



SCHOOL

DISTRICT

EDUCATING LEARNERS FOR THE 21ST CENTURY

REGULAR BOARD MEETING

May 17, 2017

**Office of Student and Family Services
3300 Cortez Street
Oxnard, CA 93036**

**JOHN D. PUGLISI, Ph. D.
Superintendent**

**Board of Education
Joe Esquivel, President
Eleanor Torres, Clerk
Ramon Rodriguez
Edith Martinez-Cortes
Felix Eisenhauer**

2.0



**Wednesday, May 17, 2017
RSD Regular Board Meeting**

**Office of Student and Family Services
3300 Cortez Street
Oxnard, CA 93036**

1. Open Session 5:00 p.m.

1.1 Call to Order

1.2 Pledge of Allegiance

1.3 Roll Call

2. Approval of the Agenda

2.1 Agenda Correction, Additions, Modifications

2.2 Approval of the Agenda

3. Public Comment-Closed Session

3.1 Public Comment (Closed Session) The public may address the Board concerning items that are scheduled for discussion during the closed session only. These presentations are limited to three minutes each, or a total of fifteen minutes in all.

4. Closed Session

4.1 Conference Legal Counsel Existing Litigation-Subdivision (a) of Government Code Section 54956.9-OAH Case No. 2016121089

4.2 Public Employee Discipline/Dismissal/Release [Government Code 54957]

4.3 Public Employee Performance Evaluation [Government Code 54957] Title: Staffing 2016/2017 and 2017/2018

4.4 Conference with Labor Negotiators [Government Code 54957.6] Agency designated representatives: RSD Negotiating Team; Employee Organization: California School Employee's Association and Rio Teachers' Association

5. Reconvene Open Session 6:00 p.m.

5.1 Report of Closed Session

6. Presentations/Recognitions

6.1 Rio Vista Choir Recognition

6.2 Rio Vista Band Student Recognition

6.3 Rio Real Spelling Bee Winners

6.4 Rio del Mar Soki Bowl Winners

7. Communications

7.1 Acknowledgement of Correspondence to the Board

7.2 Board Member Reports

7.3 Organizational Reports-RTA/CSEA/Other

7.4 Superintendent Report

7.5 Public Comment-Board meetings are meetings of the Governing Board held in public, not public forums, and will be held in a civil, orderly and respectful manner. All public comments or questions should be addressed to the board through the board president. To assure an orderly meeting and an equal opportunity for each speaker, persons wishing to address the Board must fill out a speaker card. Cards are available at the meeting and on the District website. Cards must be submitted to the Secretary or Clerk of the Board. The speaker may choose to speak during public comment or at the time of the agenda item prior to board consideration. The Governing Board may place limitations on the total time to be devoted to each topic if it finds that the number of speakers would impede the Board's ability to conduct its business in a timely manner. Procedures for receiving communication from the public on topics that fall under the subject jurisdiction of the Governing Board. A member of the public may address the Governing Board on any item(s) on the agenda or non-agenda items. Each person speaking may not exceed a total of three minutes on each item. The speaker may choose to speak during public comment or at the time of the agenda item prior to board consideration. These presentations are limited to three minutes or a total of twenty minutes.

8. Information

8.1 Business Services Report

8.2 Educational Services Report

9. Discussion/Action

9.1 Approval of MESA Course Description

9.2 Approval of Rio del Valle School New/Revised Course Descriptions for Advanced Robotics/Makerspace and Ceramic Classes FY 2017-2018

9.3 17/18 and 18/19 Academic School Calendar

9.4 Approval of Acceptance of bid from Venco Electric, Inc. as lowest bidder

9.5 Approval of Thought Exchange Contract for three years

10. Consent

10.1 Approval of the Consent Agenda

10.2 Approval of the Minutes of the Regular Board Meeting of April 19, 2017

10.3 Approval of Donation Report

10.4 Ratification of the Commercial Warrant for April 5, 2017 through May 8, 2017

10.5 Approval of the Personnel Report

10.6 Approval of Addendum #1 to the MOU with the Boys & Girls Club

10.7 Approval of National Spanish Spelling Bee Trip to San Antonio, Texas

10.8 Approval of Art Mexico Trip on July 15 -29, 2017

10.9 Renewal of Professional Development Contracts FY 2017/2018

10.10 Contract Renewal with Learning Priority FY 2017/2018

10.11 Contract Renewal with Diane DeLaurentis to Provide Drama Instruction

10.12 Approval of Service Agreement Renewal with Nee Qualson-Sackey to Provide Music Instruction

10.13 Approval of Discovery Education Licenses for Rio Plaza Students

- 10.14 MIXTECO/INDIGENA COMMUNITY ORGANIZING PROJECT (MICOP) contract renewal FY 17-18
- 10.15 Mixteco/Idigena Organizing Project (MICOP)-Rio Neighborhoods for Learning (NfL) contract revision FY 17-18
- 10.16 Approval of Agreement for Police School Resource Officer Services and Cost Sharing for 2017/2018
- 10.17 Approval of proposal by David Taussig & Associates, Inc. for Special Tax Administration Services for 2017/2018.
- 10.18 Approval of proposal from Ike's Pump & Drilling
- 10.19 Approval of Resolution No. 1617/27 Notice of Completion by Quality Paving
- 10.20 Approval of Resolution No. 1617/28 Notice of Completion by Omega Construction Co.

11. Organizational Business

- 11.1 Future Items for Discussion
- 11.2 Future Meeting Date: June 7, 2016 and June 21, 2017

12. Adjournment

- 12.1 Adjournment

4.1



Agenda Item Details

Meeting **May 17, 2017 - RSD Regular Board Meeting**

Category **4. Closed Session**

Subject **4.1 Conference Legal Counsel Existing Litigation-Subdivision (a) of Government Code Section 54956.9-OAH Case No. 2016121089**

Access **Public**

Type **Discussion**

Public Content

Speaker:

Rationale:

Administrative Content

Executive Content



Agenda Item Details

Meeting May 17, 2017 - RSD Regular Board Meeting
Category 4. Closed Session
Subject 4.2 Public Employee Discipline/Dismissal/Release [Government Code 54957]
Access Public
Type

Public Content

Speaker:

Rationale:

Administrative Content

Executive Content



Agenda Item Details

Meeting May 17, 2017 - RSD Regular Board Meeting

Category 4. Closed Session

Subject 4.3 Public Employee Performance Evaluation [Government Code 54957] Title: Staffing 2016/2017 and 2017/2018

Access Public

Type Discussion

Public Content

Speaker:

Rationale:

Administrative Content

Executive Content



Agenda Item Details

Meeting May 17, 2017 - RSD Regular Board Meeting

Category 4. Closed Session

Subject 4.4 Conference with Labor Negotiators [Government Code 54957.6] Agency designated representatives: RSD Negotiating Team; Employee Organization: California School Employee's Association and Rio Teachers' Association

Access Public

Type

Public Content

Speaker:

Rationale:

Administrative Content

Executive Content



Agenda Item Details

Meeting May 17, 2017 - RSD Regular Board Meeting
Category 7. Communications
Subject 7.4 Superintendent Report
Access Public
Type Procedural

Public Content

Speaker: Superintendent Puglisi

Rationale:

Superintendent Puglisi will update the Governing Board on the following:

- STEAM School Update

Administrative Content

Executive Content



Agenda Item Details

Meeting	May 17, 2017 - RSD Regular Board Meeting
Category	8. Information
Subject	8.1 Business Services Report
Access	Public
Type	Information
Goals	Goal 3-Create welcoming and safe environments where students attend and are connected to their school Goal 1-Improved student achievement at every school and every grade in all content areas

Public Content

Speaker: Kristen Pifko, Assistant Superintendent of Business Services

Rationale: Ms. Pifko will update the Governing Board on the following topics:

- Transportation Report
- HVAC Update

Administrative Content

Executive Content



Agenda Item Details

Meeting	May 17, 2017 - RSD Regular Board Meeting
Category	8. Information
Subject	8.2 Educational Services Report
Access	Public
Type	Information
Goals	Goal 1-Improved student achievement at every school and every grade in all content areas Goal 2-Engage parents and other District stakeholders in the development of meaningful partnerships to support student learning.

Public Content

Speaker: Educational Services Staff

Rationale: Educational Staff will provide the Governing Board with the following updates:

- CAASPP Report
- Sokikom Update

Administrative Content

Executive Content



Agenda Item Details

Meeting	May 17, 2017 - RSD Regular Board Meeting
Category	9. Discussion/Action
Subject	9.1 Approval of MESA Course Description
Access	Public
Type	Action
Fiscal Impact	No
Recommended Action	Staff recommends board approval of MESA course description
Goals	Goal 1-Improved student achievement at every school and every grade in all content areas

Public Content

Speaker: Oscar Hernandez

Rationale:

This course is offered as an interdisciplinary subject with a focus on science, technology, engineering, and mathematics (STEM) content in alignment with the Next Generation Standards. In addition to STEM content, students will reinforce other content areas through researching, reading, writing, working in teams, and presenting about their STEM projects. Students will use problem and project-based learning models to study engineering, physics, mathematics, biology, and technology concepts. They will use these concepts and apply them to design and build hands-on projects such as popsicle-stick bridges, balsawood gliders, mousetrap cars, prosthetic arms, model GI tracts, and more. The course will expose students to potential career paths, college opportunities/advising, public speaking/science communication, and technology. Furthermore, special emphasis will be placed on inquiry and investigation, hands-on projects, and data collection.

[MESA Course Description RM \(2\) \(1\).pdf \(179 KB\)](#)

Administrative Content

Executive Content

MESA Course Description:

This course is offered as an interdisciplinary subject with a focus on science, technology, engineering, and mathematics (STEM) content in alignment with the Next Generation Standards. In addition to STEM content, students will reinforce other content areas through researching, reading, writing, working in teams, and presenting about their STEM projects. Students will use problem and project-based learning models to study engineering, physics, mathematics, biology, and technology concepts. They will use these concepts and apply them to design and build hands-on projects such as popsicle-stick bridges, balsawood gliders, mousetrap cars, prosthetic arms, model GI tracts, and more. The course will expose students to potential career paths, college opportunities/advising, public speaking/science communication, and technology. Furthermore, special emphasis will be placed on inquiry and investigation, hands-on projects, and data collection.

Course Purpose

1. Students will apply challenging physics and mathematical concepts to solving real-life engineering problems.
2. Students will demonstrate the ability to solve problems and think critically while working as individuals and in groups on hands-on projects.
3. Students will understand the applications of physics, engineering, and mathematics in a scientific and technologically based society.
4. Students will acquire content knowledge of physics, engineering, and mathematical concepts and apply them to everyday life.
5. Students will understand that engineering provides equal opportunities for all ethnic groups and both genders.
6. Students will be aware of vocational opportunities in the field of engineering.
7. Students will utilize oral speaking strategies in explaining and defending scientific projects and concepts.
8. Students will use logic in both their written and oral work to enhance and make clear their scientific objectives.
9. Students will investigate potential colleges and have access to information about the college application process, including financial aid and course of study.



Agenda Item Details

Meeting	May 17, 2017 - RSD Regular Board Meeting
Category	9. Discussion/Action
Subject	9.2 Approval of Rio del Valle School New/Revised Course Descriptions for Advanced Robotics/Makerspace and Ceramic Classes FY 2017-2018
Access	Public
Type	Action
Fiscal Impact	No
Budget Source	not applicable
Recommended Action	Staff recommends board approval of course descriptions
Goals	Goal 1-Improved student achievement at every school and every grade in all content areas

Public Content

Speaker: Oscar Hernandez

Rationale:

Rio del Valle Middle School is requesting your consideration and approval for the following courses: Ceramics, Advanced Robotics and MakerSpace.

The ceramics class will be a year long or trimester class that will be offered to all grade levels. Given that we have a newly installed kiln we would like to implement this class to compliment the learning our students are doing in the content area courses. Please see attached course description.

We would also like to offer a MakerSpace class. In this class students will engage in the spirit of design and collaboration. The class is intended to use concepts that students are learning in their core classes as starting points for designing projects. A variety of materials, techniques, and technology will assist students in bringing students projects to completion.

Finally, we would like your approval on adding an advanced Robotics class. Students enjoy Robotics very much and will often take it a second year. In order to provide students a higher degree of study and interaction with the Robots we would like to offer these students a more advanced class. Advanced robotics will provide students one trimester of coding using C++ software for programming VEX robotics and sensors, designing and printing 3D objects using Tinkercad a powerful and free online software. Another trimester of engineering based approach, students will be required to understand how different gear ratios are used to obtain strength and/or torque applications. Students will develop ready to compete advanced robot that will be entered in the yearly VEX Robotics Competition. There will be an emphasis on the application of math and science concepts within this class.

[AdvancedRoboticsCoursedescription.pdf \(82 KB\)](#)

[MakerspaceCoursedescription.pdf \(66 KB\)](#)

[CeramicsCoursedescription.pdf \(78 KB\)](#)

Administrative Content

Advanced Robotics:

Department	Elective		Grade	7/8	
Course Title	Advanced Robotics	Course number		State number	
Course length	Yearlong	Required			
Placement Criteria	Student elects Prerequisite Robotics				
Textbook Resources	LEGO EV3 and/or VEX robots CAD				

COURSE DESCRIPTION:

This fun and exciting STEM (science, technology, engineering, and math) based elective course is an in-depth investigation of building and programming robots using the LEGO® Mindstorms™ EV3 Robotics System or the VEX Robotics system. During the school year students will learn to construct and program robots with the EV3 intelligent brick. Using an engineering based approach, students will be required to work in pairs and small teams, sharing an EV3 robotics kit and computer to build a wide variety of robots and program them to move, react, measure and make sounds in order to solve challenges. Each project includes a design brief, which explains the challenge, a discussion of real world robot use, design and construction of the robot and will culminate in a final project that will be shared and presented.

Advanced robotics will provide students one trimester of coding using C++ software for programing VEX robotics and sensors, designing and printing 3D objects using Tinkercad a powerful and free online software. Another trimester of engineering based approach, students will be required to understand how different gear ratios are used to obtain strength and/or torque applications. Students will develop ready to compete advanced robot that will be entered in the yearly VEX Robotics Competition.

Assessment

Due to the nature of the course, we feel it is important that students don't feel pressured to create "successful projects" all the time in order to earn higher grades. This would inevitably lead to more limited and safe approaches to work, while we are trying to infuse an attitude of adventure and experimentation that always carries the risk of failure.

Students will be writing reflections that will be informed by their observation and that incorporate the lessons the students have learnt and explored.

Makerspace Design, Make, and Play:

Department	Elective	Grade	6/7/8
Course Title	Makerspace: design, make, and play	Course number	State number
Course length	Trimester	Required	
Placement Criteria	Student elects		
Textbook	None Tinker materials as needed: legos, 3D printing material, misc. technology devices		

COURSE DESCRIPTION:

This course will provide an introduction to the tools, materials, and maker culture. The Makerspace is a place for students to develop creative solutions to authentic challenges. Students will learn design thinking and explore making with both "bits" (physical materials) and "bytes" (digital materials). Modules will include 3D printing, robotics, circuitry, animation, and textiles.

Students will learn the process of Design Thinking through the participation in a variety of design challenges. They will work to build understanding about how the innovation and creativity of arts drives the fields of science, technology, engineering, and mathematics. Students will learn to lead, follow instructions, cooperate with others, and work effectively in a team to accomplish authentic design tasks.

Assessment

Due to the nature of the course, we feel it is important that students don't feel pressured to create "successful projects" all the time in order to earn higher grades. This would inevitably lead to more limited and safe approaches to work, while we are trying to infuse an attitude of adventure and experimentation that always carries the risk of failure.

Students will be writing reflections that will be informed by their observation and that incorporate the lessons the students have learnt and explored.

Ceramics:

Department	Elective	Grade	6/7/8
Course Title	Ceramics	Course number	State number
Course length	Yearlong or trimester	Required	
Placement Criteria	Student elects		
Textbook	Resources supplemented by teacher Technology devices Art supplies - clay, clay tools, glaze		

COURSE DESCRIPTION:

Through this ceramics course, students will gain fundamental experience working with clay, explore cultural connections throughout ceramics history and build vocabulary related to creating, discussing, and writing about ceramics. Students will learn how to make hand-built and wheel-thrown objects. Ceramic projects will involve molding clay with pinching, coiling, and slab construction techniques. A variety of both functional and non-utilitarian artistic projects will be constructed. All projects will include exposure to various tools, techniques and vocabulary. Basic glazing techniques will also be covered.

Students will be expected to develop their own artistic capacities since projects will reflect the student artists' own unique perspective.

ASSESSMENT:

This class will provide students with a rich learning experience based in ceramics. As students learn about history, gain knowledge of tools and techniques, and are introduced to artisans currently involved in the ceramic process, their learning will be assessed by several culminating ceramic pieces. These clay sculptures will synthesize several aspects of the course. Students will also demonstrate learning through formative assessments through class participation and written reflections. Students will have the opportunity to evaluate and reflect on their own artwork to continually develop artistic and 21st century skills.



Agenda Item Details

Meeting	May 17, 2017 - RSD Regular Board Meeting
Category	9. Discussion/Action
Subject	9.3 17/18 and 18/19 Academic School Calendar
Access	Public
Type	Action
Fiscal Impact	No
Recommended Action	It is recommended the board take action and approve the 17/18 and 18/19 Academic School Calendars.
Goals	2016/2017

Public Content

Speaker: Carolyn Bernal

Rationale:

The District submits for approval the 2017/2018 and 2018/2019 RSD Academic Calendars. These calendars were developed with the calendar committee with two options for each year emerging for consideration. These calendars represent the final agreed upon calendars between the District, RTA and CSEA. Both years of calendar overlap with the Oxnard High School District with the Thanksgiving break, Winter break and Spring break in alignment.

A meeting was held with the District and CSEA on May 8th, 2017 to confirm that all CSEA contractual holidays were accounted for.

Upon board approval, the District can move forward with notification to parents and the community regarding both years of calendar and post them on our website.

[1718 Calendar \(final\).xlsx \(17 KB\)](#)

[1718 Classified Holidays.pdf \(253 KB\)](#)

[1819 Calendar \(final\).xlsx \(17 KB\)](#)

[1819 Classified Holidays.pdf \(250 KB\)](#)

Administrative Content

Executive Content

RIO SCHOOL DISTRICT ACADEMIC CALENDAR 2017/2018

2500 Vineyard Avenue, Oxnard, California 93036

(805) 485-3111 FAX (805)981-7746 www.rioschools.org

AUGUST 8				
Mo	Tu	We	Th	Fr
	1	2	3	4
7	8	9	10	11
14	15	16	17, 18, 21 - Teacher Work Days/No School	
22	23	24	25	22 - First Day of School/K-8 Minimum Day
28	29	30	31	

SEPTEMBER 20				
Mo	Tu	We	Th	Fr
				1
4	5	6	7	8
11	12	13	14	15
18	19	20	21	22
25	26	27	28	29 - K-5 Minimum Day

OCTOBER 21				
Mo	Tu	We	Th	Fr
2	3	4	5	6
9	10	11	12	13
16	17	18	19	20
23	24	25	26	27
30				

NOVEMBER 16				
Mo	Tu	We	Th	Fr
		1	2	3
6	7	8	9	10
13	14	15	16	17
20	21	22	23	24
27	28	29	30	

DECEMBER 15				
Mo	Tu	We	Th	Fr
				1
4	5	6	7	8
11	12	13	14	15
18	19	20	21	22
25	26	27	28	29

JANUARY 17				
Mo	Tu	We	Th	Fr
1	2	3	4	5
8	9	10	11	12
15	16	17	18	19
22	23	24	25	26
29	30	31		

FEBRUARY 18				
Mo	Tu	We	Th	Fr
			1	2
5	6	7	8	9
12	13	14	15	16
19	20	21	22	23
26	27	28		

MARCH 17				
Mo	Tu	We	Th	Fr
			1	2
5	6	7	8	9
12	13	14	15	16
19	20	21	22	23
26	27	28	29	30

APRIL 16				
Mo	Tu	We	Th	Fr
2	3	4	5	6
9	10	11	12	13
16	17	18	19	20
23	24	25	26	27
30				

MAY 22				
Mo	Tu	We	Th	Fr
	1	2	3	4
7	8	9	10	11
14	15	16	17	18
21	22	23	24	25
28	29	30	31	

JUNE 10				
Mo	Tu	We	Th	Fr
				1
4	5	6	7	8
11	12	13	14	15
18	19	20	21	22
25	26	27	28	29

1, 2 - Holiday/No School
 3-5 - Non Student Days/No School
 15 - Holiday/No School
 31 - K-5 Minimum Day







5 - Holiday/No School
 19 - Holiday/No School
 28 - K-5 Minimum Day

2 - End of Trimester 2
 7-9 - K-5 Min Days/Parent Conferences
 26-30 - Non Student Days/No School

2-6 - Non Student Days/No School
 30 - K-5 Minimum Day

28 - Holiday/No School
 31 - K-5 Minimum Day

14 - End of Trimester 3
 14 - Last Day of School/K-8 Min Day
 15 - Teacher Work Day/No School

-  Holiday-No School
-  K-8 Minimum Day
-  Non-Student Days
-  K-5 Minimum Days
-  6-8 Minimum Day
-  Teacher Work Days/No School

2017/2018 Classified Holidays

July 4 th , 2017	Independence Day
September 4 th , 2017	Labor Day
November 10 th , 2017	Veteran's Day
November 23 rd , 2017	Thanksgiving Day
November 24 th , 2017	Day after Thanksgiving Day
December 22 nd , 2017	Admission's Day
December 25 th , 2017	Christmas Day
December 26 th , 2017	Christmas Eve Day
January 1 st , 2018	New Year's Day
January 2 nd , 2018	New Year's Eve Day
January 15 th , 2018	Martin Luther King Day
February 5 th , 2018	Lincoln's Birthday
February 19 th , 2018	Washington's Birthday
March 30 th , 2018	Friday during Spring Break
May 28 th , 2018	Memorial Day

Agreed to:

Carolyn Bernal

5/8/17

for RSD

Amy Croghan

5/8/17

For C.S.EA



5/8/17

CSEA

RIO SCHOOL DISTRICT ACADEMIC CALENDAR 2018/2019

2500 Vineyard Avenue, Oxnard, California 93036

(805) 485-3111 FAX (805)981-7746 www.rioschools.org

AUGUST					9
Mo	Tu	We	Th	Fr	
		1	2	3	
6	7	8	9	10	
13	14	15	16	17	20 - Teacher Work Days/No School
20	21	22	23	24	21 - First Day of School/K-8 Mini Day
27	28	29	30	31	

SEPTEMBER					19
Mo	Tu	We	Th	Fr	
3	4	5	6	7	3 - Holiday/No School
10	11	12	13	14	
17	18	19	20	21	
24	25	26	27	28	28 - K-5 Minimum Day

OCTOBER					22
Mo	Tu	We	Th	Fr	
1	2	3	4	5	4, 5 - K-5 Minimum Day/Parent Conferences
8	9	10	11	12	
15	16	17	18	19	15 - Teacher Work Day/No School
22	23	24	25	26	
29	30	31			31 - K-5 Minimum Day

NOVEMBER					16
Mo	Tu	We	Th	Fr	
			1	2	8 - End of Trimester 1
5	6	7	8	9	12 - Holiday/No School
12	13	14	15	16	9, 13-16 - K-5 Minimum Days/Parent Conferences
19	20	21	22	23	19-21 - Non Student Days/No School
26	27	28	29	30	22, 23 - Holiday/No School

DECEMBER					15
Mo	Tu	We	Th	Fr	
3	4	5	6	7	
10	11	12	13	14	
17	18	19	20	21	21 - K-8 Minimum Day
24	25	26	27	28	24, 25, 31 - Holiday/No School
31					26-28 - Non Student Days/No School

JANUARY					18
Mo	Tu	We	Th	Fr	
	1	2	3	4	1 - Holiday/No School
7	8	9	10	11	2-4 - Non Student Days/No School
14	15	16	17	18	14 - Holiday/No School
21	22	23	24	25	
28	29	30	31		31 - K-5 Minimum Day







FEBRUARY					18
Mo	Tu	We	Th	Fr	
				1	
4	5	6	7	8	4 - Holiday/No School
11	12	13	14	15	
18	19	20	21	22	18 - Holiday/No School
25	26	27	28	29	28 - K-5 Minimum Day

MARCH					21
Mo	Tu	We	Th	Fr	
				1	1 - End of Trimester 2
4	5	6	7	8	6-8 - K-5 Min Days/Parent Conferences
11	12	13	14	15	
18	19	20	21	22	
25	26	27	28	29	29 - K-5 Minimum Day

APRIL					11
Mo	Tu	We	Th	Fr	
1	2	3	4	5	
8	9	10	11	12	8-22 - Non Student Days/No School
15	16	17	18	19	
22	23	24	25	26	
29	30				

MAY					22
Mo	Tu	We	Th	Fr	
		1	2	3	
6	7	8	9	10	
13	14	15	16	17	
20	21	22	23	24	27 - Holiday/No School
27	28	29	30	31	31 - K-5 Minimum Day

JUNE					9
Mo	Tu	We	Th	Fr	
3	4	5	6	7	13 - End of Trimester 3
10	11	12	13	14	13 - Last Day of School/K-8 Min Day
17	18	19	20	21	14 - Teacher Work Day/No School
24	25	26	27	28	

-  Holiday-No School
-  K-8 Minimum Day
-  Non-Student Days
-  K-5 Minimum Days
-  6-8 Minimum Day
-  Teacher Work Days/No School

2018/2019 Classified Holidays

July 4 th , 2018	Independence Day
September 3 rd , 2018	Labor Day
November 12 th , 2018	Veteran's Day
November 22 nd , 2018	Thanksgiving Day
November 23 rd , 2018	Day after Thanksgiving Day
December 24 th , 2018	Christmas Eve Day
December 25 th , 2018	Christmas Day
December 26 th , 2018	Admission's Day
December 31 st , 2018	New Year's Eve
January 1 st , 2019	New Year's Day
January 14 th , 2019	Martin Luther King Day
February 4 th , 2019	Lincoln's Birthday
February 18 th , 2019	Washington's Birthday
April 19 th , 2019	Friday during Spring Break
May 27 th , 2019	Memorial Day

Agreed to:

Carolyn Bernal

Amy Green



5/8/17 for RSD

5/6/17 For C.S.E.A

5/8/17 CSEA



Agenda Item Details

Meeting	May 17, 2017 - RSD Regular Board Meeting
Category	9. Discussion/Action
Subject	9.4 Approval of Acceptance of bid from Venco Electric, Inc. as lowest bidder
Access	Public
Type	Action
Fiscal Impact	Yes
Dollar Amount	375,000.00
Budgeted	Yes
Budget Source	Measure G Funds
Recommended Action	Staff recommends the proposed bid from Venco Electric, Inc. be accepted.
Goals	Goal 1-Improved student achievement at every school and every grade in all content areas

Public Content

Speaker: Kristen Pifko

Rationale: Project #17-5006G for the district wide MRP Audio and Visual Upgrades at RV, RDM, RP, RR, RRo, and RDN went to bid and on April 26, 2017, bid responses were received from the following vendors:

Contractor

Venco Electric, Inc.	\$375,000.00
Digital Networks Group, Inc.	\$434,087.00
Spinitar	\$532,357.09

Venco Electric, Inc. should be awarded the bid as the lowest bidder for the project.

[Venco Award.pdf \(2,862 KB\)](#)

Administrative Content

Executive Content



2500 Vineyard Avenue, Oxnard, CA 93036 ~ Telephone: (805) 485-3111 ~ Fax Number (805) 604-7825 ~ www.rioschools.org

May 3, 2017

Via E-Mail and Facsimile Transmission
vencoelectric@yahoo.com/(805) 278-1959

Venco Electric, Inc.
Roy Martin (President)
2360 Sturgis Rd. Suite D
Oxnard, CA 93030

Confirmation via U.S. Postal Service

SUBJECT: Project #17-5006G – District Wide MPR Audio and Visual Upgrades (RV, RDM, RP, RR, RRo and RDN), Oxnard, CA

Dear Bidder:

On April 26, 2017, the Rio School District ("District") received bid responses for Bid #17-5006G – District Wide MPR Audio and Visual Upgrades (RV, RDM, RP, RR, RRo and RDN), Oxnard, CA as indicated below:

<u>Contractor</u>	<u>Total Base Bid</u>
<u>Venco Electric, Inc</u>	<u>\$ 375,000.00</u>
Digital Networks Group, Inc.	\$434,087.00
Spintar	\$532,357.09

Pursuant to Instructions to Bidders Article 31, the District intends to award the subject bid to the lowest responsive bidder, Venco Electric, Inc., for the Total Base Bid, subject to approval by the District's Board of Trustees. Recommendation of award will be heard during the Board of Trustees meeting on Wednesday, May 17, 2017. The open session will begin at 6:00 p.m. The meeting will be held in the District Office Board Room at Office of Student & Family Services, which is located at 800 Cortez Street, Oxnard, CA 93036.

Pursuant to Instruction to Bidders Article 34, any bidder submitting a Bid to the District may file a protest of the District's Intent to award the Contract to this office not more than two (2) calendar days following the date of issuance of the District Notice of Intent to Award the Contract.

The District would like to thank you for your participation and appreciates your time and effort in submitting a bid for this Project. If you have any questions regarding this transmittal, please do not hesitate to contact me at (805) 485-3111 or kpifko@rioschools.org.

Sincerely,

A handwritten signature in black ink, appearing to read 'Kristen Pifko', written in a cursive style.

Kristen Pifko
Assistant Superintendent
Of Business Services

Cc: D. Kuykendall, Balfour Beatty Construction
J. Muguerza Ibarra, Balfour Beatty Construction

SECTION 00210

BID FORM

TO: RIO SCHOOL DISTRICT, a political subdivision of the State of California ("District"), acting by and through its Board of Trustees ("Board"), 2500 Vineyard Avenue, Oxnard, CA 93036.

FROM: Venco Electric, Inc.
(Name of Bidder, as listed on License)
2360 Sturgis Road, Ste #D
(Address)
Oxnard, CA 93030
(City, State, Zip Code)
(805) 278-1922 (805) 278-1959
(Telephone) (FAX)
Ray Martin / President
(Name(s) of Bidder's Authorized Representative(s) & Title)

1. Bid.

1.1 Bid Amount. Pursuant to and in compliance with the Notice to Contractors Calling for Bids, the Instructions for Bidders and the other documents relating thereto, the undersigned bidder having reviewed the Instructions for Bidders and all other Contract Documents¹ and upon compliance with all requirements therein with reference to the submittal of this bid, hereby proposes and agrees to perform the Contract including, without limitation, all of its component parts; to perform everything required to be performed; to provide and furnish any and all of the labor, materials, tools, equipment, applicable taxes, and services necessary to perform the Contract and complete in a workmanlike manner all of the Work required for the Project described as: District Wide MPR Audio and Visual Upgrades (RV, RDM, RP, RR, RDV, RRo, RL and RDN), RSD Project # 17-5006G in accordance with the Contract Documents for the sum of:

Base Bid: District Wide MPR Audio and Visual Upgrades at Rio Vista Middle School, RSD Project # 17-5006G

Sixty-Three Thousand Dollars (\$) 63,000.⁰⁰
(Amount in Words) (In Numbers)

¹ Capitalized terms used herein shall have the same meanings as those set forth in the General Conditions, Section 700, unless otherwise defined herein.

Base Bid: District Wide MPR Audio and Visual Upgrades at Rio Del Mar Elementary School, RSD Project # 17-5006G

Fifty-Nine Thousand Five Hundred Dollars (\$ 59,500.⁰⁰)
(Amount in Words) (In Numbers)

Base Bid: District Wide MPR Audio and Visual Upgrades at Rio Plaza Elementary School, RSD Project # 17-5006G

Sixty-one Thousand Dollars (\$ 61,000.⁰⁰)
(Amount in Words) (In Numbers)

Base Bid: District Wide MPR Audio and Visual Upgrades at Rio Real School, RSD Project # 17-5006G

Sixty Thousand Five Hundred Dollars (\$ 60,500.⁰⁰)
(Amount in Words) (In Numbers)

Base Bid: District Wide MPR Audio and Visual Upgrades at Rio Del Valle Middle School, RSD Project # 17-5006G

NOT IN Contract Dollars (\$)
(Amount in Words) (In Numbers)

Base Bid: District Wide MPR Audio and Visual Upgrades at Rio Rosales Elementary School, RSD Project # 17-5006G

Sixty Thousand Dollars (\$ 60,000.⁰⁰)
(Amount in Words) (In Numbers)

Base Bid: District Wide MPR Audio and Visual Upgrades at Rio Lindo Elementary School, RSD Project # 17-5006G

NOT IN Contract Dollars (\$)
(Amount in Words) (In Numbers)

Base Bid: District Wide MPR Audio and Visual Upgrades at Rio Del Norte Elementary School, RSD Project # 17-5006G

Seventy-one Thousand Dollars (\$ 71,000.⁰⁰)
(Amount in Words) (In Numbers)

"Total" Base Bid: District Wide MPR Audio and Visual Upgrades (RV, RDM, RP, RR, RDV, RRo, RL and RDN), RSD Project # 17-5006G

Three Hundred Seventy-Five Thousand Dollars (\$ 375,000.00)
(Amount in Words) (In Numbers)

The undersigned bidder agrees to achieve Final Completion of the Work within the Contract Time set forth in the Contract Documents.

1.2 Alternate Bid Items Proposal. Bidders must provide a proposal price for each additive or deductive alternate bid item set forth herein; failure to do so will result in rejection of the bid proposal for non-responsiveness. After the public opening and reading of the bids, the District will in its sole and exclusive discretion select all, some or none of the additive or deductive alternate bid items for inclusion in the Contract awarded hereunder. The foregoing notwithstanding, if the District elects to include some, but not all of the alternate bid items in the Contract to be awarded hereunder, the selection of such alternate bid items will be by priority, as follows:

Alternates are listed from the highest to lowest priority based on their numerical orders.

Add/Alternate Bid No. 1

NONE Dollars (\$ _____)
(Amount in Words) (In Numbers)

1.3 Acknowledgment of Bid Addenda. In submitting this bid, the undersigned bidder acknowledges receipt of all bid addenda issued by or on behalf of the District, as set forth below. The bidder confirms that this bid incorporates and is inclusive of, all items or other matters contained in bid addenda.

Addenda No. 1, dated 4/19/17 through No. 2, dated 4/24/17
received, acknowledged and incorporated into this bid.

1.4 Alternate Bid Items. The bidder's price proposal(s) for alternate bid items is/are set forth in the form of alternate bid item proposal included herewith. The bidder acknowledges that, in accordance with the Instruction for Bidders, the Contract for the Work may be awarded in the District's sole discretion with or without some, all or none of the alternate bid items being incorporated into the scope of the Contract awarded. The bidder further acknowledges that the District's selection of alternate bid items, if any, for inclusion in the Contract awarded will be in accordance with the instructions for Bidders.

2. Rejection of Bid; Holding Open of Bid. It is understood that the District reserves

the right to reject this bid and that this bid shall remain open and not be withdrawn for the period of time specified in the Call for Bids, except as provided by law.

3. Documents Comprising Bid. The undersigned bidder has submitted as its bid the following:

- 00210 Bid Form
- 00215 Designation of Subcontractors
- 00218 Contractors Registration Certification (DIR)
- 00220 Non-Collusion Affidavit
- 00222 Certification of Prevailing Wage
- 00230 Contractor's Statement of Experience
- 00240 Acknowledgment of Bidding Practices Regarding Indemnity
- 00300 Bid Bond

The bidder acknowledges that if this bid is not fully in compliance with applicable requirements set forth in the Call for Bids, the Instructions for Bidders and in each of the foregoing documents, the bid may be rejected as non-responsive.

4. Award of Contract. It is understood and agreed that if written notice of the acceptance of this bid and award of the Contract thereon is mailed, telegraphed or delivered by the District to the undersigned after the opening of bids and within the time this bid is required to remain open or at any time thereafter before this bid is withdrawn, the undersigned will execute and deliver to the District the Agreement in the form attached hereto in accordance with the Bid as accepted within ten (10) calendar days after notification of acceptance and award. Concurrently with delivery of the executed Agreement to the District, the bidder awarded the Contract shall deliver to the District: (a) certificates of insurance evidencing all insurance coverage required under the Contract Documents; (b) the performance bond; (c) the labor and material payment bond; (d) the Certificate of Workers' Compensation Insurance; and (e) the drug-free workplace certificate. The Work under the Contract Documents shall be commenced by the undersigned bidder, if awarded the Contract, on the date stated in the District's Notice to Proceed issued pursuant to the Contract Documents and completion of the Work shall be achieved within the Contract Time specified in the Contract Documents.

5. Notices. All notices or other correspondence shall be addressed to the District and the bidder at their respective addresses set forth herein. Notices shall be effective only if in writing and in conformity with the requirements for service of notices set forth in the Contract Documents.

6. Contractor's License. The undersigned Bidder is currently and duly licensed in accordance with the California Contractors License Law, California Business & Professions Code §§ 7000, *et seq.*, under the following:

License Number: 446770
Class C-10 Expiration date 9/2017 Class _____ Expiration date _____
Class _____ Expiration date _____ Class _____ Expiration date _____

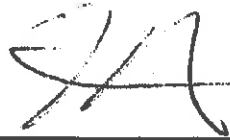
By executing this bid, the bidder hereby certifies that: (a) it is duly licensed, in the necessary class(es), for performing the Work of the Contract Documents; (b) that such license shall be in full force and effect throughout the duration of the performance of the Work under the Contract Documents; and (c) that all Subcontractors providing or performing any portion of the Work of the Contract Documents shall be so similarly and appropriately licensed to perform or provide such portion of the Work.

7. **Designation of Subcontractors.** In compliance with the Subletting and Subcontracting Fair Practices Act (California Public Contract Code §§ 4100, et seq.) and amendments thereof, each bidder shall set forth in the Subcontractors List: (a) the name and location/address of the place of business of each Subcontractor who will perform work or labor or render services to the bidder in or about the construction of the Work to be performed under the Contract Documents in an amount in excess of one-half of one percent (0.005%) of the bidder's bid; and (b) the portion of the Work which will be performed by each listed Subcontractor. The bidder shall list only one Subcontractor for each portion of the Work as is defined by the bidder in its bid. If a bidder fails to list a Subcontractor or if the bidder specifies more than one Subcontractor for the same portion of Work to be performed under the Contract Documents valued in excess of one-half of one percent (0.005%) of the bidder's bid amount, the bidder shall be deemed to have agreed that it is "fully qualified" to perform that portion of the Work itself and that it shall perform that portion of the Work.

(In addition refer to Specification Section 00100 Instruction to Bidders, Section 21 Subcontractors, Sub Section 21.1 Designation of Subcontractors; Subcontractors list of the contract documents.)

8. **Confirmation of Figures.** By submitting this bid, the bidder confirms that it has checked all of the above figures and understands that neither the District nor any of its agents, employees or representatives shall be responsible for any errors or omissions on the part of the undersigned bidder in preparing and submitting this bid.
9. **Acknowledgment and Confirmation.** The undersigned bidder acknowledges its receipt, review and understanding of the Drawings, the Specifications and other Contract Documents pertaining to the proposed Work. The undersigned bidder certifies that the Contract Documents are, in its opinion, adequate, feasible and complete for providing, performing and constructing the Work in a sound and suitable manner for the use specified and intended by the Contract Documents. The undersigned bidder certifies that it has, or as available, all necessary equipment, personnel, materials, facilities and technical and financial ability to complete the Work for the amount bid herein within the Contract Time and in accordance with the Contract Documents.

(Corporate Seal)



Signature of Bidder's Authorized Representative

Roy Martin

Typed or Printed Name

President

Title

Vencolectric@yahoo.com

E-mail Address of Bidder's Authorized Representative

1000008330

Department Of Industrial Relations Registration Number

4-26-17

Date

END OF SECTION

9.5



Agenda Item Details

Meeting	May 17, 2017 - RSD Regular Board Meeting
Category	9. Discussion/Action
Subject	9.5 Approval of Thought Exchange Contract for three years
Access	Public
Type	Action
Preferred Date	May 17, 2017
Absolute Date	May 17, 2017
Fiscal Impact	Yes
Dollar Amount	54,000.00
Budgeted	Yes
Budget Source	LCFF Funds
Recommended Action	Staff recommends approval of Thought Exchange contract.
Goals	<p>Goal 1-Improved student achievement at every school and every grade in all content areas</p> <p>Goal 2-Engage parents and other District stakeholders in the development of meaningful partnerships to support student learning.</p>

Public Content

Speaker: Jarkko Mylläri and Wanda Kelly

Rationale:

Goals:

1. Supporting meaningful participation

- **Increase the amount of contributions from families and community members to the planning and decision-making processes by making their ideas and priorities the foundation of a shared learning process. Create a broader representation of the community by providing tools for both in person and online opportunities for participation, where all input is valued.**

2. Actionable feedback and accountability

- **Improve the ability to learn from and take action on community engagement efforts by ensuring diverse participation opinions are considered and results are well understood by leadership and by other constituents. The analysis of qualitative data enables leadership to definitely demonstrate through each process that they have listened and have learned from the community's input.**

3. Building community confidence and trust

- **Build confidence and trust over the course of several engagement processes defined by accessibility, transparency, civility and collaborative learning.**

Price Quote



Rio School District
To: Dr. John Puglisi

May 8, 2017

3 Year Thoughtexchange Enterprise Licence

Item	Price*
Thoughtexchange Enterprise License Fee per year	\$20,000
Unlimited projects with a maximum of one Exchange at a time	
3 Professional Licences	Included
Total	\$20,000

***Subscription agreement must be accepted by 20-May-17 for this pricing**

Licence includes:

- Thoughtexchange software
- One Simultaneous Facilitation Engagement
- Custom landing pages and self-register links
- Custom analysis and results web site

A 10% Discount is available if the full amount is invoiced immediately: \$54,000

Or you will be invoiced annually on the anniversary of your initial invoice:

2017	\$20,000
2018	\$20,000
2019	\$20,000

Thoughtexchange, Fulcrum Management Solutions Inc.
Suite 404, 9116 E Sprague Ave., Spokane Valley, WA 99206

Matt DesBrisay, Business Development Manager
800.361.9027 x 252 | 604-935-7976
matt.desbrisay@thoughtexchange.com

10.2



Agenda Item Details

Meeting May 17, 2017 - RSD Regular Board Meeting
Category 10. Consent
Subject 10.2 Approval of the Minutes of the Regular Board Meeting of April 19, 2017
Access Public
Type

Public Content

Speaker:

Rationale:

Administrative Content

Executive Content



**Rio School District
Minutes
Regular Board Meeting
April 19, 2017
Rio Vista Middle School
3050 Thames River Drive
Oxnard, CA 93036
Closed Session: 5:00 p.m.
Open Session: 6:00 p.m.**

Members present

Edith Martinez-Cortes, Joe Esquivel, Felix Eisenhauer

1. Open Session 5:00 p.m.

1.1 Call to Order

President Esquivel called the meeting to order at 5:24 p.m.

1.2 Pledge of Allegiance

President Esquivel asked Matt Klinefelter, Rio Vista Principal, to lead the flag salute.

1.3 Roll Call

Trustee Martinez-Cortes called the roll. Trustees Eleanor Torres and Ramon Rodriguez were absent.

2. Approval of the Agenda

2.1 Agenda Correction, Additions, Modifications

Item 7.2 Recognition of the Rio Vista Choir will be moved to next regularly scheduled meeting.

2.2 Approval of the Agenda

Staff recommends approval as presented

Motion by Felix Eisenhauer, second by Edith Martinez-Cortes.

Final Resolution: Motion Carries

Yes: Edith Martinez-Cortes, Joe Esquivel, Felix Eisenhauer

3. Public Comment-Closed Session

Discussion: 3.1 Public Comment (Closed Session) The public may address the Board concerning items that are scheduled for discussion during the closed session only. These presentations are limited to three minutes each, or a total of fifteen minutes in all.

There were no public comments on closed session.

4. Closed Session

4.6 Public Employee Performance Evaluation [Government Code 54957] Title: Staffing 2016/2017 and 2017/2018

5. Reconvene Open Session 6:00 p.m.

5.1 Report of Closed Session

President Esquivel reconvened the meeting at 6:18 p.m.

President Esquivel stated the following action took place during closed session: The Governing Board voted unanimously to reject a Tort Claim against RSD. The Governing Board by a vote of 3-0 took action to expel student #6002494.

6. Public Hearing

6.1 Rio School District and Rio Teachers' Association Tentative Agreement for the 2016/2017 School Year

President Esquivel opened the public hearing at 6:19 p.m. As there were no speaker cards, President Esquivel closed the hearing at 6:19 p.m.

6.2 Rio School District Proposal for Contract Negotiations with CSEA for the 2016/2017 School Year

President Esquivel opened the public hearing at 6:20 p.m. As there were no public comments, President Esquivel closed the hearing at 6:20 p.m.

6.3 California School Employees Association, Chapter 329, Proposal for Contract Negotiations with RSD for the 2016/2017 School Year

President Esquivel opened the public hearing at 6:20 p.m. As there were no comments President Esquivel closed the hearing at 6:20 p.m.

7. Presentations/Recognitions

7.1 Rio Vista Basketball A Team City League and Rotary Champions

Oscar Hernandez, Assistant Superintendent of Educational Services, introduced the Coach and the Rio Vista Boys A Team Basketball Team. The team won the City of Oxnard and Rotary Tournament.

7.2 Recognition of Rio Vista Choir

This item will be brought back at the next regularly scheduled board meeting.

7.3 Support Staff Recognitions

Carolyn Bernal, Director of Human Resources, presented staff with a small token of appreciation for all the hard work that was done during the recent Norovirus outbreak.

8. Communications

Procedural: 8.1 Acknowledgement of Correspondence to the Board

There was no written correspondence to report.

8.2 Board Member Reports

Board member reports were heard from Trustee Martinez-Cortes, Eisenhower and President Esquivel.

8.3 Organizational Reports-RTA/CSEA/Other

Organizational reports were heard from Marisela Valdez, RTA President and Henry Carreon, President of CSEA.

8.4 Superintendent Report

Superintendent Puglisi presented a Master Plan/STEAM School Update along with Dr. Joel Kirschenstein.

8.5 Public Comment-Board meetings are meetings of the Governing Board held in public, not public forums, and will be held in a civil, orderly and respectful manner. All public comments or questions should be addressed to the board through the board president. To assure an orderly meeting and an equal opportunity for each speaker, persons wishing to address the Board must fill out a speaker card. Cards are available at the meeting and on the District website. Cards must be submitted to the Secretary or Clerk of the Board. The speaker may choose to speak during public comment or at the time of the agenda item prior to board consideration. The Governing Board may place limitations on the total time to be devoted to each topic if it finds that the number of speakers would impede the Board's ability to conduct its business in a timely manner. Procedures for receiving communication from the public on topics that fall under the subject jurisdiction of the Governing Board. A member of the public may address the Governing Board on any item(s) on the agenda or non-agenda items. Each person speaking may not exceed a total of three minutes on each item. The speaker may choose to speak during public comment or at the time of the agenda item prior to board consideration. These presentations are limited to three minutes or a total of twenty minutes. There were no public comments.

9. Information

9.1 Business Services Report

Kristen Pifko, Assistant Superintendent of Business Services, presented a Budget Update.

9.2 Educational Services Report

Oscar Hernandez, Assistant Superintendent of Educational Services, updated the Governing Board on the following topics:

- Rio Vista Grant Update
- Extended Learning Updates
- VC Innovates
- Technology Plan Update
- Summer School Program 2017

10. Discussion/Action

10.1 Approval of Resolution No. 1516/26 Approving Second Amendment to Purchase Agreement and Escrow Instructions between Rio School District and RiverPark A, L.L.C. for the Rio STEAM Academy site.

It is recommended that the Board approve the attached resolution, which approves the Second Amendment and authorizes the Superintendent and Assistant Superintendent of Business Services to execute the Second Amendment on behalf of the District.

Motion by Edith Martinez-Cortes, second by Felix Eisenhauer.

Final Resolution: Motion Carries

Yes: Edith Martinez-Cortes, Joe Esquivel, Felix Eisenhauer

10.2 Approval of Resolution 1617/24 Providing all Children Equal Access to Education, Regardless of Immigration Status

Staff recommends approval of Resolution 1617/24 Providing All Children Equal Access to Education, Regardless of Immigration Status

Motion by Joe Esquivel, second by Felix Eisenhauer.

Final Resolution: Motion Carries

Yes: Edith Martinez-Cortes, Joe Esquivel, Felix Eisenhauer

10.3 16/17 RSD and RTA Tentative Agreement

It is recommended the board take action to approve the 16/17 RSD and RTA tentative agreement.

Motion by Edith Martinez-Cortes, second by Joe Esquivel.

Final Resolution: Motion Carries

Yes: Edith Martinez-Cortes, Joe Esquivel, Felix Eisenhauer

10.4 2016/2017 Salary Increase for Management/Non-represented Employee Groups

It is recommended that the board approve an equivalent salary increase for the 2016/2017 school year to its' non-represented employee groups.

Motion by Edith Martinez-Cortes, second by Joe Esquivel.

Final Resolution: Motion Carries

Yes: Edith Martinez-Cortes, Joe Esquivel, Felix Eisenhauer

10.5 Rio School District Reopener Proposals with California School Employees' Association, Chapter 329 for the 16/17 school year

It is recommended the board approve the Rio School District's initial proposal for reopeners for negotiations with CSEA Chapter 329 for the 16/17 school year

Motion by Joe Esquivel, second by Felix Eisenhauer.

Final Resolution: Motion Carries

Yes: Edith Martinez-Cortes, Joe Esquivel, Felix Eisenhauer

10.6 CSEA, Chapter 329 Sunshine Proposal for Negotiations with RSD for the 16/17 school year

It is recommended the board approve CSEA, Chapter 329 sunshine proposal for negotiations with RSD for the 16/17 school year.

Motion by Joe Esquivel, second by Edith Martinez-Cortes.

Final Resolution: Motion Carries

Yes: Edith Martinez-Cortes, Joe Esquivel, Felix Eisenhauer

10.7 2017/2018 Declaration of Need for Fully Qualified Educators

Staff recommends approval of the Need for Fully Qualified Educators

Motion by Joe Esquivel, second by Felix Eisenhauer.

Final Resolution: Motion Carries

Yes: Edith Martinez-Cortes, Joe Esquivel, Felix Eisenhauer

10.8 Second and Final Reading of CSBA Board Policies

Staff recommends approval of the CSBA Board Policies.

Motion by Joe Esquivel, second by Edith Martinez-Cortes.

Final Resolution: Motion Carries

Yes: Edith Martinez-Cortes, Joe Esquivel, Felix Eisenhauer

10.9 Approval of the Service Agreement between Rio School District and Ralph Cordova

Staff recommends approval of the Service Agreement Between Rio School District and Ralph Cordova.

Motion by Joe Esquivel, second by Edith Martinez-Cortes.

Final Resolution: Motion Carries

Yes: Edith Martinez-Cortes, Joe Esquivel, Felix Eisenhauer

10.10 Approval of proposal from Decision Insite for Route Manager software

Staff recommends approving the Route Manager software to assist with the efficiency of our busses

Motion by Joe Esquivel, second by Felix Eisenhauer.

Final Resolution: Motion Carries

Yes: Edith Martinez-Cortes, Joe Esquivel, Felix Eisenhauer

11. Consent

11.1 Approval of the Consent Agenda

Staff recommends approval of the Consent Agenda as presented.

Motion by Felix Eisenhauer, second by Edith Martinez-Cortes.

Final Resolution: Motion Carries

Yes: Edith Martinez-Cortes, Joe Esquivel, Felix Eisenhauer

11.2 Approval of the Minutes of the Special Board Meeting of March 15, 2017
Resolution: Staff recommends approval of the Minutes of the Special Board Meeting of March 15, 2017

11.3 Approval of the Minutes of the Regular Board Meeting of March 15, 2017
Staff recommends approval of the Consent Agenda as presented.

11.4 Approval of Donation Report

11.5 Ratification of the Commercial Warrant
Resolution: Approve Commercial Warrant Register for March 2, 2017 through April 5, 2017

11.6 EdLeader 21 Annual Subscription 2017/2018

11.7 Personnel Report

11.8 Renewal of NEWSELA Agreement for 2017-2018 School Year

11.9 Approval of Engage 2 Learn Year 2 Agreement

11.10 Approval of Migrant Debate Team Overnight Field Trip to Bakersfield, CA

11.11 Williams Quarterly Complaint Report

11.12 Approval of contract with Ventura County Sheriff's Office for a School Resource Officer at Rio Del Valle Middle School.

11.13 Approval of Proposal from Servpro Ventura to disinfect all public spaces at schools.

11.14 Approval of Draft proposal, FCC Form 470 for e-rate from Broadview Networks

11.15 Proposal from Tetra Tech to Prepare Off-Site Signing and Striping Modification Plans for RiverPark West STEAM School

11.16 Request for Additional Services for K-8 STEAM School by Architecture For Education, Inc. Civil Engineer on the Grading Phase

11.17 Resolution No. 1617/25 Finding that Public Contract Code Section 20111.6 Applies to the Construction of the Rio STEAM Academy, and Approving a Standardized Prequalification package for the Project.

11.18 Contract awarding to CDWG for network Cabinets and installation under eRate

12. Organizational Business

12.1 Future Items for Discussion

None

12.2 Future Meeting Dates: May 17, 2017

13. Adjournment

13.1 Adjournment

As there was not further business, President Esquivel adjourned the meeting at 8:08 p.m.

Approved on this 17th day of May, 2017.

John Puglisi, Ph.D., Secretary

Date

Clerk of the Board

Date

10.3



Agenda Item Details

Meeting	May 17, 2017 - RSD Regular Board Meeting
Category	10. Consent
Subject	10.3 Approval of Donation Report
Access	Public
Type	Action (Consent)
Fiscal Impact	No
Budgeted	No
Recommended Action	Staff recommends approval of the Donation Report

Public Content

Speaker: Superintendent Puglisi

Rationale:

It is recommended the Governing Board accept the following donations:

Site	Donor	Use of Donation	Amount
Rio Vista	DoTopia	Incentives	187.37
Rio del Norte	Coca Cola	Incentives	24.63
Rio del Norte	Coca Cola	Incentives	57.61
Rio del Valle	Wells Fargo	Incentives	140.00
Rio Real	Wells Fargo	Incentives	134.61
Rio del Norte	Coca Cola	Incentives	37.68

Administrative Content

Executive Content

Our adopted rules of Parliamentary Procedure, Robert's Rules, provide for a consent agenda listing several items for approval of the Board by a single motion. Most of the items listed under the consent agenda have gone through Board subcommittee review and recommendation. Documentation concerning these items has been provided to all Board members and the public in advance to assure an extensive and thorough review. Items may be removed from the consent agenda at the request of any board member.

10.4



Agenda Item Details

Meeting	May 17, 2017 - RSD Regular Board Meeting
Category	10. Consent
Subject	10.4 Ratification of the Commercial Warrant for April 5, 2017 through May 8, 2017
Access	Public
Type	Action (Consent)
Fiscal Impact	Yes
Dollar Amount	1,408,607.82
Budgeted	Yes
Budget Source	Various Funds as listed below.
Recommended Action	Staff recommends the approval of the Commercial Warrant.

Public Content

Speaker:
Kristen Pifko

Rationale:

Pursuant to Education Codes 42632-42633, all payments from the funds of the district shall be made by written order of the Governing Board. The District provides all detailed listing of all payments made to the Governing Board for ratification and details as necessary.

The District processed payment to vendors since the last meeting of the Governing Board for a total amount of \$1,408,607.82 which include processing payments for all funds of the District in the following amounts:

Fund 010 General Fund	\$1,011,994.18
Fund 130 Cafeteria Fund	\$ 239,329.74
Fund 211 Building Fund	\$ 141,374.97
Fund 251 Capital Facilities – Residential	\$ 16,546.78
Less Unpaid Tax Liability	- 637.85
TOTAL	\$1,408,607.82

[Commercial Warrant.pdf \(2,145 KB\)](#)

Administrative Content

Executive Content

ReqPay12a

Board Report

Checks Dated 04/05/2017 through 05/03/2017

Check Number	Check Date	Pay to the Order of	Fund-Object	Expensed Amount	Check Amount
4009078704	04/28/2017	Jorge Madrigal	Cancelled		1,045.78 *
Cancelled on 04/28/2017, Cancel Register # PM170429					
5009025706	04/06/2017	Jeanette Lund	010-4300		326.51
5009025707	04/06/2017	Cesar Rosales	010-4300		21.44
5009025708	04/06/2017	Scott R. Barlow	010-4300		73.83
5009025709	04/06/2017	Mary F. Orleans	010-5200		95.07
5009025710	04/06/2017	ARC	211-5800		2,425.08
5009025711	04/06/2017	AVID CENTER	010-5200		6,840.00
5009025712	04/06/2017	C & M AUTO TRUCK ELECTRIC	010-5610		1,726.43
5009025713	04/06/2017	CITY OF OXNARD RECREATION SERVICES	010-5800		300.00
5009025714	04/06/2017	CITY OF OXNARD RECREATION SERVICES	010-5800		600.00
5009025715	04/06/2017	CMRS-FP	010-5915		15,000.00
5009025716	04/06/2017	Dominos Pizza	130-4710		5,422.23
5009025717	04/06/2017	Driftwood Dairy	130-4710		32,493.51
5009025718	04/06/2017	HARRIS WATER CONDITIONING	010-5540		70.12
5009025719	04/06/2017	KENCO CONSTRUCTION SERVICES	211-5800		6,800.00
5009025720	04/06/2017	Nee Quaison Sackey	010-5800		725.00
5009025721	04/06/2017	P & R Paper Supply Co., Inc.	130-9320		3,803.24
5009025722	04/06/2017	Pacific Coast Locators, Inc	211-5800		1,162.50
5009025723	04/06/2017	Puritan Bakery Inc.	130-4710		457.05
5009025724	04/06/2017	SCHOLASTIC BOOK CLUBS, INC.	010-4200		453.75
5009025725	04/06/2017	Steve Sunnerborg	010-5800		3,530.00
5009025726	04/06/2017	THE BERRY MAN, INC.	130-4710		53,057.46
5009025727	04/06/2017	U.S. Bank Corporate Payment Systems	010-4300	575.65	
			010-5200	3,575.71	
			010-5600	200.00	4,351.36
5009025728	04/06/2017	Ventura County Office of Education	010-5200		60.00
5009025729	04/10/2017	YORK RISK SERVICES GROUP	010-1101		169.77
5009025730	04/10/2017	Kyle Henschel	010-5200		23.54
5009025731	04/10/2017	BrightBytes, Inc.	010-5800		5,490.64
5009025732	04/10/2017	C D W GOVERNMENT, INC.	010-4300		496.98
5009025733	04/10/2017	CITY OF OXNARD	010-5540		1,636.00
5009025734	04/10/2017	Diane DeLaurantis	010-5800		500.00
5009025735	04/10/2017	Blick Art Materials	010-4300		2,869.82
5009025736	04/10/2017	Dominos Pizza	130-4710		891.78
5009025737	04/10/2017	Global Equity Communications	010-5800		3,477.50
5009025738	04/10/2017	Carlo Andre Godoy dba Godoy Studios	010-5800		8,775.00
5009025739	04/10/2017	William Venegas Hip Hop Mindset	010-5800		3,336.00
5009025740	04/10/2017	Blaine Kutin	010-5800		1,030.50
5009025741	04/10/2017	Laptop Screen International	010-4300	2,693.20	
5009025742	04/10/2017	MJP COMPUTERS	Unpaid Tax	193.70-	2,499.50
5009025743	04/10/2017	Ford Credit Dept 67-434	010-4300		1,257.12
			130-7438	115.99	

The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved.

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Board Report

Checks Dated 04/05/2017 through 05/08/2017

Check Number	Check Date	Pay to the Order of	Fund-Object	Expensed Amount	Check Amount
5009025743	04/10/2017	Ford Crdit Dept 67-434	130-7439	530.95	646.94
5009025744	04/10/2017	PARADIGM HEALTHCARE SERVICES	010-5800		5,268.27
5009025745	04/10/2017	PASSAGEWAY, INC.	010-5100	1,500.25	
			010-5800	4,866.02	6,366.27
5009025746	04/10/2017	Pegasus, Transit Inc	010-5800		870.00
5009025747	04/10/2017	Hekar Rivera	010-5800		4,250.00
5009025748	04/10/2017	SC FUELS	010-4300	1,344.54	
			010-4360	161.75	
			130-4300	131.13	1,637.42
5009025749	04/10/2017	SCHOLASTIC BOOK CLUBS, INC.	010-4300		323.41
5009025750	04/10/2017	SYSCO VENTURA	130-4710		125,440.50
5009025751	04/10/2017	U.S. Bank Corporate Payment Systems	010-4300	2,577.46	
			130-5200	420.56	2,998.02
5009025752	04/10/2017	Ventura County Office of Education	010-5200	65.00	
			010-5800	636.00	701.00
5009025753	04/11/2017	United of Omaha Life Ins. Co.	010-9534		622.38
5009025754	04/11/2017	SISC FINANCE	010-9516	8,841.78	
			010-9534	514,174.50	
			010-9537	37,324.82	560,141.10
5009025755	04/11/2017	Jenise A. Buckenberger	130-4710		57.41
5009025756	04/11/2017	Nancy Ramos	010-4300		215.67
5009025757	04/11/2017	Patricia Howell-Avila	010-5200		500.48
5009025758	04/11/2017	Sara Juarez	010-5800		27.38
5009025759	04/11/2017	AIRPORT AUTO REPAIR	010-5620		186.20
5009025760	04/11/2017	ALL-PHASE ELECTRIC SUPPLY	010-4300		523.02
5009025761	04/11/2017	AMERICAN BUILDING COMFORT	010-5610		110.00
5009025762	04/11/2017	Amerigas	010-4300	32.51	
			010-5800	46.51	
			130-4300	26.04	105.06
5009025763	04/11/2017	BARON INDUSTRIES	010-4300		672.50
5009025764	04/11/2017	Bus West	010-4300		843.95
5009025765	04/11/2017	CCP Industries	010-4300		856.82
5009025766	04/11/2017	COGGS TIRE SERVICE	010-4300	17.29	
			010-5610	426.47	443.76
5009025767	04/11/2017	SOUTHERN CALIF. EDISON	010-5520		13,440.39
5009025768	04/11/2017	Ewing Irrigation Products Inc	010-4360		632.91
5009025769	04/11/2017	Fence Factory	010-5630		523.88
5009025770	04/11/2017	FERGUSON FACILITIES SUPPLY	010-4300		28.40
5009025771	04/11/2017	FGL Environmental	010-5800		84.00
5009025772	04/11/2017	FRANKLIN TRUCK PARTS, INC.	010-4300		189.38
5009025773	04/11/2017	Maria Laura Hendrix	010-5800		1,812.50
5009025774	04/11/2017	HOBART SERVICE ITW Food Equipment Group LLC	130-5800		895.50
5009025775	04/11/2017	Marcus Lopez	010-5800		525.00
5009025776	04/11/2017	SUNESYS QUANTA RECEIVABLES LP	010-5800		1,415.90

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Board Report

Checks Dated 04/05/2017 through 05/08/2017

Check Number	Check Date	Pay to the Order of	Fund-Object	Expensed Amount	Check Amount
5009025777	04/11/2017	Steve Sunnarborg	010-5800		137.45
5009025778	04/11/2017	UNITED WATER CONSERVATION DIST.	010-5540		2,456.32
5009025779	04/11/2017	U.S. Bank Corporate Payment Systems	010-4300		70.74
5009025780	04/17/2017	Acer American Corporation	010-4300		3,197.46
5009025781	04/17/2017	PEARSON EDUCATION, INC.	010-4300		494.69
5009025782	04/17/2017	ALL-PHASE ELECTRIC SUPPLY	010-4300		1,524.66
5009025783	04/17/2017	Aswell Trophy	010-4300		479.49
5009025784	04/17/2017	SHIRLEY BROWN	010-3710		2,025.51
5009025785	04/17/2017	JOHN DEERE FINANCIAL	010-4360		2,500.38
5009025786	04/17/2017	CALIFORNIA SCHOOL MANAGEMENT	010-5800		3,150.00
5009025787	04/17/2017	E J Harrison & Sons	010-5560		380.84
5009025788	04/17/2017	THE GAS COMPANY	010-5530		654.50
5009025789	04/17/2017	GIBBS INTERNATIONAL	010-4300		1,838.24
5009025790	04/17/2017	Golden State Alarms, Inc.	010-5810		384.24
5009025791	04/17/2017	Grainger	010-4300	613.08	
			010-4325	506.57	
5009025792	04/17/2017	Green Thumb Nursery	130-4300	173.81	1,293.46
			010-4300	137.70	
5009025793	04/17/2017	HOME DEPOT CREDIT SERVICES	010-4360	121.43	259.13
			010-4300	2,529.80	
			010-4325	59.23	
5009025794	04/17/2017	JOHNSTONE SUPPLY	010-4360	2,178.94	4,767.97
5009025795	04/17/2017	Kimbell Midwest	010-4300		243.24
5009025796	04/17/2017	Lawson Products	010-4300		2,611.98
5009025797	04/17/2017	MONTGOMERY HARDWARE CO.	010-4300		691.99
5009025798	04/17/2017	O'Reilly Auto Parts	010-4300		2,563.63
5009025799	04/17/2017	PACIFIC COAST SOUND AND COMMUNICATIONS, INC	010-4300		4,917.45
5009025800	04/17/2017	PEARSON	010-5800		172.00
5009025801	04/17/2017	Pioneer Chemical Co	010-4300		465.24
5009025802	04/17/2017	PRAXAIR DISTRIBUTION INC	010-9320		4,943.57
5009025803	04/17/2017	QUALITY WINDOWS	010-4300		43.11
5009025804	04/17/2017	Michael Reading	010-4335		511.78
5009025805	04/17/2017	Smith Pipe & Supply	010-5800		7,450.00
5009025806	04/17/2017	THYSSENKRUPP ELEVATOR	010-4360		441.66
5009025807	04/17/2017	Traffic Technologies, LLC	010-5800		1,581.78
5009025808	04/17/2017	TUBBS BROTHERS PLUMBING DBA HAROLD'S FAST ROOTER & PLUMB	010-4300		198.36
			010-5810		2,570.00
5009025809	04/17/2017	Turf Star, Inc.	010-4360		1,061.19
5009025810	04/18/2017	Nee Quaison Sackey	010-5800		400.00
5009025811	04/24/2017	Durham School Services	010-5800		1,735.50
5009025812	04/24/2017	ACSA Region 13 Attn. Sherry Manley	010-5200		360.00

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Checks Dated 04/05/2017 through 05/08/2017

Check Number	Check Date	Pay to the Order of	Fund-Object	Expensed Amount	Check Amount
5009025813	04/24/2017	APPLIED BACKFLOW TECHNOLOGIES	010-5540		547.36
5009025814	04/24/2017	CCP Industries	010-4300		184.18
5009025815	04/24/2017	COASTAL OCCUPATIONAL MEDICAL GROUP	010-5800		90.00
5009025816	04/24/2017	EBS HEALTHCARE	010-5100	10,990.20	
			Unpaid Tax	399.20-	10,591.00
5009025817	04/24/2017	Lawrence Media	010-5800		3,442.50
5009025818	04/24/2017	MAXIM STAFFING SOLUTIONS	010-5800		288.00
5009025819	04/24/2017	MONTGOMERY HARDWARE CO.	010-4300		334.50
5009025820	04/24/2017	Murals by Lisa Kelly	010-5800		1,800.00
5009025821	04/24/2017	Myers, Widders, Gibson, Jones	010-5802	1,658.76	
			211-5802	6,746.00	
			251-5802	4,546.78	12,951.54
5009025822	04/24/2017	NAESP	010-5300		280.00
5009025823	04/24/2017	OXNARD ELEM SCHOOL DISTRICT	010-4300	380.00	
			010-5200	490.00	
			010-5800	6,484.42	7,354.42
5009025824	04/24/2017	Pacific Play systems	010-4300		508.02
5009025825	04/24/2017	Sage Institute	251-5800		12,000.00
5009025826	04/24/2017	SC FUELS	010-4300	351.20	
			010-4380	316.53	
			130-4300	116.74	784.47
5009025827	04/24/2017	Underwood Family Farms	010-5800		1,200.00
5009025828	04/24/2017	VACA FLOWERS	010-4300		100.00
5009025829	04/25/2017	Sandra VonCannon-Legaspi	010-4300		177.78
5009025830	04/25/2017	Charles Fichtner	010-5200		1,040.59
5009025831	04/25/2017	Kathryn Aragon	010-5200		40.12
5009025832	04/25/2017	Erin E. Trujillo	010-5200		281.20
5009025833	04/25/2017	Jisela Ramirez	010-5200		147.57
5009025834	04/25/2017	Josh Steiner	010-5800		750.00
5009025835	04/25/2017	Sheryl Preciado	010-4300		257.58
5009025836	04/25/2017	Marlaena Barroso	010-5200		143.23
5009025837	04/25/2017	Jessica Zarate-Martinez	010-5200		35.90
5009025838	04/25/2017	Kristen Pifko	010-5200		867.09
5009025839	04/25/2017	Lacey Piper	130-5200		86.24
5009025840	04/25/2017	Cathleen S. Higa	010-5200		888.99
5009025841	04/25/2017	Camille Izvarin	010-5200		443.10
5009025842	04/25/2017	Marla Rivera	010-5200		30.46
5009025843	04/25/2017	Julie Avnit	211-5800		3,430.00
5009025844	04/25/2017	BALFOUR BEATTY CONSTRUCTION	211-6272		88,880.00
5009025845	04/25/2017	CANON BUSINESS SOLUTIONS, INC.	010-5612		1,083.47
5009025846	04/25/2017	CANON BUSINESS SOLUTIONS, INC.	010-5612		55.11
5009025847	04/25/2017	CASA PACIFICA	010-5100	547.25	
			010-5800	1,790.75	2,338.00

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ESCAPE ONLINE

ReqPay12a

Board Report

Checks Dated 04/05/2017 through 05/08/2017

Check Number	Check Date	Pay to the Order of	Fund-Object	Expensed Amount	Check Amount
5009025848	04/25/2017	Clover Host	010-5800		1,080.00
5009025849	04/25/2017	COUNTY OF VENTURA ELECTIONS DIVISION	010-5800		13,752.61
5009025850	04/25/2017	FEDEX	010-5900		107.58
5009025851	04/25/2017	HOUGHTON MIFFLIN COMPANY	010-4300		359.80
5009025852	04/25/2017	ID WHOLESALER	010-4300	130.91	
5009025853	04/25/2017	Blaine Kutin	Unpaid Tax	9.41-	121.50
5009025854	04/25/2017	Moorpark College	010-5800		1,051.11
5009025855	04/25/2017	HOUGHTON MIFFLIN HARCOURT PUBLISHING CO.	010-4300		75.00
5009025856	04/25/2017	SC FUELS	010-4300	947.07	
			010-4360	231.67	
			130-4300	46.76	1,225.50
5009025857	04/25/2017	Lakeview Industries Inc DBA Servpro of Ventura	010-5800		22,146.80
5009025858	04/25/2017	Sonitrol	010-5620		19,167.87
5009025859	04/25/2017	Tax Deferred Services Corporate Office Suite 209	010-9539		71,540.00
5009025860	04/25/2017	VENTURA REFRIGERATION SALES & SERVICE	130-5600		1,017.79
5009025861	04/27/2017	Employment Dev Dept	010-9535		4,359.38
5009025862	04/27/2017	United of Omaha Life Ins. Co.	010-9534		615.48
5009025863	04/27/2017	State Board Of Equalization Fuel Taxes Division	010-5800		54.35
5009025864	04/27/2017	Kathryn Aragon	010-5200		332.92
5009025865	04/27/2017	Matthew Klinefelter	010-4300		92.18
5009025866	04/27/2017	Oscar G. Hernandez	010-5200		906.34
5009025867	04/27/2017	Architecture for Education Incorporated	211-6219		11,981.39
5009025868	04/27/2017	Allied Avocados & Citrus, Inc,	130-4710		6,555.00
5009025869	04/27/2017	AT&T	010-5900	1,487.55	
			130-5900	.16	1,487.71
5009025870	04/27/2017	California Lutheran University CRLP	010-5800		5,883.33
5009025871	04/27/2017	CDE/CASHIER'S OFFICE	130-9320		863.20
5009025872	04/27/2017	CITY OF OXNARD	010-5540		2,676.93
5009025873	04/27/2017	COASTAL OCCUPATIONAL MEDICAL GROUP	010-5800		185.00
5009025874	04/27/2017	CODESP	010-5800		2,050.00
5009025875	04/27/2017	Driftwood Dairy	130-4710		15.34
5009025876	04/27/2017	E J Hanson & Sons	010-5560		6,028.28
5009025877	04/27/2017	EBS HEALTHCARE	010-5100	11,341.78	
			010-5800	801.78-	10,540.00
5009025878	04/27/2017	SOUTHERN CALIF. EDISON	010-5520		4,581.04
5009025879	04/27/2017	Jesus Bermudez DBA Elegant Event Rental	010-4300		620.00
5009025880	04/27/2017	Fry's Electronics customer #70893	010-4300		226.21
5009025881	04/27/2017	THE GAS COMPANY	010-5530		2,353.97

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Checks Dated 04/05/2017 through 05/08/2017

Check Number	Check Date	Pay to the Order of	Fund-Object	Expensed Amount	Check Amount
5009025882	04/27/2017	John Gosnell DBA Gforce Printing	010-4300		270.00
5009025883	04/27/2017	HARRIS WATER CONDITIONING	010-5540		48.75
5009025884	04/27/2017	MIXTECO/INDIGENA COMMUNITY ORGANIZING PROJECT	010-5100	2,782.47	
			010-5800	2,437.77	5,220.24
5009025885	04/27/2017	P & R Paper Supply Co., Inc.	130-4300	2,793.27	
			130-9320	3,918.08	6,711.35
5009025886	04/27/2017	Shaddal Ortega	010-5800		175.72
5009025887	04/27/2017	Ventura County Office of Education	010-5200		500.00
5009025888	04/27/2017	Calif. Woodworking, Inc	211-5800		19,950.00
5009025889	05/04/2017	Plowboy Landscapes, Inc	010-6102		10,230.00
5009025890	05/04/2017	JOVANA TENORIO	010-5800		742.50
5009025891	05/08/2017	Merio A. Lopez	010-8689		2,798.64
5009025892	05/08/2017	Augustine Garcia	010-4300		327.93
5009025893	05/08/2017	Patricia Arreola	010-4300	105.00	
			010-5300	60.00	165.00
5009025894	05/08/2017	Ryan E. Delaway	010-4300		120.85
5009025895	05/08/2017	Matthew Klinefelter	010-4300		86.95
5009025896	05/08/2017	Pamela Waltmann	010-5200		16.31
5009025897	05/08/2017	Maria K. Story	010-5200		11.23
5009025898	05/08/2017	Desmond L. Webster	010-5200		47.79
5009025899	05/08/2017	CANON BUSINESS SOLUTIONS, INC.	010-5612		547.94
5009025900	05/08/2017	CHILD DEVELOPMENT INCORPORATED	010-5100	5,367.42	
			010-5800	2,837.50	8,004.92
5009025901	05/08/2017	Crestline	010-4300	494.18	
			Unpaid Tax	35.54-	458.64
5009025902	05/08/2017	SASS/MESTMAKER INSURANCE	010-5450		160.00
5009025903	05/08/2017	Fry's Electronics customer #70893	010-4300		601.60
5009025904	05/08/2017	Herk Edwards, Inc	010-6500		17,565.00
5009025905	05/08/2017	Michael Lorimer	010-5800		3,767.86
5009025906	05/08/2017	CENGAGE LEARNING	010-4200		2,718.73
5009025907	05/08/2017	Nee Qualson Sackey	010-5800		1,150.00
5009025908	05/08/2017	OFFICE DEPOT	010-4300		10,357.95
5009025909	05/08/2017	Teachers for the Study of Educational Institutions	010-5800		2,825.00
5009025910	05/08/2017	Ventura County Office of Education	010-4300	965.25	
			010-5200	180.00	1,145.25
Total Number of Checks			206		1,409,653.60

	Count	Amount
Cancel	1	1,045.78
Net Issue		<u>1,408,607.82</u>

Fund Recap

Fund	Description	Check Count	Expensed Amount
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Checks Dated 04/05/2017 through 05/08/2017

Check Number	Check Date	Pay to the Order of	Fund-Object	Expensed Amount	Check Amount
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Fund Recap

Fund	Description	Check Count	Expensed Amount
010	General Fund	181	1,011,994.18
130	Cafeteria Fund	23	239,329.74
211	Building Fund	8	141,374.97
251	CAPITAL FACILITIES - RESIDENTI	2	16,546.78
Total Number of Checks		205	1,409,245.67
Less Unpaid Tax Liability			637.85-
Net (Check Amount)			<u>1,408,607.82</u>

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ReqPay12a

Board Report

Checks Dated 04/05/2017 through 05/08/2017

Check Number	Check Date	Pay to the Order of	Fund-Object	Expensed Amount	Check Amount
5009025882	04/27/2017	John Gosnell DBA Gforce Printing	010-4300		270.00
5009025883	04/27/2017	HARRIS WATER CONDITIONING	010-5540		48.75
5009025884	04/27/2017	MIXTECO/INDIGENA COMMUNITY ORGANIZING PROJECT	010-5100	2,782.47	
			010-5800	2,437.77	5,220.24
5009025885	04/27/2017	P & R Paper Supply Co., Inc.	130-4300	2,793.27	
			130-9320	3,918.08	6,711.35
5009025886	04/27/2017	Shaddai Ortega	010-5800		175.72
5009025887	04/27/2017	Ventura County Office of Education	010-5200		500.00
5009025888	04/27/2017	Calif. Woodworking, Inc	211-5800		19,950.00
5009025889	05/04/2017	Plowboy Landscapes, Inc	010-6102		10,230.00
5009025890	05/04/2017	JOVANA TENORIO	010-5800		742.50
5009025891	05/08/2017	Mario A. Lopez	010-8899		2,796.64
5009025892	05/08/2017	Augustine Garcia	010-4300		327.93
5009025893	05/08/2017	Patricia Arreola	010-4300	105.00	
			010-5300	60.00	165.00
5009025894	05/08/2017	Ryan E. Deleway	010-4300		120.86
5009025895	05/08/2017	Matthew Klinefelter	010-4300		88.95
5009025896	05/08/2017	Pamela Waltmann	010-5200		16.31
5009025897	05/08/2017	Maria K. Story	010-5200		11.23
5009025898	05/08/2017	Desmond L. Webster	010-5200		47.79
5009025899	05/08/2017	CANON BUSINESS SOLUTIONS, INC.	010-5812		547.94
5009025900	05/08/2017	CHILD DEVELOPMENT INCORPORATED	010-5100	5,367.42	
			010-5800	2,637.50	8,004.92
5009025901	05/08/2017	Crestline	010-4300	494.18	
			Unpaid Tax	35.54-	458.64
5009025902	05/08/2017	SASS/MESTMAKER INSURANCE	010-5450		160.00
5009025903	05/08/2017	Fry's Electronics customer #70893	010-4300		601.60
5009025904	05/08/2017	Herk Edwards, Inc	010-6500		17,565.00
5009025905	06/08/2017	Michael Lortner	010-5800		3,767.66
5009025906	05/08/2017	CENGAGE LEARNING	010-4200		2,718.73
5009025907	05/08/2017	Nee Quaison Sackey	010-5800		1,150.00
5009025908	05/08/2017	OFFICE DEPOT	010-4300		10,357.95
5009025909	05/08/2017	Teachers for the Study of Educational Institutions	010-5800		2,825.00
5009025910	05/08/2017	Ventura County Office of Education	010-4300	965.25	
			010-5200	180.00	1,145.25
Total Number of Checks			208		1,409,653.60

	Count	Amount
Cancel	1	1,045.78
Net Issue		1,408,607.82

Fund Recap

Fund	Description	Check Count	Expensed Amount
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The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved.

Checks Dated 04/05/2017 through 05/08/2017

Check Number	Check Date	Pay to the Order of	Fund-Object	Expensed Amount	Check Amount
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Fund Recap

Fund	Description	Check Count	Expensed Amount
010	General Fund	181	1,011,994.18
130	Cafeteria Fund	23	239,329.74
211	Building Fund	8	141,374.97
251	CAPITAL FACILITIES - RESIDENTI	2	16,546.78
Total Number of Checks		205	1,409,245.67
Less Unpaid Tax Liability			637.85-
Net (Check Amount)			<u>1,408,607.82</u>

The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved.

ESCAPE ONLINE

Page 7 of 7

10.5



Agenda Item Details

Meeting	May 17, 2017 - RSD Regular Board Meeting
Category	10. Consent
Subject	10.5 Approval of the Personnel Report
Access	Public
Type	Action (Consent)
Fiscal Impact	No
Recommended Action	It is recommended the board take action and approve the May 2017 personnel report as presented.
Goals	Goal 5-Recruit, hire, train, and retain exemplary employees who are caring, committed, collaborative, creative and critical thinkers.

Public Content

Speaker: Carolyn Bernal

Rationale: The May 2017 Personnel Report is presented for approval.

[PERSReport-May172017.pdf \(78 KB\)](#)

Administrative Content

Executive Content

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RIO SCHOOL DISTRICT

May 17, 2017

Certificated Personnel Report

Certificated Request for Leave of Absence 2016/2017:

McKenzie, Miranda, Elementary School Teacher, (1.0) FTE, effective 7/1/2017

Certificated Resignation:

Brown, Allison, Middle School Teacher, Rio Vista, (1.0) FTE, effective 6/30/2017

Ulloa, Saul, Resource Specialist, Rio Real, (1.0) FTE, effective 6/30/2017

Certificated Summer Science Academy: July 5, 2017–July 25, 2017 (Contingent Upon Enrollment)

Argend, Louise	Lorenzana, Annette
Auerbach, Katie	Lund, Jeanette
Calderon, Melinda	Mathwin, Gena
Fonseca, Jacque	Mendoza III, Ignacio
Graton, Annie	Rosales, Cesar
Gutierrez, Mary	Spencer, Darin
Izvarin, Camille	Steiner, Josh
Kelman, Larry	Valdez, Marisela
Koga, Rickey	Walsh, Frank

Certificated Special Education Summer School: June 20, 2017–July 18, 2017 (Contingent Upon Enrollment)

Ibarra, Kari (Job Share)
Jones, Jacqueline (Job Share)
Schuster, Lauren (Job Share)
Vasan, Padmini
Villa, Maura (Job Share)
Visser, Lisa

Classified Personnel Report

Classified Retirement:

Ayala, Diana, Food Service Manger, (8) hours, Rio Del Valle, effective 6/14/17

Bergstrand, Joan, Food Service Worker II, (5.5) hours, Rio Del Norte, effective 6/15/17.

Lopez, Lillian, Food Service Manager, (8) hours, Rio Del Valle, effective 6/14/17

Classified Special Education Summer School: June 20, 2017–July 18, 2017 (Contingent Upon Enrollment)

Flores, Marissa, Instructional Assistant/Special Education, Summer School, (5) hours, Rio Plaza,
Grande, Karen, Instructional Assistant/Special Education, Summer School, (5) hours, Rio Plaza
Guzman, Blanca, Instructional Assistant/Special Education, Summer School, (5) hours, Rio Plaza
Phillips, Kaylin, Instructional Assistant/Special Education, Summer School, (5) hours, Rio Plaza
Logue, Kristen, Instructional Assistant/Special Education, Summer School, (5) hours, Rio Plaza
Lopez, Jessica, Clerk Typist II, Special Education Summer School, (5) hours, Rio Plaza
Samimi, Jaleh, Instructional Assistant/Special Education, Summer School, (5) hours, Rio Plaza
Sanchez, Jacqueline, Instructional Assistant/Special Education, Summer School, (5) hours, Rio Plaza
Vega, Maria, Instructional Assistant/Special Education, Summer School, (5) hours, Rio Plaza
Zamudio, Christopher, Instructional Assistant/Special Education, Summer School, (5) hours, Rio Plaza

Classified Summer Science Academy: July 5, 2017-July 25, 2017 (Contingent Upon Enrollment)

Alfaro, Andrea, Instructional Assistant, Summer Science Academy, (7.5) hours, Rio Del Mar
Ayala, Christine, Instructional Assistant, Summer Science Academy, (7.5) hours, Rio Del Mar
Balderrama, Gracie, Instructional Assistant, Summer Science Academy, (7.5) hours, Rio Del Mar
Barroso, Marleana, Instructional Assistant, Summer Science Academy, (7.5) hours, Rio Del Mar
Duckett, Jordan, Instructional Assistant, Summer Science Academy, (7.5) hours, Rio Del Mar
Fino, Darlene, Instructional Assistant, Summer Science Academy, (7.5) hours, Rio Del Mar
Garibay, Maria, Instructional Assistant, Summer Science Academy, (7.5) hours, Rio Del Mar
Henschel, Kyle, Instructional Assistant, Summer Science Academy, (7.5) hours, Rio Del Mar
Ramsey, Emily, Instructional Assistant, Summer Science Academy, (7.5) hours, Rio Del Mar
Revelez, Linda, Instructional Assistant, Summer Science Academy, (7.5) hours, Rio Del Mar
Ruelas, Marissa, Instructional Assistant, Summer Science Academy, (7.5) hours, Rio Del Mar
Ruelas, Nicole, Instructional Assistant, Summer Science Academy, (7.5) hours, Rio Del Mar

Classified Resignation:

Martinez, Bryan, After School Program Site Coordinator, (5.25) hours, Rio Vista, effective 5/4/17
Meadows, Corrine, Food Service Worker I, (3.25) hours, Rio Del Valle, effective 4/6/17



Agenda Item Details

Meeting	May 17, 2017 - RSD Regular Board Meeting
Category	10. Consent
Subject	10.6 Approval of Addendum #1 to the MOU with the Boys & Girls Club
Access	Public
Type	Action (Consent)
Fiscal Impact	No
Budget Source	N/A
Recommended Action	Staff recommends the approval of Addendum #1 to the MOU between Rio Elementary School District and the Boys and Girls Club.
Goals	Goal 2-Engage parents and other District stakeholders in the development of meaningful partnerships to support student learning.

Public Content

Speaker: Kristen Pifko

Rationale: The Addendum #1 to the Memorandum of Understanding with the Boys & Girls Club of Greater Oxnard and Port Hueneme states that additional supplemental funds schools receive to support programming during non-school day programs will be adjusted based on the actual state funding in 2017-18.

Starting with the 2017/2018 school year, Rio School District will not provide additional afterschool programming through the Local Control Supplemental Grant funds. Student counts will be adjusted accordingly.

[1st Addendum to MOU.pdf \(204 KB\)](#)

Administrative Content

Executive Content

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MEMORANDUM OF UNDERSTANDING
ADDENDUM #1
BETWEEN RIO ELEMENTARY SCHOOL DISTRICT
AND THE
BOYS & GIRLS CLUB OF
GREATER OXNARD AND PORT HUENEME

Additional Supplemental Funds schools receive to support programming during non-school day programs will be adjusted based on the actual state funding in 2017-18.

Starting with the 2017-18 school year, Rio School District will not provide additional afterschool programming through the Local Control Supplemental Grant funds. Student counts will be adjusted accordingly

IN WITNESS WHEREOF, the Parties hereto have caused this Addendum to be duly executed as of the Effective Date.

RIO ELEMENTARY SCHOOL DISTRICT

By: _____

Name: _____

Title: _____

BOYS & GIRLS CLUB OF GREATER OXNARD AND PORT HUENEME

By: 

Name: Erin Antrim

Title: CEO

10.7



Agenda Item Details

Meeting	May 17, 2017 - RSD Regular Board Meeting
Category	10. Consent
Subject	10.7 Approval of National Spanish Spelling Bee Trip to San Antonio, Texas
Access	Public
Type	Action (Consent)
Preferred Date	May 17, 2017
Absolute Date	May 17, 2017
Fiscal Impact	Yes
Dollar Amount	4,250.00
Budget Source	LCFF Funds
Recommended Action	Staff recommends board approval of spelling bee trip
Goals	Goal 1-Improved student achievement at every school and every grade in all content areas

Public Content

Speaker: Oscar Hernandez

Rationale:

On Saturday, April 29th, 2017, Río Real, K-8 Dual Immersion Academy hosted the 2nd Annual Ventura County Spanish Spelling Bee/Concurso de Deletreo, for students from dual immersion/two way language schools throughout Ventura County. Students competed much like in a traditional bee, however in the Spanish Bee students have to denote letters like y griega for "y", b larga for "b" and b corta for "v". This makes competition more of a challenge for students who have to know the rules of accent marks, diuresis and the silent h.

As part of the district's support of students in our Dual Immersion Academy, we are requesting approval to send the winner of Real's local Spanish Spelling Bee, to the Seventh Annual National Spelling Bee in San Antonio, Texas from July 13-16, 2017 along with 2 adult chaperones (1 could be a parent or legal guardian). When we provide programs and competition in Spanish, we elevate the level of the language, increase student engagement and it also positively affects the promotion of multiculturalism and the learning of languages in our society.

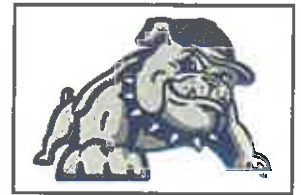
The Spanish Spelling Bee is supported through the New Mexico Association for Bilingual Education and the sponsorship of San Antonio Community College, Santillana, Dual Language Education of New Mexico, Univision, Bilingual Nation USA and The Spanish Resource Center (Albuquerque, New Mexico) and many other individuals from throughout the country, this event provides students the opportunity to showcase their Spanish language skills and to network with peers from throughout this great country.

[Spanish Spelling Bee Worksheet.pdf \(68 KB\)](#)

Administrative Content



RIO REAL SCHOOL
1140 Kenney Street
Oxnard, CA 93036
Phone (805) 485-3117 or fax (805) 981-7739



National Spanish Spelling Bee
San Antonio, Texas
June 13-16, 2017

Airfare	3 individuals @ ~550 each	\$1,650
Meals	4 days @\$50/day = \$300 \$300 p/p = \$900	\$900
Hotel	\$150/Night X3 nights=\$450 \$450 X 2 rooms= \$900	\$900
Rental Car	4 Days @ \$200/day = \$	\$800
	Total	\$ 4,250



Agenda Item Details

Meeting	May 17, 2017 - RSD Regular Board Meeting
Category	10. Consent
Subject	10.8 Approval of Art Mexico Trip on July 15 -29, 2017
Access	Public
Type	Action (Consent)
Preferred Date	May 17, 2017
Absolute Date	May 17, 2017
Fiscal Impact	Yes
Dollar Amount	3,000.00
Budget Source	LCFF
Recommended Action	Staff recommends board approval of art trip.

Public Content

Speaker: Oscar Hernandez

Rationale:

RSD has an opportunity to develop a connection with the Instituto Allende in San Miguel de Allende, Guanajuato, Mexico. We are asking approval to send our two art teachers to study weaving at Instituto Allende-Escuela de Arte y Español.

This experience will allow the teachers to participate in weaving lessons every weekday for two weeks. They will be studying under the direction of master weaver, Agapito Jimenez. The teachers will also be able to connect with Stephen Clark who has contributed to mathematics education in RSD and internationally.

Agapito Jimenez and Stephen Clark have video conferenced with Mrs. Guzik's art class. Mr. Jimenez has also produced two rugs that the Rio District has purchased. The rugs are of geometric designs that follow work done in Mr. Stewart's math class this past year, inspired by Stephen Clark's instruction. One of the mathematical designs, Karla's Caterpillar, was also painted as a mural by Mrs. Guzik at Rio Real.

The teachers will gain knowledge, practice weaving, and pass on their learning to students while encouraging appreciation and preservation of this ancient artform. They will also establish ties with art communities through Instituto Allende as well as increase their Spanish for better communicating with RSD families. The teachers are committing to sharing their experiences during the next academic year with other teachers in the district as well as an outreach to the community through family weaving nights.

Instituto tuition - \$700

Airfare - \$600

Lodging - \$1,700

Fiscal Impact: \$3,000



Agenda Item Details

Meeting	May 17, 2017 - RSD Regular Board Meeting
Category	10. Consent
Subject	10.9 Renewal of Professional Development Contracts FY 2017/2018
Access	Public
Type	Action (Consent)
Fiscal Impact	Yes
Dollar Amount	76,000.00
Budgeted	Yes
Budget Source	LCFF
Recommended Action	Staff recommends approval of the Professional Development Contracts with Dr. Faviana Hirsh-Dubin and Dr. Beth Yeager.
Goals	<p>Goal 4-Prepare students to be college and career ready through technology and innovation that facilitates collaboration, creativity, critical thinking and communication.</p> <p>Goal 3-Create welcoming and safe environments where students attend and are connected to their school</p> <p>Goal 2-Engage parents and other District stakeholders in the development of meaningful partnerships to support student learning.</p> <p>Goal 1-Improved student achievement at every school and every grade in all content areas</p>

Public Content

Speaker: Superintendent Puglisi

Rationale:

The Superintendents Academy is focused on professional development opportunities for teachers and administrators in the areas of Science, Technology, Engineering, Arts and Mathematics integration.

[GlobeEqFY1718.pdf \(540 KB\)](#)

[Yeager1718.docx \(37 KB\)](#)

Administrative Content

Executive Content

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Global Equity Communications
622 Andamar Way
Goleta, CA 93117-2167
Office: (805) 964-6040 Mobile: (805) 689-8445
fhirsch-dubin@rioschools.org faviana5@aol.com

**CONSULTING CONTRACT
2017-2018**

This agreement is being undertaken between Dr. Phoebe (Faviana) Hirsch-Dubin of Global Equity Communications, a California Corporation, and Dr. John Puglisi, Superintendent of the Rio School District. Global Equity Communications was affiliated with the former LINC Center at the Gevirtz Graduate School of Education, University of California, Santa Barbara, where Dr. Hirsch-Dubin was a visiting scholar for two academic years.

The Rio School District is contracting with Dr. Phoebe Hirsch-Dubin as a Professional Expert in the fields of Mathematics, Ethnomathematics, Ethnoscience, Interactive and Pedagogical Approaches to STEAM, as well as Educational Pedagogy more broadly. Dr. Hirsch-Dubin has been providing guidance for the STEAM Academy in the district via a core team committee, as well as working professionally with teachers and members of the community. Per this contract, Dr. Hirsch-Dubin will provide the following services from July 1, 2017 through June 30, 2018: Staff Development with Principals and Teachers in Mathematics and Common Core Standards, Professional Development with STEAM Teachers, coaching, and direct services to students in mathematics, science and other disciplines, as requested. Specifics of services rendered throughout the academic year will be discussed and decided upon by Dr. John Puglisi and Dr. Phoebe Hirsch-Dubin.

There will be contact on a weekly basis via In-person and video meetings, as well as regular communication and reports in order for Dr. Puglisi and Dr. Hirsch-Dubin to coordinate, plan, and implement activities that will be provided to the Rio School District. The goal is to effectively create a Mathematics and Ethnomathematics Program, a developing program in Ethnoscience, support implementation of the Common Core Standards and Twenty First Century Learning objectives, to develop inquiry learning, within the Inquiry Based Instructional Designers (IBID) teacher group, with the STEAM teachers as part of a collaborative professional development team, and with teachers and students in the Dual Language Program.

For Dr. Hirsch-Dubin's services, Global Equity Communications will receive a fee of \$65.00 per hour, not to exceed \$ 56,000 for the contract period. Dr. Hirsch-Dubin will be on site in the Rio School District 2-3 days per week between 8 am and 4 pm and on additional days as required throughout the contract period from July 1, 2017 through June 30, 2018. Support services will also be provided off site via video conferencing and other communication modalities.

This agreement will be in effect as of July 1, 2017 and will be reviewed prior to the end date of June 30, 2018 in regard to services rendered and for evaluative purposes.

Dr. Phoebe Hirsch-Dubin
Co-Director
Global Equity Communications

Dr. John Puglisi
Superintendent
Rio School District

Dr. Elizabeth (Beth) Yeager
533 Camino De La Aldea
Santa Barbara, CA 93111
805-967-0963 Cell – 805-403-6679
eyeager76@gmail.com byeager@rioschools.org

Independent Consulting Contract 2017-2018

This agreement is being undertaken between Dr. Elizabeth (Beth) Yeager, independent education consultant, and Dr. John Puglisi, Superintendent, Rio School District.

Performance Period: The work described in this independent consulting contract will be performed between July 1, 2017 and June 30, 2018.

Cost to the District: The cost to the district for Dr. Yeager's performance of the work described will not exceed \$20,000 (approximately 266 hours @ \$75/hour).

Statement of Work: Dr. Yeager will work with Dr. Puglisi, Ms. Wanda Kelly, other District administrators, teachers and principals at selected Rio schools, at various grade levels. She will serve as a thinking and consulting partner in conceptualizing and supporting the implementation by District and school site administrators, faculty, and staff of professional learning opportunities ('professionals developing'). This year, Dr. Yeager will particularly support and work on District initiatives that will include, the new STEAM Academy, the Inquiry Based Instructional Designers (IBID), and the Dual Immersion Academy. She will place particular emphasis on STEAM-focused efforts within the District, as well as efforts in the area of ethnic studies (a new State-adopted direction), that in turn are designed to support student access, growth and learning in the Rio District. Dr. Yeager will support teachers and others in examining their own work (drawing on an ethnographic perspective) in order to enhance instructional capacity. She will support professional learning in the areas of designing instruction (particularly inquiry-based instruction) within and across disciplines, and understanding and implementing Common Core State Standards (focusing particularly on disciplinary processes and practices, and, where appropriate, writing within and across disciplines), as well as new Next Generation Science and Engineering Standards (NGSS), integrated within instructional design. Her work will emphasize transdisciplinary approaches and practices, particularly in the area of a STEAM-focus. A particular emphasis will be placed on supporting District-level administrators and teachers and/or principals in working with linguistically diverse students and/or students identified with special needs, and others not so identified, focusing on inclusive practices, within the context of the whole class, that afford all students rich learning opportunities.

During the summer, Dr. Yeager will focus her efforts on planning for, implementing and facilitating the 5-day IBID Summer Institute for teachers. She will also work as part of a core team guiding summer work on the STEAM Academy, including assisting with a 3-week STEAM Academy Summer Institute. Other support for administrators, faculty and students will occur through ongoing and regular communication/dialogue and work, including thinking partner conversations, planning, and/or design for implementation; coaching and mentoring activities (through email, phone, Skype or other video conference communication, on site visits for coaching/mentoring, face2face release time work sessions, when appropriate, or professional learning sessions).

Dr. Yeager will provide the equivalent of approximately 266 hours of work across the summer and school year. How these 266 hours are actually distributed and used will be negotiated over time with Dr. Puglisi, and, as appropriate, District administrators, school site principals, and/or teachers.

Deliverables will be assessed, and hours invoiced monthly, summarized in an end-of-contract final report. Actual hours/days per monthly period will vary but the total for the contract period will equal 266 hours (at an equivalent monthly rate of \$75/hour), not to exceed a total value of \$20,000. The monthly invoice will serve as a progress report of work and will include number of hours worked and work (activities) accomplished.

This agreement is effective as of July 1, 2017 and will end, per submission of all deliverables, June 30, 2018.

Rio School District

Elizabeth Yeager, Ph.D.
Education Consultant/Independent
Contractor

John Puglisi (or representative)
Superintendent, Rio School District

10.10



Agenda Item Details

Meeting	May 17, 2017 - RSD Regular Board Meeting
Category	10. Consent
Subject	10.10 Contract Renewal with Learning Priority FY 2017/2018
Access	Public
Type	Action (Consent)
Fiscal Impact	Yes
Dollar Amount	54,000.00
Budgeted	Yes
Budget Source	LCFF
Recommended Action	Staff recommends approval of the Contract Renewal with Learning Priority FY 2017/2018

Public Content

Speaker: Superintendent Puglisi

Rationale:

Learning Priority will provide software development services to the Rio School district to help streamline their technology platform, conduct a series of reading assessments using LP, Inc reading tools district wide for students in grade 2-7, inclusive of testing, report development, content and professional development, conduct a series of reading assessment using LP, Inc reading tools district wide for students in kindergarten and 1st grades including Early literacy letter identification, Early literacy sight word (irregular words), and phonics skills test.

Pilot the LP Rio 21st Century Learning indicator report card with 6 teachers and provide professional development services for teachers utilizing the full array of LP, Inc educational tools.

[LPFY1718.pdf \(315 KB\)](#)

Administrative Content

Executive Content

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Board of Trustees

Joe Esquivel, President
Eleanor Torres, Board Clerk
Felix Eisenhauer
Ramon
Edith Martinez-Cortes
John Puglisi Ph.D,

Rodriguez

Superintendent

2500 Vineyard Avenue, Oxnard, CA 93036 ~ Telephone: (805) 485-3111 ~ Fax Number (805) 604-7825

SERVICES AGREEMENT

This Services Agreement (the "Agreement") is made and entered into this day of June 15, 2017, by and between Rio School District, 2500 Vineyard Avenue, Oxnard, CA 93036 (hereinafter "District") and Learning Priority, Inc., 1398 East Hillcrest Drive #222, Thousand Oaks, CA 91362 (hereinafter "Provider").

PROVIDER.

Learning Priority, Inc
Provider

805-844-5645
Telephone Number

1398 East Hillcrest Drive #222
Street Address

Thousand Oaks, CA 91362
City, State, Zip code

mredulink@gmail.com
E-mail Address

Type of Business

- Individual
- Partnership
- Other
- Sole Proprietorship
- Corporation

- A. District desires to engage Provider services as more particularly described on "Statement of Work" which is attached hereto and incorporated herein by this reference ("Services").
- B. Provider has the necessary qualifications by reason of training, experience, preparation and organization, and is agreeable to performing and providing such Services, upon and subject to the terms and conditions as set forth below in this Agreement.

Board of Trustees

Joe Esquivel, President
Eleanor Torres, Board Clerk
Felix Eisenhauer
Ramon
Edith Martinez-Cortes
John Puglisi Ph.D.

Rodriguez

Superintendent

2500 Vineyard Avenue, Oxnard, CA 93036 ~ Telephone: (805) 485-3111 ~ Fax Number (805) 604-7825

NOW THEREFORE, for valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the parties hereto hereby agree as follows:

CONDITIONS. Provider will have no obligation to provide services until District returns a signed copy of this Agreement.

NATURE OF RELATIONSHIP. The parties agree the relationship created by this Agreement is that of independent contractor. In performing all of the Services, Provider shall be, and at all times is, acting and performing as an independent contractor with District, and not as a partner, coventurer, agent, or employee of District, and nothing contained herein shall be construed to be inconsistent with this relationship or status. and is not granted any right or authority to assume or to create any obligation or responsibility, express or implied, on behalf of or in the name of District or to bind the District in any manner. Except for any materials, procedures, or subject matter agreed upon between Provider and District, Provider shall have complete control over the manner and method of performing the Services.

Provider understands and agrees to independent contractor status. Provider understands and agrees that the filing and acceptance of this Agreement creates a rebuttable presumption and that the Provider, officers, agents, employees, or subcontractors of Provider are not entitled to coverage under the California Workers' Compensation Insurance laws, Unemployment Insurance, Health Insurance, Pension Plans, or any other benefits normally offered or conveyed to District employees. Provider will be responsible for payment of all Provider employee wages, payroll taxes, employee benefits, and any amounts due for federal and state income taxes and Social Security taxes. These taxes will not be withheld from payments under this agreement.

NON-EXCLUSIVITY.

During the term of this agreement Provider may, independent of Provider's relationship with the District, without breaching this Agreement or any duty owed to the District, act in any capacity, and may render services for any other entity.

During the term of this Agreement the District may, independent of its relationship with the Provider, without breaching this Agreement or any duty owed to the Provider

Board of Trustees

Joe Esquivel, President
Eleanor Torres, Board Clerk
Felix Eisenhauer
Ramon
Edith Martinez-Cortes
John Puglisi Ph.D,

Rodriguez

Superintendent

2500 Vineyard Avenue, Oxnard, CA 93036 ~ Telephone: (805) 485-3111 ~ Fax Number (805) 694-7825

contract with other individuals and entities to render the same or similar services to the District.

SERVICES. Provider shall provide District with the services, which are described on the "Statement of Work" (the "Work" or "Service") attached hereto and incorporated herein by this reference. The Statement of Work shall contain a timetable for completion of the Work or if the Work is an ongoing service, the Statement of Work shall set forth the mutually agreed schedule for providing such services. Provider shall use its best efforts to complete all phases of the Work according to such timetable. In the event that there is any delay in completion of the Work arising as a result of a problem within the control of District, Provider and District shall cooperate with each other to work around such delay. However, District shall not be responsible for any additional cost or expense to Provider as a result of such delay unless specifically agreed to in writing by the District. In addition to the specifications and/or requirements contained in the Statement of Work and any warranty given by Provider hereunder, the Statement of Work may set forth those performance criteria agreed between District and Provider whereby the District can evaluate whether Provider has satisfactorily completed the Work ("Performance Criteria").

Provider, at Provider's sole cost and expense, shall furnish all tools, equipment, apparatus, facilities, transportation, labor, and material necessary to meet its obligations under this Agreement. No substitutions of materials or service from those specified in this section shall be made without the prior written consent of the District.

PAYMENT AND EXPENSES. All payments due to Provider are set forth in the "Schedule of Fees" attached hereto and incorporated herein by this reference.

Provider shall send District periodic statements indicating Provider's fees and costs incurred and their basis and any current balance owed. If no Provider's fees or costs are incurred for a particular time period, or if they are minimal, the statement may be held by the Provider and combined with that for the following time period unless a statement is requested by the District.

All payments due Provider are set forth in "Schedule of Fees" and shall be paid by the District within 30 days of receipt of a proper invoice from Provider, which invoice shall set forth in reasonable detail the services performed. The District reserves the right, in its sole and absolute discretion, to reject any invoice that is not submitted in compliance with the District's standards and procedures. In the event that any portion of an invoice submitted by a Provider to the District is disputed, the District shall only be required to

Board of Trustees

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Eleanor Torres, Board Clerk
Felix Eisenhauer
Ramon
Edith Martinez-Cortes
John Puglisi Ph.D.

Rodriguez

Superintendent

2500 Vineyard Avenue, Oxnard, CA 93036 ~ Telephone: (805) 485-3111 ~ Fax Number (805) 604-7825

pay the undisputed portion of such invoice at that time, and the parties shall meet to try to resolve any disputed portion of any invoice.

The rates set forth in "Schedule of Fees" are not set by law, but are negotiable between Provider and District.

ASSIGNMENT AND SUBCONTRACTORS. Provider shall not assign, sublet, or transfer this Agreement or any rights under or interest in this Agreement without the prior written consent of the District, which may be withheld by the District in its sole and absolute discretion for any reason. Nothing contained herein shall prevent Provider from employing independent associates, subcontractors, and subconsultants as Provider may deem appropriate to assist in the performance of services herein, subject to the prior written approval of the District. Any attempted assignment, sublease, or transfer in violation of this Agreement shall be null and void, and of no force and effect. Any attempted assignment, sublet, or transfer in violation of this Agreement shall be grounds for the District, in its sole discretion, to terminate the Agreement

TERMINATION OR AMENDMENT. This Agreement may be terminated or amended in writing at any time by mutual written consent of all of the parties to this Agreement, and may be terminated by either party for any reason by giving the other party 60 days advance written notice. In the event of cancellation prior to completion of the specified services, all finished or unfinished projects, documents, data, studies, and reports prepared by the Provider under this agreement shall, at the option of the District, become District property. The Provider shall be entitled to receive just and equitable compensation for any satisfactory work completed on such items prior to termination of the Agreement.

The parties to this Agreement shall be excused from performance thereunder during the time and to the extent they are prevented from obtaining, delivering, or performing due to act(s) of God. Satisfactory evidence thereof to the other party is required, provided that it is satisfactorily established that the non-performance is not due to the fault or neglect of the party not performing.

NOTICE. Any notices required or permitted to be given under this Agreement shall be deemed fulfilled by written notice, demand or request personally served on (with proof of service endorsed thereon, or mailed to, or hereinafter provided) the party entitled thereto or on its successors and assigns. If mailed, such notice, demand, or request shall be mailed certified or registered mail, return receipt requested, and deposited in the United States mail addressed to such party at its



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address set forth below or to such address as either party hereto shall direct by like written notice and shall be deemed to have been made on the third (3rd) day following posting; or if sent by a nationally recognized overnight express carrier, prepaid, such notice shall be deemed to have been made on the next business day following deposit with such carrier. For the purposes herein, notices shall be sent to the District and the Provider as follows:

Rio School District
District

Learning Priority, Inc
Provider

Attn: Dr. John Puglisi

Attn: Ian Rescigno

2500 Vineyard Avenue
Street

1398 East Hillcrest Drive #222
Street

Oxnard, California 93036
City, State, Zip Code

Thousand Oaks, CA 91362
City, State, Zip Code

WARRANTY. Provider hereby warrants to District that the Work shall be performed in a professional and workmanlike manner consistent with the highest industry standards. For a period of one (1) year following completion of the Work, Provider shall correct or make arrangements to correct any breach of the warranty for the Work within ten (10) business days of notice from District of same.

ADDITIONAL WORK. If changes in the work seem merited by the Provider or the District, and informal consultations with the other party indicate that a change is warranted, it shall be processed by the District in the following manner:

- a. A letter outlining the changes shall be forwarded to the District by the Provider with a statement of estimated changes in fee and/or time schedule.
- b. A written amendment to this Agreement shall be prepared by the District and executed by all of the parties before any performance of such services or the District shall not be required to pay for the increased cost incurred for the changes in the scope of work.

Any such amendment to the Agreement shall not render ineffective or invalidate unaffected portions of this Agreement.

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NON-DISCRIMINATION AND EQUAL EMPLOYMENT OPPORTUNITY

Provider represents and agrees that it does not and shall not discriminate against any employee or applicant for employment because of race, religion, color, sex, or national origin.

INDEMNIFICATION. Provider agrees to defend, indemnify, and hold harmless District, its officers, agents, employees, and/or volunteers from any and all claims, demands, losses, damages and expenses, including legal fees and costs, or other obligations or claims arising out of any liability or damage to person or property, or any other loss, sustained or claimed to have been sustained arising out of activities of the Provider or those of any of its officers, agents, employees, or subcontractors of Provider, whether such act or omission is authorized by this Agreement or not. Provider shall also pay for any and all damage to the Real and Personal Property of the District, or loss or theft of such Property, done or caused by such persons. District assumes no responsibility whatsoever for any property placed on District premises by Provider, Provider's agents, employees or subcontractors. Provider further hereby waives any and all rights of subrogation that it may have against the District. The provisions of this Agreement do not apply to any damage or losses caused solely by the negligence of the District or any of its officers, agents, employees, and/or volunteers.

PROTECTION OF WORK AND PROPERTY. Provider and all of its subcontractors shall maintain at all times, as required by conditions and progress of work, all necessary safeguards for the protection of employees and the public. In an emergency affecting life and safety of life or work or of adjoining property, Provider is permitted, without special instruction or authorization from the District, to act at its discretion to prevent such threatened loss or injury.

GOVERNING LAW AND VENUES. Provider hereby acknowledges and agrees that District is a public entity, which is subject to certain requirements and limitations. This Agreement and the obligations of District hereunder are subject to all applicable federal, state and local laws, rules, and regulations, as currently written or as they may be amended from time to time.

This Agreement shall be interpreted in accordance with the laws of the State of California. If any action is brought to interpret or enforce any term of this Agreement, the action shall be brought in state or federal court situated in the County of Ventura, State of California. Provider hereby waives and expressly agrees not to assert, in any way, any claim or allegation that it is not personally subject to the jurisdiction of the courts named above. Provider further agree to waive any claim or allegation that the suit,

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action, or proceeding is either brought in an inconvenient forum or that the related venue is improper.”

ARBITRATION. Any dispute arising under this Agreement, including, without limitation, all disputes relating in any manner to the performance or enforcement of this Agreement shall be resolved by binding arbitration in Ventura County pursuant to the rules of the American Arbitration Association (AAA), as amended or as augmented in this Agreement (the “Rules”). The parties acknowledge that one of the purposes of utilizing arbitration is to avoid lengthy and expensive discovery and allow for prompt resolution of the dispute.

Arbitration shall be initiated as provided by the Rules, although the written notice to the other party initiating arbitration shall also include a description of the claim(s) asserted and the facts upon which the claim(s) are based. Arbitration shall be final and binding upon the parties and shall be the exclusive remedy for all claims subject hereto, including any award of attorney’s’ fees and costs. Either party may bring an action in court to compel arbitration under this Agreement and to enforce an arbitration award.

All disputes shall be decided by a single arbitrator. The arbitrator shall be selected by mutual agreement of the parties within 30 days of the effective date of the notice initiating the arbitration. If the parties cannot agree on an arbitrator, then the complaining party shall notify the AAA and request selection of an arbitrator in accordance with the Rules. The arbitrator shall have only such authority to award equitable relief, damages, costs, and fees as a court would have for the particular claim(s) asserted. In no event shall the arbitrator award punitive damages of any kind.

The arbitrator shall have the power to limit or deny a request for documents or a deposition if the arbitrator determines that the request exceeds those matters, which are directly relevant to the claims in controversy. The document demand and response shall conform to Code of Civil Procedure section 2031. The deposition notice shall conform to Code of Civil Procedure section 2025. The parties may make a motion for protective order or motion to compel before the arbitrator with regard to the discovery, as provided in Code of Civil Procedure sections 2025 and 2031.

ATTORNEYS FEES. In the event of any action or proceeding to interpret or enforce the terms of this Agreement, the prevailing party, as determined by the court or arbitrator, shall be entitled to recover its reasonable attorneys fees and costs incurred in connection with such actions or proceeding

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DOCUMENT RETENTION. After Provider's services to District conclude, Provider shall, upon the District's request, deliver all documents for all matter in which Provider has provided services to the District, along with any property of the District in Provider's possession and/or control. If the District does not request District's document(s) for a particular service, Provider will retain document(s) for a period of two (2) years after the service has ended. If District does not request delivery of the document(s) for the service before the end of the two (2) year period, Provider will have no further obligation to retain the document(s) and may, at Provider's discretion, destroy it without further notice to the District. At any point during the two (2) year period, District may request delivery of the document(s).

Exceptions: Attorney work-product and medical records shall not be destroyed by provider without the prior written consent of the District.

NATURE OF AGREEMENT. This Agreement constitutes a binding expression of the understanding of the parties with respect to the services to be provided hereunder and is the sole contract between the parties with respect to the subject matter thereof. There are no collateral understandings or representations or agreements other than those contained herein. This Agreement represents the entire agreement between the parties hereto with respect to the subject matter hereof and supersedes any and all other agreements and communications however characterized, written or oral, between or on behalf of the parties hereto with respect to the subject matter hereof. This Agreement may only be modified by a written instrument signed by authorized representatives of each of the parties hereto.

BINDING EFFECT. This Agreement shall inure to the benefit and shall be binding upon all of the parties to this Agreement, and their respective successors in interest or assigns.

WAIVER. No claim or right arising out of a breach of this Agreement can be discharged in whole or in part by a waiver or renunciation of the claim or right unless such waiver is in writing.

SEVERABILITY. It is intended that each paragraph of this Agreement shall be treated as separate and divisible, and in the event that any paragraphs are deemed unenforceable, the remainder shall continue to be in full force and effect so long as the primary purpose of this Agreement is unaffected.

PARAGRAPH HEADINGS. The headings of paragraphs hereof are inserted only for the purpose of convenient reference. Such headings shall not be deemed to govern, limit, modify or



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in any other manner affect the scope, meaning or intent of the provisions of this Agreement or any part or portion thereof, nor shall they otherwise be given any legal effect whatsoever.

AUTHORITY. Provider represents and warrants that Provider has all requisite power and authority to conduct its business and to execute, deliver, and perform this Agreement. Each party warrants that the individuals who have signed this Agreement have the legal power, right, and authority to make this Agreement and to bind each respective party.

COUNTERPART EXECUTION: ELECTRONIC DELIVERY. This Agreement may be executed in any number of counterparts which, when taken together, shall constitute one and the same instrument. Executed counterparts of this Agreement may be delivered by PDF email or electronic facsimile transmission, and shall have the same legal effect as an "ink-signed" original.

STUDENT PRIVACY PROTECTION. Both parties agree to uphold their responsibilities under the Family Education Rights Privacy Act (FERPA), the Protection of Pupil Rights Amendment (PPRA), and the Children's Online Privacy Protection Act (COPPA). [Vendor] warrants that all data collected directly from children and/or data resulting from tracking children's use of the Service is subject to parental consent and will occur in strict conformity to the requirements of the Children's Online Privacy Protection Act (COPPA). [Vendor] may not sell or share Student Data, or use Student Data for sale or marketing purposes without express parental consent. Rio School District reserves the right to audit and inspect [Vendor] and its subcontractor's compliance with this agreement and applicable law.

IN WITNESS WHEREOF, the parties have executed this agreement as of the date first written above.

Rio School District
District

Learning Priority, Inc.
Provider

By:

Signature

Signature

Dr. John Puglisi
Name

Ian Rescigno
Name

Superintendent
Title

Chief Executive Officer
Title



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Approved as to form:

Signature

Name
District Counsel

DESCRIPTION OF WORK AND WORK SCHEDULE

Beginning in July 2017, Learning Priority, Inc. will provide the following services as requested by the Rio School District;

Provide software development services to the Rio School district to help streamline their technology platform.

Conduct a series of reading assessments using LP, Inc reading tools district wide for students in grade 2-7, inclusive of testing, report development, content and professional development.

Conduct a series of reading assessment using LP, Inc reading tools district wide for students in kindergarten and 1st grades including Early literacy letter identification, Early literacy sight word (irregular words), and phonics skills test.

Pilot the LP Rio 21st Century Learning Indicator report card with 6 teachers.

Provide professional development services for teachers utilizing the full array of LP, Inc educational tools.



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SCHEDULE OF FEES

FEES:

Compensation for Services	\$ 4500
Actual and Necessary Travel Expenses	\$ 0
Other Expenses	\$ 0
Total Amount not to Exceed	\$ 0
Deposit	\$ 0
Balance Due after Completion of Services	\$ 0

Proper invoicing is required. Receipts for expenses are required. Canceled checks are not accepted as receipts.

PAYMENT SCHEDULE



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Beginning In July 2017 and ending in June 2018, based upon completion of services as invoiced, installments of \$4,500 per month for the completion of aforementioned services will be paid.

10.11



Agenda Item Details

Meeting	May 17, 2017 - RSD Regular Board Meeting
Category	10. Consent
Subject	10.11 Contract Renewal with Diane DeLaurentis to Provide Drama Instruction
Access	Public
Type	Action (Consent)
Fiscal Impact	Yes
Dollar Amount	44,000.00
Budgeted	Yes
Budget Source	LCFF
Recommended Action	Staff recommends approval of the contract renewal with Diane DeLaurentis FY 2017/2018
Goals	<p>Goal 3-Create welcoming and safe environments where students attend and are connected to their school</p> <p>Goal 1-Improved student achievement at every school and every grade in all content areas</p>

Public Content

Speaker: Superintendent Puglisi

Rationale:

Ms. DeLaurentis will continue to provide drama instruction and provide summer camps, the 5C's Play and the RSD Musical.

[DeLaurentisFY1718.pdf \(983 KB\)](#)

Administrative Content

Executive Content

Our adopted rules of Parliamentary Procedure, Robert's Rules, provide for a consent agenda listing several items for approval of the Board by a single motion. Most of the items listed under the consent agenda have gone through Board subcommittee review and recommendation. Documentation concerning these items has been provided to all Board members and the public in advance to assure an extensive and thorough review. Items may be removed from the consent agenda at the request of any board member.

4/21/2017

Dear Dr. Puglisi,

Below is my 2017-2018 Drama proposal for the Rio School District to present to the board. Teaching students in your district during the past year has been **INCREDIBLE!!** All of workshops I am proposing this coming year I have taught in the past year, and they have had enormous success! The weekly classes have not only improved student's self-confidence, even the shy kids are volunteering, but also improved student's imagination, attitude and presentations in class, according to the teachers. Attendance has improved on days when I am there and there attention, willingness and participation is through the roof! Students actually break into applause when I walk in the room and moan when I have to go because they love drama! Okay that sounds wrong, but seriously, because the kids now know me, they auditioned for the 5 C play and "The Lion King" musical, which was GREAT! What also helped were the camps I offered last year, (which kids are already asking me about!) The camps brought in middle school and elementary school kids, who later auditioned for the plays. During the summer these kids got to bond, have fun and get more time to learn drama skills and now they are helping me with productions. All I can say is thank you so much for giving me the opportunity to work in your district with such awesome kids! It's truly a gift. I really appreciate your support!

Sincerely,

Diane DeLaurentis
Artist in Residence

DRAMA PROPOSAL

To: Rio District Board

From: Diane DeLaurentis, *Artist in Residence*

Re: Continuing Drama instruction for students in the Rio School District

Date of Proposed Service: June 20, 2017 - June 20, 2018

1. Rio District Summer Drama Camps**Session I: Comedy Improv for Kids!**

June 26th – July 7th (off July 4th)

Description– If you like fun and funny this class is for you! Students will learn the basic rules of comedy and improvisation, by playing group games and exercises. Instruction includes critical thinking, communication, creativity, collaboration and caring! Comedy show is on the last day of class on cafeteria stage.

of Students: 15 - 30

Where: RVM, room 13

Days: Monday-Friday

Time: 9am-3pm

Ages: 10 – 15

Fee: \$2700

Session II: Kids Spotlight! (For singers and dancers)

July 10th – July 21st

Description– It's your time to show your talent! Get ready to sing and dance in this very active class! Sing the song of your dreams, while the rest of the class becomes your back up dancers!! Fast-paced and FUN!! Performance is on the last day of class, on cafeteria stage.

of Students: 15- 30

Where: RVM, room 13

Days: Monday-Friday

Time: 9am-3pm

Ages: 10 – 15

Fee: \$3000

Session III: Kids Acting Showcase!
July 24th – August 4th

Description– Do you love to act? Learn the skills of acting from a real professional! You'll play games, work on scenes and monologues. Great for expressing emotion, learning public speaking skills, memorizing and listening! Student performances are on the last day of class, on the cafeteria stage.

of Students: 15-30
Where: RVM, room 13
Days: Monday-Friday
Time: 9am-3pm
Ages: 10 -15
Fee: \$3000

2.Rio District Drama in the Classroom K-5th
October 1 2017 to May, 30 2018

Description: This dynamic and innovative half-hour workshop was created by Diane DeLaurentis to introduce creative drama into the classroom. Students will learn improvisation, stage presence, public speaking skills, exploring their imagination, positive thinking, working with others, problem solving, listening and responding with intent and so much more!! Class incorporates the 5 C's every week, and individual attention is given to each student, including Kindergarteners and Special Education students.

Where: Rio Lindo, Rio Real & Rio Del Norte
Days: Monday, Tuesday & Wednesday
Time: 9am-2pm
Students: Approximately 900 students a week.
Classes: 30 classes per week (10 classes per school)
Fee: \$24,000

Note: Class fees may be exchanged for any other drama events that take place during school hours. Example: Cinco de Mayo performance.

3. Rio Vista Middle School Musical

October, 1st to May, 30th

Description: An essential experience for students interested in the Performing Arts. Rio Vista Middle School will present one (1) musical directed and choreographed by Diane DeLaurentis, for students to explore singing, dancing and acting abilities. Rio Vista Middle School students may audition for lead roles, and ensemble. Elementary students, from the district, may audition for the ensemble. Rio Vista Middle School students may also get involved in other aspects of the arts by playing in the orchestra or helping the Art Department with wardrobe, sets and props. Activity incorporates 5 C's too!! Three shows with location TBD.

Where: RVM, room 13

Days: Thursdays and Tuesdays

Time: 3:30-6:00

Students: 25 - 80

Fee: \$8800

4. The 5 C's Play & Film:

November 1st – February 28th

Description: Includes 20 min. play written specifically for the Rio District about the 5 C's by Diane DeLaurentis and film and play directing. Elementary students from the District cast in roles. Songs, dance (Hip Hop Mindset) and acting incorporated into play. Play then adapted as a film and shot to promote the performing arts in the Rio District.

Students: 20 – 50

Days: Thursdays and Tuesdays

Time: 3:30-5:30

Fee: \$2500

Total Drama Fee for 2017-2018 = \$44,000

Thank you so much for your consideration. It is an honor to be teaching for your district.

Sincerely,

Diane DeLaurentis
Artist in Residence

10.12



Agenda Item Details

Meeting	May 17, 2017 - RSD Regular Board Meeting
Category	10. Consent
Subject	10.12 Approval of Service Agreement Renewal with Nee Qualson-Sackey to Provide Music Instruction
Access	Public
Type	Action (Consent)
Fiscal Impact	Yes
Dollar Amount	5,000.00
Budgeted	Yes
Budget Source	LCFF
Recommended Action	Staff recommends approval for the Service Agreement with Nee Qualson-Sackey.
Goals	<p>Goal 4-Prepare students to be college and career ready through technology and innovation that facilitates collaboration, creativity, critical thinking and communication.</p> <p>Goal 1-Improved student achievement at every school and every grade in all content areas</p>

Public Content

Speaker: Superintendent Puglisi

Rationale:

Mr. Qualson-Sackey will provide music education classes to students in the RSD.

[SackeyFY1718.pdf \(1,300 KB\)](#)

Administrative Content

Executive Content

Our adopted rules of Parliamentary Procedure, Robert's Rules, provide for a consent agenda listing several items for approval of the Board by a single motion. Most of the items listed under the consent agenda have gone through Board subcommittee review and recommendation. Documentation concerning these items has been provided to all Board members and the public in advance to assure an extensive and thorough review. Items may be removed from the consent agenda at the request of any board member.

**AGREEMENT FOR CONTRACTOR/INDEPENDENT CONTRACTOR
SERVICES**

THIS AGREEMENT, made and entered into this 1st day of May 2017, by NEE QUAISON-SACKEY and between the **RIO SCHOOL DISTRICT, 2500 VINEYARD AVE., OXNARD, CA 93036**, hereinafter referred to as the DISTRICT and **NEE QUAISON-SACKEY, 719 FOREST PARK BLVD., OXNARD, CA 93036** hereinafter referred to as the CONTRACTOR.

WITNESSTH:

WHEREAS, the District is authorized by California Government Code, Section 530609 to contract with an independent contractor for the furnishing to the District special services to enhance curriculum in addition to and advice in financial, economic, legal, or administrative matters, if said contractor is specifically trained, experienced, and competent to render the special Contractor services set forth in this Agreement; and

WHEREAS, the District has determined that it is necessary that the services set forth herein be provided, and that such services will assist the governing board providing an enhanced instructional program and in discharging its legal obligations will supplement assistance by State and County authorities and not replace such assistance; and

WHEREAS, the Contractor has offered to provide to the District such special services;

NOW, THEREFORE, in consideration of their mutual promises, the parties hereto agree to enter into a fixed price contract, as follows:

1. **SCOPE OF WORK.** Provide **MUSIC EDUCATION AND CONSULTANCY** services.

2. **COMPENSATION AND TERM.** In consideration of the service to be rendered by the Contractor, the District agrees to pay at the rate of **\$50.00** per hour (hour/day/etc.), not to exceed beginning on **AUGUST 24th 2017** and ending on **JUNE 14th 2018**. These dates may be changed by an amendment to this agreement signed by both parties. Mileage will be reimbursed at the current District rate and other incidental expenses will be reimbursed up to **00.00** providing receipts are provided.

3. **INDEPENDENT CONTRACTOR.** While engaged in carrying out and complying with the terms of this Agreement, Contractor is an independent contractor and not an officer, agent, or employee of the District. The parties agree and understand that the Contractor is an independent contractor and not the agent or employee of the District and that no liability shall attach to the District by reason of entering into this Agreement.

4. INSURANCE. (If the contractor is a public school agency within Ventura County, participating in the VCSSFA liability program, this insurance section does not apply.) Contractor shall, at Contractor's sole cost and expense, provide for and maintain in force and effect, a policy or policies of insurance covering Contractor's services, including Comprehensive general liability and property damage insurance and comprehensive automobile liability insurance covering activities and operations of the Contractor.

The Contractor agrees to provide workers compensation insurance covering services to be provided by Contractor under this agreement, or to self-insure such services, and to provide a Certificate of Insurance to the District as proof of coverage if requested..

5. INDEMNIFICATION/HOLD HARMLESS. Contractor also agrees to hold harmless and indemnify the District, its officers, agents employees, and volunteers from any and all loss, costs, and expense, including legal fees, or other obligations or claims, arising out of any liability or claim of liability for personal injury, bodily injury to persons, contractual liability or damage to property or any other loss, sustained or claimed to have been sustained arising out of activities of the Contractor or those of any of its officers, agents or employees, whether such act is authorized by this Agreement or not; and Contractor shall pay for any and all damage to the property of the District, or loss or theft of such property, done or caused by such persons. District assumes no responsibility whatsoever for any property placed on the premises. Contractor further agrees to waive all right of subrogation against the District.

6. SUBCONTRACTING. None of the services covered by this contract shall be subcontracted without the prior written consent of the District. The Contractor shall be as fully responsible to the District for the acts and omissions of his subcontracts, and of person either directly or indirectly employed by him/her, as if the acts and omissions were performed by him/her directly.

7. COPYRIGHT. Contract hereby agrees that the District shall be the sole owner of the copyright for any publications, writing, materials or product developed by or as a result of this Agreement. Contractor shall maintain the confidentiality of any such material produced.

8. ASSIGNMENT. The parties agree that this Agreement may not be assigned in whole or in part, or any of its rights, obligations provisions, or conditions without the written consent of the District.

9. COMPLIANCE WITH FINGERPRINT LAWS. Certain entities that contract with a school district are required to comply with Education Code section 45125.1 regarding fingerprinting requirements unless the district determines that the contracting entity will have limited contact with pupils.

_____ Contractor need not comply with fingerprint certification requirement.

_____ Contractor is required to comply with fingerprint certification. (See Appendix A)

IN WITNESSETH WHEREOF, the parties hereto have set their hands on the day and year first above written.

RIO SCHOOL DISTRICT

Principal/Department Head
Date

Director of Accounting
Date

Superintendent or designee
Date

CONTRACTOR



Authorized Signature

8 MAY 17

Date

NEE QUAISON-SACKEY

Print or Type Name

Tax ID # (required W-9 attachment)

Address

Phone

Fax #

e-mail address

APPENDIX B – CERTIFICATION OF FINGERPRINTING

TO THE GOVERNING BOARD OF RIO SCHOOL DISTRICT AND THE DISTRICT ADMINISTRATORS IN CHARGE OF THIS AGREEMENT.

I. Identification of the Parties:

I, , am an individual contractor, consultant. My entity is seeking to contract with the Rio Elementary School District to provide to the District, and I am aware of the requirements of Education Code section 45125.1.


II. Certifications

I make the following certifications under penalty of perjury:

- A. I shall not begin to provide services to the District nor Shall I permit any of my employees or independent contractors to come in contact with pupils until the Department of Justice has ascertained that the person has not been convicted of a serious or violent felony as defined in Penal Code section 1192.7© and 667.5. (Education Code section 45125.1(e).)
- B. I certify that I have reviewed the results of the fingerprinting information ascertained by the Department of Justice, and I certify that none of my employees or independent contractors, including myself, who may come in contact with pupils have been convicted of a felony as noted in paragraph A above. (Education Code section 45125.1(e).)
- C. I have attached to this certification form a list of the names of my employees or independent contractors who may come in contact with pupil. (Education Code section 45125.1 (f).)

I declare under penalty of perjury under the laws of the State of California that the information provided above is true and correct.

Dated: 8 MAY, 2017 at OXNARD (City) California.



Signature

10.13



Agenda Item Details

Meeting	May 17, 2017 - RSD Regular Board Meeting
Category	10. Consent
Subject	10.13 Approval of Discovery Education Licenses for Rio Plaza Students
Access	Public
Type	Action (Consent)
Preferred Date	May 17, 2017
Absolute Date	May 17, 2017
Fiscal Impact	Yes
Dollar Amount	33.00
Budget Source	Rio Plaza and Ed. Services' LCFF funds
Recommended Action	Staff recommends board approval of Discovery Education licenses

Goals	<p>Goal 4-Prepare students to be college and career ready through technology and innovation that facilitates collaboration, creativity, critical thinking and communication.</p> <p>Goal 2-Engage parents and other District stakeholders in the development of meaningful partnerships to support student learning.</p> <p>Goal 1-Improved student achievement at every school and every grade in all content areas</p>
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Public Content

Speaker: Oscar Hernandez and Robert Guynn

Rationale:

This is an expansion of licenses for the students in the new ELM classrooms. The cloud-based planning tools and real-time assessments measure student progress. Science Techbook™ individualizes instruction and ensures that students are not just learning critical science content, but also practicing the skills that will support them with college and career readiness.

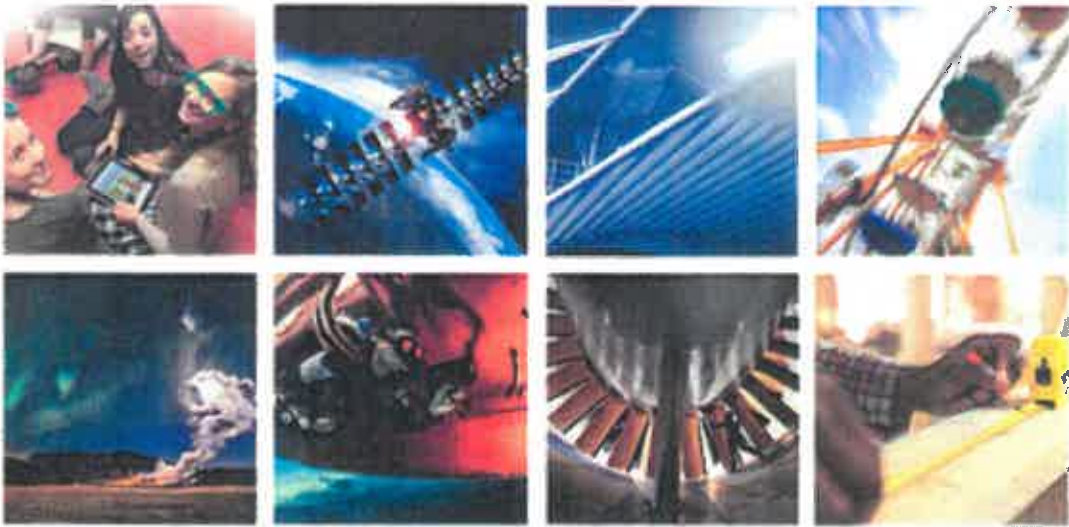
- Supports all learning modalities through the integration of text, audio, video, images, and digital investigations in an easy-to-navigate format
- Custom-built and aligned to state standards
- Encourages exploration, inquiry, data collection, and analysis via virtual labs, hands-on labs and STEM resources
- Unrivaled content from Discovery and other noted publishers is constantly updated at no additional cost
- Saves teachers time and supports the transition to a digital classroom with detailed model lessons, activity guides, and custom professional development that can be integrated into ELM
- Provides instant, personalized access to planning and teaching resources anywhere, any time, on virtually any internet-connected device to support ELM lesson development
- Facilitates content creation, sharing and collaboration with integrated Board Builder software
- Substantially less expensive than traditional textbooks
- Creates dynamic, flexible and blended learning environments

Rio Plaza \$16,854 Discovery Education
 \$5,280 substitute cost for professional development
 Ed Services \$16,854 Discovery Education
 Total cost \$33,708

PARTNERSHIP PROPOSAL

Rio Plaza Elementary School

May 25, 2017



EXECUTIVE SUMMARY

Discovery Education's mission is to transform teaching and learning through innovative partnerships with districts, states, and like-minded organizations worldwide. To achieve this goal, Discovery Education provides comprehensive solutions that employ digital technology, engaging content, professional development, and effective assessment that have proven success in positively impacting student achievement.

Discovery Education provides the background, experience, and qualifications necessary to implement a successful and effective solution in partnership with Rio Plaza Elementary. We look forward to working with you to build a transformative partnership and shared commitment to meeting your specific district goals.

The following pages provide a more detailed description of our proposed solution including specific information on our services and implementation. Discovery Education proposes the following solutions for Rio Plaza Elementary:

- NGSS Science Techbook
- Professional Development
- Community



DIGITAL CONTENT



Discovery Education Science Techbook™ is a powerful, simple-to-use digital program that boosts the rigor and relevance of your (K-12 Science) program, fuels digital transformation, and supports implementation of the Common Core State Standards. Built around the 5E model of instruction, Techbook™ is a non-linear curriculum pathway that promotes inquiry-based learning, enhances critical thinking, and improves student achievement.

With cloud-based planning tools and real-time assessments that measure student progress, Science Techbook™ individualizes instruction and ensures that students are not just learning critical science content, but also practicing the skills that will support them with college and career readiness.

- Supports all learning modalities through the integration of text, audio, video, images, and digital investigations in an easy-to-navigate format
- Custom-built and aligned to state standards
- Encourages exploration, inquiry, data collection, and analysis via virtual labs, hands-on labs and STEM resources
- Unrivaled content from Discovery and other noted publishers is constantly updated at no additional cost
- Saves teachers time and supports the transition to a digital classroom with detailed model lessons, activity guides, and custom professional development
- Provides instant, personalized access to planning and teaching resources anywhere, any time, on virtually any internet-connected device
- Facilitates content creation, sharing and collaboration with integrated Board Builder software
- Substantially less expensive than traditional textbooks

Available for the following courses:

- K-5 Science
- 6-8 Science
- High School Biology, Chemistry, Physics and Earth & Space Science



PROFESSIONAL DEVELOPMENT

Focused on high-yield instructional strategies that result in sustainable improvements in student engagement and achievement, Discovery Education Professional Development is designed to transform teaching in ways that systematically impact learning. Our professional development team is committed to the highest standards of professional learning grounded in research and successful practice.

Discovery Education Professional Development provides a comprehensive training and support model that has proven to significantly improve practice and lead to dramatic gains in student achievement. From administrators, to instructional coaches, to teachers, and students, Discovery Education Professional Development helps participants integrate digital content and technology into classrooms, curricula, and administrative practices.

We welcome the opportunity to partner with Rio Plaza Elementary to create dynamic, flexible and blended learning environments that put students and teachers at the forefront of change.



Professional Learning Plan

The Rio Plaza professional learning plan is outlined as follows:

<p>AUDIENCE: Classroom Teachers</p> <p>25 educators</p> <p>1 pullout session (Up to 6 hours)</p>	<p>Professional Learning Session for Science Techbook</p> <p>Explore how the new Discovery Education Science Techbook™ for use with NGSS supports three-dimensional teaching and learning. Understand the architecture of the Next Generation Science Standards, how to interpret the Performance Expectations, and how to translate them into dynamic learning opportunities for students in your classroom. Participants will experience what a media-rich, NGSS-aligned lesson feels like and analyze the classroom culture this creates. They will develop and practice engaging instructional strategies to pair with resources from Science Techbook™ to support their implementation of NGSS.</p>
<p>AUDIENCE: Classroom Teachers</p> <p>2 Sessions (Up to 6 hours)</p> <p>4 teachers per session</p>	<p>Job-Embedded Classroom Instructional Support</p> <p>A Discovery Education PD Specialist will work directly with teachers in their classrooms to:</p> <ul style="list-style-type: none"> • Set goals for growth and plan for instruction; • Co-teach and provide instructional support to strengthen teachers' confidence and expertise in using digital resources to support learning, plan and implement inquiry-based, student-centered lessons; and, • Reflect with teacher using rubrics.
<p>AUDIENCE: Classroom Teachers</p> <p>25 educators</p> <p>1 pullout session (Up to 6 hours)</p>	<p>Professional Learning Session for Science Techbook Transition to Science Techbook™ for use with NGSS</p> <p>Through active engagement in inquiry, teachers will explore how Discovery Education Science Techbook™ can help cultivate scientific thinking in and beyond the classroom. Not only will teachers leave with an understanding of the Techbook™ features, but also they will be immersed in collaborative activities that provoke conversation and serve to ground them in the 5E Instructional Model. Engaging uses of digital resources will be modeled as an effective means of inspiring inquiry and meeting the needs of diverse learners. This day will include immersive experiences with instructional strategies, exploration of model lessons, and lesson planning time to support teachers in creating authentic learning experiences inspired by the Science Techbook™.</p>



COMMUNITY ENGAGEMENT



The Discovery Education Network (DEN) is a global professional learning network committed to connecting educators, students, and parents to their most valuable resource...each other. Through the DEN, educators are able to connect and share best practices that enable them to be more effective in the classroom. These connections give educators opportunities to develop their leadership capabilities and help their districts build capacity. By participating in the global DEN community, educators will:

- Build a network of professional colleagues
- Increase their effectiveness and through a variety of professional growth opportunities
- Increase and improve their use of digital media in the classroom

In addition to connecting educators to the global community, the DEN will provide resources to build and maintain a DEN STAR professional learning community. Through our partnerships, the DEN will communicate and celebrate success through exclusive screenings, partnership updates, community outreach activities and events.

DEN STAR Program

All of Rio Plaza Elementary educators are eligible to apply to be a DEN STAR. This program is designed to connect educators to one another and share best practices. As part of the DEN STAR program, all new members have access to a three-month Rising STAR mentor program developed to introduce them to the DEN community.

Anchor Activities:

In an effort to connect Rio Plaza Elementary educators with the global DEN, community, unique events are regularly planned such as:

- Spring and Fall Virtual Conferences
- Webinars and Live Streams
- Exclusive contents and promotions including DEN Teacher Appreciation Week
- DEN Summer Institute

* Membership in the Discovery Educator Network is available to districts that license one or more Discovery Education digital services



PARTNER INVESTMENT

Discovery Education Service:	Unit Price:	Quantity:	Total:
NGSS Science Techbook grades K-5	\$54.20 per student, Seven Year License	340 students	\$18,428.00
Professional Development	\$2,500 per session	Four Sessions	\$10,000.00
*Total Seven-Year Investment			\$28,428.00

*Discovery Education Professional Development is billed quarterly after delivery.

THANK YOU

DANA DODGE
 Education Partnerships Manager
 310-717-5934
 Dana_Dodge@Discovery.com

TERMS

1. Upon award of this proposal, Discovery Education will provide a Subscriber Agreement to Rio Plaza Elementary that must be signed before Discovery Education services will be provided.
2. This offer is valid until July 31st, 2017. The terms and conditions set forth herein shall not be binding on either party until such time as the parties enter into and execute a Subscriber Agreement.
3. Any rates, fees, or prices offered or proposed in connection with a multiple-year agreement are subject to the execution of a multiple-year agreement between Rio Plaza Elementary School and Discovery Education, such agreement not to include any right or option to terminate due to lack of funding or budget.
4. This proposal is for discussion purposes only. The terms contained herein are non-binding and nothing herein is intended to constitute an agreement between the parties. The terms herein are confidential and may not be disclosed without written consent of Discovery Education.



10.14



Agenda Item Details

Meeting	May 17, 2017 - RSD Regular Board Meeting
Category	10. Consent
Subject	10.14 MIXTECO/INDIGENA COMMUNITY ORGANIZING PROJECT (MICOP) contract renewal FY 17-18
Access	Public
Type	Action (Consent)
Fiscal Impact	Yes
Dollar Amount	53,550.00
Budget Source	Title III Funds
Recommended Action	Staff recommends approval of the 2017-2018 MICOP contract.
Goals	<p>Goal 3-Create welcoming and safe environments where students attend and are connected to their school</p> <p>Goal 2-Engage parents and other District stakeholders in the development of meaningful partnerships to support student learning.</p>

Public Content

Speaker: Oscar Hernandez

Rationale:

MICOP provides Mixteco translation services as well community outreach, cultural competency training, migrant recruiting, IEP translation and school readiness for parents and children throughout the Rio School District

In the 2016-2017 school year this contract has funded the following services/activities:

- Direct services to over 200 adults, providing them information and assistance accessing district and community services
- Translation services and family support to over 10 students with IEPs
- Facilitation and execution of 6 Mixteco community meetings
- Family support and enrollment assistance to preschool students
- Provide over 15 adult education classes including topics such as nutrition, child safety, domestic violence, and child development
- Over 3,000 total contacts, including home visits, in person consultation, phone contacts, parent-teacher conferences, IEPs and public health visits
- Continued support of the Tequio youth leadership club at Rio de Valle
- Continued pilot program at Rio de Valle school supporting teachers, Mixteco students and their parents
- Provided support as needed to the Mixteco students and parents at the school sites
- Provided translation for parent teacher conferences and ongoing school-home communication

[MICOP_RSD 17-18 contract.pdf \(142 KB\)](#)

Administrative Content

AGREEMENT FOR CONTRACTOR/INDEPENDENT CONTRACTOR SERVICES

THIS AGREEMENT, made and entered into this day of July 1, 2017, by and between the **RIO SCHOOL DISTRICT, 2500 VINEYARD AVE., OXNARD, CA 93036**, hereinafter referred to as the DISTRICT and **MIXTECO/INDIGENA COMMUNITY ORGANIZING PROJECT**, hereinafter referred to as the CONTRACTOR.

WITNESSTH:

WHEREAS, the District is authorized by California Government Code, Section 53060 to contract with an independent contractor for the furnishing to the District special services to enhance curriculum in addition to and advice in financial, economic, legal, or administrative matters, if said contractor is specifically trained, experienced, and competent to render the special Contractor services set forth in this Agreement; and

WHEREAS, the District has determined that it is necessary that the services set forth herein be provided, and that such services will assist the governing board providing an enhanced instructional program and in discharging its legal obligations will supplement assistance by State and County authorities and not replace such assistance; and

WHEREAS, the Contractor has offered to provide to the District such special services;

NOW, THEREFORE, in consideration of their mutual promises, the parties hereto agree to enter into a fixed price contract, as follows:

- 1. SCOPE OF WORK.** the contractor will provide Mixteco translation services, outreach and resource and referral to the Mixteco community, partner in community meeting and collaborate with District staff and programs including services related to Pupil Personnel Services department, Migrant Program and NfL program.
- 2. COMPENSATION AND TERM.** In consideration of the service to be rendered by the Contractor, the District agrees to pay at the rate of **\$27.72** per hour for full-time Promotora and **\$25.51** per hour for part-time Assistant Promotora (hour/day/etc.), not to exceed \$53,550.00 beginning on July 1, 2017 and ending on June 30, 2018. These dates may be changed by an amendment to this agreement signed by both parties.
- 3. INDEPENDENT CONTRACTOR.** While engaged in carrying out and complying with the terms of this Agreement, Contractor is an independent contractor and not an officer, agent, or employee of the District. The parties agree and understand that the Contractor is an independent contractor and not the agent or employee of the District and that no liability shall attach to the District by reason of entering into this Agreement.

4. INSURANCE. (If the contractor is a public school agency within Ventura County, participating in the VCSSFA liability program, this insurance section does not apply.) Contractor shall, at Contractor's sole cost and expense, provide for and maintain in force and effect, a policy or policies of insurance covering Contractor's services, including Comprehensive general liability and property damage insurance and comprehensive automobile liability insurance covering activities and operations of the Contractor.

The Contractor agrees to provide workers compensation insurance covering services to be provided by Contractor under this agreement, or to self-insure such services, and to provide a Certificate of Insurance to the District as proof of coverage if requested..

5. INDEMNIFICATION/HOLD HARMLESS. Contractor also agrees to hold harmless and indemnify the District, its officers, agents employees, and volunteers from any and all loss, costs, and expense, including legal fees, or other obligations or claims, arising out of any liability or claim of liability for personal injury, bodily injury to persons, contractual liability or damage to property or any other loss, sustained or claimed to have been sustained arising out of activities of the Contractor or those of any of its officers, agents or employees, whether such act is authorized by this Agreement or not; and Contractor shall pay for any and all damage to the property of the District, or loss or theft of such property, done or caused by such persons. District assumes no responsibility whatsoever for any property placed on the premises. Contractor further agrees to waive all right of subrogation against the District.

6. SUBCONTRACTING. None of the services covered by this contract shall be subcontracted without the prior written consent of the District. The Contractor shall be as fully responsible to the District for the acts and omissions of his subcontracts, and of person either directly or indirectly employed by him/her, as if the acts and omissions were performed by him/her directly.

7. COPYRIGHT. Contract hereby agrees that the District shall be the sole owner of the copyright for any publications, writing, materials or product developed by or as a result of this Agreement. Contractor shall maintain the confidentiality of any such material produced.

8. ASSIGNMENT. The parties agree that this Agreement may not be assigned in whole or in part, or any of its rights, obligations provisions, or conditions without the written consent of the District.

9. COMPLIANCE WITH FINGERPRINT LAWS. Certain entities that contract with a school district are required to comply with Education Code section 45125.1 regarding fingerprinting requirements unless the district determines that the contracting entity will have limited contact with pupils.

APPENDIX B – CERTIFICATION OF FINGERPRINTING

TO THE GOVERNING BOARD OF RIO SCHOOL DISTRICT AND THE DISTRICT ADMINISTRATORS IN CHARGE OF THIS AGREEMENT.

I. Identification of the Parties:

I, _____, am an individual contractor, consultant. My entity is seeking to contract with the Rio Elementary School District to provide Mixteco translation services, outreach and resource and referral to the Mixteco community to the District, and I am aware of the requirements of Education Code section 45125.1.

II. Certifications

I make the following certifications under penalty of perjury:

- A. I shall not begin to provide services to the District nor Shall I permit any of my employees or independent contractors to come in contact with pupils until the Department of Justice has ascertained that the person has not been convicted of a serious or violent felony as defined in Penal Code section 1192.7© and 667.5. (Education Code section 45125.1(e).)
- B. I certify that I have reviewed the results of the fingerprinting information ascertained by the Department of Justice, and I certify that none of my employees or independent contractors, including myself, who may come in contact with pupils have been convicted of a felony as noted in paragraph A above. (Education Code section 45125.1(e).)
- C. I have attached to this certification form a list of the names of my employees or independent contractors who may come in contact with pupil. (Education Code section 45125.1 (f).)

I declare under penalty of perjury under the laws of the State of California that the information provided above is true and correct.

Dated: _____, 20__ at _____ (City) California.

Signature

10.15



Agenda Item Details

Meeting	May 17, 2017 - RSD Regular Board Meeting
Category	10. Consent
Subject	10.15 Mixteco/Idigena Organizing Project (MICOP)-Rio Neighborhoods for Learning (NFL) contract revision FY 17-18
Access	Public
Type	Action (Consent)
Fiscal Impact	Yes
Dollar Amount	9,637.32
Budget Source	Funding is provided by a First Five grant from the state of California.
Recommended Action	Staff recommends approval of the 2017-2018 MICOP/NFL contract.
Goals	<p>Goal 3-Create welcoming and safe environments where students attend and are connected to their school</p> <p>Goal 2-Engage parents and other District stakeholders in the development of meaningful partnerships to support student learning.</p>

Public Content

Speaker: Oscar Hernandez

Rationale:

The Mixteco/Idigena Organizing Project provides translation services, case management, community outreach, school readiness, IEP translation services for students in the Rio School District.

As a result of MICOP personnel cost increases, the NFL portion of the MICOP contract will increase in the fiscal year 17-18.

In the 2016-2017 school year this contract has funded the following services/activities:

- Direct services to over 200 adults, providing them information and assistance accessing district and community services
- Translation services and family support to over 10 students with IEPs
- Facilitation and execution of 6 Mixteco community meetings
- Family support and enrollment assistance to preschool students
- Provide over 15 adult education classes including topics such as nutrition, child safety, domestic violence, and child development
- Over 3,000 total contacts, including homevisits, in person consultation, phone contacts, parent-teacher conferences, IEPs and public health visits
- Continued support of the Tequio youth leadership club at Rio de Valle
- Continued pilot program at Rio de Valle school supporting teachers, Mixtec students and their parents
- Provided support as needed to the Mixteco students and parents at the school sites

- Provided translation for parent teacher conferences and ongoing school-home communication

The Rio Neighborhood for Learning contract for FY 17-18 will increase by \$3,637.32.

[MICOP_NfL 17-18 contract.pdf \(142 KB\)](#)

Administrative Content

Executive Content

Our adopted rules of Parliamentary Procedure, Robert's Rules, provide for a consent agenda listing several items for approval of the Board by a single motion. Most of the items listed under the consent agenda have gone through Board subcommittee review and recommendation. Documentation concerning these items has been provided to all Board members and the public in advance to assure an extensive and thorough review. Items may be removed from the consent agenda at the request of any board member.

**AGREEMENT FOR CONTRACTOR/INDEPENDENT CONTRACTOR
SERVICES**

THIS AGREEMENT, made and entered into this day of July 1, 2017, by and between the **RIO SCHOOL DISTRICT, 2500 VINEYARD AVE., OXNARD, CA 93036**, hereinafter referred to as the **DISTRICT** and **MIXTECO/INDIGENA COMMUNITY ORGANIZING PROJECT**, hereinafter referred to as the **CONTRACTOR**.

WITNESSTH:

WHEREAS, the District is authorized by California Government Code, Section 53060 to contract with an independent contractor for the furnishing to the District special services to enhance curriculum in addition to and advice in financial, economic, legal, or administrative matters, if said contractor is specifically trained, experienced, and competent to render the special Contractor services set forth in this Agreement; and

WHEREAS, the District has determined that it is necessary that the services set forth herein be provided, and that such services will assist the governing board providing an enhanced instructional program and in discharging its legal obligations will supplement assistance by State and County authorities and not replace such assistance; and

WHEREAS, the Contractor has offered to provide to the District such special services;

NOW, THEREFORE, in consideration of their mutual promises, the parties hereto agree to enter into a fixed price contract, as follows:

1. **SCOPE OF WORK.** the contractor will provide Mixteco translation services, outreach and resource and referral to the Mixteco community, partner in community meeting and collaborate with District staff and programs including services related to Pupil Personnel Services department, Migrant Program and NfL program.

2. **COMPENSATION AND TERM.** In consideration of the service to be rendered by the Contractor, the District agrees to pay at the rate of **\$27.72 per hour** for full-time Promotora and **\$25.51 per hour** for part-time Assistant Promotora (hour/day/etc.), not to exceed \$9,637.32 beginning on July 1, 2017 and ending on June 30, 2018. These dates may be changed by an amendment to this agreement signed by both parties.

3. **INDEPENDENT CONTRACTOR.** While engaged in carrying out and complying with the terms of this Agreement, Contractor is an independent contractor and not an officer, agent, or employee of the District. The parties agree and understand that the Contractor is an independent contractor and not the agent or employee of the District and that no liability shall attach to the District by reason of entering into this Agreement.

4. INSURANCE. (If the contractor is a public school agency within Ventura County, participating in the VCSSFA liability program, this insurance section does not apply.) Contractor shall, at Contractor's sole cost and expense, provide for and maintain in force and effect, a policy or policies of insurance covering Contractor's services, including Comprehensive general liability and property damage insurance and comprehensive automobile liability insurance covering activities and operations of the Contractor.

The Contractor agrees to provide workers compensation insurance covering services to be provided by Contractor under this agreement, or to self-insure such services, and to provide a Certificate of Insurance to the District as proof of coverage if requested..

5. INDEMNIFICATION/HOLD HARMLESS. Contractor also agrees to hold harmless and indemnify the District, its officers, agents employees, and volunteers from any and all loss, costs, and expense, including legal fees, or other obligations or claims, arising out of any liability or claim of liability for personal injury, bodily injury to persons, contractual liability or damage to property or any other loss, sustained or claimed to have been sustained arising out of activities of the Contractor or those of any of its officers, agents or employees, whether such act is authorized by this Agreement or not; and Contractor shall pay for any and all damage to the property of the District, or loss or theft of such property, done or caused by such persons. District assumes no responsibility whatsoever for any property placed on the premises. Contractor further agrees to waive all right of subrogation against the District.

6. SUBCONTRACTING. None of the services covered by this contract shall be subcontracted without the prior written consent of the District. The Contractor shall be as fully responsible to the District for the acts and omissions of his subcontracts, and of person either directly or indirectly employed by him/her, as if the acts and omissions were performed by him/her directly.

7. COPYRIGHT. Contract hereby agrees that the District shall be the sole owner of the copyright for any publications, writing, materials or product developed by or as a result of this Agreement. Contractor shall maintain the confidentiality of any such material produced.

8. ASSIGNMENT. The parties agree that this Agreement may not be assigned in whole or in part, or any of its rights, obligations provisions, or conditions without the written consent of the District.

9. COMPLIANCE WITH FINGERPRINT LAWS. Certain entities that contract with a school district are required to comply with Education Code section 45125.1 regarding fingerprinting requirements unless the district determines that the contracting entity will have limited contact with pupils.

_____ Contractor need not comply with fingerprint certification requirement.

APPENDIX B – CERTIFICATION OF FINGERPRINTING

TO THE GOVERNING BOARD OF RIO SCHOOL DISTRICT AND THE DISTRICT ADMINISTRATORS IN CHARGE OF THIS AGREEMENT.

I. Identification of the Parties:

I, _____, am an individual contractor, consultant. My entity is seeking to contract with the Rio Elementary School District to provide Mixteco translation services, outreach and resource and referral to the Mixteco community to the District, and I am aware of the requirements of Education Code section 45125.1.

II. Certifications

I make the following certifications under penalty of perjury:

- A. I shall not begin to provide services to the District nor Shall I permit any of my employees or independent contractors to come in contact with pupils until the Department of Justice has ascertained that the person has not been convicted of a serious or violent felony as defined in Penal Code section 1192.7© and 667.5. (Education Code section 45125.1(e).)
- B. I certify that I have reviewed the results of the fingerprinting information ascertained by the Department of Justice, and I certify that none of my employees or independent contractors, including myself, who may come in contact with pupils have been convicted of a felony as noted in paragraph A above. (Education Code section 45125.1(e).)
- C. I have attached to this certification form a list of the names of my employees or independent contractors who may come in contact with pupil. (Education Code section 45125.1 (f).)

I declare under penalty of perjury under the laws of the State of California that the information provided above is true and correct.

Dated: _____, 20__ at _____ (City) California.

Signature

10.16



Agenda Item Details

Meeting	May 17, 2017 - RSD Regular Board Meeting
Category	10. Consent
Subject	10.16 Approval of Agreement for Police School Resource Officer Services and Cost Sharing for 2017/2018
Access	Public
Type	Action (Consent)
Fiscal Impact	Yes
Dollar Amount	45,692.00
Budgeted	Yes
Budget Source	General Fund
Recommended Action	Staff recommends the approval of the Contract between the City of Oxnard and the Rio School District for a Resource Officer.
Goals	<p>Goal 3-Create welcoming and safe environments where students attend and are connected to their school</p> <p>Goal 2-Engage parents and other District stakeholders in the development of meaningful partnerships to support student learning.</p> <p>Goal 1-Improved student achievement at every school and every grade in all content areas</p>

Public Content

Speaker: Kristen Pifko

Rationale:

During the 2013-14 school year, the district entered into a cost sharing agreement for School Resource Officer services with the City of Oxnard.

Additionally, the district entered into a full year agreement for the 2014-15, 2015-16, and 2016-17 school years.

The City of Oxnard and Rio School District would like to extend the contract for the 2017-18 with all terms remaining the same.

[City of Oxnard SRO Agreement.pdf \(3,196 KB\)](#)

Administrative Content

Executive Content

**AGREEMENT FOR POLICE SCHOOL RESOURCE OFFICER SERVICES
AND COST SHARING**

THIS AGREEMENT FOR POLICE SCHOOL RESOURCE OFFICER SERVICES ("Agreement") by and between the City of Oxnard, a municipal corporation ("City") and the Rio School District ("RSD" or "District") is made and entered into as of July 1, 2017. City and District are sometimes individually referred to as "Party" and collectively as "Parties."

WHEREAS, the purpose of this Agreement is to maintain the School Resource Officer (SRO) program and to set forth guidelines to ensure that law enforcement, school officials, and the communities they serve have a shared understanding of the goals of the SRO program and that SROs receive the necessary support and training to ensure a safe school environment while respecting the rights of students and improving the overall school climate;

WHEREAS, the parties agree that an effective SRO program sets forth: the role of the SRO within the context of the educational mission of the school; distinctions between disciplinary misconduct to be handled by school officials, and criminal offenses to be handled by law enforcement; respect for the rights of students; transparency and accountability; and minimum SRO training requirements;

WHEREAS, this Agreement focuses on the role of the SROs as it relates to students and faculty; it does not govern how SROs will conduct operations when dealing with adult non-school district employees in and around a school facility;

WHEREAS, the parties intend to work together to share costs and ensure the continuity of the School Resource Officer program on RSD school campuses.

City and District hereby agree as follows:

1. **Scope of Services.** The Oxnard Police Department ("OPD") shall provide the services of one (1) School Resource Officer ("SRO") to RSD elementary and intermediate school campuses for a total of fourteen (14) hours a week. The SRO will work with RSD district staff as well as staff at individual elementary and intermediate schools to determine schedules and specific services at each school site. This will allow the activities and support provided by the SROs to be tailored to the specific needs of each school, and it will also provide for flexibility of the SROs' law enforcement responsibilities and involvement with intracurricular and extracurricular activities.
2. **Method of Performing Services.** Subject to the terms and conditions of this Agreement, OPD personnel may determine the method, details, and means of performing the Services described herein as well as the duration of the Services. OPD shall perform services consistent with the SRO guidelines detailed in Exhibit A attached hereto and incorporated by this reference in full herein.

3. Cost Sharing; Reimbursement, Method of Payment. City and District agree that District shall be obligated to fund Twenty Six percent (26%) of the cost to operate and administer the SRO program for FY 2016-17 and that City shall be obligated to fund the balance. City shall submit to District an invoice in the amount of Forty Five Thousand Six Hundred and Ninety Two Dollars (\$45,692) (26% of the cost of an officer) no less than thirty (30) days prior to June 30, 2018.

City shall send invoices to: Kristen Pifko, Assistant Superintendent of Business Services Rio School District 2500 Vineyard Avenue, #100, Oxnard, CA 93036. District shall, within thirty (30) days of receiving such invoice, review the invoice and pay all charges.
4. Nonexclusive Services. This Agreement shall not be interpreted to prevent or preclude OPD personnel from rendering any services to any other person or entity as City in its sole discretion shall determine. City agrees that performing such services will not materially interfere with services to be performed under this Agreement.
5. Reporting Requirements for District/School Staff of Suspected Child Abuse Committed by a District/School Employee. Reports of suspected child abuse which would include any sexual misconduct by any District/School employee shall be reported immediately, or as soon as practicably possible, to the designated SRO or the Youth Services Sergeant. In the event that the SRO or SRO Sergeant is not available, the on duty Oxnard Police Department Watch Commander is to be contacted. The police personnel receiving the report from the school district employee will make notification directly to the Family Protection Unit (FPU) Sergeant. This verbal notification to the SRO or Youth Services Sergeant does not preclude the District/School from preparing and sending a fax or electronically transmitted written follow-up report within 36 hours of receiving the information concerning the incident (Form SS 8572 Suspected Child Abuse) or any other mandatory reporting requirements.
6. Term. The term of this Agreement shall be from July 1, 2016 to June 30, 2017, unless earlier terminated as provided herein. This Agreement may be renewed for up to two (2) additional annual terms through mutually agreed upon contract amendments.
7. Termination. Either Party may, by written notice to the other, terminate the whole or any part of this Agreement at any time and without cause by giving written notice to the other Party of such termination, and specifying the effective date thereof, at least thirty (30) business days before the effective date of such termination. Upon termination of this Agreement, City shall be compensated for those Services that City has provided to District up to the effective date of termination.
8. Force Majeure. City and District agree that neither City nor District shall be responsible for delays or failures in performance resulting from acts beyond the control of either Party. Such acts shall include, but not be limited to acts of God, strikes, lockouts, riots, acts of war, epidemics, governmental regulations imposed after this Agreement was executed, fire, communication line failures, earthquakes, or other disasters.

9. **Mutual Indemnification.** Each Party shall defend, hold harmless, and indemnify the other Party and its officers, directors, employees, agents and representatives against any and all loss, liability, damage, or expense, including any direct, indirect or consequential loss, liability, damage, or cost of defense (including attorneys' fees) for injury or death to persons, including employees of either Party, and damage to property, including property of either Party, arising out of or in connection with the indemnifying Party's performance of this Agreement or failure to comply with any of its obligations contained in this Agreement. However, neither Party shall be indemnified hereunder for any loss, liability, damage, or expense resulting from its sole negligence or willful misconduct.
10. **Delivery of Notices.** All notices permitted or required under this Agreement shall be given to the respective Parties at the following addresses, or at such other address as the respective Parties may provide in writing for this purpose:

City:

Oxnard Police Department
251 South "C" Street
Oxnard, California 93030
Attention: Jason Benites, Assistant Chief of Police

District:

Rio School District
2500 Vineyard Avenue, #100
Oxnard, CA 93036
Attention: Dr. John Puglisi, Superintendent Rio School District

Such notice shall be deemed made when personally delivered or when mailed, forty-eight (48) hours after deposit in the U.S. Mail, first class postage prepaid and addressed to the Party at its applicable address. Actual notice shall be deemed adequate notice on the date actual notice occurred, regardless of the method of service.

11. **Governing Law.** This Agreement shall be governed by the laws of the State of California without regard to the conflicts of laws principles. This Agreement shall be deemed to have been made in the County of Ventura, regardless of the order of signatures of the Parties affixed hereto. Any litigation or other legal proceedings which arise under or in connection with this Agreement shall be conducted in a federal or state court located within or for the County of Ventura, California. The Parties consent to the personal jurisdiction and venue of a federal or state court located within or for the County of Ventura, California and hereby waive any defenses or objections thereto including defenses based on the doctrine of forum non conveniens.

12. Successors and Assigns. This Agreement shall be binding on the successors and assigns of the Parties.
13. Construction; References; Captions. Since the Parties or their agents have participated fully in the preparation of this Agreement, the language of this Agreement shall be construed simply, according to its fair meaning, and not strictly for or against any Party. Any term referencing time, days or period of performance shall be deemed calendar days and not work days unless otherwise specified. All references to City include all officials, officers, employees, personnel, agents, volunteers, contractors and subcontractors of City, except as otherwise specified in this Agreement. All references to District include all officials, officers, employees, personnel, agents, volunteers, contractors and subcontractors of District, unless otherwise specified in this Agreement. The captions of the various paragraphs and sections are for convenience and ease of reference only, and do not define, limit, augment, or describe the scope, content, or intent of this Agreement.
14. Assignment. The Parties may not assign, hypothecate or transfer, either directly or by operation of law, this Agreement or any interest herein without the prior written consent of the other Party.
15. Amendment; Modification. No supplement, modification or amendment of this Agreement shall be binding unless executed in writing and signed by both Parties.
16. Waiver. No waiver of any default shall constitute a waiver of any other default or breach, whether of the same or other covenant or condition. No waiver, benefit, privilege, or service voluntarily given or performed by a Party shall give the other Party any contractual rights by custom, estoppel or otherwise.
17. No Third Party Beneficiaries. This Agreement and the performance of the obligations hereunder are for the sole and exclusive benefit of City and District. No person or entity who or which is not a signatory to this Agreement shall be deemed to be benefited or intended to be benefited by any provision hereof, and no such person or entity shall acquire any rights or causes of action against either City or District hereunder as a result of the Parties performance or nonperformance of their respective obligations under this Agreement.
18. Invalidity; Severability. If any portion of this Agreement is declared invalid, illegal, or otherwise unenforceable by a court of competent jurisdiction, the remaining provisions shall continue in full force and effect.
19. Cooperation; Further Acts. The Parties shall fully cooperate with one another, and shall take any additional acts or sign any additional documents as may be necessary, appropriate or convenient to attain the purposes of this Agreement.
20. Authority to Enter Agreement. Each Party warrants that the individuals who have signed this Agreement have the legal power, right, and authority to make this Agreement and bind each respective Party.

21. Counterparts. This Agreement may be signed in counterparts, each of which shall constitute an original.
22. Entire Agreement. This Agreement contains the entire Agreement of the Parties with respect to the subject matter hereof, and supersedes all prior negotiations, understandings or agreements.

CITY OF OXNARD

RIO SCHOOL DISTRICT

Greg Nyhoff, City Manager

Dr. John Puglisi, Superintendent Rio School District

APPROVED AS TO FORM

Stephen M. Fischer, City Attorney

APPROVED AS TO CONTENT

Scott Whitney, Police Chief

EXHIBIT "A"

SRO Guidelines

ROLE OF THE SRO IN THE CONTEXT OF THE EDUCATIONAL MISSION OF THE SCHOOL

1. The mission of the SRO program is to assist the school in maintaining a safe environment and to develop a positive relationship between students and law enforcement.
2. School administrators shall be informed as to whether an SRO will be deployed to the school and shall participate in periodic performance reviews of the SRO.
3. The SRO shall meet with school administrators, teachers, parents, and student representatives at least annually and as needed to discuss issues of school safety.
4. The SRO shall be integrated into the school community through participation in faculty and student meetings and assemblies as appropriate.
5. The SRO shall maintain weekly activity reports and submit these reports to his or her direct supervisor.

DISTINGUISHING DISCIPLINARY MISCONDUCT TO BE HANDLED BY SCHOOL OFFICIALS FROM CRIMINAL OFFENSES TO BE HANDLED BY LAW ENFORCEMENT

1. SROs are responsible for criminal public order offenses; they are not responsible for school discipline issues.
2. Absent a real and immediate threat, as determined by the SRO, to a student, teacher, or public safety and, unless there is sufficient evidence and circumstances that warrant police action or intervention, SROs should not get involved in school discipline issues. These should generally be handled by school officials rather than through formal law enforcement intervention (e.g., issuance of criminal citation, referral to a probation officer, or actual arrest.)

RESPECT FOR THE RIGHTS OF STUDENTS

1. Absent a real and immediate threat to a student, teacher, or public safety, an SRO may conduct or participate in a search of a student's person, possessions, or locker only where there is reasonable suspicion to believe that the search will turn up evidence that the child has committed or is committing a criminal offense.
 - a. The SRO shall inform school administrators prior to conducting reasonable suspicion searches.
 - b. The SRO shall not ask school officials to search a student's person, possessions, or locker in an effort to circumvent these protections.
 - c. All searches at a minimum will be documented by a field interview report (FIR) that details the circumstances of the search.
2. When a school official conducts a search of a student's person, possessions, or locker, the school official may ask an SRO to be present or to participate in such a search only when there is reasonable suspicion to believe that the search will turn up evidence that the student has violated or is violating the law and the search is justified in scope given such

- suspicion.
3. Absent a real and immediate threat to a student, teacher, or public safety, a school official shall attempt to minimize requests to have an SRO present or participate in the questioning of a student that involves non-criminal matters.
 4. When an SRO interviews a student for a criminal matter, reasonable attempts should be made by a school official and/or an SRO to inform the student's parents of the circumstances which led to that interview when it is practical to do so and when it would not unreasonably interfere with such investigation.

SRO TRAINING REQUIREMENTS

1. Every SRO shall attend a 40-hour Peace Officers Standards and Training (POST) approved Basic School Resource Officer course within their first year of service. Additionally, an effort will be made to complete 10 hours of annual in-service training on topics such as:
 - a. Child and adolescent development and psychology;
 - b. Positive behavioral interventions and supports (PBIS), conflict resolution, peer mediation, or other restorative justice techniques;
 - c. Children with disabilities or other special needs; and
 - d. Cultural competency.

PROMOTING NON-PUNITIVE APPROACHES TO STUDENT BEHAVIOR

1. The SRO shall be familiar with and trained in programs adopting non-punitive approaches to discipline available in the school district. If a school has implemented a specific program designed to improve overall school climate or respond to student behaviors in specific ways, the SROs should participate in trainings associated with that program. Examples of such programs include but are not limited to Lesson One, Wellness Collaborative, and Olweus Bullying Program initiated at certain schools within some school districts.

TECHNOLOGY SERVICES AND SUPPORT

1. In order for the Oxnard PD's SROs to serve the students of the RSD, all SROs will be given a user-specific login and access to the RSD network to:
 - a. Login
 - b. Run productivity software, including Microsoft Office
 - c. Print to District/School printers
 - d. Access the Internet thru the District's Internet Filter
 - e. Access WebMail from a third party provider
 - f. Access Internet Filter override
2. SROs will not be provided:
 - a. Access to install programs to workstations or servers
 - b. Access to District email accounts or the District's email address book
 - c. Access to the District's Student Information System
 - d. Access to other District files

10.17



Agenda Item Details

Meeting	May 17, 2017 - RSD Regular Board Meeting
Category	10. Consent
Subject	10.17 Approval of proposal by David Taussig & Associates, Inc. for Special Tax Administration Services for 2017/2018.
Access	Public
Type	Action (Consent)
Fiscal Impact	Yes
Dollar Amount	16,500.00
Budgeted	Yes
Budget Source	Administrative Proceeds from the CFD.
Recommended Action	Staff recommends approving the proposal from David Taussig & Associates, Inc.

Public Content

Speaker: Kristen Pifko

Rationale: Rio School District is the Fiscal Agent for RiverPark CFD No. 1. The Fiscal Agent's duties include land use research, financial analysis, submittal of special taxes to Ventura County, answering community questions, taking pre payments, and monitoring delinquencies and other statutory requirements.

This is a renewal of an existing contract with David Taussig & Associates.

[CFD Administration Scope & Fee - \(Thru 12.31.17\) \(1\) \(1\) \(1\).pdf \(269 KB\)](#)

Administrative Content

Executive Content

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**RIO SCHOOL DISTRICT
COMMUNITY FACILITIES DISTRICT No. 1**

**SPECIAL TAX ADMINISTRATION
SERVICES**

**FISCAL YEAR
2017-2018**

THROUGH DECEMBER 31, 2017

Public Finance
Public Private Partnerships
Urban Economics
Clean Energy Bonds

Prepared by
DAVID TAUSSIG & ASSOCIATES, INC.
5000 Birch Street, Suite 6000
Newport Beach, CA 92660

Newport Beach
San Francisco
San Jose
Riverside
Dallas
Houston

**Scope of Work
Special Tax Administration Services**

**Rio School District
Community Facilities District No. 1**

Consultant shall provide financial consulting services to assist the Rio School District ("School District") in the administration of Community Facilities Districts No. 1 (the "CFD"). The focus of these services shall be to determine the special tax rates and to facilitate the collection of the special taxes in each fiscal year by the County of Ventura.

The specific activities and tasks to be performed under this Scope of Work include the following:

Task 1. Land Use Research

This task involves determining, gathering and organizing the land use data required to apportion and collect special taxes, and includes the following subtasks:

1.1 Subdivision Research: Identify and obtain copies of all final tract or parcel maps for the CFD for each Fiscal Year. Determine lot square footage for each parcel.

1.2 Development Research: Determine building permit activity as of January 1 of each year. Identify building permit issuance date, building square footage, and situs address for each new home. Review current Assessor Parcel Maps to determine which parcel numbers will be valid for each fiscal year.

1.3 Database Management: Create automated parcel database to include all parcels. Data items will include Assessor Parcel Number and corresponding tract, lot and unit number, land square footage, building square footage, building permit issuance date, and situs address.

Task 2. Classification of Property

This task involves application of the Rate and Method of Apportionment of the Special Tax for the CFD to determine the appropriate special tax classification for each parcel located within the CFD for each Fiscal Year, and includes the following subtasks:

2.1 Exempt Property: Identify all property owned by public agencies or entities otherwise exempt from the special tax and classify as exempt property.

2.2 Taxable Property: Identify all taxable properties and classify each as "Developed Property" or "Undeveloped Property." Assign each "Developed Property" to the appropriate special tax class.

Task 3. Financial Analysis

This task involves calculating the Special Tax Requirement for each fiscal year and allocating it to property in the CFD for each Fiscal Year, and includes the following subtasks:

SECTION A ■ SCOPE OF WORK

3.1 Determine Special Tax Requirement: Assist School District with the preparation of an administrative expense budget. Confirm interest and principal payments. Determine any other charges or credits to tax levy.

3.2 Special Tax Rates: Based on tax classifications and special tax requirement, compute special tax rates for all classifications of taxable property.

Task 4. Report Preparation

This task includes the preparation of an Annual Special Tax Report for the CFD containing the findings of the financial analysis and an explanation of the methodology employed to apportion the special taxes for CFD for each Fiscal Year. Included in the report is a list of special taxes by Assessor's Parcel which can be used as the exhibit to the resolution authorizing the levy and collection of special taxes for each fiscal year (if necessary).

Task 5. Submission of Special Taxes to County of Ventura

This task involves submitting the special tax levy on or before August 10, of each year, or such other date specified by the County of Ventura to the Auditor-Controller for inclusion on the consolidated property tax bills for each Fiscal Year. The special tax levy will be submitted on magnetic tape or other media as specified by the County.

Task 6. Roll Changes and Adjusted Property Tax Bills

This task involves monitoring any changes to the secured tax roll which necessitate new or adjusted property tax bills. This task includes the calculation of new or adjusted bills and the preparation of requests to the County to prepare such bills.

Task 7. Responses to Property Owner Questions

This task involves the provision of information to individuals and other interested parties regarding the amount and calculation of the special tax.

Task 8. Meetings

Consultant will attend the Board meeting at which the resolution authorizing the levy and collection of special taxes for the CFD is scheduled for adoption.

Task 9. CFD Disclosure

This task involves assisting School District with meeting the annual disclosure requirements of SB 1464, the 1992 Mello-Roos Amendment Bill, and includes the following subtasks:

9.1 Submit required data to the California Debt and Investment Advisory Commission each October in compliance with Section 53359.5 of the Government Code as stated in SB 1464.

9.2 Provide special tax disclosure documents to School District for resale properties pursuant to Section 1102.6b of the Civil Code and Section 53340.2 of the Government Code as stated in SB 1464.

9.3 Assist School District in the preparation of material required by the Continuing

Disclosure Agreement, if applicable.

Task 10. Delinquent Property Owner Research

This task involves the review and research of County records to determine which parcels are delinquent in the payment of property and special taxes, and includes the following subtasks:

10.1 Review special tax payment information from the County of Ventura. Determine which parcels are delinquent and the corresponding amount of delinquent special taxes. Prepare report summarizing the amount of delinquent special taxes.

10.2 Assist School District with the development of procedures to cure delinquent special taxes. Prepare and mail demand letters once a year to owners of delinquent parcels.

Task 11. Prepayment Calculation

This task involves the preparation of a special tax prepayment calculation for all interested parties; note the party requesting the calculation shall pay the cost of this service. This task involves the following subtasks:

11.1 Assist with bond call calculations and coordinate the call with the Paying Agent/Trustee.

11.2 Prepare Notice of Cancellation of Special Tax Lien for parcels that have prepaid the special tax.

**Fee Schedule
Special Tax Administration Services**

**Rio School District
Community Facilities District No. 1**

The proposed budget for completion of Tasks 1 through 10 is time and materials not to exceed **\$16,500 for services provided through December 31, 2017**, including expenses. DTA shall charge the following hourly rates:

Managing Director	\$220/Hour
Vice President	\$200/Hour
Associate	\$145/Hour
Senior Analyst	\$135/Hour
Analyst	\$125/Hour
Research Assistant	\$100/Hour

In addition, School District shall reimburse DTA for out-of-pocket and administrative expenses by paying a charge equal to 3% of DTA's monthly billings for labor, plus clerical time at \$75 per hour, travel costs, and any outside vendor payments (e.g., County assessor roll), not to exceed a total of \$1,500 per year. All hourly rates for services apply through December 31, 2017 and are subject to a cost-of-living increase at that time. Each month, DTA shall present to School District an invoice covering the current consulting services performed and the reimbursable expenses incurred during the prior month.

Limitations

The budget covers only those tasks outlined in the Scope of Services. If the maximum amount has been exceeded as a result of additional work not covered in the Scope of Services, such additional services in excess of the maximum shall be billed at the hourly rates. Services to be considered additional work will be agreed upon by School District and DTA prior to performance of such services.

10.18



Agenda Item Details

Meeting	May 17, 2017 - RSD Regular Board Meeting
Category	10. Consent
Subject	10.18 Approval of proposal from Ike's Pump & Drilling
Access	Public
Type	Action (Consent)
Fiscal Impact	Yes
Dollar Amount	16,528.77
Budgeted	Yes
Budget Source	Maintenance
Recommended Action	Staff recommends approving the invoice from Ike's Pump and Drilling, Inc.

Public Content

Speaker: Kristen Pifko

Rationale: Ike's Pump & Drilling has submitted a proposal to replace the well pump and motor for the Rio Del Valle Irrigation system.

[Ike's Invoice.pdf \(361 KB\)](#)

Administrative Content

Executive Content

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Ike's

Pump & Drilling, Inc.

3517 Almond Dr.
Oxnard, CA 93036
(805) 485-3912 Fax (805) 983-3080
ikespump@aol.com

Estimate

Date	Estimate #
4/26/2017	532

Name / Address
RIO SCHOOL DISTRICT 2500 Vineyard Ave. Ste. 100 Oxnard, CA 93030

Job Address
Rio De Valle School

Project
Rio De Valle

Qty	Description	Rate	Total
LABOR:			
6	#15 Rig up & pulled pumping equipment	295.00	1,770.00
7	#15 Rig up & install new equipment	295.00	2,065.00
2	Yard time to tape wrap pipe, load materials on truck	110.00	220.00
MATERIAL:			
1	230S200-6 Grundfos pump end only	4,005.00	4,005.00T
1	Hitachi motor 20hp 460v 3ph	4,220.00	4,220.00T
189	3" Drop pipe galvanized T&C	10.72	2,026.08T
200	Sub. cable pvc flat w'ground 3/4	2.86	572.00T
1	3" Tee	41.76	41.76T
1	Splice kit w/tape	57.25	57.25T
20	Pipe wrap tape	8.63	172.60T
200	1/4" Airline & fittings	1.98	396.00T
ADDITIONAL:			
1	Freight	150.00	150.00

TERMS: 50% Down payment of \$8,264.39 due now and balance due upon completion of work. Customer acceptance signature agrees to terms and cost of work to be done:

Waved
K. L. L.
Customer Acceptance Signature
Dated 5/8/17

Reviewed & Approved
Charley Frazier
4/28/17
Date

Thank you for the opportunity to quote this job.

Sales Tax (7.25%)	\$833.08
Estimate Total	\$16,528.77

10.19



Agenda Item Details

Meeting	May 17, 2017 - RSD Regular Board Meeting
Category	10. Consent
Subject	10.19 Approval of Resolution No. 1617/27 Notice of Completion by Quality Paving
Access	Public
Type	Action (Consent)
Fiscal Impact	Yes
Budgeted	No
Budget Source	N/A
Recommended Action	Staff recommends the approval of the Notice of Completion for Project No. 17-002-1M by Quality Paving.
Goals	Goal 3-Create welcoming and safe environments where students attend and are connected to their school

Public Content

Speaker:
Kristen Pifko

Rationale:

Rio School District contracted with Quality Paving for the asphalt application, tables, benches, and planters at Rio Lindo Elementary School. The work has not been completed and all contract requirements have been satisfied per Balfour Beatty.

[Resolution for Quality Paving.docx \(20 KB\)](#)

[NOCLIndo.pdf \(234 KB\)](#)

Administrative Content

Executive Content

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RIO SCHOOL DISTRICT

RESOLUTION NO. 1617/27

APPROVAL OF THE NOTICE OF COMPLETION FOR THE NEW ASPHALT, TABLES, BENCHES AND PLANTERS AT RIO LINDO BY QUALITY PAVING

WHEREAS, pursuant to Rio School District Project No. 17-002-1M, the Rio School District (“District”) contracted with Quality Paving for services related to the new asphalt, tables, benches, and planters at Rio Lindo Elementary School;

WHEREAS, Contractor subsequently commenced the work on Project No. 17-002-1M; and;

WHEREAS, on April 27, 2017, the project construction manager confirmed that the work for Project No. 17-002-1M has been closed and certified the job was complete in accordance with the plans and specifications; and

WHEREAS, District has now determined to file the Notice of Completion, attached hereto as Exhibit A and incorporated herein by reference;

NOW, THEREFORE, be it hereby resolved that:

1. The foregoing recitals are true and correct.
2. The Board hereby accepts the Notice of Completion for the work done by Quality Paving at Rio Lindo.
3. The Board delegates authority to the Superintendent and the Assistant Superintendent of Business Services or their designee to ensure that the Notice of Completion is filed with the Office of the Ventura County Recorder.

PASSED AND ADOPTED by the Board of Education at a regular meeting held on the ___ day of ___, 201__ by the following vote on roll call:

AYES:

NOES:

ABSENT:

ABSTAIN:

Mr. Ramon Rodriguez,
President of the Board of Trustees

Balfour Beatty Construction

Rio School District
2500 E. Vineyard Ave, Suite 1-100
Oxnard, CA 93036
Attn: Kristen Pifko, Assistant Superintendent Business Services

April 27, 2017

Subject: New Asphalt, Tables, Benches and Planters at Rio Lindo ES
Rio School District
Oxnard, CA

Re: Project 17-002-1M Asphalt, Tables, Benches and Planters at Rio Lindo ES.
Recommendation to Request Board approval for issuance of Notice of Completion

Dear Ms. Pifko,

Please accept this letter as recommendation to request Board approval for issuance of the Notice of Completion for work related to RSD Project 17-002-1M New Asphalt, Tables, Planters and Benches at Rio Lindo ES. All contract installation requirements have been satisfied by Quality Paving. The final contract amount is as follows;

Quality Paving. Base Agreement	\$	37,550.00
Quality Paving. Change Order #1	\$	3,755.00
FINAL Cost	\$	41,305.00

Should you have any questions, please contact me at any time.

Respectfully,



Jesus Muguerza Ibarra
Project Engineering
Balfour Beatty Construction, Inc

cc. Kristen Pifko, RSD
Dennis Kuykendall, Balfour Beatty Construction
Sophia Limon, Balfour Beatty Construction
File

10.20



Agenda Item Details

Meeting	May 17, 2017 - RSD Regular Board Meeting
Category	10. Consent
Subject	10.20 Approval of Resolution No. 1617/28 Notice of Completion by Omega Construction Co.
Access	Public
Type	Action (Consent)
Fiscal Impact	No
Budget Source	N/A
Recommended Action	Staff recommends the approval of Resolution No. 1617/28 for the Notice of Completion of work performed by Omega Construction Co. at Rio Del Valle.
Goals	<p>Goal 4-Prepare students to be college and career ready through technology and innovation that facilitates collaboration, creativity, critical thinking and communication.</p> <p>Goal 1-Improved student achievement at every school and every grade in all content areas</p> <p>Goal 3-Create welcoming and safe environments where students attend and are connected to their school</p>

Public Content

Speaker: Kristen Pifko

Rationale:

Project No. 17-005-1M, for the remodel of the Robotics classroom at Rio Del Valle Middle School has been completed by Omega Construction and all contract requirements have been satisfied per Balfour Beatty Construction.

[BB- Omega Construction.pdf \(230 KB\)](#)

[Resolution for Omega Construction \(1\).pdf \(114 KB\)](#)

Administrative Content

Executive Content

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RIO SCHOOL DISTRICT

RESOLUTION NO. 1617/28

APPROVAL OF THE NOTICE OF COMPLETION FOR THE ROBOTICS CLASSROOM REMODEL AT RIO DEL VALLE BY OMEGA CONSTRUCTION

WHEREAS, pursuant to Rio School District Project No. 17-005-1M, the Rio School District ("District") contracted with Omega Construction, Co. for services related to the robotics classroom remodel at Rio Del Valle Middle School;

WHEREAS, Contractor subsequently commenced the work on Project No. 17-005-1M; and;

WHEREAS, on May 1, 2017, the project construction manager confirmed that the work for Project No. 17-005-1M has been closed and certified the job was complete in accordance with the plans and specifications; and

WHEREAS, District has now determined to file the Notice of Completion, attached hereto as Exhibit A and incorporated herein by reference;

NOW, THEREFORE, be it hereby resolved that:

1. The foregoing recitals are true and correct.
2. The Board hereby accepts the Notice of Completion for the work done by Omega Construction at Rio Del Valle Middle School.
3. The Board delegates authority to the Superintendent and the Assistant Superintendent of Business Services or their designee to ensure that the Notice of Completion is filed with the Office of the Ventura County Recorder.

PASSED AND ADOPTED by the Board of Education at a regular meeting held on the ___ day of ___, 201__ by the following vote on roll call:

AYES:

NOES:

ABSENT:

ABSTAIN:

Mr. Ramon Rodriguez,
President of the Board of Trustees

Balfour Beatty
Construction

Rio School District
2500 E. Vineyard Ave, Suite 1-100
Oxnard, CA 93036
Attn: Kristen Pifko, Assistant Superintendent Business Services

May 1, 2017

Subject: Robotics Classroom Remodel at Rio Del Valle MS
Rio School District
Oxnard, CA

Re: Project 17-005-1M Robotics Classroom Remodel at Rio Del Valle MS.
Recommendation to Request Board approval for issuance of Notice of Completion

Dear Ms. Pifko,

Please accept this letter as recommendation to request Board approval for issuance of the Notice of Completion for work related to RSD Project 17-005-1M Robotics Classroom Remodel at Rio Del Valle MS. All contract installation requirements have been satisfied by Omega Construction Co. The final contract amount is as follows;

Omega Construction Co. Base Agreement	\$	38,900.00
Omega Construction Co. Change Order #1	\$	2,980.00
FINAL Cost	\$	41,880.00

Should you have any questions, please contact me at any time.

Respectfully,


Jesus Muguerza Ibarra
Project Engineering
Balfour Beatty Construction, Inc

cc. Kristen Pifko, RSD
Dennis Kuykendall, Balfour Beatty Construction
Sophia Limon, Balfour Beatty Construction
File

