Maintains appropriate behavior among students on buses at all times and while the bus is parked; follows District policies regarding student discipline and conferences with parents when requested.
8. Reports problems or equipment malfunctions; reports incidents which affect the safety of students.
9. Performs first aid or emergency assistance; maintains records of all trips; files accident and discipline reports.
10. Attends scheduled safety meetings; safety programs and other meetings as directed.
11. Responsible for maintaining State Department of Education TO-1 credits and to submit to OMNIBUS ACT rules.
12. Operates various office equipment, including but not limited to, telephone, fax and copier.
13. Assists in the loading and unloading of students from buses; assists students to classrooms, homes and other locations and events as necessary.
14. Performs related duties as directed.

KNOWLEDGE AND RESPONSIBILITIES:

Knowledge of:

1. Safe driving practices.
2. Operation of modern school buses laws and regulations.
3. Effective reading, oral and writing communications skills.
4. General needs and behavior of children.
5. Record keeping techniques.
6. First aid techniques and practices.
7. Interpersonal skills using patience and courtesy.

Ability To:

1. Accept, understand and appropriately respond to the needs of special education students.
2. Maintain confidentiality of school and student information.
3. Learn state and federal laws, rules and regulations and District policy pertaining to school bus operations and pupil transportation.
4. Learn to drive a school bus safely and efficiently.
5. Learn designated bus routes, including stops and traffic hazards.
6. Maintain order among students while driving a school bus and at bus stops.
7. Recognize malfunctions in equipment and take appropriate action.
8. Assists in performing minor maintenance on school buses and all other district vehicles.
9. Administer first aid to ill or injured passengers.
10. Ability to interact with other employees and co-workers to accomplish common tasks and promote good staff morale.
11. React calmly under stressful situation and emergencies.
12. Meet schedule and timelines.
13. Effectively speak, read and ad write in English.
14. Maintain simple records.
15. Understand and follow oral and written directions.
16. Work cooperatively with others and independently as needed.
17. Write and print legibly.
18. Drive all Rio School District Busses, maintain all necessary proficiencies.

EDUCATION AND EXPERIENCE:

1. One (1) year of experience in the operation of a bus or truck is desirable, or any combination equivalent to sufficient training and experience to demonstrate the knowledge and abilities listed above.

LICENSES AND OTHER REQUIREMENTS:

1. Valid State of California Class "A" or "B" Driver's License with a "P" endorsement.
2. Valid California Bus Certificate. ~~(with no restrictions)~~ (For both Type 1 and Type 2 Busses)
3. Valid First aid Certificate.
4. Valid Medical Certificate.
5. Valid CPR Certificate is desirable.

WORKING CONDITIONS:

1. Working in a school bus and maintenance environment.
2. Subject to sitting, bending or stooping, lifting, climbing stairs, ladders and walking.
3. Subject to exposure in adverse weather conditions and emergency traffic situations.
4. Work involves heavy physical exertion and noise.

PHYSICAL ABILITES:

1. Seeing to obtain driver's license and to inspect document.
2. Read fine print.
3. Hearing and speaking to communicate with others in a normal voice and on the telephone.
4. Speak clearly to communicate with parents, staff and others.
5. Sitting or standing alternately for extended periods of time.
6. Climbing stairs and ladders.
7. Dexterity of hands and fingers to operate tools and equipment.
8. Write legibly.
9. Bending and stooping; reaching overhead and above shoulders.
10. Lifting, carrying, pushing, or pulling objects weighing up to seventy-five (75) pounds.
11. Pushing students in a wheelchair.

JOB DESCRIPTION**BUS DRIVER/MAINTENANCE****BASIC FUNCTION:**

Under the direction of an assigned supervisor, the bus driver/maintenance position transports students to and from school over designated routes and on special school trips; performs a wide variety of unskilled to semi-skilled work in the maintenance and repair of District facilities and equipment; assists skilled personnel in the performance of a wide variety of duties related to the building trades; performs other related duties as required.

REPRESENTATIVE DUTIES:

1. Completes a daily bus safety check before leaving the maintenance yard.
2. Performs two-way radio communication with transportation staff as needed in an appropriate and professional demeanor.
3. Drives a school bus daily over designated routes in accordance to time schedules, picking up and discharging students.
4. Transports District students, staff and authorized adults on field trips or other authorized destinations.
5. Escorts students across streets and roadways when necessary, stopping traffic as needed.
6. Cleans windshields and headlights; cleans interior and exterior of buses including picking up debris, sweeping floors and wiping upholstery; services buses with fuel and oil.
7. Maintains appropriate behavior among students on buses at all times and while the bus is parked; follows District policies regarding student discipline and conferences with parents when requested.
8. Reports problems or equipment malfunctions; reports incidents which affect the safety of students.
9. Performs first aid or emergency assistance; maintains records of all trips; files accident and discipline reports.
10. Attends scheduled safety meetings; safety programs and other meetings as directed.
11. Responsible for maintaining State Department of Education TO-1 credits and to submit to OMNIBUS ACT rules.
12. Operates various office equipment, including but not limited to, telephone, fax and copier.
13. Assists in the loading and unloading of students from buses; assists students to classrooms, homes and other locations and events as necessary.
14. Performs a variety of unskilled and semi-skilled work in the maintenance and repair of District facilities and equipment.
15. Assists skilled personnel in the performance of a wide variety of duties related to the building trades.
16. Operates a variety of equipment, including but not limited to, saws, drills, presses, sanders, routers, planers and various hand tools to perform repair and maintenance work.
17. Maintains various routine records related to labor, materials and work orders.
18. Performs related duties as directed.

Knowledge Of:

1. Safe driving practices.
2. Operation of modern school buses laws and regulations.
3. General needs and behaviors of children.
4. Record keeping techniques.
5. First aid techniques and practices.
6. Equipment and supplies used in schools.
7. Interpersonal skills using patience and courtesy.
8. Basic tools, methods and techniques used in general maintenance and repair.
9. Use of hand and power tools used in maintenance and repair.

Ability To:

1. Accept, understand and appropriately respond to the needs of special education students.
2. Maintain confidentiality of school and student information.
3. Learn state and federal laws, rules and regulations and District policy pertaining to school bus operations and pupil transportation.
4. Learn to drive a school bus safely and efficiently.
5. Learn designated bus routes, including stops and traffic hazards.
6. Maintain order among students while driving a school bus and at bus stops.
7. Recognize malfunctions in equipment and take appropriate action.
8. Assists in performing minor maintenance on school buses and all other district vehicles.
9. Administer first aid to ill or injured passengers.
10. React calmly under stressful situation and emergencies.
11. Meet schedule and timelines.
12. Effectively speak, read and ad write in English.
13. Maintain simple records.
14. Understand and follow oral and written directions.
15. Work cooperatively with others and independently as needed.
16. Ability to interact with other employees and co-workers to accomplish common tasks and promote good staff morale.
17. Write and print legibly.
18. Perform a wide variety of unskilled to semi-skilled work in the maintenance and repair of District facilities and equipment.
19. Assist skilled personnel in the performance of a wide variety of duties related to the building trades.
20. Lift and move objects weighing up to seventy-five (75) pounds.
21. Climb and work from ladders.
22. Performs heavy manual labor.
23. Drive all Rio School District Busses; maintain all necessary proficiencies.

EDUCATION AND EXPERIENCE:

1. Minimum of high school diploma or equivalent, and
2. One (1) year of experience in the operation of a bus or truck is desirable or any combination equivalent to sufficient training and experience to demonstrate the knowledge and abilities listed above.

LICENSES AND OTHER REQUIREMENTS:

1. Valid State of California Class "A" or "B" Driver's License with "P" endorsement.
2. Valid State of California Class "C" Driver's License ~~(with no restrictions)~~
3. Valid California Bus Certificate. (For Type 1 and Type 2 Busses)
4. Valid First Aid Certificate.
5. Valid CPR Certificate.
6. Valid Medical Certificate.

WORKING CONDITIONS:

1. Working in a school bus and maintenance yard environment.
2. Subject to sitting, bending or stooping, lifting, climbing stairs, ladders and walking.
3. Subject to exposure in adverse weather conditions and emergency traffic situations.
4. Work involves heavy physical exertion and noise.

PHYSICAL ABILITIES:

1. Seeing to obtain driver's license and to inspect documents and read fine print.
2. Hearing and speaking to communicate with others in a normal voice and on the telephone.
3. Speak clearly to communicate with parents, staff and others.
4. Sitting or standing alternately for extended periods of time; climbing stairs and ladders.
5. Dexterity of hands and fingers to operate tools and equipment.
6. Write legibly.
7. Bending and stooping; reaching overhead and above shoulders.
8. Lifting, carrying, pushing, or pulling objects weighing up to seventy-five (75) pounds.
9. Pushing students in wheelchairs.

RIO SCHOOL DISTRICT IS AN EQUAL OPPORTUNITY/AFFIRMATIVE ACTION EMPLOYER.
RIO SCHOOL DISTRICT PROVIDES A TOBACCO FREE ENVIRONMENT.



EDUCATING LEARNERS FOR THE 21ST CENTURY

Reformatting/JD Revisions

2500 Vineyard Avenue, Oxnard, CA 93036 ~ Telephone: (805) 485-3111 ~ Fax Number (805) 604-7825 ~ www.rioschools.org

JOB DESCRIPTION

BUS DRIVER / DELIVERY DRIVER

Range 33

BASIC FUNCTION:

Under the direction of an assigned supervisor, the employee transports students to and from school over designated routes and on special school trips; operates a District vehicle to transport various supplies and equipment; performs other related duties as required.

REPRESENTATIVE DUTIES:

1. Completes a daily bus safety check before leaving the maintenance yard.
2. Performs two-way radio communication with transportation staff as needed in an appropriate and professional demeanor.
3. Drives a school bus daily over designated routes in accordance to time schedules, picking up and discharging students.
4. Transports District students, staff and authorized adults on field trips or other authorized destinations.
5. Escorts students across streets and roadways when necessary, stopping traffic as needed.
6. Cleans windshields and headlights; cleans interior and exterior of buses including picking up debris, sweeping floors, and wiping upholstery, services bus with fuel and oil.
7. Maintains appropriate behavior among students on buses at all times and while the bus is parked, follows District policies regarding student discipline and conferences with parents when requested.
8. Reports problems or equipment malfunctions, reports incidents which affect the safety of students.
9. Performs first aid or emergency assistance.
10. Maintains records of all trips, files accident and discipline reports.
11. Attends scheduled safety meetings, safety programs and other meetings as directed.
12. Responsible for maintaining State Department of Education TO-1 credits to submit to OMNIBUS ACT rules.
13. Assists in the loading and unloading of students from buses; assists students to classrooms, homes and other locations and events as necessary.
14. Operates a District vehicle to transport various supplies and equipment, such as but not limited to, cafeteria food, school supplies and equipment and the daily mail run.
15. Performs errands as directed.
16. Picks-up and delivers various materials.
17. Operates a variety of machines and equipment, such as but not limited to, telephones, calculators, adding machines, computers, rolling stock ladders, hand trucks and carts, trailers and pallet jacks.
18. Performs other related duties as directed.

KNOWLEDGE AND ABILITIES:

Knowledge Of:

1. Safe driving practices.
2. Operation of modern school buses laws and regulations.
3. General needs and behaviors of children.
4. Record keeping techniques.
5. First aid techniques and practices.
6. Equipment and supplies used in schools.
7. Health and safety regulations.
8. Interpersonal skills using patience and courtesy.
9. Proper methods of storing equipment, materials and supplies.
10. Proper loading of trucks.
11. Safe driving techniques.
12. Effective reading, oral and writing communication skills.

Ability To:

1. Accept, understand and appropriately respond to the needs of students including special education students.
2. Maintain confidentiality of school and student information.
3. Ability to interact with other employees and co-workers to accomplish common tasks and promote good staff morale.
4. Learn state and federal laws, rules and regulations and District policies pertaining to school bus operations and pupil transportation.
5. Learn to drive a school bus safely and efficiently.
6. Learn designated bus routes, including stops and traffic hazards.
7. Maintain order among students while driving a school bus and at bus stops.
8. Recognize malfunctions in equipment and take appropriate action.
9. Assists in performing minor maintenance on school buses and all other District vehicles.
10. Administer first aid to or injured passengers.
11. React calmly under stressful situations and emergencies.
12. Meet schedules and timelines.
13. Operate a forklift and District vehicle.
14. Inspect deliveries for damage, obvious and concealed.
15. Understand and follow oral and written directions.
16. Work cooperatively with others and independently as needed.
17. Performs heavy manual labor.
18. Follow an assigned route.
19. Effectively speak, read and write in English.
20. Lift and move objects weighting up to seventy-five (75) pounds.
21. Read, interpret and follow rules, regulations, policies and procedures.
22. Observe legal and defensive driving practices.
23. Maintains records and reports.
24. Write and print legibly.
25. Climb and work from ladders and stairwells.
26. Perform related duties as directed.
27. Drive all Rio School District Busses; maintain all necessary proficiencies.



EDUCATION AND EXPERIENCE:

1. Minimum of high school diploma or equivalent, and
2. One (1) year of experience in the operation of a bus or truck is desirable or any combination equivalent to sufficient training and experience to demonstrate the knowledge and abilities listed above. Any knowledge and experience as it relates to the Food Service Satellite programs is highly desirable.

LICENSES AND OTHER REQUIREMENTS:

1. Valid State of California Class "A" or "B" Driver's License with "P" endorsement.
2. Valid State of California Class "C" Driver's License ~~(with no restrictions)~~
3. Valid California Bus Certificate. *(For both Type 1 and Type 2 Buses)*
4. Valid First Aid Certificate.
5. Valid CPR Certificate.
6. Valid Medical Certificate.

WORKING CONDITIONS:

1. Working on a school bus, school site and warehouse/maintenance yard environment.
2. Subject to sitting, bending, stooping, lifting, climbing stairs and ladders and walking.
3. Subject to exposure to sunlight, fumes, noise, extreme heat and cold and other outside conditions.
4. Subject to working in adverse weather conditions and emergency traffic situations.
5. Work involves heavy physical exertion, working with a forklift and noise.

PHYSICAL ABILITIES:

1. Seeing to inspect documents and to read fine print; depth perception to file.
2. Hearing and speaking to communicate with others in a normal voice in person and on telephone.
3. Speak clearly to communicate with parents, staff and others.
4. Sitting or standing alternately for extended periods of time; climbing stairs.
5. Dexterity of hands and fingers to operate office equipment.
6. Write legibly.
7. Bending and stooping; reaching overhead and above shoulders.
8. Lifting, carrying, pushing, or pulling objects weighing up to seventy-five (75) pounds.
9. Pushing students in a wheelchair.

RIO SCHOOL DISTRICT IS AN EQUAL OPPORTUNITY/AFFIRMATIVE ACTION EMPLOYER.
RIO SCHOOL DISTRICT PROVIDES A TOBACCO FREE ENVIRONMENT.



Agenda Item Details

Meeting	Jul 25, 2018 - RSD Special Board Meeting
Category	5. Discussion/Action
Subject	5.7 Approval of the 18/19 Bell Schedules
Access	Public
Type	Action
Fiscal Impact	No
Recommended Action	It is recommended the board take action and approve the tentative 18/19 bell schedules for all RSD schools.
Goals	<p>Goal 3-Create welcoming and safe environments where students attend and are connected to their school</p> <p>Goal 2-Engage parents and other District stakeholders in the development of meaningful partnerships to support student learning.</p> <p>Goal 1-Improved student achievement at every school and every grade in all content areas</p>

Public Content

Speaker: Carolyn Bernal

Rationale:

The District has reviewed instructional minutes worksheets for all schools for compliance with the California Department of Education instructional minutes requirements, collective bargaining agreements, transportation schedules, food services, fiscal services and educational services.

The attached bell schedules align with the approved Student Calendar for 2018-19. These bell schedules provide the following daily:

1. 260 instructional minutes daily in Kindergarten (through October 31, 2018); 302 instructional minutes (November 1); 230 minutes on minimum days beginning November 1;
2. 302 instructional minutes in grades 1-3; 230 minutes on minimum days;
3. 318 instructional minutes in grades 4-5; 240 minutes on minimum days;
4. 331 instructional minutes in grades 6-8; 240 minutes on minimum days;

School start and end times are staggered in order to provide transportation services cost effectively. Bell schedules may be brought back in subsequent months for any adjustments necessary to recess or lunch times.

Administrative Content

Executive Content



Agenda Item Details

Meeting	Jul 25, 2018 - RSD Special Board Meeting
Category	5. Discussion/Action
Subject	5.8 Blanket Authorization for disposal of Obsolete Property by Director of Facilities for the 2018/2019 School Year.
Access	Public
Type	Action
Fiscal Impact	No
Recommended Action	it is recommended that the blanket authorization to dispose of obsolete property be approved for the 2018/2019 school year.

Public Content

Speaker:

John Puglisi, Ph.D., Superintendent

Rationale:

The Director of Facilities accumulates obsolete property on an ongoing basis. Property is deemed obsolete when it is irreparable, beyond economical repair, or obsolete for District use. District staff must evaluate obsolete property and sell, recycle, donate or dispose of the property in the best interest of the District, in keeping with guidelines of the California Education Code. The Director of Facilities is seeking a "blanket" authorization to recycle property on an "as needed" basis without having to have a new board agenda item for each disposal effort. Disposal of obsolete property is an ongoing process throughout the year, waiting for upcoming Board meeting can delay the process by 2-4 weeks. Education Code Section(s) 17545 and 17546 allow the Governing Board to sell surplus or obsolete property through public sale, private sale, or to donate such property to a charitable organization, or to dispose of such property at a public dump.

Administrative Content

Executive Content

6.1

**Agenda Item Details**

Meeting	Jul 25, 2018 - RSD Special Board Meeting
Category	6. Consent
Subject	6.1 Approval of the Consent Agenda
Access	Public
Type	Action (Consent)

Public Content

Speaker:

Rationale:

Administrative Content**Executive Content**

Our adopted rules of Parliamentary Procedure, Robert's Rules, provide for a consent agenda listing several items for approval of the Board by a single motion. Most of the items listed under the consent agenda have gone through Board subcommittee review and recommendation. Documentation concerning these items has been provided to all Board members and the public in advance to assure an extensive and thorough review. Items may be removed from the consent agenda at the request of any board member.



Agenda Item Details

Meeting	Jul 25, 2018 - RSD Special Board Meeting
Category	6. Consent
Subject	6.2 Ratification of the Commercial Warrant
Access	Public
Type	Action (Consent)
Fiscal Impact	Yes
Dollar Amount	4,173,377.73
Budgeted	Yes
Budget Source	Various Funds as listed below.
Recommended Action	It is recommended that the Commercial Warrant be approved for the period June 13, 2018 through July 12, 2018.

Public Content

Speaker:
Dr. John Puglisi, Superintendent

Rationale:

The District processed payments to vendors since the last meeting of the Governing Board for a total amount of \$4,173,377.73 which include processing payments for all funds of the District in the following amounts:

Fund 010 General Fund	\$1,691,744.75
Fund 130 Cafeteria Fund	\$85,902.16
Fund 211 Building Fund	\$2,360,296.44
Fund 251 Capital Facilities - Residential	\$8,629.50
Fund 490 Capital Project Funds for Blen	\$27,033.19
Less Unpaid Tax Liability	<u>-\$228.31</u>
Total:	\$4,173,377.73

[Commercial Warrant.pdf \(663 KB\)](#)

Administrative Content

Executive Content

Our adopted rules of Parliamentary Procedure, Robert's Rules, provide for a consent agenda listing several items for approval of the Board by a single motion. Most of the items listed under the consent agenda have gone through Board subcommittee review and recommendation. Documentation concerning these items has been provided to all Board members and the public in advance to assure an extensive and thorough review. Items may be removed from the consent agenda at the request of any board member.

ReqPay12a

Board Report

Checks Dated 06/13/2018 through 07/12/2018

Check Number	Check Date	Pay to the Order of	Fund-Object	Expensed Amount	Check Amount
5009030101	06/14/2018	Abdellatif Enterprises	211-6201		80,750.00
5009030102	06/14/2018	Anderson Systems	211-6102		63,429.01
5009030103	06/14/2018	BALFOUR BEATTY CONSTRUCTION	211-6272		124,698.00
5009030104	06/14/2018	Benner and Carpenter Inc.	211-6102		16,758.00
5009030105	06/14/2018	C D W GOVERNMENT, INC.	010-4300	1,399.27	
			130-4300	318.14	1,717.41
5009030106	06/14/2018	Center Glass Co	211-6201		95,995.15
5009030107	06/14/2018	Channel Islands Roofing, Inc.	211-6201		43,981.20
5009030108	06/14/2018	Ralph D'Oliveira	211-6250		2,800.00
5009030109	06/14/2018	Diane DeLaurantis	010-5800		825.00
5009030110	06/14/2018	DeVries Construction	211-6201		67,611.08
5009030111	06/14/2018	E J Harrison & Sons	010-5560		834.28
5009030112	06/14/2018	Earth Systems Consultants	211-6280		6,719.00
5009030113	06/14/2018	SOUTHERN CALIF. EDISON	010-5520		2,544.43
5009030114	06/14/2018	Frontier Communications	010-5800		58.22
5009030115	06/14/2018	THE GAS COMPANY	010-5530		134.94
5009030116	06/14/2018	HARRIS WATER CONDITIONING	010-5540		74.43
5009030117	06/14/2018	William Vanegas Hip Hop Mindset	010-5800		2,390.00
5009030118	06/14/2018	JPI Development Group Inc.	211-6201		72,912.50
5009030119	06/14/2018	Junior Steel Co.	211-6201		297,350.00
5009030120	06/14/2018	Kruger, Benzen, Ziemer, Architects, Inc.	211-6219		7,727.50
5009030121	06/14/2018	Nee Quaison Sackey	010-5800		1,550.00
5009030122	06/14/2018	NuWay, inc.	211-6201		29,185.82
5009030123	06/14/2018	Orion Telescopes & Binoculars Div of Optronic tech	010-4300		430.89
5009030124	06/14/2018	CITY OF OXNARD	010-5540		1,469.59
5009030125	06/14/2018	Standard Drywall, Inc.	211-6201		716,100.50
5009030126	06/14/2018	Star Hardware, Inc	211-6201		25,081.00
5009030127	06/14/2018	Steve Sunnarborg	010-5800		1,075.00
5009030128	06/14/2018	TAFT ELECTRIC	211-6102		428,344.31
5009030129	06/14/2018	UNITED WATER CONSERVATION DIST.	010-5540		2,561.03
5009030130	06/18/2018	Beth Lindley	010-4300		50.01
5009030131	06/18/2018	Wanda Kelly	010-4300		156.39
5009030132	06/18/2018	Celia Navarro	010-4300		16.99
5009030133	06/18/2018	Elena Ramirez	010-5200		24.42
5009030134	06/18/2018	Rosa A. Caldino	010-5200		7.63
5009030135	06/18/2018	Mireya N. Chavez	010-4300		201.09
5009030136	06/18/2018	Maria M. Hernandez	010-4300		152.00
5009030137	06/18/2018	Olga M. Luna	010-4300		17.99
5009030138	06/18/2018	Carolyn A. Bernal	010-4300		13.75
5009030139	06/18/2018	Ruben P. Castillo	010-5200		15.26
5009030140	06/18/2018	Michele Salinas	010-5200		9.48
5009030141	06/18/2018	Jessica Zarate-Martinez	010-4300		7.84
5009030142	06/18/2018	Scott R. Barlow	010-4300		173.71
5009030143	06/18/2018	Jarkko Myllyseri	010-4300		105.32

The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved.

ESCAPE DFLINE

ReqPay12a

Board Report

Checks Dated 06/13/2018 through 07/12/2018

Check Number	Check Date	Pay to the Order of	Fund-Object	Expensed Amount	Check Amount
5009030144	06/18/2018	Sonia M. Gonzalez	010-4300		309.88
5009030145	06/18/2018	Wendy Doling	130-8634		13.50
5009030146	06/18/2018	Apple Inc.	010-4400		1,102.80
5009030147	06/18/2018	ASCD	010-4300		1,491.62
5009030148	06/18/2018	Aswell Trophy	010-4300		507.79
5009030149	06/18/2018	BOYS & GIRLS CLUBS OF GREATER OXNARD & PORT HUENEME	010-5800		16,906.11
5009030150	06/18/2018	BRAINPOP	010-5800		3,090.00
5009030151	06/18/2018	Center for Civic Ed	010-4300		455.76
5009030152	06/18/2018	Decker Inc.	010-4300		193.63
5009030153	06/18/2018	Diane DeLaurantis	010-5800		850.00
5009030154	06/18/2018	Discount School Supply	010-4300		189.94
5009030155	06/18/2018	Durham School Services	010-5800		5,838.33
5009030156	06/18/2018	SOUTHERN CALIF. EDISON	010-5520		15,093.01
5009030157	06/18/2018	Express Awards.com	010-4300	158.00	
			Unpaid Tax	11.37-	146.63
5009030158	06/18/2018	FLINN SCIENTIFIC, INC.	010-4300		1,235.63
5009030159	06/18/2018	FOLLETT SCHOOL SOLUTIONS, INC.	010-4300		1,268.22
5009030160	06/18/2018	THE GAS COMPANY	010-5530		308.52
5009030161	06/18/2018	HAROLD'S FAST ROOTER & PLUMBING	010-5610		6,360.00
5009030162	06/18/2018	JONES SCHOOL SUPPLY CO., INC.	010-4300	22.61	
			Unpaid Tax	1.62-	20.99
5009030163	06/18/2018	Kern County Supt. of schools	010-5200		50.00
5009030164	06/18/2018	Kiwit General Building	010-4300		5,000.00
5009030165	06/18/2018	LAX.com	010-4300		161.57
5009030166	06/18/2018	Marshall's Bodacious BBQ	010-4300		828.98
5009030167	06/18/2018	Ford Credit Dept 87-434	130-7438	115.99	
			130-7438	530.95	646.94
5009030168	06/18/2018	CITY OF OXNARD	010-5540		7,369.77
5009030169	06/18/2018	PERMA BOUND	010-4200	2,490.70	
			010-4300	5,018.81	7,509.31
5009030170	06/18/2018	Hekar Rivers	010-5800		2,600.00
5009030171	06/18/2018	HOUGHTON MIFFLIN HARCOURT PUBLISHING CO.	010-4300		2,638.36
5009030172	06/19/2018	SISC FINANCE	010-8518	7,636.08	
			010-8634	537,871.00	
			010-8637	26,647.22	574,154.30
5009030173	06/19/2018	Veronica Rauschenberger	010-4300	431.10	
			010-5800	91.80	522.90
5009030174	06/19/2018	Dana Mainzer	010-4300		294.28
5009030175	06/19/2018	C D W GOVERNMENT, INC.	010-4300	2,487.77	
			010-4400	388.42	2,856.19
5009030176	06/19/2018	FLINN SCIENTIFIC, INC.	010-4300		139.69
5009030177	06/19/2018	GOPHER SPORTS	010-4300		1,958.57
5009030178	06/19/2018	LAKESHORE	010-4300		466.78

The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved.

ESCAPE

Page 2 of 11

ReqPay12a

Board Report

Checks Dated 06/13/2018 through 07/12/2018

Check Number	Check Date	Pay to the Order of	Fund-Object	Expensed Amount	Check Amount
5009030179	06/19/2018	PARKHOUSE TIRE, INC.	010-4300	2,475.34	
			010-5610	2,482.56	4,957.90
5009030180	06/19/2018	SC FUELS	010-4300	4,104.07	
			010-4360	367.21	
			130-4300	154.22	4,625.60
5009030181	06/19/2018	Tetra Tech Divisions	211-8101	59.88	
			211-8135	5,104.95	
			211-8147	4,370.95	9,535.78
5009030182	06/19/2018	U.S. Bank Corporate Payment Systems	010-4300	8,121.45	
			010-5200	16,556.28	
			010-5600	854.00	
			010-5800	1,947.50	
			130-4300	1,793.34	29,272.57
5009030183	06/21/2018	Nancy Ramos	010-4300		38.88
5009030184	06/21/2018	Gena Mathwin	010-4300		667.95
5009030185	06/21/2018	TerLynn Regalado	010-4300		49.55
5009030186	06/21/2018	Tammy Hanschel	010-5200		27.25
5009030187	06/21/2018	Vivian Saldana	010-4300		50.00
5009030188	06/21/2018	Douglas L. Williamson	010-4300		275.00
5009030189	06/21/2018	Robert W. Guynn	010-4300	399.51	
			010-5800	508.50	848.01
5009030190	06/21/2018	Margarita C. Jimenez	010-4300		29.98
5009030191	06/21/2018	Assistance League School	010-5100	12,893.59	
			010-5800	2,406.41	15,300.00
5009030192	06/21/2018	Charles W. Cohen	010-5802		7,000.00
5009030193	06/21/2018	Ralph Adon Cardova, Jr.	010-5800		9,251.08
5009030194	06/21/2018	CSTA	010-5200		550.00
5009030195	06/21/2018	Luis Gerardo Gullien	010-5800		1,620.00
5009030196	06/21/2018	Jostens	010-4300		119.67
5009030197	06/21/2018	KELLY PAPER STORE	010-4300		119.55
5009030198	06/21/2018	Blaine Kutin	010-5800		3,316.21
5009030199	06/21/2018	Marla Laura Hendrix	010-5800		1,050.00
5009030200	06/21/2018	Morganthaler's Fine Instr.	010-5613		95.00
5009030201	06/21/2018	NASP	010-5300		210.00
5009030202	06/21/2018	North American Company	010-3901		25,000.00
5009030203	06/21/2018	OFFICE DEPOT	010-4300	16,037.48	
			130-4300	258.27	16,295.75
5009030204	06/21/2018	OXNARD PERFORMING ARTS & CONVENTION CENTER	010-5800		3,351.50
5009030205	06/21/2018	Pacific OneSource, Inc.	010-4400		4,597.60
5009030206	06/21/2018	PARADIGM HEALTHCARE SERVICES	010-5800		755.83
5009030207	06/21/2018	PASSAGEWAY, INC.	010-5100	2,198.01	
			010-5800	1,025.07	3,223.08
5009030208	06/21/2018	Pioneer Chemical Co	010-9320		4,438.23
5009030209	06/21/2018	SCHOOL NURSE SUPPLY, INC.	010-4300		792.34
5009030210	06/21/2018	SCHOOL SPECIALTY	010-4300		131.89

The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved.

ESCAPE ONLINE

ReqPay12a

Board Report

Checks Dated 06/13/2018 through 07/12/2018

Check Number	Check Date	Pay to the Order of	Fund-Object	Expensed Amount	Check Amount
5009030211	06/21/2018	School Specialty	010-4300		2,278.39
5009030212	06/21/2018	Stage Coach Inn Museum	010-5800		382.00
5009030213	06/25/2018	Andre J. Vasquez	010-5200		124.67
5009030214	06/25/2018	Augustine Garcia	010-5200		220.50
5009030215	06/25/2018	Julie E. Maria	010-5200		2,433.07
5009030216	06/25/2018	MRS FIGS BOOKWORM	010-4300		648.28
5009030217	06/25/2018	C D W GOVERNMENT, INC.	010-4300		366.38
5009030218	06/25/2018	Driftwood Dairy	130-4710		13,127.94
5009030219	06/25/2018	FOOD SHARE, INC.	010-4300		485.03
5009030220	06/25/2018	Fry's Electronics customer #70893	010-4300		256.49
5009030221	06/25/2018	Augustine Garcia	010-5200		1,125.24
5009030222	06/25/2018	THE GAS COMPANY	010-5530		409.99
5009030223	06/26/2018	GOLF N STUFF	010-4300		3,240.00
5009030224	06/25/2018	Graphaids Art Supplies	010-4300		1,084.07
5009030225	06/25/2018	Hillyard	010-4325		2,698.12
5009030226	06/25/2018	William Venegas Hip Hop Mindset	010-5800		1,120.00
5009030227	06/25/2018	Kimball Midwest	010-4300		4,956.40
5009030228	06/25/2018	Michael Lorimer	010-5800		591.17
5009030229	06/25/2018	MWG MESTMAKER & ASSOCIATES	010-5450		160.00
5009030230	06/25/2018	Neo Quaison Sackey	010-5800		1,500.00
5009030231	06/25/2018	PACC	Cancelled		3,925.00 *
Cancelled on 07/03/2018					
5009030232	06/25/2018	HOUGHTON MIFFLIN HARCOURT PUBLISHING CO.	010-4300		6,172.89
5009030233	06/25/2018	STEVENSON'S RESTAURANT EQUIP.	130-4400		11.84
5009030234	06/26/2018	THE BERRY MAN, INC.	130-4710		26,438.26
5009030235	06/26/2018	Lawrence I. Kelman	010-4300		63.40
5009030236	06/26/2018	Juan de Dios M. Toledo	010-4300		239.59
5009030237	06/26/2018	Maria M. Hernandez	010-5200		586.00
5009030238	06/26/2018	ALL-PHASE ELECTRIC SUPPLY	010-4300		1,739.78
5009030239	06/26/2018	A4E	211-6219		2,581.00
5009030240	06/26/2018	C D W GOVERNMENT, INC.	010-4300		151.41
5009030241	06/26/2018	CREATIVE BUS SALES	010-4300		2,201.87
5009030242	06/26/2018	E J Harrison & Sons	010-5560		6,623.51
5009030243	06/26/2018	FEDEX	010-5800		74.55
5009030244	06/26/2018	Robert Guyrn	010-4300		63.00
5009030245	06/26/2018	HARRIS WATER CONDITIONING	010-5540		30.00
5009030246	06/26/2018	LAKESHORE	010-4300		578.76
5009030247	06/26/2018	Maria Laura Hendrix	010-5800		1,287.50
5009030248	06/26/2018	MIND Research Institute	010-5800		10,300.00
5009030249	06/26/2018	Myers, Widders, Gibson, Jones	010-5802	2,381.12	
			211-5802	36,465.69	
			251-5802	129.50	39,006.31
5009030250	06/26/2018	NAESP	010-5300		280.00
5009030251	06/26/2018	NASP	010-5300		420.00
5009030252	06/26/2018	OTC BRANDS, INC.	010-4300		72.95

The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved.

ESCAPE ONLINE

ReqPay12a

Board Report

Checks Dated 06/13/2018 through 07/12/2018

Check Number	Check Date	Pay to the Order of	Fund-Object	Expensed Amount	Check Amount
5009030253	06/26/2018	OXNARD ELEM SCHOOL DISTRICT	010-5800		4,391.14
5009030254	06/26/2018	PEARSON EDUCATION	010-4300		223.00
5009030255	06/26/2018	PERMA BOUND	010-4300		8,705.55
5009030256	06/26/2018	Pierre Landscapes, Inc	211-6201		14,250.00
5009030257	06/26/2018	POSITIVE PROMOTIONS	010-4300		235.49
5009030258	06/26/2018	Ran Enterprises, Inc.	211-6201		89,993.50
5009030259	06/26/2018	REALLY GOOD STUFF, INC.	010-4300		381.79
5009030260	06/26/2018	SERVICE PRO-FIRE PROTECTION	010-5610	1,983.00	
			010-5620	476.80	
			010-5800	270.00	2,729.80
5009030261	06/26/2018	Southwest School & Office Supply	010-4300		4,581.30
5009030262	06/26/2018	Steve Sunnarborg	010-5800		3,412.50
5009030263	06/26/2018	Tax Deferred Services Corporate Office Suite 209	010-9639		85,798.00
5009030264	06/26/2018	Ventura County Office of Education	010-5200	700.00	
			010-5800	250.00	950.00
5009030265	06/26/2018	Western Psychological Services	010-4300		94.82
5009030266	06/26/2018	Frances B. Carrizales	010-4300		7.87
5009030267	06/26/2018	Varonica Rauschenberger	010-4300		86.06
5009030268	06/26/2018	Nicole F. Quijano	010-4300		20.12
5009030269	06/26/2018	Mindy L. Martinez	010-4300		18.83
5009030270	06/26/2018	Melissa Navarrete	010-5200		103.50
5009030271	06/26/2018	Dana Mainzer	010-4300		285.57
5009030272	06/26/2018	Jeannette D. Smith	010-4300		321.79
5009030273	06/26/2018	Carolina Villa	010-4300		17.22
5009030274	06/26/2018	Rubi DeLaVirgen	010-4300		34.46
5009030275	06/26/2018	Vanessa M. Acosta	010-4300	300.00	
			010-5200	341.94	641.94
5009030276	06/26/2018	360 Degree Customer Inc.	010-5100		72,986.26
5009030277	06/26/2018	ACSA FOUNDATION FOR EDUCATIONAL ADMINISTRATION	010-5800		750.00
5009030278	06/26/2018	Amerigas	010-4300	76.12	
			130-4300	38.06	114.18
5009030279	06/26/2018	Aswell Trophy	010-4300		184.25
5009030280	06/26/2018	Atkinson, Andelson, Loya, Ruud & Romo	010-5802		5,256.25
5009030281	06/26/2018	BARON INDUSTRIES	010-4300		436.51
5009030282	06/26/2018	BOYS & GIRLS CLUBS OF GREATER OXNARD & PORT HUENEME	010-5800		5,000.50
5009030283	06/26/2018	BOYS & GIRLS CLUBS OF GREATER OXNARD & PORT HUENEME	010-5800		5,000.50
5009030284	06/26/2018	CCP Industries	010-4300		82.20
5009030285	06/26/2018	CENTER FOR EDUCATION & EMPLOY	010-4300		283.95
5009030286	06/26/2018	Channel Islands Public Management Association	010-5300		50.00
5009030287	06/26/2018	COGGS TIRE SERVICE	010-5610		199.50

The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved.

ESCAPE ONLINE

ReqPay12a

Board Report

Checks Dated 06/13/2018 through 07/12/2018

Check Number	Check Date	Pay to the Order of	Fund-Object	Expensed Amount	Check Amount
5009030295	06/28/2018	City Of Oxnard-City Treasurer	010-5561		180.46
5009030298	06/28/2018	DISCOVERY EDUCATION, INC,	010-5800		5,000.00
5009030299	06/28/2018	Dominos Pizza	130-4710		4,119.47
5009030291	06/28/2018	Durham School Services	010-5800		3,804.71
5009030292	06/28/2018	SOUTHERN CALIF. EDISON	010-5520		1,051.23
5009030293	06/28/2018	Ewing Irrigation Products Inc	010-4360		667.26
5009030294	06/28/2018	FERGUSON FACILITIES SUPPLY	010-4300		1,542.24
5009030295	06/28/2018	Fry's Electronics customer #70883	010-4300		188.13
5009030296	06/28/2018	THE GAS COMPANY	010-5530		898.97
5009030297	06/28/2018	GIBBS INTERNATIONAL	010-4300	393.42	
			010-5510	8,905.93	8,289.35
5009030298	06/28/2018	Greinger	010-4325	428.18	
			010-4360	108.36	537.54
5009030299	06/28/2018	Green Thumb Nursery	010-4380		233.79
5009030300	06/28/2018	HAROLD'S FAST ROOTER & PLUMBING	010-5610		550.00
5009030301	06/28/2018	HARRIS WATER CONDITIONING	010-5540		18.75
5009030302	06/28/2018	HOME DEPOT CREDIT SERVICES	010-4300	2,346.68	
			010-4325	259.32	
			010-4335	533.91	3,139.89
5009030303	06/28/2018	James Shaw DBA Uncle Jims Worm Farm	010-4300		87.85
5009030304	06/28/2018	JOHNSTONE SUPPLY	010-4300		908.09
5009030305	06/28/2018	Jostens	010-4300		34.80
5009030306	06/28/2018	KONICA MINOLTA PREMIER FINANCE	010-5812		743.65
5009030307	06/28/2018	LAZEL	010-5800	2,993.68	
			Unpaid Tax	215.32	2,778.36
5009030308	06/28/2018	Money Hoeketter	010-5800		53.13
5009030309	06/28/2018	MONTGOMERY HARDWARE CO.	010-4300		187.01
5009030310	06/28/2018	Nason's Lock & Safe Inc DBA Nasons Lock & Security	010-4300		67.34
5009030311	06/28/2018	New Harbinger Publications	010-4300		224.74
5009030312	06/28/2018	O'Reilly Auto Parts	010-4300	1,343.45	
			010-4360	420.47	1,763.92
5009030313	06/28/2018	OFFICE DEPOT	130-4300		103.41
5009030314	06/28/2018	P & R Paper Supply Co., Inc.	130-9320		404.86
5009030315	06/28/2018	Pacific Earth Resources DBA Pacific Sod	010-4360		610.92
5009030316	06/28/2018	Painting & Decor, Inc.	211-8201		41,034.30
5009030317	06/28/2018	PARADISE CHEVROLET	010-4300	35.33	
			010-5610	28.81	63.14
5009030318	06/28/2018	PARTY TOWN JUMPS	010-5800		572.00
5009030319	06/28/2018	PAT-CHEM LABORATORIES	010-5540		162.50
5009030320	06/28/2018	PRAXAIR DISTRIBUTION INC	010-4300		319.38
5009030321	06/28/2018	Tri County Bread Service	130-4710		3,085.90
5009030322	06/28/2018	SAFETY-KLEEN, INC.	010-5800		410.84

The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved.

ESCAPE

Page 6 of 11

ReqPay12a

Board Report

Checks Dated 06/13/2018 through 07/12/2018					
Check Number	Check Date	Pay to the Order of	Fund-Object	Expensed Amount	Check Amount
5009030323	06/28/2018	Sam's Club Direct	010-4300	953.48	
			130-4300	33.34	
			130-4710	162.98	1,149.80
5009030324	06/28/2018	SC FUELS	010-4300	518.29	
			010-4360	132.05	
			130-4300	153.38	801.70
5009030325	06/28/2018	SERVICE PRO-FIRE PROTECTION	010-5610		800.00
5009030326	06/28/2018	Smith Pipe & Supply	010-4300	383.47	
			010-4360	222.64	586.11
5009030327	06/28/2018	Southwest School & Office Supply	010-4300		197.80
5009030328	06/28/2018	School Specialty	010-4300		6,085.77
5009030329	06/28/2018	SYSCO VENTURA	130-4300	1,657.20	
			130-4710	8,008.79	9,695.99
5009030330	06/28/2018	Traffic Technologies, LLC	010-4300		377.67
5009030331	06/28/2018	Turf Star, Inc.	010-4360		2,040.17
5009030332	06/28/2018	UCSB MESA/OEP	010-5800		9,000.00
5009030333	06/28/2018	UMB Bank FBO Planmember Customers	010-3901		25,000.00
5009030334	06/28/2018	U.S. Bank Corporate Payment Systems	010-4300		280.15
5009030335	06/28/2018	VACA FLOWERS	010-4300		100.00
5009030336	06/28/2018	VC Metals Inc	010-4300		142.88
5009030337	06/28/2018	Velocity Truck Center	010-5610		2,857.19
5009030338	06/28/2018	VENTURA REFRIGERATION SALES & SERVICE	130-5600		704.88
5009030339	06/28/2018	STEVE ZOLOTAS DBA WEST OAKS PEST CONTROL	010-5800		2,188.00
5009030340	06/28/2018	WINZER	010-4300		1,140.76
5009030341	06/28/2018	YAMA LAWMOWER REPAIR	Cancelled		283.75 *
	Cancelled on 07/03/2018				
5009030342	07/02/2018	Nee Quaison Seckey	010-5800		1,350.00
5009030343	07/02/2018	Ventura County Office of Education	010-5200	3,155.00	
			010-5800	6,075.00	9,230.00
5009030344	07/02/2018	Rosa E. Navarro-Herrejon	010-5200		175.21
5009030345	07/02/2018	Jisela Ramirez	010-5200		44.58
5009030346	07/02/2018	Pamela Gonzalez	010-5200		44.90
5009030347	07/02/2018	Maria Alfaro	130-5200		83.84
5009030348	07/02/2018	Mary F. Orleans	010-5200		110.74
5009030349	07/02/2018	Ryan M. Howalt	010-4300		175.64
5009030350	07/02/2018	ACSA FOUNDATION FOR EDUCATIONAL ADMINISTRATION	010-5300		20,886.05
5009030351	07/02/2018	AMAZON.COM CORPORATE CREDIT	010-4300		3,871.12
5009030352	07/02/2018	A4E	211-6219		37,818.93
5009030353	07/02/2018	AT&T	010-5900	1,571.84	
			130-5900	11.84	1,583.28
5009030354	07/02/2018	ATDLE	010-5200		425.00
5009030355	07/02/2018	Brandon Lewis	010-4300		419.38

The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved.

ESCAPE NONLINE

Page 7 of 11

Checks Dated 06/13/2018 through 07/12/2018

Check Number	Check Date	Pay to the Order of	Fund-Object	Expensed Amount	Check Amount
5009030356	07/02/2018	CCP Industries	010-4300		3.00
5009030357	07/02/2018	CONTINUING DEVELOPMENT INC.	010-5100	3,183.65	
			010-5800	1,230.59	4,414.24
5009030358	07/02/2018	CSBA c/o Westamerica Bank	010-5300		8,045.00
5009030359	07/02/2018	Damsey, Filliger & Associates	010-5800		3,000.00
5009030360	07/02/2018	EDUCATIONAL TESTING SERVICE	010-5800		891.10
5009030361	07/02/2018	Fence Factory	010-5830		2,045.00
5009030362	07/02/2018	Fun and Function	010-4300		473.29
5009030363	07/02/2018	Carlo Andre Godoy dba Godoy Studios	010-5800		8,100.00
5009030364	07/02/2018	Water Walkers Inc Health-E Pro	130-5800		2,740.50
5009030365	07/02/2018	MARY LARGE, Ph.D.	010-5800		247.50
5009030366	07/02/2018	MIXTECO/INDIGENA COMMUNITY ORGANIZING PROJECT	010-5100	135.00	
			010-5800	3,835.81	3,770.81
5009030367	07/02/2018	PACC	010-5800		3,400.00
5009030368	07/02/2018	POSITIVE PROMOTIONS	010-4300		1,616.25
5009030369	07/02/2018	Sam's Club Direct	010-4300		141.81
5009030370	07/02/2018	SCRIPPS NATIONAL SPELLING BEE	010-5800		160.00
5009030371	07/02/2018	Ventura County SELPA	010-5100	92,673.67	
			010-5800	10,326.29	103,000.16
5009030372	07/02/2018	School Specialty	010-4300		489.65
5009030373	07/02/2018	U.S. Bank Corporate Payment Systems	010-4200	426.15	
			010-4300	1,111.14	
			010-5200	160.00	
			130-4300	847.89	2,535.18
5009030374	07/02/2018	VENTURA COUNTY OF EDUCATION PROGRAM 0941	010-5200		450.00
5009030375	07/02/2018	Ventura County Office of Education	010-5200		8,140.00
5009030376	07/02/2018	VENTURA REFRIGERATION SALES & SERVICE	130-5600		798.83
5009030377	07/02/2018	VERIZON WIRELESS	010-5920		375.01
5009030378	07/02/2018	VAVRINEK, TRINE, DAY & CO, LLP	010-5803		10,800.00
5009030379	07/02/2018	YAMA LAWNMOWER REPAIR	010-4360	83.89	
			010-5610	282.64	198.75
5009030380	07/02/2018	Dr. Elizabeth Yeager	010-5800		2,137.50
5009030381	07/02/2018	Gilbert Acosta	010-3710		2,151.51
5009030382	07/02/2018	Maria Acosta	010-3710		2,151.51
5009030383	07/02/2018	Marylou Almilli	010-3710		2,151.51
5009030384	07/02/2018	SALLY ALVARADO	010-3710		2,151.51
5009030385	07/02/2018	BARBARA ALVIDREZ	010-3710		2,151.51
5009030386	07/02/2018	Maria Angeles	010-3710		2,151.51
5009030387	07/02/2018	Wayne Antrobus	010-3710		2,151.51
5009030388	07/02/2018	Sharon Bellman	010-3710		2,151.51
5009030389	07/02/2018	Maria Benitez	010-3710		2,151.51
5009030390	07/02/2018	SHIRLEY BROWN	010-3710		2,151.51

The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved.

ESCAPE 07/12/18

Page 8 of 11

ReqPay12a

Board Report

Checks Dated 06/13/2018 through 07/12/2018

Check Number	Check Date	Pay to the Order of	Fund-Object	Expensed Amount	Check Amount
5009030391	07/02/2018	Julle Burchmore	010-3710		2,151.51
5009030392	07/02/2018	Carmen Carillo	010-3710		2,151.51
5009030393	07/02/2018	Jonathan Castillo	010-3710		2,151.51
5009030394	07/02/2018	GAYLE COLEMAN	010-3710		2,151.51
5009030395	07/02/2018	Teresa Blanche Contreras	010-3710		2,151.51
5009030396	07/02/2018	John Cort	010-3710		2,151.51
5009030397	07/02/2018	Arla B Crane	010-3710		2,151.51
5009030398	07/02/2018	Kathleen Crowe	010-3710		2,151.51
5009030399	07/02/2018	David Davidson	010-3710		2,151.51
5009030400	07/02/2018	LaVerna Edger	010-3710		2,151.51
5009030401	07/02/2018	SOUTHERN CALIF. EDISON	010-5520		228.97
5009030402	07/02/2018	Catherine Espinoza	010-3710		2,151.51
5009030403	07/02/2018	Caroles Felch	010-3710		2,151.51
5009030404	07/02/2018	Jeanne Foster	010-3710		2,151.51
5009030405	07/02/2018	KATHLEEN FRANKLIN	010-3710		2,151.51
5009030406	07/02/2018	Suzanne Frank	010-3710		2,151.51
5009030407	07/02/2018	Ruth Fraser	010-3710		2,151.51
5009030408	07/02/2018	JARREL FULLER	010-3710		2,151.51
5009030409	07/02/2018	Claudene Garmon	010-3710		2,151.51
5009030410	07/02/2018	Sharon Gibson	010-3710		2,151.51
5009030411	07/02/2018	Geoff Godfrey	010-3710		2,151.51
5009030412	07/02/2018	Maria L. Godinez	010-3710		2,151.51
5009030413	07/02/2018	Helene Gollub	010-3710		2,151.51
5009030414	07/02/2018	CAROLYN GRACE	010-3710		2,151.51
5009030415	07/02/2018	Susan Hamada	010-3710		2,151.51
5009030416	07/02/2018	Milton R. Harron	010-3710		2,151.51
5009030417	07/02/2018	Jean Keller	010-3710		2,151.51
5009030418	07/02/2018	Harold Kennedy	010-3710		2,151.51
5009030419	07/02/2018	Jo Ann Kennedy	010-3710		2,151.51
5009030420	07/02/2018	Georgia Kame	010-3710		2,151.51
5009030421	07/02/2018	LAURA KRALL	010-3710		2,151.51
5009030422	07/02/2018	Meredith Kruger	010-3710		2,151.51
5009030423	07/02/2018	RENEE LANE	010-3710		2,151.51
5009030424	07/02/2018	Christina Leonard	010-3710		2,151.51
5009030425	07/02/2018	CONNIE LOMELI	010-3710		2,151.51
5009030426	07/02/2018	BEN LUCE	010-3710		2,151.51
5009030427	07/02/2018	Marla Marino	010-3710		2,151.51
5009030428	07/02/2018	Joan Mayeda	010-3710		2,151.51
5009030429	07/02/2018	Shirley McCafferty	010-3710		2,151.51
5009030430	07/02/2018	Virginia Nadeloff	010-3710		2,151.51
5009030431	07/02/2018	Phil Otero	010-3710		2,151.51
5009030432	07/02/2018	RUDY PALAZUELOS	010-3710		2,151.51
5009030433	07/02/2018	YVONNE RAILY	010-3710		2,151.51
5009030434	07/02/2018	Jose Rodriguez	010-3710		2,151.51
5009030435	07/02/2018	SALLIE SANCHEZ	010-3710		2,151.51
5009030436	07/02/2018	Darlene Serros	010-3710		2,151.51

The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved.

ESCAPE 8/1/2018

Page 9 of 11

Checks Dated 06/13/2018 through 07/12/2018

Check Number	Check Date	Pay to the Order of	Fund-Object	Expensed Amount	Check Amount
5009030437	07/02/2018	Linda Shaffer	010-3710		2,151.51
5009030438	07/02/2018	Andrea Shaub	010-3710		2,151.51
5009030439	07/02/2018	John Sherk	010-3710		2,875.41
5009030440	07/02/2018	LYNN SILVIERA	010-3710		2,151.51
5009030441	07/02/2018	CAROL SPRACKLEN	010-3710		2,151.51
5009030442	07/02/2018	BEVERLY STARK	010-3710		2,151.51
5009030443	07/02/2018	ROY SWICKARD	010-3710		2,151.51
5009030444	07/02/2018	Virginia Swickard	010-3710		2,151.51
5009030445	07/02/2018	Eleanor Syrett	010-3710		2,151.51
5009030446	07/02/2018	Gwen Thomas	010-3710		2,151.51
5009030447	07/02/2018	HELEN TORRES	010-3710		2,151.51
5009030448	07/02/2018	Christina Valdivia	010-3710		2,151.51
5009030449	07/02/2018	Lanora Walnerth	010-3710		2,151.51
5009030450	07/02/2018	Darylene Williams	010-3710		2,151.51
5009030451	07/02/2018	Sharlene Wilson	010-3710		2,151.51
5009030452	07/02/2018	Broadview Networks	010-5900		7,486.02
5009030453	07/02/2018	Mike Wittlin	010-3710		2,151.51
5009030454	07/03/2018	2500 Vineyard Ave, LLC	490-5600		19,533.19
5009030455	07/03/2018	ACSA FOUNDATION FOR EDUCATIONAL ADMINISTRATION	010-5800		1,300.00
5009030456	07/03/2018	ARC	211-5800		196.18
5009030457	07/03/2018	A4E	211-6219		2,681.00
5009030458	07/03/2018	Aswell Trophy	010-4300		17.24
5009030459	07/03/2018	Julie Avnit	211-5800		10,010.00
5009030460	07/03/2018	Earth Systems Consultants	211-8280		12,831.00
5009030461	07/03/2018	SOUTHERN CALIF. EDISON	010-5520		30,708.13
5009030462	07/03/2018	OFFICE DEPOT	010-4300		10,277.75
5009030463	07/03/2018	CITY OF OXNARD	010-5540		5,257.23
5009030464	07/03/2018	Pacific West Communities, Inc	490-5800		7,500.00
5009030465	07/03/2018	Professional Security Guard	211-5800		8,295.00
5009030466	07/03/2018	RIO PLAZA WATER COMPANY #518	010-5540		4,716.27
5009030467	07/05/2018	BOYS & GIRLS CLUBS OF GREATER OXNARD & PORT HUENEME	010-5100	26,335.00	
			010-5800	25,000.00	51,335.00
5009030468	07/05/2018	Ralph Adon Cordova, Jr.	010-5800		7,780.94
5009030469	07/05/2018	David Tausaig & Assoc. Inc	010-5800		1,258.18
5009030470	07/05/2018	KENCO CONSTRUCTION SERVICES	211-6245		14,280.00
5009030471	07/05/2018	OFFICE DEPOT	010-4300	4,282.87	
			130-4300	816.86	5,099.73
5009030472	07/05/2018	SC FUELS	010-4300	1,587.25	
			010-4360	244.42	
			130-4300	41.47	1,853.14
5009030473	07/05/2018	United Site Services	211-6275		1,141.23
5009030474	07/09/2018	Aswell Trophy	010-4300		4,898.77
5009030475	07/09/2018	Ca. Dept. of Tax & Fee Admin	010-5800		2,664.00
5009030476	07/09/2018	Global Equity Communications	010-5800		1,950.00

The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved.

ESCAPE ONLINE

Page 10 of 11

ReqPay12a

Board Report

Checks Dated 06/13/2018 through 07/12/2018

Check Number	Check Date	Pay to the Order of	Fund-Object	Expensed Amount	Check Amount
5009030477	07/09/2018	Carlo Andre Godoy dba Godoy Studlos	010-5800		6,825.00
5009030478	07/09/2018	Blaine Kufin	010-5800		516.26
5009030479	07/09/2018	Learning Priority, Inc	010-5800		4,960.00
5009030480	07/09/2018	Mark It Place	010-4300		2,450.75
5009030481	07/09/2018	Nee Quaison Sackey	010-5800		1,050.00
5009030482	07/09/2018	SC FUELS	010-4300	787.51	
			010-4360	178.72	
			130-4300	112.74	1,078.97
5009030483	07/09/2018	SCHOLASTIC BOOK CLUBS, INC.	010-4300		5,136.14
5009030484	07/09/2018	STARFALL EDU. FOUNDATION	010-5300		270.00
5009030485	07/09/2018	SYSCO VENTURA	130-4710		17,188.32
5009030486	07/09/2018	Ventura County Office of Education	010-5804		318.00
5009030487	07/09/2018	California Financial Services	251-5800		8,500.00
5009030488	07/09/2018	Driftwood Dalry	130-4710		2,006.86
5009030489	07/09/2018	EdLeader21	010-5300		6,000.00
5009030490	07/09/2018	VENTURA COUNTY OF EDUCATION PROGRAM 0941	010-5200		599.00
5009030491	07/10/2018	Diana DeLaurantis	010-5800		2,880.00
5009030492	07/10/2018	Tri County Bread Service	130-4710		978.71
5009030493	07/10/2018	VENTURA COUNTY OF EDUCATION PROGRAM 0941	010-5800		1,500.00
5009030494	07/10/2018	Ventura County Office of Education	010-5200	150.00	
			010-5800	5,775.00	5,825.00
Total Number of Checks			384		4,177,886.48

	Count	Amount
Cancel	2	4,208.75
Net Issue		4,173,377.73

Fund Recap

Fund	Description	Check Count	Expensed Amount
010	General Fund	343	1,691,744.75
130	Cafeteria Fund	29	85,902.16
211	Building Fund	30	2,360,296.44
251	CAPITAL FACILITIES - RESIDENTI	2	8,629.50
490	Capital Projects Fund for Blen	2	27,033.19
Total Number of Checks		382	4,173,606.04
Less Unpaid Tax Liability			228.31-
Net (Check Amount)			4,173,377.73

The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved.

ESCAPE ONLINE

6.3



Agenda Item Details

Meeting	Jul 25, 2018 - RSD Special Board Meeting
Category	6. Consent
Subject	6.3 Approval of Contract Renewal with HipHop Mindset FY 18/19
Access	Public
Type	Action
Fiscal Impact	Yes
Dollar Amount	50,540.00
Budgeted	Yes
Budget Source	LCFF
Recommended Action	Staff recommends approval of the contract renewal of the HipHop Mindset FY 18/19
Goals	<p>Goal 4-Prepare students to be college and career ready through technology and innovation that facilitates collaboration, creativity, critical thinking and communication.</p> <p>Goal 3-Create welcoming and safe environments where students attend and are connected to their school</p> <p>Goal 1-Improved student achievement at every school and every grade in all content areas</p>

Public Content

Speaker: Superintendent Puglisi

Rationale:

Hip Hop Mindset will continue to provide the students with dance classes at all sites.

A dance showcase will also take place at the end of the schoolyear that focuses on the 5c's.

[HiphopMindsetFY1819.pdf \(1,084 KB\)](#)

Administrative Content

Executive Content



SHORT FORM SERVICES AGREEMENT

This Agreement is intended to be used for low cost, low risk, short-term services.

This Services Agreement (the "Agreement") is made and entered into this 11th day of May 2018 by and between Rio School District (hereinafter referred to as "District") and Hip Hop Mindset (hereinafter referred to as "Provider.")

Hip Hop Mindset
 Provider Telephone Number

Street Address Fax Number

Oxnard, CA 93030
 City, State, Zip code E-mail Address

Tax Identification or Social Security Number Business License Number (if applicable)

SERVICES

Description of Services

Date(s) of Service	Hour(s) of Service	Location
<u>2018 2019</u>	<u>8AM-2PM</u>	<u>Rio School District School Sites</u>

FEES

Compensation for Services \$ 50,540.00

Other Ancillary Cost, as applicable \$ _____

Total not to Exceed \$ _____

- W-9 received

PAYMENT. District will pay Provider after receipt of an invoice, net 30 days.

CONDITIONS. Provider will have no obligation to provide services until District returns a signed copy of this Agreement.

NATURE OF RELATIONSHIP. The parties agree the relationship created by this Agreement is that of independent contractor.

AUTHORITY. Provider represents and warrants that Provider has all requisite power and authority to conduct its business and to execute, deliver, and perform this Agreement.

BINDING EFFECT. This Agreement shall inure to the benefit and shall be binding upon all of the parties to this Agreement, and their respective successors in interest or assigns.

TERMINATION OR AMENDMENT. This Agreement may be terminated or amended in writing at any time by mutual written consent of all of the parties to this Agreement, and may be terminated by either party for any reason by giving the other party 30 days advance written notice.

NON-DISCRIMINATION AND EQUAL EMPLOYMENT OPPORTUNITY. Provider represents and agrees that it does not and shall not discriminate against any employee or applicant for employment because of race, religion, color, sex, or national origin.

GOVERNING LAW AND VENUES. This Agreement shall be interpreted in accordance with the laws of the State of California. If any action is brought to interpret or enforce any term of this Agreement, the action shall be brought in state or federal court situated in the County of Ventura, State of California.

ARBITRATION. Any dispute arising under this Agreement, including, without limitation, all disputes relating in any manner to the performance or enforcement of this Agreement shall be resolved by binding arbitration in Ventura County pursuant to the rules of the American Arbitration Association.

ATTORNEYS FEES. In the event of any action or proceeding to interpret or enforce the terms of this Agreement, the prevailing party, as determined by the court or arbitrator, shall be entitled to recover its reasonable attorneys fees and costs incurred in connection with such actions or proceeding.

INDEMNIFICATION. Provider agrees to defend, indemnify, and hold harmless District, its officers, agents, employees, and/or volunteers from any and all claims, demands, losses, damages and expenses, including legal fees and costs, or other obligations or claims arising out of any liability or damage to person or property, or any other loss, sustained or claimed to have been sustained arising out of activities of the Provider or those of any of its officers, agents, employees, or subcontractors of Provider, whether such act or omission is authorized by this Agreement or not. Provider shall also pay for any and all damage to the Real and Personal Property of the District, or loss or theft of such Property, done or caused by such persons. District assumes no responsibility whatsoever for any property placed on District premises by Provider, Provider's agents, employees or subcontractors. Provider further hereby waives any and all rights of subrogation that it may have against the District. The provisions of this Agreement do not apply to any damage or losses caused solely by the negligence of the District or any of its officers, agents, employees, and/or volunteers.

INSURANCE. Provider, at its own cost and expense, shall procure and maintain during the term of this Agreement, policies of insurance for the following types of coverage:

- **Workers' Compensation Insurance.** Provider shall procure and maintain, during the term of this Agreement, Workers' Compensation Insurance, as required by California law, on all of its employees engaged in work related to the performance of this Agreement. In the case of any activities which are hired or subcontracted, Provider shall require all vendors and subcontractors to provide Workers' Compensation Insurance for all of the vendor's and/or subcontractor's employees to be engaged in such activities unless such employees are covered by the protection afforded by the Provider's Workers' Compensation Insurance.
- **Commercial General Liability Insurance.** Provider shall procure and maintain, during the term of this Agreement, not less than the following General Liability Insurance coverage in the amounts of \$1,000,000 per occurrence and \$2,000,000 aggregate.

Commercial General Liability insurance shall include products/completed operations, broad form property damage, and personal and advertising injury coverage.

Any and all vendors and subcontractors hired by Provider in connection with the activities described in this Agreement shall maintain such insurance unless the Provider's insurance covers the subcontractor and its employees.

- **Automobile Liability.** If vehicles will be driven on district property, Provider shall procure and maintain, during the full term of this Agreement following Automobile Liability Insurance with the following minimum coverage limits:

Personal vehicles: \$500,000.00 combined single limit or
 \$100,000.00 per person / \$300,000.00 per accident
Commercial vehicles: \$1,000,000.00 combined single limit

- **Other Coverage as Dictated by the District.** Provider shall procure and maintain, during the term of this Agreement, Abuse and Molestation coverage in the amounts of \$1,000,000 per occurrence and \$2,000,000 aggregate.

Certificates of Insurance. Provider and any and all vendors and subcontractors working for Provider shall provide certificates of insurance to the District as evidence of the insurance coverage required herein, not less than 15 days prior to commencing the proposed activity, and at any other time upon the request of the District. Certificates of such insurance shall be filed with the District on or before commencement of the services under this Agreement.

Provider's and any and all Provider subcontractor's Commercial General Liability insurance and Abuse and Molestation coverage shall name the District, its employees, and school board members as additional insureds.

Insurance written on a "claims made" basis is to be renewed by the Provider and all Provider subcontractors for a period of three (3) years following termination of this Agreement. Such insurance must have the same coverage and

limits as the policy that was in effect during the term of this agreement, and will cover the Provider for all claims made.

Failure to Procure Insurance. Failure on the part of Provider, or any of its subcontractors, to procure or maintain required insurance shall constitute a material breach of contract under which the District may immediately terminate this Agreement.

ACKNOWLEDGEMENT AND AGREEMENT

I have read this agreement and agree to its terms



Provider signature

5/11/2018
Date

SITE AGREEMENT

Site Administrator Signature

Date

DISTRICT APPROVAL

District Administrator Signature

Date

6.4



Agenda Item Details

Meeting	Jul 25, 2018 - RSD Special Board Meeting
Category	6. Consent
Subject	6.4 Approval of Amended Contract with Sage Institute for Consulting Services for 2018/2019
Access	Public
Type	Action (Consent)
Fiscal Impact	Yes
Dollar Amount	81,000.00
Budgeted	Yes
Budget Source	Developer Fees
Recommended Action	Staff recommends approval of the amended contract renewal for Sage Institute

Public Content

Speaker:
Dr. John Puglisi, Superintendent

Rationale:

Sage Institute will assist the district with Facilities, Master Planning, CEQA Oversight, and Implementation Planning and Construction Negotiations

Administrative Content

Executive Content

Our adopted rules of Parliamentary Procedure, Robert's Rules, provide for a consent agenda listing several items for approval of the Board by a single motion. Most of the items listed under the consent agenda have gone through Board subcommittee review and recommendation. Documentation concerning these items has been provided to all Board members and the public in advance to assure an extensive and thorough review. Items may be removed from the consent agenda at the request of any board member.

6.5



Agenda Item Details

Meeting	Jul 25, 2018 - RSD Special Board Meeting
Category	6. Consent
Subject	6.5 Approval of School Facilities Needs Analysis (SFNA/Developer Fee Justification Study (DFJS) Update and Related Items
Access	Public
Type	Action (Consent)
Fiscal Impact	Yes
Dollar Amount	8,500.00
Budget Source	Developer Fees
Recommended Action	Staff recommends approval of the Scope of Work with SAGE to provide a School Facilities Needs Analysis Update and Related Items

Public Content

Speaker: Superintendent Puglisi

Rationale:

[SageSchoolFac.pdf \(351 KB\)](#)

Administrative Content

Executive Content

Our adopted rules of Parliamentary Procedure, Robert's Rules, provide for a consent agenda listing several items for approval of the Board by a single motion. Most of the items listed under the consent agenda have gone through Board subcommittee review and recommendation. Documentation concerning these items has been provided to all Board members and the public in advance to assure an extensive and thorough review. Items may be removed from the consent agenda at the request of any board member.



2945 Townsgate Road, Suite 200
 Westlake Village, CA 91361
 Tel 805.497.4761
 Fax 805.497.4781
 sage@sagerealtygroup.com

SCOPE OF WORK / AUTHORIZATION OF COSTS

Services Provided for:
 Rio School District (District)
 2500 Vineyard Avenue
 Oxnard, CA 93036

Authorized Representative:
 John D. Puglisi, Ph.D.
 District Superintendent
 Phone #: (805) 485-3111

Services Provided by:
 Sage Realty Group Inc. (Consultant)
 2945 Townsgate Rd #200
 Westlake Village, CA 91361

Principal Consultant:
 Dr. Joel Kirschenstein
 President
 Phone #: (805) 497-8557
 joel@sagerealtygroup.com

Project Duration: July 2018 – November 2018

Scope of Work: School Facilities Needs Analysis (SFNA)/Developer Fee Justification Study (DFJS), Update & Related Items

- A) Determine available revised capacity per new K-8 school in accordance with developer fee guidelines.
- B) Review previously determined yield rates for new development and apply as applicable.
- C) Review/analyze all approved and projected new residential development.
- D) Determine projected enrollments from projected new residential development.
- E) Determine updated school construction costs in accordance with developer fee guidelines and District projects.
- F) Prepare School Facilities Needs Analysis (SFNA)/Developer Fee Justification Study (DFJS), which determines justification of Level 2 residential developer fees, as applicable, and justifies levy of 2018-19 statutory fees on residential and commercial development for distribution.
- G) Prepare related Board Resolutions and Public Notice for distribution.
- H) Review mitigation agreements.

AGREED BUDGET / COMPENSATION AMOUNT:

SRGI Employee	Rate/hour	Estimated Fee*
		Total Fee: \$8,500.00 (to be invoiced upon completion)

*Note: Reimbursements for Direct Costs shall be invoiced in addition to the Estimated Fee.

Submitted by Sage Realty Group Inc.

Agreed and Accepted by Client:

By:

By:

Print Name: Dr. Joel Kirschenstein

Print Name: John D. Puglisi

Title: President

Title: Superintendent

Date:

Date:

6.6



Agenda Item Details

Meeting	Jul 25, 2018 - RSD Special Board Meeting
Category	6. Consent
Subject	6.6 Approval of Bright Bytes Renewal Contract
Access	Public
Type	Action (Consent)
Fiscal Impact	Yes
Dollar Amount	10,981.28
Budgeted	No
Budget Source	General funds
Recommended Action	Staff recommends board approval of Bright Bytes renewal contract.
Goals	<p>Goal 3-Create welcoming and safe environments where students attend and are connected to their school</p> <p>Goal 1-Improved student achievement at every school and every grade in all content areas</p>

Public Content

Speaker: Jarkko Myllari

Rationale:

Bright Bytes is a tool utilized by the district to identify low risk, medium risk, and high risk students.

[Bright Bytes Early Insights Contract.pdf \(55 KB\)](#)

Administrative Content

Executive Content

Our adopted rules of Parliamentary Procedure, Robert's Rules, provide for a consent agenda listing several items for approval of the Board by a single motion. Most of the items listed under the consent agenda have gone through Board subcommittee review and recommendation. Documentation concerning these items has been provided to all Board

members and the public in advance to assure an extensive and thorough review. Items may be removed from the consent agenda at the request of any board member.



Created Date: 07/11/2018
Expiration Date: 08/10/2018
Sales Order #: S-09622

Sales Order

Organization Name: Rio School District
Organization Contact: John Puglisi

Bill To: 2500 Vineyard Ave Ste. 100
Oxnard, California 93036
United States

Prepared By: Shanel Whidby

This Sales Order (the "Sales Order") is effective as of the Effective Date listed below between Rio School District, with offices at 2500 Vineyard Ave Ste. 100, Oxnard, CA 93036 ("Customer") and BrightBytes, Inc., a Delaware corporation with offices at 717 Market Street Suite 300, San Francisco, CA 94103 ("BrightBytes") and by signing this Sales Order below, Customer represents and agrees that it has read, understood, and agreed to all of the terms set forth in the BrightBytes Terms of Service, made available at <http://www.brightbytes.net/privacy-policy-1/> and the BrightBytes Privacy Policy, made available at <http://www.brightbytes.net/privacy-policy/>, which collectively with this Sales Order form the entire agreement between BrightBytes and Customer (the "Agreement").

The following are the applications and services that will be provided on the Clarity platform.

Your term is for 12 months; the service start date ("Effective Date") will be July 01, 2018 unless otherwise communicated.

Item	Price
Early Insights	\$10,981.28
Total:	\$10,981.28



Created Date: 07/11/2018
 Expiration Date: 08/10/2018
 Sales Order #: S-09622

BrightBytes Payment Account Information	If Customer desires to pay by check	If Customer desires to pay via ACH or wire
	BrightBytes Inc. Attn: Business Office 717 Market Street, Suite 300 San Francisco, CA 94103 Email: billing@brightbytes.net	Please contact our business office at billing@brightbytes.net .

 Authorized By (sign) (Print Name) (Title) Date Purchase Order Number

Please remit signed proposal and purchase order by email to billing@brightbytes.net or by fax (877) 208-5067.

This Sales Order is signed by duly authorized representatives of the parties and the Agreement is effective as of the Effective Date.

6.7



Agenda Item Details

Meeting	Jul 25, 2018 - RSD Special Board Meeting
Category	6. Consent
Subject	6.7 Approval of Newsela Renewal Agreement for 2018-2019 school year
Access	Public
Type	Action (Consent)
Fiscal Impact	Yes
Dollar Amount	33,000.00
Budgeted	No
Budget Source	LCFF Funds
Recommended Action	Staff recommends board approval of Newsela agreement.
Goals	<p>Goal 4-Prepare students to be college and career ready through technology and innovation that facilitates collaboration, creativity, critical thinking and communication.</p> <p>Goal 1-Improved student achievement at every school and every grade in all content areas</p>

Public Content

Speaker: Oscar Hernandez

Rationale:

[Newsela](#) is an innovative way for students in grades 2-8 to build reading comprehension with nonfiction that's always relevant: daily news. It features articles written at multiple levels of text complexity and quizzes to test reading comprehension. The Newsela PRO District license renewal includes the following:

- Unlimited Teachers per Student with School and District Binder
- District Binder access for select colleagues in the district
- Principal Binder access for select colleagues in each school
- Administrative access for select colleagues in each school
- Onboarding and training package through Newsela Community team
- Unlimited teacher-student relationships across all schools
- Teacher Binder access for all users - assessment tools
- Writing tools for all users - Newsela Write and interactive annotation
- PRO Assign instructions on all assignments

Newsela helps students climb the staircase of reading complexity from elementary through high school by providing daily news articles written at five levels of difficulty. Newsela adapts to each student's reading ability so they always get just-right content while having the power to stretch themselves. Articles are paired with quizzes aligned to the new Common Core State Standards so teachers can track their students' progress on a daily basis. Teacher tools make it easy to assign articles, review student quizzes and track Common Core mastery.

NEWSLA Agreement.pdf (421 KB)

Administrative Content

Executive Content

Our adopted rules of Parliamentary Procedure, Robert's Rules, provide for a consent agenda listing several items for approval of the Board by a single motion. Most of the items listed under the consent agenda have gone through Board subcommittee review and recommendation. Documentation concerning these items has been provided to all Board members and the public in advance to assure an extensive and thorough review. Items may be removed from the consent agenda at the request of any board member.



Customer Agreement

Newsela
475 10th Avenue, 4th Floor
New York, NY 10018
United States of America

Customer Agreement No.
PRO Team Sales Rep:

00040632
Samantha Smith

Offer Date:

samantha.stlaurent@newsela.com
June 22, 2018

To Rio School District
2500 Vineyard Ave
Oxnard CA 93036
United States

Billing Information

Billing Terms: Net 30 Days
Only fill out if you are not the Billing Contact:
Billing Contact:
Billing Contact Title:
Billing Phone:
Billing Email:

Term: 334 Days
Target Start Date: August 1, 2018
Target End Date: June 30, 2019

Services/Products (additional detail in Appendix A):

Product	Contract Grand Total
Newsela PRO License	\$33,000.00

The subscription for the Services/Products shall commence as of the "Subscription Start Date" and continue through the "Subscription End Date" (a "Contract Year"). The Subscription Start Date for this Customer Agreement will be the later of (a) the Target Start Date set forth above and (b) the date on which this Agreement has been executed by the Customer (the "Execution Date"). The Subscription End Date for this Customer Agreement will be that date which is the length of the Term after the Subscription Start Date.

Failure of the Customer to make use of the Services/Products during the Term of a Contract Year shall not extend Newsela's obligation to deliver those Services/Products beyond the Subscription End Date of that Contract Year.

Following the Subscription End Date, this Customer Agreement will automatically renew for the Services/Products licensed hereunder for successive periods equal in length to the greater of the Term or 12 months (a "Renewal Term"), unless either party provides the other party with written notice of cancellation at least thirty (30) days prior to the then current Subscription End Date. Prices in any Renewal Term will increase by up to 10% above the applicable pricing (excluding any One-Time Discounts) in the prior Contract Year, unless Newsela provides notice of different pricing at least 60 days prior to the applicable Renewal Term.

Once this Customer Agreement has been signed, the Customer agrees to pay the Contract Grand Total set forth above per the Billing Terms noted above. If payment is made by credit card, a 3.0% fee for the

convenience of paying through a third party will be applied to the invoice. Service will be suspended at Newsela's discretion if payment is not received by Newsela within thirty (30) days of the date of this Customer Agreement. Failure of the Customer to use the Service/Product shall not relieve Customer of its obligation to pay hereunder. Please note that certain Services/Products are subject to applicable state sales tax. If you wish to claim an exemption, please provide Newsela with a copy of your state sales tax exemption certificate.

This Customer Agreement constitutes the entire agreement between the parties and supersedes all prior written or oral understandings, proposals, bids, offers, negotiations, agreements or communications of every kind. This Customer Agreement and the terms contained herein are intended only for the Customer and should be kept confidential.

This Customer Agreement is subject to Newsela's Terms of Use and Privacy Policy.

Terms of Use: <https://newsela.com/pages/terms-of-use/>

Privacy Policy: <https://newsela.com/pages/privacy-policy/>

Purchase Order Information

If you need a Purchase Order, please fill out the following information.

PO Number:

PO Amount: \$

The individual executing this Customer Agreement has the authority to execute this agreement and bind the Customer and Newsela has the right to rely on that authorization.

Authorized Signature:

Date of Signature:

Comment:

Newsela PRO District License includes:

- Unlimited teacher-student relationships across all schools
- Access to Newsela's entire library of content
- Access to PRO Teacher Resources on all current events articles
- Access to student activities to build comprehension and engagement
- Ability to view, grade, and track progress on student assignments
- 24/7 access to on-demand professional learning
- Click-to-chat and click-to-call support at support.newsela.com
- District Binder access for select colleagues in the district

Appendix A

Qty	School	Product
1	Rio Lindo Elementary	Newsela PRO School License
1	Rio Plaza Elementary	Newsela PRO School License

Newsela

Registered Office: 475 10th Ave, 4th Floor, New York NY 10018. United States of America

1	Rio Real Elementary	Newsela PRO School License
1	Rio Rosales	Newsela PRO School License
1	Rio Vista Middle School	Newsela PRO School License
1	Rio Del Mar	Newsela PRO School License
1	Rio Del Norte	Newsela PRO School License
1	Rio Del Valle Junior High School	Newsela PRO School License
1	Rio del Sol STEAM Academy	Newsela PRO School License



6.8



Agenda Item Details

Meeting	Jul 25, 2018 - RSD Special Board Meeting
Category	6. Consent
Subject	6.8 Approval of Williams Quarterly Complaint Report (July 2018)
Access	Public
Type	Action (Consent)
Fiscal Impact	No
Budgeted	No
Budget Source	Not applicable
Recommended Action	Staff recommends board approval of Williams quarterly complaint report.

Public Content

Speaker: Oscar Hernandez

Rationale:

Education Code Section 35186 (d) requires a school district to report summarized data on the nature and resolution of all complaints on a quarterly basis to the county superintendent of schools and the governing board of the school district. The summaries shall be publicly reported on a quarterly basis at a regularly scheduled meeting of the governing board of the school district. The report shall include the number of complaints by general subject area with the number of resolved and unresolved complaints. The complaints and written responses shall be available as public records.

[1 - UCP Quartely Report \(2\) for July 2018.pdf \(24 KB\)](#)

Administrative Content

Executive Content

Our adopted rules of Parliamentary Procedure, Robert's Rules, provide for a consent agenda listing several items for approval of the Board by a single motion. Most of the items listed under the consent agenda have gone through Board subcommittee review and recommendation. Documentation concerning these items has been provided to all Board members and the public in advance to assure an extensive and thorough review. Items may be removed from the consent agenda at the request of any board member.

Quarterly Report on Williams Uniform Complaints
[Education Code Section 35186]
Fiscal Year 2017-18

District: Rio School District

Person completing this form: John Puglisi

Title: Superintendent

Quarterly Report Submission Date: (check one)

<input type="checkbox"/> October 2017	(7/1/17 to 9/30/17)
<input type="checkbox"/> January 2018	(10/1/17 to 12/31/17)
<input type="checkbox"/> April 2018	(1/1/18 to 3/31/18)
<input checked="" type="checkbox"/> July 2018	(4/1/18 to 6/30/18)

Date for information to be reported publicly at governing board meeting: August 15, 2018

Please check the box that applies:

- No complaints were filed with any school in the district during the quarter indicated above.
- Complaints were filed with schools in the district during the quarter indicated above. The following chart summarizes the nature and resolution of these complaints.

General Subject Area	Total # of Complaints	# Resolved	# Unresolved
Textbooks and Instructional Materials	0	0	0
Teacher Vacancy or Misassignment	0	0	0
Facilities Conditions	0	0	0
Totals	0	0	0

John Puglisi
Name of District Superintendent

Signature of District Superintendent



Agenda Item Details

Meeting	Jul 25, 2018 - RSD Special Board Meeting
Category	6. Consent
Subject	6.9 Approval of Title III Plan Addendum
Access	Public
Type	Action (Consent)
Fiscal Impact	Yes
Dollar Amount	243,948.00
Budgeted	Yes
Budget Source	Title III funds
Recommended Action	Staff recommends board approval of Title III plan addendum.

Goals	<p>Goal 3-Create welcoming and safe environments where students attend and are connected to their school</p> <p>Goal 5-Recruit, hire, train, and retain exemplary employees who are caring, committed, collaborative, creative and critical thinkers.</p> <p>Goal 1-Improved student achievement at every school and every grade in all content areas</p>
-------	-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------

Public Content

Speaker: Oscar Hernandez

Rationale:

The purpose of the Title III Limited English Proficient (LEP) Student Plan is to ensure that all LEP students, referred to as English Learners in California, attain English Proficiency, develop high levels of academic attainment in English, and meet the same challenging state academic standards as all other students.

Federal funds made available under this subpart shall be used so as to supplement the level of federal, state, and local public funds that in the absence of such availability would have been expended for programs for English Language (EL) Children.

Funds must be used as part of the language instructional program for EL Students:

- Supplemental English language development instruction
- Enhanced instruction in the core academic subjects
- High-quality professional development for teachers and other staff

Local Education Agencies who participated in Title III Limited English Proficient Grant are required to annually update its Title III Funding Plan Addendum. Attached is the District's 2017-2018 Title III Plan and projected budget in accordance with the Elementary and Secondary Education Act Title III, Section 3116.

Rio title iii plan goal 2018-2019 Final.docx.pdf (138 KB)

Administrative Content

Executive Content

Our adopted rules of Parliamentary Procedure, Robert's Rules, provide for a consent agenda listing several items for approval of the Board by a single motion. Most of the items listed under the consent agenda have gone through Board subcommittee review and recommendation. Documentation concerning these items has been provided to all Board members and the public in advance to assure an extensive and thorough review. Items may be removed from the consent agenda at the request of any board member.

Title III LEA Plan Performance Goal 2

All limited English Learner (EL) students will become proficient in English and reach high academic standards, at a minimum attaining proficiency or better in reading/language arts and mathematics.

CDS Code: 5672561

LEA Name: Rio School District
Year 2018-2019

Title III Improvement Status:

Fiscal Year: 2018-2019

EL Amount Eligibility: \$243,948 Immigrant Amount \$8,754.00

Plan to Provide Services for English Learner Students

Please summarize information from district-operated programs and provide descriptions of how the LEA is meeting or plans to meet each requirement.

How the LEA will:

Implement programs and activities in accordance with Title III.

The District will continue to provide district-adopted, standards-based English Language Development core and supplementary materials for all programs.

During the 2018-2019 school year Rio School District will continue to re-introduce and aim to complete the English Learner Master Plan. This process was stopped during the 2012-2013 school year.

The district will increase the percentage of ELL's students meeting or exceeding ELA-Literacy State Standards in the CAASPP/SBAC by 5% during the 2018-2019 school year.

The district will increase the percentage of ELL's students meeting or exceeding Mathematics State Standards in the CAASPP/SBAC

during the 2018-2019 school year by 5%.

In addition, the Rio School District has established an English Language Development Network Improvement Community. The NIC's are aimed to bring stakeholders together and implement change ideas on how to better serve English Learners at all sites. The NIC's change ideas will become pilots on best ELL teaching practices. These changes ideas will be monitored and presented to other teachers in the RSD in various settings such as faculty meetings, conferences and shared with teachers in the various grade levels. The District will continue to provide professional development opportunities that support ELL through VCOE and other conferences such as CAFE.

Rio School District will continue to provide professional development in English Language Acquisition through Ventura County Office of Education for all K-6 teachers. In addition, RSD will continue to provide training to teachers in grades 7-8 in English Language Arts, Math, Science and Social Studies on ELL's best language acquisition practices.

Rio School District will continue to develop reading literacy for English Language Learners. One of the key programs that has helped developed literacy for English Language Learners is NewsEla. NewsEla is a supplementary "differentiated reading program" and teachers have the capability to change the reading Lexile level in 100% of the reading materials in order for all students to have access to grade level content material.

Use the sub grant funds to meet all accountability measures

Rio School District will analyze student data from CELDT and CAASPP results and participation rates to measure EL student English proficiency and academic achievement in English language arts and mathematics.

During the 2018-2019 school year Rio School District will continue to do an analysis of initial data specifically for English Language Learners. During the 2017-2018 RSD data provided affirmation and indication that the actions and services for English Language Learners has increased via the CAASP/SBAC since RFEF students outscored English Only students in the state test.

The District has experienced an increase of English Language Learners in the last few years school years with a slight decline during the 2017-2018 school year. The percentage of ELs attaining English language proficiency. The District has also shown an increase (3.7%) in the percentage of English Learners who have gained proficiency in the English language with five or more years in U.S. public schools.

As a result of the district review of student data in the CELDT-ELPAC(TBD in Fall), CAASPP/SBAC and progress made towards implementing planned actions and services during the 2018-2019 school year, the Rio School District had determined that the District will continue to move forward with planned actions, services, and expenditures.

Hold the school sites accountable

Sites will measure English proficiency of English learners and analyze student data from the CELDT-ELPAC(TBD in Fall) and CAASPP results and participation rates.

Funds will be used to continue to provide ongoing training and support in the areas of English Language Development to all teachers who teach English language learners.

Each school will continue with the RTI program which addresses reading abilities of students who are at risk but with a focus on English Language Learners. Each school will also continue to refine academic and social/emotional components of the district's Response to Intervention model to ensure that all students have access and support to achieve academic proficiency.

Promote parental and community participation in programs for ELs

Parent outreach and activities include: English Language Advisory Committee (ELAC), School Site Council (SSC), Parent English Learners Advisory Committee (PELAC), and Parent Advisory Committee (PAC); parent activities are organized in the following six areas: parenting, communication with the school and district, volunteering, learning at home, decision making, and accessing community resources.

Rio School District has identified a specific of "Mixteco" group of parents and is currently piloting a "Parent Outreach Program" in order to keep Mixteco Parents better informed. The pilot program consists of a series of meetings and the topics of discussion are selected by the parents in their native "Mixteco" language. The pilot parent program has been a success and this parent pilot program will continue to be expanded during the 2018-2019 school year since parents are truly engaged in this pilot.

As noted in the Actual Annual Measurable Outcomes of the LCAP plan during the 2017-2018 school year, Rio School District continued to make a concerted effort to maintain and track parent participation in district and site advisory councils. 3% of parents in the district serve on a site and/or district level advisory committee to include Parent Advisory. Survey's data show that Rio School District Staff and parents are more positive about parents' school-level engagement and district-level engagement. 83% of parents and staff who responded on the survey 'agree' or 'strongly agree' that schools encourage parental involvement (85%) and that parents have a say in decision-making at their school (71%). This positive trend continues to grow and the Parent English Language

Advisory, Local Control Accountability Plan Council/Committees and/or School Site Council and English Language Advisory Committees will become much larger since parents have advocated for the district to put in place incentives for parents to attend these meetings. One of the changes for the 2018-2019 school year is an incentive plan for parents to attend school/district committee meetings.

Rio School District will continue to work during the 2018-2019 school year (and in years ahead) with parents of English Language Learners to identify effective engagement strategies that increase parent participation. Data collected demonstrates that the increased parent education workshops targeting the use of technology to support student learning; the change of committee meeting formats; venues; and meeting times has been very fruitful. Despite these efforts, this continues to be an area of great potential. Based on parent participation, survey data and while discussing this topic with parents at meetings, the District and parent leaders will continue to develop a stronger parent outreach component/plan during the 2018-2019 school year and for the following years as well that includes increased collaboration with the assistance of parent partners, site specific events coupled with district events will continue to allow the district to meet its engagement goal.

How the LEA will:	Persons Involved/ Timeline	Related Expenses	Estimated Cost	Funding Source (EL, Immigrant, or other)
<p>B. Provide high quality language instruction</p> <p>All English Learners will be assigned to English Language Development courses based on their proficiency levels Site administrators, English Language Coordinator, and classroom teachers will assign English Learners to appropriate classes and provide lists to Educational Services.</p> <p>District will ensure that English Learner students receive 45 minutes or one period of daily English Language Development instruction at their assessed language level.</p> <p>Principals will submit schedules of all teachers to Assistant Superintendent of Ed. Services highlighting English Language Development proficiency levels.</p> <p>Site administrators, English Language Coordinators, and classroom teachers implement effective, differentiated, rigorous English Language Development instruction.</p>	<p>Site Administrators, English Learner Coordinators, and Classroom Teachers</p> <p>Site Administrators, English Learner Coordinators, and Classroom Teachers</p> <p>Site Administrators</p> <p>Site Administrators, English Language Coordinators, and Classroom Teachers</p> <p>Site Administrators and English</p>		None	

	<p>Teachers will write lesson plans which reflect appropriate targeted language instructional techniques.</p> <p>Teachers will write lesson plans which reflect appropriate scaffolding and instructional techniques.</p> <p>Site administrators will monitor classroom instruction in content areas to inform program needs and ensure implementation of effective strategies, such as Guided Language Acquisition Design.</p> <p>Teachers will regularly monitor English Learner progress and adjust</p>	<p>Language Development Teachers</p> <p>Site Administrators and English Language Development Teachers</p> <p>English Language Development Teacher Leaders and Site Administrators</p> <p>English Language Development Teacher Leaders, English Language Coordinators, Site Administrators, and Educational Services Staff</p> <p>English Language</p>	<p>None</p> <p>None</p> <p>None</p> <p>None</p>	<p>None</p>	
--	------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------	-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------	-------------------------------------------------	-------------	--

	<p>English Language Development lessons and content scaffolding based on formative assessments, such as ADEPT.</p>	<p>Development Teacher Leaders and Educational Services Staff</p>	<p>None</p>	
	<p>Lessons and strategies will be aligned to student needs as determined by student assessment results.</p>	<p>Assistant Superintendent, Teacher on Special Assignment, Site Administrators, and Ventura County Office of Education</p>	<p>None</p>	
	<p>Teachers will identify, write, and communicate effective language objectives for lessons and units.</p>	<p>Assistant Superintendent, Teacher on Special Assignment, Site Administrators</p>	<p>None</p>	
	<p>Teachers design lesson that incorporate the use of sentence frames and Systematic English Language Development to scaffold and promote oral fluency.</p>	<p>Assistant Superintendent of Educational Services, Site</p>		

	<p>Engage all students in structured, accountable academic discussions to increase student output.</p> <p>District provides extended learning time to increase the percentage of English Language students making progress in attaining one level of English language level growth, staff will align extended learning time with English language development lesson design.</p>	<p>Administrators, After School Program Coordinator, After School Program Teacher Liaison</p> <p>Assistant Superintendent of Educational Services, Site Administrators, Teacher on Special Assignment, English Learner Coordinators, Ventura County Office of Education</p> <p>Assistant</p>		<p>\$6142.00</p> <p>\$2600.00</p>	<p>Title III</p> <p>Title III</p>
--	----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------	----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------	--	-----------------------------------	-----------------------------------

<p>Development Framework, teachers and administrators examine strategies for supporting English Learners' engagement with complex text. Teachers apply new learning to their instructional planning for English Learners.</p>	<p>Superintendent of Educational Services, Site Administrators, Teacher on Special Assignment, English Learner Coordinators, and English Language Arts Lead Teachers</p>		
<p>Teachers will revisit instructional strategies related to: Gradual Release of Responsibility (Fischer/Frey), Direct Vocabulary Instruction (Marzano), Sentence Frames (Dultro), Academic Language Support (Krashen), Dual Immersion (Kathryn Lindholm Leary), Extended Learning Time (Harvard Family Research Project).</p>	<p>Assistant Superintendent of Educational Services, Site Administrators, Teacher on Special Assignment, English Learner Coordinators, and English Language Arts Lead Teachers</p>	<p>\$3200.00</p>	<p>Title III</p>

<p>At the school level, follow progress of students who demonstrate mastery of grade level standards on benchmark assessments and of students who receive interventions in light of California Assessment of Student Progress. Increase the number of students reclassified, the process, the criteria, and protocol will be communicated to all teachers.</p> <p>Teachers have the opportunity to plan learning using correlations and existing text.</p>					Title III
<p>Provide high quality professional development</p> <p>Teachers on Special Assignment will work at sites to provide individual coaching for teachers; this includes, observations, professional development sessions, lesson demonstration, and targeted coaching depending on needs.</p>			Assistant Superintendent of Educational Services, Teachers on Special		\$7500.00

	<p>Principals will review lesson plans, provides feedback, and request additional assistance for teachers having difficulty. Coaches will be available to mentor teachers in the classroom as needed and requested by principals.</p> <p>Educational Services and Teachers on Special Assignment continue to provide Guided Language Acquisition training to new K-8 teachers and site administrators as well as ongoing Guided Language Acquisition Design refresher training for all teachers.</p> <p>Ventura County Office of Education will continue providing professional development where strategies to develop academic oral language through structured, accountable discussions are presented</p> <p>Teachers and administrators participate in professional development related to English Language Arts Common Core and English Language Development Standards with a focus on the rigorous language and functions for English Learners.</p>	<p>Assignment</p> <p>Site administrators</p> <p>Educational Services Staff</p> <p>Assistant Superintendent of Educational Services, Ventura County Office of Education</p> <p>Assistant Superintendent of Educational Services, Ventura County Office of Education</p> <p>Assistant Superintendent of Educational Services, Educational</p>	<p>\$25,000.00</p> <p>\$10,500.00</p>	<p>Title III</p> <p>Title III</p>
--	-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------	---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------	---------------------------------------	-----------------------------------

	<p>All teachers and site administrators attend professional development opportunities on the Common Core State Standards in order to gain an understanding of the depth of the standards and the learning shifts with a focus on expectations for English Learners. In collaboration with Ventura County Office of Education, teachers attended a workshop on California Assessment of Student Progress.</p> <p>Educational Services and Teachers on Special Assignment will continue to provide Guided Language Acquisition training to new K-8 teachers and site administrators as well as ongoing Guided Language Acquisition Design refresher training for all teachers so that all teachers will receive Guided Language Acquisition Design training.</p> <p>Teachers have opportunities to plan learning using correlations and existing text.</p>	<p>Services Staff</p> <p>English Language Development and English Language Arts Leadership Teams</p> <p>Assistant Superintendent of Educational Services, Teacher on Special Assignment, English Language Coordinators, and Math Lead Teachers</p> <p>Assistant Superintendent of Educational Services, Site Administrators, Teacher on Special Assignment, English Learner Coordinators, and English Language</p>	<p>\$5658.00</p> <p>\$10,500.00</p>	<p>Title III</p> <p>Title III</p>
--	----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------	--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------	-------------------------------------	-----------------------------------

	<p>All teachers and administrators participate in professional development related to Math Common Core Standards with a focus on integrated English Language Development and the rigorous language and functions for English Learners.</p> <p>Teachers attend professional development related to planning for academic language instruction: Language Objective, Receptive Task, Expressive Task, Target Vocabulary, and Comprehensible Input.</p>	<p>Artis Lead Teachers</p>			<p>Title 1</p>
--	-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------	----------------------------	--	--	----------------

Goal 2 IPA* for items A-B:

Please describe the factors contributing to failure to meet desired accountability measures.

Factors contributing to the failure to meet desired accountability measures in the CAASPP TES is the fact that the largest percentage of English Language Learners are not making progress after the intermediate level and actions had not been taken prior to the 2016-2017 school year.

Second, the English Language Development plan that was implemented at the beginning of the 2015-2016 school year had to be revised due to the fact that there were not sufficient substitutes nor days available during the school year for Math and Science ELD Training. ELD was only for all ELA K-8 teachers. This is one of the changes for the 2018-2019 school year and current plans include ELD training for ELA, Math, Science and Social Studies.

Third, Science academic language lacked supplementary support of an academic educational support program. As of the 2015-2016 Rio School District has provided K-8 teachers and our English Language Learners with STEMScopes, a science supplementary learning program which provides a rich in language development and a hands on science development program.

Additionally, prior to the 2015-2016 school year Rio School District had no supplemental support program for English Language Arts. The Rio School District implemented NEWSELA. The NEWSELA supplemental reading support program helps develop English Language Learners reading skills and the specific support from NEWSELA for English Language Learners is that teachers can change the Lexile reading level for small reading instruction and to make reading more accessible in order to deliver the content to students at their reading level as opposed to grade level.

All of these actions will continue into the 2018-20169 school year.

Please describe all required modifications to curriculum, program, and method of instruction.
Teacher on Special Assignment and English Learner lead teachers will develop a Designated English Language Development lesson plan template.

Assistant
Superintendent of
Educational
Services, Teacher
on Special
Assignment,
Ventura County
Office of

<p>Teachers will be trained on the language instruction elements of lesson design as reflected in the California English Language Development/English Language Framework.</p> <p>Teachers on Special Assignment will assist in training teachers on the language instruction elements of lesson design and to identify key English Language Arts sentence frames for use in teaching academic language to English Learners during English Language Arts instruction.</p>	<p>Education</p> <p>Assistant Superintendent of Educational Services, Teacher on Special Assignment, Ventura County Office of Education</p> <p>Assistant Superintendent of Educational Services, Teacher on Special Assignment, Ventura County Office of Education</p>	<p>\$1500.00</p>
<p>All math teachers and administrators will attend professional development opportunities on the integrated English Language Development in order to gain an understanding of the Common Core State Standards in mathematics.</p>	<p>Assistant Superintendent, Teachers on Special Assignment</p> <p>English Learner Coordinators and Math Lead Teachers</p>	

	<p>Professional Learner Communities with teachers district-wide focused on mathematical data from California Assessment of Student Performance and local assessments.</p> <p>Planning Math Instruction using Common Core State Standards and English Language Development Standards correlations to current District-adopted math textbooks.</p> <p>Teachers and administrators will develop a STEAM research-based unit/lesson design template that is inclusive of targeted language instruction and provides scaffolding through Guided Language Acquisition and SDAIE strategies.</p>	<p>Assistant Superintendent of Educational Services, English Language and Math Leadership Team</p> <p>Site Administrators, English Learner Coordinators, and Classroom Teachers</p> <p>Site Administrators</p> <p>Site Administrators, English Language Coordinators, and Classroom Teachers</p> <p>Site Administrator on Special Assignment, English Language Coordinators, and Classroom</p>	<p>\$10,500.00</p> <p>\$5000.00</p>	
--	-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------	------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------	-------------------------------------	--

	<p>Site administrator, English Learner Coordinator, and classroom teacher will assign English Learners to appropriate classes and provide lists to Educational Services.</p> <p>Site administrators will submit schedules of all teachers to Assistant Superintendent of Education Services highlighting English Language Development proficiency levels.</p> <p>English Language Development teachers will use an observation tool to reflect on their practices.</p> <p>District, site administrators, Teachers on Special Assignment, and</p>	<p>Teachers</p> <p>English Language Development Teacher Leaders, English Language Coordinators, Site Administrators, and Educational Services Staff</p> <p>Assistant Superintendent of Educational Services, Teacher on Special Assignment, English Language Development Leadership Team, Site Administrators</p> <p>English Language Development Leadership Team</p>	<p>\$5500.00</p> <p>\$2200.00</p> <p>No cost</p> <p>\$5000.00</p>	
--	--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------	-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------	-------------------------------------------------------------------	--

teachers will conduct monthly learning walks using the observation tool to monitor changes in ELD instruction.

English Language Development Teacher Leaders, English Language Coordinators, Site Administrators, and Educational Services Staff

Collect information from teacher and principals to determine usefulness of walkthroughs.

Assistant Superintendent of Educational Services, Teacher on Special Assignment, Site Administrators

Data teams from schools will use ADEPT and other formative assessments to monitor English language development progress. During these meetings, data and strategies will be shared, and students may be regrouped to improve achievement.

English Language Development and English Language Arts Leadership Teams

\$5000.00

Plan and schedule District and site Professional Learning Communities where strategies will be presented or reviewed with teachers, administrators, and support staff.

Assistant
Superintendent of
Educational
Services, Site
Administrators,
Coordinators of
Migrant, After
School and
Summer Programs

\$2000.00

English Language Development Professional Learning Communities will include a focus on formative assessments for monitoring language progress using the ADEPT.

Assistant
Superintendent of
Educational
Services, Site
Administrators

<p>Principals and teachers form Professional Learning Communities for the purpose of analyzing and interpreting English learner progress.</p>		\$5658.00
<p>All teachers will participate in the California Reading and Literature Project Results training to specifically support the needs of English Learner students.</p>		\$50,000
<p>Planning English Language Arts Instruction using Common Core State Standards and English Language Development Standards Correlations to District-Adopted English Language Arts textbooks.</p>		
<p>Students will have extended learning opportunities that provide English Language Development outside of the regular school day; these opportunities include Zero Period, after-school programs, and summer school.</p>		
<p>All teachers in Grades K-8 will continue to receive training in integrated English Language Development strategies</p>		

*Please ensure the Needs Assessment is submitted if LEA is in improvement status Year 2 or beyond.

LEAs receiving or planning to receive Title III EL funding may include allowable activities.	Persons Involved	Related Expenditures	Estimated Cost	Funding Source
<p>E. All allowable activities chosen by LEA relating to: Supplementary services as part of the language instruction program for EL students. For a list of allowable EL activities visit http://www.cde.ca.gov/sp/el/t3/ELprogview.asp RSD will continue to provide parent workshops in their Spanish, Mixteco and/or other languages in all areas of the educational process and will provide dinner and babysitting for these meetings.</p>	<p>Sites/Assistant SUP - eD. Services</p>		<p>8,754.00</p>	<p>Immigrant</p>
		<p>EL 2% for Administrative/Indirect Costs:</p>	<p>\$4,834</p>	
		<p>EL Estimated Costs Total:</p>	<p>\$243,948</p>	

Plan to Provide Services for Immigrant Students

6.10



Agenda Item Details

Meeting	Jul 25, 2018 - RSD Special Board Meeting
Category	6. Consent
Subject	6.10 Approval of Contract with School services of California, Inc.
Access	Public
Type	Action (Consent)
Fiscal Impact	Yes
Dollar Amount	3,300.00
Budgeted	Yes
Budget Source	General Fund
Recommended Action	Staff recommends the approval of the contract with Schools Services of California, Inc.

Public Content

Speaker:
John Puglisi, Ph.D., Superintendent

Rationale:

School Services of California (SSC) provides valuable information and training regarding issues of school finance, legislation, school budgeting and general fiscal issues. SSC also provides information electronically with almost daily updates in its Fiscal Reports. Staff relies on guidance from SSC to prepare and update budgets.

[SSC Contract.pdf \(98 KB\)](#)

Administrative Content

Executive Content

Our adopted rules of Parliamentary Procedure, Robert's Rules, provide for a consent agenda listing several items for approval of the Board by a single motion. Most of the items listed under the consent agenda have gone through Board subcommittee review and recommendation. Documentation concerning these items has been provided to all Board members and the public in advance to assure an extensive and thorough review. Items may be removed from the consent agenda at the request of any board member.

AGREEMENT FOR SPECIAL SERVICES
Fiscal Budget Services

This is an agreement between the **RIO SCHOOL DISTRICT**, hereinafter referred to as "Client," and **SCHOOL SERVICES OF CALIFORNIA, INC.**, hereinafter referred to as "Consultant," entered into as of **August 1, 2018**.

RECITALS

WHEREAS, the Client needs assistance regarding issues of school finance, legislation, school budgeting, and general fiscal issues; and

WHEREAS, the Consultant, is professionally and specially trained and competent to provide these services; and

WHEREAS, the authority for entering into this Agreement is contained in Section 53060 of the Government Code and such other provisions of California law as may be applicable;


NOW, THEREFORE, the parties to this Agreement do hereby mutually agree as follows:

1. Consultant agrees to perform such duties relating to issues of school finance, including:
 - a. Delivery of "one copy" of each edition of the *Fiscal Report* containing information on issues of school finance, budgets, or practices that impact school district fiscal policies, and one copy of the *Analysis of the Governor's Proposals for the State Budget and K-12 Education*
 - b. Option of receiving information on Consultant's website regarding major school finance and policy issues
 - c. An analysis of all major school finance/fiscal legislation and reports on its legislative/executive branch progress
 - d. Eight (8) hours of service annually as the Client directs on fiscal issues, including: analysis of specific revenue or expenditure issues, analysis of specific legislative or regulatory issues, and a "quick query" service to provide telephone response to specific fiscal questions of the Client.

Services for which the base service hours may not be used, include: mandate questions, Client-specific economy, efficiency, or management consulting services, including, but not limited to, efficiency or management studies, demographic or school facility studies; special education studies; fiscal health analysis, and/or an in-depth budget review, direct collective bargaining or factfinding assistance; legislative representation or advocacy; fiscal analysis for purposes of collective bargaining, appearance as an expert witness, provision of depositions or declarations for district legal issues; major customized research projects or studies; or, on-site speeches or presentations.
 - e. Preliminary school district revenue calculation using the online tools available on the Consultant's website for use in determining the projected revenue funding level soon after the budget is adopted based on the major annual school finance legislation

- f. Participation at the Consultant's school finance conferences and workshops at the Consultant's client rate
2. The Client agrees to pay to Consultant for services rendered under this Agreement:
- a. \$3,300 annually, plus expenses, or payable at \$275 per month, plus expenses, for the services listed in Item 1 above, upon billings from Consultant
 - b. For all requested services in excess of eight (8) direct service hours as indicated in Item 1d above in a 12-month period, the applicable hourly rate for the person(s) performing the services shall apply
 - c. "Hours" are defined as hours of direct service to the Client, as well as reasonable travel time to and from the Client's site
 - d. "Expenses" are defined as actual, out-of-pocket expenses, such as travel, meals, shipping, and duplication of materials
3. The term of this contract shall be for the period of one year, beginning August 1, 2018, and terminating July 31, 2019. Agreement may be terminated prior to July 31, 2019, by either party on thirty (30) days' written notice. In the event that the Client elects to terminate services at the end of the Agreement, the Client shall give a 30-day written notice of nonrenewal. Consultant will provide continuing services for 90 days after the expiration date of the Agreement or until the Client provides written notice. The Client is responsible for these accrued charges and Consultant may bill these additional days. In case of cancellation, the Client shall be liable for any costs accrued to the date of cancellation under Item 2 above.
4. It is expressly understood and agreed to by both parties that Consultant, while carrying out and complying with any of the terms and conditions of this Agreement, is an independent contractor and is not an employee of the Client.

IN WITNESS WHEREOF, the parties have caused this Agreement to be executed as indicated below:

BY: 

CAROLE HIGA
Print Name
DIRECTOR FISCAL SERVICES
Job Title
Rio School District

DATE: 6-22-18

BY: 

JOHN D. GRAY
President
School Services of California, Inc.

DATE: June 15, 2018



Contract period: 08-01-18 to 07-31-19

P.O. # _____

**ADDENDUM A
TO SPECIAL SERVICES AGREEMENT**

As a client of School Services of California, Inc., you have the option of purchasing either or both of our **CADIE** and **SABRE** reports at the client rate. The following information describes the **CADIE** and **SABRE** reports, and the form at the bottom of the page to order the reports.

The **Comparative Analysis of District Income and Expenditures (CADIE)** is a comprehensive computer-generated report comparing your district's revenues and expenditures to those of 40 other districts (two reports with 20 districts in each) of your choice throughout the state. Well over 300 comparisons are made using SACS, CBEDS and CalPads data.

The **CADIE** includes comparative graphic data expenditures by ADA, tabular information showing per ADA and percentage distribution of district revenues and expenditures, staffing levels, and tables that show—on an ADA and percentage basis—how your district spent its dollars for the prior three years. The report is comprehensive, yet easy to use.

The **Salary And Benefits Report (SABRE)** is generated from the CDE's Certificated Teachers Salary and Benefit data (Form J-90) and provides up to 38 side-by-side comparisons of your district with those of 40 other districts (two reports with 20 districts in each) of your choice on certificated salaries, health and welfare benefits, and work days.

The **SABRE** includes ten graphical displays and 27 comparison tables with side-by-side analysis for certificated non-management. It also includes the actual salary and benefit schedules and other selected data important for compensation evaluation in an easy-to-read format.

The analytical uses of the **CADIE** and **SABRE** reports are unlimited. If these products are needed for negotiations, they may be fully reimbursable as part of your mandated cost claim if you have chosen to file mandate claims for this year.

Please check the appropriate items below:

- | | | | |
|---------------------------------------------------|-------|-------------------------------------------------------------------------------------|-----------------------------------------------|
| <input type="checkbox"/> CADIE Only | \$450 | <input type="checkbox"/> Use the same districts as last year | <input type="checkbox"/> Current year 2016-17 |
| <input type="checkbox"/> SABRE Only | \$300 | <input type="checkbox"/> Use districts of similar type and size | <input type="checkbox"/> Next year 2017-18 |
| <input checked="" type="checkbox"/> CADIE & SABRE | \$650 | <input type="checkbox"/> Call me to discuss comparative group | |
| | | <input type="checkbox"/> Please use similar unduplicated pupil percentage districts | |

*Reports are a year behind as the data is released by the CDE.

**Next year: SABRE will be released in December 2018, CADIE will be released in March 2019

District Name: _____

Contact Name: _____

Address (no P.O. boxes please): _____

Telephone with extension: _____

Email Address: _____

Signature: _____

Print Name: _____ Date: _____

By completing this Addendum A and submitting with our contract, the above Client agrees to pay for these reports upon receipt of the products and appropriate billing.

6.11



Agenda Item Details

Meeting	Jul 25, 2018 - RSD Special Board Meeting
Category	6. Consent
Subject	6.11 2018-2019 Mixteco/Indigena Community Organizing Project (MICOP) with First 5 Ventura County (NfL) Contract Renewal
Access	Public
Type	Action (Consent)
Fiscal Impact	Yes
Dollar Amount	40,000.00
Budgeted	No
Budget Source	First 5 (Neighborhood for Learning)
Recommended Action	Staff recommends board approval of 2018-2019 MICOP/First 5 contract.

Public Content

Speaker: Oscar Hernandez

Rationale:

MICOP provides Mixteco translation services as well community outreach, cultural competency training, migrant recruiting, IEP translation and school readiness for parents and children throughout the Rio School District. These services target families who have children 0-5 residing in the Rio School District.

In the 2017-2018 school year, this contract has funded the following services/activities:

- Translation services and family support students with IEPs
- Enrollment assistance for children entering TK and Kindergarten
- Facilitation and execution of 5 Mixteco community meetings
- Family support and enrollment assistance to preschool students
- Over 40 adult education classes including topics such as nutrition, infant massage, child safety, domestic violence, and child development
- Case management services to over 65 families
- Over 1,000 total contacts, including home visits, in person consultation, phone contacts, parent-teacher conferences, IEPs and public health visits
- Provided support as needed to the Mixteco students and parents at the school sites

[2018 - MICOP-RSDNFL \(1\).pdf \(287 KB\)](#)

Administrative Content

Executive Content

Our adopted rules of Parliamentary Procedure, Robert's Rules, provide for a consent agenda listing several items for approval of the Board by a single motion. Most of the items listed under the consent agenda have gone through Board subcommittee review and recommendation. Documentation concerning these items has been provided to all Board members and the public in advance to assure an extensive and thorough review. Items may be removed from the consent agenda at the request of any board member.

**AGREEMENT FOR CONTRACTOR/INDEPENDENT CONTRACTOR
SERVICES**

THIS AGREEMENT, made and entered into this day of July 1, 2018, by and between the **RIO SCHOOL DISTRICT, 2500 VINEYARD AVE., OXNARD, CA 93036**, hereinafter referred to as the **DISTRICT** and **MIXTECO/INDIGENA COMMUNITY ORGANIZING PROJECT**, hereinafter referred to as the **CONTRACTOR**.

WITNESSTH:

WHEREAS, the District is authorized by California Government Code, Section 53060 to contract with an independent contractor for the furnishing to the District special services to enhance curriculum in addition to and advice in financial, economic, legal, or administrative matters, if said contractor is specifically trained, experienced, and competent to render the special Contractor services set forth in this Agreement; and

WHEREAS, the District has determined that it is necessary that the services set forth herein be provided, and that such services will assist the governing board providing an enhanced instructional program and in discharging its legal obligations will supplement assistance by State and County authorities and not replace such assistance; and

WHEREAS, the Contractor has offered to provide to the District such special services;

NOW, THEREFORE, in consideration of their mutual promises, the parties hereto agree to enter into a fixed price contract, as follows:

1. **SCOPE OF WORK.** the contractor will provide Mixteco translation services, outreach and resource and referral to the Mixteco community, partner in community meeting and collaborate with District staff and programs including services related to Pupil Personnel Services department, Migrant Program and NfL program.
2. **COMPENSATION AND TERM.** In consideration of the service to be rendered by the Contractor, the District agrees to pay at the rate of **\$28.68** per hour for full-time Promotora and **\$27.66** per hour for part-time Assistant Promotora (hour/day/etc.), not to exceed **\$40,000** beginning on July 1, 2018 and ending on June 30, 2019. These dates may be changed by an amendment to this agreement signed by both parties.
3. **INDEPENDENT CONTRACTOR.** While engaged in carrying out and complying with the terms of this Agreement, Contractor is an independent contractor and not an officer, agent, or employee of the District. The parties agree and understand that the Contractor is an independent contractor and not the agent or employee of the District and that no liability shall attach to the District by reason of entering into this Agreement.

4. INSURANCE. (If the contractor is a public school agency within Ventura County, participating in the VCSSFA liability program, this insurance section does not apply.) Contractor shall, at Contractor's sole cost and expense, provide for and maintain in force and effect, a policy or policies of insurance covering Contractor's services, including Comprehensive general liability and property damage insurance and comprehensive automobile liability insurance covering activities and operations of the Contractor.

The Contractor agrees to provide workers compensation insurance covering services to be provided by Contractor under this agreement, or to self-insure such services, and to provide a Certificate of Insurance to the District as proof of coverage if requested..

5. INDEMNIFICATION/HOLD HARMLESS. Contractor also agrees to hold harmless and indemnify the District, its officers, agents employees, and volunteers from any and all loss, costs, and expense, including legal fees, or other obligations or claims, arising out of any liability or claim of liability for personal injury, bodily injury to persons, contractual liability or damage to property or any other loss, sustained or claimed to have been sustained arising out of activities of the Contractor or those of any of its officers, agents or employees, whether such act is authorized by this Agreement or not; and Contractor shall pay for any and all damage to the property of the District, or loss or theft of such property, done or caused by such persons. District assumes no responsibility whatsoever for any property placed on the premises. Contractor further agrees to waive all right of subrogation against the District.

6. SUBCONTRACTING. None of the services covered by this contract shall be subcontracted without the prior written consent of the District. The Contractor shall be as fully responsible to the District for the acts and omissions of his subcontracts, and of person either directly or indirectly employed by him/her, as if the acts and omissions were performed by him/her directly.

7. COPYRIGHT. Contract hereby agrees that the District shall be the sole owner of the copyright for any publications, writing, materials or product developed by or as a result of this Agreement. Contractor shall maintain the confidentiality of any such material produced.

8. ASSIGNMENT. The parties agree that this Agreement may not be assigned in whole or in part, or any of its rights, obligations provisions, or conditions without the written consent of the District.

9. COMPLIANCE WITH FINGERPRINT LAWS. Certain entities that contract with a school district are required to comply with Education Code section 45125.1 regarding fingerprinting requirements unless the district determines that the contracting entity will have limited contact with pupils.

_____ Contractor need not comply with fingerprint certification requirement.

X Contractor is required to comply with fingerprint certification. (See Appendix A)

IN WITNESSETH WHEREOF, the parties hereto have set their hands on the day and year first above written.

RIO SCHOOL DISTRICT

Principal/Department Head Date

Assistant Superintendent for Business Services Date

Superintendent or designee Date

CONTRACTOR

Arcenio Lopez 5/17/18
Authorized Signature Date

Arcenio Lopez, Executive Director
Mixteco/Indigena Community Organizing Project
520 West 5th St.
Oxnard CA 93030

30-0045901
Tax ID # (required W-9 attachment)

520 W. fifth St, Suite G1 Oxnard CA
Address 93030

805 483-1166 805 483-1145
Phone Fax #

arcenio.lopez@mixteco.org
e-mail address

APPENDIX B – CERTIFICATION OF FINGERPRINTING

TO THE GOVERNING BOARD OF RIO SCHOOL DISTRICT AND THE DISTRICT ADMINISTRATORS IN CHARGE OF THIS AGREEMENT.

I. Identification of the Parties:

Armando Lopez, am an individual contractor, consultant. My entity is seeking to contract with the Rio Elementary School District to provide Mixteco translation services, outreach and resource and referral to the Mixteco community to the District, and I am aware of the requirements of Education Code section 45125.1.

II. Certifications

I make the following certifications under penalty of perjury:

- A. I shall not begin to provide services to the District nor Shall I permit any of my employees or independent contractors to come in contact with pupils until the Department of Justice has ascertained that the person has not been convicted of a serious or violent felony as defined in Penal Code section 1192.7© and 667.5. (Education Code section 45125.1(e).)
- B. I certify that I have reviewed the results of the fingerprinting information ascertained by the Department of Justice, and I certify that none of my employees or independent contractors, including myself, who may come in contact with pupils have been convicted of a felony as noted in paragraph A above. (Education Code section 45125.1(e).)
- C. I have attached to this certification form a list of the names of my employees or independent contractors who may come in contact with pupil. (Education Code section 45125.1 (f).)

I declare under penalty of perjury under the laws of the State of California that the information provided above is true and correct.

Dated: 05 / 17 / 2018 at Oxnard (City) California.

Armando Lopez
Signature

6.12



Agenda Item Details

Meeting	Jul 25, 2018 - RSD Special Board Meeting
Category	6. Consent
Subject	6.12 Approval of Services for the Replacement and Repairs of the Second Floor Railing at Rio Vista.
Access	Public
Type	Action (Consent)
Fiscal Impact	Yes
Dollar Amount	11,650.00
Budgeted	Yes
Budget Source	Safety Funds
Recommended Action	It is recommended by staff that the invoice be approved to ensure the safety of the students.
Goals	Goal 3-Create welcoming and safe environments where students attend and are connected to their school

Public Content

Speaker:

John Puglisi, Ph.D., Superintendent

Rationale:

Gold Coast Erectors has made all repairs at our school sites for the last four years and we have had good service from them. Currently, Rio Vista has some panel wires protruding out from the railing and is causing a safety hazard for students and faculty. Gold Coast Erectors will furnish and install woven wire with U-Channel Frames that will ensure the safety of all students.

[Gold Coast Erectors.pdf \(26 KB\)](#)

Administrative Content

Executive Content

Our adopted rules of Parliamentary Procedure, Robert's Rules, provide for a consent agenda listing several items for approval of the Board by a single motion. Most of the items listed under the consent agenda have gone through Board subcommittee review and recommendation. Documentation concerning these items has been provided to all Board members and the public in advance to assure an extensive and thorough review. Items may be removed from the consent agenda at the request of any board member.

PROPOSAL



Gold Coast Erectors,
P.O. BOX 1882
Camarillo CA 93011
805-987-6334 * 805-987-5315 FAX
CA license #698200 C51
DIR #1000014206
pat@goldcoasterectors.com

Owner/Contractor: RIO SCHOOL DISTRICT
Project Name: RIO VISTA MIDDLE SCHOOL- GAURDRAIL PANEL REPAIRS
ADDRESS: 3050 THAMES RIVER RD, OXNARD CA 93036

The following items are INCLUDED in our proposal: 1 STANDARD COAT SHOP PRIME PAINT

FURNISH & INSTALL: 1/4"x2 1/2"x3 1/2" WOVEN WIRE W/ U CHANNEL FRAMES

REPAIR 10 LOCATIONS-

NEW PANEL FRAMES W/ WOVEN WIRE (7)

3 @ 45 1/8"x32"

3 @ 45 3/4" x 34 7/8"

1 @ 17 7/8" x 34 7/8"

TOUCH UP ALL FRAMES W/ PRIMER

The following items are EXCLUDED from our proposal:

**BONDS, PERMITS, INSPECTIONS, ENGINEERING, BACKING, FINISH PAINTING
SPECIAL OR EXCESS INSURANCE, WAIVERS,**

Clean and clear access is required for installation.
General Contractor to verify all dimensions prior to fabrication.

**We hereby propose to furnish all labor & material to complete the described work for the sum of:
ELEVEN-THOUSAND SIX HUNDRED FIFTY DOLLARS & NO/XXX \$11,650.00**

Patrick S. Gallagher 7-09-2018
President

OWNER/CONTRACTOR

DATE

6.13



Agenda Item Details

Meeting	Jul 25, 2018 - RSD Special Board Meeting
Category	6. Consent
Subject	6.13 Approval of Electrical Proposal from Taft Electric Company
Access	Public
Type	Action (Consent)
Fiscal Impact	Yes
Dollar Amount	18,970.00
Budgeted	Yes
Budget Source	Measure G Funds
Recommended Action	Staff recommends approval of the proposal from Taft Electric Company.
Goals	<p>Goal 3-Create welcoming and safe environments where students attend and are connected to their school</p> <p>Goal 1-Improved student achievement at every school and every grade in all content areas</p>

Public Content

Speaker:
John Puglisi, Ph.D., Superintendent

Rationale:

More than half of the existing lights at Rio Rosales library are out and need to be replaced. We would like to replace them with energy efficient fixtures. Energy efficient lights require less maintenance because the led lamps last for many years before needing replacement. Two light fixtures will include bugeye lights in case of emergency.

[Taft electric proposal.pdf \(169 KB\)](#)

Administrative Content

Executive Content

Our adopted rules of Parliamentary Procedure, Robert's Rules, provide for a consent agenda listing several items for approval of the Board by a single motion. Most of the items listed under the consent agenda have gone through Board

subcommittee review and recommendation. Documentation concerning these items has been provided to all Board members and the public in advance to assure an extensive and thorough review. Items may be removed from the consent agenda at the request of any board member.

TAFT ELECTRIC COMPANY

ELECTRICAL CONTRACTORS

STATE LICENSE NO. 772245

P. O. BOX 3416 - 1694 EASTMAN AVENUE - VENTURA, CALIFORNIA 93003 - (805) 642-0121 - FAX (805) 650-9015

ELECTRICAL PROPOSAL & SCOPE OF WORK

Rio School District, "Rio Rosales library lighting upgrade" - BID #0914

July 17, 2018

We are pleased to present our scope of work and proposal for the above project. We are a union Contractor, California Contractor's License #772245/C-10. Taft Electric Company will furnish and install the electrical material required per job walk. Our price for this work, including Taft Electric's qualifications and exclusions listed below is as follows:

BASE BID ELECTRICAL..... \$18,970

SCOPE OF WORK:

Install 22 led light fixtures similar to lights installed in library work room. Lights will replace existing lights in same locations. Lift rental included for one week.

Install 2 bugeye emergency lights to light up egress pathways

QUALIFICATIONS:

Bid based on work performed during normal working hours of 6:30am-3pm Monday through Friday
Overtime, weekend and holiday rates do not apply

EXCLUSIONS:

1. Temporary power and lighting.
2. Cutting, patching and replacement of pavement and sidewalk.
3. All permit costs and fees.
4. Utility charges and fees.
5. Cost of a Bond. We are bondable at 1%.
6. All formed and finished concrete, housekeeping pads, and light pole bases.
7. Access panels, telephone plywood backboards and fire rated cabinet enclosures.
8. HVAC and EMS equipment, devices, low voltage conduit, wire and terminations.
9. Surveying and staking.
10. Trenching and backfill
11. Painting, patching or drywall repair
12. Dimming or emergency ballasts
13. Classes, costs, permits or certifications to be able to work onsite

If you have any questions please do not hesitate to contact the undersigned.

Sincerely,

Authorized signature to start work based
on bid amount listed above:

Mark Tovias

Mark Tovias
TAFT ELECTRIC COMPANY
Service Department Manager
Office: 805.654.7925
Cell: 805-207-1163
mtovias@taftelectric.com

Signature: _____

Printed name: _____

Date: _____

C:\Users\mtovias\Desktop\Div 250 Service Dept\Quotes\Quotes\Rio School District\rio rosales\RIO ROSALES LIBRARY LIGHTS.doc

PLEASE NOTE THESE PRICES WILL BE HELD VALID FOR (30) DAYS AFTER THE DATE OF BID

LED IMPORTANT SAFETY INSTRUCTIONS

**READ AND FOLLOW ALL SAFETY INSTRUCTIONS!
SAVE THESE INSTRUCTIONS AND DELIVER TO OWNER AFTER INSTALLATION**

- To reduce the risk of death, personal injury or property damage from fire, electric shock, falling parts, cuts/abrasions, and other hazards please read all warnings and instructions included with and on the fixture box and all fixture labels.
- Before installing, servicing, or performing routine maintenance upon this equipment, follow these general precautions.
- Installation and service of luminaires should be performed by a qualified licensed electrician.
- Maintenance of the luminaires should be performed by person(s) familiar with the luminaires' construction and operation and any hazards involved. Regular fixture maintenance programs are recommended.
- It will occasionally be necessary to clean the outside of the refractor/lens. Frequency of cleaning will depend on ambient dirt level and minimum light output which is acceptable to user. Refractor/lens should be washed in a solution of warm water and any mild, non-abrasive household detergent, rinsed with clean water and wiped dry. Should optical assembly become dirty on the inside, wipe refractor/lens and clean in above manner, replacing damaged gaskets as necessary.
- **DO NOT INSTALL DAMAGED PRODUCT!** This luminaire has been properly packed so that no parts should have been damaged during transit. Inspect to confirm. Any part damaged or broken during or after assembly should be replaced.
- Recycle: For information on how to recycle LED electronic products, please visit www.epa.gov.
- These instructions do not purport to cover all details or variations in equipment nor to provide every possible contingency to meet in connection with installation, operation, or maintenance. Should further information be desired or should particular problems arise which are not covered sufficiently for the purchaser's or owner's purposes, this matter should be referred to Acuity Brands Lighting, Inc.



**WARNING
RISK OF ELECTRIC SHOCK**

- ✓ Disconnect or turn off power before installation or servicing.
- ✓ Verify that supply voltage is correct by comparing it with the luminaire label information.
- ✓ Make all electrical and grounded connections in accordance with the National Electrical Code (NEC) and any applicable local code requirements.
- ✓ All wiring connections should be capped with UL approved recognized wire connectors.



**WARNING
RISK OF BURN**

- ✓ Allow lamp/fixture to cool before handling. Do not touch enclosure or light source.
- ✓ Follow all manufacturer's warnings, recommendations and restrictions for: driver type, burning position, mounting locations/methods, replacement and recycling.



**CAUTION
RISK OF INJURY**

- ✓ Wear gloves and safety glasses at all times when removing luminaire from carton, installing, servicing or performing maintenance.
- ✓ Avoid direct eye exposure to the light source while it is on.



**CAUTION
RISK OF FIRE**

- ✓ Keep combustible and other materials that can burn, away from lamp/lens.
- ✓ Do not operate in close proximity to persons, combustible materials or substances affected by heat or drying.

LED IMPORTANT SAFETY INSTRUCTIONS



CAUTION: RISK OF PRODUCT DAMAGE

- ✓ Never connect components under load.
- ✓ Do not mount or support these fixtures in a manner that can cut the outer jacket or damage wire insulation.
- ✓ Unless individual product specifications deem otherwise: Never connect an LED product directly to a dimmer packs, occupancy sensors, timing devices, or other related control devices. LED fixtures must be powered directly off a switched circuit.
- ✓ Unless individual product specifications deem otherwise: Do not restrict fixture ventilation. Allow for some volume of airspace around fixture. Avoid covering LED fixtures with insulation, foam, or other material that will prevent convection or conduction cooling.
- ✓ Unless individual product specifications deem otherwise: Do not exceed fixtures maximum ambient temperature.
- ✓ Only use fixture in its intended location.
- ✓ Electrostatic Discharge (ESD): ESD can damage LED fixtures. Personal grounding equipment must be worn during all installation or servicing of the unit.
- ✓ Do not touch individual electrical components as this can cause ESD, shorten lamp life, or alter performance.
- ✓ Some components inside the fixture may not be serviceable. In the unlikely event your unit may require service, stop using the unit immediately and contact an ABL representative for assistance.
- ✓ Always read the fixtures complete installation instructions prior to installation for any additional fixture specific warnings.

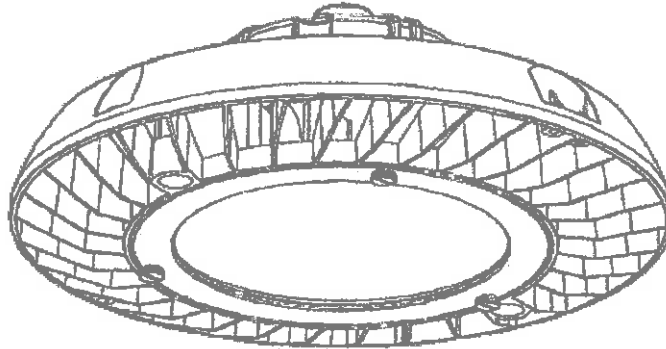
Please see product specific installation instructions for additional warnings or any applicable FCC or other regulatory statements.

Failure to follow any of these instructions could void product warranties. For a complete listing of product Terms and Conditions, please visit www.acuitybrands.com.

Our Brands	Indoor/Outdoor Lithonia Lighting Carandini Holophane RELOC	Indoor Lighting Gotham Mark Architectural Lighting Peerless Renaissance Lighting Winona Lighting	Outdoor Lighting American Electric Lighting Antique Street Lamps Hydrel Tersen	Controls DARK TO LIGHT Lighting Control & Design ROAM Sensor Switch Synergy
-------------------	-------------------------------------------------------------------------------	------------------------------------------------------------------------------------------------------------------------	---------------------------------------------------------------------------------------------------	---------------------------------------------------------------------------------------------------

Acuity Brands Lighting, Inc. assumes no responsibility for claims arising out of improper or careless installation or handling of its products.

ABL LED General Warnings, Form No. 503.203



1 Introduction

1.1 Product Description. The JEBL luminaires have been designed and tested in accordance with applicable UL/CSA standards and are suitable for use in wet locations. Max luminaire weight is 14 lbs.

1.2 Remove the new LED high bay from packaging and inspect for any damages. Handle new LED fixture with care. If damaged do not use; call your local rep for replacement.

2 Installation

This fixture is designed to be suspended from the supplied Eye Bolt or flush mounting installation with optional Surface Mount Bracket (JEBSMB). Provide suitable hardware in accordance with local codes that is capable of supporting the full weight (14 lbs) of the luminaire.

2.1.1 Standard Mounting type (Eye Bolt Suspended) (see figure 1). Install the enclosed eye bolt hook into the top of the luminaire housing, and tighten securely. Tighten the lock-nut to prevent the eyebolt from loosening. (See Figure 1).

WARNING
FAILURE TO TIGHTEN LOCKNUT COULD CAUSE LUMINAIRE TO FALL RESULTING IN INJURY, DEATH OR SERIOUS PROPERTY DAMAGE.

2.1.2 Suspend fixture with chain or cable securely attached to fixture eye bolt.

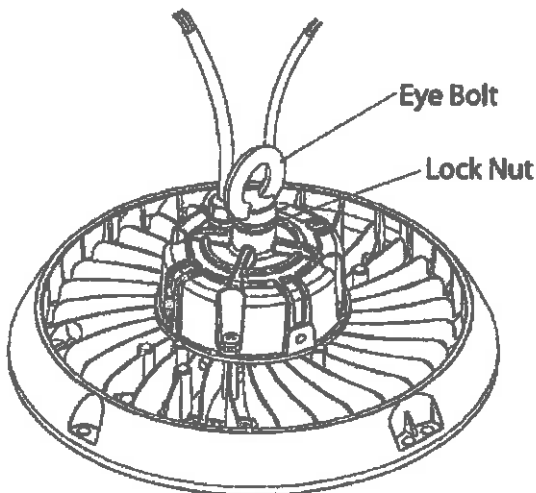


Figure 1

2.2.1 Surface Mount Bracket (JEBSMB) - The optional Surface Mount Bracket is designed to attach to JEBL fixture housing with supplied mounting screws.

2.2.2 Remove hole plugs from bracket mounting surface. (See Figure 2)

2.2.3 Position Mounting Bracket onto fixture housing aligning mounting holes with holes on housing. Install provided mounting screws, lock washers and washers to attach Mounting Bracket to fixture housing. (See Figure 2).

2.2.4 Install Surface Mount Bracket to mounting surface with suitable hardware (not provided) to support full weight (14 lbs) of luminaire.

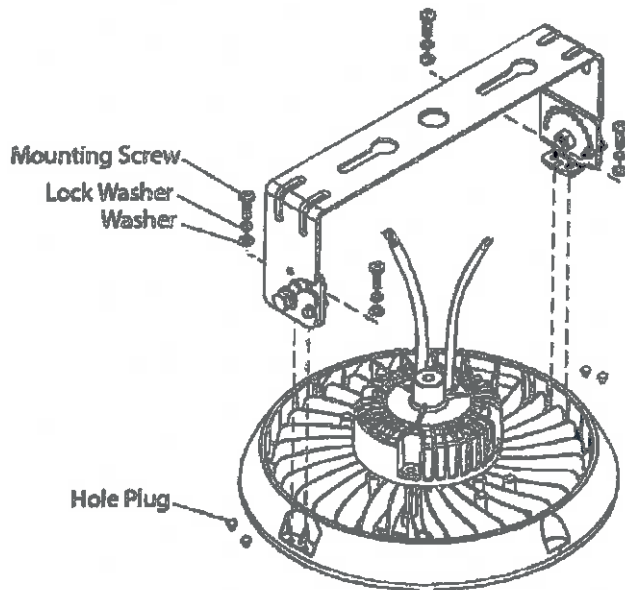


Figure 2

3.0 Supply Wire connections Make all supply wire connections in accordance with local electrical codes.

3.1.1 Connect the LED high bay wiring to line wire, black-to-black, white-to-white and green-to-green. Purple and gray wires are for 0-10V dimming and shall be capped with a wire nut (not provided) for each wire when not used. Use only UL listed wiring connectors 90C (or greater) and UL listed wiring (90C or greater).

4.0 Care and Maintenance

Wipe off exterior dirt and debris using a soft clean cloth. Do not use abrasive cleaners on optical surfaces as this may result in loss of optical efficiency.

Limited Warranty and Limitation of Liability
5-year limited warranty. Complete warranty terms located at:

www.acuitybrands.com/CustomerResources/Terms_and_Conditions.aspx.

6.14



Agenda Item Details

Meeting	Jul 25, 2018 - RSD Special Board Meeting
Category	6. Consent
Subject	6.14 Approval of Change Order with Valencia Sheet Metal
Access	Public
Type	Action (Consent)
Fiscal Impact	Yes
Dollar Amount	-9,563.18
Budgeted	Yes
Budget Source	Measure G Funds
Recommended Action	It is recommended that the credit change order be approved with Valencia Sheet Metal.

Public Content

Speaker:
John Puglisi, Ph.D., Superintendent

Rationale:

This change order is due to a change in the original plans and redistributing weatherproofing scope.

[Valencia Sheet Metal.pdf \(224 KB\)](#)

Administrative Content

Executive Content

Our adopted rules of Parliamentary Procedure, Robert's Rules, provide for a consent agenda listing several items for approval of the Board by a single motion. Most of the items listed under the consent agenda have gone through Board subcommittee review and recommendation. Documentation concerning these items has been provided to all Board members and the public in advance to assure an extensive and thorough review. Items may be removed from the consent agenda at the request of any board member.

Balfour Beatty Construction

Rio School District
2500 E Vinyard Ave
Oxnard, CA 93036

July 13, 2018

Attn: Dr. Puglisi

Subject: Rio STEAM K-8 Campus
Rio School District
Oxnard, CA

Re: Project 0045-015 Rio STEAM K-8 Campus
BP #08 Sheet Metal
Recommendation to Approve CO #8.2 Valencia Sheet Metal

Dear Dr. Puglisi,
Please accept this letter as recommendation to request approval for CO #8.2 to Valencia Sheet Metal for added or deleted scope items at the above Project, and as amendment to their contract. Scope change to the project is as follows;

BP #8 Sheet Metal
Valencia Sheet Metal Original Contract \$ 280,581.00

PCO No.	GC No.	Description	Reason	Cost/Credit
8.1	1	Credit due to removal of Self-Adhered Modified Bituminous Membrane	Proposed credit for not providing and installing the strip of Self-Adhered Modified Bituminous Membrane (71300) at exterior cement plaster surrounded windows or storefront systems openings w here called for on the plans (Buildings- A, B, D, E).	\$ (9,563.18)

Total CO 8.2	\$ (9,563.18)
Previous Approved CO's	\$ 10,189.08
Original Contract	\$ 280,581.00
Revised Contract	\$ 281,186.88

Should you have any questions, please contact me at any time.

Respectfully,



Robert Perks
Project Manager, Balfour Beatty
cc. Rachel Adams (A4E)
dd. Jesus Muguerra Ibarra, Balfour Beatty
Dennis Kuykendall, Balfour Beatty

Rio School District
 Project No 045-015

CO 8.2
 7/13/2018

Rio STEAM K-8 Campus
 SP #8 Sheet Metal
 Valencia Sheet Metal

Original Contract \$ 260,561.00

PCO No.	GC No.	Description	Reason	Cost/Credit
8.1	1	Credit due to removal of Self-Adhered Modified Bituminous Membrane	Proposed credit for not providing and installing the strip of Self-Adhered Modified Bituminous Membrane (71300) at exterior cement plaster surrounded windows or storefront systems openings where called for on the plans (Buildings- A, B, D, E).	\$ (9,583.18)

Total CO 8.2	\$ (9,583.18)
Previous Approved CO's	\$ 10,189.06
Original Contract	\$ 260,561.00
Revised Contract	\$ 261,166.88

**Rio School District
2500 E. Vineyard Ave, Suite 1-100
Oxnard, Ca 93036**

**CO 8.2
7-13-18**

PROJECT NO: 0045-015

CO NO: 8.2

PROJECT NAME: RIO STEAM K-8 CAMPUS

CONTRACTOR: Valencia Sheet Metal

SCOPE OF WORK: SEE ATTACHED

COST:

Original Contract Amount	\$260,561.00
Previously Approved Change Orders	\$10,189.06
This Change Order	(\$9,563.18)
Adjusted Contract Amount	\$261,186.88

TIME:

Original Contract Completion Date	December 2018
Previously Approved Completion Extension Days	0
Completion Days Extension this Change Order	0
Adjusted Contract Completion Date	December 2018

IT IS AGREED BY THE CONTRACTOR THAT THE ADJUSTED CONTRACT AMOUNT AND/OR TIME, IF ANY, INCLUDES FULL AND COMPLETE EQUITABLE ADJUSTMENT AND COMPENSATION FOR ALL CONTRACT WORK AND EXTRA WORK PERFORMED ON THE PROJECT INCLUDING BUT NOT LIMITED TO CHANGES, DIFFERING SITE CONDITIONS, SUSPENSIONS, DELAYS, RESCHEDULING, ACCELERATION, IMPACT AND EXTENDED OVERHEAD AS IT RELATES SPECIFICALLY TO ITEMS 8.1 OF THE ATTACHED LISTING. CONTRACTOR HEREBY WAIVES ANY AND ALL RIGHT TO ADDITIONAL COMPENSATION OR TIME ARISING OUT OF THE WORK SPECIFIC TO ITEMS 8.1 OF THE ATTACHED LISTING, AND HEREBY ACKNOWLEDGES AND AGREES THAT THE AMOUNT SHOWN ABOVE CONSTITUTES PAYMENT IN FULL ACCORDING TO THE CONTRACT DOCUMENTS.

EXCEPT TO THE EXTENT THE CONTRACT HAS BEEN MODIFIED BY PREVIOUSLY ISSUED DISTRICT CHANGE ORDERS, AND FURTHER MODIFIED BY THIS CHANGE ORDER, THE CONTRACT REMAINS IN FULL FORCE AND EFFECT.

RIO SCHOOL DISTRICT

Contractor: Valencia Sheet Metal

By _____

By _____

Date _____

Date _____

District Architect; Architecture for Education

District PM/CM; Balfour Beatty Construction

By _____

By _____

Date _____

Date _____

PCO to Contract
Rio Bld 0045-015



GAYLAIRD CHRISTOPHER, FAIA
RACHEL ADAMS, AIA, LEED AP

July 12, 2018

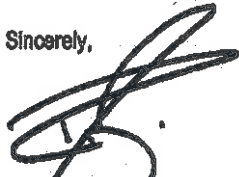
Rob Perks
Project Manager
Balfour Beatty Construction
300 East Esplanade, Suite 1120
Oxnard, CA 93036

RE: PCO #08.1 Credit for redistributing weatherproofing scope

Dear Rob,

We received the contractor's response to our PCO review, and Balfour Beatty's evaluation of the proposed credit. With the information provided, we can accept the proposed value and recommend RSD Board approval of the \$9,563.18 credit.

Sincerely,



Rachel Adams, AIA, LEED AP
Managing Principal

Estevez, Nadia

From: Perks, Rob
Sent: Wednesday, May 30, 2018 6:03 PM
To: Rachel Adams; Michael Shea
Cc: Kuykendall, Dennis; Purcell, Ray; Estevez, Nadia; Muguerza Ibarra, Jesus
Subject: Rio STEAM K-8 PCO 8.1 Response from Contractor
Attachments: 18-0429 PCO08.01 review.pdf

Rachel,

Please see the quoted response from Valencia Sheet Metal. I worked with them to come to terms, but they feel strongly that the PCO 8.1 and 8.2 are related and intended to be a wash financially between the 2 and cover their scope requirements etc.. I agree with that assessment, and feel that we should push this one forward, and pursue the net savings to the district though the related added SAM membrane from SDI.

Hello Rob,

We have reviewed the Architect's comments regarding the value of the credit for our PCO #1. We also again went through the plans and our paper work that provided the basis for the value of our PCO's. After this additional review we feel that the value of our PCO's as submitted are reasonable and that the credit that is wanted in the response from the Architect does not have a valid basis.

If we use the openings on Buildings A and B as a reference, the hours we are providing a credit for divided by the number of openings that we were to install self-adhered membrane on averages out to approximately a half hour per opening. The membrane we were to install would have been a four-inch strip or band of material inside the perimeter of the opening. The credit you are wanting basically took the hours we were crediting for each of the four buildings and doubled them. That would mean that to do a 30"x 30" type A5, or similar, window opening you are saying it should take an hour to install a 120" strip of self-adhered membrane, or what would be six minutes per lineal foot. SDI in their proposed change order is charging labor at under five minutes per foot to install a nine inch wide strip as well as cutting and wrapping all four corners of the opening. Again we would point out that the credit we are proposing is more than reasonable.

This PCO #1 runs in conjunction with our submitted and now approved PCO #2. Together both PCO's exchange a strip of self-adhesive membrane in PCO #1 for fabricated sheet metal measured at and cut around each opening in PCO #2. The labor required and material costs for either we figured are quite similar with the sheet metal costing a little more as each piece of heavier gauge sheet metal needs to be measured and cut to size. However, despite the similarities in labor and material the hours per building of labor in PCO #2 were accepted and no mention is made that those hours are too low should also be increased. If the labor for the simpler work in PCO #1 should be increased then definitely it should have been noted that the more complex work and increased labor for PCO #2 should also be increased. If the hours of labor for PCO #2 are acceptable, then the similar hours of labor for PCO #1 as proposed should also be acceptable.

Note that what we are doing is not trying to take financial advantage of the School District by not giving credit for what is due. Rather we are trying to be fair and keep our company from losing a significant amount of money from an erroneous valuation all for being willing to provide the school with a better installation around the openings. We feel that both PCO's are reasonable and that both should be accepted as they have been submitted.

Gregg Nichols,
Valencia Sheet Metal

Rob Perks, | LEED AP

office: 805-983-1558 | mobile: 805-746-5638 | fax: 805-983-7249 | www.balfourbeattyus.com
300 E. Esplanade Dr. Ste 1120, Oxnard, CA 93036

[Facebook](#) | [Twitter](#) | [LinkedIn](#)

Balfour Beatty

Build to Last
Lean. Expert. Trusted. Safe.

Confidentiality Notice: The contents of this e-mail are confidential and are intended only for the use of the recipient(s) unless otherwise indicated. If you have received this e-mail in error, please notify the sender(s) immediately by telephone. Please destroy and delete the message from your computer. Any form of reproduction, dissemination, copying, disclosure, modification, distribution and/or publication of this e-mail is strictly prohibited unless expressly authorized by the sender(s). No person, without written confirmation of the contents of this e-mail, should rely on it. While this e-mail and the information it contains are supplied in good faith, no member of the Balfour Beatty plc group of companies shall be under any liability in respect of the contents of this e-mail or for any reliance the recipient may place on it. This e-mail is sent for information purposes only and shall not have the effect of creating a contract between the parties.

Balfour Beatty Construction

Architecture for Education
41 N Fair Oaks Ave
Pasadena, CA 91103

April 3, 2018

Attn: Rachel Adams

Subject: Rio STEAM K-8 Campus
Rio School District
Oxnard, CA

Re: Project 0045-015 Rio STEAM K-8 Campus
BP #8 Sheet Metal
Recommendation to Approve PCO #8.1 to Valencia Sheet Metal

Dear Ms. Adams,

Please accept this letter as recommendation to request approval for PCO #8.1 to Valencia Sheet Metal for added or deleted scope items at the above Project. Scope change to the project is as follows:

Item 1.1 Credit due to removal of Self-Adhered Modified Bituminous Membrane
Reason: Proposed credit for not providing and installing the strip of Self-Adhered Modified Bituminous Membrane (71300) at exterior cement plaster surrounded windows or storefront systems openings where called for on the plans (Buildings- A, B, D, E).

Project Cost Update:

Valencia Sheet Metal Base Agreement	\$260,561.00
PCO #8.1	(\$9,563.18)
Total Construction Cost to Date	\$250,997.82

Should you have any questions, please contact me at any time.

Respectfully,



Robert Perks
Project Manager, Balfour Beatty

cc. Kristen Pifko (Rio School District)
Jesus Muguerra Ibarra, Balfour Beatty
Dennis Kuykendall, Balfour Beatty

Rio School District

Project No 0045-015

Rio STEAM K-8 Campus

BP#8 Sheet Metal

Valencia Sheet Metal

PCO #8.1

4/3/2018

Original Contract

Item No.	GC No.	Description	Reason	Cost/Credit
1.1		Credit due to removal of Self-Adhered Modified Bituminous Membrane	Proposed credit for not providing and installing the strip of Self-Adhered Modified Bituminous Membrane (71300) at exterior cement plaster surrounded windows or storefront systems openings where called for on the plans (Buildings- A, B, D, E).	\$ (9,563.18)

Total PCO #24.1

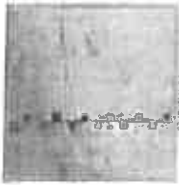
\$ (9,563.18)

Original Contract

\$ 260,561.00

Revised Contract

\$ 250,997.82



VALENCIA SHEET METAL, INC.

10576 Ilex Avenue, Pacoima, CA 91331

A Certified Small Business Enterprise

Proposed Change Order

No. 1

DATE: 03/30/2018

PROJECT: Rio STEAM K-8 Campus, Project No. 0045-015

TO: Attn: Rob Perks, Ray Purcell
Balfour Beatty Construction
10620 Treena Street, Suite 300
San Diego, CA 92131
Phone:(858) 635-7400 Fax:(858) 635-7401

CONTRAC 0045-015
T/PO:

DESCRIPTION:

Credit for not providing and installing the strip of Self-Adhered Modified Bituminous Membrane (71300) at exterior cement plaster surrounded windows or storefront systems openings where called for on the plans.

Description	Qty	Unit	Unit Price	Amount
Building A				
Self-Adhered Membrane	-250.00	sqft	0.64	-160.00
Labor	-17.00	hrs	94.35	-1,603.95
Building B				
Self-Adhered Membrane	-370.00	sqft	0.64	-236.80
Labor	-26.00	hrs	94.35	-2,453.10
Building D				
Self-Adhered Membrane	-490.00	sqft	0.64	-313.60
Labor	-35.00	hrs	94.35	-3,302.25
Building E				
Self-Adhered Membrane	-90.00	sqft	0.64	-58.00
Labor	-6.00	hrs	94.35	-566.10
Item Total:				(\$8,693.80)
10% Profit and Overhead:				(\$869.38)
Total:				(\$9,563.18)

This quote is good for 30 days, thereafter it is subject to review.

Offered By:

Name: Gregory Nichols
Company: Valencia Sheet Metal, Inc.
Date: 03/30/2018

Accepted By:

Signature:
Name:
Title:
Company: Balfour Beatty Construction
Date:

6.15



Agenda Item Details

Meeting	Jul 25, 2018 - RSD Special Board Meeting
Category	6. Consent
Subject	6.15 Approval of Change Order with Brian Devries Construction
Access	Public
Type	Action (Consent)
Fiscal Impact	Yes
Dollar Amount	2,059.57
Budgeted	Yes
Budget Source	Measure G Funds
Recommended Action	It is recommended that this change order be approved for a change in the scope of work.

Public Content

Speaker:
John Puglisi, Ph.D., Superintendent

Rationale:

This change order is proposed as an added cost to re-work footings at the main entry to accommodate the landing at the ramp to follow for new fencing layout.

[Brian Devries Construction change order.pdf \(848 KB\)](#)

Administrative Content

Executive Content

Our adopted rules of Parliamentary Procedure, Robert's Rules, provide for a consent agenda listing several items for approval of the Board by a single motion. Most of the items listed under the consent agenda have gone through Board subcommittee review and recommendation. Documentation concerning these items has been provided to all Board members and the public in advance to assure an extensive and thorough review. Items may be removed from the consent agenda at the request of any board member.

Balfour Beatty Construction

Rio School District
2500 E Vinyard Ave
Oxnard, CA 93036

July 13, 2018

Attn: Dr. Puglisi

Subject: Rio STEAM K-8 Campus
Rio School District
Oxnard, CA

Re: Project 0045-015 Rio STEAM K-8 Campus
BP #02 Concrete
Recommendation to Approve CO #2.3 Brian Devries Construction

Dear Dr. Puglisi,

Please accept this letter as recommendation to request approval for CO #2.3 to Brian Devries Construction for added or deleted scope items at the above Project, and as amendment to their contract. Scope change to the project is as follows;

Rio STEAM K-8 Campus
BP #2 Concrete
Brian Devries Construction Original Contract \$ 3,698,000.00

FCO No.	GC No.	Description	Reason	Cost/Credit
224-14	2.10	Added Cost per ASI 019- Re-work of footing at main entry per new fence layout	Proposed added cost to re-work footings at the main entry to accommodate the landing at the ramp to follow for fencing per ASI 019.	\$ 2,059.57
Total CO #2.3				\$ 2,059.57
Previous Approved CO's				\$ 2,143.63
Original Contract				\$ 3,698,000.00
Revised Contract				\$ 3,702,203.20

Should you have any questions, please contact me at any time.

Respectfully,



Robert Perks
Project Manager, Balfour Beatty

cc. Rachel Adams (A4E)
Jesus Muguerza Ibarra, Balfour Beatty
Dennis Kuykendall, Balfour Beatty

Rio School District

Project No 0045-015

Rio STEAM K-8 Campus

BF #2 Concrete

Brian Devries Construction

CO #2.3

7/13/2018

Original Contract

\$ 3,698,000.00

PCO No.	GC No.	Description	Reason	Cost/Credit
224-14	2.10	Added Cost per ASI 01B- Re-work of footing at main entry per new fence layout	Proposed added cost to re-work footings at the main entry to accommodate the landing at the ramp to follow for fencing per ASI 01B.	\$ 2,059.57

Total CO #2.3	\$ 2,059.57
Previous Approved CO's	\$ 2,143.83
Original Contract	\$ 3,698,000.00
Revised Contract	\$ 3,702,203.20

**Rio School District
2500 E. Vineyard Ave, Suite 1-100
Oxnard, Ca 93036**

**CO 2.3
7-13-2018**

PROJECT NO: 0045-015

CO NO: 2.3

PROJECT NAME: RIO STEAM K-8 CAMPUS

CONTRACTOR: Brain Devries Construction

SCOPE OF WORK: SEE ATTACHED

COST:

Original Contract Amount	\$3,698,000.00
Previous Approved Change Orders	\$2,143.63
This Change Order	\$2,059.57
Adjusted Contract Amount	\$3,702,203.20

TIME:

Original Contract Completion Date	December 2018
Previously Approved Completion Extension Days	0
Completion Days Extension this Change Order	0
Adjusted Contract Completion Date	December 2018

IT IS AGREED BY THE CONTRACTOR THAT THE AMMENDED CONTRACT AMOUNT AND/OR TIME, IF ANY, INCLUDES FULL AND COMPLETE EQUITABLE ADJUSTMENT AND COMPENSATION FOR ALL CONTRACT WORK AND EXTRA WORK PERFORMED ON THE PROJECT INCLUDING BUT NOT LIMITED TO CHANGES, DIFFERING SITE CONDITIONS, SUSPENSIONS, DELAYS, RESCHEDULING, ACCELERATION, IMPACT AND EXTENDED OVERHEAD AS IT RELATES SPECIFICALLY TO ITEMS 2.10 OF THE ATTACHED LISTING. CONTRACTOR HEREBY WAIVES ANY AND ALL RIGHT TO ADDITIONAL COMPENSATION OR TIME ARISING OUT OF THE WORK SPECIFIC TO ITEMS 2.10, OF THE ATTACHED LISTING, AND HEREBY ACKNOWLEDGES AND AGREES THAT THE AMOUNT SHOWN ABOVE CONSTITUTES PAYMENT IN FULL ACCORDING TO THE CONTRACT DOCUMENTS.

EXCEPT TO THE EXTENT THE CONTRACT HAS BEEN MODIFIED BY PREVIOUSLY ISSUED DISTRICT CHANGE ORDERS, AND FURTHER MODIFIED BY THIS CHANGE ORDER, THE CONTRACT REMAINS IN FULL FORCE AND EFFECT.

RIO SCHOOL DISTRICT

Contractor: Brian Devries Construction

By _____

By _____

Date _____

Date _____

District Architect; Architecture 4 Education

District PM/CM; Balfour Beatty Construction

By _____

By _____

Date _____

Date _____



GAYLAIRD CHRISTOPHER, FAIA
RACHEL ADAMS, AIA, LEED AP

July 12, 2018

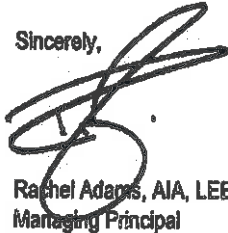
Rob Perks
Project Manager
Balfour Beatty Construction
300 East Esplanade, Suite 1120
Oxnard, CA 93036

RE: PCO #02.10 Cost for re-working footings

Dear Rob,

We received PCO #2.10 on 6/29/18 and reviewed and against our records. We agree with the entitlement for additional work and accept the submitted documentation. We accept the proposed cost of \$2,059.57 and recommend RSD Board Approval. Please provide final Change Order for review and signature.

Sincerely,



Rachel Adams, AIA, LEED AP
Managing Principal

Balfour Beatty Construction

Architecture 4 Education
41 N Fair Oaks Ave
Pasadena, CA 91103

June 29, 2018

Attn; Rachel Adams

Subject: Rio STEAM K-8 Campus
Rio School District
Oxnard, CA

Re: Project 0045-015 Rio STEAM K-8 Campus
BP #2 Concrete
Recommendation to Approve PCO #2.10 to Brian Devries Construction

Dear Ms. Adams,
Please accept this letter as recommendation to request approval for PCO #2.10 to Brian Devries Construction for added or deleted scope items at the above Project. Scope change to the project is as follows;

Item 1.1 Added Cost per ASI 019- Re-work of footing at main entry per new fence layout
Reason; Proposed added cost to re-work footings at the main entry to accommodate the landing at the ramp to follow for fencing per ASI 019.

Project Cost Update:

Brian Devries Construction Base Agreement	\$3,698,000.00
PCO #2.10	<u>\$2,059.57</u>
Total Construction Cost to Date	\$3,700,059.50

Should you have any questions, please contact me at any time.

Respectfully,



Robert Perks
Project Manager, Balfour Beatty

cc. Dr. Puglisi (Rio School District)
Jesus Muguerra Ibarra, Balfour Beatty
Dennis Kuykendall, Balfour Beatty



DeVries Construction
 27992 Camino Capistrano, Ste E
 Laguna Niguel CA 92677-1108
 949-364-3816

Licenses: 786273

Change Order

Order#: 224-14

Order Date: 05/02/2018

To: Rio School District
 2500 Vineyard Avenue
 Oxnard CA 93036

Project: 10224
 Rio STEAM K-8
 2999 & 3001 North Ventura Rd.
 3014 North Ventura Rd.
 Oxnard CA 93036

The contractor agrees to perform and the owner agrees to pay for the following changes to this contract.

Plans Attached

Ordered By:

Customer Order:

Specifications Attached

Description of Work	COST	OVERHEAD %	PROFIT %	Amount
Working Foreman 2 hrs	183.76	15.00		211.32
Carpenter 8 hrs	633.60	15.00		728.64
Laborer 2 hrs	142.20	15.00		163.53
Iron Worker 3 hrs	263.64	15.00		303.19
Mini Ex - includes Operator 2 hrs	550.00	15.00		632.50
Bond	20.39			20.39

Notes

ASI -019 pushes the stairs back and adds a landing at the ramp to allow for fencing. The footing at this location was dug per plan prior to May 1, 2018, when ASI -019 was issued. DeVries had to re-work the footing to accommodate the change.

Negative changes will lower the overall contract price requiring no additional payment by owner.

Requested Amount of Change

2,059.57

The original Contract Sum was _____	3,696,000.00
Net change by previous Change Orders _____	2,143.63
The Contract Sum prior to this Change Order _____	3,700,143.63
The Contract Sum will be changed by this Change Order _____	2,059.57
The new Contract Sum including this Change Order will be _____	3,702,203.20
The Contract Time will be changed by _____	0 Days

Owner: _____ Date: _____

Contractor: _____ Date: _____

EXTRA WORK REPORT AND AUTHORIZATION

JOB NAME: Rid DATE PERFORMED: 5-1-18

AREA WHERE WORK WAS PERFORMED: Main Entry

DETAILED DESCRIPTION OF EXTRA WORK:
 Rework Ftg at Main Entry Per New Fence Layout
 EXTENDING RAMP PER ASI 19 - WORK WAS COMPLETED PER ORIGINAL DESIGN. THEN HAD TO COME BACK AND RE-DIG FTGS AND REPLACE REBAR

EMPLOYEE	Y WORKED	HOURS EACH	WORKING METHOD (PLUMBING, ELECTRIC, ETC.)
FOREMAN	1	2	
MASON			
CARPENTER	2	2	
LABORER			
IRON WORKER	1	2	
OPERATING ENGINEER			

DATE	TIME	LOCATION	DESCRIPTION

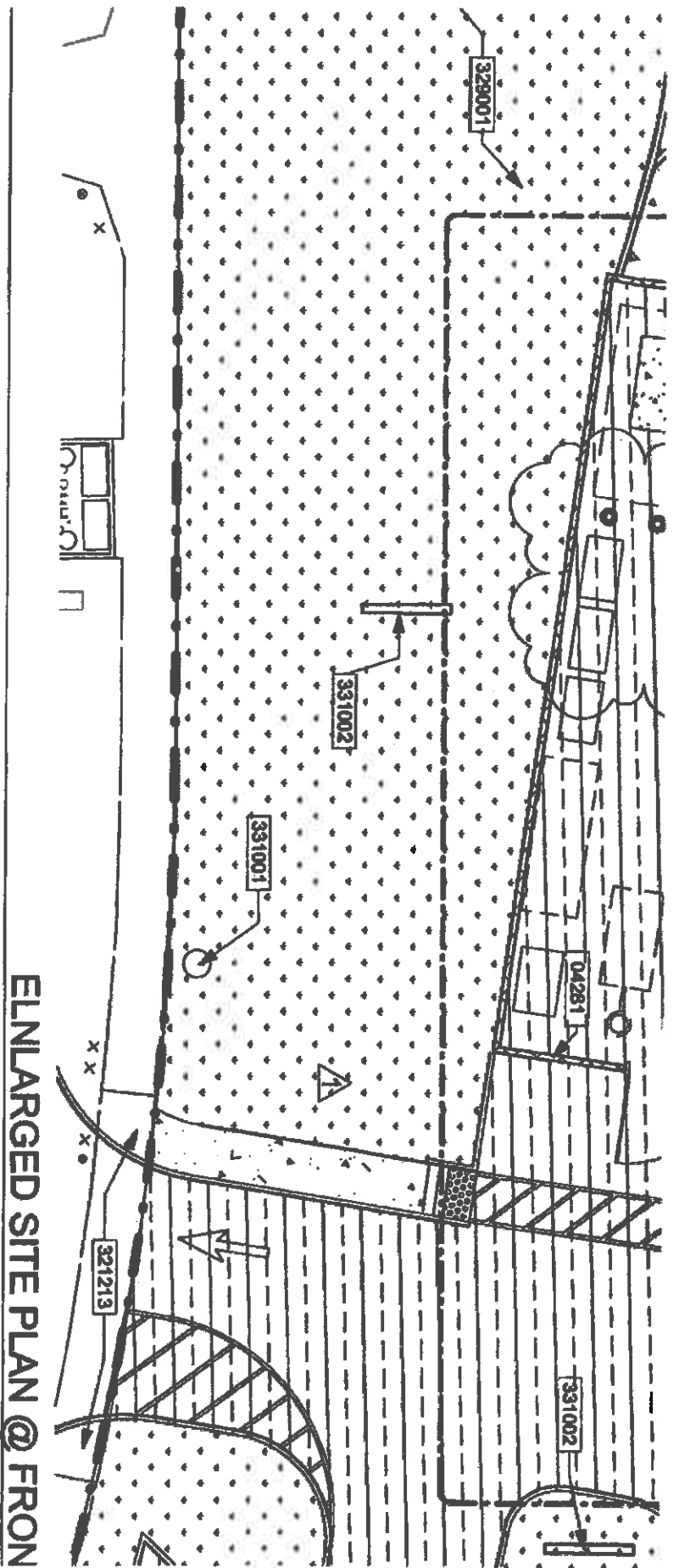
VEHICLE	MODEL	UNITS FOR TOLDO EQUIPMENT (WALL, ETC.) AND RENTED FROM
<u>Mini X</u>	<u>2</u>	

TOOL/DRILL	HOURS	WORKS PERFORMED (SPECIALTY USED)

REMARKS: 2 men for 2 1/2 hrs fill in old fgs area Block is Built

BY SIGNING THIS DOCUMENT I AM AUTHORIZING THAT THE ABOVE STATED WORK WAS NOT CONTRACT WORK AND CONTRACTOR SHOULD BE PAID ACCORDINGLY

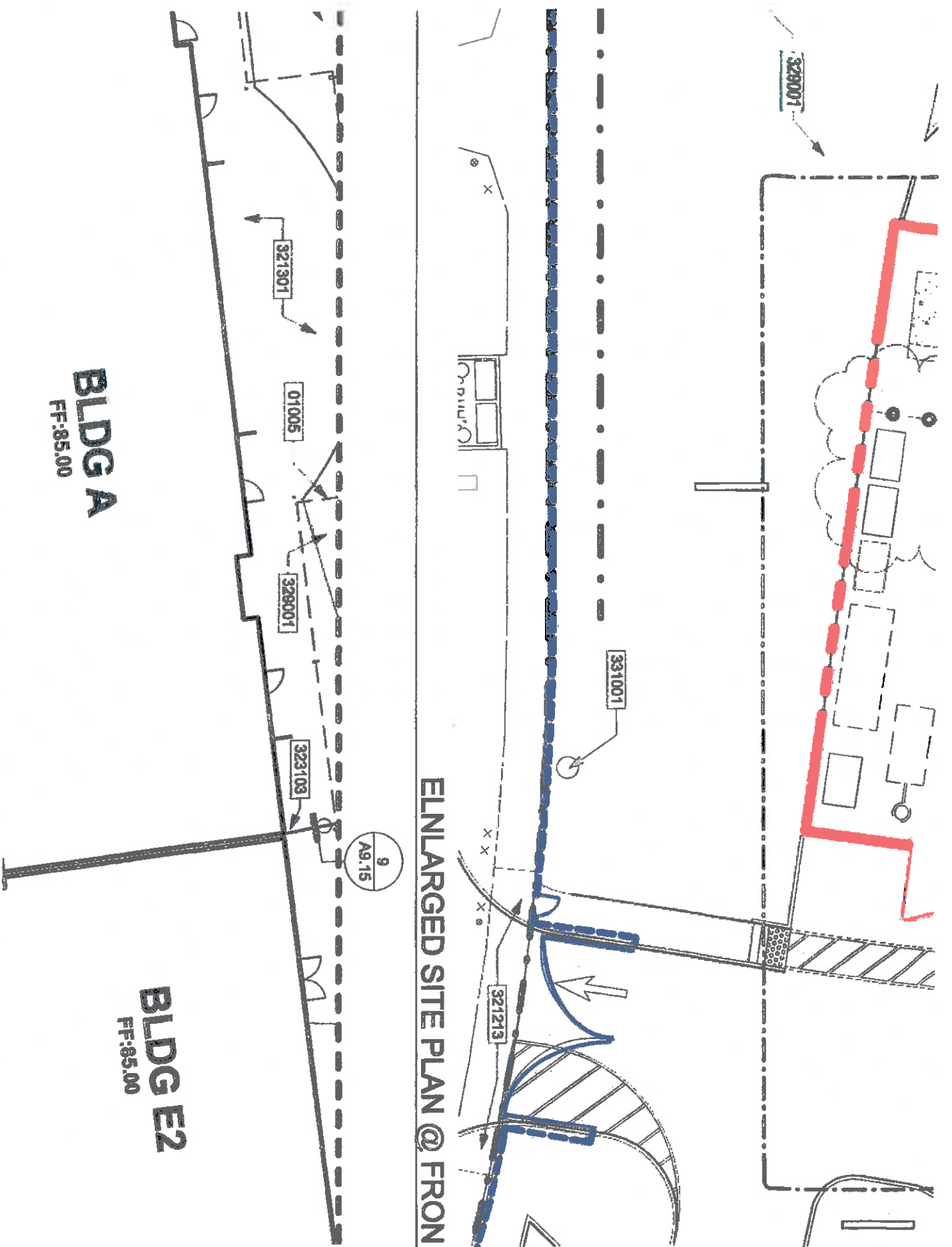
CLIENT REPRESENTATIVE (PRINT NAME): RAY PURCELL FWD: _____ RFI: _____
 CLIENT REPRESENTATIVE SIGNATURE: [Signature] DATE: 5-1-18



BLDG A
FF:85.00

BLDG E2
FF:85.00

8
A9.15



BLDG A
FF:85.00

BLDG E2
FF:85.00

ENLARGED SITE PLAN @ FRON



ASI 019

To: Balfour Beatty Construction	Date: May 1, 2018
From: Architecture for Education Incorporated	Project Name: Rio K-8 STEAM School
Re: Site Fencing Updated Scope Diagrams	Project No: A1406-01

ASI 019 provides color-coded supplemental drawings to identify the various types of fencing and gates for the entire Rio Steam K-8 campus. These drawings are being issued to construction trades to illustrate the scope and types of fencing as requested by the District. Contractors to provide all shop drawings, details and finish material and costs for review by District and design team prior to fabrication and installation.

SHT A1.00-Overall Reference Plan

Supplemental drawings identified as ASI 019 Site Fencing Scope Diagram and Legend

SHT A1.01-Enlarged Site Plans

Supplemental drawings identified as ASI 019 Site Fencing Scope color-coded for fence type and gates

SHT A1.02-Enlarged Site Plans

Supplemental drawings identified as ASI 019 Site Fencing Scope color-coded for fence type and gates

SHT A1.05-Enlarged Site Plans

Supplemental drawings identified as ASI 019 Site Fencing Scope color-coded for fence type and gates

SHT A1.06- Site Stairs & Ramp Enlarged Plans

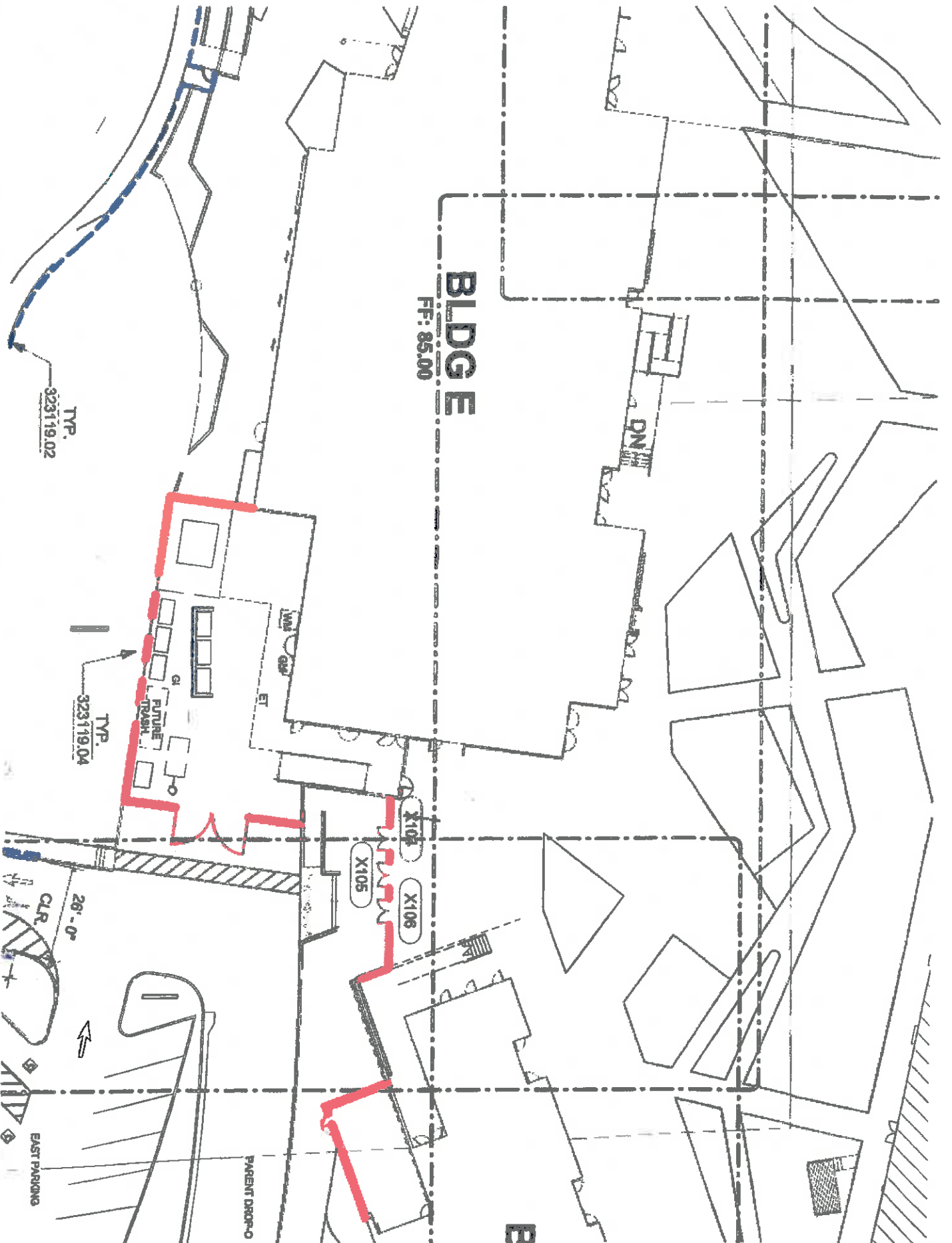
Supplemental drawings identified as ASI 019 Site Fencing Scope color-coded for fence type and gates

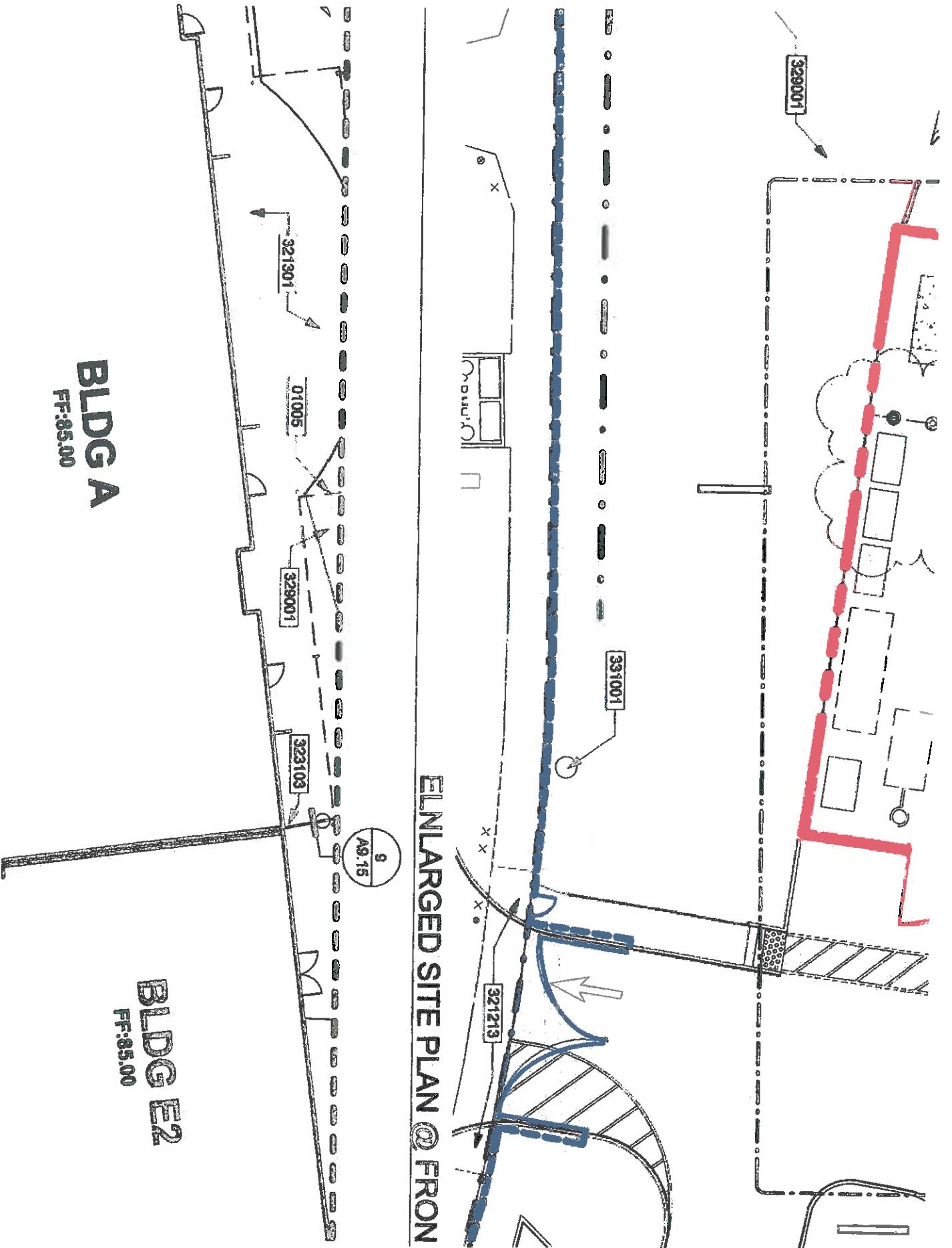
Please issue these auxiliary documents to all contractors to update their construction documents to include supplemental information for Site Fencing scope of work

Rachel Adams
AOR

BLDGE

FF: 85.00





BLDG A
FF:85.00

BLDG E2
FF:85.00

ENLARGED SITE PLAN @ FRON

9
A9.15

329001

321301

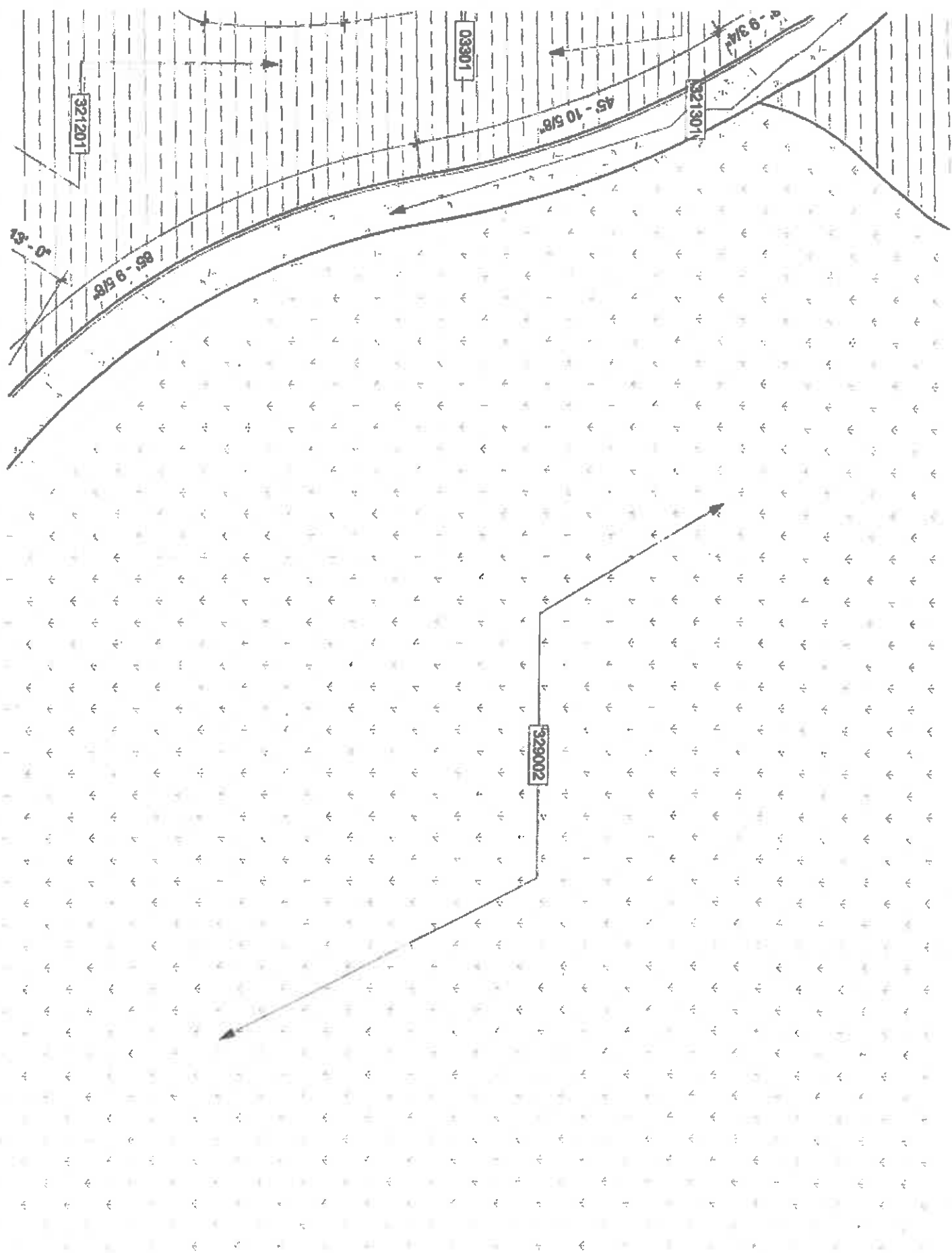
01005

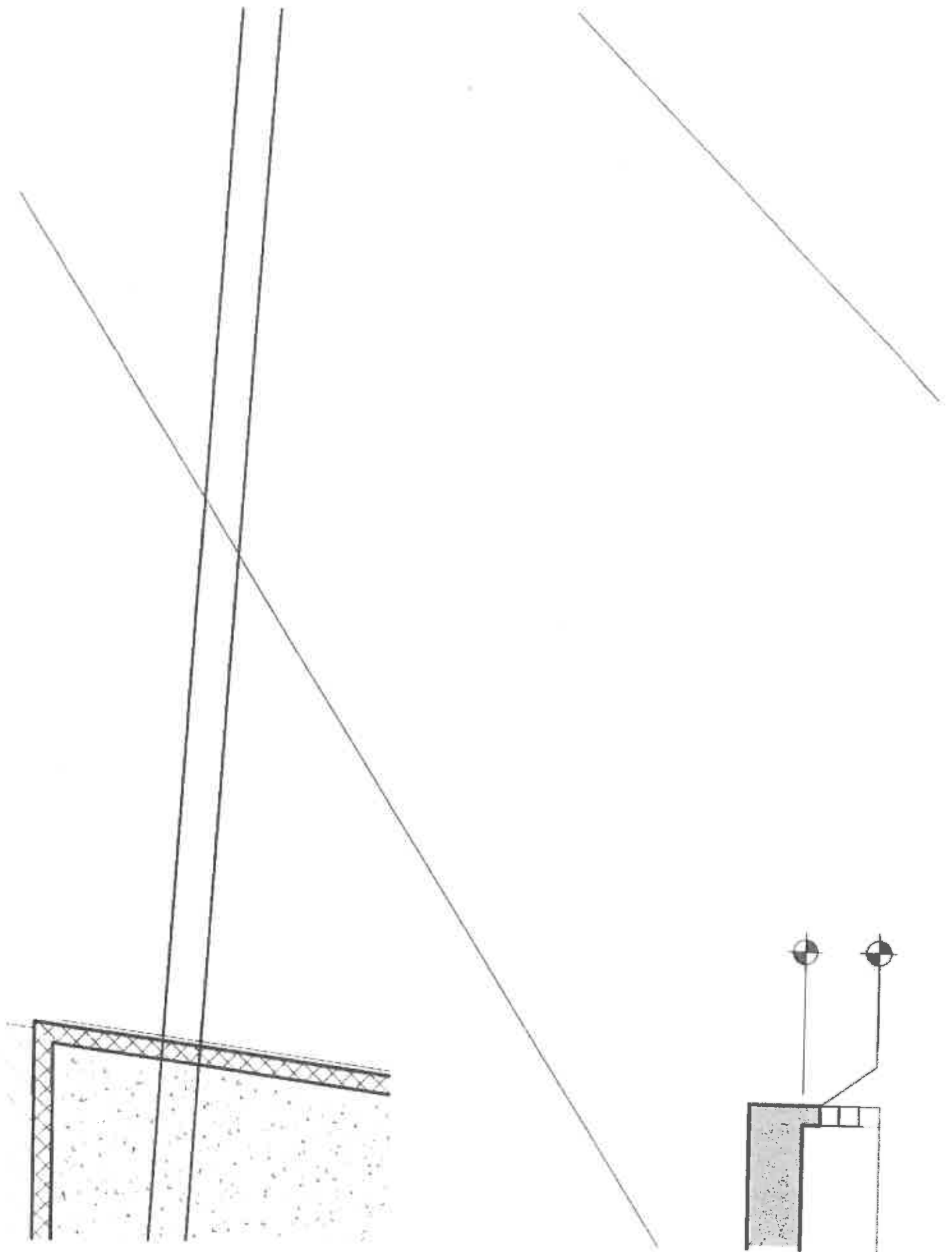
329001

323103

331001

321213





6.16



Agenda Item Details

Meeting	Jul 25, 2018 - RSD Special Board Meeting
Category	6. Consent
Subject	6.16 Approval of Change Order with Fence Factory
Access	Public
Type	Action (Consent)
Fiscal Impact	Yes
Dollar Amount	12,627.00
Budgeted	Yes
Budget Source	Measure G Funds
Recommended Action	It is recommended that the change order with Fence Factory be approved to add to the perimeter of the northeastern corner of the campus for site security.

Public Content

Speaker:
John Puglisi, Ph.D., Superintendent

Rationale:

This change order is an additional cost to install added perimeter fencing at the corner of the campus for site security. Balfour Beatty has compared prices between attached PCO and bid amount for chain link and found that the cost provided in this PCO is acceptable.

[Fence Factory Change Order.pdf \(238 KB\)](#)

Administrative Content

Executive Content

Our adopted rules of Parliamentary Procedure, Robert's Rules, provide for a consent agenda listing several items for approval of the Board by a single motion. Most of the items listed under the consent agenda have gone through Board subcommittee review and recommendation. Documentation concerning these items has been provided to all Board

members and the public in advance to assure an extensive and thorough review. Items may be removed from the consent agenda at the request of any board member.

Balfour Beatty Construction

Rio School District
2500 E Vinyard Ave
Oxnard, CA 93036

July 13, 2018

Attn: Dr. Puglisi

Subject: Rio STEAM K-8 Campus
Rio School District
Oxnard, CA

Re: Project 0045-015 Rio STEAM K-8 Campus
BP #03 Fences and Gates
Recommendation to Approve CO #3.2 Fence Factory

Dear Dr. Puglisi,

Please accept this letter as recommendation to request approval for CO #3.2 to Fence Factory for added or deleted scope items at the above Project, and as amendment to their contract. Scope change to the project is as follows;

BP #3 Fences and Gates
Fence Factory Original Contract \$ 223,970.00

Item No.	GC No.	Description	Reason	Cost/Credit
4	3.4	Added cost Per RFI #265- Added fencing at Northeastern corner of the Campus	Proposed cost to install added perimeter fencing at the northeastern corner of the campus for site security. Balfour Beatty, has compared prices between attached FCO and bid amount for chain link and found that the cost provided in this FCO is acceptable	\$ 12,627.00
Total CO#3.2				\$ 12,627.00
Previous CO				\$ (8,931)
Original Contract				\$ 223,970.00
Revised Contract				\$ 227,666.00

Should you have any questions, please contact me at any time.

Respectfully,



Robert Perks
Project Manager, Balfour Beatty

cc. Rachel Adams (A4E)
Jesus Muguerza Ibarra, Balfour Beatty
Dennis Kuykendall, Balfour Beatty

Rio School District

Project No 0045-015

Rio STEAM K-8 Campus
EP #3 Fences and Gates
Fence Factory

CO#3.2

7/13/2018

Original Contract

\$ 223,970.00

Item No.	GC No.	Description	Reason	Cost/Credit
4	3.4	Added cost Per RFI #265- Added fencing at Northeastern corner of the Campus	Proposed cost to install added perimeter fencing at the northeastern corner of the campus for site security. Balfour Beatty, has compared prices between attached PCO and bid amount for chain link and found that the cost provided in this PCO is acceptable	\$ 12,627.00

Total CO#3.2 \$ 12,627.00
Previous CO \$ (8,931)
Original Contract \$ 223,970.00
Revised Contract \$ 227,666.00

Rio School District
2500 E. Vineyard Ave, Suite 1-100
Oxnard, Ca 93036

CO #3.2
7-13-18

PROJECT NO: 0045-015

CO NO: #3.2

PROJECT NAME: RIO STEAM K-8 CAMPUS

CONTRACTOR: FENCE FACTORY

SCOPE OF WORK: SEE ATTACHED

COST:

Original Contract Amount	\$223,970.00
Previous Approved Change Orders	(\$8,931.00)
This Change Order	\$12,627.00
Adjusted Contract Amount	\$227,666.00

TIME:

Original Contract Completion Date	December 2018
Previously Approved Completion Extension Days	0
Completion Days Extension this Change Order	0
Adjusted Contract Completion Date	December 2018

IT IS AGREED BY THE CONTRACTOR THAT THE ADJUSTED CONTRACT AMOUNT AND/OR TIME, IF ANY, INCLUDES FULL AND COMPLETE EQUITABLE ADJUSTMENT AND COMPENSATION FOR ALL CONTRACT WORK AND EXTRA WORK PERFORMED ON THE PROJECT INCLUDING BUT NOT LIMITED TO CHANGES, DIFFERING SITE CONDITIONS, SUSPENSIONS, DELAYS, RESCHEDULING, ACCELERATION, IMPACT AND EXTENDED OVERHEAD AS IT RELATES SPECIFICALLY TO ITEMS 3.4 OF THE ATTACHED LISTING. CONTRACTOR HEREBY WAIVES ANY AND ALL RIGHT TO ADDITIONAL COMPENSATION OR TIME ARISING OUT OF THE WORK SPECIFIC TO ITEMS 3.4 OF THE ATTACHED LISTING, AND HEREBY ACKNOWLEDGES AND AGREES THAT THE AMOUNT SHOWN ABOVE CONSTITUTES PAYMENT IN FULL ACCORDING TO THE CONTRACT DOCUMENTS.

EXCEPT TO THE EXTENT THE CONTRACT HAS BEEN MODIFIED BY PREVIOUSLY ISSUED DISTRICT CHANGE ORDERS, AND FURTHER MODIFIED BY THIS CHANGE ORDER, THE CONTRACT REMAINS IN FULL FORCE AND EFFECT.

Rio School District

Contractor: Fence Factory

By _____

By _____

Date _____

Date _____

District Architect; Architecture for Education

District PM/CM; Balfour Beatty Construction

By _____

By _____

Date _____

Date _____

CO to Contract
Rio Bid 0045-015



GAYLAIRD CHRISTOPHER, FAIA
RACHEL ADAMS, AIA, LEED AP

July 12, 2018


Rob Perks
Project Manager
Balfour Beatty Construction
300 East Esplanade, Suite 1120
Oxnard, CA 93038

RE: PCO #03.4 Added fencing at Northeast corner

Dear Rob,

We received PCO 03.4 on 6/9/18 for the Owner requested addition. We have reviewed the pricing and Balfour Beatty's recommendation, and can accept the proposed cost of \$12,627 for Rio Board Approval.

Sincerely,



Rachel Adams, AIA, LEED AP
Managing Principal

Balfour Beatty Construction

Architecture 4 Education
41 N Fair Oaks Ave
Pasadena, CA 91103

June 8, 2018

Attn: Rachel Adams

Subject: Rio STEAM K-8 Campus
Rio School District
Oxnard, CA

Re: Project 0045-015 Rio STEAM K-8 Campus
BP #3 Fences and Gates
Recommendation to Approve BBC PCO #3.4 to Fence Factory CO#004

Dear Ms. Adams,
Please accept this letter as recommendation to request approval for PCO #3.4 to Fence Factory for added or deleted scope items at the above Project. Scope change to the project is as follows;

Item 1.1 Added cost Per RFI #265- Added fencing at Northeastern corner of the Campus
Reason: Proposed cost to install added perimeter fencing at the northeastern corner of the campus for site security. Balfour Beatty, has compared prices between attached PCO and bid amount for chain link and found that the cost provided in this PCO is acceptable

Project Cost Update:

Fence Factory Base Agreement	\$223,970.00
Previous Approved CO's	(\$8,931.00)
PCO #3.4	<u>\$12,627.00</u>
Total Construction Cost to Date	<u>\$227,666.00</u>

Should you have any questions, please contact me at any time.

Respectfully,

Robert Perks
Project Manager, Balfour Beatty
cc. Dr. Puglisi (Rio School District)
Jesus Mugarza Ibarra, Balfour Beatty
Dennis Kuykendall, Balfour Beatty

MATERIAL SALES AND CONTRACTING BRANCHES
 1-800-81 FENCE THROUGHOUT THE TRI-COUNTIES

ACQUITA DIVISION
 28414 Roadside Dr.
 Agoura, CA 91301
 Ph. (805) 883-2240
 Fax (805) 487-5470

COLETA DIVISION
 66 S. Kellogg
 Colton, CA 95117
 Ph. (925) 925-2917
 Fax (925) 927-4929

RENTALE DIVISION
 1401 Occena Rd.
 Ventura, CA 93003
 Ph. (805) 944-0817
 Fax (805) 944-0990

LA VENTURA DIVISION
 1600 Los Angeles Ave.
 Salinas, CA 93904
 Ph. (831) 454-0031
 Fax (831) 452-1370

BANITA MARIA DIVISION
 2709 Santa Maria Way
 Santa Maria, CA 93435
 Ph. (805) 822-8543
 Fax (805) 822-4920

ATASCADERO DIVISION
 2850 El Camino Real
 Atascadero, CA 93422
 Ph. (805) 482-1382
 Fax (805) 482-1387

BBC Notes
 RFI
 response
 asks for
 7'high CL
 fence at NE
 portion. 8'
 high CL was
 submitted
 by
 contractor
 to match
 existing.
 SE portion
 was
 superseded
 by ASI 19.

Proposal Submitted: Rio School District Address: 2500 Vineyard Ave., Suite # 100
 City: Oxnard CA Zip Code: 93030 Phone: 805-1328
 Job Name: Jason Murguczka @ 805-1328 Job Location: K-8 STEAM School Fax: 805-8217

Subject to the terms, provisions and conditions of this proposal and Contract and any attached Estimator's Sheet, Exhibits, Plans or Specifications, Fence Factory, hereinafter referred to as "Contractor", agrees to furnish all necessary labor, materials, tools and equipment to perform and complete in good and workman-like manner for the above job location, the following described work:

Install approx. 248 ft. of 5 ft. High 4 9 Ga. Galvanized Chain Link Fence on a 2 7/8" o.d. Sch. 40 Terminal Posts and 2 3/8" o.d. Sch. 40 Line Posts set in 12" Diameter x 42" Deep Concrete Footings every 10 ft. maximum. Includes 1 5/8" o.d. Sch. 40 Top Rail and Center Braces and 2 5 Ga. Bottom Tension Wire. All of the Materials on this Bid are to either match the Specs. and in some instances will be to match the "Usual Norms" that we install for the Rio School District at other Locations. (As you can see, I have used larger Diameter Posts on both the Line and Terminal Posts.) We will install the Fence per the Specs. (In some instances, the Details on the Plans are a bit different than those Specs and I have bid this Fencing per the Specs.) (Additional Fence as required by the Customer.)

Prevailing Wage Bid.

Any Trenching for and Pouring of any New Strips will need to be done by Others prior to the Completion of the Fencing.

Any Trimming and/or Removal of Trees, Bushes, Vines or other Obstacles and leveling and preparation of the location to be done by others prior to the Fence work.

* NO PERMITS OR PERMIT FEES ARE INCLUDED IN THIS PROPOSAL. ANY PERMIT OR PERMIT FEES REQUIRED BY LOCAL BUILDING DEPTS. OR GOV'T. AGENCIES ARE THE OWNER'S RESPONSIBILITY.*

* PROPOSAL DOES NOT INCLUDE ANY CLEARING, GRUBBING OR GRADING *

TOTAL: \$12,827.00

2. In consideration for the above described work, the above named party agrees to pay Contractor the total sum of: PRICE ON ACCEPTANCE OF OPTIONS Dollars
 3. Work will begin on approximately: _____
 4. Work will be completed on approximately: _____
 5. This proposal is void if not accepted within: 30 days of Proposal and Contract.
 50% PRE PAYMENT FOR MATERIALS (BALANCE DUE UPON COMPLETION);
 ACCEPTANCE: _____ BY: _____

ACCEPTANCE: _____ BY: _____
 NOT RESPONSIBLE FOR DAMAGE TO UNDERGROUND SPRINKLERS AND UTILITIES
 ACCEPTANCE: FENCE FACTORY BY: GEORGE HARKER

Fence Factory is hereby authorized to furnish all material, labor and equipment necessary to complete the work above which Fence Factory will receive in payment the above sum in accordance with all of the Terms & Conditions set forth herein. It is acknowledged that this entire Proposal and Contract, including the Terms and Conditions set forth on the following pages, has been read.

ACCEPTED AND AUTHORIZED AT: SALICUY, CALIFORNIA BY: _____
 DATED: _____ COMPANY, _____

Contractors are required by law to be licensed and regulated by the Contractor's State License Board. Any questions concerning a contractor may be referred to the registrar of the board whose address is: Contractors' State License Board, 1020 N. Street, Sacramento, CA 95814.

PRINT
 PRINT
 SIGNATURE



Request For Information	
Project [14817000] - Rio STEAM K-8 Campus	Date 1/30/2018
Balfour Beatty Construction Oxnard, CA 93036	
RFI No. 0265	

Primary Responder	Michael Shea Architecture for Education, Inc. 65 North Catalina Avenue Pasadena, CA 91106	Date	1/30/2018
CC	Rachel Adams (Architecture for Education, Inc.) Michael Shea (Architecture for Education, Inc.) Dennis Kuykendall (Balfour Beatty Construction, LLC.) Ray Purcell (Balfour Beatty Construction, LLC.) Jesus Muguerza (Balfour Beatty Construction) Robert Perks (Balfour Beatty Construction) Kenneth Hinge (Kenco Construction Services, Inc.)	Status	Open
From	Jesus Muguerza Balfour Beatty Construction	Resolved Date	
		Reason for Request	Alternate Proposal
		Action Requested	Confirmation
		Probable Cost Effect	Unknown
		Probable Time Effect	Unknown
		Priority	High
		Response Due	2/6/2018

Subject	Fencing at Eastern Field	Detail No./Paragraph	
Drawing No.		Schedule Activity ID	
CSI Code			

Information Requested

levee

For the need of site security, District requests that fence be installed at the northeastern end of the campus that separates the site from the ~~low~~. Contractor to install same fence as already shown on contract plans along the northern portion of the site. Please confirm

For the need of site security, District would want's fence to enclose the entire eastern field. This fence will be CF01, but only 4' tall, as it runs from the double gate to the south with a gate on the south side to allow access to field from street. Please confirm.

Posted to Drawings

Subcontractor Name	BBC
Subcontractor's RFI#	28

Response Information

NORTHEASTERN PORTION OF SITE: Install 7'-0" Chain-Link Fencing along the northerly boundary. Maintain minimum 5'-0" from top of slope. Provide concrete edge strip per Detail 5/LH2.2. Provide fencing and footings per Detail 9/A9.15.

SOUTHEASTERN PORTION OF SITE: Install 4'-0" CF01 Designmaster Fencing along the southern boundary. Maintain minimum 1'-6" from back of sidewalk or curb face. Provide concrete edge strip per Detail 5/LH2.2. Provide fencing and footings per Detail 9/A9.15.

Disclaimer

Please find attached to this email RFI 0265 Fencing at Eastern Field for RSD project 0045-015 Rio STEAM K-8 Campus for your review, implementation and coordination.

Pursuant to the contract General Conditions (Refer to General Conditions Section 1.10 Bulletin and Section 18.5 Notice to Dispute Regarding Contract Price or Contract Time), in the event there is any additional costs, credits, and/or schedule impacts resulting from the response to the RFI, it is the responsibility of the Bid Package Trade Contractor to notify the Construction Manager of such within THREE (3) DAYS of the receipt of this notice. Notification stating the factual basis for the claim and citing in detail the Project Documents upon which the claim is based, including a detailed cost breakdown, is to be transmitted to our jobsite trailer.

*****NOTE: FAILURE TO RESPOND WITHIN THE REQUIRED TIME PERIOD OF THREE (3) DAYS WITH THE REQUIRED DOCUMENTATION, WILL EITHER RESULT IN BALFOUR BEATTY CONSTRUCTION NOTIFYING THE OWNER OF A NO COST CHANGE OR COMPILING THE COST CREDIT ON YOUR BEHALF*****

Authorized Signature	Michael Shea (Architecture for Education, Inc.)	Printed Name	Date
	Michael Shea		20 FEB 2018

Please note: The southwest fence in that RFI response above was deleted and is now cover under a different PCO per ASI 19. RFI calls for a 4' design master fence and ASI 19 changed it to Beta

6.17



Agenda Item Details

Meeting	Jul 25, 2018 - RSD Special Board Meeting
Category	6. Consent
Subject	6.17 Approval of Change Order with Standard Drywall for additional work at the Rio Del Sol
Access	Public
Type	Action (Consent)
Fiscal Impact	Yes
Dollar Amount	41,290.00
Budgeted	Yes
Budget Source	Measure G Funds
Recommended Action	It is recommended that the change order with Standard Drywall be approved

Public Content

Speaker:
John Puglisi, Ph.D., Superintendent

Rationale:

This change order covers the proposed cost for the Specialties Package 5 - Tier Metal Lockers in Building D and E that were not previously bid.

[Change order with Standard Drywall.pdf \(216 KB\)](#)

Administrative Content

Executive Content

Our adopted rules of Parliamentary Procedure, Robert's Rules, provide for a consent agenda listing several items for approval of the Board by a single motion. Most of the items listed under the consent agenda have gone through Board subcommittee review and recommendation. Documentation concerning these items has been provided to all Board members and the public in advance to assure an extensive and thorough review. Items may be removed from the consent agenda at the request of any board member.

Balfour Beatty Construction

Rio School District
2500 E Vinyard Ave
Oxnard, CA 93036

July 13, 2018

Attn: Dr. Puglisi

Subject: Rio STEAM K-8 Campus
Rio School District
Oxnard, CA

Re: Project 0045-015 Rio STEAM K-8 Campus
BP #05 Metal Framing, Drywall and Plaster
Recommendation to Approve CO #5.7 Standard Drywall

Dear Dr. Puglisi,
Please accept this letter as recommendation to request approval for CO #5.7 to Standard Dry Wall for added or deleted scope items at the above Project, and as amendment to their contract. Scope change to the project is as follows;

Metal Framing,
BP #5 Drywall and Plaster
Standard Drywall Inc Original Contract \$ 6,538,000.00

PCO No.	GC No.	Description	Reason	Cost/Credit
5.23	21	Cost for Specialties Package-5 Tier Metal Lockers	Proposed cost for the Specialties Package- 5- Tier Metal Lockers in Building D and E (Not previously bid; this cost is an addition to previously approved PCO 5.14)	\$ 41,290.00
Total CO #5.7				\$ 41,290.00
Previous Approved CO's				\$ 67,905.00
Original Contract				\$ 6,538,000.00
Revised Contract				<u>\$ 6,647,195.00</u>

Should you have any questions, please contact me at any time.

Respectfully,



Robert Perks
Project Manager, Balfour Beatty

cc. Rachel Adams (A4E)
Jesus Mugerza Ibarra, Balfour Beatty
Dennis Kuykendall, Balfour Beatty

Rio School District

CO #5.7

Project No 0045-015

7/13/2018

Rio STEAM K-8 Campus

BP #5 Metal Framing, Drywall and Plaster

Standard Drywall Inc

Original Contract

\$ 6,538,000.00

PCO No.	GC No.	Description	Reason	Cost/Credit
5.23	21	Cost for Specialties Package-5 Tier Metal Lockers	Proposed cost for the Specialties Package-5- Tier Metal Lockers in Building D and E (Not previously bid; this cost is an addition to previously approved PCO 5.14)	\$ 41,290.00

Total CO #5.7 \$ 41,290.00

Previous Approved CO's \$ 67,905.00

Original Contract \$ 6,538,000.00

Revised Contract \$ 6,647,195.00

Rio School District
2500 E. Vineyard Ave, Suite 1-100
Oxnard, Ca 93036

CO 5.7
6-15-2018

PROJECT NO: 0045-015

CO NO: 5.7

PROJECT NAME: RIO STEAM K-8 CAMPUS

CONTRACTOR: Standard Drywall

SCOPE OF WORK: SEE ATTACHED

COST:

Original Contract Amount	\$ 6,538,000.00
Previous Approved Change Orders	\$ 67,905.00
This Change Order	\$ 41,290.00
Adjusted Contract Amount	\$6,647,195.00

TIME:

Original Contract Completion Date	December 2018
Previously Approved Completion Extension Days	0
Completion Days Extension this Change Order	0
Adjusted Contract Completion Date	December 2018

IT IS AGREED BY THE CONTRACTOR THAT THE AMMENDED CONTRACT AMOUNT AND/OR TIME, IF ANY, INCLUDES FULL AND COMPLETE EQUITABLE ADJUSTMENT AND COMPENSATION FOR ALL CONTRACT WORK AND EXTRA WORK PERFORMED ON THE PROJECT INCLUDING BUT NOT LIMITED TO CHANGES, DIFFERING SITE CONDITIONS, SUSPENSIONS, DELAYS, RESCHEDULING, ACCELERATION, IMPACT AND EXTENDED OVERHEAD AS IT RELATES SPECIFICALLY TO ITEMS 5.23 OF THE ATTACHED LISTING. CONTRACTOR HEREBY WAIVES ANY AND ALL RIGHT TO ADDITIONAL COMPENSATION OR TIME ARISING OUT OF THE WORK SPECIFIC TO ITEMS 5.23 OF THE ATTACHED LISTING, AND HEREBY ACKNOWLEDGES AND AGREES THAT THE AMOUNT SHOWN ABOVE CONSTITUTES PAYMENT IN FULL ACCORDING TO THE CONTRACT DOCUMENTS.

EXCEPT TO THE EXTENT THE CONTRACT HAS BEEN MODIFIED BY PREVIOUSLY ISSUED DISTRICT CHANGE ORDERS, AND FURTHER MODIFIED BY THIS CHANGE ORDER, THE CONTRACT REMAINS IN FULL FORCE AND EFFECT.

RIO SCHOOL DISTRICT

Contractor: Standard Drywall

By _____

By _____

Date _____

Date _____

District Architect; Architecture 4 Education

District PM/CM; Balfour Beatty Construction

By _____

By _____

Date _____

Date _____



GAYLAIRD CHRISTOPHER, FAIA
RACHEL ADAMS, AIA, LEED AP

July 12, 2018

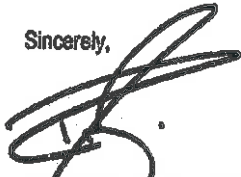
Rob Perks
Project Manager
Balfour Beatty Construction
300 East Esplanade, Suite 1120
Oxnard, CA 93036

RE: PCO #05.23 Cost for Specialties Package - 5Tier Metal Lockers

Dear Rob,

We received PCO #05.23 on 6/29/18 and reviewed and against our records. We accept the bid price of \$41,209 and recommend RSD Board Approval. Please provide final Change Order for review and signature.

Sincerely,



Rachel Adams, AIA, LEED AP
Managing Principal

Balfour Beatty Construction

Architecture for Education
41 N Fair Oaks Ave
Pasadena, CA 91103

June 29, 2018

Attn: Rachel Adams

Subject: Rio STEAM K-8 Campus
Rio School District
Oxnard, CA

Re: Project 0045-015 Rio STEAM K-8 Campus
BP #5 Metal Framing, Drywall and Plaster
Recommendation to Approve BBC PCO #5.23 to Standard Drywall CO#21

Dear Ms. Adams,

Please accept this letter as recommendation to request approval for PCO #5.23 to Standard Drywall for added or deleted scope items at the above Project. Scope change to the project is as follows;

Item 1.1 Cost for Specialties Package-5 Tier Metal Lockers
Reason; Proposed cost for the Specialties Package- 5- Tier Metal Lockers in Building D and E
(Not previously bid; this cost is an addition to previously approved PCO 5.14)

Project Cost Update:

Standard Drywall Base Agreement	\$6,538,000.00
Previous Approved CO's	\$50,342.00
PCO #5.23	<u>\$41,209.00</u>
Total Construction Cost to Date	\$6,629,551.00

Should you have any questions, please contact me at any time.

Respectfully,



Robert Perks
Project Manager, Balfour Beatty

cc. Dr. Puglisi (Rio School District)
Jesus Muguerza Ibarra, Balfour Beatty
Dennis Kuykendall, Balfour Beatty



June 4, 2018

Rob Perks
Balfour Beatty Construction
300 E. Esplanade Dr, Suite 1120
Oxnard CA, 93036

Via: Email

CHANGE REQUEST NO. 21

RE: Rio Steam K-8
2999 No. Ventura Rd.
Oxnard CA, 93036

RFI #:
PCO #:
EWA #:
CD #:

Dear Mr. Perks,

The following scope described below is for the above referenced project.

Scope: Specialties Package-5 tiered Lockers in Buildings D and E not previously quoted due to ambiguity in plans.

TOTAL THIS CHANGE REQUEST: \$ 41,209.00

Qualifications:

This request for change order has been priced so that the work contained herein is to be done concurrently with and at the same time as our contracted scope of work. Should the following change order work be performed out of sequence from our work, this change request will have to be re-quoted. Escalation fees will be based upon, but not limited to job site conditions and how they may have changed from the time of the original quote, the nature of the delay, and applicable mobilization. No work on this change request shall commence until written authorization from the Prime Contractor to SDI is received. Written authorization from the Prime Contractor to SDI shall constitute acceptance by the Owner and added to the Contract of SDI.

This Change Request is valid for ten days.

Additional Time Required for this Change Request is: **0 Days**

If you have any questions or require clarification of any sort, please do not hesitate to call.

Sincerely,

Matt Dobkins
Project Manager

PROPOSAL

Balfour Beatty / Standard Drywall

May 31, 2018

Attention: Rob Perks, Matt Dobkins

PROJECT: Rio STEAM K-8 Campus

Enclosed please find our proposal to provide material, labor, and equipment for the above referenced project based on the plans for the Rio STEAM K-8 Campus dated 03/03/2017.

Scope of Work: Building D and Building E

5-Tier Metal Lockers	\$41,209
Grand Total	\$41,209

Payment & Performance Bond (If Required)

ADD 1.1% to Each Base Bid Item

Inclusions:

1. Installation and anchorage of all equipment and accessories associated with this scope of work per the scope inclusions list.
2. All gauged hardware, angles, anchors and brackets required for proper installation of materials is included.
3. Removal of trash debris related to this scope of work to dumpster provided by others.

Exclusions:

1. Dumpsters.
2. Protection for new or existing surfaces.
3. Project specific management Software and usage fees (if any).
4. Payment and Performance Bond

Qualifications:

1. This proposal assumes the use of freight elevator for transportation of materials and manpower.
2. Pricing is subject to 15% increase charge for changes (adds or deducts) made to the base quote after materials have been ordered.
3. Pricing good for 60 days from the date of this proposal.
4. General Contractor and/or Owner to provide safe access and protection as required by Seamless Care for the installation of this scope of work.
5. Manufactures standard warranty is included.
6. Insurance coverage; Standard General Liability \$1 Million per Occurrence with \$2 Million Aggregate. Any required coverage in excess of these amounts, if obtainable, will be provided at additional cost.

Planning. Procurement. Installation.

1040 Nativitate Street, Suite B | Riverside, CA | 92507
P 951-848-7590 | F 951-848-7591
www.seamlesscareinc.com

 **Seamless care**
Medical Equipment & Specialties

We appreciate the opportunity to work with you on this project. Please let us know if you need any additional information or if you have any questions.

Seamless CARE, Inc. is a certified Small Business Enterprise.
California Contractor License #968161
D/R #1000007622

Sincerely,



Vincent Capparelli
Project Estimator

Planning. Procurement. Installation.

1040 Northgate Street, Suite B | Fremont, CA 94537
P 510-343-7820 | F 510-343-7821
www.seamlesscare.com

6.18



Agenda Item Details

Meeting	Jul 25, 2018 - RSD Special Board Meeting
Category	6. Consent
Subject	6.18 Change Order with Junior Steel for Scope Changes
Access	Public
Type	Action (Consent)
Fiscal Impact	Yes
Dollar Amount	-22,285.00
Budgeted	Yes
Budget Source	Measure G Funds
Recommended Action	It is recommended that the credit change order with Junior Steel be approved.

Public Content

Speaker:
John Puglisi, Ph.D., Superintendent

Rationale:

This credit change order is a change in the scope of work. It is a deductive cost per elimination of perforated panels at Building E, due to coverage in Bid Package #5 for Metal Framing, Drywall and Plaster.

[Change Order with Junior Steel.pdf \(327 KB\)](#)

Administrative Content

Executive Content

Our adopted rules of Parliamentary Procedure, Robert's Rules, provide for a consent agenda listing several items for approval of the Board by a single motion. Most of the items listed under the consent agenda have gone through Board subcommittee review and recommendation. Documentation concerning these items has been provided to all Board members and the public in advance to assure an extensive and thorough review. Items may be removed from the consent agenda at the request of any board member.

Balfour Beatty Construction

Rio School District
2500 E Vinyard Ave
Oxnard, CA 93036

July 16, 2018

Attn; Dr. Puglisi

Subject: Rio STEAM K-8 Campus
Rio School District
Oxnard, CA

Re: Project 0045-015 Rio STEAM K-8 Campus
BP #04 Structural Steel
Recommendation to Approve CO #4.2 Junior Steel

Dear Dr. Puglisi,

Please accept this letter as recommendation to request approval for CO #4.2 to Junior Steel for added or deleted scope items at the above Project, and as amendment to their contract. Scope change to the project is as follows;

BP #4 Structural Steel
Junior Steel

Original Contract \$ 3,317,000.00

PCO No.	GC No.	Description	Reason	Cost/Credit
4.4	2	Deductive cost per elimination of perforated panels at Building E	Deductive cost per elimination of perforated panels at Building E, due to coverage in Bid Package #5.	\$ (22,285.00)
Total CO #4.2				\$ (22,285.00)
Previous Approved CO' s				\$ 3,082.00
Original Contract				\$ 3,317,000.00
Revised Contract				<u>\$ 3,297,797.00</u>

Should you have any questions, please contact me at any time.

Respectfully,



Robert Perks
Project Manager, Balfour Beatty

cc. Rachel Adams (A/E)
Jesus Muguerza Ibarra, Balfour Beatty
Dennis Kuykendall, Balfour Beatty

Rio School District
 Project No 0045-015

Rio STEAM K-8 Campus
 BP #4 Structural Steel
 Junior Steel

CO #4.2
 7/16/2018

Original Contract \$ 3,317,000.00

PCO No.	GC No.	Description	Reason	Cost/Credit
4.4	2	Deductive cost per elimination of perforated panels at Building E	Deductive cost per elimination of perforated panels at Building E, due to coverage in Bid Package #5.	\$ (22,285.00)
Total CO #4.2				\$ (22,285.00)
Previous Approved CO' s				\$ 3,082.00
Original Contract				\$ 3,317,000.00
Revised Contract				\$ 3,297,797.00

Rio School District
2500 E. Vineyard Ave, Suite 1-100
Oxnard, Ca 93036

CO 4.2
7-16-18

PROJECT NO: 0045-015

CO NO: 4.2

PROJECT NAME: RIO STEAM K-8 CAMPUS

CONTRACTOR: Junior Steel

SCOPE OF WORK: SEE ATTACHED

COST:

Original Contract Amount	\$ 3,317,000.00
Previously Approved Change Orders	\$3,082.00
This Change Order	(\$22,285.00)
Adjusted Contract Amount	\$3,297,797.00

TIME:

Original Contract Completion Date	December 2018
Previously Approved Completion Extension Days	0
Completion Days Extension this Change Order	0
Adjusted Contract Completion Date	December 2018

IT IS AGREED BY THE CONTRACTOR THAT THE AMMENDED CONTRACT AMOUNT AND/OR TIME, IF ANY, INCLUDES FULL AND COMPLETE EQUITABLE ADJUSTMENT AND COMPENSATION FOR ALL CONTRACT WORK AND EXTRA WORK PERFORMED ON THE PROJECT INCLUDING BUT NOT LIMITED TO CHANGES, DIFFERING SITE CONDITIONS, SUSPENSIONS, DELAYS, RESCHEDULING, ACCELERATION, IMPACT AND EXTENDED OVERHEAD AS IT RELATES SPECIFICALLY TO ITEMS 4.4 OF THE ATTACHED LISTING. CONTRACTOR HEREBY WAIVES ANY AND ALL RIGHT TO ADDITIONAL COMPENSATION OR TIME ARISING OUT OF THE WORK SPECIFIC TO ITEMS 4.4 OF THE ATTACHED LISTING, AND HEREBY ACKNOWLEDGES AND AGREES THAT THE AMOUNT SHOWN ABOVE CONSTITUTES PAYMENT IN FULL ACCORDING TO THE CONTRACT DOCUMENTS.

EXCEPT TO THE EXTENT THE CONTRACT HAS BEEN MODIFIED BY PREVIOUSLY ISSUED DISTRICT CHANGE ORDERS, AND FURTHER MODIFIED BY THIS CHANGE ORDER, THE CONTRACT REMAINS IN FULL FORCE AND EFFECT.

RIO SCHOOL DISTRICT

Contractor: Junior Steel

By _____

By _____

Date _____

Date _____

District Architect; Architecture 4 Education

District PM/CM; Balfour Beatty Construction

By _____

By _____

Date _____

Date _____

PCO to Contract
 Rio Bid 0045-015



GAYLAIRD CHRISTOPHER, FAIA
RACHEL ADAMS, AIA, LEED AP

July 15, 2018

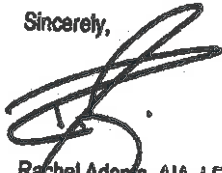
Rob Parks
Project Manager
Balfour Beatty Construction
300 East Esplanade, Suite 1120
Oxnard, CA 93036

RE: PCO #04.4 Deducted cost due to scope coverage in bid package 5

Dear Rob,

We received Balfour Beatty's response and clarification of the proposed credit only covers the steel panels because they did not include the stud, insulation, or misc. fabrication of the acoustic treatment. This is acceptable, as noted in our 5/20/18 review A4E can approve proposed credit of (\$22,285.00) for RSD Board Approval. Submit final Change Order document for final signature.

Sincerely,



Rachel Adams, AIA, LEED AP
Managing Principal

Rachel Adams

From: Estevez, Nadia <NEstevez@Balfourbeattyus.com>
Sent: Friday, July 13, 2018 12:35 PM
To: Rachel Adams
Cc: Perks, Rob; Kuykendall, Dennis
Subject: RE: 1406: Junior Steel PCO 4.4: Deductive cost per elimination of perforated panels at Building E

Hi Rachel,

The 20GA metal track, insulation, gyp, and metal u-edge is in SDI's scope, and was a part of their DOW. Junior Steel, is providing a credit for the panels only because the panels with covered in (2) bid packages (SDI an JS). SDI be installing the panels as part of their contract scope.

The credit they originally offered was part of an estimate based on initial VE discussions (MOU dated 9-15-17) , the final estimate (PCO 4.4 dated 11/20/17) was submitted after the VE scope was refined.

The other values represented in the MOU dated 9\15\17 accurate presented final cost, unless noted as in this case.

If you have any other questions please let me know.

Thanks,

Nadia Estevez, CMIT

Project Engineer | Balfour Beatty

O: 805-983-1558 | C: 661-607-7028 | F: 805-983-7249

E: nestevez@balfourbeattyus.com | www.balfourbeattyus.com

300 E. Esplanade Drive, #1120, Oxnard, CA 93036

Balfour Beatty

Build to Last

Lean. Expert. Trusted. Safe.

From: Rachel Adams [mailto:radams@architecture4e.com]
Sent: Friday, July 13, 2018 11:04 AM
To: Estevez, Nadia <NEstevez@Balfourbeattyus.com>
Cc: Perks, Rob <RPerks@Balfourbeattyus.com>; Kuykendall, Dennis <DKuykendall@Balfourbeattyus.com>
Subject: 1406: Junior Steel PCO 4.4: Deductive cost per elimination of perforated panels at Building E

Ok – so can BB/Junior explain why it's half the credit they offered originally? And please follow up on the items we had originally requested? If they are under a different trade (like SDI) I want to be sure we get that credit as well.

RACHEL ADAMS, AIA, LEED AP

Managing Principal

A4 ARCHITECTURE FOR EDUCATION

o: 626.356.4080 d: 626.356.2290 c: 323.620.8976

www.architecture4e.com

From: Estevez, Nadia <NEstevez@Balfourbeattyus.com>
Sent: Friday, July 13, 2018 8:06 AM
To: Rachel Adams <radams@architecture4e.com>
Cc: Perks, Rob <RPerks@Balfourbeattyus.com>; Kuykendall, Dennis <DKuykendall@Balfourbeattyus.com>
Subject: RE: Junior Steel PCO 4.4: Deductive cost per elimination of perforated panels at Building E

Hi Rachel,

We wanted to resubmit 4.4 due to the fact that PCO4.4 and PCO4.6 were both submitted for the credit for the elimination of the perforated panels at Building E. PCO4.4 is the correct amount for the credit.

I hope this make sense, if not I can call you to discuss.

Thanks,

Nadia Estevez, CMIT

Project Engineer | Balfour Beatty
O: 805-983-1558 | C: 661-607-7028 | F: 805-983-7249
E: nestevez@balfourbeattyus.com | www.balfourbeattyus.com
300 E. Esplanade Drive, #1120, Oxnard, CA 93036

Balfour Beatty

Build to Last
Lean. Expert. Trusted. Safe.

From: Rachel Adams [<mailto:radams@architecture4e.com>]
Sent: Thursday, July 12, 2018 11:39 PM
To: Estevez, Nadia <NEstevez@Balfourbeattyus.com>
Cc: Perks, Rob <RPerks@Balfourbeattyus.com>; Kuykendall, Dennis <DKuykendall@Balfourbeattyus.com>
Subject: RE: Junior Steel PCO 4.4: Deductive cost per elimination of perforated panels at Building E

This is the wrong PCO attached – I have A PCO4.4 but I don't know if it's this PCO4.4

RACHEL ADAMS, AIA, LEED AP
Managing Principal

 ARCHITECTURE FOR EDUCATION
o: 626.356.4080 d: 626.356.2290 c: 323.620.6876
www.architecture4e.com

From: Estevez, Nadia <NEstevez@Balfourbeattyus.com>
Sent: Friday, June 29, 2018 4:17 PM
To: Rachel Adams <radams@architecture4e.com>
Cc: Perks, Rob <RPerks@Balfourbeattyus.com>; Kuykendall, Dennis <DKuykendall@Balfourbeattyus.com>
Subject: Junior Steel PCO 4.4: Deductive cost per elimination of perforated panels at Building E

Good Afternoon Rachel,

Attached is Junior Steel's PCO 4.4 for the credit per elimination of perforated panels at Building E. Originally BBC submitted Junior Steels PCO 4.6 for the same item, however as of now PCO 4.4 supersedes.

Thanks,

Nadia Estevez, Project Engineer | CMIT

office: 805-983-1558 | mobile: 661-607-7028 | fax: 805-983-7249 | www.balfourbeattyus.com
300 E. Esplanade Dr. Suite 1120 , Oxnard, CA 93036

[Facebook](#) | [Twitter](#) | [LinkedIn](#)

Balfour Beatty

Build to Last
Lean. Expert. Trusted. Safe.

Confidentiality Notice: The contents of this e-mail are confidential and are intended only for the use of the recipient(s) unless otherwise indicated. If you have received this e-mail in error, please notify the sender(s) immediately by telephone. Please destroy and delete the message from your computer. Any form of reproduction, dissemination, copying, disclosure, modification, distribution and/or publication of this e-mail is strictly prohibited unless expressly authorized by the sender(s). No person, without written confirmation of the contents of this e-mail, should rely on it. While this e-mail and the information it contains are supplied in good faith, no member of the Balfour Beatty plc group of companies shall be under any liability in respect of the contents of this e-mail or for any reliance the recipient may place on it. This e-mail is sent for information purposes only and shall not have the effect of creating a contract between the parties.



GAYLAIRD CHRISTOPHER, FAIA
RACHEL ADAMS, AIA, LEED AP

May 20, 2018

Rob Parks
Project Manager
Balfour Beatty Construction
300 East Esplanade, Suite 1120
Oxnard, CA 93036

RE: PCO #04.4 Deducted cost due to scope coverage in bid package 5

Dear Rob,

We received PCO 04.4 on 5/10/18 and reviewed the proposed credit and backup documentation provided by Balfour Beatty. We have the following comments:

- 1) Other products in the acoustic panel fabrication are not included here – the 20GA metal track, insulation, GYP, and metal u-edge. We interpret that Junior Steel only included the metal panel and scrim material in its bid package – can Balfour Beatty please review records and confirm.
- 2) Fully fabricated and installed acoustic panels, per A7.53 and details 1,2,3,5&6, are within the bid scope and are to remain in project scope. Accepting this credit does not mean A4E will accept additional costs from a different trade package.

Upon Balfour Beatty scope confirmation A4E can approve proposed credit of (\$22,285.00) for RSD Board Approval. Submit final Change Order document for final signature.

Sincerely,

Rachel Adams, AIA, LEED AP
Managing Principal

Balfour Beatty Construction

Architecture for Education
41 N Fair Oaks Ave
Pasadena, CA 91103

March 21, 2018

Attn: Rachel Adams

Subject: Rio STEAM K-8 Campus
Rio School District
Oxnard, CA

Re: Project 0045-015 Rio STEAM K-8 Campus
BP #4 Structural Steel
Recommendation to Approve PCO #4.4 to Junior Steel

Dear Ms. Adams,
Please accept this letter as recommendation to request approval for PCO #4.4 to Junior Steel for added or deleted scope items at the above Project. Scope change to the project is as follows;

Item 1.1 Deductive cost per elimination of perforated panels at Building E
Reason; Deductive cost per elimination of perforated panels at Building E, due to coverage in Bid Package #5.

Project Cost Update:

Junior Steel Base Agreement	\$3,317,000.00
Previous PCO #4.1	\$14,420.00
Previous PCO #4.2	\$8,662.00
Previous PCO #4.3	\$20,580.00
PCO #4.4	(\$22,285.00)
Total Construction Cost to Date	\$3,338,377.00

Should you have any questions, please contact me at any time.

Respectfully,

Robert Perks
Project Manager, Balfour Beatty

cc. Kristen Pifko (Rio School District)
Jesus Muguerra Ibarra, Balfour Beatty
Dennis Kuykendall, Balfour Beatty

Rio School District

Project No 0045-015

Rio STEAM K-8 Campus

BP#4 Structural Steel

Junior Steel

PCO #4.4

3/14/2018

Original Contract

\$ 3,317,000.00

Item No.	GC No.	Description	Reason	Cost/Credit
1.1		Deductive cost per elimination of perforated panels at Building E	Deductive cost per elimination of perforated panels at Building E, due to coverage in Bid Package #5	\$ (22,285.00)

Total PCO #4.4

Previous PCO #4.1

Previous PCO #4.2

Previous PCO #4.3

Original Contract

Revised Contract

\$ (22,285.00)

\$ 14,420.00

\$ 8,662.00

\$ 20,580.00

\$ 3,317,000.00

\$ 3,338,377.00



146 W 168th St. Gardena, CA 90248
 Phone: 310.856.6868 fax: 310.856.6872
 Web: juniorsteel.com

November 20, 2017

Balfour Beatty
 300 East Esplanade, Suite#1120
 Oxnard, CA 93036

RE: Rio Steam Campus

Change Order Request No.: JSC COR-002
 Our Job No.: J5244
 Delete Perforated Panels @ Bldg. E

We have reviewed your request and will proceed with the following: Delete ALL perforated metal panels per A7.53 per your request at Bldg. E.

Material:

Perforated Metal (McNichols Quote)						\$	(8,682.05)
Scrim	-24.0	pcs.	@	\$25.00	per	\$	(600.00)
Hardware-(Screws)	-350.0	pcs.	@	\$0.50	per	\$	(175.00)
Tax				9.25%		\$	(874.78)
Shop Fabrication:	-16.0	hrs.	@	\$78.00	per hr	\$	(1,248.00)
<u>Field Labor:</u>							
Journeyman	-48.0	hrs.	@	\$115.00	per hr	\$	(5,520.00)
Foreman	-24.0	hrs.	@	\$119.00	per hr	\$	(2,856.00)
<u>Equipment:</u>							
Misc. Equipment	-1.0	Lot	@	\$500.00	Lot	\$	(500.00)
Field Rigging Truck	-24.0	hrs	@	\$22.50	per hr	\$	(540.00)
Detailing	-8.0	hrs	@	\$80.00	per hr	\$	(640.00)
Freight	-4.0	hrs	@	\$120.00	per Load	\$	(480.00)
					Sub Total	\$	(22,115.83)
				0.765%	Bond	\$	(169.19)
					Sub Total	\$	(22,285.01)

Please issue a Change Order in the amount of \$ (22,285.00)

This Change Order adds a Schedule Impact of N/A Days

Please indicate your acceptance by signing below. We will not proceed without your approval.

Approved by: _____

JUNIOR STEEL COMPANY

Gerald A. Bustrum
 Gerald A. Bustrum
 CEO



QUOTE



Quote #	2017-1254357
Account #	430837
Date	8/8/2017
Sales Contact	Ryan Farmon 800.237.3820 x7542 ryan.farmon@mcnichols.com
Package Order	
Lead Time	2-3 Weeks

Bill To

ANVIL STEEL CORP
134 W 168th St
Gardena, CA 90248-2720
Contact: Johneta Garcia
Phone: +1 310 3285811

Ship To

ANVIL STEEL CORP
134 W 168TH ST
GARDENA, CA 90248-2720

Thank you for your inquiry for McNICHOLS Quality Hole Products. We are pleased to quote as follows:

Part Number	Description	Qty	UM	Unit Price	Weight	Price
1711183238	<p>McNICHOLS® Quality Perforated Metal, Round Hole, Aluminum Type 3003-H14, .032 Gauge, Mill Finish, 1/16" Holes on 1/8" Centers, Staggered Pattern, 23% Open Area, Cut from: Sheet</p> <p>24 at 36.0" width x 96.0" length - random cut, Special Instructions: Making Infill Panels "Infill Panels pieces will be framed on all 4 sides. Welded mitered and edges ground and flush.", fabrication: Other</p> <p>External Processing: - Framing#</p> <p>Tolerance: +/- 1/16</p>	24	LOT		287	\$8,600.13

Ship Date	Ship Via	Total Weight	Freight type
	Estes Express Lines	372.0	Pre-Paid

Comments	Subtotal	\$8,600.13
	Freight	\$181.92
	Sales Tax	\$0.00
	TOTAL	\$8,782.05

Thank you for choosing McNICHOLS® quality products. You will receive notification when your order has been processed and shipped. If you have any questions or would like to make changes to your order, a McNICHOLS® associate is ready to assist you at 1-800-237-3820. We appreciate your business and look forward to serving you again soon!

6.19



Agenda Item Details

Meeting	Jul 25, 2018 - RSD Special Board Meeting
Category	6. Consent
Subject	6.19 Approval of change order with JPI Development for a Change in Scope of Work.
Access	Public
Type	Action (Consent)
Fiscal Impact	Yes
Dollar Amount	23,562.93
Budgeted	Yes
Budget Source	Measure G Funds
Recommended Action	It is recommended that the change order with JPI Development be approved.

Public Content

Speaker:
John Puglisi, Ph.D., Superintendent

Rationale:
There are three changes that make up this change order.

- Added cost to install 2 air vacuum lines at station 12-38-34 and station 14-93 on line C per approved City of Oxnard drawings.
\$20,220.76
- Added cost to re-route fire riser.
\$1,951.52
- Added cost to excavate fire line trench to clear 1" of 10" storm drain line.
\$1,390.55

Total Cost of \$23,562.93

[JPI Development Change Order.pdf \(3,363 KB\)](#)

Administrative Content

Executive Content

Our adopted rules of Parliamentary Procedure, Robert's Rules, provide for a consent agenda listing several items for approval of the Board by a single motion. Most of the items listed under the consent agenda have gone through Board subcommittee review and recommendation. Documentation concerning these items has been provided to all Board members and the public in advance to assure an extensive and thorough review. Items may be removed from the consent agenda at the request of any board member.

Balfour Beatty Construction

Rio School District
2500 E Vinyard Ave
Oxnard, CA 93036

July 13, 2018

Attn: Kristen Pifko

Subject: Rio STEAM K-8 Campus
Rio School District
Oxnard, CA

Re: Project 0045-015 Rio STEAM K-8 Campus
BP #17 Fire Sprinklers
Recommendation to Approve CO #17.1 JPI Development

Dear Ms. Pifko,
Please accept this letter as recommendation to request approval for CO #17.1 to JPI Development for added or deleted scope items at the above Project, and as amendment to their contract. Scope change to the project is as follows;

BP #17 Fire Sprinkler
JPI Development Original Contract \$ 1,184,000.00

PCO No.	GC No.	Description	Reason	Cost/Credit
17.4	4	Added cost to install (2) 2" air vacuum lines	Proposed cost to install (2) 2" air vacuum lines added at station 12+38.34 and station 14+93 on line C per approved City of Oxnard drawings.	\$ 20,220.76
17.8	006R2	Added cost to re-route fire riser	Proposed cost to re-route the fire riser per T & M tickets dated 3/1/2018 and 3/6/2018	\$ 1,951.62
17.8	8	Added cost to excavate fire line trench to clear 1' of 10" storm drain line	Proposed cost to excavate fire line trench to clear 1' from bottom of 10" storm drain to top of fire line and 6" clearance from bottom of So Cal Edison per T&M dated 2/21/18	\$ 1,390.55
Total CO #17.1				\$ 23,562.93
Original Contract				\$ 1,184,000.00
Revised Contract				\$ 1,207,562.93

Should you have any questions, please contact me at any time.

Respectfully,



Robert Perks
Project Manager, Balfour Beatty

cc. Rachel Adams (A4E)
Jesus Muguerza Ibarra, Balfour Beatty
Dennis Kuykendall, Balfour Beatty

Rio School District

Project No 0045-015

Rio STEAM K-8 Campus
BP #17 Fire Sprinkler
JPI Development

CO #17.1

7/13/2018

Original Contract

\$ 1,184,000.00

PCO No.	GC No.	Description	Reason	Cost/Credit
17.4	4	Added cost to install (2) 2" air vacuum lines	Proposed cost to install (2) 2" air vacuum lines added at station 12+38.34 and station 14+83 on line C per approved City of Oxnard drawings.	\$ 20,228.78
17.6	006R2	Added cost to re-route fire riser	Proposed cost to re-route the fire riser per T & M tickets dated 3/1/2018 and 3/3/2018	\$ 1,851.82
17.8	8	Added cost to excavate fire line trench to clear 1' of 10" storm drain line	Proposed cost to excavate fire line trench to clear 1' from bottom of 10" storm drain to top of fire line and 6" clearance from bottom of So Cal Edison per T&M dated 2/21/18	\$ 1,390.55

Total CO #17.1

Original Contract

Revised Contract

\$ 23,562.93

\$ 1,184,000.00

\$ 1,207,562.93

Rio School District
2500 E. Vineyard Ave, Suite 1-100
Oxnard, Ca 93036

CO 17.1
7-13-18

PROJECT NO: 0045-015

CO NO: 17.1

PROJECT NAME: RIO STEAM K-8 CAMPUS

CONTRACTOR: JPI Development

SCOPE OF WORK: SEE ATTACHED

COST:

Original Contract Amount	\$ 1,184,000.00
Previously Approved Change Orders	\$ 0.00
This Change Order	\$ 23,562.93
Adjusted Contract Amount	\$1,207,562.93

TIME:

Original Contract Completion Date	December 2018
Previously Approved Completion Extension Days	0
Completion Days Extension this Change Order	0
Adjusted Contract Completion Date	December 2018

IT IS AGREED BY THE CONTRACTOR THAT THE AMMENDED CONTRACT AMOUNT AND/OR TIME, IF ANY, INCLUDES FULL AND COMPLETE EQUITABLE ADJUSTMENT AND COMPENSATION FOR ALL CONTRACT WORK AND EXTRA WORK PERFORMED ON THE PROJECT INCLUDING BUT NOT LIMITED TO CHANGES, DIFFERING SITE CONDITIONS, SUSPENSIONS, DELAYS, RESCHEDULING, ACCELERATION, IMPACT AND EXTENDED OVERHEAD AS IT RELATES SPECIFICALLY TO ITEMS 17.1 OF THE ATTACHED LISTING. CONTRACTOR HEREBY WAIVES ANY AND ALL RIGHT TO ADDITIONAL COMPENSATION OR TIME ARISING OUT OF THE WORK SPECIFIC TO ITEMS 17.1 OF THE ATTACHED LISTING, AND HEREBY ACKNOWLEDGES AND AGREES THAT THE AMOUNT SHOWN ABOVE CONSTITUTES PAYMENT IN FULL ACCORDING TO THE CONTRACT DOCUMENTS.

EXCEPT TO THE EXTENT THE CONTRACT HAS BEEN MODIFIED BY PREVIOUSLY ISSUED DISTRICT CHANGE ORDERS, AND FURTHER MODIFIED BY THIS CHANGE ORDER, THE CONTRACT REMAINS IN FULL FORCE AND EFFECT.

RIO SCHOOL DISTRICT

Contractor: JPI Development

By _____

By _____

Date _____

Date _____

District Architect; Architecture 4 Education

District PM/CM; Balfour Beatty Construction

By _____

By _____

Date _____

Date _____



GAYLAIRD CHRISTOPHER, FAIA
RACHEL ADAMS, AIA, LEED AP

July 12, 2018

Rob Perks
Project Manager
Balfour Beatty Construction
300 East Esplanade, Suite 1120
Oxnard, CA 93036

RE: PCO #17.4 Added cost to install air vacuum lines.

Dear Rob,

We have received PCO #17.4 on 6/20/18 though we did discuss previously and have the following comments:

- 1) We accept entitlement for the additional cost, and accept Balfour Beatty's validation of additional cost.
- 2) The documentation is submitted for our review after construction is completed, and documentation needs to be included in the final Change Order Documentation.

We can accept the proposed cost of \$20,220.76 and recommend RSD Board Approval. Please forward us a final CO with requested information such as daily labor tags, receipts, and/or Balfour Beatty's written confirmation, for final review and signature.

Sincerely,

Rachel Adams, AIA, LEED AP
Managing Principal

Balfour Beatty Construction

Architecture 4 Education
41 N Fair Oaks Ave
Pasadena, CA 91103

June 13, 2018

Attn; Rachel Adams

Subject: Rio STEAM K-8 Campus
Rio School District
Oxnard, CA

Re: Project 0045-015 Rio STEAM K-8 Campus
BP #17 Fire Sprinkler
Recommendation to Approve BBC PCO #17.4 JPI Development CO#04

Dear Ms. Adams,
Please accept this letter as recommendation to request approval for PCO #17.4 to JPI Development for added or deleted scope items at the above Project. Scope change to the project is as follows;

Item 1.1 Added cost to install (2) 2" air vacuum lines
Reason: Proposed cost to install (2) 2" air vacuum lines added at station 12+38.34 and station 14+93 on line C per approved City of Oxnard drawings.

Project Cost Update:

JPI Development Base Agreement	\$1,184,000.00
PCO #17.4	\$20,220.76
Previous Approved CO	\$0.00
Total Construction Cost to Date	\$1,204,220.76

Should you have any questions, please contact me at any time.
Respectfully,

Robert Perks
Project Manager, Balfour Beatty

cc. Dr. Puglisi (Rio School District) Jesus
Muguerza Ibarra, Balfour Beatty
Dennis Kuykendall, Balfour Beatty



JPI
DEVELOPMENT GROUP, INC
 CONTRACTORS LICENSE # 772830
 PHONE (851) 973-7880 FAX (851) 873-7880

DATE: 1/18/2018

Edfour Beatty
Ray Purcell

VIA EMAIL
PAGES 2

RE: Rio Steam K-8 School
Subject: Additional cost to install 2" air vacuums added at station 12+38.34 and station 14+93 on line C per approved City of Oxnard drawings.

Dear Mr. Purcell,

Our quoted price for the referenced change is as follows:

Per Added Cost		\$17,409.18
Overhead & Profit	15%	\$2,611.38
Sub Total		\$20,020.56
Bond	1.0%	\$200.21
TOTAL CHANGE TO CONTRACT		\$20,220.76

Schedule Activities Impacted:

Additional time required: 3 Day/Days

This change proposal is based on the usual cost elements such as labor, material, and markup and does not include any amount for impact such as interference, rescheduling, change in the sequence of work, delays and/or associated acceleration. We expressly reserve the right to submit our request for any other items should we be faced with performing work under any of these conditions.

This cost proposal supersedes all previously submitted cost proposal relating to this same work. The work of other trades which may be required to complete this change order is not part of this change order proposal. This quote is valid for 30 calendar days from the above date and void thereafter. All work affected by either the acceptance or rejection of the enclosed change order quotation is on hold pending notification.

Sincerely,

Janet Riedesel

Janet Riedesel
 JPI Development Group, Inc.



DEVELOPMENT GROUP, INC
 CONTRACTORS LICENSE # 778930
 PHONE (951) 973-7680 FAX (951) 973-7680

January 18, 2018

BREAKDOWN

DESCRIPTION	QUANTITY		U/O/M	MATERIAL		TOTAL	LABOR	EQUIPMENT		TOTAL
	HR'S	AMT		UNIT	COST	HOURS	COST	UNIT	COST	
8X2 SERVICE SADDLE	2		EA.	\$ 199.89	\$399.78	0	\$0.00	0.00	\$0.00	\$399.78
2" CORP STOP	2		EA.	\$ 286.12	\$572.24	0	\$0.00	0.00	\$0.00	\$572.24
2" COPPER PIPE	40		LF.	\$ 21.28	\$851.20	0	\$0.00	0.00	\$0.00	\$851.20
2" COPPER 90	2		EA.	\$ 15.13	\$30.26	0	\$0.00	0.00	\$0.00	\$30.26
2" COPPER MIP ADPT.	2		EA.	\$ 16.71	\$33.42	0	\$0.00	0.00	\$0.00	\$33.42
2X2 BRASS THREADED TEE	2		EA.	\$ 81.95	\$163.90	0	\$0.00	0.00	\$0.00	\$163.90
2X3 BRASS NIPPLE	6		EA.	\$ 19.50	\$117.00	0	\$0.00	0.00	\$0.00	\$117.00
2" BALL VALVE	4		EA.	\$ 258.70	\$1,034.80	0	\$0.00	0.00	\$0.00	\$1,034.80
2" AIR VACUUM W/ TEST DRAIN VALVE	2		EA.	\$1,993.33	\$3,986.66	0	\$0.00	0.00	\$0.00	\$3,986.66
2" ST 90	4		EA.	\$ 86.18	\$344.72	0	\$0.00	0.00	\$0.00	\$344.72
2X2-1/2" INCREASER	2		EA.	\$ 78.08	\$156.16	0	\$0.00	0.00	\$0.00	\$156.16
2-1/2" IPT X 2-1/2" FIRE HOSE ADPT.	2		EA.	\$ 32.50	\$65.00	0	\$0.00	0.00	\$0.00	\$65.00
AIR VAC ENCLOSURE	2		EA.	\$1,493.41	\$2,986.82	0	\$0.00	0.00	\$0.00	\$2,986.82
2" POLY SLEEVE	40		FT	\$ 0.17	\$6.80	0	\$0.00	0.00	\$0.00	\$6.80
CONCRETE	1		YDS	\$ 400.00	\$400.00	0	\$0.00	0.00	\$0.00	\$400.00
SAND BACKFILL	5		TONS	\$ 25.00	\$125.00	0	\$0.00	0.00	\$0.00	\$125.00
SERVICE TRUCK/TOOLS	8		HRS	\$ -	\$0.00	0	\$0.00	25.00	\$200.00	\$200.00
WATER TRUCK	8		HRS	\$ -	\$0.00	0	\$0.00	69.00	\$552.00	\$552.00
LOADER	8		HRS	\$ -	\$0.00	0	\$0.00	75.00	\$600.00	\$600.00
BACKHOE	1		DAY	\$ -	\$0.00	0	\$0.00	300.00	\$300.00	\$300.00
OPERATOR	8	1	DAY	\$ -	\$0.00	8	\$669.76	0.00	\$0.00	\$669.76
PIPE LAYER	8	2	DAY	\$ -	\$0.00	16	\$1,094.08	0.00	\$0.00	\$1,094.08
APPRENTICE	8	2	DAY	\$ -	\$0.00	16	\$1,113.28	0.00	\$0.00	\$1,113.28
FOREMAN	8	1	DAY	\$ -	\$0.00	8	\$704.40	0.00	\$0.00	\$704.40
SUBTOTAL BEFORE TAX					\$11,273.76		\$3,581.52		\$1,652.00	\$16,507.28
SALES TAX @ 8%					\$901.90					
SUBTOTAL AFTER TAX					\$12,175.66	48	\$3,581.52		\$1,652.00	

TOTAL HOURS
 DIVIDE BY THREE MAN CREW (24 HRS/DAY)
 DIVIDE BY FIVE WORK DAYS TIMES SEVEN CAL. DAYS

SUBTOTAL \$3,581.52
 MATERIAL & TAXES @ 8% \$12,175.66
 EQUIPMENT \$1,652.00
 SUBTOTAL \$17,409.18



GAYLAIRD CHRISTOPHER, FAIA
RACHEL ADAMS, AIA, LEED AP

July 12, 2018

Rob Perks
Project Manager
Balfour Beatty Construction
300 East Esplanade, Suite 1120
Oxnard, CA 93036

RE: PCO #17.6 Added cost to re-route fire line

Dear Rob,

We have received PCO #17.6/20/18 though we did discuss previously. With the backup documentation provided, and the validation of Balfour Beatty, we can accept the proposed cost of \$1,951.62 and recommend RSD Board approval. Please forward us a final CO for review and signature.

Sincerely,

Rachel Adams, AIA, LEED AP
Managing Principal

Balfour Beatty Construction

Architecture 4 Education
41 N Fair Oaks Ave
Pasadena, CA 91103

May 14, 2018

Attn: Rachel Adams

Subject: Rio STEAM K-8 Campus
Rio School District
Oxnard, CA

Re: Project 0045-015 Rio STEAM K-8 Campus
BP #17 Fire Sprinkler
Recommendation to Approve BBC PCO #17.6 JPI Development CO#06R2

Dear Ms. Adams,

Please accept this letter as recommendation to request approval for PCO #17.6 to JPI Development for added or deleted scope items at the above Project. Scope change to the project is as follows:

Item 1.1 Added cost to re-route fire riser

Reason; Proposed cost to re-route the fire riser per T & M tickets dated 3/1/2018 and 3/6/2018

Project Cost Update:

JPI Development Base Agreement	\$1,184,000.00
PCO #17.6	\$1,951.62
Previous Approved CO	\$0.00
Total Construction Cost to Date	<u>\$1,185,951.62</u>

Should you have any questions, please contact me at any time.
Respectfully,

Robert Perks
Project Manager, Balfour Beatty

cc. Dr. Puglisi (Rio School District) Jesus
Muguerza Ibarra, Balfour Beatty
Dennis Kuykendall, Balfour Beatty



JPI
DEVELOPMENT GROUP, INC
 CONTRACTORS LICENSE # 778930
 PHONE (951) 973-7680 FAX (951) 973-7680

DATE: 3/9/2018 Revised 5/11/18

**Balfour Beatty
 Ray Purcell**

**VIA EMAIL
 # PAGES 2**

RE: Rio Steam K-8 School
Subject: Additional costs to re-route fire riser per drawing provided and T & M tickets dated 3/1/18, and 3/8/18.

Dear Mr.Purcell,

Our quoted price for the referenced change is as follows:

Per Added Cost		\$1,580.26
Overhead & Profit	15%	\$252.04
Sub Total		\$1,932.30
Bond	1.0%	\$19.32
TOTAL CHANGE TO CONTRACT		\$1,951.62

Schedule Activities Impacted:

Additional time required: 0 Day/Days

This change proposal is based on the usual cost elements such as labor, material, and markup and does not include any amount for impact such as interference, rescheduling, change in the sequence of work, delays and/or associated acceleration. We expressly reserve the right to submit our request for any other items should we be faced with performing work under any of these conditions.

This cost proposal supersedes all previously submitted cost proposal relating to this same work. The work of other trades which may be required to complete this change order is not part of this change order proposal. This quote is valid for 30 calendar days from the above date and void there after. All work affected by either the acceptance or rejection of the enclosed change order quotation is on hold pending notification.

Sincerely,

**Janet Riedesel
 JPI Development Group, Inc.**



DEVELOPMENT GROUP, INC
 CONTRACTORS LICENSE # 778830
 PHONE (951) 973-7880 FAX (951) 973-7880

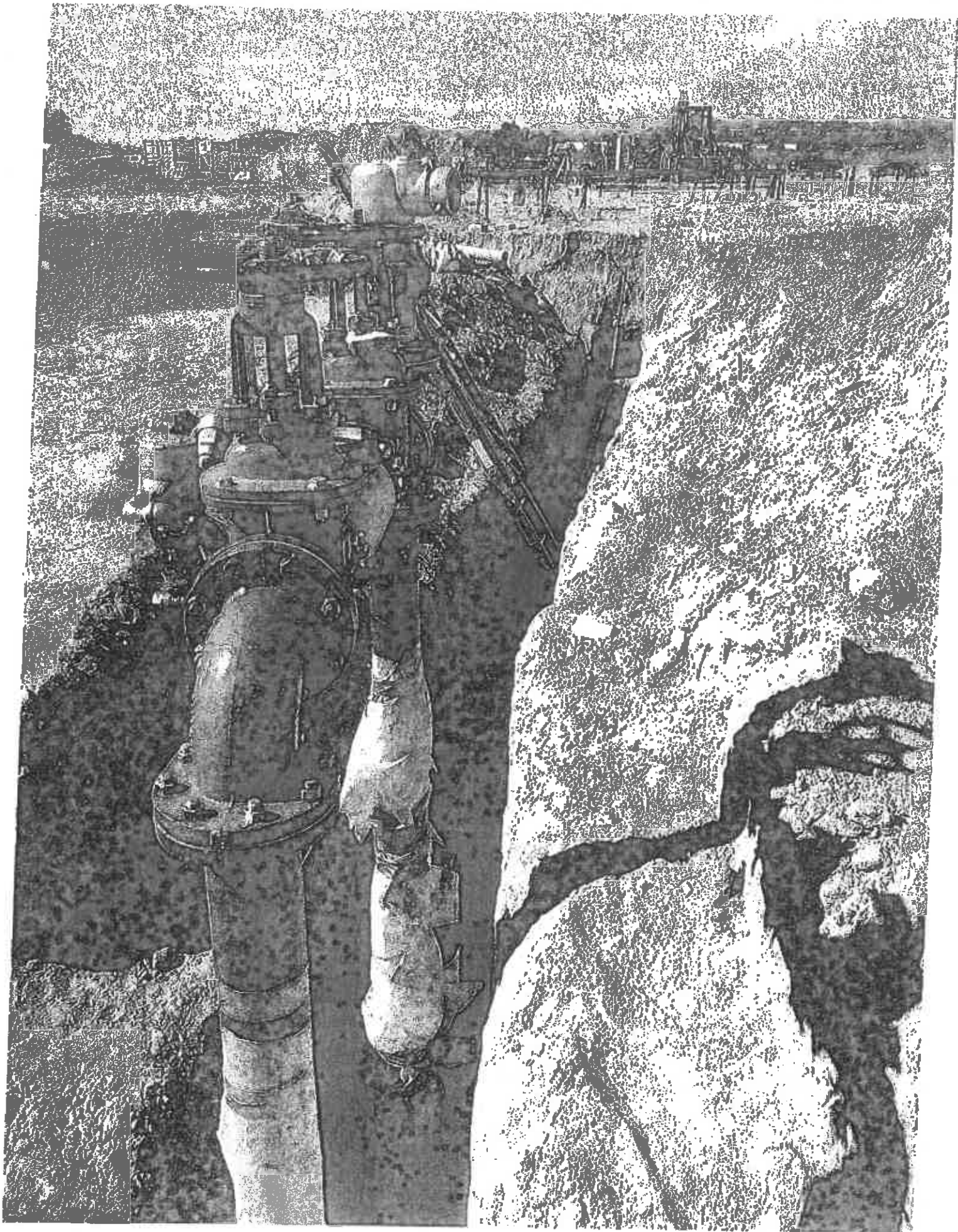
3/9/2018 Revised 5/11/18

BREAKDOWN

DESCRIPTION	QUANTITY			MATERIAL		TOTAL	LABOR	EQUIPMENT		TOTAL
	HR'S	AMT	U/O/M	UNIT	COST	HOURS	COST	UNIT	COST	
4"X2'-6" SPOOL	2		EA	\$ 351.22	\$702.44	0	\$0.00	0.00	\$0.00	\$702.44
4" SS BOLT KITS	2		EA	\$ 89.00	\$138.00	0	\$0.00	0.00	\$0.00	\$138.00
4" GASKETS	2		EA	\$ 6.00	\$12.00	0	\$0.00	0.00	\$0.00	\$12.00
BACKHOE	2.5		HRS	\$ -	\$0.00	0	\$0.00	37.50	\$93.75	\$93.75
SERVICE TRUCK & TOOLS	2.5		HRS	\$ -	\$0.00	0	\$0.00	25.00	\$62.50	\$62.50
OPERATOR	2.5	1	DAY	\$ -	\$0.00	2.5	\$209.30	0.00	\$0.00	\$209.30
APPRENTICE	2.5	1	DAY	\$ -	\$0.00	2.5	\$173.95	0.00	\$0.00	\$173.95
FOREMAN	2.5	1	DAY	\$ -	\$0.00	2.5	\$220.13	0.00	\$0.00	\$220.13
SUBTOTAL BEFORE TAX					\$852.44		\$603.38		\$156.25	\$1,612.07
SALES TAX @ 8%					\$68.20					
SUBTOTAL AFTER TAX					\$920.64	8	\$603.38		\$156.25	

TOTAL HOURS
 DIVIDE BY THREE MAN CREW (24 HRS/DAY)
 DIVIDE BY FIVE WORK DAYS TIMES SEVEN CAL. DAYS

SUBTOTAL \$603.38
 MATERIAL & TAXES @ 8% \$920.64
 EQUIPMENT \$156.25
 SUBTOTAL \$1,680.28







GAYLAIRD CHRISTOPHER, FAIA
RACHEL ADAMS, AIA, LEED AP

July 12, 2018

Rob Perks
Project Manager
Balfour Beatty Construction
300 East Esplanade, Suite 1120
Oxnard, CA 93036

RE: PCO #17.8 Added cost to excavate fire line trench

Dear Rob,

We have received PCO #17.8 on 6/20/18 though we did discuss previously. With the backup documentation provided, and the validation of Balfour Beatty, we can accept the proposed cost of \$1,390.55 and recommend RSD Board approval. Please forward us a final CO for review and signature.

Sincerely,

Rachel Adams, AIA, LEED AP
Managing Principal

Balfour Beatty Construction

Architecture 4 Education
41 N Fair Oaks Ave
Pasadena, CA 91103

May 24, 2018

Attn: Rachel Adams

Subject: Rio STEAM K-8 Campus
Rio School District
Oxnard, CA

Re: Project 0045-015 Rio STEAM K-8 Campus
BP #17 Fire Sprinkler
Recommendation to Approve BBC PCO #17.8 JPI Development CO#8

Dear Ms. Adams,

Please accept this letter as recommendation to request approval for PCO #17.8 to JPI Development for added or deleted scope items at the above Project. Scope change to the project is as follows;

~~Item 1.1 Added cost to excavate fire line trench to clear 1' of 10" storm drain line~~
Reason; Proposed cost to excavate fire line trench to clear 1' from bottom of 10" storm drain to top of fire line and 6" clearance from bottom of So Cal Edison per T&M dated 2/21/18

Project Cost Update:

JPI Development Base Agreement	\$1,184,000.00
PCO #17.8	\$1,390.55
Previous Approved CO	\$0.00
Total Construction Cost to Date	<u>\$1,185,390.55</u>

Should you have any questions, please contact me at any time.

Respectfully,

Robert Perks
Project Manager, Balfour Beatty

cc. Dr. Puglisi (Rio School District) Jesus
Muguerza Ibarra, Balfour Beatty
Dennis Kuykendall, Balfour Beatty



DEVELOPMENT GROUP, INC
CONTRACTORS LICENSE # 776930
PHONE (951) 973-7680 FAX (951) 973-7690

DATE: 3/14/2018

**Balfour Beatty
 Ray Purcell**

**VIA EMAIL
 # PAGES 2**

RE: Rio Steam K-8 School
Subject: Additional costs excavate fire line trench to clear 1' from bottom of 10" storm drain to top of fire and 6" clearance from bottom of so cal edison to top of fire per T&M dated 2/21/18

Dear Mr.Purcell,

Our quoted price for the referenced change is as follows:

Per Added Cost		\$1,197.20
Overhead & Profit	15%	\$179.58
Sub Total		\$1,376.78
Bond	1.0%	\$13.77
TOTAL CHANGE TO CONTRACT		\$1,390.55

Schedule Activities Impacted:

Additional time required: 1 Day/Days

This change proposal is based on the usual cost elements such as labor, material, and markup and does not include any amount for impact such as interference, rescheduling, change in the sequence of work, delays and/or associated acceleration. We expressly reserve the right to submit our request for any other items should we be faced with performing work under any of these conditions.

This cost proposal supersedes all previously submitted cost proposal relating to this same work. The work of other trades which may be required to complete this change order is not part of this change order proposal. This quote is valid for 30 calendar days from the above date and void there after. All work affected by either the acceptance or rejection of the enclosed change order quotation is on hold pending notification.

Sincerely,

**Janet Riedesel
 JPI Development Group, Inc.**



DEVELOPMENT GROUP, INC
CONTRACTORS LICENSE # 776930
PHONE (951) 973-7680 FAX (951) 973-7690

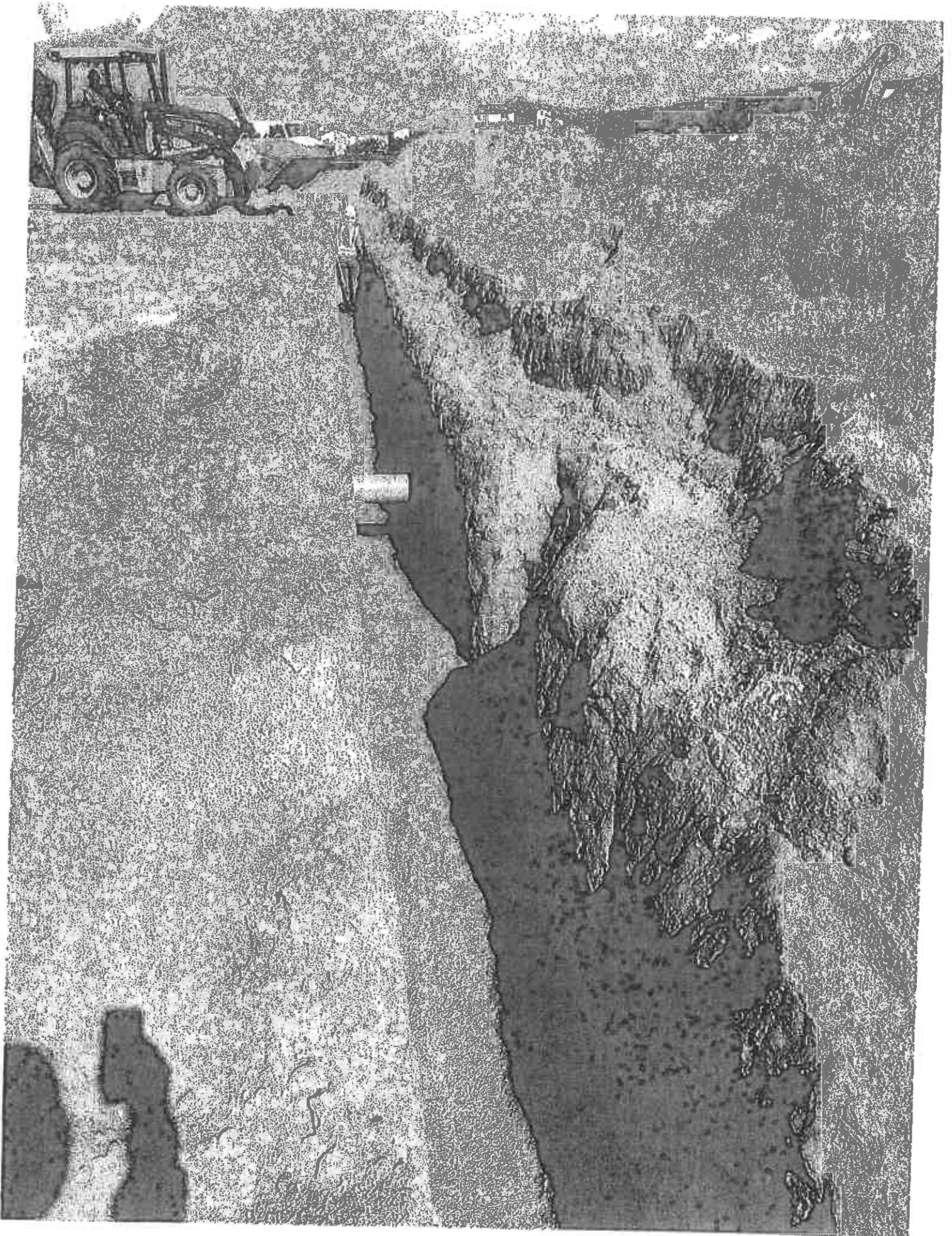
March 14, 2018

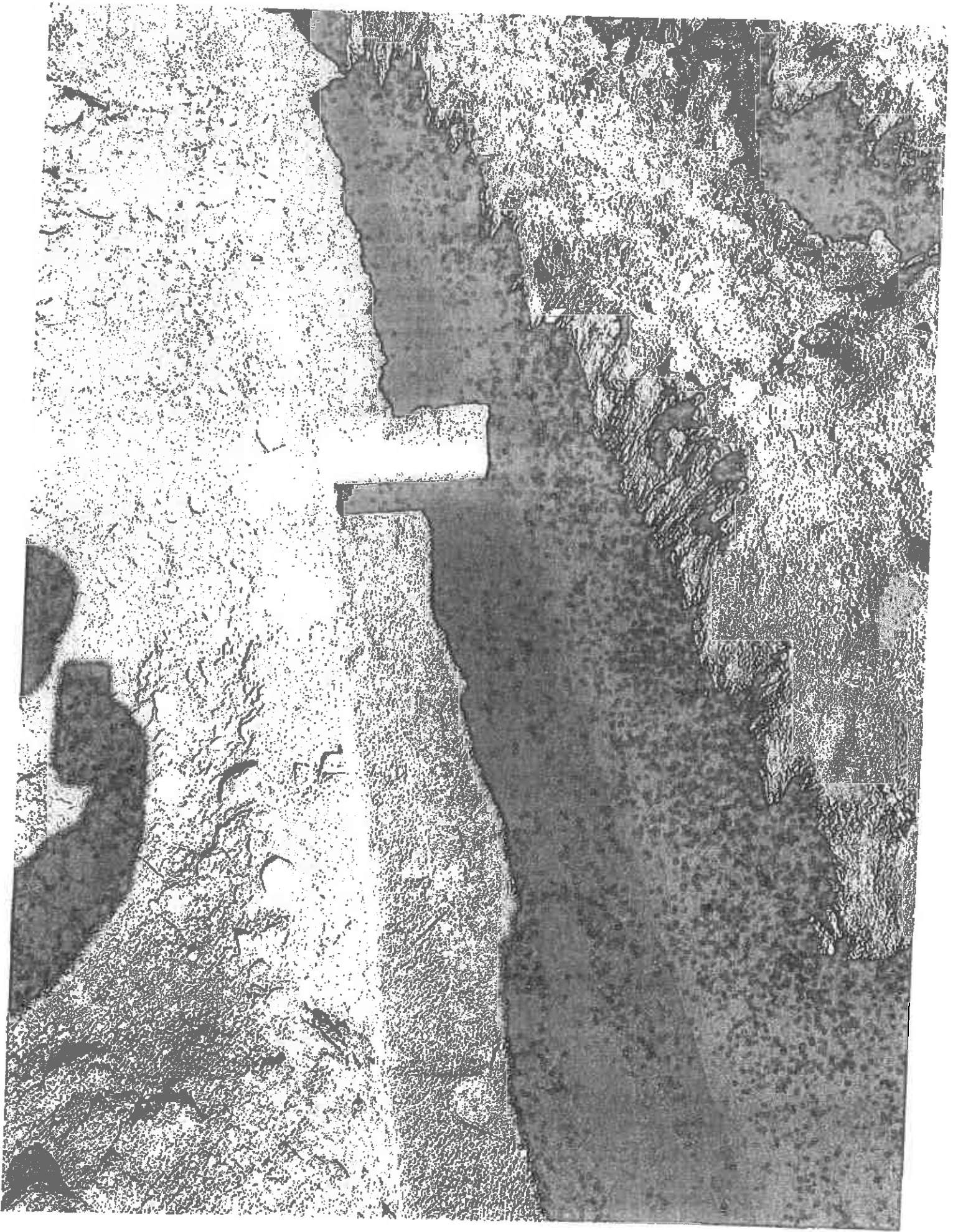
BREAKDOWN

DESCRIPTION	QUANTITY		U/O/M	MATERIAL		TOTAL	LABOR	EQUIPMENT		TOTAL
	HR'S	AMT		UNIT	COST	HOURS	COST	UNIT	COST	
BACKHOE	4.5		HRS	\$ -	\$0.00	0	\$0.00	37.50	\$168.76	\$168.76
LASER	4.5		HRS	\$ -	\$0.00	0	\$0.00	25.00	\$112.50	\$112.50
SERVICE TRUCK & TOOLS	2		HRS	\$ -	\$0.00	0	\$0.00	25.00	\$50.00	\$50.00
OPERATOR	4.5	1	DAY	\$ -	\$0.00	4.5	\$376.74	0.00	\$0.00	\$376.74
APPRENTICE	4.5	1	DAY	\$ -	\$0.00	4.5	\$313.11	0.00	\$0.00	\$313.11
FOREMAN	2	1	DAY	\$ -	\$0.00	2	\$176.10	0.00	\$0.00	\$176.10
SUBTOTAL BEFORE TAX					\$0.00		\$865.95		\$331.25	\$1,197.20
SALES TAX @ 8%					\$0.00					
SUBTOTAL AFTER TAX					\$0.00	11	\$865.95		\$331.25	

TOTAL HOURS
 DIVIDE BY THREE MAN CREW (24 HRS/DAY)
 DIVIDE BY FIVE WORK DAYS TIMES SEVEN CAL. DAYS

SUBTOTAL \$865.95
 MATERIAL & TAXES @ 8% \$0.00
 EQUIPMENT \$331.25
 SUBTOTAL \$1,197.20





6.20



Agenda Item Details

Meeting	Jul 25, 2018 - RSD Special Board Meeting
Category	6. Consent
Subject	6.20 Approval of Change Order with RAN Enterprises for a change in the scope of work.
Access	Public
Type	Action (Consent)
Fiscal Impact	Yes
Dollar Amount	3,784.13
Budgeted	Yes
Budget Source	Measure G Funds
Recommended Action	It is recommended that the change order with RAN Enterprises be approved.

Public Content

Speaker:
John Puglisi, Ph.D., Superintendent

Rationale:
This change order is for two changes to the scope of work:

- Added cost to modify the register configuration to fit the soffit condition to modify the duct penetration sizes, grilles, wire dampers, and duct sizes. The contractor added 4 more labor hours for this change.
\$3,417.71

- Added cost to install 2 exhaust fan curbs in Building B for EF-B6 and B-12. Wooden curbs were installed per field direction.
\$366.42

Total: \$3,784.13

Administrative Content

[RAN Enterprises Change Order.pdf \(1,143 KB\)](#)

Executive Content

Our adopted rules of Parliamentary Procedure, Robert's Rules, provide for a consent agenda listing several items for approval of the Board by a single motion. Most of the items listed under the consent agenda have gone through Board subcommittee review and recommendation. Documentation concerning these items has been provided to all Board members and the public in advance to assure an extensive and thorough review. Items may be removed from the consent agenda at the request of any board member.

Balfour Beatty Construction

Rio School District
2500 E Vinyard Ave
Oxnard, CA 93036

July 13, 2018

Attn: Dr. Puglisi

Subject: Rio STEAM K-8 Campus
Rio School District
Oxnard, CA
Re: Project 0045-015 Rio STEAM K-8 Campus
BP #19 HVAC
Recommendation to Approve CO #19.2 RAN Enterprises

Dear Dr. Puglisi,

Please accept this letter as recommendation to request approval for CO #19.2 to RAN Enterprises for added or deleted scope items at the above Project, and as amendment to their contract. Scope change to the project is as follows:

BP #19 HVAC
RAN Enterprises Original Contract \$ 1,648,000.00

PCO No.	GC No.	Description	Reason	Cost/Credit
19.10R2	12R2	2nd REVISION Added cost per RFI #0352-Bldg A Workroom Soffit Conflict	Proposed added cost to per the modification of the register configuration to fit the soffit condition to modify the duct penetration sizes, grilles, wire dampers, and duct sizes. The contractor added 4 more labor hours via T&M ticket dated 5/21/2018.	\$ 3,417.71
19.19	19	Added cost to install two Exhaust Fans curbs in Building B for EF B6 and B12	Proposed added cost to install (2) exhaust fan curbs in Bldg. B for EF-B6 and B12. Wooden curbs were installed per field direction by others.	\$ 366.42

Total CO #19.2	\$ 3,784.13
Previous Approved CO's	\$ 24,479.51
Original Contract	\$ 1,648,000.00
Revised Contract	\$ 1,676,283.64

Should you have any questions, please contact me at any time.

Respectfully,



Robert Perks
Project Manager, Balfour Beatty

cc. Rachel Adams (A4E)
Jesus Muguerra Ibarra, Balfour Beatty
Dennis Kuykendall, Balfour Beatty

Rio School District

CO #19.2

Project No 0045-015

7/13/2018

Rio STEAM K-8 Campus

BP #19 HVAC

RAN Enterprises

Original Contract

\$ 1,648,000.00

PCO No.	GC No.	Description	Reason	Cost/Credit
19.10R2	12R2	2nd REVISION Added cost per RF1 #0352-Bldg A Workroom Soffit Conflict	Proposed added cost to per the modification of the register configuration to fit the soffit condition to modify the duct penetration sizes, grilles, wire dampers, and duct sizes. The contractor added 4 more labor hours via T&M ticket dated 5/21/2018.	\$ 3,417.71
19.19	19	Added cost to install two Exhaust Fans curbs in Building B for EF B6 and B12	Proposed added cost to install (2) exhaust fan curbs in Bldg. B for EF-B6 and B12. Wooden curbs were installed per field direction by others.	\$ 363.42

Total CO #19.2

\$ 3,784.13

Previous Approved CO's

\$ 24,479.51

Original Contract

\$ 1,648,000.00

Revised Contract

\$ 1,676,233.64

**Rio School District
2500 E. Vineyard Ave, Suite 1-100
Oxnard, Ca 93036**

**CO 19.2
7-13-18**

PROJECT NO: 0045-015

CO NO: 19.2

PROJECT NAME: RIO STEAM K-8 CAMPUS

CONTRACTOR: RAN Enterprises

SCOPE OF WORK: SEE ATTACHED

COST:

Original Contract Amount	\$ 1,648,000.00
Previous Approved Change Orders	\$ 24,479.51
This Change Order	\$ 3,784.13
Adjusted Contract Amount	\$1,676,263.64

TIME:

Original Contract Completion Date	December 2018
Previously Approved Completion Extension Days	0
Completion Days Extension this Change Order	0
Adjusted Contract Completion Date	December 2018

IT IS AGREED BY THE CONTRACTOR THAT THE AMMENDED CONTRACT AMOUNT AND/OR TIME, IF ANY, INCLUDES FULL AND COMPLETE EQUITABLE ADJUSTMENT AND COMPENSATION FOR ALL CONTRACT WORK AND EXTRA WORK PERFORMED ON THE PROJECT INCLUDING BUT NOT LIMITED TO CHANGES, DIFFERING SITE CONDITIONS, SUSPENSIONS, DELAYS, RESCHEDULING, ACCELERATION, IMPACT AND EXTENDED OVERHEAD AS IT RELATES SPECIFICALLY TO ITEMS 19.10R2, 19.19 OF THE ATTACHED LISTING. CONTRACTOR HEREBY WAIVES ANY AND ALL RIGHT TO ADDITIONAL COMPENSATION OR TIME ARISING OUT OF THE WORK SPECIFIC TO ITEMS 19.10R2, 19.19 OF THE ATTACHED LISTING, AND HEREBY ACKNOWLEDGES AND AGREES THAT THE AMOUNT SHOWN ABOVE CONSTITUTES PAYMENT IN FULL ACCORDING TO THE CONTRACT DOCUMENTS.

EXCEPT TO THE EXTENT THE CONTRACT HAS BEEN MODIFIED BY PREVIOUSLY ISSUED DISTRICT CHANGE ORDERS, AND FURTHER MODIFIED BY THIS CHANGE ORDER, THE CONTRACT REMAINS IN FULL FORCE AND EFFECT.

RIO SCHOOL DISTRICT

Contractor: RAN Enterprises

By _____

By _____

Date _____

Date _____

District Architect; Architecture 4 Education

District PM/CM; Balfour Beatty Construction

By _____

By _____

Date _____

Date _____



GAYLAIRD CHRISTOPHER, FAIA
RACHEL ADAMS, AIA, LEED AP

July 12, 2018

Rob Perks
Project Manager
Balfour Beatty Construction
300 East Esplanade, Suite 1120
Oxnard, CA 93036

RE: PCO #19.10R Added cost to modify Bldg A ducts

Dear Rob,

We have received PCO #19.10R on 6/29/18 and don't accept the revised, and increased, costs the contractor has resubmitted. We recommend proceeding with the previously recommended value of \$3,417.71 for RSD Board Approval and finalize a unilateral Change Order for review and signature.

Sincerely,

Rachel Adams, AIA, LEED AP
Managing Principal

Balfour Beatty Construction

Architecture 4 Education
41 N Fair Oaks Ave
Pasadena, CA 91103

June 29, 2018

Attn: Rachel Adams

Subject: Rio STEAM K-8 Campus
Rio School District
Oxnard, CA

Re: Project 0045-015 Rio STEAM K-8 Campus
BP #19 HVAC
Recommendation to Approve PCO #19.10R2 to RAN Enterprises

Dear Ms. Adams,

Please accept this letter as recommendation to request approval for PCO #19.10R2 to RAN Enterprises for added or deleted scope items at the above Project. Scope change to the project is as follows:

Item 1.1 2nd REVISION Added cost per RFI #0352-Bldg A Workroom Soffit Conflict
Reason: Proposed added cost to per the modification of the register configuration to fit the soffit condition to modify the duct penetration sizes, grilles, wire dampers, and duct sizes. The contractor added 4 more labor hours via T&M ticket dated 5/21/2018.

Project Cost Update:

RAN Enterprises Base Agreement	A4E approved \$3,417.71	\$1,648,000.00
PCO #19.10	of the \$8,341.52	→ \$8,341.52
Total Construction Cost to Date		\$1,656,341.50

Should you have any questions, please contact me at any time.

Respectfully,



Robert Perks
Project Manager, Balfour Beatty

cc. Dr. Puglisi (Rio School District)
Jesus Muguierza Ibarra, Balfour Beatty
Dennis Kuykendall, Balfour Beatty



**Contractor State License # 818754
17202 Gothard St, Unit 1,
Huntington Beach, CA 92647
Tel: (714) 842-8688, Fax: (714) 842-8577**

June 12th, 2018

Rob Perks
Project Manager
Rio School District
Balfour Beatty Construction
300 Esplanada, Suite 1120
Oxnard, CA 93036

Project: Rio STEAM Academy BP # 19 - Heating Ventilation and Air Conditioning

Subject: District response to PCO # 19.10 added cost per COR #12R1 RFI #352 Bldg A Workroom Soffit (revised 1)

Dear Mr. Perks,

RAN is in receipt of the District's response to RAN's COR #12R1 for the added costs per RFI #352 at Bldg. A

The letter states *"We do not accept entitlement for remobilization"*. RAN disagrees with the District position regarding the remobilization costs. RAN was already working in Bldg. A and we had to demobilize from the jobsite after the work was completed in building A and we have informed the District of the demobilization ahead of time and the District failed to provide any directives or responses on time. This added work to the construction documents could have been installed while RAN was already in the same area working on the other units in bldg. A and we had already delivered all material to the area of the work, lifts, tools, etc... until we were stopped by the District and had to demobilize, then we had to come back another time to bring the material back to the container, then remobilize to another area in order to perform work. Now we had to remobilize again to the area in question with the new material, dampers, deliveries, etc... and therefore, this is all added costs that RAN is not responsible for due to the added work to the construction documents. Therefore, the 39 hours are correct and need to be paid by the District to the added costs that RAN sustained for this added work.

Furthermore, after auditing the change order logs we noticed that time ticket dated 5-21-2018 for 4 hours was not added to COR #12R1 since it was missed. Please find attached COR #12R2 to include the time ticket for 5-21-2018. We dispute the District's decision regarding the remobilization and wasted time. This change order should be paid in full. Otherwise, provide approval for the amount you deem fit, and the remainder of the disputed amount will remain on the job.

Please find attached COR #12 Revised 2 per the District's directive to proceed with the work based on time and material for the added work to the construction documents. Please provide payment for this added work to the construction documents immediately as the work has already occurred already and needs to be paid per the law.



**Contractor State License # 818754
17202 Gothard St, Unit 1,
Huntington Beach, CA 92647
Tel: (714) 842-8688, Fax: (714) 842-8577**

Respectfully,

Thierry Abinader

**Thierry Abinader
Treasurer/Manager
RAN Enterprises, Inc.**



(COR) CHANGE ORDER REQUEST # 12R2

Project Number:	Requested By District
-----------------	-----------------------

Owner Name:	Rio School District	Date:	4/9/2018
Project Description:	Rio Steam Academy BP-19 HVAC	P. Purchase #	
Architect/Engineer	Architecture for Education	Attn:	Rob Perks
From (Contractor):	Ran Enterprises Inc	Initiator	Thierry Ablader
The following is an itemized quotation regarding proposed modifications to the contract documents			

Per the District's response to RFI #352 which has modified the construction documents and work already installed and in place. Please find attached the cost associated with the added work as described in the RFI response which has modified the duct penetration sizes, grilles, wire dampers, and duct sizes.

Please provide your approval and directive immediately in order to proceed and order the long lead time material and proceed with the work accordingly.

Revised 12R1 (5/22/2018)

Per the District's directive to proceed with the added work to the construction documents based on T&M. Please find attached the added cost for this added work

Revised 12R1 (6/12/2018):

Added time ticket 5-21-2018 that was not previously added.

Subcontractor's Cost (See attached supporting documentation)	(Incl. subcontractor's	15% O. H. & P.)
1	0	\$0
2	0	\$0
3	0	\$0
4	0	\$0
5	0	\$0
6	0	\$0
7	0	\$0
8	0	\$0
		Subtotal A: \$0
General Contractor's Cost		
Labor (See attached supporting documentation)	\$4,218.30	
0.00% of Labor	\$0.00	
Material (See attached supporting documentation)	\$2,717.40	
Taxes at 7.75% of material	\$210.60	
Equipment (See attached documentation)	\$0.00	
		Subtotal B: \$7,146.30
Overhead and Profit = 16% of A		\$0.00
Overhead and Profit = 15% of B		\$1,071.94
Bond 1.5%		\$123.27
Grand Total (A+B+C+D)		\$8,341.52

The proposed change does increase the Final Completion Date by 4 working days
 The proposed change does NOT affect the Final Completion Date required by the Contract.

This proposed Change Order is effective for _____ calendar days.

FAILURE TO PROVIDE ADEQUATE RESPONSE AND PROPER APPROVAL AND DIRECTIVE TO THIS COR BY
 4/16/2018 WILL IMPACT THE DELIVERY SCHEDULE AND CAUSE ADDITIONAL COST TO THE PROJECT

Contractor:	<u>Thierry Ablader</u>	_____	_____
Signature		Title: Treasurer/Manager	Date: 5/22/2018

RETURN

Stock Items

very

fy. 6 Supply &
fy 6 supply &
fy 14 supply &

Drumpev S)



GAYLAIRD CHRISTOPHER, FAIM
RACHEL ADAMS, AIA, LEED AP

May 30, 2018

Rob Parks
Project Manager
Balfour Beatty Construction
300 East Esplanade, Suite 1120
Oxnard, CA 93036

RE: PCO #19.10R Added cost for Bldg A Soffit

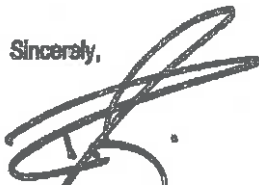
Dear Rob,

We received the proposed cost on 5/23/18 and reviewed your response. We have the following comments:

- 1) We do not accept entitlement for remobilization
- 2) We accept the T&M tags with the 6 hrs of original labor hours credited.
- 3) We accept the proposed material costs.

We can recommend a total cost of \$3,417.71 for RSD Board Approval. Forward final change order for signature.

Sincerely,



Rachel Adams, AIA, LEED AP
Managing Principal

Balfour Beatty Construction

Architecture 4 Education
41 N Fair Oaks Ave
Pasadena, CA 91103

May 23, 2018

Attn: Rachel Adams

Subject: Rio STEAM K-8 Campus
Rio School District
Oxnard, CA

Re: Project 0045-015 Rio STEAM K-8 Campus
BP #19 HVAC
Recommendation to Approve PCO #19.10R1 to RAN Enterprises

Dear Ms. Adams,

Please accept this letter as recommendation to request approval for PCO #19.10R1 to RAN Enterprises for added or deleted scope items at the above Project. Scope change to the project is as follows;

Item 1.1 REVISED Added cost per RFI #0352-Bldg A Workroom Soffit Conflict
Reason: Proposed added cost to per the modification of the register configuration to fit the soffit condition to modify the duct penetration sizes, grilles, wire dampers, and duct sizes.

Project Cost Update:

RAN Enterprises Base Agreement	\$1,648,000.00
PCO #19.10	<u>\$7,883.49</u>
Total Construction Cost to Date	\$1,655,883.49

Should you have any questions, please contact me at any time.

Respectfully,



Robert Perks
Project Manager, Balfour Beatty

cc. Dr. Puglisi (Rio School District)
Jesus Muguerza Ibarra, Balfour Beatty
Dennis Kuykendall, Balfour Beatty



**Contractor State License # 818754
17202 Gothard St, Unit 1,
Huntington Beach, CA 92647
Tel: (714) 842-8688, Fax: (714) 842-8577**

May 22, 2018

**Rob Perks
Project Manager
Rio School District
Balfour Beatty Construction
300 Esplanade, Suite 1120
Oxnard, CA 93036**

Project: Rio STEAM Academy BP # 19 - Heating Ventilation and Air Conditioning

Subject: District response to PCO # 19.10 added cost per COR #12 RFI #352 Bldg A Workroom Soffit

Dear Mr. Perks,

RAN is in receipt of the District's response to RAN's COR #12 for the added costs per RFI #352 at Bldg. A Workroom Soffit dated April 27th 2018, and received on May 15th 2018. The letter states that the Design team did not receive the change order request until April 24th 2018. This is simply not true. RAN's Change Order #12 was submitted to the District on April 9th 2018, and yet, the District took more than a month to provide a response.

The Letter states the following, with our comments next to each item:

- *"We agree to the cost for the revised louver shape; however, contractor shall provide credit for the replaced louvers."* RAN did not charge for any louvers in COR #12.
- *"We agree to the cost for the revised ductwork; however, contractor shall provide credit for the replaced ductwork."* All previously fabricated ductwork cannot be used and are already in the District's possession. Therefore, no credit is due.
- *"We agree to the cost for the revised grilles; however, contractor shall provide credit for the replaced grilles."* RAN was able to stop the old grilles order and replace the grilles with the new sizes as directed. Furthermore, RAN did not request any added costs for the grilles material in COR #12. However, RAN Did charge 2 labor hours in order to contact the factory, stop the order and replace the grilles with the new sizes.
- *"We do not agree to the cost for remobilization, as the contractor remained on site working throughout the campus."* This work was already occurring while RAN was already in the same area working and we had already delivered all material to the area of the work, lifts, tools, etc... until we were stopped by the District and had to demobilize, then we had to come back another time to bring the material back to the container, then remobilize to another area in order to perform work. Now we had to remobilize again to the area in question with the new material, dampers, deliveries, etc.. and therefore, this is all added costs that RAN is not responsible for.



**Contractor State License # 818754
17202 Gothard St, Unit 1,
Huntington Beach, CA 92647
Tel: (714) 842-8688, Fax: (714) 842-8577**

-
- *"We accept the cost for delivery only if all other equipment and materials are delivered and stored onsite, PI and BBC to verify"* Previously ordered material and fabricated material were already delivered to the District.

Please find attached COR #12 Revised 1 per the District's directive to proceed with the work based on time and material. Please provide payment for this added work to the construction documents immediately.

Respectfully,

Thierry Abinader

**Thierry Abinader
Treasurer/Manager
RAN Enterprises, Inc.**



(COR) CHANGE ORDER REQUEST # 12R1

Project Number:	Requested By District
-----------------	-----------------------

Owner Name:	Rio School District	Date:	4/9/2018
Project Description:	Rio Steam Academy BP-19 HVAC	P. Purchase #	
Architect/Engineer	Architecture for Education	Attn:	Rob Perks
From (Contractor):	Ran Enterprises Inc	Initiator	Thierry Abneder

The following is an itemized quotation regarding proposed modifications to the contract documents

Per the District's response to RFI #352 which has modified the construction documents and work already installed and in place. Please find attached the cost associated with the added work as described in the RFI response which has modified the duct penetration sizes, grilles, wire dampers, and duct sizes.

Please provide your approval and directive immediately in order to proceed and order the long lead time material and proceed with the work accordingly.

Revised 12R1 (5/22/2018)

Per the District's directive to proceed with the added work to the construction documents based on T&M. Please find attached the added cost for this added work

Subcontractor's Cost (See attached supporting documentation)	(incl. subcontractor's	15% O. H. & P.)
1	0	\$0
2	0	\$0
3	0	\$0
4	0	\$0
5	0	\$0
6	0	\$0
7	0	\$0
8	0	\$0
		Subtotal A: \$0
General Contractor's Cost		
Labor (See attached supporting documentation)	\$9,823.00	
0.00% of Labor	\$0.00	
Material (See attached supporting documentation)	\$2,717.40	
Taxes at 7.75% of material	\$210.80	
Equipment (See attached documentation)	\$0.00	
		Subtotal B: \$6,753.90
Overhead and Profit = 15% of A		\$0.00
Overhead and Profit = 15% of B		\$439.20
Bond 1.5%		\$50.51
Grand Total (A+B+C+D)		\$3,417.71 \$7,893.40

The proposed change does increase the Final Completion Date by 4 working days
 The proposed change does NOT affect the Final Completion Date required by the Contract.

This proposed Change Order is effective for ___ calendar days.

FAILURE TO PROVIDE ADEQUATE RESPONSE AND PROPER APPROVAL AND DIRECTIVE TO THIS COR BY 4/16/2018 WILL IMPACT THE DELIVERY SCHEDULE AND CAUSE ADDITIONAL COST TO THE PROJECT

Contractor:	<u>Thierry Abneder</u>	Title: Treasurer/Manager	Date: 5/22/2018
	Signature		

POTTORFF®

Project: WIRE DAMPERS FOR ROG
 Quotation Date: 5/3/2018
 Quotation By: AM02

Quote - Lot Price

Customer Information

To: RAN ENTERPRISES, INC.
 17621 SAMPSON LANE
 COD
 HUNTINGTON BEACH, CA 92647

Project Information

Architect:
 Engineer:
 Contractor:
 Location:
 Addendum:

Quote Details

Quote Reference #:
 Schedule Date: QSP Special -
 5/8/2018
 Not Before:
 Freight Terms: FFA - Full Freight
 Allowed
 Freight Method: Standard

(6) Model RCS-42

General Construction

Dimensions: Nominal (approximately 1/4" (6) undersize)
 Material: Galvanized steel
 Blade action: Opposed blade
 Sleeve: Type: Side plate; Length: 10"; Gauge: 16; Clearance: 6"
 Axles: 3/8" (10) square plated steel
 Bearings: Synthetic
 Control shaft: 3/8" x 3" (10 x 76) square drive axle with a control
 arm/screw-drive assembly

Options

Cable: Length: 5'; Finish plug: 1-1/4" diameter, white

Ratings

Maximum system velocity (fpm): 1500
 Maximum system pressure (in.wg.): 3
 Operating temperature range: -25°F to 180°F

Details

Line Item	Tag	Qty	Dimensions (in./mm)	Sections
			W x H	Wide x High
1		4	22 x 6	1 x 1
2		2	36 x 6	1 x 1

(1) Model QSP Special

Line Item	Description
3	QSP Special

Total Net \$ 977.40

#12

2

✓

1

BY THE WAY

- Duct

1

Ordering, Receiving

22" x 8" wire I

40" x 8" ✓

2

Installation

Installation/Delivery

Installation

Delivery, Demob and

10" Duct

4

10" Saddle

2

10" Saddle



GAYLAIRD CHRISTOPHER, FAIA
RACHEL ADAMS, AIA, LEED AP

July 12, 2018

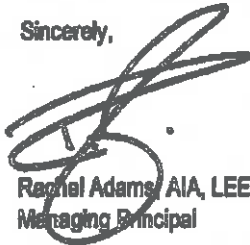
Rob Perks
Project Manager
Balfour Beatty Construction
300 East Esplanade, Suite 1120
Oxnard, CA 93036

RE: PCO #19.19 Added cost to install Bldg B HVAC curbs

Dear Rob,

We have received PCO #19.19 on 6/25/18 and can accept the proposed cost of \$366.42 and recommend RSD Board Approval. Provide final CO for review and signature.

Sincerely,



Rachel Adams, AIA, LEED AP
Managing Principal

Balfour Beatty Construction

Architecture 4 Education
41 N Fair Oaks Ave
Pasadena, CA 91103

June 8, 2018

Attn: Rachel Adams

Subject: Rio STEAM K-8 Campus
Rio School District
Oxnard, CA

Re: Project 0045-015 Rio STEAM K-8 Campus
BP #19 HVAC
Recommendation to Approve BBC PCO #19.19 to RAN Enterprises CO#19

Dear Ms. Adams,
Please accept this letter as recommendation to request approval for PCO #19.19 to RAN Enterprises for added or deleted scope items at the above Project. Scope change to the project is as follows;

Item 1.1 Added cost to install two Exhaust Fans curbs in Building B for EF B6 and B12
Reason: Proposed added cost to install (2) exhaust fan curbs in Bldg. B for EF-B6 and B12.
 Wooden curbs were installed per field direction by others.

Project Cost Update:

RAN Enterprises Base Agreement	\$1,648,000.00
Previous Approved CO's	\$0.00
PCO #19.19	<u>\$366.42</u>
Total Construction Cost to Date	\$1,648,366.42

Should you have any questions, please contact me at any time.

Respectfully,

Robert Perks
Project Manager, Balfour Beatty

cc. Dr. Puglisi (Rio School District)
Jesus Mugerza Ibarra, Balfour Beatty
Dennis Kuykendall, Balfour Beatty



Rio Steam K-8 - BP #19 HVAC

(COR) CHANGE ORDER REQUEST # 19

Project Number:	Requested By District
-----------------	-----------------------

Owner Name:	Rio School District	Date:	4/26/2018
Project Description:	Rio Steam Academy BP-19 HVAC	P. Purchase #	
Architect/Engineer	Architecture for Education	Attn:	Rob Perks
From (Contractor):	Ran Enterprises Inc	Initiator	Thierry Abinader
The following is an itemized quotation regarding proposed modifications to the contract documents			

Per the District's directive to install the two Exhaust Fans curbs in building B for EF B6 and B12 that the District superintendent forced RAN not to install, and instead installed wooden curb to intentionally delay, damage and cause added costs to RAN's operations. Please find attached the added cost to remobilize back to the roof to install the correct curbs as previously detailed.

Please provide approval and payment for this added work immediately as this work has already been completed

Subcontractor's Cost (See attached supporting documentation)	(incl. subcontractor's	15% O. H. & P.)
1	0	\$0
2	0	\$0
3	0	\$0
4	0	\$0
5	0	\$0
6	0	\$0
7	0	\$0
8	0	\$0
		Subtotal A: \$0
General Contractor's Cost		
Labor (See attached supporting documentation)	\$313.92	
0.00% of Labor	\$0.00	
Material (See attached supporting documentation)	\$0.00	
Taxes at 0.00% of material	\$0.00	
Equipment (See attached documentation)	\$0.00	
		Subtotal B: \$313.92
Overhead and Profit = 15% of A		\$0.00
Overhead and Profit = 15% of B		\$47.09
Bond 1.5%		\$5.42
Grand Total (A+B+C+D)		\$366.42

The proposed change does increase the Final Completion Date by - working days
 The proposed change does NOT affect the Final Completion Date required by the Contract.

This proposed Change Order is effective for _____ calendar days.

FAILURE TO PROVIDE ADEQUATE RESPONSE AND PROPER APPROVAL AND DIRECTIVE TO THIS COR BY 5/3/2018 WILL IMPACT THE DELIVERY SCHEDULE AND CAUSE ADDITIONAL COST TO THE PROJECT

Contractor:	<u>Thierry Abinader</u>	Title: Treasurer/Manager	Date: 4/26/2018
	Signature		

ated

2

/18

1

1

