



SCHOOL

DISTRICT

EDUCATING LEARNERS FOR THE 21ST CENTURY

REGULAR BOARD MEETING

August 10, 2016

**Office of Student and Family Support Services
3300 Cortez Street
Oxnard**

**JOHN D. PUGLISI, Ph. D.
Superintendent**

**Board of Education
Eleanor Torres, President
Joe Esquivel, Clerk
Edith Martinez-Cortes
Cassandra Bautista
Ramon Rodriguez**

2.0



Agenda Item: **2. Approval of the Agenda**



Regular Board Meeting

8/10/2016

Office of Student and Family Support Services

3300 Cortez Street

Oxnard, CA 93036

Closed Session: 5:00 p.m.

Open Session: 6:00 p.m.

1. Preliminary Business
 1. Call to Order
 2. Pledge of Allegiance
 3. Roll Call
2. Approval of the Agenda
 1. Agenda Corrections, Additions and Modifications
 2. Approval of the Agenda
3. Public Comment - Closed Session
4. Closed Session
 1. Conference with Legal Counsel – Existing Litigation, pursuant to Government Code § 54956.9(d)(1) Name of Case and Case No.: Rio School District v. Negele & Associates, Ventura County Superior Court Case No. 56-2016-00480450-CU-PN-VTA
 2. Public Employee Discipline/Dismissal/Release [Government Code 54957] Superintendent Puglisi
 3. Consideration of Student Discipline-Expulsion {Education Code 48918} Stipulated Expulsion Agreement for Student Nos. 6006442 and 6006384
 4. Public Employee Appointment [Government Code 54957] Title: Assistant Middle School Principal
 5. Public Employee Performance Evaluation [Government Code 549587] Staffing 2016/2017
5. Reconvene in Open Session
 1. Report of Closed Session
6. Public Hearing
7. Presentations/Recognitions
8. Communications
 1. Acknowledgement of Correspondence to the Board
 2. Board Member Reports
 3. Organizational Reports - RTA/CSEA/Other
 4. Superintendent Reports Superintendent Puglisi
 5. Public Comment
9. Information
 1. Educational Services Report Oscar Hernandez, Assistant Supt. of Educational Services
 2. Business Services Report Kristen Pifko, Asst. Supt of Business Services
10. Information/Action

- | | |
|---|---|
| <p>1. Approval of the attached templates for Resolution No. 1617/06 Awarding Bid for the Site Fencing Repairs and Replacement at Rio Plaza Elementary School and the template of the Notice of Exemption from CEQA to be completed when bids are submitted.</p> | <p>Kristen Pifko,
Assistant
Superintendent of
Business Services</p> |
| <p>11. Consent Agenda</p> | |
| <p>1. Approval of the Minutes of the Regular Board Meeting of June 22, 2016</p> | |
| <p>2. Approval of the Donation Report</p> | <p>Superintendent Puglisi</p> |
| <p>3. Approval for RSD Staff to Attend EdLeader21 Annual Conference in Denver, Colorado September 28-29, 2016</p> | <p>Superintendent Puglisi</p> |
| <p>4. Approval of the Personnel Report</p> | <p>Carolyn Bernal</p> |
| <p>5. Ratification of the Commercial Warrant</p> | <p>Kristen Pifko,
Assistant
Superintendent of
Business Services</p> |
| <p>6. Approval of the Annual Statement of Need 30 Day Substitute and Designated Subjects Career Technical 30 Day Substitute Teaching Permits</p> | <p>Carolyn Bernal,
Director of Human
Resources</p> |
| <p>7. Approval of Contract to Purchase Mobile Devices for 1:1 Growth</p> | <p>Oscar Hernandez,
Assistant Supt. of
Educational Services</p> |
| <p>8. Approval of the Purchase of iPad Mini tablets for certificated staff</p> | <p>Oscar Hernandez,
Assistant Supt. of
Educational Services</p> |
| <p>9. Purchase of Mobile Devices for Certificated Staff</p> | <p>Oscar Hernandez,
Assistant Supt. of
Educational Services</p> |
| <p>10. 2016 Local Agency Biennial Notice</p> | <p>Kristen Pifko,
Assistant
Superintendent of
Business Services</p> |
| <p>11. Approval of the Williams Quarterly Complaint Report</p> | <p>Oscar Hernandez,
Assistant Supt. of
Educational Services</p> |
| <p>12. Approval of Outside Agencies for Speech Therapists Services</p> | |
| <p>13. Approval of UCSB MESA Program Memorandum of Understanding for Rio del Valle, Rio Real and Rio Vista After School Programs</p> | <p>Oscar Hernandez,
Assistant Supt. of
Educational Services</p> |
| <p>14. Approval of the amended contract with Joe Bruzzese.</p> | <p>Dr. Puglisi,
Superintendent</p> |
| <p>15. Approval of Food Service Vending Contract with Gateway and Phoenix Schools.</p> | <p>Kristen Pifko,
Assistant
Superintendent of
Business Services</p> |
| <p>16. Approval of Food Services Vending Contract with Continuing Development Incorporated</p> | <p>Kristen Pifko,
Assistant
Superintendent of</p> |

- | | |
|---|--|
| 17. Approval of Food Service Vending Contract with Architecture Construction & Engineering Charter School | Business Services
Kristen Pifko,
Assistant
Superintendent of
Business Services |
| 18. Approval of Food Service Vending Contract with Child Development Resources | Kristen Pifko,
Assistant
Superintendent of
Business Services |
| 19. Approval of Food Service Vending Contract with the Boys and Girls Club of Greater Oxnard and Port Hueneme (Nyeland Center). | Kristen Pifko,
Assistant
Superintendent of
Business Services |
| 20. Approval of Sage Institute Contract for 2016/2017. | Dr. Puglisi,
Superintendent |
| 21. Replace the Engine on Rio School Bus that was purchased in January of 1999. | Kristen Pifko,
Assistant
Superintendent of
Business Services |
| 22. Notice of Change Order for Luners Production Services Estimate. | Kristen Pifko,
Assistant
Superintendent of
Business Services |
| 23. Resolution No. 1617/01 approving the Notice of Completion for the Energy Upgrades at Rio Vista Middle School by Green Econome. | Kristen Pifko,
Assistant
Superintendent of
Business Services |
| 24. Resolution No. 1617/02 approving the Notice of Completion for the Energy Upgrades at Rio Del Mar Elementary School. | Kristen Pifko,
Assistant
Superintendent of
Business Services |
| 25. Approval of Resolution No. 1617/03 for the Notice of Completion of work done at Rio Rosales Elementary School by Fence Factory. | Kristen Pifko,
Assistant
Superintendent of
Business Services |
| 26. Approval of Resolution 1617/04 for the Notice of Completion of Marque Signs at Five School Sites. | Kristen Pifko,
Assistant
Superintendent of
Business Services |
| 27. Resolution 1617/05 for the Notice of Completion of the repair and replacement of drinking fountains at Rio Vista Middle School by MM Mechanical, Inc. | Kristen Pifko,
Assistant
Superintendent of
Business Services |
| 28. Approval of Proposal 16-0714 B-O with McKay Conant Hoover, Inc. for Audiovisual and Acoustical Programming Services. | Kristen Pifko,
Assistant
Superintendent of |

- 29. Approval of Plowboy Landscapes, Inc. invoice for the sprinkler repair at Rio Rosales next to joint-use park. Business Services
Kristen Pifko,
Assistant
Superintendent of
Business Services
- 30. Approval of Cost for Morris Inspector to assure various projects are DSA compliant. Kristen Pifko,
Assistant
Superintendent of
Business Services
- 31. Approval of urgent work by Taft Electric for Portable repairs at Rio Lindo Elementary School. Kristen Pifko,
Assistant
Superintendent of
Business Services
- 32. Approval of Balfour Beatty Billing Projection for 2016/2017. Kristen Pifko,
Assistant
Superintendent of
Business Services
- 33. Approval of quote from Gold Coast Erectors for the hand railing panels repair/replacement at Rio Vista Middle School. Kristen Pifko,
Assistant
Superintendent of
Business Services
- 34. Approval of Proposals from Quality Paving and BC Rincon Construction, Inc. for various paving projects at five schools. Kristen Pifko,
Assistant
Superintendent of
Business Services
- 35. Approve proposal of Reed Mechanical Systems, Inc. for the repair of the Heat Pump System at Rio Del Mar School Teacher's Lounge. Kristen Pifko,
Assistant
Superintendent of
Business Services

12. Organizational Business

- 1. Items for Future Board Meetings
- 2. Future Meeting Dates: September 14, 2016

13. Adjournment

3.0



Agenda Item: **3. Public Comment - Closed Session**

Quick Summary /
Abstract: The public may address the Board concerning items that are scheduled for discussion during the closed session only. These presentations are limited to three minutes each, or a total of fifteen minutes in all.

4.1



Agenda Item:

4.1. Conference with Legal Counsel – Existing Litigation, pursuant to Government Code § 54956.9(d)(1) Name of Case and Case No.: Rio School District v. Negele & Associates, Ventura County Superior Court Case No. 56-2016-00480450-CU-PN-VTA



Agenda Item: 4.2. Public Employee Discipline/Dismissal/Release [Government Code 54957]

Speaker: Superintendent Puglisi



Agenda Item:

**4.3. Consideration of Student Discipline-Expulsion {Education Code 48918}
Stipulated Expulsion Agreement for Student Nos. 6006442 and 6006384**

4.4



Agenda Item: **4.4. Public Employee Appointment [Government Code 54957] Title: Assistant Middle School Principal**

4.5



Agenda Item:

**4.5. Public Employee Performance Evaluation [Government Code 549587] Staffing
2016/2017**



Agenda Item: 8.4. Superintendent Reports

Speaker: Superintendent Puglisi

Rationale: Superintendent Puglisi will report on the following:

- Master Plan Update
- Goals Development Update
- New School Planning Update

9.1



Agenda Item: 9.1. Educational Services Report

Speaker: Oscar Hernandez, Assistant Supt. of Educational Services

Rationale: Oscar Hernandez, Assistant Superintendent of Educational Services, will report on the following:

- Summer Programs Update
- Professional Development Plan Overview
- Library Report

Recommended Motion: Information only



Agenda Item: 9.2. Business Services Report

Speaker: Kristen Pifko, Asst. Supt of Business Services

Rationale: Kristen Pifko, Assistant Superintendent of Business Services, will report on the following:

- Modernization Report
- Budget Process Report
- Bond Budget Report

Recommended Motion: Information only.

10.1

Agenda Item: 10.1. Approval of the attached templates for Resolution No. 1617/06 Awarding Bid for the Site Fencing Repairs and Replacement at Rio Plaza Elementary School and the template of the Notice of Exemption from CEQA to be completed when bids are submitted.

Speaker: Kristen Pifko, Assistant Superintendent of Business Services

Rationale: The Master Schedule established that it was necessary and advisable to install and replace the fencing at Rio Plaza Elementary School. District staff and consultants prepared a bid package for the Project that includes the removal of the existing chain link fence system in its entirety and the replacement of the existing exterior/interior perimeter with three rail industrial grade ornamental iron fence system with swing gates and double swing gates of various widths for vehicular or pedestrian access and the installation of a new five feet by ninety-five feet sidewalk for ADA that includes the removal of certain landscaping and existing swing gate at the parking lot exit. The plan also calls for the installation of a double type v-track rolling entry gate system with an ADA compliant entry gate with security screens and the removal of certain soils, vegetation, concrete, asphalt, block pilasters, fencing materials, steel posts, concrete footings, dirt and other debris and the repair of any irrigation piping and irrigation control wire with the installation of a deep mow curb.

The bids will be coming in on Friday, August 5th, 2016 and the templates will, at that point, be completed.

Financial Impact: Financial Impact: To lowest bidder. Amount TBD.

Funding Source: Measure G

LCAP Goal: 3

1. Improved student achievement at every school and every grade in all content areas.
2. Engage parents and other District stakeholders in the development of meaningful partnerships to support student learning.
3. Create welcoming and safe environments where students attend and are connected to their school.
4. Prepare students to be college and career ready through technology and innovation that facilitates collaboration, creativity, critical thinking and communication.
5. Recruit, hire, train, and retain exemplary employees who are caring, committed, collaborative, creative and critical thinkers

Recommended Motion: Staff recommends the approval of the attached templates awarding of the bid for the site fencing repairs and replacement at Rio Plaza Elementary School and Exemption from CEQA.

Attachments:
Notice of Exemption
Resolution 1617/06

**NOTICE OF EXEMPTION FROM CEQA
(14 CCR § 15062)**

To: County Clerk, County of Ventura
800 S. Victoria Avenue
Ventura, CA 93009

From: Rio School District
2500 E. Vineyard Avenue
Oxnard, CA 93036

Rio School District hereby provides notice that the below-referenced project has been determined to be exempt from further environmental review pursuant to the California Environmental Quality Act (California Public Resources Code Sections 21000, *et seq.*, or "CEQA") as indicated below.

Project Title: Site Fencing Repairs and Replacement at Rio Plaza School (Project #16-003-1G)
Project Location: Rio Plaza School, 600 Simon Way, Oxnard California 93036
Public Agency Approving Project: Rio School District ("District")
Person or Agency Carrying Out Project: _____ ("_____")
Project Description: The Project involves (a) the removal and replacement of an existing chain link fence system with an industrial grade ornamental fence system, inclusive of certain single swing and double swing gates; (b) the installation of a new ADA and DSA compliant sidewalk and new parking lot striping, (c) the removal of a parking lot swing gate and rolling gate and the installation of a double type v-track rolling entry gate system; (d) the installation of an ADA compliant entry gate with security screens; and (e) as necessary at the site, the removal of certain soils, vegetation, concrete, asphalt, block pilasters, fencing materials, steel posts, concrete footings, dirt and other debris; the repair of any irrigation piping and irrigation control wire; and the installation of new, deep mow curb.
Exempt Status: <input type="checkbox"/> Statutory Exemption: _____ <input checked="" type="checkbox"/> Categorical Exemption: <u>14 CCR §§ 15301, 15303, 15304 and 15314 (see also 14 CCR § 15300.2)</u>
Brief Statement of Reasons for Exemption: The Project is exempt from CEQA as set forth below. a. <u>14 CCR § 15301 – Minor Alterations.</u> The Project is Class 1 exempt because the Project consists of the replacement of existing interior and exterior fencing systems and certain gates, and the expansion of existing sidewalks for ADA and DSA compliance, none of which will expand use beyond that existing at the time of the District's determination to proceed with the Project. b. <u>14 CCR § 15303 – New Small Structures or Facilities.</u> The Project is Class 3 exempt because the Project consists of the expansion of existing sidewalks for ADA and DSA compliance, which is an exemption specifically set forth in Section 15303(d), and the

replacement of existing interior and exterior fencing systems and certain gates, which is an exemption specifically set forth in Section 15303(e).

c. 14 CCR § 15304 – Minor Alterations to Land. The Project is Class 4 exempt because the Project consists primarily of the installation of new fencing and gates and the expansion of existing sidewalks; involves the removal of certain concrete footings, steel posts, block pilasters, excess soil, asphalt and minor vegetation (e.g., dirt and grass); the installation of new mow curbs and repair of certain irrigation piping and irrigation control wire, all of which will require minor trenching and backfilling, which is a specific example of the exemption listed in the statute.

d. 14 CCR § 15314 – Minor Additions. The Project is Class 14 exempt 15314 because the Project will not result in any increase to the existing student capacity or the existing staff capacity.

e. 14 CCR § 15300.2 – Exceptions to Exemptions. None of the exceptions to the categorical exemptions designated herein are applicable to the Project because the Project is not located in a particularly sensitive environment as evidenced by the Ventura County Environmentally Sensitive Areas map, prepared by the Watershed Protection District of Ventura County; there is no indication that the cumulative impact of successive projects of the same type in the same place over time will be significant because the District's foreseeable additional on-site projects are minor (e.g., upgrading existing bathrooms and repairing the roof system); the Project does not involve any unusual circumstances in scope, time, materials, manner of construction, location, aesthetics, or any other matter; the Project will not result in damage to scenic resources within a highway officially designated as a state scenic highway because the Project is not located in a designated state scenic highway; the Project is not located in a hazardous waste site, as defined by California Government Code Section 65962.5; and the Project will not result in a substantial adverse change in the significance of a historical resource because the Project is not located in, on or near any designated historical resources.

f. Aesthetic Impacts – The Project will not have adverse aesthetic impacts because the prospective industrial grade iron fence is “ornamental” and constitutes an aesthetic upgrade to the existing chain link fencing, and the restriping of the parking lot will likewise be an aesthetic upgrade.

g. Temporary Impacts – The temporary impacts related to construction and installation of the Project are minor and will be mitigated pursuant to District policies (e.g., draping areas to prevent the migration of dust, utilizing a cleanup crew that sweeps and/or vacuums the Project site on a daily basis, limiting work hours to 7:00 a.m. to 7:00 p.m. Monday through Saturday, parking vehicles and storing equipment in designated areas that maximize safety of and minimize disruption to students, staff and the public, and similar kinds of mitigations).

<u>Lead Agency Contact:</u> Kristen Pifko	<u>Title:</u> Assistant Superintendent	<u>Telephone Number:</u> (805) 485-3111
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Date: _____ Signature: _____

11.1



Agenda Item: **11.1. Approval of the Minutes of the Regular Board Meeting of June 22, 2016**

Attachments:
Min062216



Rio School District
Minutes
Regular Board Meeting
June 22, 2016
Office of Student and Family Support Services
3300 Cortez Street
Oxnard, CA 93036

Attendance Taken at 5:00 PM:

Present:

Cassandra Bautista
Joe Esquivel
Edith Martinez-Cortes
Ramon Rodriguez
Eleanor Torres

1. Preliminary Business

Minutes:

President Torres called the meeting to order at 5:00 p.m.

1. Call to Order

2. Pledge of Allegiance

Minutes:

President Torres led the flag salute.

3. Roll Call

Minutes:

Trustee Esquivel called the roll.

2. Approval of the Agenda

1. Agenda Corrections, Additions and Modifications

Minutes:

Trustee Bautista requested to move items 9.9 Approval of Child Development Resources Inc. Contract Renewal FY 2016/2017 and 9.22 Student Math Subscription License Renewals with Mind Research Institute (ST Math) for Rio Rosales from the Consent Agenda to action for discussion.

2. Approval of the Agenda

Motion Passed: Approve the agenda as amended. Passed with a motion by Cassandra Bautista and a second by Edith Martinez-Cortes.

Yes Cassandra Bautista
Yes Joe Esquivel
Yes Edith Martinez-Cortes
Yes Ramon Rodriguez
No Eleanor Torres

3. Public Comment - Closed Session

Minutes:

There were no public comments on Closed Session items.

4. Closed Session

Minutes:

President Torres adjourned the meeting into closed session at 5:15 p.m.

1. Public Employee Discipline/Dismissal/Release [Government Code 54957]

2. Conference with Labor Negotiators [Government Code 54957.6] Agency Designated Representatives: RSD Negotiating Team Employee Organization: RTA, CSEA, Certificated and Classified Management and other non-union represented groups.

3. Public Employee Performance Evaluation [Government Code 549587] Staffing 2015/2016 and 2016/2017

4. Conference with Real Property Negotiators, pursuant to Government Code 54956.8

Property: the El Rio School site (2714 E. Vineyard Avenue, Oxnard, CA 93036)

Agency negotiators: Dr. John Puglisi, District Superintendent, and Dr. Joel Kirschenstein, District consultant

Negotiating parties: Aldersgate Investment, LLC, a Delaware limited liability company, and Pacific West Builders, Inc., an Arizona corporation

Under negotiation: price and terms of payment

5. Reconvene in Open Session

Minutes:

President Torres reconvened into open session at 6:20 p.m.

1. Report of Closed Session

Minutes:

President Torres reported no action was taken during closed session.

6. Public Hearing

1. Adoption of Math Program for the 2016-2017 School Year

Minutes:

President Torres opened the public hearing at 6:21 p.m. As there were no public comments, President Torres closed the public hearing at 6:22 p.m.

7. Communications

1. Acknowledgement of Correspondence to the Board

Minutes:

There was not written correspondence to the Board.

2. Board Member Reports

Minutes:

Board member reports were heard from Trustee Rodriguez, Esquivel and President Torres.

3. Organizational Reports - RTA/CSEA/Other

Minutes:

Organizational reports were heard from Marisela Valdez, RTA and Patrick Radford, CSEA.

4. Superintendent Reports

Minutes:

Superintendent Puglisi presented the board with board with an update regarding the Master Plan, STEAM School and Student Achievement Data.

5. Public Comment

Minutes:

Public comments were heard from Larry Kelman.

8. Information/Action

1. Adoption of the Final Initial Study/Mitigated Negative Declaration Proposed Riverpark West K8 STEAM School and Resolution 1516/37 Rio School District Approving Adoption of the a Mitigated Negative Declaration and Mitigation Monitored and Report Program for the Proposed Riverpark West K-8 STEAM School

Motion Passed: Staff recommends approval. Passed with a motion by Ramon Rodriguez and a second by Edith Martinez-Cortes.

Yes Cassandra Bautista

Yes Joe Esquivel

Yes Edith Martinez-Cortes

Yes Ramon Rodriguez

Yes Eleanor Torres

2. Approval of Assignment of Purchase and Sale Agreement for the El Rio School (2714 E. Vineyard Ave, Oxnard, CA) from Aldersgate Investment LLC to Pacific West Builders, Inc.

Motion Passed: It is recommended that the Board approve the Assignment of Purchase and Sale Agreement between Aldersgate Investment, LLC and Pacific West Builders, Inc., as submitted. Passed with a motion by Edith Martinez-Cortes and a second by Ramon Rodriguez.

Yes Cassandra Bautista
Yes Joe Esquivel
Yes Edith Martinez-Cortes
Yes Ramon Rodriguez
Yes Eleanor Torres

3. Approval of the Revised Rio School District Draft Governance Handbook

Motion Passed: Staff recommends approval. Passed with a motion by Eleanor Torres and a second by Joe Esquivel.

Yes Cassandra Bautista
Yes Joe Esquivel
Yes Edith Martinez-Cortes
Yes Ramon Rodriguez
Yes Eleanor Torres

4. Approval of the 2016/2017 Final Academic Calendar

Motion Passed: It is recommended the board take action to approve the final version of the 2016/2017 Academic Calendar so staff may move forward with communicating with families and staff. Passed with a motion by Joe Esquivel and a second by Ramon Rodriguez.

Yes Cassandra Bautista
Yes Joe Esquivel
Yes Edith Martinez-Cortes
Yes Ramon Rodriguez
Yes Eleanor Torres

5. Approval of the Rio School District and California School Employee's Association Tentative Agreement Consistent with the Agreements with Rio Teachers' Association and the California School Employee Association

Motion Passed: It is recommended the board take action to approve this agreement. Passed with a motion by Joe Esquivel and a second by Eleanor Torres.

Yes Cassandra Bautista
Yes Joe Esquivel
Yes Edith Martinez-Cortes
Yes Ramon Rodriguez
Yes Eleanor Torres

6. Approval of the Agreement for a 1% off Schedule Bonus - Superintendent, Management Team, Confidential Employees and other non-represented groups.

Motion Passed: It is recommended the board take action to approve the request. Passed with a motion by Joe Esquivel and a second by Ramon Rodriguez.

Yes Cassandra Bautista
Yes Joe Esquivel
Yes Edith Martinez-Cortes
Yes Ramon Rodriguez
Yes Eleanor Torres

7. Approval of the Job Description - Classified Management - District Programs Director

Motion Passed: It is recommended the board approve the newly created job description. Passed with a motion by Edith Martinez-Cortes and a second by Cassandra Bautista.

Yes Cassandra Bautista
Yes Joe Esquivel
Yes Edith Martinez-Cortes
Yes Ramon Rodriguez
Yes Eleanor Torres

8. Approval of the 2016/2017 Bell Schedules

Motion Passed: It is recommended the board take action to approve the 2016/2017 Bell Schedules as presented. Passed with a motion by Joe Esquivel and a second by Ramon Rodriguez.

Yes Cassandra Bautista
Yes Joe Esquivel
Yes Edith Martinez-Cortes
Yes Ramon Rodriguez
Yes Eleanor Torres

9. Approval of the Math Adoption for Bridges K-5 Grade Materials

Motion Passed: Staff recommends approval Passed with a motion by Ramon Rodriguez and a second by Cassandra Bautista.

Yes Cassandra Bautista
Yes Joe Esquivel
Yes Edith Martinez-Cortes
Yes Ramon Rodriguez

Absent Eleanor Torres

10. Approval of the Middle School Math Adoption Description for Pearson CMP3

Motion Passed: Passed with a motion by Cassandra Bautista and a second by Edith Martinez-Cortes.

Yes Cassandra Bautista

Yes Joe Esquivel

Yes Edith Martinez-Cortes

Absent Ramon Rodriguez

Yes Eleanor Torres

11. Approval of the 2015-2016 Consolidated Application for Categorical Funding

Motion Passed: Staff recommends the Board of Trustees approve the 2015-2016 Consolidated Application for Categorical Funding (Part I) for submission to the California Department of Education; and further, that the Superintendent be authorized to submit subsequent amendments or revisions as may be necessary. Passed with a motion by Edith Martinez-Cortes and a second by Joe Esquivel.

Yes Cassandra Bautista

Yes Joe Esquivel

Yes Edith Martinez-Cortes

Yes Ramon Rodriguez

Yes Eleanor Torres

12. Approval of the Title III Addendum

Motion Passed: Staff recommends Board approval. Passed with a motion by Ramon Rodriguez and a second by Eleanor Torres.

No Cassandra Bautista

Yes Joe Esquivel

Yes Edith Martinez-Cortes

Yes Ramon Rodriguez

Yes Eleanor Torres

13. Approval of Defined Learning one-Year Agreement

Motion Passed: Staff recommends Board approval. Passed with a motion by Joe Esquivel and a second by Eleanor Torres.

Yes Cassandra Bautista

Yes Joe Esquivel

Yes Edith Martinez-Cortes

Yes Ramon Rodriguez

Yes Eleanor Torres

14. Approval of Resolution 1516/36. The Rio Elementary School District acting as the legislative body of community facilities district No. 1 of the Rio Elementary School District Authorizing the Levy of Special Taxes within Community Facilities District No. 1 for Fiscal Year 2016/2017.

Motion Passed: Staff recommends approval of Resolution No. 1516/36. Passed with a motion by Joe Esquivel and a second by Ramon Rodriguez.

Yes Cassandra Bautista
Yes Joe Esquivel
Yes Edith Martinez-Cortes
Yes Ramon Rodriguez
Yes Eleanor Torres

15. Approval of the Local Control Accountability Plan (LCAP)

Motion Passed: Staff recommends Board approval. Passed with a motion by Joe Esquivel and a second by Edith Martinez-Cortes.

Yes Cassandra Bautista
Yes Joe Esquivel
Yes Edith Martinez-Cortes
Yes Ramon Rodriguez
Yes Eleanor Torres

16. Budget Adoption 2016/2017.

Motion Passed: Staff recommends approval of the Budget for 2016/2017. Passed with a motion by Ramon Rodriguez and a second by Joe Esquivel.

Yes Cassandra Bautista
Yes Joe Esquivel
Yes Edith Martinez-Cortes
Yes Ramon Rodriguez
Yes Eleanor Torres

9. Consent Agenda

Motion Passed: The Governing Board approved the consent agenda as amended. Passed with a motion by Eleanor Torres and a second by Ramon Rodriguez.

Yes Cassandra Bautista
Yes Joe Esquivel
Yes Edith Martinez-Cortes
Yes Ramon Rodriguez
Yes Eleanor Torres

1. Approval of the Minutes of the Special Board Meeting of May 26, 2016

2. Approval of the Minutes of the Special Board Meeting of June 8, 2016

- 3. Approval of the Minutes of the Regular Board Meeting of June 8, 2016**
- 4. Approval of the Donation Report**
- 5. Approval of the Revised Personnel Report**
- 6. Ratification of the Commercial Warrant Register**
- 7. Authorization of Teaching Assignment Multiple Subject**
- 8. Approval of School Specialty Proposal for Board Room Tables and Chairs**
- 9. Approval of Child Development Resources Inc. (CDR) Contract Renewal FY 2016-17**

Motion Passed: Staff recommends Board approval. Passed with a motion by Eleanor Torres and a second by Joe Esquivel.

No Cassandra Bautista
Yes Joe Esquivel
Yes Edith Martinez-Cortes
Yes Ramon Rodríguez
Yes Eleanor Torres

- 10. Approval of STEM Scopes Service Agreement**
- 11. Bright Bytes Early Warning Software Renewal**
- 12. Approval of the Certification of Signatures FY 2016/2017**
- 13. Approval of Resolution 1516/34 for Authority for the Board of Education to Improve Compensation for Certain Categories of Employees after July 1, 2016.**
- 14. Renaissance Learning Subscription Renewal**
- 15. Approval of the Contract Renewal with Diane DeLaurentis, Artist in Residence FY 2016/2017**
- 16. Approval of Contract Renewal with Hekar Rivera FY 1617**
- 17. Approval of Contract with Godoy Studios for Summer Work**
- 18. Approval of Contract Renewal with Lawrence Media FY 2016/2017**
- 19. Approval of the Education Protection Account Spending (EPA) Plan 2016/2017.**
- 20. Approval of the Memorandum of Understanding with Ventura County Office of Education FY 2016/2017**

11.2



Agenda Item: 11.2. Approval of the Donation Report

Speaker: Superintendent Puglisi

Rationale: It is recommended the Governing Board accept the following donations:

Site	Donor	Use of Donation	Amount
Rio Vista	Kona Ice	Incentives	42.00
Rio del Norte	SAGE	Incentives	1000.00
Rio Vista	Kona Ice	Incentives	56.00
Rio Vista	RV PTA	Library Supplies	1365.11

Financial Impact: Fiscal Impact: All monies applied towards sites

- Agenda Item:** 11.3. Approval for RSD Staff to Attend EdLeader21 Annual Conference in Denver, Colorado September 28-29, 2016
- Speaker:** Superintendent Puglisi
- Rationale:** Ed Leader 21 is focused on integrating the 4C's (critical thinking, communication, collaboration, and creativity) into education.
- We are seeking approval to send 15 staff members including the Superintendent, Assistant Superintendent of Educational Services, Principals, teachers and support staff.
- Financial Impact:** Fiscal Impact: Approximately \$22,000.00
- Funding Source: General Fund
- LCAP Goal: 2
1. Improved student achievement at every school and every grade in all content areas.
 2. Engage parents and other District stakeholders in the development of meaningful partnerships to support student learning.
 3. Create welcoming and safe environments where students attend and are connected to their school.
 4. Prepare students to be college and career ready through technology and innovation that facilitates collaboration, creativity, critical thinking and communication.
 5. Recruit, hire, train, and retain exemplary employees who are caring, committed, collaborative, creative and critical thinkers.

11.4

Agenda Item: 11.4. Approval of the Personnel Report

Speaker: Carolyn Bernal

Rationale: The August Personnel Report is presented for approval.

Financial Impact: LCAP Goals: 5

1. Improved student achievement at every school and every grade in all content area
2. Engage parents and other District stakeholders in the development of meaningful partnerships to support student learning.
3. Create welcoming and safe environments where students attend and are connected to their school.
4. Prepare students to be college and career ready through technology and innovation that facilitates collaboration, creativity, critical thinking and communication.
5. Recruit, hire, train, and retain exemplary employees who are caring, committed, collaborative, creative and critical thinkers.

Recommended Motion: It is recommended the board take action to approve the August personnel report.

Attachments:
August Personnel Report

RIO SCHOOL DISTRICT

August 10, 2016

Certificated Personnel Report

Certificated Management Ratification of Employment:

Serrano, Alejandra, School Psychologist, Rio Real, (1.0) FTE, effective 8/15/2016

Certificated Ratification of Employment:

Bacon, Lorene, Elementary Teacher, Rio Rosales Job Sare, (.50) FTE, Temporary, effective 8/22/2016
Bovenzi, Matthew, Elementary Teacher, Rio Rosales, (1.0) FTE, Temporary, effective 8/22/2016
Burke, Courtney, Elementary Teacher, Rio Plaza, (1.0) FTE, Probationary 1, effective 8/22/2016
Buxton, Cory, Elementary Teacher, Rio Plaza, (1.0) FTE, Temporary, effective 8/22/2016
Creech, Hillary, Elementary Teacher, Rio Lindo, (1.0) FTE, Temporary, effective 8/22/2016
Izvarin, Camille, Elementary Teacher, Rio Lindo, (1.0) FTE, Temporary, effective 8/22/2016
Johnson, Maisie, Elementary Teacher, Rio Del Norte, (1.0) FTE, Probationary 1, effective 8/22/2016
Koga, Rickey, Elementary Teacher, Rio Del Mar, (1.0) FTE, Probationary 1, effective 8/22/2016
Lakin, Amber, Elementary Teacher, Rio Plaza, (1.0) FTE, Temporary, effective 8/22/2016
Landberg, Kimberly, Middle School Teacher, Rio Real, (1.0) FTE, Probationary 1, effective 8/22/2016
Mix, Shaylee, Elementary Teacher, Rio Rosales, (1.0) FTE, Probationary 1, effective 8/22/2016
Ostrowski, Anthony, Elementary Teacher, Rio Lindo, (1.0) FTE, Probationary 1, effective 8/22/2016
O'Toole, Jennifer, Middle School Teacher, Rio Real, (1.0) FTE, Probationary 1, effective 8/22/2016
Padilla, Erika, Elementary Teacher, Rio Real, (1.0) FTE, Probationary 1, effective 8/22/2016
Ramirez, Ana, SAI Teacher (Job Share), Rio Rosales, (.50) FTE, Temporary, effective 8/22/2016
Sepulveda-Gallegos, Loudes, Elementary Teacher, Rio Real, (1.0) FTE, Probationary 1, effective 8/22/2016
Van Someren, Andrea, Elementary Teacher, Rio Rosales, (1.0) FTE, Probationary 2, effective 8/22/2016
Wittlin, Julia, Elementary Teacher, Rio Rosales, (1.0) FTE, Probationary 1, effective 8/22/2016
Yap, Helen, Middle School Teacher, Rio Vista, (1.0) FTE, Temporary, effective 8/22/2016

Certificated Leave of Absence 2016/2017:

Lagomarsino, Danell, Middle School Teacher, Rio Vista, (1.0) FTE, effective 7/1/2016

Certificated Resignation:

Story, Maria Krsitina, Speech & Language Pathologist, Rio Plaza, (1.0) FTE, effective 8/1/2016

Classified Personnel Report

Classified Ratification of Employment:

Del Rio, Juan, Custodian, 5 hours, Rio Vista, effective 6/21/2016
Fahl, Chelsea, After School Program Site Coordinator, 5.75 hours, Rio Lindo, effective 8/25/2016
Gomez, Abigail, Food Service Worker I, 2 hours, Rio Del Mar, effective 8/25/2016
Hernandez, Cesar, Food Service Worker I, 2 hours, Rio Lindo, effective 8/25/2016
Laguerre, Georges, After School Program Site Coordinator, 5.75 hours, Rio Del Valle, effective 8/25/2016
Martinez, Bryan, After School Program Site Coordinator, 5.75 hours, Rio Vista, effective 8/25/2016
Munoz, Emeterio, Custodian, 5 hours, Rio Del Valle, effective 6/21/2016
Pazos, Leonor, After School Program Site Coordinator, 5.75 hours, Rio Real, effective 8/25/2016
Perez, Noelia, Food Service Worker I, 2 hours, Rio Real, effective 8/25/2016
Preciado, Sheryl, After School Program Site Coordinator, 5.75 hours, Rio Rosales, effective 8/25/2016
Roque, Krista, After School Program Site Coordinator, 5.75 hours, Rio Del Mar, effective 8/25/2016

Villanueva, Marsha, Food Service Worker I, 2 hours, Rio Del Valle, effective 8/25/2016
Winterstein, Savannah, After School Program Site Coordinator, 5.75 hours, Rio Del Norte, effective 8/25/2016
Zamudio, Nataly, After School Program Site Coordinator, 5.75 hours, Rio Plaza, effective 8/25/2016

Classified Involuntary Transfer:

Duckett, Jordan, Instructional Assistant/Sped, 5.75 hours from Rio Real to Rio Vista, effective 8/25/16
Grande, Karen, Instructional Assistant/Sped, 5.75 hours from Rio Del Norte to Rio Lindo, effective 8/25/16
Huber, Dustin, Instructional Assistant/Sped, 5.75 hours from Rio Del Norte to Rio Del Mar, effective 8/25/16
Mendez, Clara, Instructional Assistant/Sped, 5.75 hours from Rio Lindo/Rio Del Norte to Rio Plaza, effective 8/25/16
Revelez, Linda, Instructional Assistant/Sped, 5.75 hours from Rio Del Norte to Rio Vista, effective 8/25/16
Zamudio, Christopher, Instructional Assistant/Sped, 5.75 hours from Rio Rosales to Rio Plaza, effective 8/25/16

Classified Management Promotion:

Mercado, Sonya, from After School Program District Coordinator to Director of District Programs, District Office, (1.0) FTE, effective date 07/01/16

Classified Promotion:

Vazquez, Sarah, from Student & Family Support Specialist, 5.75hrs, Rio Vista, to School Office Manager, (1.0) FTE, Rio Rosales, effective 8/1/2016

Classified Resignation:

Lee Conde, Ana, Student & Family Support Specialist, 5.75 hours, Rio Rosales, effective 7/31/16

Classified Voluntary Transfer:

Heller, Dulce, Food Service Worker II, 5.75hrs, from Rio Del Valle to Rio Vista, effective 8/25/16

11.5



Agenda Item: 11.5. Ratification of the Commercial Warrant

Speaker: Kristen Pifko, Assistant Superintendent of Business Services

Rationale: Pursuant to Education Code Sections 42632 and 42633, all payments from the funds of the district shall be made by written order of the Governing Board. The district provides all detailed listings of all payments made to the Governing Board for ratification and details as necessary.

The District processed payment to vendors since the last meeting of the Governing Board for a total amount of \$3,046,483.85 which included processing payments for all funds of the District in the following amounts:

Fund 010 - General Fund	\$2,469,250.95
Fund 130 - Cafeteria Fund	\$ 222,641.48
Fund 211 - Building Fund	\$ 335,205.32
Fund 251 - CAPITAL FACILITIES - RESIDENT	\$ 17,965.80
Capital Projects Funds for Blen	\$ 1,958.32
Less Unpaid Sales Tax Liability	\$ 538.02-
	<hr/>
	\$3,046,483.85

Financial Impact: Financial Impact: \$3,046,483.85

Funding Source: Various funds as listed above.

Recommended Motion: Approve Warrant Register for June 10, 2016 through July 22, 2016.

Attachments:

Checks Dated 06/09/2016 through 07/22/2016

Check Number	Check Date	Pay to the Order of	Fund Object	Expensed Amount	Check Amount
5009022263	06/09/2016	1 online Tutoring LLC	010-5800		8,475.72
5009022264	06/09/2016	ACADEMIC TUTORING SERVICES	010-5800		1,267.65
5009022265	06/09/2016	CITY OF OXNARD	010-5540		302.29
5009022266	06/09/2016	Datamatics Inc. DBA Achieve HighPoints	010-5800		22.81
5009022267	06/09/2016	Durham Transportation	010-5800	510.48	
			010-8899	389.70	900.18
5009022268	06/09/2016	Encore Data Products	010-4300		642.61
5009022269	06/09/2016	KONICA MINOLTA BUSINESS SOLUTIONS USA, INC.	010-5612		633.44
5009022270	06/09/2016	Lakeshore	010-4300		270.25
5009022271	06/09/2016	Learn with Ipads LLC	010-5800		2,901.54
5009022272	06/09/2016	Studentnest Inc. dba Studentnest.com	010-5800		1,484.88
5009022273	06/09/2016	Professional Tutors of America	010-5800		289.00
5009022274	06/09/2016	VCOE	010-4300	806.25	
			010-5200	50.00	
			010-5804	212.00	1,068.25
5009022275	06/09/2016	Ventura County Star	211-5800		1,130.80
5009022276	06/13/2016	Lawrence I. Kelman	010-4300		94.75
5009022277	06/13/2016	Jessica Borja	010-5200		182.05
5009022278	06/13/2016	Rosa E. Navarro-Herrejon	010-5200		198.22
5009022279	06/13/2016	Maria M. Hernandez	010-4300		77.75
5009022280	06/13/2016	Allison Brown	010-4300		29.70
5009022281	06/13/2016	Kelly Drevensedt	010-4300		1,155.45
5009022282	06/13/2016	Jorge Napoles	010-4300		161.33
5009022283	06/13/2016	Atkinson, Andelson, Loya, Ruud & Romo	010-5802		5,116.25
5009022284	06/13/2016	BALFOUR BEATTY CONSTRUCTION	211-6272		95,275.00
5009022285	06/13/2016	BARON BROTHERS NURSERY, INC.	Cancelled		5,591.20 *
	Cancelled on 06/17/2016				
5009022286	06/13/2016	Best Window Treatments	010-5800		14,843.89
5009022287	06/13/2016	Diane DeLaurantis	010-5800		2,250.00
5009022288	06/13/2016	Famcon Pipe & Supply	010-4300		33.52
5009022289	06/13/2016	Fence Factory	010-4300	949.20	
			010-5610	350.00	
			211-6175	1,382.00	2,681.20
5009022290	06/13/2016	Fry's Electronics customer #70893	010-4300		2,052.71
5009022291	06/13/2016	GIBBS INTERNATIONAL	010-4300	747.93	
			010-5610	4,132.09	4,880.02
5009022292	06/13/2016	Global Equity Communications	010-5800		4,875.00
5009022293	06/13/2016	Godoy Studios	010-5800		7,425.00
5009022294	06/13/2016	Grainger	010-4300	491.78	
			010-4325	12.75	504.53
5009022295	06/13/2016	Graphaids Art Supplies	010-4300		704.36
5009022296	06/13/2016	GUITAR CENTER	010-4300	88.51	
			010-4400	539.99	628.50
5009022297	06/13/2016	MARIA HERNANDEZ	010-5200		697.03
5009022298	06/13/2016	Ike's Pump & Drilling, Inc	010-5800		9,731.50

The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved.

ESCAPE ONLINE

Page 1 of 14

Checks Dated 06/09/2016 through 07/22/2016

Check Number	Check Date	Pay to the Order of	Fund Object	Expensed Amount	Check Amount
5009022289	06/13/2016	KONICA MINOLTA PREMIER FINANCE	010-5612		2,675.66
5009022300	06/13/2016	Lakeshore	010-4300		200.44
5009022301	06/13/2016	Lawrence Media	010-5800		3,576.37
5009022302	06/13/2016	Learning Priority, Inc	010-5800		4,500.00
5009022303	06/13/2016	MJP COMPUTERS	010-4300		11,827.20
5009022304	06/13/2016	Ford Credit Dept 67-434	130-7438	115.99	
			130-7439	530.95	646.94
5009022305	06/13/2016	PARADIGM HEALTHCARE SERVICES	Cancelled		7,432.11
	Cancelled on 06/17/2016				
5009022306	06/13/2016	Regency Lighting	010-4300		3,860.91
5009022307	06/13/2016	REPUBLIC ELEVATOR COMPNAV	010-5620		566.84
5009022308	06/13/2016	Hekar Rivera	010-5800		3,450.00
5009022309	06/13/2016	UC REGENTS UCSB MATHEMATICS PROJECT	010-5800		1,000.00
5009022310	06/13/2016	U.S. Bank Corporate Payment Systems	010-4300		786.70
5009022311	06/13/2016	USASHADE & Fabric Structures	211-5800		13,213.70
5009022312	06/13/2016	YAMA LAWNMOWER REPAIR	010-4360	123.81	
			010-5610	30.00	153.81
5009022313	06/13/2016	Dr. Elizabeth Yeager	010-5800		1,312.50
5009022314	06/14/2016	ACSA Membership Processing	010-5300		330.00
5009022315	06/14/2016	Aswell Trophy	010-4300		391.60
5009022316	06/14/2016	AT&T	010-5900	624.99	
			130-5900	5.58	630.57
5009022317	06/14/2016	Children's Therapy Network Inc	010-5800		609.00
5009022318	06/14/2016	Fry's Electronics customer #70893	010-4300		224.62
5009022319	06/14/2016	Grainger	010-4300	732.60	
			010-4325	79.37	811.97
5009022320	06/14/2016	Hip Hop Mindset	010-5800		3,220.00
5009022321	06/14/2016	Jostens	010-4300		466.56
5009022322	06/14/2016	Marcus Lopez	010-5800		275.00
5009022323	06/14/2016	MAXIM STAFFING SOLUTIONS	010-5800		624.00
5009022324	06/14/2016	Murals by Lisa Kelly	010-5800		3,866.67
5009022325	06/14/2016	Myers, Widders, Gibson, Jones	010-5802	1,286.19	
			211-5802	8,435.75	11,590.44
			251-5802	1,868.50	1,016.94
5009022326	06/14/2016	PACIFIC COAST SOUND AND COMMUNICATIONS, INC	010-5800		460.41
5009022327	06/14/2016	PARADIGM HEALTHCARE SERVICES	010-5800		12,000.00
5009022328	06/14/2016	Sage Institute	251-5800		
5009022329	06/14/2016	SC Fuels	010-4300	1,583.22	
			010-4360	192.21	
			130-4300	41.92	1,817.35
5009022330	06/14/2016	SUNESYS QUANTA RECEIVABLES LP	010-5800		4,990.25
5009022331	06/14/2016	TAFT ELECTRIC	211-5800		619.00

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ESCAPE ONLINE

Page 2 of 14

Checks Dated 06/09/2016 through 07/22/2016

Check Number	Check Date	Pay to the Order of	Fund Object	Expensed Amount	Check Amount
5009022332	06/14/2016	Teachers for the Study of Institutions	Educational 010-5800		3,510.00
5009022333	06/14/2016	U.S. Bank Systems	Corporate Payment 010-4300	656.13	
5009022334	06/14/2016	VACA FLOWERS	010-5200	516.72	1,172.85
5009022335	06/14/2016	VCOE	010-4300		260.00
			010-5200	50.00	
5009022336	06/16/2016	Jenise A. Buckenberger	010-5800	15,315.00	15,365.00
			130-4300	80.95	
			130-5200	102.60	183.55
5009022337	06/16/2016	Jisela Ramirez	010-4300		114.27
5009022338	06/16/2016	Michelle Duckett	010-4300		31.82
5009022339	06/16/2016	Samantha Vega-Flynn	010-4300		161.40
5009022340	06/16/2016	Jacquelyn Fonseca	010-5200		51.84
5009022341	06/16/2016	Pamela Waltmann	010-5200		28.35
5009022342	06/16/2016	Lacey Piper	130-5200		422.06
5009022343	06/16/2016	Monica O. Rivera	010-5200		5.40
5009022344	06/16/2016	Sara C. Dowey	010-4300		87.67
5009022345	06/16/2016	Acer American Corporation	010-4300		658.10
5009022346	06/16/2016	ATDLE	010-5200		5,820.00
5009022347	06/16/2016	Barnes & Noble Inc.	010-4200		1,700.43
5009022348	06/16/2016	C D W GOVERNMENT, INC.	010-4300	10,752.94	
			010-4400	6,003.27	
			130-4300	119.13	
			130-4400	470.82	17,346.16
5009022349	06/16/2016	COASTAL OCCUPATIONAL MEDICAL GROUP	010-5800		175.00
5009022350	06/16/2016	CALIFORNIA SCHOOL MANAGEMENT	010-5800		3,150.00
5009022351	06/16/2016	Curvature LLC	010-4400		810.00
5009022352	06/16/2016	Blick Art Materials	010-4300		747.88
5009022353	06/16/2016	Fry's Electronics	customer #70893 010-4300		108.90
5009022354	06/16/2016	School Specialty	211-4300	224.27	
			211-4400	2,488.61	
			211-5800	378.60	3,091.48
5009022355	06/16/2016	KONICA MINOLTA PREMIER FINANCE	010-5612	2,179.95	
			130-5612	51.88	2,231.83
5009022356	06/16/2016	School Specialty	Mansfield Furniture 211-4400	16,990.42	
			211-5800	4,595.78	21,586.20
5009022357	06/16/2016	United of Omaha Life Ins. Co.	010-9534		594.88
5009022358	06/16/2016	NV/5	211-6135		770.00
5009022359	06/16/2016	PASSAGEWAY, INC.	010-5800		7,432.11
5009022360	06/16/2016	SCHOOL NURSE SUPPLY, INC.	010-4300		2,541.80
5009022361	06/16/2016	School Outfitters	010-4300		90.08
5009022362	06/16/2016	School Services Of California	010-5200		390.00
5009022363	06/16/2016	SCHOOL SPECIALTY	010-4300		2,025.79
5009022364	06/16/2016	SISC FINANCE	010-9516	8,893.47	
			010-9534	499,176.00	
			010-9537	31,370.13	539,439.60

The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved.

ESCAPE ONLINE

Page 3 of 14

Checks Dated 06/09/2016 through 07/22/2016

Check Number	Check Date	Pay to the Order of	Fund Object	Expensed Amount	Check Amount
5009022365	06/16/2016	Southwest School & Office Supply	010-4300		484.42
5009022366	06/16/2016	The Spark Program	010-5200		713.32
5009022367	06/16/2016	The Spark Program	010-5200	878.00	
			010-5800	968.76	1,846.76
5009022368	06/16/2016	SUPER DUPER PUBLICATIONS	010-4300		402.35
5009022369	06/20/2016	Echo Lee	010-4300		94.83
5009022370	06/20/2016	Hernan G. Martinez	010-4300		539.22
5009022371	06/20/2016	Christie Barnes	010-5200		356.08
5009022372	06/20/2016	Dominos Pizza	130-4710		1,734.98
5009022373	06/20/2016	Driftwood Dairy	130-4710		28,044.27
5009022374	06/20/2016	Green EconoME	010-6202		27,475.75
5009022375	06/20/2016	Sam's Club Direct	010-4300	2,014.99	
			010-9320	334.80	
			130-4300	178.89	2,528.68
5009022376	06/20/2016	Sunbelt Rentals	010-5830		2,721.63
5009022377	06/21/2016	Robert W. Guynn	010-4300		2,626.93
5009022378	06/21/2016	Assistance League School	010-5800		9,420.00
5009022379	06/21/2016	BARON BROTHERS NURSERY, INC.	211-4300		5,395.12
5009022380	06/21/2016	CASA PACIFICA	010-5800		3,927.00
5009022381	06/21/2016	CONTINUING DEVELOPMENT, INC.	010-5100	2,991.53	
			010-5800	7,739.31	10,730.84
5009022382	06/21/2016	CLub ZI In home tutoring Srvces.Inc	010-5800		129.81
5009022383	06/21/2016	Dominos Pizza	130-4710		1,328.13
5009022384	06/21/2016	DIV. OF THE STATE ARCHITECT	211-6220		1,443.70
5009022385	06/21/2016	Blaine Kufin	010-5800		845.01
5009022386	06/21/2016	Mark It Place	010-4300		696.60
5009022387	06/21/2016	PASSAGEWAY, INC.	010-5800		3,032.78
5009022388	06/21/2016	Sam's Club Direct	010-4300	32.21	
			010-4325	41.00	
			130-4300	170.03	
			130-4710	575.10	818.34
5009022389	06/21/2016	Professional Tutors of America	010-5800		643.28
5009022390	06/21/2016	VCOE	010-5800		2,691.25
5009022391	06/23/2016	SYSCO VENTURA	130-4710		117,771.91
5009022392	06/23/2016	THE BERRY MAN, INC.	Reissued		62,645.19
	Reissued on 07/18/2016				
5009022393	06/23/2016	RIO REAL PTA	010-8699		115.38
5009022394	06/23/2016	Nancy Ramos	010-5200		200.00
5009022395	06/23/2016	Elena Ramirez	010-5200		19.44
5009022396	06/23/2016	Maria Sanchez	010-4300		6.45
5009022397	06/23/2016	Sara Juarez	010-5200		262.40
5009022398	06/23/2016	Margarita Mosqueda	010-4300		42.98
5009022399	06/23/2016	Nora Alfaro	010-5200		83.12
5009022400	06/23/2016	Leann L. Olsen	010-4300		120.00
5009022401	06/23/2016	Kayden Orozco	010-5200		18.95
5009022402	06/23/2016	Scott R. Barlow	010-4300		86.00

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ESCAPE ONLINE

Page 4 of 14

Checks Dated 06/09/2016 through 07/22/2016

Check Number	Check Date	Pay to the Order of	Fund Object	Expensed Amount	Check Amount
5009022403	06/23/2016	Sonya B. Lopez Mercado	010-4300		95.23
5009022404	06/23/2016	Jeannette D. Smith	010-4300		49.32
5009022405	06/23/2016	Carolina Villa	010-4300		50.84
5009022406	06/23/2016	Maria K. Story	010-5200		9.13
5009022407	06/23/2016	Jorge Napoles	010-4300		49.29
5009022408	06/23/2016	AlpenSpruce Software, Inc	010-5800		5,050.00
5009022409	06/23/2016	AMERICAN EXPRESS	LOAD #091794		
			010-4300	4,184.04	
			010-4400	1,951.15	
			010-5600	1,007.00	
			010-5800	3,223.50	10,365.69
5009022410	06/23/2016	Aswell Trophy	010-4300	2,461.54	
			010-5800	783.00	3,244.54
5009022411	06/23/2016	BSN Sports	010-4400		5,936.25
5009022412	06/23/2016	CANON BUSINESS SOLUTIONS, INC.	010-5612		55.24
5009022413	06/23/2016	Dennis Uniforms	010-4300		946.10
5009022414	06/23/2016	Driftwood Dairy	130-4710		1,455.02
5009022415	06/23/2016	Fence Factory	010-5620		524.20
5009022416	06/23/2016	Foundation building Materials	010-4300		110.12
5009022417	06/23/2016	Ike's Pump & Drilling, Inc	010-5610		9,494.50
5009022418	06/23/2016	GREEN TREE CARE	010-5800		1,775.00
5009022419	06/23/2016	Math Teachers Press	010-4300		757.85
5009022420	06/23/2016	MICOP	010-5100	3,001.12	
			010-5800	1,728.08	4,729.20
5009022421	06/23/2016	Mobile Ed Productions, Inc.	010-5800		1,790.00
5009022422	06/23/2016	U.S. Bank	Corporate Payment		
		Systems	010-4200	868.75	
			010-4300	7,360.20	
			010-5200	891.42	
			010-5300	530.00	
			010-5600	556.00	
			010-5800	2,103.32	12,309.89
5009022423	06/23/2016	VCOE	010-5200		25.00
5009022424	06/27/2016	Stephanie Terrazas	010-8699		1,512.86
5009022425	06/27/2016	Andre' J. Vasquez	010-5200		64.80
5009022426	06/27/2016	Veronica Rauschenberger	010-4300		46.46
5009022427	06/27/2016	Erin C. Mooney	010-4300		89.95
5009022428	06/27/2016	Robert W. Guynn	010-5200		1,027.94
5009022429	06/27/2016	Ronald Koenig	010-4300		24.28
5009022430	06/27/2016	Scott R. Barlow	010-4300		650.00
5009022431	06/27/2016	Dana Mainzer	010-5200		43.84
5009022432	06/27/2016	Atkinson, Andelson, Loya, Ruud & Romo	010-5802		10,775.05
5009022433	06/27/2016	MRS FIGS BOOKWORM	010-4300		1,540.60
5009022434	06/27/2016	FRONTLINE TECH. GROUP, LLC	010-5800		9,579.50
5009022435	06/27/2016	EDUCATIONAL DATA SYSTEMS	ATTN:		
		ACCOUNTING DEPT.	010-5800		1,236.76
5009022436	06/27/2016	FEDEX	010-5900		201.39
5009022437	06/27/2016	HANGSAFE HOOKS	010-4300	1,903.78	

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ESCAPE ONLINE

Page 5 of 14

Checks Dated 06/09/2016 through 07/22/2016

Check Number	Check Date	Pay to the Order of	Fund Object	Expensed Amount	Check Amount
			Unpaid Sales Tax	134.78	1,769.00
			010-5800		300.00
5009022438	06/27/2016	Hip Hop Mindset	010-5800		
5009022439	06/27/2016	HOME DEPOT CREDIT SERVICES	010-4300	1,615.58	
			010-4325	177.08	
			010-4360	151.51	1,944.17
			010-4300	14,744.75	
5009022440	06/27/2016	OFFICE DEPOT	130-4300	705.95	15,450.70
			010-5630		594.00
5009022441	06/27/2016	PARTY TOWN JUMPS	010-5800		1,315.50
5009022442	06/27/2016	Santa Barbara Zoological Gardens	010-5800		1,228.50
5009022443	06/27/2016	Santa Barbara Zoological Gardens	010-5200		310.00
5009022444	06/27/2016	School Services Of California	010-4300	7,588.51	
5009022445	06/27/2016	U.S. Bank Corporate Payment Systems	010-4400	679.59	
			010-5200	7,525.76	
			010-5800	5.38	15,799.24
			010-5200		90.00
5009022446	06/27/2016	VCOE	010-5620		60.00
5009022447	06/27/2016	Velocity Truck Center	010-4360	11.90	
5009022448	06/27/2016	YAMA LAWNMOWER REPAIR	010-5610	36.90	25.00
			010-6202		22,680.99
5009022449	06/28/2016	Green EconoME	010-9539		67,831.66
5009022450	06/28/2016	Tax Deferred Services Suite 209 Corporate Office	010-3710		1,985.49
5009022451	07/05/2016	Gilbert Acosta	010-3710		1,985.49
5009022452	07/05/2016	Maryicu Almili	010-3710		1,985.49
5009022453	07/05/2016	SALLY ALVARADO	010-3710		1,985.49
5009022454	07/05/2016	BARBARA ALVIDREZ	010-3710		1,985.49
5009022455	07/05/2016	Maria Angeles	010-3710		1,985.49
5009022456	07/05/2016	Wayne Antrobus	010-3710		1,985.49
5009022457	07/05/2016	Sharon Bellman	010-3710		1,985.49
5009022458	07/05/2016	SHIRLEY BROWN	010-3710		1,985.49
5009022459	07/05/2016	Julie Burchmore	010-3710		1,985.49
5009022460	07/05/2016	Jonathan Castillo	010-3710		1,985.49
5009022461	07/05/2016	GAYLE COLEMAN	010-3710		1,985.49
5009022462	07/05/2016	John Cort	010-3710		1,985.49
5009022463	07/05/2016	Arla B Crane	010-3710		1,985.49
5009022464	07/05/2016	Kathleen Crowe	010-3710		1,985.49
5009022465	07/05/2016	David Davidson	010-3710		1,985.49
5009022466	07/05/2016	LaVerne Edgar	010-3710		1,985.49
5009022467	07/05/2016	Catherine Espinoza	010-3710		1,985.49
5009022468	07/05/2016	Carolee Felch	010-3710		1,985.49
5009022469	07/05/2016	Jeanne Foster	010-3710		1,985.49
5009022470	07/05/2016	KATHLEEN FRANKLIN	010-3710		1,985.49
5009022471	07/05/2016	Susanne Frank	010-3710		1,985.49
5009022472	07/05/2016	Ruth Fraser	010-3710		1,985.49
5009022473	07/05/2016	JARREL FULLER	010-3710		1,985.49
5009022474	07/05/2016	Claudene Garmon	010-3710		1,985.49

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ESCAPE ONLINE

Page 6 of 14

Checks Dated 06/09/2016 through 07/22/2016

Check Number	Check Date	Pay to the Order of	Fund Object	Expensed Amount	Check Amount
5009022475	07/05/2016	Sharon Gibson	010-3710		1,985.49
5009022476	07/05/2016	Geoff Godfrey	010-3710		1,985.49
5009022477	07/05/2016	Maria L. Godinez	010-3710		1,985.49
5009022478	07/05/2016	Helene Gollub	010-3710		1,985.49
5009022479	07/05/2016	CAROLYN GRACE	010-3710		1,985.49
5009022480	07/05/2016	Susan Hamada	010-3710		1,985.49
5009022481	07/05/2016	Milton R. Harrion	010-3710		1,985.49
5009022482	07/05/2016	Jean Keller	010-3710		1,985.49
5009022483	07/05/2016	Harold Kennedy	010-3710		1,985.49
5009022484	07/05/2016	Jo Ann Kennedy	010-3710		1,985.49
5009022485	07/05/2016	Georgia Kerns	010-3710		1,985.49
5009022486	07/05/2016	LAURA KRALL	010-3710		1,985.49
5009022487	07/05/2016	Meredith Kruger	010-3710		1,985.49
5009022488	07/05/2016	RENEE LANE	010-3710		1,985.49
5009022489	07/05/2016	Christina Leonard	010-3710		1,985.49
5009022490	07/05/2016	CONNIE LOMELI	010-3710		1,985.49
5009022491	07/05/2016	BEN LUCE	010-3710		1,985.49
5009022492	07/05/2016	Marcia Marino	010-3710		1,985.49
5009022493	07/05/2016	Shirley McCafferty	010-3710		1,985.49
5009022494	07/05/2016	Virginia Nedeleff	010-3710		1,985.49
5009022495	07/05/2016	Phil Otero	010-3710		1,985.49
5009022496	07/05/2016	RUDY PALAZUELOS	010-3710		1,985.49
5009022497	07/05/2016	YVONNE RAILEY	010-3710		1,985.49
5009022498	07/05/2016	Jose Rodriguez	010-3710		1,985.49
5009022499	07/05/2016	Darlene Serros	010-3710		1,985.49
5009022500	07/05/2016	Linda Shaffer	010-3710		1,985.49
5009022501	07/05/2016	Andrea Shaub	010-3710		1,985.49
5009022502	07/05/2016	John Sherk	010-3710		2,709.39
5009022503	07/05/2016	LYNN SILVIERA	010-3710		1,985.49
5009022504	07/05/2016	CAROL SPRACKLEN	010-3710		1,985.49
5009022505	07/05/2016	BEVERLY STARK	010-3710		1,985.49
5009022506	07/05/2016	ROY SWICKARD	010-3710		1,985.49
5009022507	07/05/2016	Virginia Swickard	010-3710		1,985.49
5009022508	07/05/2016	Eleanor Syrett	010-3710		1,985.49
5009022509	07/05/2016	HELEN TORRES	010-3710		1,985.49
5009022510	07/05/2016	Kathy Vargeson	010-3710		1,985.49
5009022511	07/05/2016	Lenora Weinerth	010-3710		1,985.49
5009022512	07/05/2016	Darylene Williams	010-3710		1,985.49
5009022513	07/05/2016	Mike Wittlin	010-3710		1,985.49
5009022514	07/05/2016	Jacqueline Jones	010-5200		364.80
5009022515	07/05/2016	Abbey Shaw Linder	010-5200		255.14
5009022516	07/05/2016	Elena Ramirez	010-5200		47.95
5009022517	07/05/2016	Tammy Henschel	010-5200		24.84
5009022518	07/05/2016	Olga Alvarado	010-5200		25.43
5009022519	07/05/2016	Carolina Villa	010-5200		379.82
5009022520	07/05/2016	Acer American Corporation	010-4300		2,523.38

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ESCAPE ONLINE

Page 7 of 14

Checks Dated 06/09/2016 through 07/22/2016

Check Number	Check Date	Pay to the Order of	Fund Object	Expensed Amount	Check Amount
5009022521	07/05/2016	C & M AUTO TRUCK ELECTRIC	010-4300	297.00	
			010-5610	185.00	482.00
5009022522	07/05/2016	SASS/MESTMAKER INSURANCE	010-5450		135.00
5009022523	07/05/2016	Julie Avnit	211-9510		1,610.00
5009022524	07/05/2016	Laptop Screen International	010-4300	3,886.92	
			Unpaid Sales Tax	287.92-	3,599.00
5009022525	07/05/2016	MIND Research Institute	010-5800		10,000.00
5009022526	07/05/2016	SC Fuels	010-4300	1,131.49	
			010-4360	269.11	
			130-4300	79.98	1,480.58
			010-5800		150.00
5009022527	07/05/2016	Stephen Clark	490-5800		1,958.32
5009022528	07/05/2016	TAFT ELECTRIC	010-5200		200.00
5009022529	07/05/2016	U.S. Bank Corporate Payment Systems	010-5200		400.75
5009022530	07/07/2016	Nancy Ramos	010-4300		49.93
5009022531	07/07/2016	Lupe Sandoval	010-5200		128.50
5009022532	07/07/2016	Carmen Vasquez	010-5200		1,196.88
5009022533	07/07/2016	Sandra VonCannon-Legaspi	010-5200		115.00
5009022534	07/07/2016	Margarita Mosqueda	010-5200		115.00
5009022535	07/07/2016	Maria Mauricio	010-4300	226.63	
5009022536	07/07/2016	Maria M. Hernandez	010-5200	388.82	615.45
			010-5200		361.68
5009022537	07/07/2016	Adeline Mendez	010-4300		333.74
5009022538	07/07/2016	Jacob R. Waltrip	010-5200		281.32
5009022539	07/07/2016	Erica Padilla	010-5200		98.00
5009022540	07/07/2016	Jacqueline Leal	010-5200		115.00
5009022541	07/07/2016	Irene Carranza-Chavez	010-4300		14.23
5009022542	07/07/2016	Angela M. Ybarra	010-5200		44.82
5009022543	07/07/2016	Jacquelyn Fonseca	010-5200		835.00
5009022544	07/07/2016	Jeannette D. Smith	010-5200		115.00
5009022545	07/07/2016	Patricia B. Cruz	211-6245		840.00
5009022546	07/07/2016	ALL AMERICAN INSPECTION, INC.	010-4300	570.57	
5009022547	07/07/2016	BAUDVILLE, INC.	Unpaid Sales Tax	42.26-	528.31
			010-4300	46.93	
5009022548	07/07/2016	BROOKES PUBLISHING CO.	Unpaid Sales Tax	3.48-	43.45
			010-4300		150.00
5009022549	07/07/2016	Dave Burgess Consulting Inc.	010-5612		168.89
5009022550	07/07/2016	CANON BUSINESS SOLUTIONS, INC.	010-5802		15,000.00
5009022551	07/07/2016	Charles W. Cohen	010-5200		2,000.00
5009022552	07/07/2016	La Cosecha DLeNM	010-4300		68.92
5009022553	07/07/2016	Ralph D'Oliveira	010-5200		590.00
5009022554	07/07/2016	Educational Design, LLC	010-4300		78.00
5009022555	07/07/2016	FOOD SHARE, INC.	010-4300	118.14	
5009022556	07/07/2016	GIBBS INTERNATIONAL	010-5610	1,592.76	1,710.90
			010-5800		2,842.50
5009022557	07/07/2016	Global Equity Communications	010-5610		5,830.00
5009022558	07/07/2016	Golden State Alarms, Inc.			

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ESCAPE ONLINE

Page 8 of 14

Checks Dated 06/09/2016 through 07/22/2016

Check Number	Check Date	Pay to the Order of	Fund Object	Expensed Amount	Check Amount
5009022559	07/07/2016	GOPHER SPORTS	010-4300		12,753.33
5009022560	07/07/2016	Grainger	010-4360		245.33
5009022561	07/07/2016	GREATAMERICA FINANCIAL SVCS	010-5610		287.23
5009022562	07/07/2016	KONICA MINOLTA PREMIER FINANCE	010-5612		802.69
5009022563	07/07/2016	Lakeshore	010-4300		517.92
5009022564	07/07/2016	Learning Priority, Inc	010-5800		4,500.00
5009022565	07/07/2016	The Math Learning Center	010-4200		1,725.00
5009022566	07/07/2016	Mobile Diesel Smoke Testing Services	010-5610		825.00
5009022567	07/07/2016	Pegasus, Transit Inc	010-5800		1,150.00
5009022568	07/07/2016	Reed Mechanical Systems Inc.	211-6250		220.00
5009022569	07/07/2016	SC Fuels	010-4300	1,642.32	
			010-4360	65.73	
			130-4300	130.54	
5009022570	07/07/2016	Stephen Clark	010-5800		1,838.59
5009022571	07/07/2016	UC REGENTS UCSB MATHEMATICS PROJECT	010-5800		300.00
					8,050.00
5009022572	07/07/2016	Dr. Elizabeth Yeager	010-5800		1,575.00
5009022573	07/11/2016	Daniel Newman-Lessler	010-5800		2,800.00
5009022574	07/11/2016	LAWYERS TITLE COMPANY	211-8699		25,000.00
5009022575	07/11/2016	STEVEN SUNNARBORG	010-5800		425.00
5009022576	07/11/2016	Josefina Carrillo	010-5200		24.57
5009022577	07/11/2016	Andre' J. Vasquez	010-5200		411.64
5009022578	07/11/2016	Michael Connelly	010-5200		130.28
5009022579	07/11/2016	Martha Neary	010-4300		18.40
5009022580	07/11/2016	Veronica Rauschenberger	010-4300		292.42
5009022581	07/11/2016	Kenneth J. Henschel	010-4300		37.89
5009022582	07/11/2016	Rosa E. Navarro-Herrejon	010-4300		30.00
5009022583	07/11/2016	Anna Carrillo-Lievanos	010-4300		158.42
5009022584	07/11/2016	Soila R. Rodriguez	010-4300		1,016.50
5009022585	07/11/2016	Margarita Mosqueda	010-4300		93.03
5009022586	07/11/2016	Yenni Luna	010-4300		131.44
5009022587	07/11/2016	Jovana Tenorio	010-5200		153.96
5009022588	07/11/2016	Maria M. Hernandez	010-4300		417.64
5009022589	07/11/2016	Susana Loughman	010-4300		310.29
5009022590	07/11/2016	Heather Parks	010-4300		128.54
5009022591	07/11/2016	Jacob R. Waltrip	010-4300	451.21	
			010-5200	1,005.22	1,456.43
5009022592	07/11/2016	Jessica Serrano	010-5200		65.00
5009022593	07/11/2016	Julie E. Maria	010-5200		2,257.16
5009022594	07/11/2016	Lionel Carrizales	010-4300	31.15	
			010-5200	98.94	130.09
5009022595	07/11/2016	Dustin Huber	010-4300		31.01
5009022596	07/11/2016	Kari L. Ibarra	010-5200		194.88
5009022597	07/11/2016	Jessica Zarate-Martinez	010-5200		51.41
5009022598	07/11/2016	Leann M. Guzik	010-4300	186.36	
			010-5200	257.80	444.16

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ESCAPE ONLINE

Page 9 of 14

ReqPay12a

Board Report

Checks Dated 06/09/2016 through 07/22/2016

Check Number	Check Date	Pay to the Order of	Fund Object	Expensed Amount	Check Amount
5009022599	07/11/2016	Robert W. Guynn	010-5200		453.30
5009022600	07/11/2016	Teresa R. Ivey	010-5200		644.56
5009022601	07/11/2016	Lauren T. Schuster	010-4300		869.45
5009022602	07/11/2016	Kristen Pifko	010-5200		89.42
5009022603	07/11/2016	Pamela Waltmann	010-5200		23.71
5009022604	07/11/2016	Katherine A. Auerbach	010-5200		437.16
5009022605	07/11/2016	Marie Gracie Ramirez	010-4300		7.47
5009022606	07/11/2016	Margarita C. Jimenez	010-4300		129.70
5009022607	07/11/2016	Melissa Navarrete	010-4300	277.50	21.57
5009022608	07/11/2016	Scott R. Barlow	010-4300		
			010-5200	65.36	342.86
			010-4300		218.91
5009022609	07/11/2016	Jeanette D. Smith	010-5200		344.40
5009022610	07/11/2016	Joseph Stewart	010-4300		60.09
5009022611	07/11/2016	Jorge Napoles	010-5200		375.14
5009022612	07/11/2016	Brooke Cutler	010-5800		20,245.00
5009022613	07/11/2016	360 Degree Custome Inc.	211-4300		300.97
5009022614	07/11/2016	Agronim Premium Soil Products	010-4300		1,623.80
5009022615	07/11/2016	Armstrong Productions Inc.	010-4300		54.81
5009022616	07/11/2016	Aswell Trophy	010-5800		4,214.00
5009022617	07/11/2016	AVID CENTER	010-5800		6,000.00
5009022618	07/11/2016	AXIOM, INC.	010-4300		933.81
5009022619	07/11/2016	MRS FIGS BOOKWORM	010-5612		549.21
5009022620	07/11/2016	CANON BUSINESS SOLUTIONS, INC.	010-4400		9,551.79
5009022621	07/11/2016	C D W GOVERNMENT, INC.	010-5800		2,754.47
5009022622	07/11/2016	CSBA c/o Westamerica Bank	010-5800		1,750.00
5009022623	07/11/2016	Diane DeLaurantis	211-5800		6,472.46
5009022624	07/11/2016	DIV. OF THE STATE ARCHITECT	010-5800		9,380.10
5009022625	07/11/2016	Godoy Studios	211-5800		1,573.75
5009022626	07/11/2016	Hoffman, Vance and Worthington	010-5800		783.18
5009022627	07/11/2016	Blaine Kutin	010-4300		129.60
5009022628	07/11/2016	Maad Graphics	010-5800		1,050.24
5009022629	07/11/2016	MAXIM STAFFING SOLUTIONS	010-4300	5,528.45	
5009022630	07/11/2016	MJP COMPUTERS	211-6400	6,750.00	12,278.45
			211-6145	10,560.00	
5009022631	07/11/2016	Morris Inspection Service	211-6245	1,020.00	11,580.00
			211-6180		770.00
5009022632	07/11/2016	NV/5	211-5800		4,930.83
5009022633	07/11/2016	Quiet Signs	010-5800		2,500.00
5009022634	07/11/2016	Tabbara Corporation	211-5800		472.50
5009022635	07/11/2016	TAFT ELECTRIC	010-5200		285.00
5009022636	07/11/2016	VCOE	010-4300		82.87
5009022637	07/11/2016	VIRCO	010-4300	1,069.86	
5009022638	07/11/2016	John J Caprice /VisualEdTech, LLC	Unpaid Sales Tax	69.58-	1,000.28
			010-8699		349.57
5009022639	07/12/2016	Aurora Zamudio	010-8699		211.38
5009022640	07/12/2016	Maristella S. LaMorena			

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Checks Dated 06/09/2016 through 07/22/2016

Check Number	Check Date	Pay to the Order of	Fund Object	Expensed Amount	Check Amount
5009022641	07/12/2016	Assistance League School	010-5800		9,420.00
5009022642	07/12/2016	AT&T	010-5900		22.63
5009022643	07/12/2016	AT&T	010-5900		104.60
5009022644	07/12/2016	Broadview Networks	010-5900		6,534.21
5009022645	07/12/2016	Discovery Cube LA	010-5800		400.00
5009022646	07/12/2016	Green EconoME	010-5800		2,494.00
5009022647	07/12/2016	Water Walkers Inc	Health-E Pro		2,740.50
5009022648	07/12/2016	HOME DEPOT CREDIT SERVICES	010-4300	527.77	
			010-4325	1,173.49	1,701.26
5009022649	07/12/2016	MAXIM STAFFING SOLUTIONS	010-5800		684.00
5009022650	07/12/2016	Moorpark College	010-5800		255.00
5009022651	07/12/2016	Santa Barbara Museum	Sea Center		221.50
5009022652	07/12/2016	Teachers for the Study of Institutions	Educational		3,510.00
5009022653	07/13/2016	Kruger, Bensen, Ziemer, Architects, Inc.	211-6101	6,720.00	
			211-6219	8,249.13	14,969.13
5009022654	07/13/2016	Santa Rosa Entertainment Group	010-5800		402.00
5009022655	07/14/2016	Janelle Jester	010-5200		363.77
5009022656	07/14/2016	Jisela Ramirez	010-4300		10.50
5009022657	07/14/2016	TeriLynn Regalado-Yopez	010-5200		99.00
5009022658	07/14/2016	Samantha Vega-Flynn	010-4300		156.37
5009022659	07/14/2016	Gerrit Granado	010-8699		111.38
5009022660	07/14/2016	CITY OF OXNARD	010-5540		13,466.73
5009022661	07/14/2016	E J Harrison & Sons	010-5560		4,488.70
5009022662	07/14/2016	SOUTHERN CALIF. EDISON	010-5520		65,587.49
5009022663	07/14/2016	THE GAS COMPANY	010-5530		2,030.10
5009022664	07/14/2016	Grainger	010-4300		220.41
5009022665	07/14/2016	HARRIS WATER CONDITIONING	010-5540		88.89
5009022666	07/14/2016	Hip Hop Mindset	010-5800		1,260.00
5009022667	07/14/2016	KONICA MINOLTA SOLUTIONS USA, INC.	BUSINESS	8,283.99	
			130-5812	374.37	8,658.36
5009022668	07/14/2016	Ford Crdit Dept 67-434	130-7438	115.99	
			130-7439	530.95	646.94
5009022669	07/14/2016	O'Reilly Auto Parts	010-4300	3,472.20	
			010-4360	346.66	3,818.86
5009022670	07/14/2016	CITY OF OXNARD DEPARTMENT	OXNARD FIRE		1,291.00
5009022671	07/14/2016	Pleasant Valley School Distric	Accounts Payable		17,858.00
5009022672	07/14/2016	RIO PLAZA WATER COMPANY	#518		2,237.22
5009022673	07/14/2016	Hekar Rivera	010-5800		900.00
5009022674	07/14/2016	Sage Institute	251-5800		2,245.80
5009022675	07/14/2016	SC Fuels	010-4300	453.59	
			010-4360	88.63	
			130-4300	95.40	637.62
5009022676	07/14/2016	Steve Sunnaborg	010-5800		1,450.00
5009022677	07/14/2016	UNITED WATER CONSERVATION DIST.	010-5540		4,601.51

The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved.

ESCAPE ONLINE

Page 11 of 14

Checks Dated 06/09/2016 through 07/22/2016

Check Number	Check Date	Pay to the Order of	Fund Object	Expensed Amount	Check Amount
5009022678	07/14/2016	VENTURA REFRIGERATION SALES & SERVICE	130-5600		1,127.85
5009022679	07/18/2016	Barbara J. Beltran Walker	010-5200		486.60
5009022680	07/18/2016	Jay H. Sorensen	010-5200		200.00
5009022681	07/18/2016	Michael A. Vollmert	010-5200		265.88
5009022682	07/18/2016	Sara C. Dowey	010-5200		381.12
5009022683	07/18/2016	BALFOUR BEATTY CONSTRUCTION	211-6272		63,100.00
5009022684	07/18/2016	Chumash Indian Museum	010-5800		480.00
5009022685	07/18/2016	City Of Oxnard-City Treasurer	010-5561		317.20
5009022686	07/18/2016	Diane DeLaurantis	010-5800		1,400.00
5009022687	07/18/2016	KONICA MINOLTA PREMIER FINANCE	010-5612	2,357.09	
			130-5612	102.49	2,459.58
5009022688	07/18/2016	Lacey Piper	130-5200		531.92
5009022689	07/18/2016	Markerboard People	010-4300		156.75
5009022690	07/18/2016	United of Omaha Life Ins. Co.	010-9534		563.04
5009022691	07/18/2016	OFFICE DEPOT	010-4300		2,015.95
5009022692	07/18/2016	SISC FINANCE	010-9516	8,296.17	
			010-9534	494,045.00	
			010-9537	26,237.13	528,578.30
5009022693	07/18/2016	THE BERRY MAN, INC.	130-4710		62,645.19
5009022694	07/18/2016	VACA FLOWERS	010-4300		100.00
5009022695	07/18/2016	VCOE	010-5800		39,000.00
5009022696	07/19/2016	Broadview Networks	010-5800	8,135.72	
			010-5900	6,891.77	15,027.49
5009022697	07/19/2016	Golden State Alarms, Inc.	010-5610		29,173.83
5009022698	07/19/2016	JOHNSTONE SUPPLY	010-4300		2,130.43
5009022699	07/19/2016	Kimball Midwest	010-4300		4,262.29
5009022700	07/19/2016	Kruger, Bensen, Ziemer, Architects, Inc.	211-6101	7,900.00	
			211-6219	4,114.50	12,014.50
5009022701	07/19/2016	Lawson Products	010-4300		691.37
5009022702	07/19/2016	McCARTY & SON'S TOWING	010-5610		415.00
5009022703	07/19/2016	Mobile Diesel Smoke Testing Services	010-5610		9,221.45
5009022704	07/19/2016	MONTGOMERY HARDWARE CO.	010-4300		315.06
5009022705	07/19/2016	O'Reilly Auto Parts	010-4300	392.42	
			010-4360	14.02	406.44
5009022706	07/19/2016	OFFICE DEPOT	010-4300		128.78
5009022707	07/19/2016	PARADISE CHEVROLET	010-4300		110.44
5009022708	07/19/2016	Pioneer Chemical Co	010-4300	268.27	
			010-9320	589.68	857.95
5009022709	07/19/2016	PRAXAIR DISTRIBUTION INC	010-4300		91.50
5009022710	07/19/2016	QUALITY WINDOWS	010-4300	476.01	
			010-5635	1,665.76	2,141.77
5009022711	07/19/2016	REPUBLIC ELEVATOR COMPNAV	010-5620		283.42
5009022712	07/19/2016	SAFETY-KLEEN, INC.	010-5800		387.47
5009022713	07/19/2016	SC Fuels	010-4300	780.88	
			010-4360	113.89	
			130-4300	152.68	1,047.45

The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved.

ESCAPE ONLINE

Page 12 of 14

Checks Dated 06/09/2016 through 07/22/2016

Check Number	Check Date	Pay to the Order of	Fund Object	Expensed Amount	Check Amount
5009022714	07/19/2016	School Bus Parts Co.	010-4300		48.47
5009022715	07/19/2016	School Services Of California	010-5200		155.00
5009022716	07/19/2016	SERVICE PRO-FIRE PROTECTION, I	010-5610	727.96	
			010-5620	495.00	1,222.96
5009022717	07/19/2016	Smith Pipe & Supply	010-4360		129.62
5009022718	07/18/2016	Sunbelt Rentals	010-5630		284.73
5009022719	07/19/2016	Taylor Steel & Welding	010-4300		160.74
5009022720	07/19/2016	TENNANT SALES AND SERVICE CO.	010-4300		885.28
5009022721	07/19/2016	THYSSENKRUPP ELEVATOR	010-5800		1,529.04
5009022722	07/19/2016	Turf Star, Inc.	010-4360		1,585.01
5009022723	07/19/2016	VENTURA COUNTY SELF-FUNDING AUTHORITY	010-5450		247,891.11
5009022724	07/19/2016	Ventura County Star	010-5800		123.36
5009022725	07/21/2016	Maria M. Hernandez	010-4300		20.75
5009022726	07/21/2016	Mary K. Fleming	010-4300		39.40
5009022727	07/21/2016	ANTONIO L. MONTES DBA 101 AUTO UPHOLSTERY	010-5610		75.00
5009022728	07/21/2016	A-1 Truck & Equipment Company	010-5800		5,373.29
5009022729	07/21/2016	AIRPORT AUTO REPAIR	010-5620		1,940.00
5009022730	07/21/2016	ALL-PHASE ELECTRIC SUPPLY	010-4300		1,074.96
5009022731	07/21/2016	Amerigas	010-4300	78.28	
			010-5800	36.00	
			130-4300	107.46	221.74
5009022732	07/21/2016	APPLIED BACKFLOW TECHNOLOGIES	010-5540		968.50
5009022733	07/21/2016	ARC	211-5800		397.39
5009022734	07/21/2016	BOYS & GIRLS CLUBS OF GREATER OXNARD & PORT HUENEME	010-5800		15,884.00
5009022735	07/21/2016	Cinemark-Century Riverpark	010-5800		921.15
5009022736	07/21/2016	DIV. OF THE STATE ARCHITECT	211-6101		27,850.00
5009022737	07/21/2016	THE GAS COMPANY	010-5530		754.59
5009022738	07/21/2016	Green EconOME	010-6202		34,023.30
5009022739	07/21/2016	Michael Lorimer	010-5800		5,796.40
5009022740	07/21/2016	Myers, Widders, Gibson, Jones	010-5802	5,605.86	
			251-5802	351.50	5,957.36
5009022741	07/21/2016	Santa Barbara Zoological Gardens	010-5800		1,215.00
5009022742	07/21/2016	Santa Barbara Museum Sea Center	010-5800		470.00
5009022743	07/21/2016	SCHOLASTIC BOOK CLUBS, INC.	010-4200	1,365.00	
			010-4300	3,198.11	4,563.11
5009022744	07/21/2016	SCHOLASTIC BOOK CLUBS, INC.	010-4300		493.43
5009022745	07/21/2016	Scholastic Inc.	010-4200		907.25
5009022746	07/21/2016	School Specialty - SPARK	010-4300		1,544.09
5009022747	07/21/2016	School Specialty	010-4300		2,255.49
5009022748	07/21/2016	STARFALL EDUC. PRODUCTS	010-4300		270.00
5009022749	07/21/2016	Starfall Education	010-5800		270.00
5009022750	07/21/2016	Steps to Literacy	010-4300		75.41
5009022751	07/21/2016	Traffic Technologies, LLC	010-4300		654.92
5009022752	07/21/2016	Troxell Communications	211-4400		3,011.04

The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved.

ESCAPE ONLINE

Page 13 of 14

Checks Dated 06/09/2016 through 07/22/2016

Check Number	Check Date	Pay to the Order of	Fund Object	Expensed Amount	Check Amount
5009022753	07/21/2016	Tubbs Bros.	010-5610		5,072.00
5009022754	07/21/2016	Professional Tutors of America	010-5800		272.00
5009022755	07/21/2016	Underwood Family Farms	010-5800		720.00
5009022756	07/21/2016	Unisource Workwide inc.	010-9320		2,248.56
5009022757	07/21/2016	US BANK	211-5800	1,000.00	
			251-5800	1,500.00	2,500.00
5009022758	07/21/2016	STEVE ZOLOTAS PEST CONTROL	010-5620		4,195.00
5009022759	07/21/2016	WINZER	010-4300		380.63
5009022760	07/21/2016	YAMA LAWNMOWER REPAIR	010-4360		66.92
Total Number of Checks				498	3,122,152.35

	Count	Amount
Cancel	2	13,023.31
Reissue	1	62,645.19
Net Issue		3,046,483.85

Fund Summary

Fund	Description	Check Count	Expensed Amount
010	General Fund	452	2,469,250.95
130	Cafeteria Fund	27	222,641.48
211	Building Fund	30	335,205.32
251	CAPITAL FACILITIES - RESIDENTI	5	17,965.80
490	Capital Projects Fund for Blen	1	1,958.32
Total Number of Checks		495	3,047,021.87
Loss Unpaid Sales Tax Liability			538.02-
Net (Check Amount)			3,046,483.85

The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved.

ESCAPE ONLINE

11.6

Agenda Item: 11.6. Approval of the Annual Statement of Need 30 Day Substitute and Designated Subjects Career Technical 30 Day Substitute Teaching Permits

Speaker: Carolyn Bernal, Director of Human Resources

Rationale: The statement of need must be filed at the school district office each school year when employing holders of Emergency 30 Day Substitute Permits.

Financial Impact: LCAP Goal: 5

1. Improved student achievement at every school and every grade in all content areas.
2. Engage parents and other District stakeholders in the development of meaningful partnerships to support student learning.
3. Create welcoming and safe environments where students attend and are connected to their school.
4. Prepare students to be college and career ready through technology and innovation that facilitates collaboration, creativity, critical thinking and communication.
5. Recruit, hire, train, and retain exemplary employees who are caring, committed, collaborative, creative and critical thinkers.

Attachments:
AnnStatement



ANNUAL STATEMENT OF NEED 30-DAY SUBSTITUTE and DESIGNATED SUBJECTS CAREER TECHNICAL EDUCATION 30-DAY SUBSTITUTE TEACHING PERMITS

INSTRUCTIONS TO THE EMPLOYER

This statement of need must be filed at the school district office each school year when employing holders of Emergency 30-Day Substitute Permits. The employing agency will complete a single statement of need form (below) and retain the form at the school district office.

The form must be completed annually, indicating that either no credentialed person is available or that those available are not deemed qualified for substitute teaching and details of the circumstances that necessitate the use of emergency permit holders rather than fully credentialed teachers.

This statement of need form does not require listing specific employees or their positions. The form must be signed by the superintendent of the employing school district. It does not need to be co-signed by the county superintendent of schools.

A copy of the form does not need to be submitted to the county or the Commission with each Emergency 30-Day Substitute Teaching Permit application; however, the county superintendent of schools, whose responsibilities include areas such as district payroll or district substitute placement, may request a copy of the district's statement of need form to accurately fulfill these duties.

County superintendent of schools offices employing holders of the Emergency 30-Day Substitute Teaching Permit are also required to annually file, at their office, this completed statement of need form. The county superintendent of schools will sign the form.

The Commission does not require that the school board approve the statement of need. The individual school district may establish its own policy regarding this matter.

References: California Education Code, Sections 44225 and 44300 and California Code of Regulations, Title 5, Sections 80023, 80025 and 80026

This form must be signed by either:

The district superintendent of schools and filed at the school district office if the holder of any Emergency 30-Day Substitute Teaching Permit will be employed as a substitute in a public school operated by a school district.

OR

The county superintendent of schools and filed at the county superintendent of schools' office if the holder of any Emergency 30-Day Substitute Teaching Permit will be employed as a substitute in a county-operated school.

Certification and Authorized Signature

The district superintendent of schools or the county superintendent of schools has reviewed the information contained in this statement of need and certifies one the following:

Either a credentialed person is not available or one or more credentialed persons are available, but are not deemed qualified by the district or county, as applicable, to serve as a day-to-day substitute teacher.

OR

The situation or circumstances that necessitate the use of an emergency permit holder are as follows:
(Attach additional sheets, if necessary.)

There are not enough fully credentialed substitute teachers available to fill the district's need.

I hereby certify that all of the information contained in this statement of need is true and correct.

	Rio School District	5/13/2016
<i>Signature of the District Superintendent</i>	<i>District</i>	<i>Date</i>
_____	_____	_____
<i>Signature of the County Superintendent of Schools</i>	<i>County</i>	<i>Date</i>

It is not necessary to submit this form to the Commission on Teacher Credentialing.

11.7

Agenda Item: 11.7. Approval of Contract to Purchase Mobile Devices for 1:1 Growth

Speaker: Oscar Hernandez, Assistant Supt. of Educational Services

Rationale: The District's goal of providing each student with a personal, mobile device will be forwarded with the purchase of netbooks needed for K-8 growth.

Financial Impact: Fiscal Impact: \$44,352.

Funding Source: General Funds \$44,352.00

LCAP Goal: 1

1. Improved student achievement at every school and every grade in all content areas.
2. Engage parents and other District stakeholders in the development of meaningful partnerships to support student learning.
3. Create welcoming and safe environments where students attend and are connected to their school.
4. Prepare students to be college and career ready through technology and innovation that facilitates collaboration, creativity, critical thinking and communication.
5. Recruit, hire, train, and retain exemplary employees who are caring, committed, collaborative, creative and critical thinkers.

Recommended Motion: Staff recommends the purchase of netbooks to fulfil the 1:1 growth for grades K-8.

Attachments:
Quote Netbooks



MJP Computers
 6085 King Dr, Unit 102
 Ventura, CA 93003

MJP Estimate

Date:	6/15/2016
Estimate #	203070

Web Site: www.mjp.net	Phone #: (805) 981-9511
E-mail: mjp@mjp.net	Fax #: (805) 981-3775

Name / Address Rio School District 2500 Vineyard Avenue Oxnard, CA 93036 ATTN. ACCOUNTS PAYABLE **EMAIL ONLY!! **	Ship To Rio School District TECHNOLOGY DEPT. 2500 Vineyard Ave. Oxnard, CA 93036
	P.O. #
	Contact: Kathryn A.

Description	Qty	Cost	Total
Boot-up Linux; Intel® Celeron® Processor N3060 4 GB DDR3 Low Voltage Memory--Boot up--128 GB SSD-11.6" HD Acer ComfyView LCD-UMANo External Video Memroy-802.11ac +TMB117-M-C37N-NX.VCGAA.006	150	271.00	40,650.00T
California Electronic Waste Recycling Fee (Effective as of Jan. 1, 2013): -\$3 - 4" to 14.9" display -\$4 - 15" to 34.9" display -\$5 - 35" display and above	150	3.00	450.00
*CMAS Contract #: 3-11-70-1811W----- Supplement 1			0.00

Estimate valid for 30 days unless otherwise specified.
 Email purchase orders to orders@mjp.net or fax to (805)981-3775.
 Please inspect goods upon receipt. Damage claims must be processed immediately or may not be honored.

Subtotal:	\$41,100.00	Sales Tax: (8.0%)	\$3,252.00	Total	\$44,352.00
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Quote Valid Until: 09/30/2016

Date: _____

Print Name: _____ Customer Signature: _____

11.8



- Agenda Item:** 11.8. Approval of the Purchase of iPad Mini tablets for certificated staff
- Speaker:** Oscar Hernandez, Assistant Supt. of Educational Services
- Rationale:** Rio School District is committed to providing up-to-date, appropriate technology tools for teachers and staff. This purchase of 17 iPad Mini tablets will be for new teachers and certificated staff in the 2016-2017 school year.
- Financial Impact:** Fiscal Impact: \$4,806.24
- Funding Source: General Funds \$4,806.24
- LCAP Goal: 1
1. Improved student achievement at every school and every grade in all content areas.
 2. Engage parents and other District stakeholders in the development of meaningful partnerships to support student learning.
 3. Create welcoming and safe environments where students attend and are connected to their school.
 4. Prepare students to be college and career ready through technology and innovation that facilitates collaboration, creativity, critical thinking and communication.
 5. Recruit, hire, train, and retain exemplary employees who are caring, committed, collaborative, creative and critical thinkers.
- Recommended Motion:** Staff recommends the purchase of iPad Mini tablets for teachers and certificated staff.
- Attachments:**
iPad Mini Quote

Apple Store for RIO SCHOOL DISTRICT

Welcome, Mike Volmert



Mac

iPhone

iPad

Apple TV


iPod

Accessories

Solutions & Offerings

Template Details

Template Number 2000232325
 Template Name iPad New Teachers
 Comments

Item Picture	Description	Total Quantity	Unit Price	Total Price
	IPad mini 2 Wi-Fi 16GB - Space Gray ME276LL/A	17	259.00 USD Recycle Fee	4,403.00 USD 51.00 USD

Pricing as per document creation date

Subtotal	4,454.00 USD
Estimated Tax	352.24 USD
Total	4,806.24 USD

[Add Item to Cart](#)

[Back](#) | [Delete](#) | [Edit](#)

11.9



- Agenda Item:** 11.9. Purchase of Mobile Devices for Certificated Staff
- Speaker:** Oscar Hernandez, Assistant Supt. of Educational Services
- Rationale:** Rio School District is committed to providing up-to-date, appropriate technology tools for teachers and staff. This purchase of 40 laptops will be for new teachers and certificated staff in the 2016-2017 school year.
- Financial Impact:** Fiscal Impact: \$19,128.00
- Funding Source: General Funds \$19,128.00
- LCAP Goal: 1
1. Improved student achievement at every school and every grade in all content areas.
 2. Engage parents and other District stakeholders in the development of meaningful partnerships to support student learning.
 3. Create welcoming and safe environments where students attend and are connected to their school.
 4. Prepare students to be college and career ready through technology and innovation that facilitates collaboration, creativity, critical thinking and communication.
 5. Recruit, hire, train, and retain exemplary employees who are caring, committed, collaborative, creative and critical thinkers.
- Recommended Motion:** Staff recommends approval of the purchase of Acer Model P246 laptops for new teachers and certificated staff.
- Attachments:**
Quote Acer Model P246



MJP Computers
6085 King Dr, Unit 102
Ventura, CA 93003

MJP Estimate

Date:	6/28/2016
Estimate #	203183

Web Site: www.mjp.net	Phone #: (805) 981-9511
E-mail: mjp@mjp.net	Fax #: (805) 981-3775

Name / Address Rio School District 2500 Vineyard Avenue Oxnard, CA 93036 ATTN. ACCOUNTS PAYABLE **EMAIL ONLY!! **	Ship To Rio School District TECHNOLOGY DEPT. 2500 Vineyard Ave. Oxnard, CA 93036
	P.O. #
	Contact: Katuryn

Description	Qty	Cost	Total
Acer TravelMate P2 TMP246-M-33PH 14.0 inch Intel Core i3-4030U 1.9GHz/ 4GB DDR3L/ 500GB HDD/ DVD±RW/ USB3.0/ Windows 7 Professional or Windows 8.1 Pro Notebook (Black) - NX.V9VAA.002;TMP246-M-33PH	40	440.00	17,600.00
California Electronic Waste Recycling Fee (Effective as of Jan. 1, 2013): -\$3 - 4" to 14.9" display -\$4 - 15" to 34.9" display -\$5 - 35" display and above	40	3.00	120.00

Estimate valid for 30 days unless otherwise specified.
 Email purchase orders to orders@mjp.net or fax to (805)981-3775.
 Please inspect goods upon receipt. Damage claims must be processed immediately or may not be honored.

Subtotal:	\$17,720.00	Sales Tax: (8.0%)	\$1,408.00	Total	\$19,128.00
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Quote Valid Until: 09/30/2016

Date: _____

Print Name: _____

Customer Signature: _____

11.10



Agenda Item: 11.10. 2016 Local Agency Biennial Notice

Speaker: Kristen Pifko, Assistant Superintendent of Business Services

Rationale: Accurate disclosure is essential to monitor whether officials have conflicts of interest and to help ensure public trust in government. The biennial review examines current programs to ensure that the agency's code includes disclosure by those agency officials who make or participate in making governmental decisions.

Financial Impact: Financial Impact: None

Funding Source: N/A

Recommended Motion: Staff recommends the processing of the 2016 Local Agency Biennial Notice.

Attachments:
Local Agency Biennial Notice

2016 Local Agency Biennial Notice

Name of Agency: Rio School District
Mailing Address: 2500 E. Vineyard Avenue, Oxnard, CA
Contact Person: Mary Orleans Phone No. 805-485-3111 x2130
Email: morleans@rioschools.org Alternate Email: _____

Accurate disclosure is essential to monitor whether officials have conflicts of interest and to help ensure public trust in government. The biennial review examines current programs to ensure that the agency's code includes disclosure by those agency officials who make or participate in making governmental decisions.

This agency has reviewed its conflict of interest code and has determined that (check one BOX):

An amendment is required. The following amendments are necessary:

(Check all that apply.)

- Include new positions
- Revise disclosure categories
- Revise the titles of existing positions
- Delete titles of positions that have been abolished and/or positions that no longer make or participate in making governmental decisions
- Other (describe) _____

The code is currently under review by the code reviewing body.

No amendment is required. (If your code is over five years old, amendments may be necessary.)

Verification (to be completed if no amendment is required)

This agency's code accurately designates all positions that make or participate in the making of governmental decisions. The disclosure assigned to those positions accurately requires that all investments, business positions, interests in real property, and sources of income that may foreseeably be affected materially by the decisions made by those holding designated positions are reported. The code includes all other provisions required by Government Code Section 87302.

Signature of Chief Executive Officer

Date

All agencies must complete and return this notice regardless of how recently your code was approved or amended. Please return this notice no later than **October 3, 2016**, or by the date specified by your agency, if earlier, to:

**Board of Supervisors
800 S. Victoria Avenue
Ventura, CA 93009-1920**

PLEASE DO NOT RETURN THIS FORM TO THE FPPC.

**CONFLICT OF INTEREST CODE
RIO SCHOOL DISTRICT**

The Political Reform Act, Government Code section 81000 et seq., requires local government agencies to adopt and promulgate Conflict of Interest Codes. The Fair Political Practices Commission has adopted a regulation (2 Cal. Code Regs., § 18730) which contains the terms of a standard Conflict of Interest Code, which may be amended by the Fair Political Practices Commission to conform to amendments in the Political Reform Act after public notice and hearings.

The terms of California Code of Regulations, Title 2, Section 18730, and any amendment to it duly adopted by the Fair Political Practices Commission, are hereby incorporated by reference as the Conflict of Interest Code for the Rio School District, and along with the attached Exhibit A, which designates positions requiring disclosure and Exhibit B, which sets forth disclosure categories for each designated position, constitute the Conflict of Interest Code of the Rio School District. Persons holding positions designated in Exhibit A shall file Form 700 Statements of Economic Interests with the Filing Officer specified for that position in Exhibit A.

IN PREPARING THE FORM 700, DESIGNATED FILERS NEED ONLY DISCLOSE THOSE FINANCIAL INTERESTS FALLING WITHIN THE DISCLOSURE CATEGORIES DESIGNATED FOR THAT FILER'S POSITION AS STATED IN EXHIBITS A AND B.

APPROVED AND ADOPTED this ___ day of _____, 2016:

By: _____
Print Name: _____
Title: _____

EXHIBIT A – DESIGNATED POSITIONS AND FILING OFFICERS

# of POSITIONS	POSITION TITLE	DISCLOSURE CATEGORIES (From Exhibit B)	FILING OFFICER (Designate County Clerk of Board [COB] or Local Agency's Clerk [AC])
5	Members of the Board of Trustees	Category 1	AC
1	Superintendent	Category 1	AC
1	Assistant Superintendent, Business Services	Category 1	AC
1	Assistant Superintendent, Educational Services	Category 2	AC
1	Director of Human Resources	Category 2	AC

EXHIBIT B – DISCLOSURE CATEGORIES

The terms *italicized* below have specific meaning under the Political Reform Act. In addition, the financial interests of a spouse, domestic partner and dependent children of the public official holding the designated position may require reporting. Consult the instructions and reference pamphlet of the Form 700 for explanation.

Category 1 – BROADEST DISCLOSURE

[SEE FORM 700 SCHEDULES A-1, A-2, B, C, D and E]

- (1) All sources of *income, gifts, loans and travel payments*;
- (2) All *interests in real property*; and
- (3) All *investments and business positions in business entities*.

Category 2 – REAL PROPERTY

[SEE FORM 700 SCHEDULE B]

All interests in real property, including interests in real property held by business entities and trusts in which the public official holds a business position or has an investment or other financial interest.

Category 3 – LAND DEVELOPMENT, CONSTRUCTION AND TRANSACTION

[SEE FORM 700 SCHEDULES A-1, A-2, C, D and E]

All investments, business positions and sources of income, gifts, loans and travel payments, from sources which engage in land development, construction, or real property acquisition or sale.

Category 4 – PROCUREMENT

[SEE FORM 700 SCHEDULES A-1, A-2, C, D and E]

All investments, business positions and sources of income, gifts, loans and travel payments, from sources which provide services, supplies, materials, machinery or equipment which the designated position procures or assists in procuring on behalf of their agency or department.

Category 5 – REGULATION AND PERMITTING

[SEE FORM 700 SCHEDULES A-1, A-2, C, D and E]

All investments, business positions and sources of income, gifts, loans and travel payments, from sources which are subject to the regulatory, permitting or licensing authority of, or have an application or license pending before, the designated position's agency or department.

Category 6 – FUNDING

[SEE FORM 700 SCHEDULES A-1, A-2, C, D and E]

All investments, business positions and sources of income, gifts, loans and travel payments, from sources which receive grants or other funding from or through the designated position's agency or department.

APPENDIX - DESIGNATING OFFICIALS WHO MANAGE PUBLIC INVESTMENTS

Pursuant to Government Code section 87200 et seq., certain city and county officials, as well as all "other officials who manage public investments," are required to disclose their economic interests in accordance with the Political Reform Act. This Appendix provides the relevant definitions for determining which public officials qualify as "other officials who manage public investments," designates the agency's positions which qualify as such, and states the Filing Officer for each designated position.

APPLICABLE DEFINITIONS

As set forth in 2 California Code of Regulations section 18701, the following definitions apply for the purposes of Government Code section 87200:

(1) "Other public officials who manage public investments" means:

(A) Members of boards and commissions, including pension and retirement boards or commissions, or of committees thereof, who exercise responsibility for the management of public investments;

(B) High-level officers and employees of public agencies who exercise primary responsibility for the management of public investments, such as chief or principal investment officers or chief financial managers. This category shall not include officers and employees who work under the supervision of the chief or principal investment officers or the chief financial managers; and

(C) Individuals who, pursuant to a contract with a state or local government agency, perform the same or substantially all the same functions that would otherwise be performed by the public officials described in subdivision (1)(B) above.

(2) "Public investments" means the investment of public moneys in real estate, securities, or other economic interests for the production of revenue or other financial return.

(3) "Public moneys" means all moneys belonging to, received by, or held by, the state, or any city, county, town, district, or public agency therein, or by an officer thereof acting in his or her official capacity, and includes the proceeds of all bonds and other evidences of indebtedness, trust funds held by public pension and retirement systems, deferred compensation funds held for investment by public agencies, and public moneys held by a financial institution under a trust indenture to which a public agency is a party.

(4) "Management of public investments" means the following non-ministerial functions: directing the investment of public moneys; formulating or approving investment policies; approving or establishing guidelines for asset allocations; or approving investment transactions.

DESIGNATED POSITIONS AND FILING OFFICERS

Based on the foregoing, the following agency positions and/or consultants qualify as “other officials who manage public investments” and shall file Statements of Economic Interests (Form 700) pursuant to Government Code section 87200 et seq. with the below-designated Filing Officers:

# of POSITIONS	POSITION TITLE/CONSULTANT	FILING OFFICER (Designate County Clerk of Board [COB] or Local Agency's Clerk [AC])

11.11

Agenda Item: 11.11. Approval of the Williams Quarterly Complaint Report

Speaker: Oscar Hernandez, Assistant Supt. of Educational Services

Rationale: Education Code Section 35186 (d) requires a school district to report summarized data on the nature and resolution of all complaints on a quarterly basis to the county superintendent of schools and the governing board of the school district. The summaries shall be publicly reported on a quarterly basis at a regularly scheduled meeting of the governing board of the school district. The report shall include the number of complaints by general subject area with the number of resolved and unresolved complaints. The complaints and written responses shall be available as public records.

Financial Impact: Not applicable

LCAP Goal: 3

1. Improved student achievement at every school and every grade in all content areas.
2. Engage parents and other District stakeholders in the development of meaningful partnerships to support student learning.
3. Create welcoming and safe environments where students attend and are connected to their school.
4. Prepare students to be college and career ready through technology and innovation that facilitates collaboration, creativity, critical thinking and communication.
5. Recruit, hire, train, and retain exemplary employees who are caring, committed, collaborative, creative and critical thinkers.

Recommended Motion: Staff recommends Board approval.

Attachments:
Williams Quarterly July Complaint Report

Quarterly Report on Williams Uniform Complaints
 [Education Code Section 35186]
 Fiscal Year 2015-16

District: Rio School District

Person completing this form: Oscar Hernandez

Title: Asst. Superintendent of Educational Services

Quarterly Report Submission Date: October 2015 (7/1/15 to 9/30/15)
 (check one) January 2016 (10/1/15 to 12/31/15)
 April 2016 (1/1/16 to 3/31/16)
 July 2016 (4/1/16 to 6/30/16)

Date for information to be reported publicly at governing board meeting: August 10, 2016

Please check the box that applies:

- No complaints were filed with any school in the district during the quarter indicated above.
- Complaints were filed with schools in the district during the quarter indicated above. The following chart summarizes the nature and resolution of these complaints.

General Subject Area	Total # of Complaints	# Resolved	# Unresolved
Textbooks and Instructional Materials	0	0	0
Teacher Vacancy or Misassignment	0	0	0
Facilities Conditions	0	0	0
Totals	0	0	0

John Puglisi
 Name of District Superintendent

 Signature of District Superintendent

11.12

Agenda Item: 11.12. Approval of Outside Agencies for Speech Therapists Services

Quick Summary / Abstract: In order to meet the needs determined by students' individualized education plans the Pupil Personnel Services Department has found it necessary to contract services for the 2016-2017 school year.

Rationale: District administration is presenting two full time contracts and one part time (40%) contract for speech pathologist services to fill vacancies that have occurred over the summer.

The number of speech pathologists contracted by the district is mandated by SELPA, state, and federal guidelines so that all students can receive the correct instructional minutes as determined by the IEP team.

All contracted speech pathologists meet district employment criteria and are included in district and county trainings to ensure implementation of our policies and procedures and to write effective IEPs that meet the needs of the students that they are serving.

Financial Impact: Fiscal Impact: 274,400.00

Funding Source: Special Ed Funds

LCAP Goal: 5

1. Improved student achievement at every school and every grade in all content areas.
2. Engage parents and other District stakeholders in the development of meaningful partnerships to support student learning.
3. Create welcoming and safe environments where students attend and are connected to their school.
4. Prepare students to be college and career ready through technology and innovation that facilitates collaboration, creativity, critical thinking and communication.
5. Recruit, hire, train, and retain exemplary employees who are caring, committed, collaborative, creative and critical thinkers.

Recommended Motion: Administration recommends approval.

Attachments:
Douek Contract
Morrison Contract
Stroy Contract

PROFESSIONAL SERVICES AGREEMENT

By this agreement made and entered into on the July 1st, 2016, between the Rio School District (hereinafter referred to as RSD) located at 3300 Cortez Street Oxnard Ca 93036 and **360 Degree Customer Inc** (hereinafter referred to as Consultant) located at 4423 Fortran Drive # 114 San Jose CA 95134, in consideration of their mutual covenants, the parties hereto agree as follows:

A. DUTIES OF CONSULTANT The Consultant shall provide the following Professional services, studies and/or reports. The Speech Therapist will also need to hold IEP meetings, complete IEPs, track and monitor all services, and attend meetings and trainings

*Provide direct therapy service, recommend equipment to carry out therapy program in consultation with director, principals, teacher/school staff and parents.
Continuous service unless contractor gives 45 day notice or superintendent gives 45 day notice to terminate or amend.*

B. CONTRACT PERIOD: The Consultant's work as specified in this agreement shall commence on Date as specified in Addendum A

C. COMPENSATION For the full performance of this agreement, the RSD shall pay the Consultant as follows: Consultant's Fee :

- a. For Consultant : Name of the Consultant and Rate as Specified in Addendum A
- b. Consultants will work for 2 days (16 billable hours) per week as per school year calendar

Payment to be made as follows: Payments to be made every month within 45 days of receipt of invoice.

D. GENERAL TERMS AND CONDITIONS

1. INDEMNIFICATION:

- a.) Except with regard to professional negligence, as provided in paragraph (b) below, the Consultant shall indemnify, hold harmless and defend the (RSD) and each of its, officers, officials, employees, volunteers and agents from any and

all loss, liability, fines, penalties, forfeitures, costs and damages (whether in contract, tort or strict liability, including but not limited to personal injury, death at any time and property damage) incurred by RSD, the Consultant or any other person and from any and all claims, demands and actions in law or equity (including reasonable attorney's fees and litigation expense), arising or alleged to have arisen directly or indirectly out of the active or passive negligence of the Consultant or any of its employees or agents in the performance of this contract. The Consultant's obligations under the preceding sentence shall apply regardless of whether the RSD or any of its, officers, officials, employees, volunteers or agents are actively or passively negligent, but shall not apply to any loss, liability, fines, penalties, forfeitures, costs or damages caused solely by the active negligence or by the willful misconduct of the RSD.

- b.) Specifically regarding professional negligent errors or omissions, the Consultant shall indemnify, hold harmless, and defend the RSD, its officers, officials, employees, volunteers or agents, from any and all loss, liability, costs and damages (whether in contract, tort or strict liability, including but not limited to personal injury, death at any time and property damage) incurred by the RSD, the Consultant or any other person, and from any and all claims, demands and actions in law or equity (including reasonable attorney's fees and litigation expenses) incurred by RSD, the Consultant, or any other person, to the proportionate extent that it arises out of or in connection with the professional negligent errors or omissions of the Consultant in the performance of this contract.
- c.) If the Consultant should subcontract all or any portion of the work to be performed under this agreement, the Consultant shall require each Sub-Consultant to indemnify, hold harmless and defend the RSD, its officers, officials, employees and agents in accordance with the terms of the preceding paragraphs.

2. NON-DISCRIMINATION No discrimination shall be made in the employment of persons under this agreement because of the race, religion, sex, age, national origin, ancestry, political affiliations, disability, medical condition, marital status, or sexual orientation.
3. CONFLICT OF INTEREST Before executing this agreement, the Consultant shall disclose to the RSD the identities of any board member, officer, or employee of the RSD, or relatives thereof, who the Consultant knows or should know will have any financial interest resulting from this agreement.

4. **LICENSE AND AUTHORITY:** The Consultant will maintain all necessary licenses during the term of this agreement. If other than a natural person, Consultant is duly authorized to enter into this agreement by its governing or controlling body. Evidence or copies of all necessary licenses must accompany this agreement.
5. **EQUIPMENT AND FACILITIES** RSD and The Consultant will agree on all necessary equipment and facilities to render services pursuant to this agreement.
6. **ASSIGNMENT** Without the written consent of the RSD, this agreement is not assignable by the Consultant.
7. **NON-SOLICITATION OF EMPLOYEES:** RSD agrees to not solicit for hire employees of Contractor for a period of not less than 1 (One) year following the last date of that employee's services to RSD. After completion of 12 full billable months, RSD may hire the said employee after paying a referral fee to contractor. This fee will be agreed between RSD and the contractor.
8. **SUCCESSORS AND ASSIGNS.** This agreement shall be binding on the heirs, executors, administrators, successors, and assigns of the respective parties.
9. **TIME.** Time is the essence of this agreement.
10. **GOVERNING LAW.** The validity of this agreement and any of its terms or provisions as well as the rights and duties of the parties hereunder shall be governed by the laws of the state of Washington State.
11. **WITHHOLDING.** The RSD shall not withhold or set aside any money on behalf of the Consultant for Federal Income Tax, State Income Tax, Social Security Tax, Unemployment Insurance, Disability Insurance, or any other federal or state fund whatsoever.
12. **CHANGES OR ALTERATIONS.** No changes, alterations, or variations of any kind to this agreement are authorized without the written consent of the RSD.
13. **HEADINGS.** All section headings contained herein are for clarification and convenience of reference only and are not intended to limit the scope of any provision of the agreement.
14. **TERMINATION.** The RSD may terminate this agreement and be relieved of the payment of any consideration to the Consultant should the Consultant fail to perform under this agreement. Either party may also terminate this agreement upon 45 days written notice to other party with or without cause. In the event of elective termination (without cause), RSD agrees to pay Consultant for work completed to date of termination.
15. **AMBIGUITY.** The language herein shall be construed as jointly proposed and jointly accepted, and in the event of any subsequent determination of ambiguity, all parties shall be treated as equally responsible for such ambiguity.
16. **COPYRIGHT.** Any written or electronic media product produced as a result of this contract shall be a work for hire and shall be the property of the RSD.

E. VENDOR IS A CONSULTANT AND NOT AN EMPLOYEE

This agreement is not a contract of employment. At all times the Consultant shall be deemed to be an independent Consultant and is not authorized to bind the RSD to any contracts or other obligations, or to state or imply that he or she is an employee or authorized representative of the RSD, or to utilize the RSD's letterhead or logo without the prior consent of the RSD. Each of the following factors, in addition to other provisions of this Agreement, confirms the Consultant's status as an independent Consultant and not an employee. Except as otherwise set forth herein or agreed to by the parties in writing, the Consultant and

RSD agree to comply with each of the following factors as is necessary to maintain independent Consultant status, each of which shall form a part of this Agreement:

INSTRUCTIONS	The RSD shall provide job specifications and instructions.
TRAINING	The RSD would provide training and meetings that the consultant needs to attend
RIGHT TO HIRE OTHERS	The consultant (mentioned below in Addendum - A) would not be allowed to hire others to do their work.
WORK ESSENTIAL TO RSD	The consultant's work is essential to RSD in relation to them providing all of the services provided in section
TIME TO PURSUE OTHER WORK	The Consultant may pursue other work during our agreement but not if it interferes with the hours and days worked at RSD or any other provisions listed in part A.
JOB LOCATION	RSD controls the job location.
BASIS OF PAYMENT	Payment shall be by the time expended.
WORK FOR MULTIPLE FIRMS	The Consultant may work for multiple firms simultaneously.
MATERIALS, TOOLS & EQUIPMENTS	All Materials, Tools and equipment for the job shall be provided by RSD.
SERVICES AVAILABLE TO PUBLIC	The Consultant's services are available to the general public.
RIGHT TO TERMINATE	The Consultant may not be terminated except as allowed for under the agreement.
PROGRESS REPORTS	The consultant would have to make progress reports for the students which is a monitoring issue of the goals and services for the student.

F. UNDERSTANDING AND ACCEPTANCE OF THE PARTIES This Agreement constitutes the entire understanding of the parties. The Contract Initiator's and Consultant's signatures below signify both an understanding and acceptance of the contract provisions.

G. CONTRACT INITIATOR (RSD Representative)	CONSULTANT
Signature: _____	Signature: _____
Date Signed: _____	Date Signed: _____
Branch / Dept.: _____	Title: <u>CEO</u>
Address (or Mail Code): _____	Company Name & Address: <u>360 Degree Customer Inc</u> <u>4423 Fortran Dr., Ste #114, San Jose, CA 95014</u>
Phone / Fax: Ph: _____	Phone / Fax: <u>Ph 408-406-7253, Fx 408-719-9900</u>
E-Mail Address: _____	E-Mail Address: <u>gulneesh@360customer.com</u>

ADDENDUM – A

Name of the Therapist: Julieanne Douek

Title: Speech Therapist

Rate for Speech Therapist: \$85/hr

School year: 2016-17 school year

11.13

- Agenda Item:** 11.13. **Approval of UCSB MESA Program Memorandum of Understanding for Rio del Valle, Rio Real and Rio Vista After School Programs**
- Speaker:** Oscar Hernandez, Assistant Supt. of Educational Services
- Rationale:** MESA is open to first generation college-bound and/or low income students in grades 6-12. Supervised by school-site Advisors who are guided by UCSB MESA Coordinators, MESA students meet regularly at their schools to work on hands-on Science, Technology, Engineering & Math (STEM) activities and to prepare their MESA projects. Key MESA competitions include Prosthetic Arm National Challenge, packed Egg Drop, Bridges, Mousetrap Cars, Gliders, & Mathematics Team competitions.
- MESA enables students to practice the Engineering Design Process through hands-on projects, competitions and activities that build upon the student's STEM knowledge, relevant experience and curiosity. Students are expected to design their projects before starting the construction process, followed by testing, problem solving, and optimizing their creation. The Engineering Design Process entails the steps of asking questions, brainstorming and research, planning, creating and iterating. MESA projects provide students with challenges to develop skills that are utilized by both engineers and scientists. In keeping with integrated Common Core standards, MESA projects require presentation skills (e.g., written report, journal, artistic representation, mathematical concepts/formulas used to solve the challenge).
- Students compete for medals with other schools and regionally (even nationally), and prepare for success in STEM college and career fields. MESA students and their families are invited to UCSB's largest STEM outreach event (workshops and competitions), **Science & Technology MESA Day**, scheduled for **February 2017**. This is followed by **MESA Regionals** at **UC Santa Cruz** scheduled for **April 2017**, for students who qualify for the Finals competitions.
- MESA coordinates with UCSB's College of Engineering, the Office of Education Partnership's outreach programs, and other college preparation programs, via MESA Advisors at partnership schools. In addition to college readiness and STEM academic support, MESA students receive career preparation and contacts from professionals, industry representatives and MESA alumni. Active MESA students receive extra points in their college applications and are mentored by UCSB's MESA Engineering Program (MEP) students, and UCSB (national) student organizations, including the National Society of Black Engineers (NSBE), Los Ingenieros (Society of Hispanic Professional Engineers - SHPE), and Society for Advancement of Chicanos and Native Americans in Science (SACNAS).



Financial Impact: Financial Impact: \$33,500 total amount for 3 schools

Funding Source: Title 1 funds

LCAP Goal: 1

1. Improved student achievement at every school and every grade in all content areas.
2. Engage parents and other District stakeholders in the development of meaningful partnerships to support student learning.
3. Create welcoming and safe environments where students attend and are connected to their school.
4. Prepare students to be college and career ready through technology and innovation that facilitates collaboration, creativity, critical thinking and communication.
5. Recruit, hire, train, and retain exemplary employees who are caring, committed, collaborative, creative and critical thinkers.

Recommended Motion: Staff recommends Board Approval.

Attachments:
UCSB MESA MOU



UNIVERSITY OF CALIFORNIA, SANTA BARBARA



UCSB MESA – Rio School District SCHOOL SITE AGREEMENT Academic Year 2016-2017

RIO SCHOOL DISTRICT INFORMATION

District Name: Rio School District
Mailing Address: 2500 E Vineyard Ave #100,
Oxnard, CA 93036
Phone: (805) 485-3111

District Superintendent: John D. Puglisi, Ph.D.
District Representative: Oscar Hernandez,
Assistant Superintendent, Educational Services
Website: www.rioschools.org/riodelvalle

SCHOOL INFORMATION

1) School Name (full): Rio del Valle Middle School
Mailing Address: 3100 Rose Ave.,
Oxnard, CA 93036-1807
Phone: (805) 485-3119
Fax: (805) 981-7737

Principal: Adrienne Peralta
School MESA Liaison: Dr. Sonya Lopez-Mercado
CDS Code: 56 72561 60554

2) School Name (full): Rio Vista Middle School
Mailing Address: 3050 Thames River Dr.,
Oxnard, CA 93036
Phone: (805) 981-1507
Fax: (805) 988-6791

Principal: Matthew Klinefelter
School MESA Liaison: TBD
CDS Code: 56 72561 0113977

3) School Name (full): Rio Real A K-8 Dual Immersion School
Mailing Address: 1140 Kenney St.,
Oxnard, CA 93036
Phone: (805) 485-3117
Fax: (805) 981-7739

Principal: Dr. Maria Hernandez
School MESA Liaison: TBD
CDS Code: 56 72561 6055529

MEMORANDUM OF UNDERSTANDING

The Mathematics, Engineering and Science Achievement (MESA) Schools Program, a part of the University of California Santa Barbara (UCSB) Office of Education Partnerships and the College of Engineering (under contract with the University of California Office of the President), serves educationally disadvantaged students (including students who will be in their families' first generation of college graduates, and/or who have limited family incomes). To the extent possible by law, MESA emphasizes participation by students from groups with low rates of eligibility for four-year colleges. MESA provides a pipeline of academic services from elementary through university level to increase the number of these students who graduate with baccalaureate degrees in math, science, and engineering.

The MESA Program is offered to designated schools as determined by the UCSB MESA Center based upon specified program criteria and student eligibility, as agreed upon by the University of California Santa Barbara MESA Center and the Rio School District. MESA is an officially registered and approved program with restricted name use, access, criteria, benefits, rights, and curricula.

To accomplish the MESA goals and outcomes, the program consists of four main areas of work:

1. Student Academic Development in STEM
2. College and STEM Career Preparation
3. Teacher Professional Development
4. Parent Education and Involvement

Specifically, UCSB MESA program serves students with innovative academic planning for middle and high school achievement and college readiness, college and career exploration, and hands-on math and science enrichment programs at local school sites, and/or Saturday Academies and events on a college campus, school campus, or STEM activity site. In addition, MESA students are introduced to study skills training, teamwork and student leadership training, and extracurricular intensives. MESA includes parent academic enrichment, STEM education, and college-support information and involvement opportunities. MESA includes leadership and teamwork opportunities for students. It includes professional development for advisors.

This partnership agreement is made, in consideration of mutual conditions and terms, by and among the SCHOOL DISTRICT, SCHOOLS, MESA ADVISOR, and the UCSB MESA CENTER, hereinafter referred to by these terms. Any party may withdraw from this agreement with proper notice and written communication.

Under this agreement, RIO SCHOOL DISTRICT and RIO DEL VALLE MIDDLE SCHOOL, RIO VISTA MIDDLE SCHOOL, AND RIO REAL A K-8 DUAL IMMERSION SCHOOL consent to:

1. Support MESA's philosophy, objectives and program model.
2. Support and implement MESA's **targeting policy**. MESA was developed and is supported to serve **educationally disadvantaged, first-generation college-bound, and/or limited income students**. To the extent possible by law, MESA emphasizes the participation by students from groups with low rates of eligibility for four-year universities, and from populations that are underrepresented in science, technology, engineering and mathematics (STEM) fields. If the targeted student enrollment number is first met and maintained, a minimal number (less than 10%) of non-targeted students may be accepted on a case-by-case basis and at the discretion of the MESA Director in consultation with the Rio District Administrators.
3. Assign certified mathematics or science teacher(s); or certified multi-subject teacher(s) educated in mathematics, science, technology, or pre-engineering; or a trained after-school assistant supervised by a certified supervisor to serve as the school-site **MESA Advisor(s)**, in consultation with and agreement by the MESA Center Director.

4. Maintain an official **student enrollment** of at least 25 eligible students at each school site. The number of Advisors is contingent upon the number of enrolled and active student in MESA, striving for balanced student cohorts that are retained throughout the contiguous grades. The officially designated MESA Advisor(s) serve(s) as the school's lead for the school-site MESA program, interfacing directly with the UCSB MESA Center staff and After School Coordinator.
5. Support efforts to maintain MESA **student retention** and development of **cohorts**, upper elementary through middle school, and prepared for high school.
6. Provide **school facilities and services**, as needed and at minimum once a week, for MESA Program activities.
7. With written parent permission and signed MESA Student Enrollment forms and releases, student access and information (**student data**, student academic records, and transcripts) are provided to the UCSB Office of Education Partnerships and MESA Center for the purpose of monitoring, guiding, and analyzing student data. Sensitive information will be held in strictest confidence in accordance with FERPA guidelines.
8. Provide **release time** for the **MESA Advisor** to attend special meetings, trainings, or educational field trips. The school site provides for substitute teachers. Generally, school-day activities are limited to 2 per year. Most professional development is scheduled after school, in the evenings, on weekends, or during the summer months. Costs associated with advisors' training and enrichment activities are paid by the district, not UCSB.
9. **Compensate MESA Advisor(s)** who are fully subscribed and actively participating with a rate determined by the District.
 - a. Generally, fully subscribed and compensated MESA Advisors are involved with MESA students for 6-20 hours monthly depending upon the activity schedule and special events (including MESA Days: mini and pre-MESA Day competitions, Science and Technology MESA Day [Preliminaries]), and Regional MESA Finals) which require additional weekend and evening time.
 - b. Advisors are also expected to participate in MESA and related STEM professional development and training sessions.
10. Provide **fiscal and administrative management** of Rio School District funds and responsibilities necessary for a Rio District MESA Program, assuming responsibility for daily program operations, data collection, financial reporting, and programmatic reporting to UCSB MESA Program.
11. **Acknowledge and agree that Rio District will provide the services described in this Agreement at no cost to the University or MESA Program.**
12. Provide **bus transportation and travel expenses for Rio District MESA students, advisors, chaperones, and parents for scheduled MESA enrichment events**, e.g., STEM field trips, inter-school site trips, college campus tours, Science & Technology MESA Day, MESA Regional Finals, and professional development activities for MESA Advisors. Generally, student and/or parent activities requiring bus transportation are limited to 4 trips per academic year, and are arranged by the Rio District.
13. Provide **travel related expenses** (e.g., lodging, meals, registration fees, materials) for qualifying students, their advisors and chaperones, and parents for **occasional MESA events requiring lengthy trips and overnight stays** (typically, in two-year cycles for Regional MESA Day Finals at CSU Fresno or UC Santa Cruz), or other MESA Day events (including MESA Statewide Championships if students qualify in the National Engineering Competition), and special MESA Family events (e.g., MESA Family Day).

14. Provide **regulation materials and equipment** for students, advisor/teachers, and parents as needed for official MESA projects, program implementation, advisor needs, and related events (including MESA Day participation expenses), or - upon agreement - pay UCSB MESA Center for necessary supply purchases. Generally, MESA supplies expenses are in the \$2000/year range per school-site program, depending upon numbers of MESA students and the Advisors' projects and needs.
15. Extraneous **STEM materials and supplies for supplementary, unofficial, and non-MESA-related project activities** are provided by the school or district, not the MESA Center.
16. Compensate UCSB MESA Program for **MESA Coordinator support and administrative services** provided to Rio District MESA advisors, students, parents, at the rate of \$200 per student each academic year per school (based on actual UCSB MESA costs per student)
17. Provide **facilities** at the school site(s) for **parent / family MESA programs** (i.e., trainings, orientations, STEM Education, etc.) on weekends or evenings.
18. Provide **food and related supplies for students and families** during STEM and MESA events, including after-school and weekend activities, Family MESA Nights, field trips, and end-of-year awards celebrations.
19. Work cooperatively with school staff/faculty, other academic preparation programs and the MESA Center Coordinators to insure that **MESA students complete Algebra I (or Common Core equivalent) by the end of grade 8.**
20. Work cooperatively with school staff/faculty, other academic preparation programs and the MESA Center to insure that **MESA students complete 2 years of Science (or Common Core equivalent) by the end of grade 8.**
21. Work cooperatively with school staff/faculty, other academic preparation programs and the MESA Center to insure that **MESA students complete a 4-Year Academic Plan that fulfills A-G and college-entry requirements by the end of grade 8.**
22. Assist the MESA Center staff in **identifying potential field trip sites, guest speakers, or other enrichment opportunities** that foster program objectives.
23. Keep the **MESA Center and staff informed** about school policies, administrative changes, course options and proceedings (e.g., student/parent handbooks, new course descriptions, academy developments, newsletters, and curriculum advancement, general school program information sessions, and include the MESA Program on the community partners' mailing list and district / school program websites).
24. Defend, indemnify and hold **University of California**, its officers, employees and agents harmless from and against any and all **liability, loss, expense** (including reasonable attorneys' fees), or claims for injury or damages arising out of the performance of this Agreement but only in proportion to and to the extent such liability, loss, expense, attorneys' fees or claims for injury or damages are caused by or result from the negligent or intentional acts or omissions of School District, its officers, agents or employees.
25. Insure, at its sole cost and expense, its activities in connection with this agreement and obtain, keep in force, and **maintain insurance** as follows:

A. COMMERCIAL FORM GENERAL LIABILITY (contractual liability included) with minimum limits as follows:

1. General Aggregate	\$2,000,000
2. Products/Completed Operations Aggregate	\$1,000,000
3. Personal and Advertising Injury	\$1,000,000
4. Each Occurrence	\$1,000,000

If the above insurance is written on a claims-made form, it shall continue for three (3) years following termination of this Agreement. The insurance shall have a retroactive date of placement prior to or coinciding with the effective date of this Agreement.

B. BUSINESS AUTOMOBILE LIABILITY

For District owned, scheduled, non-owned, or hired automobiles with a combined single limit of not less than dollars \$1,000,000 per occurrence.

C. WORKERS' COMPENSATION as required under California State law.

D. Such other insurance in such amounts which from time to time may be reasonably required by the mutual consent of University and Provider against other insurable risks relating to performance.

E. ADDITIONAL REQUIREMENTS:

1. It shall be expressly understood that the coverages required under Subparagraphs A. and B. shall not limit the liability of the School District.

The coverages referred to under Subparagraph A. and B. shall be endorsed to include THE REGENTS OF THE UNIVERSITY OF CALIFORNIA as an additional insured. A copy of the endorsement evidencing that The Regents of the University of California has been added as a named additional insured on the policies must be attached to the certificate of insurance.

2. The Certificate of Insurance CERTIFICATE HOLDER shall be named as follows:

REGENTS OF THE UNIVERSITY OF CALIFORNIA

Contracts and Property Office
3203 SAASB Bldg.
University of California
Santa Barbara, CA 93106

3. Certificates shall provide for advance written notice to University in accordance with policy provisions of any modification, change, or cancellation of any component of the insurance coverage.

Under this agreement, the MESA Advisor(s) consent(s) to:

- 1. Support the terms** outlined above in the District / Schools' section of this agreement.
- 2. Serve as the facilitator for the MESA Program at the school site**, and work closely and cooperatively with MESA Center staff to ensure the program's suitable implementation.
- 3. Attend, participate, and supervise MESA-sponsored activities**, including: regular student activity sessions, STEM education field trips, college campus tours, MESA Academies, Preliminary MESA Day Competitions (including Science & Technology MESA Day), Regional MESA Day Competitions, Statewide and National MESA Challenges if students qualify to compete, MESA Awards Celebration, student leadership sessions, and related MESA activities.
- 4. Participate in professional development**, including periodic MESA Advisor meetings, advisor training(s), webinars, and related special extracurricular activities. Usually, school-day activities are limited to 3 per year. MESA Advisor meetings are typically held after hours, 4 times a year, and attendance is required. On-site meetings with MESA Coordinator(s) are held as needed and requested by the Advisor and/or MESA staff. MESA Advisor professional development opportunities are typically held in the summer, but may be throughout the school year.
- 5. Coordinate the identification and recruitment of eligible students for the school site program within the established guidelines**, per the School's section of agreement which reads as follows: *Support and implement MESA's targeting policy. MESA was developed and is funded to serve educationally disadvantaged and first-generation college-bound students. To the extent possible by law, MESA emphasizes the participation by students from groups with low rates of eligibility for four-year universities, and from populations that are underrepresented in science, technology, engineering and mathematics (STEM) fields.*
- 6. Meet deadlines for MESA deliverables**, including: student enrollment, students' sign-up, communications' response, data submission, permission forms.
- 7. Review or proper completion and required signatures**, and submit to the MESA staff required **Student Enrollment** documents and Waivers by the associated deadline(s).
- 8. Maintain and submit monthly, accurate, clear and detailed Student Activity Records.**
- 9. Convene MESA students and conduct hands-on mathematics/science enrichment activities** after-school, or during a designated additional time period, for at least 1-2 hour per week. Activities should be focused on MESA Day events, and help promote related academic concepts, engineering design approach, and potential college and career opportunities. Collaborate with MESA Coordinator(s) to present academic preparation, college awareness and STEM career information to students.
- 10. Implement, not necessarily exclusively, the curricular resources provided by the MESA Center and MESA Statewide.**
- 11. Collaborate with MESA staff and school personnel to provide academic preparation, college readiness, and STEM career information for parents of MESA participants.**
- 12. Communicate regularly and promptly with the MESA Program Director, MESA Coordinator, and MESA Center Staff**, particularly with respect to program progress, needs, concerns or special requests.
- 13. Assist the MESA Center in identifying potential field trip sites, guest speakers, related STEM and academic preparation programs, or other enrichment opportunities that foster program objectives and student achievement.**

14. **Inform the MESA Center staff** as soon as possible about any concerns or projected changes regarding MESA Advisors.
15. **Complete Surveys** and provide the MESA Center with **feedback** on experiences and how to improve the program's operation, success, efficiency, and curricular resources.
16. **Maintain and submit accurate, clear and detailed receipts** – within a short period of time - for any materials purchases that, previously, were requested and approved in writing by either the MESA Center Director or school site administrator.

Under this agreement, and subject to available funding, the *University of California, Santa Barbara MESA Schools Program* consents to:

1. **Provide personnel to advise about the coordination and implementation of the MESA model.** This includes consultation about the coordination of academic and enrichment activities, curricular resources, materials and supplies required for official competitions, educational field trips, and oversight of MESA efforts at school sites.
2. **Work closely and cooperatively with the MESA Advisor(s)** to develop and implement the MESA Program.
3. **Assign a coordinator or mentor to make periodic site visits during regular MESA activities to assist the MESA Advisor(s)** with MESA Day project preparation, academies, pre-competitions, and STEM activities.
4. **Be informed, and involved as needed, in the selection of the MESA Advisor(s),** in consultation with the School Site Administrator, and to be reviewed at the start of each new academic year.
5. **Plan and conduct four annual Advisor Meetings** or information sessions.
6. **Provide the MESA Advisor(s) with review sessions, trainings and professional development opportunities** related to the MESA model.
7. **Assist school-site personnel and Advisor(s) with the recruitment, selection, enrollment, and retention of eligible MESA student participants.**
8. **Maintain and use all student data** provided by the school site in **strict confidence** and solely for the purposes of targeting, selecting, monitoring and guiding MESA participants.
9. **Conduct, guide or assist with orientation and recruitment sessions** for prospective MESA student participants and their parents, in partnership with the site MESA Advisor.
10. **Maintain and submit official MESA enrollment records and reports** regularly and to meet deadlines established by MESA Statewide, UCSB, and funding sources.
11. **Provide educational and STEM activities for parents of MESA participants,** in collaboration with MESA Advisor(s) and school personnel.
12. **Work closely with MESA Advisor(s) to provide academic preparation, college knowledge, career information,** particularly in STEM fields, for MESA students.
13. **Coordinate recurrent MESA events,** including Science and Technology MESA Days, and Regional MESA Days.
14. **Provide facilities at UCSB or affiliated local college sites** for special MESA activities.

15. Act as the **liaison between the district, school sites and the Statewide MESA Office and affiliated MESA Centers.**
16. **Manage the administrative responsibilities of the program.**
17. **Order and deliver regulation MESA competition rules, materials and supplies as needed for students' MESA activities and events, and invoice the district for payment.**
18. **University shall defend, indemnify and hold School District, its officers, employees and agents harmless from and against any and all liability, loss, expense (including reasonable attorneys' fees), or claims for injury or damages arising out of the performance of this Agreement but only in proportion to and to the extent such liability, loss, expense, attorneys' fees or claims for injury or damages are caused by or result from the negligent or intentional acts or omissions of University, its officers, agents or employees.**

This agreement is acknowledged by all parties with the signatures below, and expires on June 30, 2017.

Under this agreement, Rio District and the University of California Santa Barbara MESA Schools Program consent to the following:

1. **Either the University or the District may terminate this Agreement and cease the UCSB MESA Program by giving at least thirty (30) days' written notice to the other party.**
2. **This Agreement constitutes the entire agreement between the parties regarding the subject matter hereof, and may be modified or amended only by a written agreement signed an authorized signatory of each party hereto.**

APPROVAL SIGNATURES

Rio School District

Date

Rio School District

Date

Rio Board Approval Date

Please print two copies. Send both original documents with appropriate signatures to this address:

**UC Santa Barbara
MESA Program
c/o Office of Education Partnerships
1501 South Hall - M.C. 3011
Santa Barbara, CA 93106**

TEL: 805.893.8347

FAX: 805.893.3871

When all signatures and Board approval are received, RSD and UCSB MESA will each receive an original copy.

**Mario Castellanos, UCSB Office of Education Partnerships
Executive Director and UCSB MESA Co-Principal Investigator
Interim Mesa Director**

Date

**Glenn Beltz, UCSB College of Engineering Associate Dean
and UCSB MESA Principal Investigator**

Date

11.14

Agenda Item: 11.14. Approval of the amended contract with Joe Bruzzese.

Speaker: Dr. Puglisi, Superintendent

Rationale: The contract with Joe Bruzzese is a revised contract for middle school improvement planning, Science facilitation and leadership thinking partner services.

Financial Impact: Financial Impact: NTE: \$13,000.00

Funding Source: LCFF

LCAP Goal: 2

1. Improved student achievement at every school and every grade in all content areas.
2. Engage parents and other District stakeholders in the development of meaningful partnerships to support student learning.
3. Create welcoming and safe environments where students attend and are connected to their school.
4. Prepare students to be college and career ready through technology and innovation that facilitates collaboration, creativity, critical thinking and communication.
5. Recruit, hire, train, and retain exemplary employees who are caring, committed, collaborative, creative and critical thinkers.

Recommended Motion: Staff recommends approving the Amended Contract with Joe Bruzzese.

Attachments:
Bruzzese Contract
Consulting Contract

Scope of Services and Contractual Agreement

August 1, 2016

Prepared for: Dr. John Puglisi
Superintendent, Rio School District

Prepared by: Joe Bruzzese

417 Pitzer Court
Goleta, CA 93117 USA
805-319-2358 Direct Line
Joe@sprigeo.com

This letter shall serve as a contract for consulting services by and between Joe Bruzzese and the Rio School District.

Joe Bruzzese will provide consultation services for the Rio School District as outlined below:

SCOPE OF SERVICES PROVIDED:

In consultation and cooperation with Dr. John Puglisi, Joe Bruzzese will provide ongoing support, development and analysis connected with:

Rio School District Middle Schools Collaborative Research Study

Focus: Qualitative and Quantitative Analysis with targeted change ideas for Rio Del Valle

Purpose: To build on prior research and professional development conducted during the 2015-16 school year, in order to further develop understandings related to student, parent, and teacher perceptions and perspectives of middle school climate, safety, curriculum, programs, student achievement, and technology integration.

Outcomes: Complete the current improvement science planning document in cooperation with Dr. Puglisi and key leaders from the middle schools. Develop and implement a series of change ideas based on stakeholder input and guided by prior research and best practices over the course of three PDSA cycles during the 2016-17 school year. Report progress and findings on a quarterly basis to stakeholders including the Rio School District Board of Education. This study will create professional development learning opportunities for staff and leadership at the middle schools and measureable change results connected with the AIM statement detailed above.

Methods: This follow up study will utilize quantitative methods/content analysis in conjunction with the improvement science planning model to implement change ideas over a series of three PDSA cycles throughout the 2016-17 school year. The study will also utilize qualitative methods to gather and analyze data from surveys, interviews, focus groups and change idea assessments.

Staff will participate in quarterly professional development sessions focused on change ideas proposed in the improvement science plan. Selected students will participate in quarterly focus groups to discuss change ideas and offer their perceptions about how the change ideas are impacting their school culture. Joe will meet with middle school and district leadership on a monthly basis to evaluate progress toward the study outcomes. Progress indicators and dialogue with staff and leadership will be documented online using Google Docs.

Researchers: Joe Bruzzese, CEO Sprigeo, and John Puglisi, Ph.D., superintendent of the Rio School District, will conduct the study as co-researchers drawing upon Mr.

Bruzzese's expertise in middle school effectiveness and middle school student/parent outreach as well Dr. Puglisi's experience as administrator and researcher.

Timeline:

Phase 1:

Bi-weekly meetings to gather data and develop the improvement science planning document: August/September 2016

**Change ideas cycle 1: August-October 2016
Student/staff surveys and student interviews
Student focus groups quarterly meeting**

Phase 2:

**Findings report and presentation: November 2016
Change ideas cycle 2: November 2016 – February 2017
Student focus groups quarterly meeting**

Phase 3:

**Findings report and presentation: March 2017
Change ideas cycle 3: March – May 2017
Student/staff surveys and student interviews
Student focus groups quarterly meeting
Findings report and presentation: June 2017**

PROFESSIONAL FEES:

The Contract for the Phase 1 study with Joe Bruzzese is not to exceed \$13,000 and will be paid on monthly increments during the period of August 2016 through December 2016.

A monthly statement and invoice will be provided to Rio School District with an up-to-date accounting of service hours/days. Invoices are payable to Joe Bruzzese on a net 30-day billing cycle.

_____ Date: _____
Joe Bruzzese

_____ Date: _____
Dr. John Puglisi

11.15



Agenda Item: 11.15. Approval of Food Service Vending Contract with Gateway and Phoenix Schools.

Speaker: Kristen Pifko, Assistant Superintendent of Business Services

Rationale: Staff is recommending approval of the continuing Food Service Vendor Agreement between Rio School District Food Services and Ventura County Office of Education schools, Phoenix School and Gateway Community school. This contract has an anticipated income of approximately \$60,000 annually, which will more than offset the expense.

Approval of this contract allows Rio Food Service to continue to provide these locations with breakfast and lunch.

Financial Impact: Financial Impact: Modest profit for the Cafeteria Fund, exact amount to be determined.

Funding Source: Cafeteria Fund

LCAP Goal: 3

1. Improved student achievement at every school and every grade in all content areas.
2. Engage parents and other District stakeholders in the development of meaningful partnerships to support student learning.
3. Create welcoming and safe environments where students attend and are connected to their school.
4. Prepare students to be college and career ready through technology and innovation that facilitates collaboration, creativity, critical thinking and communication.
5. Recruit, hire, train, and retain exemplary employees who are caring, committed, collaborative, creative and critical thinkers.

Recommended Motion: Administration recommends approval of the contracts, as submitted.

Attachments:
Gateway Contract
Phoenix Contract

**FOOD SERVICES VENDOR AGREEMENT FOR 2016-2017
RIO SCHOOL DISTRICT CHILD NUTRITION SERVICES
AND GATEWAY SCHOOL**

This AGREEMENT is entered by and between Rio School District, of the State of California, hereinafter referred to as "RSD"; and Gateway School operated by the Ventura County Office of Education, of the State of California, hereinafter referred to as "Gateway". This agreement is made for the purpose of preparing meals which meet the National School Lunch and Breakfast Program meal requirements. This agreement will be for the period of August 17, 2016 through June 30, 2017.

WHEREAS, RSD has the capability of providing such service; and,

WHEREAS, Gateway has the present need for reimbursable meals; and,

WHEREAS, RSD is willing to provide such service to Gateway @ \$3.25 per paid student lunch and no charge for free and reduced price student lunch, and \$2.25 per paid student breakfast and no charge for free and reduced price student breakfast for the 2016-2017 school year; and

WHEREAS, RSD will charge an administrative fee of \$100 per month to include delivery and processing fees.

Now THEREFORE, the parties hereto agree as follows:

Effective the 17th day of August, 2016,

RSD SHALL:

1. Prepare lunches and breakfasts which meet the nutritional standards of the National School Lunch Program as established by the United States Department of Agriculture each day that Rio is in session and include a copy of the school year calendar with this contract. Eating utensils, straws, and napkin will be provided.
2. Be responsible for the temperature and quality of meals at the time meals are delivered to Gateway School.
3. Have no responsibility for the condition or care of said meals after Gateway accepts receipt.
4. The number of lunches prepared and delivered by RSD shall be equal to the number of meals requested by Gateway the day before delivery.

**FOOD SERVICES VENDOR AGREEMENT
RIO SCHOOL DISTRICT – GATEWAY
Page 2**

5. Provide Gateway School a monthly menu covering the meals to be served for the school year. The menu is subject to change without notice, but will always meet the nutritional standards.
6. Represent the Ventura County Office of Education as the "Sponsor" for Gateway and include the meal participation as part of the National School Lunch and Breakfast Programs in the process of claiming reimbursement from the State Department of Education. When the reimbursement is received, it will be retained by Rio School District.
7. Submit a Policy Statement Addendum for implementation request of provision 2 status. RSD will represent the Ventura County Office of Education as the School Agency Representative for provision 2.
8. Submit to the County Office of Education by the 15th of the following month an itemized invoice for the number of meals charged to Gateway during the prior month. This invoice will reflect the paid meals, adult meals, administrative fee, and the difference between meals requested by Gateway versus meals claimed.
9. Process all applications for Free & Reduced Price Meals for Gateway students, complying with all rules and regulations pertaining to the National School Lunch and Breakfast Programs as outlined by the state and federal authorities, subject to audit. Notify Gateway of the current RSD contact information 30 days prior to start of this contract.
10. Assume all liability for proper use and protection of surplus commodities assigned to it by Gateway.
11. Provide general liability and workers' compensation insurance covering services to be provided under this agreement, or to self-insure such services. The level of insurance shall be equal to the requirements of Insurance Service Office GL002; Certificate of Insurance attesting to coverage shall be attached.

GATEWAY SHALL:

1. Provide RSD with the calendar of Gateway operating days 30 days in advance of the start of the new school year service.
2. Request the number of reimbursable meals needed for each day of service at least (24) twenty-four hours in advance written on the delivery form at the time of the previous day's delivery. Any changes need to be called or e-mailed to RSD per instructions, no later than 7 a.m. for the following day.
3. A Gateway designee shall sign for receipt of the meals. Gateway is obligated to

accept and be charged for the number of meals requested. Gateway is required to distribute the reimbursable meals to the students as received at the appropriate meal time.

**FOOD SERVICES VENDOR AGREEMENT
RIO SCHOOL DISTRICT – GATEWAY
Page 3**

4. Return to RSD any and all property owned by RSD on a daily basis.
5. Be responsible for maintaining the proper temperature of the meals until they are consumed.
6. Provide the personnel necessary to serve and supervise the consumption of the meals. Should Gateway choose to contract a RSD employee, Gateway will be charged an additional thirty-four dollars per day for two hours of labor. This cost will be added to the monthly invoices.
7. Establish collection procedures which are in accordance with State and Federal regulations relating to the overt identification of needy pupils and keep accurate records of the number of free, reduced-price, paid and adult lunches served daily.
8. Assign to RSD all commodities to which Gateway is entitled and the liability for use of such commodities.
9. Gifts or exchanges of commodities are not permitted. Food prepared remains the property of the state and federal governments and Gateway and must be consumed by students only. It cannot be sold, given away, or exchanged for other goods.
10. Distribute and receive all free and reduced-price meal applications and turn them over to the RSD the day received for processing and approval. Gateway will input all student meals in the Gateway POS system.
11. Submit payment to the RSD, with a copy of the invoice provided, on or before 15 days following receipt of said invoice for meals charged for the prior month.
12. Direct all business and information relating to the execution of this agreement and the services thereof, including kitchen visitations, to the Director of Food Services, Rio School District.

JOINT OBLIGATIONS:

1. RSD and Gateway shall comply with all applicable federal, state, and local statutes and regulations which regard to the preparation and consumption of meals which meet the National School Lunch and Breakfast Programs meal requirements,

including, but not limited to, all applicable regulations relating to the overt identification of needy pupils, the nutritious content of lunches, and non-discrimination. All records maintained by the RSD and Gateway shall be open to inspection by proper federal, state and local authorities in accordance with applicable statutes and regulations.

2. RSD and Gateway shall comply with all federal, state, and local regulations as it relates to the implementation of provision 2 status of the National School Lunch and Breakfast Programs.

**FOOD SERVICES VENDOR AGREEMENT
RIO SCHOOL DISTRICT – GATEWAY**

Page 4

3. Either party may terminate this agreement by giving thirty (30) working days written notice.
4. Each party to this agreement, RSD and Gateway shall indemnify and hold harmless the other party from all independent acts committed by that other party which give rise to any form of claim for liability arising out of such independent act.

TERM

This agreement shall become effective the 17th day of August, 2016, and will continue until June 30, 2017, at which time it will be renewed for additional 12 month terms if both parties agree.

IN WITNESS WHERE OF, the representatives of RSD and VCOE have executed this agreement as of the date indicated below.

**RIO SCHOOL
DISTRICT**

**VENTURA COUNTY OFFICE OF
EDUCATION**

By _____ By _____

Date _____ Date _____

11.16



Agenda Item: 11.16. Approval of Food Services Vending Contract with Continuing Development Incorporated

Speaker: Kristen Pifko, Assistant Superintendent of Business Services

Rationale: Staff is recommending approval of the Vendor Agreement between Rio School District (RSD) Food Services and Continuing Development Incorporated (CDI). Rio School District is currently offering meals to similar programs such as Child Development Resources (CDR).

This annual contract reflects the new pricing structure for the 16/17 school year, which will offset the expense.

Approval of this contract allows Rio Food Services to provide all CDI preschool programs operating within RSD with breakfast, lunch, and snack.

Financial Impact: Financial Impact: None

Funding Source: N/A

Recommended Motion: Administration recommends approval of the contracts, as submitted.

Attachments:
CDI Contract

**STANDARD AGREEMENT FOR FOOD
SERVICE/VENDING
Rio School District CN _____.**

This AGREEMENT is entered into on this 24th day of August 2016, by and between Continuing Development Incorporated (CDI) of Ventura County, hereinafter referred to as the "Agency", and Rio School District, hereinafter referred to as the "Vendor".

WHEREAS, it is not the capability of the Agency to prepare specified meals under the Child and Adult Care Food Program (CACFP) for enrolled participating children; and

WHEREAS, the facilities and capabilities of the Vendor are adequate to supply specified meals to the Agency's facilities; and

WHEREAS, the Vendor is willing to provide such services to the Agency on a cost reimbursement basis;

THEREFORE, both parties here to agree as follows:

THE VENDOR AGREES TO:

1. Prepare and supply the meals, on the School District's scheduled days of service, inclusive of necessary straws, utensils, and napkins for CDI located at, Rio Del Norte School at 2500 Lobela Ave., and Rio Real 1140 Kenney Street in Oxnard in accordance with the number of meals requested and at the cost(s) per meal listed below.

Breakfast	<u>\$1.66 each</u>	Lunch	<u>\$2.75 each</u>
Supplement/Snack	<u>\$.84 each</u>	Supper	<u>\$ N/A each</u>

2. Assure that each meal provided to the Agency under this contract meets the minimum nutritional requirements as specified for children aged 3-5 by the CACFP Meal Pattern for Older Children (attached) which is excerpted from the regulation 7 CFR Part 226.20.
3. Maintain full and accurate records that document: (1) the menus listing all meals provided to the Agency during the term of this contract, (2) a listing of all reimbursable nutrition components of each meal, and (3) an itemization of the quantities of each component used to prepare said meal. The Vendor agrees to provide meal preparation documentation by using yield factors for each food items as listed in the USDA Food Buying Guide or the CNFDD Simplified Food Buying Guide (SFBG) when calculating and recording the quantity of food prepared each meal.
4. Maintain such cost records as invoices, receipts, and/or other documentation that

exhibit the purchase or otherwise availability to the Vendor, of the meal components and quantities itemized in the meal preparation records.

5. Maintain on a daily basis an accurate count of the number of meals, by meal type, prepared for the Agency. Meal count documentation must include the number of meals requested by the Agency.
6. Allow the Agency to increase or decrease the number of meal orders, as needed, when the request is made within twenty-four hours of the scheduled pick up time.
7. Shall provide the Agency with sack breakfast, lunch, and/or snack which meets the National Lunch Program meal requirements for field trips when requested by the Agency at least 10 working days in advance. The cost per meal will remain the same as the (CACFP) reimbursement rates
8. On a monthly basis, present to the Agency an invoice accompanied by reports that itemizes the previous month's delivery. The Vendor agrees to forfeit payment for meals that are not ready within one (1) hour of the agreed upon pick up time, are spoiled or unwholesome at the time of pick up, are short of components, or do not otherwise meet the meal requirements contained in this Agreement.
9. Operate in accordance with current CACFP requirements.
10. Retain all required records for a period of five (5) years after the end of the fiscal year to which they pertain (or longer, if an audit or administrative review in progress); and upon request to make all accounts and records pertaining to the Agreement available to the Certified Public Accountant hired by the Agency, representatives of the California State Department of Education, the U.S. Department of Agriculture, and the U.S. General Accounting Office for Audit or administrative review at a reasonable time and place.
11. Not subcontract for the total meal, with or without milk, or for the assembly of the meal.
12. The Vendor agency certifies, that in its operation of a Child and Adult Care Food Program, neither it nor its principals are presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this transaction by any federal department or agency.
13. Where the Vendor is unable to certify to any of the statements in the certification, Vendor shall attach an explanation to this proposal. Executive Order 12549, Debarment and Suspension, 34 CFR Part 85.510. (Lower Tier)
14. As required by the State Drug-Free Workplace Act of 1990 (Government Code Section 8350 et. Seq.) and the Federal Drug-Free Workplace Act of 1988, and implemented at 34 CFR Part 85, Subpart F, for grantees, as defined at 34 CFR Part 85, Sections 85.605 and 85.610, the recipient agency certifies that it will continue to

provide a drug-free workplace.

THE AGENCY AGREES TO:

1. Ensure that an Agency representative is available at each (pick-up) site, at the specified time on each specified (pick-up) day to receive, inspect and sign for the requested number of meals. This individual will verify the temperature, quality and quantity of each meal service delivery. The Agency assures the Vendor that this individual will be trained and knowledgeable in the record keeping and meal requirements of CACFP, and in health and sanitation.
2. Provide personnel to serve meals, clean the serving and eating areas, and assemble transport carts and auxiliary items for pick up.
3. Notify the Vendor within two (2) days of receipt of the next month's proposed menu of any changes, additions, or deletions that will be required in the menu request.
4. Provide the Vendor with a copy of Title 7 CFR Part 226; the CACFP Meal Pattern for Older Children (includes children aged 3-5); the CNFDD Simplified Food Buying Guide, and all other technical assistance materials pertaining to the food service requirements of CACFP. The Agency will, within 24 hours of receipt from CDE/CACFP, advise the Vendor of any changes in the food service requirements of CACFP.
5. Pay the Vendor the full amount as presented on the monthly-itemized invoice on or before 30 days following the date of invoice. The Agency agrees to notify the Vendor with 48 hours of receipt of any discrepancy in the invoice.

TERMS OF THE AGREEMENT

This agreement will take effect commencing August 24st, 2016, and shall be for a period of one calendar year. It may be terminated by notification given by either party hereto the other party at least 30 days prior to the date of termination.

IN WITNESS WHERE OF, THE PARTIES HERETO HAVE EXECUTED THIS AGREEMENT AS OF THE DATES INDICATED BELOW:

Service Provider Official Signature

Agency Official Signature

Official Name (please type)

Agency Official Name (please type)

Title

Telephone

Date

Title

Telephone

Date

11.17



Agenda Item: 11.17. Approval of Food Service Vending Contract with Architecture Construction & Engineering Charter School

Speaker: Kristen Pifko, Assistant Superintendent of Business Services

Rationale: Staff is recommending approval of the Food Service Vendor Agreement between Rio School District Food Services and Architecture, Construction & Engineering Charter School. This contract has an anticipated income of approximately \$25,000.00 annually, which will more than offset the expense.

Approval of this contract allows Rio Food Services to provide lunch at this location.

Financial Impact: Financial Impact: Modest profit for the Cafeteria Fund, exact amount to be determined.

Funding Source: Cafeteria Fund

LCAP Goal: 4

1. Improved student achievement at every school and every grade in all content areas.
2. Engage parents and other District stakeholders in the development of meaningful partnerships to support student learning.
3. Create welcoming and safe environments where students attend and are connected to their school.
4. Prepare students to be college and career ready through technology and innovation that facilitates collaboration, creativity, critical thinking and communication.
5. Recruit, hire, train, and retain exemplary employees who are caring, committed, collaborative, creative and critical thinkers.

Recommended Motion: Administration recommends approval of the contracts, as submitted.

Attachments:
ACE Contract

**FOOD SERVICES VENDOR AGREEMENT FOR 2016-2017
RIO SCHOOL DISTRICT CHILD NUTRITION SERVICES
AND ACE CHARTER SCHOOL**

This AGREEMENT is entered by and between Rio School District, hereinafter referred to as "RSD"; and ACE Charter School, hereinafter referred to as "ACE". This agreement is made for the purpose of preparing meals which meet the National School Lunch and Breakfast Program meal requirements. This agreement will be for the period of August 11th, 2016 through June 30, 2017.

WHEREAS, RSD has the capability of providing such service; and,

WHEREAS, ACE has the present need for reimbursable meals; and,

WHEREAS, RSD is willing to provide such service to ACE @ \$3.25 per paid student lunch and no charge for free and reduced price student lunch, and \$2.25 per paid student breakfast and no charge for free and reduced price student breakfast for the 2016-2017 school year; and

WHEREAS, RSD will charge an administrative fee of \$100 per month to include delivery and processing fees.

Now THEREFORE, the parties hereto agree as follows:

Effective the August 11th, 2016,

RSD SHALL:

1. Prepare lunches and breakfasts which meet the nutritional standards of the National School Lunch Program as established by the United States Department of Agriculture each day that Rio is in session and include a copy of the school year calendar with this contract. Eating utensils, straws, and napkin will be provided.
2. Be responsible for the temperature and quality of meals at the time meals are delivered to ACE School.
3. Have no responsibility for the condition or care of said meals after ACE accepts receipt.
4. The number of lunches prepared and delivered by RSD shall be equal to the number of meals requested by ACE the day before delivery.

FOOD SERVICES VENDOR AGREEMENT

RIO SCHOOL DISTRICT – ACE

Page 2

5. Provide ACE School a monthly menu covering the meals to be served for the following month. The menu is subject to change without notice, but will always meet the nutritional standards.
6. RSD will represent ACE and include the meal participation as part of the National School Lunch and Breakfast Programs in the process of claiming reimbursement from the State Department of Education. When the reimbursement is received, it will be retained by Rio School District.
7. Submit to the County Office of Education by the 15th of the following month an itemized invoice for the number of meals charged to ACE during the prior month. This invoice will reflect the paid meals, adult meals, administrative fee, and the difference between meals requested by ACE versus meals claimed.
8. Process all applications for Free & Reduced Price Meals for ACE students, complying with all rules and regulations pertaining to the National School Lunch and Breakfast Programs as outlined by the state and federal authorities, subject to audit. Notify ACE of the current RSD contact information 30 days prior to start of this contract.
9. Assume all liability for proper use and protection of surplus commodities assigned to it by ACE.
10. Provide general liability and workers' compensation insurance covering services to be provided under this agreement, or to self-insure such services. The level of insurance shall be equal to the requirements of Insurance Service Office GL002; Certificate of Insurance attesting to coverage shall be attached.

ACE SHALL:

1. Provide RSD with the calendar of ACE operating days 30 days in advance of the start of the new school year service.
2. Request the number of reimbursable meals needed for each day of service at least (24) twenty-four hours in advance written on the delivery form at the time of the previous day's delivery or via email to the preparation site manager. Any changes need to be called or e-mailed to RSD per instructions, no later than 7 a.m. for the following day.
3. An ACE designee shall sign for receipt of the meals. ACE is obligated to accept and be charged for the number of meals requested. ACE is required to distribute the reimbursable meals to the students as received at the appropriate meal time.

**FOOD SERVICES VENDOR AGREEMENT
RIO SCHOOL DISTRICT – ACE
Page 3**

- 4. Return to RSD any and all property owned by RSD on a daily basis.**
- 5. Be responsible for maintaining the proper temperature of the meals until they are consumed.**
- 6. Provide the personnel necessary to serve and supervise the consumption of the meals. If ACE chooses to contract a RSD employee, ACE will be billed an additional thirty-four dollars per day for two hours of labor. This cost will be added to the monthly invoices.**
- 7. Establish collection procedures which are in accordance with State and Federal regulations relating to the overt identification of needy pupils and keep accurate records of the number of free, reduced-price, paid and adult lunches served daily.**
- 8. Assign to RSD all commodities to which ACE is entitled and the liability for use of such commodities.**
- 9. Gifts or exchanges of commodities are not permitted. Food prepared remains the property of the state and federal governments and ACE and must be consumed by students only. It cannot be sold, given away, or exchanged for other goods.**
- 10. Distribute and receive all free and reduced-price meal applications and turn them over to the RSD the day received for processing and approval. Receive rosters from RSD, check off those who ate at time of service. Submit the completed roster of free, reduced and full price lunches weekly at the beginning of the following week to RSD. Notify RSD of additions and deletions of enrolled students on a weekly basis by fax or email. This process may be done in a computer program approved by both ACE and RSD.**
- 11. Submit payment to the RSD, with a copy of the invoice provided, on or before 15 days following receipt of said invoice for meals charged for the prior month.**
- 12. Direct all business and information relating to the execution of this agreement and the services thereof, including kitchen visitations, to the Food Services Supervisor, Rio School District.**

JOINT OBLIGATIONS:

- 1. RSD and ACE shall comply with all applicable federal, state, and local statutes and regulations which regard to the preparation and consumption of meals which meet the National School Lunch and Breakfast Programs meal requirements, including, but not limited to, all applicable regulations relating to the overt identification of needy pupils, the nutritious content of lunches, and non-discrimination. All records**

maintained by the RSD and ACE shall be open to inspection by proper federal, state and local authorities in accordance with applicable statutes and regulations.

**FOOD SERVICES VENDOR AGREEMENT
RIO SCHOOL DISTRICT – ACE
Page 4**

2. Either party may terminate this agreement by giving thirty (30) working days written notice.
3. Each party to this agreement, RSD and ACE shall indemnify and hold harmless the other party from all independent acts committed by that other party which give rise to any form of claim for liability arising out of such independent act.

TERM

This agreement shall become effective the 11th day of August, 2016, and will continue until June 30, 2017, at which time it will be renewed for additional 12 month terms if both parties agree.

IN WITNESS WHERE OF, the representatives of RSD and ACE have executed this agreement as of the date indicated below.

**RIO SCHOOL
DISTRICT**

ACE Charter High School

By _____ By _____

Date _____ Date _____

11.18

Agenda Item: 11.18. Approval of Food Service Vending Contract with Child Development Resources

Speaker: Kristen Pifko, Assistant Superintendent of Business Services

Rationale: Staff is recommending approval of the Food Service Vendor Agreement between Rio School District (RSD) Food Services and Child Development Resources (CDR).

RSD Food Services has provided meals to CDR for the past 8 years. This is the annual contract update to reflect the new pricing structure for the 16/17 school year.

Approval of this contract allows Rio Food Services to provide all CDR preschool programs operating with-in RSD with breakfast, lunch, and snack.

Financial Impact: Financial Impact: None

Funding Source: N/A

LCAP Goal: 3

1. Improved student achievement at every school and every grade in all content areas.
2. Engage parents and other District stakeholders in the development of meaningful partnerships to support student learning.
3. Create welcoming and safe environments where students attend and are connected to their school.
4. Prepare students to be college and career ready through technology and innovation that facilitates collaboration, creativity, critical thinking and communication.
5. Recruit, hire, train, and retain exemplary employees who are caring, committed, collaborative, creative and critical thinkers.

Recommended Motion: Administration recommends approval of the contract, as submitted.

Attachments:
CDR Contract

**STANDARD AGREEMENT FOR FOOD
SERVICE/VENDING
Rio School District CN 1543F**

This Agreement is entered into on this 1st day of September 2016, by and between Child Development Resources of Ventura County, Inc., hereinafter referred to as the "Agency", and Rio School District, hereinafter referred to as the "Vendor".

WHEREAS, it is not the capability of the Agency to prepare specified meals under the Child and Adult Care Food Program (CACFP) for enrolled participating children; and

WHEREAS, the facilities and capabilities of the Vendor are adequate to supply specified meals to the Agency's facilities; and

WHEREAS, the Vendor is willing to provide such services to the Agency on a cost reimbursement basis;

THEREFORE, both parties hereto agree as follows:

THE VENDOR AGREES TO:

1. Prepare and supply the meals, on the School District's scheduled days of service, inclusive of necessary straws, utensils and napkins for the CDR Head Start Preschools located at Rio Lindo School, 2131 Snow Avenue, Rio Plaza School at 600 Simon Way, and Rio Rosales School, 1001 Kohala Street in Oxnard in accordance with the number of meals requested and at the cost(s) per meal listed below:

Breakfast	<u>\$1.66</u> each*	Lunch	<u>\$3.07</u> each*
Supplement/Snack	<u>\$.84</u> each*	Supper	\$ <u>N/A</u> each

*Prices are subject to change up to the maximum amount of the published reimbursement rates as established by Child and Adult Care Food Program (CACFP) July 15, 2016.

2. Assure that each meal provided to the Agency under this contract meets the minimum nutritional requirements as specified for children aged 3-5 by the CACFP Meal Pattern for Older Children (attached) which is excerpted from the regulations 7 CFR Part 226.20.
3. Maintain full and accurate records that document: (1) the menus listing all meals provided to the Agency during the term of this contract, (2) a listing of all reimbursable nutrition components of each meal, and (3) an itemization of the quantities of each component used to prepare

said meal. The Vendor agrees to provide meal preparation documentation by using yield factors for each food item as listed in the

USDA Food Buying Guide or the CNFDD Simplified Food Buying Guide (SFBG) when calculating and recording the quantity of food prepared each meal.

4. Maintain such cost records as invoices, receipts and/or other documentation that exhibit the purchase or otherwise availability to the Vendor, of the meal components and quantities itemized in the meal preparation records.
5. Maintain on a daily basis an accurate count of the number of meals, by meal type, prepared for the Agency. Meal count documentation must include the number of meals requested by the Agency.
6. Allow the Agency to increase or decrease the number of meal orders, as needed, when the request is made within two hours of the scheduled delivery time.
7. On a monthly basis, present to the Agency an invoice accompanied by reports that itemizes the previous month's delivery. The Vendor agrees to forfeit payment for meals that are not ready within one (1) hour of the agreed upon delivery time, are spoiled or unwholesome at the time of delivery, are short of components, or do not otherwise meet the meal requirements contained in this Agreement.
8. Operate in accordance with current CACFP requirements.
9. Retain all required records for a period of three (3) years after the end of the fiscal year to which they pertain (or longer, if an audit or administrative review in progress); and upon request to make all accounts and records pertaining to the Agreement available to the Certified Public Accountant hired by the Agency, representatives of the California State Department of Education, the U.S. Department of Agriculture, and the U.S. General Accounting Office for audit or administrative review at a reasonable time and place.
10. Not subcontract for the total meal, with or without milk, or for the assembly of the meal.
11. The Vendor agency certifies, that in its operation of a Child and Adult Care Food Program, neither it nor its principals are presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this transaction by any federal department or agency.

12. Where the Vendor is unable to certify to any of the statements in this certification, Vendor shall attach an explanation to this proposal. Executive Order 12549, Debarment and Suspension, 34 CFR Part 85.510. (Lower Tier)
13. As required by the State Drug-Free Workplace Act of 1990 (Government Code Section 8350 et. Seq.) and the Federal Drug-Free Workplace Act of 1988, and implemented at 34 CFR Part 85, Subpart F, for grantees, as defined at 34 CFR Part 85, Sections 85.605 and 85.610, the recipient agency certifies that it will continue to provide a drug-free workplace.

THE AGENCY AGREES TO:

1. Ensure that an Agency representative is available at each (delivery/pick-up) site, at the specified time on each specified (delivery/pick-up) day to receive, inspect and sign for the requested number of meals. This individual will verify the temperature, quality and quantity of each meal service delivery. The Agency assures the Vendor that this individual will be trained and knowledgeable in the record keeping and meal requirement of CACFP, and in health and sanitation.
2. Provide personnel to serve meals, clean the serving and eating areas, and assemble transport carts and auxiliary items for pick up/delivery.
3. Notify the Vendor within two (2) days of receipt of the next month's proposed menu of any changes, additions, or deletions that will be required in the menu request.
4. Provide the Vendor with a copy of Title 7 CFR Part 226; the CACFP Meal Pattern for Older Children (includes children aged 3-5); the CNFDD Simplified Food Buying Guide, and all other technical assistance materials pertaining to the food service requirements of CACFP. The Agency will, within 24 hours of receipt from CDE/CACFP, advise the Vendor of any changes in the food service requirements of CACFP.
5. Pay the Vendor the full amount as presented on the monthly-itemized invoice on or before 30 days following the date of invoice. The Agency agrees to notify the Vendor within 48 hours of receipt of any discrepancy in the invoice.

TERMS OF THE AGREEMENT

This Agreement will take effect commencing September 1, 2016, and shall be for a period of one calendar year. It may be terminated by notification given by either party hereto the other party at least 30 days prior to the date of termination.

IN WITNESS WHEREOF, THE PARTIES HERETO HAVE EXECUTED THIS AGREEMENT AS OF THE DATES INDICATED BELOW:

Service Provider Official Signature



Agency Official Signature

Official Name (please type)

Don Henniger

Agency Official Name (please type)

Title

Chief Executive Officer

Title

Telephone

(805) 485-7878

Telephone

Date

6.15.16

Date

11.19

Agenda Item: 11.19. Approval of Food Service Vending Contract with the Boys and Girls Club of Greater Oxnard and Port Hueneme (Nyeland Center).

Speaker: Kristen Pifko, Assistant Superintendent of Business Services

Rationale: Staff is recommending approval of the Vendor Agreement between Rio School District (RSD) Food Services and Boys and Girls Club of Greater Oxnard and Port Hueneme (BGCOP) Nyeland Acres Community Center. Rio School District has been servicing the Boys and Girls Club at the Nyeland Acres Community Center for the past seven years.

This annual contract reflects the servicing agreement between both parties. Rio School District will be claiming the meals served at the center, which will offset the expense.

Approval of this contract allows Rio Food Services to provide BGCOP at the Nyeland Acres Community Center with Supper meals.

Financial Impact: Financial Impact: None

Funding Source: Cafeteria Fund

LCAP Goal: 3

1. Improved student achievement at every school and every grade in all content areas.
2. Engage parents and other District stakeholders in the development of meaningful partnerships to support student learning.
3. Create welcoming and safe environments where students attend and are connected to their school.
4. Prepare students to be college and career ready through technology and innovation that facilitates collaboration, creativity, critical thinking and communication.
5. Recruit, hire, train, and retain exemplary employees who are caring, committed, collaborative, creative and critical thinkers.

Recommended Motion: Administration recommends approval of the contracts, as submitted.

Attachments:
Contract

**FOOD SERVICES VENDOR AGREEMENT FOR 2016-2017
RIO SCHOOL DISTRICT CHILD NUTRITION SERVICES
AND THE BOYS AND GIRLS CLUB OF GREATER OXNARD AND PORT HUENEME**

This AGREEMENT is entered by and between Rio School District, hereinafter referred to as "RSD"; and The Boys and Girls Club of Greater Oxnard and Port Hueneme, hereinafter referred to as "BGCOP". This agreement is made for the purpose of preparing meals which meet the National School Lunch, Breakfast Program meal requirements, and Child and Adult Care Program. This agreement will be for the period of August 25th, 2016 through June 30, 2017.

WHEREAS, RSD has the capability of providing such service; and,

WHEREAS, BGCOP has the present need for reimbursable meals at the Nyeland Acres Community Center, located at 3334 Santa Clara Ave., Oxnard, CA 93036; and,

WHEREAS, RSD is willing to provide Child and Adult Care Program meals to BGCOP at no charge for the 2016-2017 school year.

WHEREAS, BGCOP will pick up Child and Adult Care Program meals from Rio Del Valle Middle School daily, located at 3100 Rose Ave., Oxnard, CA 93036. .

Now THEREFORE, the parties hereto agree as follows:

Effective the August 25th, 2016,

RSD SHALL:

1. Prepare meals which meet the nutritional standards of the Child and Adult Care Program as established by the United States Department of Agriculture each day that Rio is in session and include a copy of the school year calendar with this contract. Eating utensils, straws, and napkin will be provided.
2. Be responsible for the temperature and quality of meals at the time meals are picked up.
3. Have no responsibility for the condition or care of said meals after BGCOP accepts receipt.
4. The number of lunches prepared and delivered by RSD shall be equal to the number of meals requested by BGCOP the day before pick up or delivery.

**FOOD SERVICES VENDOR AGREEMENT
RIO SCHOOL DISTRICT – THE BOYS AND GIRLS CLUB OF GREATER OXNARD
AND PORT HUENEME
Page 2**

5. Provide BGCOP Center a monthly menu covering the meals to be served for the following month. The menu is subject to change without notice, but will always meet the nutritional standards.
6. RSD will represent BGCOP and include the meal participation as part of the Child and Adult Care Program in the process of claiming reimbursement from the State Department of Education. When the reimbursement is received, it will be retained by Rio School District.
7. Submit BGCOP by the 15th of the following month an itemized invoice for any meals over and above what was claimed. This invoice will reflect any adult meals consumed and the difference between meals requested by BGCOP versus meals claimed.
8. RSD will allow BGCOP a five meal variance per day before charging the difference between meals requested versus what was claimed. At which time, BGCOP will be charged \$3.07 for any meal over the five meal variance.
9. RSD will comply with all rules and regulations pertaining to the Child and Adult Care Program as outlined by the state and federal authorities, subject to audit. Notify BGCOP of the current RSD contact information 30 days prior to start of this contract.
10. Provide general liability and workers' compensation insurance covering services to be provided under this agreement, or to self-insure such services. The level of insurance shall be equal to the requirements of Insurance Service Office GL002; Certificate of Insurance attesting to coverage shall be attached.

BGCOP SHALL:

1. Provide RSD with the calendar of BGCOP operating days 30 days in advance of the start of the new school year service.
2. Request the number of reimbursable meals needed for each day of service at least (24) twenty-four hours in advance written on the daily count form at the time of the previous day's pick-up or via email to the preparation site manager. Any changes needs to be called or e-mailed to RSD per instructions, no later than 7 a.m. for the following day.
3. An BGCOP designee shall sign for receipt of the meals. BGCOP is obligated to accept and be charged for the number of meals requested over a 5 meal variance. BGCOP is required to distribute the reimbursable meals to the students at the appropriate meal time.

**FOOD SERVICES VENDOR AGREEMENT
RIO SCHOOL DISTRICT – THE BOYS AND GIRLS CLUB OF GREATER OXNARD
AND PORT HUENEME**

Page 3

4. Return to RSD any and all property owned by RSD on a daily basis.
5. Be responsible for maintaining the proper temperature of the meals until they are consumed.
6. Provide the personnel necessary to serve and supervise the consumption of the meals. If BGCOP chooses to contract a RSD employee, BGCOP will be billed an additional thirty-four dollars per day for two hours of labor. This cost will be added to the monthly invoices.
7. Should BGCOP request to have meals delivered by an RSD employee, BGCOP will be charged a delivery fee of \$100 per month.
8. Establish collection procedures which are in accordance with State and Federal regulations relating to the overt identification of needy pupils and keep accurate records of the number of meals consumed daily.
9. BGCOP will record daily meals consumed on a meal count form provided by RSD. Meal count forms will be returned to a designated RSD employee, the following day.
10. Submit payment to the RSD, with a copy of the invoice provided, on or before 15 days following receipt of said invoice for meals charged for the prior month.
11. Direct all business and information relating to the execution of this agreement and the services thereof, including kitchen visitations, to the Food Services Supervisor, Rio School District.

JOINT OBLIGATIONS:

1. RSD and BGCOP shall comply with all applicable federal, state, and local statutes and regulations which regard to the preparation and consumption of meals which meet the Child and Adult Care Program meal requirements, including, but not limited to, all applicable regulations relating to the overt identification of needy pupils, the nutritious content of meals, and non-discrimination. All records maintained by the RSD and BGCOP shall be open to inspection by proper federal, state and local authorities in accordance with applicable statutes and regulations.

**FOOD SERVICES VENDOR AGREEMENT
RIO SCHOOL DISTRICT – THE BOYS AND GIRLS CLUB OF GREATER OXNARD
AND PORT HUENEME**

Page 4

2. Either party may terminate this agreement by giving thirty (30) working days written notice.
3. Each party to this agreement, RSD and BGCOP shall indemnify and hold harmless the other party from all independent acts committed by that other party which give rise to any form of claim for liability arising out of such independent act.

TERM

This agreement shall become effective the 25th day of August, 2016, and will continue until June 30, 2017, at which time it will be renewed for additional 12 month terms if both parties agree.

IN WITNESS WHERE OF, the representatives of RSD and BGCOP have executed this agreement as of the date indicated below.

**RIO SCHOOL
DISTRICT**

**THE BOYS AND GIRLS CLUB OF
GREATER OXNARD AND PORT HUENEME**

By _____ By _____

Date _____ Date _____

11.20



Agenda Item: 11.20. Approval of Sage Institute Contract for 2016/2017.

Speaker: Dr. Puglisi, Superintendent

Rationale: Sage Institute will assist the district with facilities and funding requirements. The work performed by Sage Institute will include implementing and suggesting strategies, continued master planning, CEQA Oversight, and program planning.

Financial Impact: Financial Impact: \$72,000

Funding Source: Developer Fees, Mitigation Agreement Fees

LCAP Goal: 3

1. Improved student achievement at every school and every grade in all content areas.
2. Engage parents and other District stakeholders in the development of meaningful partnerships to support student learning.
3. Create welcoming and safe environments where students attend and are connected to their school.
4. Prepare students to be college and career ready through technology and innovation that facilitates collaboration, creativity, critical thinking and communication.
5. Recruit, hire, train, and retain exemplary employees who are caring, committed, collaborative, creative and critical thinkers.

Recommended Motion: Approve the Sage Institute Contract.

Attachments:
Sage Contract

PROPOSED SCOPE OF WORK / AUTHORIZATION OF COSTS

Services Provided for:
Rio School District (District)
2500 Vineyard Ave.
Oxnard, CA 93036

Authorized Representative:
John D. Puglisi, Ph.D.
District Superintendent
Phone #: (805) 485-3111

Services Provided by:
Sage Institute Inc. (Consultant)
2945 Townsgate Rd #200
Westlake Village, CA 91361

Principal Consultant:
Dr. Joel Kirschenstein, President
Phone #: (805) 497-8557 x223
joel@sageii.com

Project Duration: July 2016 – June 2017

Scope of Work: District facilities and funding requirements and strategies /
Continued Master Planning / CEQA Oversight / Program Planning

I. Final CDE Site and Plan Applications for STEAM school

- A. Follow-up with CDE re: questions and comments for site final site application.
- B. Prepare and coordinate documentation for CDE preliminary and final plan applications.
- C. Follow-up with CDE re: questions and comments re: preliminary and final plan applications.
- D. Coordinate CDE responses with District and Architect

II. OPSC Funding Application for STEAM school

- A. Prepare and coordinate documentation for OPSC funding application.
- B. Follow-up with OPSC re: 4-day and 15-day response letters and comments and questions.
- C. Prepare Board related agenda items

III. 2016/17 New Construction Eligibility Application

- A. Prepare and coordinate documentation for 2016/17 new construction eligibility update and submittal to OPSC.

IV. 2016/17 Enrollment Projections and Capacity Analysis Updates

- A. Prepare cohort enrollment projections by school site and district-wide.
- B. Research and update enrollment projections for new residential development.
- C. Update capacity data and overlay updated enrollments with updated capacity determination.
- D. Draft updated enrollment projection and capacity analyses for Facilities Finance Master Plan Update.

V. Modernization 2016/17 Eligibility Update and Funding Application for Rio Real ES

- A. Prepare eligibility modernization eligibility application for Rio Real ES for submittal to OPSC.
- B. Prepare and coordinate documentation for modernization funding application for Rio Real ES for submittal to OPSC.

VI. Continued Master Planning

- A. Prepare updates to Master Plan including preparation of projected local and state income sources for new K-12 in particular and District-wide in general.
- B. Prepare Staff & Board progress reports as needed.
- C. Meet with District Staff re: refinements and updates.

VII. Project Planning

- A. Prepare and coordinate agendas for team meetings.
- B. Facilitate implementation and Master Planning items.
- C. Facilitate special study consultants & CEQA mitigation and monitoring requirements.
- D. Coordinate M.O.T., District office relocation efforts.
- E. Assist with Preparation of Board agenda items and progress reports.
- F. Assist with flood control and local agency follow-up re: levy protocols.
- G. Continue to work with District legal counsel and Staff re: aforementioned items as needed.

AGREED BUDGET / COMPENSATION AMOUNT:

SII Employee	Rate/hour	Estimated Fee*
Principal	\$190.00	Tasks 1-7: Flat rate of \$6,000/month
Senior Associate	\$145.00	
Associate	\$125.00	
Administrative Assistance	\$75.00	

Submitted by Sage Institute Inc.

By:

Print Name: Dr. Joel Kirschenstein

Title: President

Date:

Agreed and Accepted by Client:

By:

Print Name: John D. Puglisi, Ph.D.

Title: District Superintendent

Date:

11.21



Agenda Item: 11.21. **Replace the Engine on Rio School Bus that was purchased in January of 1999.**

Speaker: Kristen Pifko, Assistant Superintendent of Business Services

Rationale: Bus No. 6 has had serious mechanical problems. It is in need of a new engine and Gibbs Intl, Inc. has submitted a proposal to replace the engine. In order to have the book up and running by the start of school, the engine needs to be replaced immediately.

Financial Impact: Fiscal Impact: \$13,876.38

Funding source: Transportation

LCAP Goal: 3

1. Improved student achievement at every school and every grade in all content areas.
2. Engage parents and other District stakeholders in the development of meaningful partnerships to support student learning.
3. Create welcoming and safe environments where students attend and are connected to their school.
4. Prepare students to be college and career ready through technology and innovation that facilitates collaboration, creativity, critical thinking and communication.
5. Recruit, hire, train, and retain exemplary employees who are caring, committed, collaborative, creative and critical thinkers.

Recommended Motion: Staff recommends that the bid for the replacement of the engine in Bus 6 be approved.

Attachments:
Gibbs Bid

Repair Management
BY NAVISTAR

GIBBS INTL INC
2201 E. VENTURA BLVD. - OXNARD, CA 93036
Phone: (1) 800-4825164 - Fax: (1) 805-9881846
Estimate Number: 1585515 - RO Number: N/A
Service Writer: Martha Alvarez - Date: 8/3/2016 12:34 PM (C)
Currency: USD

Unit No:	Rio School District
VIN: 1HVBBA8L2X01883034 Model: 3800 4X2 BUS Engine: INT ELECT T444E DSL 210HP@2400RPM Make: International Delivered: 1/11/1999 In Service: 17 Years 8 Months Mileage: 0 Eng Hrs: 0	Recall/AFC: No Contact Name: Mark Krueger Position: primary Phone: (805) 485-3111 E-Mail: mkrueger@rio.k12ca.us PO Number:

Description (AM/PM/hrs)	Labor Cost	Part Cost	Shop Charge	Total Cost
LABOR TO REPLACE LONG BLOCK	\$4,798.00	\$8,275.00	\$0.00	\$13,073.00
(1) ENGINE, TRIMMED Y				

Notes: [8/3/2016 12:34 PM] - Dealer: R/R LONG BLOCK

Parts:	\$8,275.00
Core:	\$0.00
Labor:	\$4,798.00
Shop:	\$100.00
Tax:	\$703.38
TOTAL:	\$13,876.38

This estimate is subject to teardown and inspection and is valid for 30 days from date above. I, the undersigned, authorize you to perform the repairs and furnish the necessary materials. I understand any costs verbally quoted are an estimate only and not binding. Your employees may operate vehicle for inspecting, testing and delivery at my risk. You will not be responsible for loss or damage to vehicle or articles left in it. AUTHORIZED BY: _____

DATE: _____

11.22



Agenda Item: 11.22. Notice of Change Order for Luners Production Services Estimate.

Speaker: Kristen Pifko, Assistant Superintendent of Business Services

Rationale: Luners Production Service is providing services to upgrade the audio equipment in the Board Room at Office of Student and Family Support Services. The current sound equipment has become antiquated and needs to be upgraded in the Board Room.

In June 2016, the board approved a quote from Luners Production Service that assumed some of our current equipment could be used. Unfortunately, the video switch was too old and not compatible with the new equipment. Therefore, an additional part needs to be added to the prior estimate for the Video switcher and labor to install it.

Financial Impact: Financial Impact: \$2,225.65

Funding Source: Routine Restricted Maintenance

LCAP Goal: 3

1. Improved student achievement at every school and every grade in all content areas.
2. Engage parents and other District stakeholders in the development of meaningful partnerships to support student learning.
3. Create welcoming and safe environments where students attend and are connected to their school.
4. Prepare students to be college and career ready through technology and innovation that facilitates collaboration, creativity, critical thinking and communication.
5. Recruit, hire, train, and retain exemplary employees who are caring, committed, collaborative, creative and critical thinkers.

Recommended Motion: Staff recommends the approval of the Change Order for Luners Production Services to install a Video switcher that is compatible with our sound system equipment.

Attachments:
Luners Rev.

Luners Production Services

3036 Seaborg Ave., Unit A
Ventura, CA 93003

Estimate

Date	Estimate #
7/22/2016	202474

805-654-1744
805-654-0924 FAX

Name / Address
Rio School District 2500 E. Vineyard Avenue, Suite 100 Oxnard, CA 93036

Ship To

End Date	Terms	Rep	Project
7/22/2016	VISA	Chris	

Description	Qty	Cost	Ext. Cost
Kramer VP 773 Video Switcher	1	1,782.00	1,782.00T
Labor to install Switcher	1	310.00	310.00

LPS Estimates are valid for a period of not more than sixty (60) days from estimate date. Prices are subject to change after the sixty (60) day period has expired. If a product becomes unavailable during this period, LPS reserves the right to substitute a product of equal or superior quality in lieu of originally stated product estimate.

Subtotal	\$2,092.00
Sales Tax (7.5%)	\$133.65
Total	\$2,225.65

Agreed to and accepted by:
 **Date:** 7/25/16

Signature _____

11.23

Agenda Item: 11.23. Resolution No. 1617/01 approving the Notice of Completion for the Energy Upgrades at Rio Vista Middle School by Green Econome.

Speaker: Kristen Pifko, Assistant Superintendent of Business Services

Rationale: As part of the district's Proposition 39 Energy Efficiency funding, Green Econome was contracted to provide services for the energy upgrades at Rio Vista Middle School, Phase 1 - Lighting and HVAC Optimization and Controls. The services were divided up into two phases, one to be completed during spring break and the second to be completed in summer.

All contract installation requirements for phase one have been satisfied by Green Econome and the Notice of Completion can be filed.

Financial Impact: Financial Impact: None

Funding Source: N/A

LCAP Goal: 3

1. Improved student achievement at every school and every grade in all content areas.
2. Engage parents and other District stakeholders in the development of meaningful partnerships to support student learning.
3. Create welcoming and safe environments where students attend and are connected to their school.
4. Prepare students to be college and career ready through technology and innovation that facilitates collaboration, creativity, critical thinking and communication.
5. Recruit, hire, train, and retain exemplary employees who are caring, committed, collaborative, creative and critical thinkers.

Recommended Motion: Staff recommends approving Resolution 1617/01 for the Notice of Completion, Phase 1 of services provided by Green Econome at Rio Vista Middle School.

Attachments:
NOC Green Econome
NOC Green Econome

RIO SCHOOL DISTRICT

RESOLUTION NO. 1617/01

**NOTICE OF COMPLETION FOR THE
ENERGY UPGRADES AT RIO VISTA MIDDLE SCHOOL BY
GREEN ECONOME**

WHEREAS, pursuant to RSD Project No. P556-040316 Prop 39-1.1, the Rio School District (“District”) contracted with Green Econome for services related to the Energy Upgrades, Phase #1 Lighting & HVAC Optimization and Controls at Rio Vista Middle School; and

WHEREAS, Contractor subsequently commenced the work on Project No. P556-040316 Prop 39-1.1; and

WHEREAS, on July 21, 2016, the project construction manager confirmed that the work for Project #P556-040316 Prop 39-1.1 has been closed and certified the job was complete in accordance with the plans and specifications; and

WHEREAS, District has now determined to file the Notice of Completion, attached hereto as Exhibit A and incorporated herein by reference;

NOW, THEREFORE, be it hereby resolved that:

1. The foregoing recitals are true and correct.
2. The Board hereby accepts the Notice of Completion for Project P556-040316 Prop 39-1.1.
3. The Board delegates authority to the Superintendent and the Assistant Superintendent of Business Services or their designee to ensure that the Notice of Completion is filed with the Office of the Ventura County Recorder.

PASSED AND ADOPTED by the Board of Education at a regular meeting held on the ___ day of ____, 201__ by the following vote on roll call:

AYES:

NOES:

ABSENT:

ABSTAIN:

Mr. Ramon Rodriguez,
President of the Board of Trustees

11.24

Agenda Item: 11.24. Resolution No. 1617/02 approving the Notice of Completion for the Energy Upgrades at Rio Del Mar Elementary School.

Speaker: Kristen Pifko, Assistant Superintendent of Business Services

Rationale: As part of our Proposition 39 Energy Efficiency funding, Green Econome was contracted to provide services for the energy upgrades at Rio Del Mar Elementary school, Phase 1 - Lighting and HVAC Optimization and Controls. Our energy efficiency project was broken into two phases, one performed during spring break and the second phase performed over the summer. All contract installation requirements for phase one have been satisfied by Green Econome and the Notice of Completion can be filed.

Financial Impact: Financial impact: None

Funding Source: N/A

LCAP Goal: 3

1. Improved student achievement at every school and every grade in all content areas.
2. Engage parents and other District stakeholders in the development of meaningful partnerships to support student learning.
3. Create welcoming and safe environments where students attend and are connected to their school.
4. Prepare students to be college and career ready through technology and innovation that facilitates collaboration, creativity, critical thinking and communication.
5. Recruit, hire, train, and retain exemplary employees who are caring, committed, collaborative, creative and critical thinkers.

Recommended Motion: Staff recommends the approval of Resolution 1617/02 for the Notice of Completion, Phase 1 of services provided by Green Econome at Rio Del Mar Elementary School.

Attachments:
NOC Green Econome
NOC Green Econome

RIO SCHOOL DISTRICT

RESOLUTION NO. 1617/02

**NOTICE OF COMPLETION FOR THE
ENERGY UPGRADES AT RIO DEL MAR ELEMENTARY SCHOOL BY
GREEN ECONOMIE**

WHEREAS, pursuant to RSD Project No. P556-040316 Prop 39-2.1, the Rio School District ("District") contracted with Green Econome for services related to the Energy Upgrades, Phase #1 Lighting & HVAC Optimization and Controls at Rio Del Mar Elementary School; and

WHEREAS, Contractor subsequently commenced the work on Project No. P556-040316 Prop 39-2.1; and

WHEREAS, on July 21, 2016, the project construction manager confirmed that the work for Project #P556-040316 Prop 39-2.1 has been closed and certified the job was complete in accordance with the plans and specifications; and

WHEREAS, District has now determined to file the Notice of Completion, attached hereto as Exhibit A and incorporated herein by reference;

NOW, THEREFORE, be it hereby resolved that:

1. The foregoing recitals are true and correct.
2. The Board hereby accepts the Notice of Completion for Project P556-040316 Prop 39-2.1.
3. The Board delegates authority to the Superintendent and the Assistant Superintendent of Business Services or their designee to ensure that the Notice of Completion is filed with the Office of the Ventura County Recorder.

PASSED AND ADOPTED by the Board of Education at a regular meeting held on the ___ day of ____, 201__ by the following vote on roll call:

AYES:

NOES:

ABSENT:

ABSTAIN:

Mr. Ramon Rodriguez,
President of the Board of Trustees

11.25

Agenda Item: 11.25. Approval of Resolution No. 1617/03 for the Notice of Completion of work done at Rio Rosales Elementary School by Fence Factory.

Speaker: Kristen Pifko, Assistant Superintendent of Business Services

Rationale: A new fence at Rio Rosales Elementary School was needed between the School site and the City Park. Fence Factory provided the service of repairing and replacing the fence for the safety of the students. All installation requirements have been satisfied by Fence Factory and a Notice of Completion should be issued.

Financial Impact: Financial Impact: None

Funding Source: N/A

LCAP Goal: 3

1. Improved student achievement at every school and every grade in all content areas.
2. Engage parents and other District stakeholders in the development of meaningful partnerships to support student learning.
3. Create welcoming and safe environments where students attend and are connected to their school.
4. Prepare students to be college and career ready through technology and innovation that facilitates collaboration, creativity, critical thinking and communication.
5. Recruit, hire, train, and retain exemplary employees who are caring, committed, collaborative, creative and critical thinkers.

Recommended Motion: Staff recommends the Notice of Completion by Fence Factory for the repair and replacement of the fence between the school grounds and the City Park next door.

Attachments:
NOC
NOC 1617/03

Balfour Beatty Construction

Rio School District
2500 E. Vineyard Ave, Suite 1-100
Oxnard, CA 93036
Attn; Kristen Pifko, Assistant Superintendent Business Services

July 21, 2016

Subject: Project #16-0055G-3 School/Park Fencing Repair & Replacement at Rio Rosales Elementary School, Oxnard, CA

Re: Recommendation to Request Board approval for issuance of Notice of Completion

Dear Ms. Pifko,

Please accept this letter as recommendation to request Board approval for issuance of the Notice of Completion for work related to RSD Project #16-0055G-3 School/Park Fencing Repair & Replacement at Rio Rosales Elementary School, Oxnard, CA. All contract installation requirements have been satisfied by Fence Factory.

The final contract amount is as follows;

Fence Factory Base Agreement:	\$ 34,350.00
FINAL Cost	\$ 34,350.00

Should you have any questions, please contact me at any time.

Respectfully,



Keith Henderson
Senior Project Manager
Balfour Beatty Construction, Inc

cc. Kristen Pifko, RSD
Dennis Kuykendall, Balfour Beatty Construction
Sophia Limon, Balfour Beatty Construction
File

11.26

Agenda Item: 11.26. Approval of Resolution 1617/04 for the Notice of Completion of Marque Signs at Five School Sites.

Speaker: Kristen Pifko, Assistant Superintendent of Business Services

Rationale: The installation of the Marque Signs by Quiel Signs has been completed at Rio Real, Rio Plaza, Rio Vista, Rio Del Mar, and Rio Rosales. All contract installation requirements have been satisfied by Quiel Signs.

Financial Impact: Financial Impact: None

Funding Source: N/A

LCAP Goal: 3

1. Improved student achievement at every school and every grade in all content areas.
2. Engage parents and other District stakeholders in the development of meaningful partnerships to support student learning.
3. Create welcoming and safe environments where students attend and are connected to their school.
4. Prepare students to be college and career ready through technology and innovation that facilitates collaboration, creativity, critical thinking and communication.
5. Recruit, hire, train, and retain exemplary employees who are caring, committed, collaborative, creative and critical thinkers.

Recommended Motion: Staff recommends the approval of Resolution No. 1617/04 for the Notice of Completion of Marque Signs by Quiel Signs.

Attachments:
NOC 1516/04
NOC Quiel Signs

RIO SCHOOL DISTRICT

RESOLUTION NO. 1617/04

**NOTICE OF COMPLETION FOR PROJECT #15-0036G
FOR THE INSTALLATION OF MARQUE SIGNS AT FIVE SCHOOL SITES
BY QUIEL SIGNS**

WHEREAS, pursuant to RSD Project No. 15-0036G, the Rio School District ("District") contracted with Quiel Signs for services related to the installation of marque signs at Rio Real, Rio Plaza, Rio Vista, Rio Del Mar, and Rio Rosales, and

WHEREAS, Contractor subsequently commenced the work on Project No. 15-0036G; and

WHEREAS, on July 28, 2016, the project construction manager confirmed that the work for Project #15-0036G has been closed and certified the job was complete in accordance with the plans and specifications; and

WHEREAS, District has now determined to file the Notice of Completion, attached hereto as Exhibit A and incorporated herein by reference;

NOW, THEREFORE, be it hereby resolved that:

1. The foregoing recitals are true and correct.
2. The Board hereby accepts the Notice of Completion for Project 15-0036G.
3. The Board delegates authority to the Superintendent and the Assistant Superintendent of Business Services or their designee to ensure that the Notice of Completion is filed with the Office of the Ventura County Recorder.

PASSED AND ADOPTED by the Board of Education at a regular meeting held on the ___ day of ___, 201__ by the following vote on roll call:

AYES:

NOES:

ABSENT:

ABSTAIN:

Mr. Ramon Rodriguez,
President of the Board of Trustees

11.27

Agenda Item: 11.27. Resolution 1617/05 for the Notice of Completion of the repair and replacement of drinking fountains at Rio Vista Middle School by MM Mechanical, Inc.

Speaker: Kristen Pifko, Assistant Superintendent of Business Services

Rationale: Several drinking fountains at Rio Vista Middle School were in need of repairs and replacement. The work has been completed and a Notice of Completion can be filed.

Financial Impact: Financial Impact: None

Funding Source: N/A

LCAP Goal: 3

1. Improved student achievement at every school and every grade in all content areas.
2. Engage parents and other District stakeholders in the development of meaningful partnerships to support student learning.
3. Create welcoming and safe environments where students attend and are connected to their school.
4. Prepare students to be college and career ready through technology and innovation that facilitates collaboration, creativity, critical thinking and communication.
5. Recruit, hire, train, and retain exemplary employees who are caring, committed, collaborative, creative and critical thinkers.

Recommended Motion: Staff recommends the approval of the Notice of Completion for the repair and replacement of drinking fountains at Rio Vista Middle School.

Attachments:
NOC
NOC

RIO SCHOOL DISTRICT

RESOLUTION NO. 1617/05

**NOTICE OF COMPLETION FOR PROJECT #16-0057G
FOR THE REPAIR AND REPLACEMENT OF DRINKING FOUNTAINS
AT RIO VISTA MIDDLE SCHOOL BY MM MECHANICAL, INC.**

WHEREAS, pursuant to RSD Project No. 16-0057G, the Rio School District (“District”) contracted with MM Mechanical, Inc. for services related to the repair and replacement of drinking fountains at Rio Vista Middle School by MM Mechanical, Inc. and

WHEREAS, Contractor subsequently commenced the work on Project No. 16-0057G; and

WHEREAS, on July 29, 2016, the project construction manager confirmed that the work for Project #16-0057G has been closed and certified the job was complete in accordance with the plans and specifications; and

WHEREAS, District has now determined to file the Notice of Completion, attached hereto as Exhibit A and incorporated herein by reference;

NOW, THEREFORE, be it hereby resolved that:

1. The foregoing recitals are true and correct.
2. The Board hereby accepts the Notice of Completion for Project 16-0057G.
3. The Board delegates authority to the Superintendent and the Assistant Superintendent of Business Services or their designee to ensure that the Notice of Completion is filed with the Office of the Ventura County Recorder.

PASSED AND ADOPTED by the Board of Education at a regular meeting held on the ___ day of ___, 201__ by the following vote on roll call:

AYES:

NOES:

ABSENT:

ABSTAIN:

**Mr. Ramon Rodriguez,
President of the Board of Trustees**

11.28

Agenda Item: 11.28. Approval of Proposal 16-0714 B-O with McKay Conant Hoover, Inc. for Audiovisual and Acoustical Programming Services.

Speaker: Kristen Pifko, Assistant Superintendent of Business Services

Rationale: In the Rio School District master plan, audiovisual and acoustical improvements were identified needs for Multi-Purpose Rooms at all eight facilities.

AV standardization and an acoustical assessment are the first steps in the improvement process. The firm of McKay Conant Hoover, Inc has provided a proposal to assess the spaces and recommend proper equipment and improvements.

Financial Impact: Financial Impact: \$11,900.00
\$220.00 for acoustical instrumentation

\$12,120.00

Funding Source: Measure G

LCAP Goal: 3

1. Improved student achievement at every school and every grade in all content areas.
2. Engage parents and other District stakeholders in the development of meaningful partnerships to support student learning.
3. Create welcoming and safe environments where students attend and are connected to their school.
4. Prepare students to be college and career ready through technology and innovation that facilitates collaboration, creativity, critical thinking and communication.
5. Recruit, hire, train, and retain exemplary employees who are caring, committed, collaborative, creative and critical thinkers.

Recommended Motion: Staff recommends the approving the proposal with McKay Conant Hoover for audiovisual and acoustical programming services.

Attachments:
McKay invoice



MCKAY CONANT HOOVER INC
Acoustics and Media Systems Consultants

David A Conant, FASA
K Anthony Hoover, FASA

Randal B Willis, P.E.

Kyle M Ridenour
William Chu

Dr. John Puglisi
Superintendent
Rio School District
2500 Vineyard Avenue, Suite 1-100
Oxnard, California 93063

14 July 2016

Subject: Revised Proposal for Audiovisual and Acoustical Programming Services
Rio School District Multi-Purpose Rooms in Eight Facilities
AV Standardization and Acoustical Assessment
MCH Proposal No. 16-0714 B-0

Dear Dr. Puglisi,

Pursuant to your request, we are pleased to offer our revised proposal for Audiovisual and limited Acoustical programming services for the eight Rio School District multi-purpose rooms, plus one gym at one of the eight schools, as we recently discussed. We have prepared a proposal that we hope you will find responsive and cost effective.

We understand this initial exercise to be associated with an initial tour and report concerning possible solutions to the goal of standardizing the AV systems in the spaces for more easy use, and also to observe and take simple measurements of existing background noise levels and existing reverberation times in these spaces, as a possible reference for acoustical renovations and improvements. As such, we are not, at this time, proposing on any formal design or construction support services. We will be happy, however, at the conclusion of this phase, to provide an additional proposal or proposals as necessary to assist with the continuation of the process.

Note that we have performed similar services in a similar manner in a nearby district for several high school auditoriums, which were well-received and apparently greatly appreciated.

The following letter sections describe the Method, Scope and Cost of the consulting services we propose to provide for this phase of the project, and a final section covers Agreements.

A. METHOD

1. General

Audiovisual and limited Acoustical Programming services will be provided in the form of advice and consultation to Balfour Beatty and the Rio Valley School District. This proposal includes only the Programming effort at this time, as the exact quantity and depth of project AV and Acoustical support for all spaces is currently unknown, and is a necessary component for accurately estimating subsequent full design services.

Once this initial exercise is complete, we anticipate providing a separate full proposal for the processes and tasks identified in the Programming phase of work. This additional, subsequent



work, following the initial Programming effort, would typically result in biddable construction drawings and specifications for all pertinent full AV systems, and information regarding desirable recommendations or remediation associated with the Acoustical environments in the various rooms under consideration.

2. Personnel

The following lead individuals, who have considerable and demonstrated experience with this building type, will be responsible for this project:

- a. Tony Hoover, Principal – Principal in Charge
- b. Kyle M Ridenour, Senior Consultant - Project Manager, AV systems

3. Schedule

We expect to be active on the project from the date of your authorization to proceed until the end of the project Programming process. Programming schedule assumptions are as follows:

On site discovery services at eight schools	July-August 2016
Report for review and final revision	August 2016

If the overall schedule becomes significantly shorter or longer, we may need to reconsider our fee.

B. SCOPE OF SERVICES

We will provide comprehensive AudioVisual Programming services as well as limited Acoustical input consisting of results of measurements and observations for the spaces and tasks identified in our recent communications at the eight Rio School District multi-purpose rooms plus one gym at one of these schools. Consulting services provided under this proposal will cover programming only, although we anticipate providing a proposal for full design and implementation support at the conclusion of the Programming process.

By this reference, all components of sections A through D of this proposal, as well as the attached terms and conditions, are viewed as an integral aspect of the proposed scope of services and are not to be separated in contract preparation.

1. Locations

Our programming work will cover the multi-purpose rooms in the eight (8) Rio District locations identified in our recent conversations, plus one gym in one of those schools.

2. Types of AV Systems

We intend to program the following types of systems (where appropriate), as well as provide input on salient Acoustical issues that may directly affect the successful implementation of the Audiovisual systems discussed and desired. It is our understanding that the scope may be



limited or defined more precisely than this list would indicate in some of the facilities under consideration, which is entirely understood and appreciated. Our report will cover the issues discussed and identified as a part of our discovery process to take place soon, most likely in July of 2016. The below list is simply a summary of the types of systems that we regularly identify and address as a part of our design process.

- a. Speech reinforcement and/or program audio playback, including source equipment
- b. Wireless Microphone Systems
- c. ADA Compliant Assistive Listening Systems
- d. Production Intercom Systems
- e. Production Monitoring System
- f. Video Projection, (multimedia, scenographic, and cinematic) including source equipment
- g. Flat Panel Video Displays, including source equipment
- h. Remote Control Systems
- i. AV infrastructure to support the above systems.

We will prepare budget information in the form of an Opinion of Installed costs for AV systems for each facility at the end of the Programming phase.

3. Audiovisual and Acoustical scope of work

During this discovery phase

- a. We will perform a quick review of the available drawings for each school. We understand that these schools may have been built in the 1950s and 1960s, and we note that these drawings have been made available in PDF format.
- b. We will attend a single series of site discovery meetings consisting of a meeting of approximately one and one half (1-1/2) hour duration at each of the eight (8) identified facilities. At each school multi-purpose room (and one gym), we will measure background noise with HVAC on and off (pending prompt on/off of the systems as directed), and existing reverberation times.

We anticipate that this will require up to two days to complete, with four (or maybe five) facilities covered in a given day. We will require unencumbered and accompanied access to each of these rooms during our tour.

We will coordinate with you for a tour of the eight schools. The AV & Acoustics tours will be simultaneous. It will be difficult to visit more than 4 (or maybe 5) in a single day, even with good preparation; arrangements for these tours made/coordinated by your office.

We recommend that the meetings be dedicated solely to Technical Systems scope, along with any related acoustical concerns, and that they include all stake holders. Note that we will request (and require) complete silence from any/all occupants during our several brief acoustics measurements in each space.

- c. We will prepare one brief report summarizing our understanding of AV scope requirements for distribution to all interested parties after the discovery meeting.



The report will also summarize the results of the acoustical measurements for each of the eight schools plus one gym, and briefly evaluate the current conditions against appropriate criteria for the various types of end-user requirements.

This report will include a preliminary opinion of installed costs for the Audiovisual systems. This report will not include specific recommendations for acoustical improvement, but will offer general approaches and sufficient information regarding HVAC noise levels and reverberation times to lay the foundation for subsequent studies for subsequent acoustical improvements/renovations. This report will serve as the foundation for all subsequent design work.

It is essential to note that any cost information provided will be preliminary and will only relate to the AV systems (electronics and low voltage wiring and terminations). Any cost related exercises associated with power or infrastructure needs in support of the AV system will need to be estimated by others, although our programming report will, where possible, identify issues of concern so that cost estimating can be undertaken.

As the costs of any Acoustical recommendations or remediation can be highly variable and dependent on approach and degree, we do not anticipate providing a specific cost estimate for any Acoustical recommendations, although we do anticipate identifying within the report any Acoustical based issue that may affect the successful implementation of AV recommendations. Once any issues are identified, we will be glad, as a part of our full service proposal, to propose on full acoustical recommendations for any identified issue, which would include more specific measurement, confirmations, and recommendations that could then be estimated by others.

- d. Within approximately 2 weeks of delivery of our brief report, we will participate in a teleconference of up to one hour concerning AV system issues, and we will participate in a teleconference of up to one hour concerning acoustical issues. We will revise the report a single time in reaction to any comments received, and issue a programming report. This will conclude our involvement with this proposed phase of the project.

C. NOTES AND EXCLUSIONS

1. The following systems designs are not within our scope of work for the project: general or specialty lighting (though the AV control systems can interface with the lighting system), security/alarm/access control/life safety systems, building management, cable/satellite television (CATV/SMATV), telephone, data, and closed-circuit television (CCTV) systems, Telecom and Structured Cabling. However, building's primary data network may support these systems if so desired. The following items are also not within our scope of work for the project, but could be provided as additional services if desired: PBX specification, Data Network hardware design and specification (switches, routers, security servers, etc), wireless network design.
2. We do not expect to prepare any formal design drawings during the above described programming phase of the project, only the report and AV cost estimation work as described.



3. We have budgeted for a total of 1 out of office trip for the meetings/site observations during the Programming Phase of this work as described above. The out of office trip is expected to be spread out over a two contiguous day period. Additional out of office trips related to the project could be accommodated as add services.
4. We recognize that the design process is a fluid, evolving process and we expect to be involved in directing fiscally prudent design and materials and equipment selections. However, we have not budgeted for VE exercises during the programming process. Cost estimations for acoustical issues are outside this proposed scope.
5. We have not budgeted for lengthy technical letter reports or explanations detailing our recommendations, calculations, or providing "acoustical tutorials", or examining numerous options as sometimes happens on these types of projects.
6. We will require ready and immediate access (pre-arranged by others) with continuous accompaniment by appropriate persons. During each of several acoustical measurements (each lasting up to 30 seconds) in each facility, we will require extreme quiet and freedom from interference from all occupants. Interference/interruption outside of our control may require return visits for additional fees, or may prevent measurements and reporting of acoustical data and results in particular facilities.
7. Our work as proposed herein is independent of all other agreements, such as an AIA contract. The Rio School District is our client, directly responsible for prompt payment of our invoice(s). We expect that a signature on this proposal will serve as sufficient evidence of approval for our services.
8. Services beyond those identified above are considered extra services and will be billed on a time and material basis in accordance with the attached MCH Standard Terms and Conditions.

D. COST OF CONSULTING SERVICES

McKay Conant Hoover Inc. Professional fees are based on the number of hours worked on a project and the payment schedule is subject to the attached Standard Terms and Conditions, which are deemed an integral part of this Agreement. We have carefully considered the extent of services that this phase of the project requires, balanced with our experience on other similar projects, and expect the following fee structure for the Programming Phase.

FEES FOR AUDIOVISUAL AND ACOUSTICAL PROGRAMMING SERVICES

Programming as above described- AV services	\$ 6,300
<u>Programming as above described- Acoustical Services</u>	<u>\$5,600</u>
(Total excluding reimbursables- AV and Acoustics)	\$11,900

We would not exceed the professional Fixed Fee amounts indicated above without your prior authorization and would be working toward it at the hourly rates indicated on the Standard Terms and Conditions. We presume that the project will progress in a straightforward manner



without significant delays or redesigns. Should this prove incorrect, we reserve the right to revise this proposal.

Reimbursable expenses such as travel, FedEx™ and courier services are additional and would be billed at cost. We will also charge for acoustical instrumentation at the rate of \$110 per day, maximum \$220.

* * * * *

If this proposal is acceptable as written, please sign and return one copy to serve as authorization or we will be pleased to sign a contract in another form but with similar provisions. Different or additional terms contained in contractual documents supplied by the client shall not apply, unless modified by terms mutually agreeable to client and MCH.

If you have any questions or if you feel we have missed the mark on some issue within the scope or fee, please call.

Sincerely yours,

McKAY CONANT HOOVER INC

Kyle Ridenour
Senior Consultant, Media Systems

KMR:bb B0
Enclosure: MCH Standard Terms and Conditions

MCH Proposal 16-07-14 B0 Accepted by Rio School District with Enclosure

Signature: _____

Title: _____

Date: _____



STANDARD TERMS & CONDITIONS GOVERNING McKAY CONANT HOOVER INC PROFESSIONAL SERVICES

A. Work-Cost Agreements

1. McKay Conant Hoover Inc (MCH) will provide the type and scope of services described for the maximum fee stated. MCH will make every effort to hold reimbursable expenses within the budget stated, however MCH is not responsible for changes in the pricing structure of reimbursables such as services provided by others including airlines and mail carriers.
2. MCH reserves the right to request an increase in the maximum fee if the project's scope or schedule change or if the project does not progress in a straightforward and customary manner. A prompt response to such a request will be expected.

B. Charges

1. MCH will charge hourly fees according to this schedule: Principals, Associate Principals, Supervisory Consultants and Professional Affiliates \$95 to \$185, Senior Consultants \$85 to \$135, Associate Consultants, Consultants and Staff Assistants, \$60 to \$110. Time spent in travel during normal business hours will be charged as time worked. MCH reserves the right to change its hourly rates.
2. MCH will charge for expenses at cost plus 0%. Reimbursable expenses include travel, subsistence, printing, large format plotting, overnight mail, subconsultant services, special supplies or materials, telecommunications and instruments.
3. Invoicing will be monthly in our standard format. Upon request, MCH will create a different project-specific format one (1) time without charge. MCH reserves the right to charge for further changes, including back-changes and additional account handling, on a T&M basis.

C. Payments

Invoices will be submitted monthly and be payable in United States dollars within 60 days. Invoiced amounts unpaid after ninety (90) days beyond invoice date shall be grounds for MCH to stop project work and apprise the owner of same, without penalty, until the agreed payment schedule is resumed. Unpaid invoices older than 120 days are subject to interest charges at prevailing rates.

D. Insurance

MCH carries comprehensive general liability insurance with a limit of \$2,000,000 and worker's compensation insurance to the limits required by the State of California.

E. Liability

No warranties, express or implied, including the warranties of merchantability and fitness for a particular purpose, are made by MCH. MCH will not be liable for any special, incidental or consequential damages.

F. Unforeseen Circumstances

MCH will not be in default of its obligations to the extent that its performance is delayed or prevented by causes beyond its control, including but not limited to acts of God, delays in delivery by vendors, or other consultants, and strikes or other labor disturbances.

G. Announcements

Use of MCH's name in any announcements concerning the project for which MCH's services are performed, for promotional or advertising purposes, or in litigation with third parties, will require the prior written approval of MCH.

H. Termination

Either party may terminate this agreement at any time by written notice of the other. Such notice is effective upon receipt. In the event of such termination, MCH will be paid in accordance with this agreement for the services rendered and expenses incurred or committed to prior to the effective date of notice of termination.

I. Ownership

Designs, ideas, concepts, calculations and documents developed during the course of the project will remain the property of MCH.

J. General

This agreement constitutes the entire agreement between parties with respect to the subject matter hereof and supercedes all prior agreements, whether oral or written, between the parties with respect to such subject matter. Different or additional terms contained in documents supplied by client shall not apply. This agreement may be modified only by written agreement of client and MCH and is binding upon their respective successors and assigns.

STCMF/2008

11.29

Agenda Item: 11.29. Approval of Plowboy Landscapes, Inc. invoice for the sprinkler repair at Rio Rosales next to joint-use park.

Speaker: Kristen Pifko, Assistant Superintendent of Business Services

Rationale: While the district was installing our fence to separate Rio Rosales from the adjacent park, it was discovered that the sprinkler lines were in the location where the fence needed to be installed.

In order to install our fence and keep the sprinkler system working, the sprinkler lines need to be relocated.

The work will include installing a lateral line, digging up and reinstalling sixty (60) sprinkler heads, and making the necessary connections.

Financial Impact: Financial Impact: \$9,250.00

Funding Source: Measure G Bond

LCAP Goal: 3

1. Improved student achievement at every school and every grade in all content areas.
2. Engage parents and other District stakeholders in the development of meaningful partnerships to support student learning.
3. Create welcoming and safe environments where students attend and are connected to their school.
4. Prepare students to be college and career ready through technology and innovation that facilitates collaboration, creativity, critical thinking and communication.
5. Recruit, hire, train, and retain exemplary employees who are caring, committed, collaborative, creative and critical thinkers.

Recommended Motion: Staff recommends approval of the invoice from Plowboy Landscapes, Inc. to repair the sprinkler system at Rio Rosales.

Attachments:
Plowboy invoice

PLOWBOY LANDSCAPES, INC.

2190 N. VENTURA AVENUE VENTURA, CA 93001
TEL: (805) 643-4966 FAX: (805) 648-5571
LIC.# 598795

DATE: July 12, 2016
TO: Balfour Beatty Construction
ATTN: Keith Henderson
FROM: Doug Wasson
RE: Rio Rosales School
Irrigation Line Lateral Relocation

TEL: (805) 264-4133
khenderson@balfourbeattyus.com
TEL: (805) 643-4966
doug@plowboylandscapes.com

WORK TO INCLUDE:

- ❖ Install (800') lateral line
- ❖ Dig up and reinstall about (60) existing sprinkler heads
- ❖ Make connections as needed

Note: State Prevailing Wage

\$9,250.00

Reviewed & Approved



7/12/16

Date

RIO ROSALES
OK
~~BB~~
BBC
7/12/16
SPRINKLER REPAIR
© RIO ROSALES WHERE
NEW FENCE IS INSTALLED
NEXT TO JOINT USE PARK.
CITY OF Oxnard WOULD
PARTICIPATE IN THE REPAIR
COSTS 16-00536-2



2

PLOWBOY LANDSCAPES, INC.

2190 N. VENTURA AVENUE VENTURA, CA 93001
TEL: (805) 643-4966 FAX: (805) 648-5571
LIC.# 398795

ADDITIONAL STANDARD NOTES

1. THIS IS A BID PER PLANS AND SPECIFICATIONS. CHANGES ARE NOTED IN THIS SECTION OR UNDER ALTERNATE ADDITIONS; THE ITEMIZED BREAKDOWN IS FOR YOUR CONVENIENCE.
2. WEED CLEARING, OR GROW KILL CYCLE NOT IN BID UNLESS NOTED.
3. NO IMPORT OR EXPORT OF SOIL OR PLACEMENT, UNLESS SPECIFICALLY NOTED.
4. NO HARDSCAPE, OR LIGHTING UNLESS OTHERWISE NOTED.
5. NO DRAIN WORK OR SITE AMENITIES UNLESS NOTED.
6. NO DEMOLITION OR PRUNING IN BASE BID, UNLESS SPECIFICALLY NOTED.
7. NO METERS INCLUDED, PUMP SYSTEMS NOT INCLUDED IN BID UNLESS SPECIFICALLY MENTIONED.
8. NO CONCRETE OR A.C. CUTTING, PATCHING OR REMOVAL INCLUDED.
9. GENERAL CONTRACTOR OR OWNER TO PROVIDE POWER TO IRRIGATION CONTROLLER THROUGHOUT CONSTRUCTION AND MAINTENANCE PERIOD. HAND WATERING NOT INCLUDED.
10. NON-UNION LABOR BID. PLOWBOY LANDSCAPES, INC. IS NOT SUBJECT TO ANY LABOR AGREEMENTS MADE BY OTHERS.
11. PLOWBOY LANDSCAPES, INC. IS NOT RESPONSIBLE FOR THE CONTROL OF DEER, GOPHERS, SQUIRRELS, MOLES, OR OTHER RODENTS OR FOR THE DAMAGE DONE BY THE ABOVE MENTION.
12. EXTRA COSTS MAY BE CHARGED TO THE OWNER DUE TO ROCK OBSTRUCTIONS WHICH PREVENT NORMAL TRENCHING OR DIGGING OPERATIONS.
13. ALL PROPOSAL PRICES ARE BASED ON A STRAIGHT TIME PAY SCALE FOR EMPLOYEES OR PLOWBOY LANDSCAPES, INC. ALLOWANCES FOR OVERTIME OR WEEKEND PAY ARE NOT PROVIDED
14. FOR IN THE BASE PROPOSAL. A PREMIUM PRICE FOR OVERTIME OR WEEKEND WORK WILL BE SUPPLIED UPON REQUEST.
15. ALL PROPOSALS ARE BASED ON SINGLE PHASE CONSTRUCTION. PHASED PROJECTS MAY INCUR AND ADDITIONAL 10% - 20% COST INCREASE. PROJECTS THAT EXPERIENCE INTERRUPTED CONSTRUCTION WILL BE DEEMED AS PHASED.
16. THIS PROPOSAL IS LIMITED TO THE TYPE AND QUALITY OF WORK DESCRIBED HEREIN. ANY ADDITIONAL WORK REQUIRED WILL BE CONSIDERED EXTRA AND WILL BE CHARGED ON A TIME AND MATERIALS BASIS. TIME WILL BE COSTED AT (\$ 35.00) PER HOUR AND MATERIAL WILL BE COSTED AT COST PLUS. TRUCKS AND EQUIPMENT CHARGED ON A PER DIEM BASIS.
17. MAINTENANCE PERIODS SHALL BE COMPLETED BY PHASES, IN ACCORDANCE WITH COMPLETION OF PHASES OF LANDSCAPE CONSTRUCTION.
18. RETENTION PAYMENTS ARE DUE AT THE END OF THE MAINTENANCE PERIODS ON EACH PHASE OF A PROJECT. IF NO MAINTENANCE IS REQUIRED, THEN NO RETENTIONS SHALL BE HELD.
19. PLOWBOY DOES NOT GUARANTEE SEED GERMINATION IN NON-IRRIGATED AREAS, NOR DO WE GUARANTEE ANY PLANT SURVIVAL OR GROWTH IN NON-IRRIGATED AREAS. ALSO, PLOWBOY MAINTENANCE RESPONSIBILITIES DO NOT EXTEND TO NON-IRRIGATED AREAS, UNLESS SPECIFICALLY NOTED.
20. OWNER TO FURNISH THE FOLLOWING (AT OWNER'S COST WHERE APPLICABLE):
 - a. SURVEYS AND SURVEY TAKING
 - b. PERMITS, FEES & LICENSES
 - c. THREE SETS OF PLANS AND SPECIFICATIONS (EXCEPT FOR DESIGN-BUILD JOBS)
 - d. WATER AND ELECTRICITY (POINT OF CONNECTION SUPPLIED BY OWNER)
 - e. GRADE TO BE PLUS OR MINUS .10 FOOT OF FINISH GRADE, AND CLEAR OF WEEDS AND DEBRIS, OR AS PER CONTRACT.
 - f. OWNER TO PROVIDE CONTRACTOR A REASONABLE CONSTRUCTION SCHEDULE, TO BE AGREED TO BY CONTRACTOR AT INITIATION OF PROJECT. WEEKEND PREMIUM WORK NOT INCLUDED IN CONTRACT. CONTRACTOR NOT LIABLE FOR LIQUIDATED DAMAGES.
21. PLOWBOY LANDSCAPES REQUIRES A LANDSCAPE ARCHITECT TO MONITOR AND HELP IMPLEMENT JOBS. PLOWBOY IS NOT RESPONSIBLE FOR PROBLEMS DUE TO THE UNAVAILABILITY OF A LANDSCAPE ARCHITECT FOR PROPER APPROVALS AND MODIFICATIONS (THIS REFERS SPECIFICALLY TO DESIGN CHANGES, PLANT REPLACEMENT AND SUBSTITUTION, MODIFICATION OR SPECIFICATIONS).
22. PLOWBOY IS NOT RESPONSIBLE FOR WATER COSTS, WATER USAGE, OR FINES RELATED TO LANDSCAPE WATER USAGE.
23. SOIL AMENDMENTS FOR SLOPE AREAS ARE NOT USUALLY FIGURED AS PART OF PROPOSAL.
24. WE ARE ONLY RESPONSIBLE FOR THE REPAIR OF UNDERGROUND UTILITIES & LINES WHICH HAVE BEEN MARKED OR DESIGNATED BY DIG ALERT OR THE OWNER PRIOR TO DAMAGE. NOT RESPONSIBLE FOR UNKNOWN LINES.
25. NO WARRANTY AGAINST THEFT OF VANDALISM.



11.30

Agenda Item: **11.30. Approval of Cost for Morris Inspector to assure various projects are DSA compliant.**

Speaker: Kristen Pifko, Assistant Superintendent of Business Services

Rationale: The district needs to prepare a blanket Purchase Order NTE: \$50,000 for the continued inspection for multiple G Bond projects. Morris provides in-house inspections that assures the work being performed will meet DSA standards. The projects include the rough grading for the K8 STEAM school, drinking fountains at various sites, portable repairs, and Rio Lindo transformer replacement.

Financial Impact: Financial Impact: NTE \$50,000

Funding Source: Measure G Bond

LCAP Goal: 3

1. Improved student achievement at every school and every grade in all content areas.
2. Engage parents and other District stakeholders in the development of meaningful partnerships to support student learning.
3. Create welcoming and safe environments where students attend and are connected to their school.
4. Prepare students to be college and career ready through technology and innovation that facilitates collaboration, creativity, critical thinking and communication.
5. Recruit, hire, train, and retain exemplary employees who are caring, committed, collaborative, creative and critical thinkers.

Recommended Motion: Staff recommends the approval of the Purchase Order with Morris Inspections for the continued inspection of Measure G Bond projects.

11.31

Agenda Item: 11.31. Approval of urgent work by Taft Electric for Portable repairs at Rio Lindo Elementary School.

Speaker: Kristen Pifko, Assistant Superintendent of Business Services

Rationale: While our contractor was performing work to repair portable buildings at Rio Lindo, a dangerous electrical condition was discovered. A repair of the conduits on the portables at Rio Lindo are needed as soon as possible. The electrical wires are exposed and pose a threat to the safety of the students and work staff. (Pictures attached).

Financial Impact: Financial Impact: NTE \$12,062.00

Funding Source: Measure G

LCAP Goal: 3

1. Improved student achievement at every school and every grade in all content areas.
2. Engage parents and other District stakeholders in the development of meaningful partnerships to support student learning.
3. Create welcoming and safe environments where students attend and are connected to their school.
4. Prepare students to be college and career ready through technology and innovation that facilitates collaboration, creativity, critical thinking and communication.
5. Recruit, hire, train, and retain exemplary employees who are caring, committed, collaborative, creative and critical thinkers.

Recommended Motion: Staff recommends the approval of the urgent work that is needed at Rio Lindo Elementary School.

Attachments:
Pictures of Rio Lindo Conduits





11.32

Agenda Item: 11.32. Approval of Balfour Beatty Billing Projection for 2016/2017.

Speaker: Kristen Pifko, Assistant Superintendent of Business Services

Rationale: On January 21, 2015, the board took action to select Balfour Beatty to provide program and construction management services for the Measure G projects.

Balfour Beatty has prepared a projection of staffing efforts and billing totals for the fiscal year 2016/2017. The projections are broken down between Measure G Scope, Non-Measure G Scope and STEAM K8 Campus Pre-construction Services.

The Measure G estimate includes the review of ongoing modernization and kitchen improvement plans on several campuses. The K-8 Campus includes continued efforts for constructability for the next level of plans/specs update from the AOR. Additional staff may include a Project Manager, Superintendent and Project Engineer to assist with the bidding process and project construction set up.

Financial Impact: Financial Impact: NTE \$796,760

Funding Source: Measure G funds: \$769,040

Maintenance: \$27,720

LCAP Goal: 3

1. Improved student achievement at every school and every grade in all content areas.
2. Engage parents and other District stakeholders in the development of meaningful partnerships to support student learning.
3. Create welcoming and safe environments where students attend and are connected to their school.
4. Prepare students to be college and career ready through technology and innovation that facilitates collaboration, creativity, critical thinking and communication.
5. Recruit, hire, train, and retain exemplary employees who are caring, committed, collaborative, creative and critical thinkers.

Recommended Motion: Administration recommends approving the proposal from Balfour Beatty for the 2016/2017 fiscal year.

Attachments:
Balfour Beatty Proposal

STAFF POSITION	Fiscal Year 2016/2017 Months G Scope												Total Estimated Hours	Rate/Hr	Total Estimated Labor	
	Program Management / Construction Management Summer Projects						Program Management / Construction Management Closeout Summer Projects									2017 Project Planning/Bid Documents, Spring Break Projects
	June	July	August	September	October	November	December	January	February	March	April	May				
Principal In Charge (VP)																
Project Executive (John Bernardy)														0	\$ 195	\$ -
Program Director (Dennis Kuykenball)	18	24	24	24	24	24	24	24	24	24	24	24	24	280	\$ 165	\$ 46,200
Program Manager (Keith Henderson)	160	128	152	128	120	112	120	128	152	176	152	176	176	1704	\$ 165	\$ 281,160
Senior Project Manager														0	\$ 165	
Project Manager														0	\$ 140	
Project Engineer	168	160	176	160	160	160	168	168	160	176	152	152	152	1960	\$ 90	\$ 176,400
General Superintendent														0	\$ 190	
Superintendent														0	\$ 140	
Assistant Superintendent														0	\$ 105	
Project Accountant/Administrator	168	152	168	130	160	160	160	176	160	176	152	176	176	1968	\$ 60	\$ 118,080
Chief Estimator														0	\$ 175	
Senior Estimator		40	40		40	40								160	\$ 155	\$ 24,800
MEP Estimator														0	\$ 170	
Estimator														0	\$ 125	
Scheduling Manager														0	\$ 165	
Scheduler														0	\$ 125	
BIM Manager														0	\$ 130	
BIM Specialist														0	\$ 90	
Constructability Reviewer	40	40	40		40	40								160	\$ 140	\$ 22,400
DSA Closeout Specialist														0	\$ 135	
Quality Control Manager														0	\$ 140	
Safety Manager														0	\$ 140	
Environmental Manager														0	\$ 125	
Labor Total	512	544	600	472	544	536	472	496	496	552	480	528	6232			\$ 669,040

STAFF POSITION	Fiscal Year 2016/2017 NON-Measure G Scope												Total Estimated Labor						
	Program Management / Construction Management / Summer Projects						Construction Management / Summer Projects							2017 Project Planning/Bid Documents / Spring Break Projects					
	June	July	August	September	October	November	December	January	February	March	April	May		Total Estimated Hours	Rate/Hr				
Principal in Charge (VP)													0	\$ 205					
Project Executive (John Bernardy)													0	\$ 195					
Program Director (Dennis Kuykenball)													0	\$ 165					
Program Manager (Keith Henderson)		8	8	8	8	8	8	8	8	8	8	8	88	\$ 165	\$	14,520			
Senior Project Manager													0	\$ 165					
Project Manager													0	\$ 140					
Project Engineer		8	8	8	8	8	8	8	8	8	8	8	88	\$ 90	\$	7,920			
General Superintendent													0	\$ 190					
Superintendent													0	\$ 140					
Assistant Superintendent													0	\$ 105					
Project Accountant/Administrator		8	8	8	8	8	8	8	8	8	8	8	88	\$ 60	\$	5,280			
Labor Total	0	24	24	24	24	24	24	24	24	24	24	24	264			\$	27,720		

Fiscal Year 2016/2017 STEAM K8 Campus Precon																	
STAFF POSITION	DSA Submission, Estimate Update, Constructability Reviews					Bid Packages/Bidding				Contracts Mobilize			Construction			Total Estimated Labor	
	June	July	August	September	October	November	December	January	February	March	April	May	Total Estimated Hours	Rate/Hr			
Principal in Charge (VP)																	
Project Executive (John Bernardy)																	
Program Director (Dennis Kuykeniati)	24	24	24	40	40	40	40	40									
Program Manager (Keith Henderson)		24	24	40	40	40	40	40									
Senior Project Manager																	
Project Manager (add staff)				60	60	60	60	60									
Project Engineer (add staff)				40	40	40	40	40									
General Superintendent																	
Superintendent (add staff)			80	80	60	60	60	60									
Assistant Superintendent																	
Project Accountant/Administrator (add staff)				16	16	16	16	16									
Chief Estimator				8	8												
Senior Estimator				24	24												
MEP Estimator																	
Estimator	40		80	80	80												
Scheduling Manager				8	8												
Scheduler				40	40												
BIM Manager																	
BIM Specialist																	
Constructability Reviewer	40		80														
DSA Closeout Specialist																	
Quality Control Manager																	
Safety Manager																	
Environmental Manager																	
Labor Total	104	48	288	436	416	256	304	304	0	0	0	0	2156				\$ 291,120

Total Projected Billings - Bond Scope, Non-Bond Scope, K8 Campus, Precon **\$ 987,660**

11.33

- Agenda Item:** 11.33. Approval of quote from Gold Coast Erectors for the hand railing panels repair/replacement at Rio Vista Middle School.
- Speaker:** Kristen Pifko, Assistant Superintendent of Business Services
- Rationale:** Gold Coast Erectors has submitted a proposal to repair and replace the hand rails panels at Rio Vista Middle School. Gold Coast Erectors did some repairs at Rio Vista a few years ago but the District decided to wait on having these panels repaired and/or replaced because of the high cost. The existing panel wire mesh is undersized and the students are able to bend and break them creating an unsafe condition.
- Financial Impact:** Financial Impact: \$8,400.00
- Funding Source: Measure G
- LCAP Goal: 3
1. Improved student achievement at every school and every grade in all content areas.
 2. Engage parents and other District stakeholders in the development of meaningful partnerships to support student learning.
 3. Create welcoming and safe environments where students attend and are connected to their school.
 4. Prepare students to be college and career ready through technology and innovation that facilitates collaboration, creativity, critical thinking and communication.
 5. Recruit, hire, train, and retain exemplary employees who are caring, committed, collaborative, creative and critical thinkers.
- Recommended Motion:** Staff recommends the approval of the Proposal for the labor and materials to furnish and install the wire mesh and frames for the hand railing panels at Rio Vista.
- Attachments:**
Gold Coast Erectors Invoice

PROPOSAL



Gold Coast Erectors,

P.O. BOX 1882
Camarillo CA 93011
805-987-6334 * 805-987-5315 FAX
CA license #698200 C51
DIR #1000014206
pat@goldcoasterectors.com

Owner/Contractor: RIO SCHOOL DISTRICT

Project Name: RIO VISTA SCHOOL

**ADDRESS: 3050 THAMES RIVER DR
OXNARD, CA 93036**

The following items are INCLUDED in our proposal: 1 STANDARD COAT SHOP PRIME PAINT

**FURNISH & INSTALL: TO MATCH EXISTING
6 NEW WOVEN WIRE MESH & FRAMES #1, 3, 4, 5, 6 & 16
REPAIR 13 MESH FRAMES #2,7,8,9,10,11,A11,12,13,14,15,17&18
PRIMER AND PAINT (E) FRAMES PREVIOUSLY INSTALLED**

The following items are EXCLUDED from our proposal:

**BONDS, PERMITS, INSPECTIONS, ENGINEERING, BACKING, GROUTING,
SPECIAL OR EXCESS INSURANCE, WAIVERS,**

Clean and clear access is required for installation.
General Contractor to verify all dimensions prior to fabrication.

***We hereby propose to furnish all labor & material to complete the described work for the sum of:
EIGHT-THOUSAND FOUR HUNDRED DOLLARS & NO/XXX*** **\$8,400.00**

Patrick S. Gallagher 6-29-2016
President

OWNER/CONTRACTOR DATE

11.34



Agenda Item: 11.34. Approval of Proposals from Quality Paving and BC Rincon Construction, Inc. for various paving projects at five schools.

Speaker: Kristen Pifko, Assistant Superintendent of Business Services

Rationale: Quality Paving has been awarded the bid for the paving of the basketball courts at OSFS: \$4,930.00 and for the paving of the parking lot at Rio Del Valle: \$9,935.00 for a total of \$14,865.00

BC Rincon has been awarded the bid for the paving of the basketball court at Rio Lindo: \$9,627.50 and for the paving of the storage container area and basketball court at Rio Vista: \$10,227.05 as well as a bid for the paving of the Kindergarten playground at Rio Real: \$8,749.21 for a total of \$36,492.08.

Financial Impact: Financial Impact: Quality Paving: \$14,865.00 BC Rincon: \$36,492.08

TOTAL: 51,357.08

Funding Source: Restricted Routine Maintenance

LCAP Goal: 3

1. Improved student achievement at every school and every grade in all content areas.
2. Engage parents and other District stakeholders in the development of meaningful partnerships to support student learning.
3. Create welcoming and safe environments where students attend and are connected to their school.
4. Prepare students to be college and career ready through technology and innovation that facilitates collaboration, creativity, critical thinking and communication.
5. Recruit, hire, train, and retain exemplary employees who are caring, committed, collaborative, creative and critical thinkers.

Recommended Motion: Staff recommends the approval of the bids from Quality Paving and BC Rincon for the paving projects.

Attachments:
BC Rincon Invoices
Quality Paving Invoices

Proposal

BC RINCON CONSTRUCTION, INC
 Mailing Address: 67 E. La Loma Ave. Somis, CA 93066
 Ph# (805) 981-0690 Fax# (805) 485-4705 Email: bcrincon@msrn.com
 Physical Address: 300 Montgomery Ave., Oxnard, CA 93036

LICENSE# 775327 / SBE # 1147320 / DIR# 1000006699

PROPOSAL SUBMITTED TO Rio School District	PHONE 805-983-1329	FAX 805-983-8217	DATE 7/7/2016
STREET 2500 E. Vineyard Ave., Suite 100	CELL PHONE 805-947-6977	JOB/TITLE Clean and Seal Basketball Courts	
CITY, STATE, ZIP CODE Oxnard, Ca. 93036	E-MAIL kmeichlor@rioschools.org	JOB LOCATION Rio Lindo - 2131 Snow Ave	
Kyle Meichlor		CITY, STATE, ZIP CODE Oxnard, CA. 93036	

We Propose hereby to furnish material and labor, complete in accordance with specifications below, for the sum of :
Grand Total **Dollars** **\$9,627.50**

Payment to be made as follows:
Total amount of the contract to be paid upon completion of the work contracted here in.

All material is guaranteed to be as specified. All work to be completed in a workmanlike manner according to standard practices. Any alteration or deviation from specifications below involving extra costs will be executed upon verbal or written orders, and will become an extra charge over and above the estimate. All agreements contingent upon strikes, accidents or delays beyond our control. Owner to carry fire, tornado and other necessary insurance. Our workers are fully covered by Workmen's Compensation Insurance.

Kyle Meichlor
 Authorized Signature

Note: This proposal may be withdrawn by us if not accepted within 90 days.

We hereby submit specifications and estimates for:

PREVAILING WAGE DESCRIPTION	QUANTITY	UNIT	UNIT PRICE	TOTAL PRICE
Basketball Court				
1) Blow Clean and Fill Cracks from 1/4" to 3/4" with Hot Pour Rubber Crack Fill	1	LS	\$1,180.00	\$1,180.00
2) Clean and Seal with 2 (two) Coats of OverKote Seal Coat Material with 1.5lbs of Sand per Gallon and 2% Latex Additive in the First Coat Only	19,750	SF	\$0.39	\$7,702.50
3) Restripe Basketball Courts (3ea Basketball Courts)	1	LS	\$745.00	\$745.00

*****THIS PROPOSAL IS BASED ON QUOTES VALID***
 THROUGH DECEMBER 2016**

*****ASPHALT AND P.M.B PRICES QUOTED ARE SUBJECT TO AVAILABILITY.***
 BC RINCON WILL NOT BE LIABLE FOR UNAVAILABLE MATERIAL OR EXPIRED QUOTES.**

CONDITIONS:

ONLY ITEMS OF WORK LISTED ABOVE ARE INCLUDED IN THIS PROPOSAL. ALL REQUIRED ENGINEERING, STAKING, WATER, WATER METERS, TESTING, SHOP DRAWINGS, INSPECTIONS, PERMITS, BOND, FEES, TRAFFIC CONTROL, SAWCUTTING AND REMOVALS ARE EXCLUDED UNLESS LISTED ABOVE. SUBGRADE TO BE + OR - ONE TENTH. \$300.00 WILL BE ADDED FOR EACH WAIVER OF SUBROGATION. UNLESS OTHERWISE NOTED OR AGREED TO IN WRITING BY BC RINCON CONSTRUCTION INC., THE TOTAL BID MUST BE ACCEPTED. IF YOU ONLY WANT TO USE A PORTION OF THE WORK, PLEASE CONTACT THE ESTIMATOR.

THIS PROPOSAL SHALL BECOME A PART OF ANY CONTRACT ENTERED INTO. THANK YOU!

Acceptance of Proposal:

The above prices, Specification and conditions are satisfactory and are hereby accepted. You are authorized to do the work specified. Payment will be made as outlined above.

Signature: _____

Date of Acceptance: _____

Signature: _____

Proposal

BC RINCON CONSTRUCTION, INC
 Mailing Address: 67 E. La Loma Ave. Somis, CA 93066
 Pn# (865) 981-0690 Fax# (805) 485-4706 Email: berincon@bcrcn.com
 Physical Address: 300 Montgomery Ave., Oxnard, CA 93036

LICENSE# 776327 / SBE # 1147320 / DIR# 1000006699

PROPOSAL SUBMITTED TO Rio School District	PHONE 805-983-1329	FAX 805-983-8217	DATE 7/7/2016
STREET 2600 E. Vineyard Ave., Suite 100	CELL PHONE 805-947-8977	JOB TITLE Prep, Pave Area for Storage Container and Clean, Seal Basketball Courts	
CITY, STATE, ZIP CODE Oxnard, Ca. 93036	EMAIL cfichtner@rncschools.org	JOB LOCATION Rio Vista - 3050 Thames River Drive	
Kyle Melchior		CITY, STATE, ZIP CODE Oxnard, CA. 93036	

We Propose hereby to furnish material and labor: complete in accordance with specifications below, for the sum of:

Payment to be made as follows:	Grand Total	Dollars	SEE BELOW
---------------------------------------	--------------------	----------------	------------------

Total amount of the contract to be paid upon completion of the work contracted here in.

All material is guaranteed to be as specified. All work to be completed in a workmanlike manner according to standard practices. Any alteration or deviation from specifications below involving extra costs will be executed upon verbal or written orders, and will become an extra charge over and above the estimate. All agreements contingent upon strikes, accidents or delays beyond our control. Owner to carry fire, tornado and other necessary insurances. Our workers are fully covered by Workman's Compensation insurance.

Kyle Melchior
Authorized Signature

Note: This proposal may be withdrawn by us if not accepted within 30 days.

We hereby submit specifications and estimates for:

PREVAILING WAGE DESCRIPTION	QUANTITY	UNIT	UNIT PRICE	TOTAL PRICE
Storage Container Area				
1) Mobilize, Clear, Grub and Grade for New Storage Container	528	SF	\$2.73	\$1,441.44
2) Finegrade and Construct 3" of Asphalt on 4" of Class II Recycled Base Material	528	SF	\$12.21	\$6,446.88
		Total Container Area		\$7,888.32
Basketball Court				
1) Clean and Seal with 1 (one) Coats of OverKote Seal Coat Material(B-Ball Court)	45,291	SF	\$0.13	\$5,887.83
2) Clean and Seal with 1 (one) Coats of OverKote Seal Coat Material(Running Track)	14,494	SF	\$0.13	\$1,884.22
3) Restripe: Basketball Courts (10 each)	10	EA		
4" Solid Yellow Line (Game Court)	700	LF		
6" Numbers (1 thru 30) 5 Each Sets	240	EA		
Restripe: 1	1	LS	\$2,455.00	\$2,455.00
		Total Basketball Courts		\$10,227.05

*****THIS PROPOSAL IS BASED ON QUOTES VALID THROUGH DECEMBER 2016*****

*****ASPHALT AND P.M.B PRKTS QUOTED ARE SUBJECT TO AVAILABILITY,***
 BC RINCON WILL NOT BE LIABLE FOR UNAVAILABLE MATERIAL OR EXPIRED QUOTES.**

CONDITIONS:

ONLY ITEMS OF WORK LISTED ABOVE ARE INCLUDED IN THIS PROPOSAL. ALL REQUIRED ENGINEERING, STAKING, WATER, WATER METERS, TESTING, SHOP DRAWINGS, INSPECTIONS, PERMITS, BOND, FEES, TRAFFIC CONTROL, SAWCUTTING AND REMOVALS ARE EXCLUDED UNLESS LISTED ABOVE. SUBGRADE TO BE + OR - ONE TENTH \$300.00 WILL BE ADDED FOR EACH WAIVER OF SUBROGATION. UNLESS OTHERWISE NOTED OR AGREED TO IN WRITING BY BC RINCON CONSTRUCTION INC., THE TOTAL BID MUST BE ACCEPTED. IF YOU ONLY WANT TO USE A PORTION OF THE WORK, PLEASE CONTACT THE ESTIMATOR.

THIS PROPOSAL SHALL BECOME A PART OF ANY CONTRACT ENTERED INTO. THANK YOU!

Acceptance of Proposal:

The above prices, Specifications and conditions are satisfactory and are hereby accepted.
 You are authorized to do the work specified.
 Payment will be made as noticed above.

Date of Acceptance: _____ Signature: _____

Signature: _____

Proposal

BC RINCON CONSTRUCTION, INC
 Mailing Address: 67 E. La Loma Ave. Somis, CA 93066
 Ph# (805) 881-0690 Fax# (805) 485-4705 Email: bcrincon@msri.com
 Physical Address: 300 Montgomery Ave., Oxnard, CA 93036

LICENSE# 775327 / SBE # 1147320 / DIR# 100006699

PROPOSAL SUBMITTED TO Rio School District	PHONE 805-883-1329	FAX 805-883-8217	DATE 7/7/2016
STREET 2600 E. Vineyard Ave., Suite 100	CELL PHONE 805-947-6977	JOB NAME Construct 1 1/2" Asphalt Overlay at Kindergarten Playground	
CITY, STATE, ZIP CODE Oxnard, Ca. 93036	EMAIL kfichtner@rioschools.org	JOB LOCATION Rio Real E.S. - 1140 Kenny St.	
BY Kyle Melchior		CITY, STATE, ZIP CODE Oxnard, CA, 93036	
We Propose hereby to furnish material and labor, complete in accordance with specifications below, for the sum of :			
Grand Total			Dollars \$8,749.21
Payment to be made as follows:			
Total amount of the contract to be paid upon completion of the work contracted here in.			
All material is guaranteed to be as specified. All work to be completed in a workmanlike manner according to standard practices. Any alteration or deviation from specifications below involving extra costs will be executed upon verbal or written orders, and will become an extra charge over and above the estimate. All agreements contingent upon strikes, accidents or delays beyond our control. Owner to carry fire, tornado and other necessary insurance. Our workers are fully covered by Workman's Compensation Insurance.			 Authorized Signature Note: This proposal may be withdrawn by us if not accepted within 30 days.

We hereby submit specifications and estimates for:

PREVAILING WAGE DESCRIPTION	QUANTITY	UNIT	UNIT PRICE	TOTAL PRICE
Kindergarten Playground				
1) Furnish and Install 2" x 4" Redwood Header Board	95	LF	\$11.77	\$1,129.92
2) Grind, Tack and Construct 1 1/2" Asphalt Overlay	2,343	SF	\$3.03	\$7,099.29
3) Restripe Playground:				
4" Yellow Hashing	84	LF		
Bike Tricycle Path	1	EA		
Four Square	1	EA		
Hopscotch	2	EA		
30' Circle	1	EA		
Restripe Playground:	1	LS	\$520.00	\$520.00

*****THIS PROPOSAL IS BASED ON QUOTES VALID****
THROUGH DECEMBER 2016**

ASPHALT AND P.M.B PRICES QUOTED ARE SUBJECT TO AVAILABILITY.
 BC RINCON WILL NOT BE LIABLE FOR UNAVAILABLE MATERIAL OR EXPIRED QUOTES.

CONDITIONS:

ONLY ITEMS OF WORK LISTED ABOVE ARE INCLUDED IN THIS PROPOSAL. ALL REQUIRED ENGINEERING, STAKING, WATER, WATER METERS, TESTING, SHOP DRAWINGS, INSPECTIONS, PERMITS, BOND, FEES, TRAFFIC CONTROL, SAWCUTTING AND REMOVALS ARE EXCLUDED UNLESS LISTED ABOVE. SUBGRADE TO BE + OR - ONE TENTH. \$300.00 WILL BE ADDED FOR EACH WAIVER OF SUBROGATION. UNLESS OTHERWISE NOTED OR AGREED TO IN WRITING BY BC RINCON CONSTRUCTION INC., THE TOTAL BID MUST BE ACCEPTED. IF YOU ONLY WANT TO USE A PORTION OF THE WORK, PLEASE CONTACT THE ESTIMATOR.

THIS PROPOSAL SHALL BECOME A PART OF ANY CONTRACT ENTERED INTO. THANK YOU!

Acceptance of Proposal:

The above prices, specifications and conditions are satisfactory and are hereby accepted.
 You are authorized to do the work specified.
 Payment will be made as outlined above.

Date of Acceptance: _____ Signature: _____

Signature: _____

11.35

Agenda Item: 11.35. Approve proposal of Reed Mechanical Systems, Inc. for the repair of the Heat Pump System at Rio Del Mar School Teacher's Lounge.

Speaker: Kristen Pifko, Assistant Superintendent of Business Services

Rationale: The heat pump system in the Teacher's Lounge at Rio Del Mar is not functioning properly. A new one-zone Mitsubishi Ductless Cooling and Heating System needs to be installed. Reed Mechanical Systems, Inc. has submitted a proposal to install the system.

Financial Impact: Financial Impact: \$9,245.00

Funding Source: Measure G

LCAP Goal: 3

1. Improved student achievement at every school and every grade in all content areas.
2. Engage parents and other District stakeholders in the development of meaningful partnerships to support student learning.
3. Create welcoming and safe environments where students attend and are connected to their school.
4. Prepare students to be college and career ready through technology and innovation that facilitates collaboration, creativity, critical thinking and communication.
5. Recruit, hire, train, and retain exemplary employees who are caring, committed, collaborative, creative and critical thinkers.

Recommended Motion: Staff recommends the approval of the bid from Reed Mechanical Systems Inc. for the installation of the Cooling and Heating System for the Teacher's Lounge at Rio Del Mar.

Attachments:
Reed Mechanical Bid



CA LIC# 957662

August 3, 2016

Kristen Pifko
2500 E Vineyard Avenue
Oxnard, CA 93036
kpifko@rioschools.org

RE: Bid Proposal #16104 - Mitsubishi 1-Zone Ductless Heat Pump System
Rio Del Mar School Teacher's Lounge

Thank you for the opportunity to provide you with a proposal for the installation of one-zone Mitsubishi Ductless Cooling & Heating System in your facility. As requested we have visited the site and developed the following scope of work for your consideration. Please review and advise if there are any changes prior to acceptance of this proposal.

Equipment: Qty. (1) Mitsubishi Outdoor Condenser Model PUZ-A24NHA6 (24k btu/h) installed on existing housekeeping pad on roof with matching indoor unit Model PLA-A24BA6 ceiling cassette type fan coil located in T-bar ceiling of teacher's lounge. System features include quiet operation, advanced wired remote controller, easy to maintain washable filters and auto changeover from cooling to heating with adjustable airflow direction.

Included: Complete installation including demolition and off-site disposal of existing system, connection of electrical service with new fused disconnect from existing circuit to condenser and fan coil, refrigeration piping with new stainless steel roof flashing, roof patch, control wiring between indoor and outdoor units, wall mounted remote controller, condensate drain to existing 3/4" copper drain line. Startup/test and owner instruction on use/maintenance.

Excluded: Painting, permits

Warranty: One year system Material & Labor warranty; we are a factory trained Mitsubishi Diamond Contractor which extends Mitsubishi parts and compressor warranty to 10 total years (excluding labor)

All Material is guaranteed to be as specified, and the above work to be performed in accordance with the drawings and specifications submitted for above work and completed in a substantial workmanlike manner, for the sum of

Nine thousand, two hundred forty-five dollars -----\$9,245.00

*Add \$1,175.00 for Luvata Tropiccoat coil and casing coating

*Add \$475.00 for Luvata coil only coating

Submitted by:

Tom Reed-President
Reed Mechanical Systems, Inc.

Authorization: The undersigned has read this proposal in its entirety, is authorized to sign, and agrees to the scope of work and the terms and conditions outlined above.
Print: _____
Sign: _____
Date: _____

