

10.1



Agenda Item: 10.1. Approval of the Minutes of the Special Board Meeting of March 9, 2016

Speaker: Superintendent Puglisi

Attachments:
MinSpec030916



**Rio School District
Minutes
RSD Special Board Meeting
March 09, 2016
Office of Student and Family Support Services
3300 Cortez Street
Oxnard, CA 93036**

Attendance Taken at 4:16 PM:

Present:

Cassandra Bautista
Joe Esquivel
Ramon Rodriguez
Eleanor Torres

Absent:

Edith Martinez-Cortes

1. Preliminary Business

Minutes: President Torres called the meeting to order at 4:16 p.m.

1. Call to Order

2. Pledge of Allegiance

Minutes: President Torres led the flag salute.

3. Roll Call

Minutes: Trustee Esquivel, Clerk of the Board, called the roll.

2. Approval of the Agenda

1. Agenda Corrections, Additions and Modifications

2. Approval of the Agenda

Motion Passed: Passed with a motion by Joe Esquivel and a second by Ramon Rodriguez.

Yes Cassandra Bautista

Yes Joe Esquivel
Absent Edith Martinez-Cortes
Yes Ramon Rodriguez
Yes Eleanor Torres

3. Communications

1. Public Comment Public Comment Procedures for receiving communication from the public on topics that fall under the subject jurisdiction of the Governing Board. 1. Special Board Meeting - A member of the public may address the Governing Board on any item(s) on the agenda. (Each person speaking may not exceed a total of three minutes on each item). The speaker may choose to speak during public comment or at the time of the agenda item prior to board consideration. These presentations are limited to three minutes or a total of twenty minutes.

Minutes:
There were no public comments.

4. Information/Action

1. School Site Plan Review

Minutes:
Oscar Hernandez, Assistant Superintendent of Educational Services introduced all site Principals who along with a representative from their School Site Councils will be providing presentations to all board members during a round robin discussion.

5. Adjournment

Minutes:
President Torres adjourned the meeting at 5:19 p.m.

Presented this 13th day of April, 2016.

Secretary to the Board Date

Clerk of the Board Date

10.2



Agenda Item: 10.2. Approval of the Minutes of the Regular Board Meeting of March 9, 2016

Speaker: Superintendent Puglisi

Attachments:



**Rio School District
Minutes
Regular Board Meeting
March 09, 2016
Office of Student and Family Support Services
3300 Cortez Street
Oxnard, CA 93036**

Attendance Taken at 5:23 PM:

Present:

Cassandra Bautista
Joe Esquivel
Ramon Rodriguez
Eleanor Torres

Absent:

Edith Martinez-Cortes

1. Preliminary Business

1. Call to Order

Minutes:

President Torres called the meeting to order at 5:20 p.m.

2. Pledge of Allegiance

Minutes:

President Torres led the flag salute.

3. Roll Call – Trustee Edith Martinez-Cortes absent.

2. Approval of the Agenda

1. Agenda Corrections, Additions and Modifications

Minutes:

The following items were tabled:

6.1 Paddle Presentation

9.7 Addendum to Architecture for Education Contract for Architectural Services-K-8
STEAM SCHOOL; and

9.9 2016/2017 Academic Calendar

Also item 10.6 Approval of the Contract Extension with Global Equity for
Professional Development Services thru June 2016 will be moved into the
Information/Action section for discussion and separate action.

2. Approval of the Agenda

Motion Passed: Passed with a motion by Joe Esquivel and a second by Eleanor
Torres.

Yes Cassandra Bautista

Yes Joe Esquivel

Absent Edith Martinez-Cortes

Yes Ramon Rodriguez

Yes Eleanor Torres

3. Public Comment - Closed Session

Minutes: There were no public comments.

4. Closed Session

Minutes:

President Torres adjourned the meeting into closed session at 5:24 p.m. to discuss:

**1. Public Employee Performance Evaluation [Government Code 549587] Staffing
2015/2016, 2016/2017 and Superintendent's Evaluation**

**2. Conference with Labor Negotiators [Government Code 54957.6] Agency
Designated Representatives: RSD Negotiating Team Employee Organization:
RTA, CSEA, Certificated and Classified Management and other non-union
represented groups.**

3. Public Employee Discipline/Dismissal/Release [Government Code 54957]

5. Reconvene in Open Session

Minutes:

President Torres reconvened the meeting at 6:31 p.m.

1. Report of Closed Session

Minutes:

President Torres reported no action took place.

6. Presentations/Recognitions

1. PADDLE II Presentation

Minutes:

Tabled to the next regularly scheduled board meeting.

2. Unleashing Deeper Mathematical Thinking Through Cultural Investigations in the Rio School District-TRIP/IBID/MICOP

Minutes:

Superintendent Puglisi presented a video presentation by Dr. Faviana Hirsh-Dubin, Global Equity.

7. Communications

1. Acknowledgement of Correspondence to the Board

Minutes:

There was no written correspondence.

2. Board Member Reports

Minutes:

There were no board member reports.

3. Organizational Reports - RTA/CSEA/Other

Minutes:

Organizational reports were heard from Pattis Thompson, RTA representative and Patrick Radford, President, California School Employees Association.

4. Superintendent Reports

Minutes:

Superintendent Puglisi presented an update on the Master Plan and Accelerated Reader Program Data.

5. Public Comment

Minutes:

Public comments were heard from Kelly Drevenstedt.

8. Information

1. Business Services Report

Minutes:

Kristen Pifko Assistant Superintendent of Business Services presented her report on LCFF Information, Child Nutrition and Facilities.

2. Educational Services Update

Minutes:

Oscar Hernandez, Assistant Superintendent of Educational Services, provided an RTI and ELD update.

9. Information/Action

1. Approval OF 2015-2016 Single Plan for Student Achievement for Rio Vista Middle School, Rio del Mar, Rio Rosales, Rio del Norte, Rio Plaza, Rio Lindo, Rio Real and Rio del Valle Middle School

Motion passed: Trustee Bautista motioned to approved the Single Plans for Achievement for Rio Vista Middle School, Rio del Mar, Rio del Norte, Rio Plaza, Rio Lindo, Rio Real and Rio del Valle with amendments to the plan for Rio Rosales to include goals for CAASP, ELD and SBAC; Trustee Rodriguez seconded the motion.

Yes Cassandra Bautista

Yes Joe Esquivel

Absent Edith Martinez-Cortes

Yes Ramon Rodriguez

Yes Eleanor Torres

2. Rio Plaza Out of State Travel Approval to Walker Elementary School, McKinney, Texas April 25-28, 2016

Motion Passed: Educational Services recommends approval from the Governing Board. Passed with a motion by Joe Esquivel and a second by Eleanor Torres.

Yes Cassandra Bautista

Yes Joe Esquivel

Absent Edith Martinez-Cortes

Yes Ramon Rodriguez

Yes Eleanor Torres

3. Rio del Valle Sustained Silent Reading (SSR) Bell Schedule (Trimester 3)

Motion Passed: It is recommended the board approve the revised bell schedule so that RDV may move forward with implementing it beginning with the third trimester. Passed with a motion by Cassandra Bautista and a second by Joe Esquivel.

Yes Cassandra Bautista

Yes Joe Esquivel

Absent Edith Martinez-Cortes

Yes Ramon Rodriguez

Yes Eleanor Torres

4. Approval of Service Agreement with Alpen Spruce regarding PADDLE Program

Motion Passed: Educational Services recommends approval from Governing Board. Passed with a motion by Joe Esquivel and a second by Ramon Rodriguez.

Yes Cassandra Bautista

Yes Joe Esquivel

Absent Edith Martinez-Cortes

Yes Ramon Rodriguez

Yes Eleanor Torres

5. Approval of the Memorandum of Understanding with Mind Research Institute

Motion Passed: Educational Services recommends approval of MOU Passed with a

motion by Eleanor Torres and a second by Ramon Rodriguez.

Yes Cassandra Bautista

Yes Joe Esquivel

Absent Edith Martinez-Cortes

Yes Ramon Rodriguez

Yes Eleanor Torres

6. Approval of Resolution 1516/23 Authorizing the Superintendent to Prepare Bid Documents and Solicit Bids for the Installation of Heating, Ventilation and Air Conditioning Systems at Rio del Norte Elementary School and Rio Real Elementary School

Motion Passed: Passed with a motion by Joe Esquivel and a second by Cassandra Bautista.

Yes Cassandra Bautista

Yes Joe Esquivel

Absent Edith Martinez-Cortes

Yes Ramon Rodriguez

Yes Eleanor Torres

7. Addendum to Architecture for Education Contract for Architectural Services-K-8 STEAM School

Minutes: Tabled to the next regularly scheduled meeting.

8. Approval of the 2015-16 Second Interim Budget

Motion Passed: Passed with a motion by Joe Esquivel and a second by Eleanor Torres.

Yes Cassandra Bautista

Yes Joe Esquivel

Absent Edith Martinez-Cortes

Yes Ramon Rodriguez

Yes Eleanor Torres

9. 2016/2017 Academic Calendar (Draft)

Minutes: Tabled to the next regularly scheduled meeting.

10. Consent Agenda

Motion Passed: Passed with a motion by Joe Esquivel and a second by Ramon Rodriguez, as amended.

Yes Cassandra Bautista

Yes Joe Esquivel

Absent Edith Martinez-Cortes

Yes Ramon Rodriguez

Yes Eleanor Torres

- 1. Approval of the Minutes of the Regular Board Meeting of February 10, 2016**
- 2. Approval of the Donation Report**
- 3. Approval of the Personnel Report**
- 4. Ratification of the Commercial Warrant Register**
- 5. Approval of Teachers for the Study of Educational Institutions (TSED) Addendum**
- 6. Approval of Contract Extension with Global Equity for Professional Development Services thru June 2016**

Motion Passed: Staff recommends approval. Passed with a motion by Ramon Rodriguez and a second by Joe Esquivel.

No Cassandra Bautista

Yes Joe Esquivel

Absent Edith Martinez-Cortes

Yes Ramon Rodriguez

Yes Eleanor Torres

- 7. Approval of Legal Services Agreement between Rio School District and Myers, Widders, Gibson, Jones & Feingold, LLP for Litigation Services**
- 8. Resolution No. 1516-22 for the Notice of Completion of Class Leasing for classroom modifications at Rio Real Elementary School.**
- 9. Approval of Bid from Hughes General Engineering, Inc. for the courtyard ADA concrete repair at Rio Del Valle Middle School**
- 10. Approve quote from School Specialty for courtyard ADA concrete repairs and tables with seating at Rio Del Valle Middle School.**
- 11. Approve Bid from Color New Co.; Change Order to original Bid.**
- 12. Proposal from Pacific Services for spot checking the entire building and adding seal where needed at the Rio District Offices.**
- 13. Approve quote from Restoration Hardwood Flooring for the refinishing of the gym floor at Rio Vista.**
- 14. Approval of proposal from USA Shade & Fabric Structures to replace the damaged structures at Rio Del Mar School.**

15. Approval of quote from Belson Outdoors for 12 square concrete planters at Rio Del Valle.

16. Approval of bid from Architecture for Education Incorporated for new electrical engineering services to relocate the transformer at Rio Real.

17. Approve bid from Taft Electric Co. for the electrical installation portion of the repair and replacement of the marque signs at various sites.

18. Approval of bid from California Electric Company for the marque sign repairs and replacement at multiple sites (Backfill and AC Concrete Portion only)

19. Approval of proposal by David Taussig & Associates, Inc. for Special Tax Administration Services

20. Approval of proposal by David Taussig & Associates for Special Tax Consulting Services

21. Resolution No. 1516-21 for the Notice of Completion of site furnishing installations at Rio Vista Middle School by School Specialty, Inc.

11. Organizational Business

1. Items for Future Board Meetings-April 13, 2016

2. Future Meeting Dates: April 13, 2016.

12. Adjournment

Minutes:

President Torres adjourned the meeting at 8:17 p.m.

Presented this 13th day of April, 2016.

Secretary to the Board

Date

Clerk of the Board

Date

10.3



Agenda Item: 10.3. Approval of the Donation Report

Speaker: Superintendent Puglisi

Rationale: It is recommended the Governing Board accept the following donations:

Site	Donor	Use of Donation	Amount
Rio del Nortee	Coca Cola	Celebrations	60.72
Rio Rosales	Camarillo Ranch Foundation	Celebrations	350.00

Financial Impact: Fiscal Impact: All monies applied towards sites

Attachments:

10.4



- Agenda Item:** 10.4. Approval for RSD Staff to Attend EdLeader21 NIC STEM 100 Site Visit in Fairfax, Virginia, May 2-4, 2016
- Speaker:** Superintendent Puglisi
- Rationale:** Ed Leader 21 is focused on integrating the 4C's (critical thinking, communication, collaboration, and creativity) into education. This visit is part of the NIC STEM 100 improvement Science site visits and will provide professional development and planning for leaders to achieve the goal of 100 6th grade STEM/STEAM classrooms in three years.
- Rio recently hosted the first partner visit in March. This visit goes to visit our Fairfax, Virginia partners.
- The next visit will be in conjunction with the EdLeader 21 Denver event when we will visit Jefferson County which will be followed later this year to Dysart, Arizona
- We are seeking approval to send the Superintendent, Assistant Superintendent of Educational Services and two certificated staff.
- Financial Impact:** Fiscal Impact: Approximately 4000.00
- Funding Source: General Fund
- Attachments:**

10.5



Agenda Item: 10.5. Personnel Report - April 2016

Speaker: Carolyn Bernal, Director of Human Resources

Rationale: The April Personnel Report is presented for approval.

Recommended Motion: It is recommended the board approve the April Personnel Report.

Attachments:
PERS Report April 2016

RIO SCHOOL DISTRICT

April 13, 2016

Certificated Personnel Report

Certificated Resignation:

Conrad, Bethany, Middle School Teacher, Rio Del Valle/Rio Real, (1.0)FTE, effective 6/30/2016

Hoffmeyer, John, Middle School Teacher, Rio Del Valle, (1.0) FTE, effective 3/11/2016

Winsor, Elsha, Middle School Teacher, Rio Vista, (1.0) FTE, effective 6/18/2016

Certificated Leave of Absence 2016/2017:

McKenzie, Miranda, Elementary Teacher, Rio Del Norte, (1.0) FTE, effective 7/1/2016 - 6/30/2017

Classified Personnel Report

Classified Ratification of Employment:

Hernandez, Regina, Food Service Worker I, Rio Rosales, 3 hours, effective 3/14/16

Wiley, Margaret, Food Service Worker I, Rio Del Norte, 4 hours, effective 3/22/16

10.6



Agenda Item: 10.6. Authorization of Teaching Assignment-Multiple Subject

Speaker: Carolyn Bernal, Director of Human Resources

Rationale: Pursuant to Education Code Section 44256(b), the holder of a Multiple Subject Teaching Credential or a Standard Secondary Credential, who has completed 12 semester units, or 6 upper division or graduate units, of coursework at an accredited institution in each subject to be taught, is considered legally authorized to teach under this provision. The authorization shall be with the teacher's consent.

The following teacher has accepted an assignment which requires the Governing Board's authorization. It is requested that the Governing Board authorize this teaching assignment for the 2015-2016 school year.

<u>Teacher</u>	<u>Assignment</u>	<u>Credential</u>
Margarita Mosqueda	Social Science	Clear Multiple Subject

Financial Impact: Fiscal Impact: None

Funding Source: None

Recommended Motion: Staff recommends approval.

Attachments:

10.7



Agenda Item: 10.7. Spanish Language Arts Course Description

Rationale: This is a previously approved course description that is being updated to reflect the actual grades it applies to. As the Rio Real Dual Immersion program has expanded, this course description for Spanish Language Arts needs to reflect the grades it serves. This is a middle school course serving students in grades 6-8.

There are no changes to the content of the course description itself, only the grade levels it applies to.

Financial Impact: None

Recommended Motion: It is recommended the board approve the change to the grade levels the course description applies to.

Attachments:
Spanish Language Arts Course Description - Grades 6-8

Department	Reading Language Arts Spanish		Grades	Middle School (6-8)	
Course Title	Spanish English- Language Arts	Course number	LA 1001	State number	
Course length	Year	Required	X		
Textbook	Houghton Mifflin Triumphs				

COURSE DESCRIPTION:

The foundation for this course is the Common Core State Standards for Reading Language Arts. The Language Arts processes of reading (comprehension, fluency and higher thinking skills); writing, listening, and speaking will be taught in Spanish as an integrated and inter-related manner. This class is taught in Spanish and students are required to respond orally and in writing in Spanish. Students will interact with peer and community groups to engage in cooperative learning and share their language experiences during the school year. This course provides multi-cultural education, with an emphasis on understanding and appreciation of Spanish-speaking peoples' customs and cultures.

The purpose of the program is to continue ensuring that students are prepared to read complex narrative and expository texts in subject-matter areas. Course components include the study of various literary genres and informational materials, writing in the genres of narrative, persuasive, expository, and response to literature, direct instruction in language arts skills and strategies, including vocabulary development, spelling, and grammar, and oral and written language skills. Students identify conflict and resolution in fiction, and understand and recognize themes, as well as common literary devices (e.g., imagery, symbolism). Student writing demonstrates mastery of the critical attributes for each genre and indicates proficiency of grade appropriate writing strategies and conventions. Students write effective multiple-paragraph narrative and expository compositions. They write formal introductions, using supporting evidence, and summarize important ideas in a conclusion. They write narratives, responses to literature, research reports, and persuasive compositions. Systematic progress monitoring and benchmark assessments inform instruction and appropriate placement for intervention/enrichment opportunities.

10.8



Agenda Item: 10.8. Ratification of the Commercial Warrant Register

Speaker: Kristen Pifko, Assistant Superintendent of Business Services

Rationale: Pursuant to Education Code Sections 42632 & 42633, all payments from the funds of the district shall be made by written order of the Governing Board. The district provides all detailed listings of all payments made to the Governing Board for ratification and details as necessary.

The District processed payment to vendors since the last meeting of the Governing Board for a total amount of \$3,085,209.72 which included processing payments for all funds of the District in the following amounts:

Fund 010 - General Fund	\$2,119,036.39	
Fund 130 - Cafeteria Fund	\$ 206,303.28	
Fund 211 - Building Fund	\$ 741,192.43	
Fund 251 - Capital Facilities - Res	\$ 18,253.82	
Fund 490 - Capital Projects Fund for Blen	\$ 780.00	
Total		\$3,085,565.92
Less Unpaid Sales Tax Liability	\$ 356.20	
Total		\$3,085,209.72

Financial Impact: Fiscal Impact: (Total amount of item): \$3,085,209.72

Funding Source: Various funds as listed above.

Recommended Motion: Approve Warrant Register for 2/26/16 through 3/31/16

Attachments:
Check register for 2-26-16 - 3-31-16

Checks Dated 02/26/2016 through 03/31/2016

Check Number	Check Date	Pay to the Order of	Fund Object	Expensed Amount	Check Amount
5009021121	02/26/2016	United of Omaha Life Ins. Co.	010-9534		579.60
5009021122	03/01/2016	Cesar Rosales	010-5200		373.38
5009021123	03/01/2016	Leif V. Lapiad	010-5200		81.87
5009021124	03/01/2016	Kari L. Ibarra	010-5200		340.00
5009021125	03/01/2016	Maristella S. LaMorena	010-5200		122.70
5009021126	03/01/2016	Dana Mainzer	010-4300		70.29
5009021127	03/01/2016	360 Degree Custome Inc.	010-5800		17,437.50
5009021128	03/01/2016	AMERICAN BUILDING COMFORT	010-5610		785.26
5009021129	03/01/2016	AMERICAN EXPRESS	010-4300		71.74
5009021130	03/01/2016	Assistance League School	010-5800		8,635.00
5009021131	03/01/2016	BALFOUR BEATTY CONSTRUCTION	211-6272		2,940.00
5009021132	03/01/2016	MRS FIGS BOOKWORM	010-4200	1,517.90	
			010-4300	791.83	2,309.73
5009021133	03/01/2016	CANON BUSINESS SOLUTIONS, INC.	010-5612		549.21
5009021134	03/01/2016	CCP Industries	010-4300		165.27
5009021135	03/01/2016	CREATIVE BUS SALES	010-4300		-255.51
5009021136	03/01/2016	BLICK ART MATERIALS	010-4300		1,479.33
5009021137	03/01/2016	Ed Hiner group	010-5800		1,795.24
5009021138	03/01/2016	FEDEX	010-5900	47.17	
			130-5900	2.22	49.39
5009021139	03/01/2016	Fry's Electronics	010-4300		376.44
5009021140	03/01/2016	JOHNSTONE SUPPLY	010-4300		177.48
5009021141	03/01/2016	Kimball Midwest	010-4300		1,491.38
5009021142	03/01/2016	KONICA MINOLTA PREMIER FINANCE	010-5612	3,566.06	
			130-5612	102.49	3,668.55
5009021143	03/01/2016	Lawson Products	010-4300		353.12
5009021144	03/01/2016	MAXIM STAFFING SOLUTIONS	010-5800		180.00
5009021145	03/01/2016	McKINLEY EQUIPMENT CORP.	010-5800		150.00
5009021146	03/01/2016	MJP COMPUTERS	010-5800		164.59
5009021147	03/01/2016	Graciela Mata Modesto Dba Modesto & Sons Pumping	010-5800		1,200.00
5009021148	03/01/2016	NAV/5	211-6145		180.00
5009021149	03/01/2016	NICK RAIL MUSIC	Cancelled		126.86
Cancelled on 03/15/2016					
5009021150	03/01/2016	NYELAND ACRES WATER COMPANY	010-5540		330.33
5009021151	03/01/2016	O'Reilly Auto Parts	010-4300	1,406.09	
			010-4360	60.44	1,466.53
5009021152	03/01/2016	OFFICE DEPOT	010-4300		3,046.52
5009021153	03/01/2016	MD Enterprises	010-4400	3,328.56	
			Unpaid Sales Tax	246.56-	3,082.00
5009021154	03/01/2016	Quiet Signs	211-5800		11,779.90
5009021155	03/01/2016	Sam's Club Direct	010-4300	308.10	
			130-4300	40.73	
			130-4710	48.04	396.87
5009021156	03/01/2016	SCHOLASTIC BOOK CLUBS, INC.	010-4200	105.00	
			010-4300	144.00	249.00
5009021157	03/01/2016	VCOE	010-5200	65.00	

The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved.

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Checks Dated 02/26/2016 through 03/31/2016

Check Number	Check Date	Pay to the Order of	Fund Object	Expensed Amount	Check Amount
5009021157	03/01/2016	VCOE	010-5800	2,432.00	2,497.00
5009021158	03/01/2016	VIRCO	211-4300		1,954.69
5009021159	03/01/2016	Voice of Hope	010-5800		120.00
5009021160	03/01/2016	Walsman Construction, Inc.	211-6275		34,030.09
5009021161	03/03/2016	S.P.A.R.K.	010-4300		307.47
5009021162	03/03/2016	Kenneth J. Henschel	130-4710		25.07
5009021163	03/03/2016	Lacey Piper	130-4710		21.66
5009021164	03/03/2016	AT&T	010-5900	722.07	
			130-5900	7.12	729.19
5009021165	03/03/2016	AVID CENTER	010-5200		1,460.00
5009021166	03/03/2016	Axner Pottery Supply	010-4400		578.46
5009021167	03/03/2016	Yolanda M. Benitez	010-5800		5,000.00
5009021168	03/03/2016	CA. ASSOC. OF SCHOOL BUSINESS OFFICIALS	010-5200		55.00
5009021169	03/03/2016	CASP	010-5200		1,200.00
5009021170	03/03/2016	COASTAL OCCUPATIONAL MEDICAL GROUP	010-5800		270.00
5009021171	03/03/2016	Color Blaze Supply, LLC	010-4300	551.64	
			Unpaid Sales Tax	37.18-	514.46
5009021172	03/03/2016	SASS/MESTMAKER INSURANCE	010-5450		135.00
5009021173	03/03/2016	DIV. OF THE STATE ARCHITECT	211-6220		247,750.00
5009021174	03/03/2016	E J Harrison & Sons	010-5560		70.07
5009021175	03/03/2016	SOUTHERN CALIF. EDISON	010-5520		226.95
5009021176	03/03/2016	FEDEX	010-5900		59.58
5009021177	03/03/2016	Fence Factory	010-4300	252.41	
			010-5610	53.59	306.00
5009021178	03/03/2016	FRANKLIN TRUCK PARTS, INC.	010-4300		732.01
5009021179	03/03/2016	THE GAS COMPANY	010-5530		1,002.42
5009021180	03/03/2016	Gadon Studios	010-4300		109.38
5009021181	03/03/2016	Hayes Graphics	010-5800		96.16
5009021182	03/03/2016	Hillyard	010-4325		88.41
5009021183	03/03/2016	HOME DEPOT CREDIT SERVICES	010-4300		658.65
5009021184	03/03/2016	Julie Avnit	211-5800		4,830.00
5009021185	03/03/2016	Kruger, Bensen, Ziemer, Architects, Inc.	211-6101	23,752.50	
			211-6219	3,847.50	27,600.00
5009021186	03/03/2016	Lakeshore	010-4300		96.35
5009021187	03/03/2016	PRO-ED	010-4300	109.24	
			Unpaid Sales Tax	8.09-	101.15
5009021188	03/03/2016	McCARTY & SON'S TOWING	010-5610		110.00
5009021189	03/03/2016	O'Reilly Auto Parts	010-4300		1,268.16
5009021190	03/03/2016	Pacific NW Publishing	010-4300	514.83	
			Unpaid Sales Tax	38.14-	476.69
5009021191	03/03/2016	PEARSON ASSESSMENTS	010-4300		351.12
5009021192	03/03/2016	PERMA BOUND	010-4200	2,038.24	
			010-4300	3,585.17	5,623.41
5009021193	03/03/2016	Pioneer Chemical Co	010-9320		1,934.82
5009021194	03/03/2016	PROGRESS PUBLICATIONS	010-4300		716.85

The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved.

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Checks Dated 02/26/2016 through 03/31/2016

Check Number	Check Date	Pay to the Order of	Fund Object	Expensed Amount	Check Amount
5009021195	03/03/2016	PUBLIC WORKS AGENCY VENTURA	COUNTY OF 010-5540		15,116.44
5009021196	03/03/2016	QUALITY WINDOWS	010-4300		749.22
5009021197	03/03/2016	Quiel Signs	211-6190		103,139.96
5009021198	03/03/2016	Redleaf Press	010-4300	83.15	
5009021199	03/03/2016	REPUBLIC ELEVATOR COMPNAY	Unpaid Sales Tax 010-5820	5.35-	77.80
5009021200	03/03/2016	Rosetta Stone	010-5800		566.84
5009021201	03/03/2016	SC Fuels	010-4300	1,442.16	1,311.75
			010-4360	120.07	
			130-4300	36.98	1,599.21
5009021202	03/03/2016	School Bus Parts Co.	010-4300		807.33
5009021203	03/03/2016	SCHOOL NURSE SUPPLY, INC.	010-4300		129.32
5009021204	03/03/2016	SCHOOL SPECIALTY	010-4400		2,154.01
5009021205	03/03/2016	Southwest School & Office Supply	010-4300	380.57	
			010-9320	5,697.07	6,077.64
5009021206	03/03/2016	School Specialty - SPARK	010-4300		1,078.40
5009021207	03/03/2016	The Spark Program	010-4300		322.92
5009021208	03/03/2016	Traffic Technologies, LLC	010-4300		1,512.00
5009021209	03/03/2016	Troxell Communications	010-4300		534.61
5009021210	03/03/2016	Tubbs Bros.	010-5610		1,970.00
5009021211	03/03/2016	VCOE	010-5800	2,500.00	
			010-5804	477.00	2,977.00
5009021212	03/03/2016	Velocity Truck Center	010-4300	281.58	
			010-5620	1,646.78	1,928.36
5009021213	03/03/2016	WINZER	010-4300		545.41
5009021214	03/03/2016	YAMA LAWNMOWER REPAIR	010-4360		672.81
5009021215	03/07/2016	Clara M. Mendez	010-5200		17.82
5009021216	03/07/2016	Ruth Araiza	010-4300		207.82
5009021217	03/07/2016	Heather Parks	010-4300		319.22
5009021218	03/07/2016	Gabriela Dena-Sandoval	010-5200		738.00
5009021219	03/07/2016	Hugo Escobar	010-5800		19.00
5009021220	03/07/2016	Fumiko Kitazumi	130-5200		19.44
5009021221	03/07/2016	Dulce M. Heller	130-5200		100.28
5009021222	03/07/2016	Karen Horde	010-5200		682.00
5009021223	03/07/2016	AnaLaura Orozco	010-5200		19.03
5009021224	03/07/2016	AT&T	010-5900		114.04
5009021225	03/07/2016	Barnes & Noble Inc.	010-4200		78.11
5009021226	03/07/2016	MRS FIGS BOOKWORM	010-4200		724.72
5009021227	03/07/2016	Broadview Networks	211-6202		5,849.55
5009021228	03/07/2016	CITY OF OXNARD	010-5540		2,832.62
5009021229	03/07/2016	BLICK ART MATERIALS	010-4300		977.10
5009021230	03/07/2016	SOUTHERN CALIF. EDISON	010-5520		4,170.53
5009021231	03/07/2016	THE GAS COMPANY	010-5530		2,566.38
5009021232	03/07/2016	Global Equity Communications	010-5800		4,940.00
5009021233	03/07/2016	Godoy Studios	010-5800		9,710.14
5009021234	03/07/2016	Graphalds Art Supplies	010-4300		267.73

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Check Number	Check Date	Pay to the Order of	Fund Object	Expensed Amount	Check Amount
5009021235	03/07/2016	Martin Bonilla Guichard	Cancelled		1,000.00*
	Cancelled on 03/21/2016				
5009021236	03/07/2016	GUITAR CENTER	010-4300	927.39	
			010-4400	31.04	958.43
5009021237	03/07/2016	The Hanover Research Council	010-5800		35,000.00
5009021238	03/07/2016	Blaine Kutin	010-5800		772.87
5009021239	03/07/2016	LAZEL	010-5800		219.90
5009021240	03/07/2016	Learning Priority, Inc	010-5800		4,500.00
5009021241	03/07/2016	Uriel Leon dba Momentum	010-5800		180.00
5009021242	03/07/2016	Parent Project, Inc.	010-4300		1,434.00
5009021243	03/07/2016	Pioneer Chemical Co	010-4300		680.40
5009021244	03/07/2016	PRAXAIR DISTRIBUTION INC	010-4300		46.50
5009021245	03/07/2016	Reed Mechanical Systems Inc.	490-5800		780.00
5009021246	03/07/2016	RIO PLAZA WATER COMPANY	010-5540		2,031.60*
5009021247	03/07/2016	Marissa Ruelas	010-5800		500.00
5009021248	03/07/2016	Samz School of Music	010-5800		1,000.00
5009021249	03/07/2016	STEVE ZOLOTAS DBA WEST OAKS PEST CONTROL	010-5620		503.00
5009021250	03/07/2016	Mike Wittin	010-3710		1,323.66
5009021251	03/07/2016	Dr. Elizabeth Yeager	010-5800		1,725.00
5009021252	03/08/2016	Diana Medina	010-5200		92.34
5009021253	03/08/2016	Gene Mathwin	010-4300	42.74	
			010-5200	645.58	688.32
5009021254	03/08/2016	Joanne Davidson	010-4300		42.95
5009021255	03/08/2016	Pamela Wallmann	010-5200		14.26
5009021256	03/08/2016	Marie K. Story	010-5200		27.27
5009021257	03/08/2016	Architecture for Education Incorporated	211-6219		120,000.00
5009021258	03/08/2016	AMB MOBILE TRUCK REPAIR, LLC	010-5620		180.00
5009021259	03/08/2016	The Calif. Arts Project	010-5200		4,500.00
5009021260	03/08/2016	Children's Therapy Network Inc	010-5800		246.00
5009021261	03/08/2016	Diane DeLaurantis	010-5800		1,900.00
5009021262	03/08/2016	FOOD SHARE, INC.	010-4300		57.98
5009021263	03/08/2016	Fry's Electronics	010-4300		290.29
5009021264	03/08/2016	HOME DEPOT CREDIT SERVICES	010-4300	1,097.44	
			010-4360	389.77	1,487.21
5009021265	03/08/2016	Hughes General Engineering	211-6175		3,022.06
5009021266	03/08/2016	Jive Communications	010-5800		130.58
5009021267	03/08/2016	Joe Bruzzese	010-5800		4,300.00
5009021268	03/08/2016	Redbird Advanced Learning Co	Reissued		6,000.00*
	Reissued on 03/09/2016				
5009021269	03/08/2016	Hekar Rivera	010-5800		2,136.12
5009021270	03/08/2016	Andrew Rowe Rowe Coffee Co	010-4300		100.00
5009021271	03/08/2016	SC Fuels	010-4300	1,288.82	
			010-4360	112.92	
			130-4300	75.96	1,477.70
5009021272	03/08/2016	VCOE	010-5800		6,400.00
5009021273	03/10/2016	Jorge Napoles	010-4300		86.95

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5009021274	03/10/2016	APPLIED BACKFLOW TECHNOLOGIES	010-5540		448.00
5009021275	03/10/2016	BALFOUR BEATTY CONSTRUCTION	251-5800		560.00
5009021276	03/10/2016	Demco	010-4300		60.40
5009021277	03/10/2016	Driftwood Dairy	130-4710		25,136.74
5009021278	03/10/2016	STEVENSON'S RESTAURANT EQUIP.	130-4400		193.39
5009021279	03/10/2016	SYSCO VENTURA	130-4710		99,023.71
5009021280	03/10/2016	THE BERRY MAN, INC.	130-4710		60,267.10
5009021281	03/14/2016	Lawrence I. Kelman	010-5200		184.84
5009021282	03/14/2016	Josefina Carrillo	010-5200		41.58
5009021283	03/14/2016	Andre' J. Vasquez	010-4300		96.87
5009021284	03/14/2016	Leslie T. Plmentel	010-5200		70.74
5009021285	03/14/2016	Lucila Arceo	010-5200		31.88
5009021288	03/14/2016	Echo Lee	010-5200		518.10
5009021287	03/14/2016	William W. Almstrom	010-5200		175.94
5009021288	03/14/2016	Jessica Serrano	010-5200		76.68
5009021289	03/14/2016	Jacquelyn Fonseca	010-5200		96.23
5009021290	03/14/2016	Adam L. Erickson	010-5200		171.74
5009021291	03/14/2016	Matthew Klinefelter	010-5200		70.20
5009021292	03/14/2016	Stephanie Castro	010-5200		171.39
5009021293	03/14/2016	Ronald Koenig	010-4300		358.88
5009021294	03/14/2016	Hannah M. Lipper	010-5200		206.80
5009021295	03/14/2016	Kelley L. Serena	010-5200		11.34
5009021296	03/14/2016	Scott R. Barlow	010-4300	53.34	
			010-5200	69.34	122.68
5009021297	03/14/2016	Amelia Gutierrez	010-5200		12.48
5009021298	03/14/2016	Apple Inc.	010-4400		957.67
5009021299	03/14/2016	Aswell Trophy	010-4300		2,539.22
5009021300	03/14/2016	BARON INDUSTRIES	010-4300		659.31
5009021301	03/14/2016	C & M AUTO TRUCK ELECTRIC	010-5610		245.63
5009021302	03/14/2016	Children's Therapy Network Inc	010-5800	281.88	
			Unpaid Sales Tax	20.88-	261.00
5009021303	03/14/2016	COASTAL OCCUPATIONAL MEDICAL GROUP	010-5800		65.00
5009021304	03/14/2016	Dominos Pizza	130-4710		2,389.39
5009021305	03/14/2016	Driftwood Dairy	130-4710		1,762.77
5009021306	03/14/2016	Ewing Irrigation Products Inc	010-4360		209.29
5009021307	03/14/2016	FOLLETT SCHOOL SOLUTIONS, INC.	010-4140		2,911.83
5009021308	03/14/2016	FRANKLIN TRUCK PARTS, INC.	010-4300		569.73
5009021309	03/14/2016	GIBBS INTERNATIONAL	010-4300		179.37
5009021310	03/14/2016	GREATAMERICA FINANCIAL SVCS	010-5610		287.23
5009021311	03/14/2016	KONICA MINOLTA BUSINESS SOLUTIONS USA, INC.	010-5612		528.02
5009021312	03/14/2016	KONICA MINOLTA PREMIER FINANCE	010-5612	2,427.90	
			130-5612	.24	2,428.14
5009021313	03/14/2016	PRO-ED	010-4300		175.78
5009021314	03/14/2016	Marcus Lopez	010-5800		300.00
5009021315	03/14/2016	MAXIM STAFFING SOLUTIONS	010-5800		270.00
5009021316	03/14/2016	MONTGOMERY HARDWARE CO.	010-4300		2,371.07

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5009021317	03/14/2016	Morganthaler's Fine Instr.	010-4300		80.00
5009021318	03/14/2016	Ford Credit Dept 67-434	130-7438	115.99	
			130-7439	530.95	646.94
5009021319	03/14/2016	Murals by Lisa Kelly	010-5800		700.00
5009021320	03/14/2016	NICK RAIL MUSIC	010-4300	800.31	
			010-4400	5,906.49	
			010-5813	73.10	6,775.90
5009021321	03/14/2016	O'Reilly Auto Parts	010-4300		761.42
5009021322	03/14/2016	Pacific Equipment	010-5610		49.59
5009021323	03/14/2016	PARADIGM HEALTHCARE SERVICES	010-5800		1,967.00
5009021324	03/14/2016	PARADISE CHEVROLET	010-4300		510.10
5009021325	03/14/2016	PASSAGEWAY, INC.	010-5800		7,907.22
5009021326	03/14/2016	Sage Institute	251-5800		12,000.00
5009021327	03/14/2016	School Bus Parts Co.	010-4300		193.32
5009021328	03/14/2016	SISC FINANCE	010-9516	6,893.47	
			010-9534	497,343.00	
			010-9537	30,705.13	536,941.60
5009021329	03/14/2016	Smith Pipe & Supply	010-4300		2.85
5009021330	03/14/2016	SUN TRUST	010-7438		26,398.00
5009021331	03/14/2016	Taylor Steel & Welding	010-4300		243.04
5009021332	03/14/2016	Teachers for the Study of Institutions	Educational 010-5800		3,510.00
5009021333	03/14/2016	PETROLEUM TELECOM COMMUNICATIONS	DBA TELECOM 010-4300		2,137.92
5009021334	03/14/2016	Traffic Technologies, LLC	010-4300		87.48
5009021335	03/14/2016	Tubbs Bros.	010-5610		805.00
5009021336	03/14/2016	U.S. Bank Systems	Corporate Payment 010-4300		727.64
5009021337	03/14/2016	VCOE	010-5800		6,590.00
5009021338	03/14/2016	Ventura County Star	010-5800		517.01
5009021339	03/14/2016	YAMA LAWNMOWER REPAIR	010-4360		265.50
5009021340	03/15/2016	Jacob R. Walkrip	010-5200		201.79
5009021341	03/15/2016	Jorge Napoles	010-4300		101.21
5009021342	03/15/2016	ARC	251-5800		31.94
5009021343	03/15/2016	CALIFORNIA CHAMBER OF COMMERCE	010-4300		17.20
5009021344	03/15/2016	BLICK ART MATERIALS	010-4300		161.32
5009021345	03/15/2016	Fun and Function	010-4300		946.31
5009021346	03/15/2016	School Specialty	211-4300	4,261.05	
			211-4400	47,283.59	
			211-5800	7,193.38	58,738.02
5009021347	03/15/2016	KAPCO	010-4300		87.29
5009021348	03/15/2016	Lakeshore	010-4300		478.35
5009021349	03/15/2016	Myers, Widders, Gibson, Jones	010-5802	5,545.30	
			251-5802	5,661.88	11,207.18
5009021350	03/15/2016	Oriental Trading Company, Inc.	010-4300		191.32
5009021351	03/15/2016	P & R Paper Supply Co., Inc.	130-9320		14,622.78
5009021352	03/15/2016	PERMA BOUND	010-4300		926.06

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Check Number	Check Date	Pay to the Order of	Fund Object	Expensed Amount	Check Amount
5009021353	03/15/2016	Sam's Club Direct	010-4300	258.19	
			130-4300	114.44	
			130-4710	16.33	388.96
5009021354	03/15/2016	Shalom Institute	010-5800		6,960.00
5009021355	03/15/2016	U.S. Bank Corporate Payment Systems	010-4300		1,740.30
5009021356	03/17/2016	Richard W. Soliz	010-4300		132.80
5009021357	03/17/2016	Maria M. Hernandez	010-4300		148.60
5009021358	03/17/2016	William W. Almstrom	010-5200		109.24
5009021359	03/17/2016	Adam L. Erickson	010-5200		756.16
5009021360	03/17/2016	Jessica Zarate-Martinez	010-5200		45.26
5009021361	03/17/2016	Luisa F. Fernandez	010-4300		30.00
5009021362	03/17/2016	Architecture for Education Incorporated	211-6101		7,537.50
5009021363	03/17/2016	ACADEMIC TUTORING SERVICES	010-5800		8,110.35
5009021364	03/17/2016	AMAZON.COM CORPORATE CREDIT	010-4200	168.83	
			010-4300	3,846.04	
5009021365	03/17/2016	CASA PACIFICA	010-5800		4,014.87
5009021366	03/17/2016	CITY OF OXNARD	010-5540		700.00
5009021367	03/17/2016	CLub ZI In home tutoring Srvcos.inc	010-5800		3,266.93
5009021368	03/17/2016	COASTAL OCCUPATIONAL MEDICAL GROUP	010-5800		325.00
5009021369	03/17/2016	Datamatics Inc. DBA Achieve HighPoints	010-5800		90.00
					180.99
5009021370	03/17/2016	SOUTHERN CALIF. EDISON	010-5520		36,724.60
5009021371	03/17/2016	FGL Environmental	010-5800		81.00
5009021372	03/17/2016	THE GAS COMPANY	010-5530		507.37
5009021373	03/17/2016	LAS VIRGENES UNIFIED SCHOOL DISTRICT	010-5200		75.00
5009021374	03/17/2016	MAXIM STAFFING SOLUTIONS	010-5800		300.15
5009021375	03/17/2016	PARADIGM HEALTHCARE SERVICES	010-5800		394.47
5009021376	03/17/2016	Pegasus, Transit inc	010-5800		920.00
5009021377	03/17/2016	SERVICE PRO-FIRE PROTECTION, I	010-5620		540.00
5009021378	03/17/2016	UNITED WATER CONSERVATION DIST.	010-5540		2,103.77
5009021379	03/21/2016	Miranda McKenzie	010-5200		83.80
5009021380	03/21/2016	Maria M. Hernandez	010-4300		366.33
5009021381	03/21/2016	Jorge Napoles	010-5800		85.03
5009021382	03/21/2016	Luisa F. Fernandez	010-4300		49.74
5009021383	03/21/2016	Darian Spencer	010-4300		75.00
5009021384	03/21/2016	Aswell Trophy	010-4300		314.82
5009021385	03/21/2016	CASA PACIFICA	010-5800		3,040.00
5009021386	03/21/2016	CONTINUING DEVELOPMENT, INC.	010-5100	2,721.61	
			010-5800	7,041.03	
5009021387	03/21/2016	EDUCATIONAL DATA SYSTEMS ATTN: ACCOUNTING DEPT.	010-5800		62.00
5009021388	03/21/2016	KONICA MINOLTA PREMIER FINANCE	010-5612		4,919.15
5009021389	03/21/2016	Lego Education	010-4300		2,120.30
5009021390	03/21/2016	Uriel Leon dba Momentum	010-5800		120.00
5009021391	03/21/2016	O'Reilly Auto Parts	010-4300		566.31
5009021392	03/21/2016	PEARSON ASSESSMENTS	010-4300		966.91

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5009021393	03/21/2016	PEARSON EDUCATION, INC.	010-4200		945.10
5009021394	03/21/2016	Southwest School & Office Supply	010-4300	415.37	
			010-9320	17.29	432.66
5009021395	03/21/2016	Stephen Clark	010-5800		750.00
5009021396	03/21/2016	U.S. Bank Corporate Payment Systems	010-4300	1,198.12	
			010-5200	5,246.74	
			010-5800	1,782.48	8,229.34
5009021397	03/22/2016	Kim M. Fairchild	010-5200		82.08
5009021398	03/22/2016	Yanni Luna	010-4300		77.23
5009021399	03/22/2016	Jacqueline Leal	010-4300		52.33
5009021400	03/22/2016	Brian D. Gibson	010-5200		165.00
5009021401	03/22/2016	Matthew Klnofelter	010-5200		177.12
5009021402	03/22/2016	Scott R. Barlow	010-4300		68.67
5009021403	03/22/2016	AMAZON.COM CORPORATE CREDIT	010-4300		794.70
5009021404	03/22/2016	CANON BUSINESS SOLUTIONS, INC.	010-5612		66.24
5009021405	03/22/2016	CANON BUSINESS SOLUTIONS, INC.	010-5612		272.35
5009021406	03/22/2016	CITY OF OXNARD	010-5540		1,383.51
5009021407	03/22/2016	E J Marison & Sons	010-5560		3,359.94
5009021408	03/22/2016	SOUTHERN CALIF. EDISON	010-5620		4,791.22
5009021409	03/22/2016	FOOD SAFETY TRAINING	130-5800		575.00
5009021410	03/22/2016	JONES SCHOOL SUPPLY CO., INC.	010-4300		201.26
5009021411	03/22/2016	McKINLEY EQUIPMENT CORP.	010-5800		763.59
5009021412	03/22/2016	STATE WATER RESOURCES CONTROL BOARD ACCOUNTING OFFICE	010-5540		1,282.00
5009021413	03/22/2016	TAFT ELECTRIC	211-6202		355.16
5009021414	03/23/2016	Cesar Rosales	010-5200		368.16
5009021415	03/23/2016	Scott R. Barlow	010-4300		84.15
5009021416	03/23/2016	Dana Mainzer	010-5200		64.15
5009021417	03/23/2016	AMERICAN BUILDING COMFORT	010-5610		491.02
5009021418	03/23/2016	Amerigas	130-4300		16.93
5009021419	03/23/2016	CCP Industries	010-4300		484.03
5009021420	03/23/2016	COGGS TIRE SERVICE	010-5610		225.41
5009021421	03/23/2016	Durham Transportation	010-5800		1,375.50
5009021422	03/23/2016	Ewing Irrigation Products Inc	010-4360		261.76
5009021423	03/23/2016	Los Angeles County Office of Education	010-5800		750.00
5009021424	03/28/2016	Michelle Geair	010-5200		150.00
5009021425	03/28/2016	Robin A. Van Eyk	010-5200		377.34
5009021426	03/28/2016	Kim M. Fairchild	010-5200		389.76
5009021427	03/28/2016	Jay H. Sorenson	010-5200		301.40
5009021428	03/28/2016	Jisela Ramirez	010-4300		80.70
5009021429	03/28/2016	Maghan Laurer	010-5200		150.00
5009021430	03/28/2016	Samantha Vega-Flynn	010-5200		25.38
5009021431	03/28/2016	Yesenia Viera	010-5200		110.80
5009021432	03/28/2016	Kari L. Ibarra	010-5200		486.45
5009021433	03/28/2016	Adam L. Erickson	010-5200		317.64
5009021434	03/28/2016	Noelia Perez	130-4305		250.00

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5009021435	03/28/2016	Maristella S. LaMorena	010-5200		581.09
5009021436	03/28/2016	Katy Young	010-5200		150.00
5009021437	03/28/2016	Veronica Martinez	130-4305		250.00
5009021438	03/28/2016	Leneija N. Delgadillo Castillo	010-5800		200.00
5009021439	03/28/2016	Scott R. Barlow	010-4300		76.36
5009021440	03/28/2016	John Cardin	010-5200		19.44
5009021441	03/28/2016	ACADEMIC TUTORING SERVICES	010-5800		900.00
5009021442	03/28/2016	AMERICAN EXPRESS	010-4300	1,326.27	
			010-5200	4,205.51	
			010-5600	2,240.00	
			010-5800	56.00	
5009021443	03/28/2016	CA. ASSOC. OF SCHOOL BUSINESS OFFICIALS	130-4300	139.13	7,966.91
			010-5300		593.75
5009021444	03/28/2016	Daniel Newman Lessler	010-5800		3,200.00
5009021445	03/28/2016	FEDEX	010-5900	111.50	
			130-5900	5.24	116.74
5009021446	03/28/2016	GIBBS INTERNATIONAL	010-4300		2,833.47
5009021447	03/28/2016	Grainger	010-4300		38.00
5009021448	03/28/2016	HOME DEPOT CREDIT SERVICES	010-4300	525.49	
			010-4325	73.49	
			010-4335	103.25	
			010-4360	135.95	838.18
5009021449	03/28/2016	Intelligence	010-4300		3,360.58
5009021450	03/28/2016	Kimball Midwest	010-4300		1,363.37
5009021451	03/28/2016	Pacific Equipment	010-5610		200.61
5009021452	03/28/2016	PARKHOUSE TIRE, INC.	010-4300	126.60	
			010-5610	1,011.70	1,138.30
5009021453	03/28/2016	Pioneer Chemical Co	010-9320		4,230.37
5009021454	03/28/2016	SAFETY-KLEEN, INC.	010-5800		118.00
5009021455	03/28/2016	SC Fuels	010-4300	862.34	
			010-4360	80.39	
			130-4300	41.66	984.39
5009021456	03/28/2016	SERVICE PRO-FIRE PROTECTION, I	010-5620		4,407.50
5009021457	03/28/2016	Smith Pipe & Supply	010-4360		16.07
5009021458	03/28/2016	Traffic Technologies, LLC	010-4300		51.84
5009021459	03/28/2016	Tubbs Bros.	010-5610		2,065.00
5009021460	03/28/2016	U.S. Bank Systems	010-4300	611.28	
			010-4400	1,298.14	
			010-5200	2,576.60	
			010-5800	2,067.90	
			130-4300	371.50	6,925.42
5009021461	03/28/2016	VCOE	010-5800		65.00
5009021462	03/28/2016	Sunbelt Rentals	010-5630		226.08
5009021463	03/28/2016	STEVE ZOLOTAS PEST CONTROL	010-5620		1,704.00
5009021464	03/29/2016	Michelle B. Townsley	010-5200		492.23

The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved.

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Checks Dated 02/26/2016 through 03/31/2016

Check Number	Check Date	Pay to the Order of	Fund Object	Expensed Amount	Check Amount
5009021465	03/29/2016	Adriana Allen	010-5900		12.00
5009021466	03/29/2016	Jeannette D. Smith	010-4300		27.77
5009021467	03/29/2016	Acer American Corporation	010-4300		3,432.23
5009021468	03/29/2016	ALLIED STORAGE CONTAINERS	010-4400		4,752.00
5009021469	03/29/2016	Apple Inc.	010-4400		3,375.36
5009021470	03/29/2016	ARC	211-5800		34.98
5009021471	03/29/2016	Monique Dalia Ayala	010-5800		35.88
5009021472	03/29/2016	BALFOUR BEATTY CONSTRUCTION	211-6272		98,310.00
5009021473	03/29/2016	BOYS & GIRLS CLUBS OF GREATER OXNARD & PORT HUENEME	010-5100	44,568.33	
			010-5800	8,333.34	52,901.67
5009021474	03/29/2016	Ralph D'Oliveira	010-5800		3,500.00
5009021475	03/29/2016	Datamatics Inc. DBA Achieve HighPoints	010-5800		1,034.80
5009021476	03/29/2016	Datamatics, Inc. DBA Achieve High Reading	010-5800		23.99
5009021477	03/29/2016	Diane Delaurantz	010-5800		1,300.00
5009021478	03/29/2016	Henry Wedsworth	010-5800		1,420.00
5009021479	03/29/2016	PACIFIC COAST SOUND AND COMMUNICATIONS, INC	010-5800		383.11
5009021480	03/29/2016	SUNESYS QUANTA RECEIVABLES LP	010-5800		4,990.24
5009021481	03/29/2016	Tax Deferred Services Corporate Office Suite 209	010-9539		67,831.66
5009021482	03/29/2016	Teachers for the Study of Institutions Educational	010-5800		3,510.00
5009021483	03/29/2016	Troxell Communications	211-4400		7,387.20
5009021484	03/29/2016	Tutorial Services	010-5800		390.00
5009021485	03/29/2016	VCOE	010-5800	450.00	
			010-7142	798,030.00	798,510.00
5009021486	03/30/2016	Gilbert Acosta	010-3710		1,985.49
5009021487	03/30/2016	Marylou Almilli	010-3710		1,985.49
5009021488	03/30/2016	SALLY ALVARADO	010-3710		1,985.49
5009021489	03/30/2016	BARBARA ALVIDREZ	010-3710		1,985.49
5009021490	03/30/2016	Maria Angeles	010-3710		2,647.32
5009021491	03/30/2016	Wayne Antrobus	010-3710		1,985.49
5009021492	03/30/2016	Sharon Bellman	010-3710		1,985.49
5009021493	03/30/2016	SHIRLEY BROWN	010-3710		1,985.49
5009021494	03/30/2016	Julie Burchmore	010-3710		1,985.49
5009021495	03/30/2016	Jonathan Castillo	010-3710		1,985.49
5009021496	03/30/2016	GAYLE COLEMAN	010-3710		1,985.49
5009021497	03/30/2016	John Cort	010-3710		1,985.49
5009021498	03/30/2016	Arla B Crane	010-3710		1,985.49
5009021499	03/30/2016	Kathleen Crowe	010-3710		1,985.49
5009021500	03/30/2016	David Davidson	010-3710		1,985.49
5009021501	03/30/2016	LaVerne Edgar	010-3710		1,985.49
5009021502	03/30/2016	Catherine Espinoza	010-3710		1,985.49
5009021503	03/30/2016	Carolee Felch	010-3710		1,985.49
5009021504	03/30/2016	Jeanne Foster	010-3710		1,985.49

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Checks Dated 02/26/2016 through 03/31/2016

Check Number	Check Date	Pay to the Order of	Fund Object	Expensed Amount	Check Amount
5009021505	03/30/2016	KATHLEEN FRANKLIN	010-3710		1,985.49
5009021506	03/30/2016	Susanne Frank	010-3710		1,985.49
5009021507	03/30/2016	Ruth Fraser	010-3710		1,985.49
5009021508	03/30/2016	JARREL FULLER	010-3710		1,985.49
5009021509	03/30/2016	Claudene Garmon	010-3710		1,985.49
5009021510	03/30/2016	Sharon Gibson	010-3710		1,985.49
5009021511	03/30/2016	Geoff Godfrey	010-3710		1,985.49
5009021512	03/30/2016	Maria L. Godinez	010-3710		1,985.49
5009021513	03/30/2016	Helene Gollub	010-3710		1,985.49
5009021514	03/30/2016	CAROLYN GRACE	010-3710		1,985.49
5009021515	03/30/2016	Susan Hamada	010-3710		1,985.49
5009021516	03/30/2016	Milton R. Harrison	010-3710		1,985.49
5009021517	03/30/2016	Jean Keller	010-3710		1,985.49
5009021518	03/30/2016	Harold Kennedy	010-3710		1,985.49
5009021519	03/30/2016	Jo Ann Kennedy	010-3710		1,985.49
5009021520	03/30/2016	LAURA KRALL	010-3710		1,985.49
5009021521	03/30/2016	Meredith Kruger	010-3710		1,985.49
5009021522	03/30/2016	RENEE LANE	010-3710		1,985.49
5009021523	03/30/2016	Christina Leonard	010-3710		1,985.49
5009021524	03/30/2016	CONNIE LOMELI	010-3710		1,985.49
5009021525	03/30/2016	BEN LUCE	010-3710		1,985.49
5009021526	03/30/2016	Marcia Marino	010-3710		1,985.49
5009021527	03/30/2016	Shirley McCafferty	010-3710		1,985.49
5009021528	03/30/2016	Virginia Nedelev	010-3710		1,985.49
5009021529	03/30/2016	Phil Otero	010-3710		1,985.49
5009021530	03/30/2016	RUDY PALAZUELOS	010-3710		1,985.49
5009021531	03/30/2016	YVONNE RAILEY	010-3710		1,985.49
5009021532	03/30/2016	Jose Rodriguez	010-3710		1,985.49
5009021533	03/30/2016	Darlene Serros	010-3710		1,985.49
5009021534	03/30/2016	Linda Shaffer	010-3710		1,985.49
5009021535	03/30/2016	Andrea Shaub	010-3710		1,985.49
5009021536	03/30/2016	John Sherk	010-3710	1,983.51	1,985.49
5009021537	03/30/2016	LYNN SILVIERA	010-5800	725.88	2,709.39
5009021538	03/30/2016	CAROL SPRACKLEN	010-3710		1,985.49
5009021539	03/30/2016	BEVERLY STARK	010-3710		1,985.49
5009021540	03/30/2016	ROY SWICKARD	010-3710		1,985.49
5009021541	03/30/2016	Virginia Swickard	010-3710		1,985.49
5009021542	03/30/2016	Eleanor Syrett	010-3710		1,985.49
5009021543	03/30/2016	Sue Thomas	010-3710		1,985.49
5009021544	03/30/2016	HELEN TORRES	010-3710		1,985.49
5009021545	03/30/2016	Kathy Vargeson	010-3710		1,985.49
5009021546	03/30/2016	Lenora Weinerth	010-3710		1,985.49
5009021547	03/30/2016	Darylene Williams	010-3710		1,985.49
5009021548	03/30/2016	Mike Wittlin	010-3710		1,985.49
5009021549	03/30/2016	Kruger, Bensen, Ziemer, Architects, Inc.	211-6219		1,985.49
5009021550	03/30/2016	Redbird Advanced Learning Co	010-5800		4,648.63
					6,000.00

The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved.

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Checks Dated 02/26/2016 through 03/31/2016

Check Number	Check Date	Pay to the Order of	Fund Object	Expensed Amount	Check Amount
5009021551	03/30/2016	Regency Lighting	010-4300		3,763.55
5009021552	03/30/2016	TAFT ELECTRIC	211-6275		1,104.69
5009021553	03/30/2016	U.S. Bank Systems	010-4300	758.61	
			010-5200	2,422.61	3,181.22
5009021554	03/30/2016	VCOE	010-5800		20,812.50
Total Number of Checks				434	<u>3,092,336.58</u>

	Count	Amount
Cancel	2	1,126.86
Reissue	1	6,000.00
Net Issue		3,085,209.72

Fund Summary

Fund	Description	Check Count	Expensed Amount
010	General Fund	391	2,119,036.39
130	Cafeteria Fund	28	206,303.28
211	Building Fund	20	741,192.43
251	CAPITAL FACILITIES - RESIDENTI	4	18,253.82
480	Capital Projects Fund for Blen	1	780.00
Total Number of Checks		431	3,085,565.92
Less Unpaid Sales Tax Liability			356.20
Net (Check Amount)			<u>3,085,209.72</u>

The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved.

10.9



Agenda Item: 10.9. CSUCI Student Teacher Agreement

Speaker: Carolyn Bernal, Director of Human Resource

Rationale: This agreement renews our contract with California State University Channel Islands for another three years. The contract delineates placement of student teachers and how the District will provide teaching experience through practice teaching to students enrolled in teacher training curricula at the university.

Recommended Motion: It is recommended the board approve the renewal contract.

Attachments:
CSUCI Renewal Contract

**CALIFORNIA STATE UNIVERSITY CHANNEL ISLANDS
Student Teaching Agreement**

This Agreement entered into between the Trustees of the California State UNIVERSITY on behalf of California State UNIVERSITY Channel Islands, hereafter referred to as "UNIVERSITY," and the Rio, the School District CA. thereafter referred to as "AGENCY".

WHEREAS, AGENCY and UNIVERSITY desire to enter into an agreement for AGENCY to provide teaching experience through practice teaching to students enrolled in teacher training curricula of the UNIVERSITY; and

NOW, THEREFORE, it is mutually agreed between the UNIVERSITY and AGENCY as follows:

1. The Term of this Agreement is July 1, 2016 through June 30, 2019, with the option to either party to review and terminate the Agreement at the end of each year by providing written notice of termination to the other party on or before June 30 of each year.
2. AGENCY shall provide to the UNIVERSITY students, teaching experience through practice teaching in schools and classes of AGENCY. Such practice teaching shall be provided in such schools or classes of AGENCY and under the direct supervision and instruction of such employees of AGENCY, as AGENCY and the UNIVERSITY, through their duly authorized representative, may agree upon.
3. AGENCY may refuse to accept for practice teaching any student of the UNIVERSITY assigned to practice teaching in AGENCY, and upon request of AGENCY, the UNIVERSITY shall terminate the assignment of any student of the UNIVERSITY to practice teaching in the AGENCY.

"Practice teaching" as used herein and elsewhere in this agreement means active participation in the duties and functions of classroom teaching under the direct supervision and instruction of employees of AGENCY, in the schools or classrooms in which the practice teaching is provided
4. The UNIVERSITY Department of Education will work with AGENCY to ensure the Student follows and completes the California state's requirement for fingerprinting/background checks prior to student teaching. The UNIVERSITY will also obtain from Student and keep on file a clear TB test for each semester.
5. An assignment of a student of the UNIVERSITY to practice teaching in classes of AGENCY shall be, at the discretion of the UNIVERSITY for approximately 16 weeks of student teaching or for approximately 28 days for full time student teaching courses (ECS 461 & ECS 471). Students enrolled in other ECS Student Observing classes, not considered full time student teaching, will have varying time assignments. A student may be given more than one assignment by the UNIVERSITY to practice teaching in schools or classes.

CALIFORNIA STATE UNIVERSITY CHANNEL ISLANDS
Student Teaching Agreement

5.1 Absences of a student from assigned practice teaching shall not be counted as absences in computing the semester units of practice teaching provided to the student by AGENCY.

6. At no time shall a student be considered or become an employee of AGENCY. The practice teaching is for the benefit of the student, and students do not displace regular employees. The UNIVERSITY shall inform the students that they are not entitled to wages or employee benefits for the time spent at AGENCY in practice teaching. Further, Students are not employees of the UNIVERSITY.

7. Indemnification:

The parties hereto shall indemnify and hold each other harmless from any and all claims, losses, damages or injuries to person or property, and all costs, expenses and attorney's fees incurred in connection therewith, caused by the negligence or intentional acts of the indemnifying party, its agents or employees, arising out of performance of this Agreement.

8. Insurance:

It is understood and agreed that the UNIVERSITY will maintain insurance (self-group) programs to fund its liabilities under or arising from the Agreement.

The UNIVERSITY agrees to procure and provide the SPLIP (Student Professional Liability Insurance Program) as a "claims made" policy with at least One Million Dollars (\$1,000,000) minimum limit for each occurrence and at least Three Million Dollars (\$3,000,000) aggregate for all covered parties, and not per student. Coverage is provided for claims which are both: (1) first made against the Insured during the policy period; and (2) reported to the Carrier as soon as practical, but not later than three (3) years after the policy period. AGENCY will be considered an additional insured on the student's general liability policy. The UNIVERSITY agrees that AGENCY shall be an additional named insured under the SPLIP.

9. Compliance with Laws: Harassment Policy:

The UNIVERSITY acknowledge and agree that student will comply with all applicable laws and regulations. The UNIVERSITY acknowledges receipt of AGENCY's policy against harassment, including but not limited to sexual harassment, and agrees that student and UNIVERSITY will abide by said policy at all times.

9.1 Before assigning student to AGENCY, the UNIVERSITY will instruct such student on applicable UNIVERSITY and federal laws relating to unlawful discrimination (including harassment).

9.2 The UNIVERSITY will also instruct student on state and federal laws related to the Family Educational Rights and Privacy Act (FERPA).

CALIFORNIA STATE UNIVERSITY CHANNEL ISLANDS
Student Teaching Agreement

10. CSU POLICIES, RULES AND REGULATIONS – TITLE IX

As established under California State UNIVERSITY Executive Orders 1096 and 1097, it is CSU policy to provide equal opportunity for all persons regardless of race, religious creed, color, national origin, ancestry, physical disability, mental disability, medical condition, genetic information, marital status, sex, gender, gender identity, gender expression, age, sexual orientation, and military and veteran status in its programs and activities. UNIVERSITY provides equal accommodations, advantages, facilities, privileges and services for all members of the campus community, as well as third parties, in its programs and activities.

AGENCY agrees to abide by all CSU policies to the extent such policies apply to UNIVERSITY students, staff, faculty and guests, including CSU policies prohibiting discrimination, harassment, and retaliation of all students, employees and third parties in CSU educational programs and activities. CSU Executive Orders 1096 and 1097 are accessible here:

CSU Executive Order 1096 “Systemwide Policy Prohibiting Discrimination, Harassment, Retaliation, Sexual Misconduct, Dating and Domestic Violence, and Stalking against Employees and Third Parties and Systemwide Procedure for Addressing Such Complaints by Employees and Third Parties”

<http://www.calstate.edu/eo/EO-1096-rev-6-23-15.html>

CSU Executive Order 1097 “Systemwide Policy Prohibiting Discrimination, Harassment and Retaliation, Sexual Misconduct, Dating and Domestic Violence, and Stalking against Students and Systemwide Procedure for Addressing Such Complaints by Students”

<http://www.calstate.edu/eo/EO-1097-rev-6-23-15.html>

UNIVERSITY shall respond promptly and effectively to all reports of discrimination, harassment, and retaliation, and will take appropriate action to prevent, correct, cease, and when necessary, discipline behavior that violates this policy. Reports of possible discrimination, harassment or retaliation by AGENCY will result in the immediate termination of this agreement and immediate departure of the STUDENT from the AGENCY premises, regardless of the status of the UNIVERSITY’s investigation.

**CALIFORNIA STATE UNIVERSITY CHANNEL ISLANDS
Student Teaching Agreement**

11. This Agreement may not be altered unless both parties agree in writing. The parties agree to follow all applicable federal, state and local laws and regulations, including but not limited to laws prohibiting discrimination and harassment.
12. Any notices required by this Agreement will be deemed to have been duly given if communicated to the following individuals:

UNIVERSITY:
Cynthia Coler
Dir. of Credential Services & Field Placement
(805) 437-8936
cynthia.coler@csuci.edu

AGENCY: Rio School District
Carolyn Bernal
Director of Human Resources
(805) 485-3111 ext. 6607
cbernal@rioschools.org

IN WITNESS WHEREOF, this Agreement has been fully executed by the parties as of the date last written below.

For CSU Channel Islands

For AGENCY

Rhonda Florick, Buyer Date
Procurement & Logistical Service

Carolyn Bernal Date
Director of Human Resources

10.10



Agenda Item: 10.10. Approval of the Migrant Debate Team Field Trip to Fresno, CA May 13-16, 2016

Speaker: Oscar Hernandez, Assistant Superintendent of Educational Services

Quick Summary / Abstract:

Rationale: Migrant Education is requesting approval of a field trip outside of Ventura County pursuant to Governing Board Policy, No. 6153 (instruction – Field Trips). The requested field trip is to Fresno, California on May 13, 2016 through May 16, 2016. The ten participating middle school students will be part of the Migrant Education Program State Debate/Speech Conference.

The transportation, hotel accommodations and meals will be paid by the Migrant Education Program in the Ventura County Office of Education.

The purpose of the field trip is for the Rio Migrant Debate students to compete against other regional first place winners in debate. There will be districts participating in this conference from all over the state. The students will leave on Friday, May 13, 2016 and return to school on Monday, May 16, 2016.

Financial Impact: The expenses for this trip will be paid for entirely by the Ventura County Office of Education Migrant funds.

Recommended Motion: It is recommended that the Governing Board approves this field trip on May 13-16, 2016, to Fresno, California. Speech and Debate equips students with outstanding communication and critical thinking skills that lead to a lifelong journey of success and leadership.

Attachments:

10.11

Agenda Item: **10.11. Approval of Overnight field trip for PBL To Spork or Not to Spork Culminating Activity at Monterey Bay Aquarium**

Speaker: Oscar Hernandez, Assistant Superintendent of Educational Services

Quick Summary /
Abstract:

Rationale:

Pursuant to Governing Board Policy, No. 6153 (Instruction – Field Trips) regarding field trips outside of the regular school day and/or outside of Ventura County, we are requesting approval of Rio Real’s overnight field trip to Monterey, California, April 30 – May 1, 2016. Six students, their parents, and one 3rd Grade teacher will be part of the trip. Students will travel by car to Monterey, California. They will present their project on Ocean Plastic Pollution, to the aquarium staff and approximately 60 schools that are also participating in this event. During the trip and while at the museum, students will be chaperoned by Ms. Ivey and their parents. Students will sleep overnight inside the museum and the next day they will be allowed to visit the aquarium before they drive home.

This trip addresses the following Common Core State Standards and English Language Development Standards:

Writing (Informative, Explanatory text to examine a topic and convey ideas and information clearly). Speaking and Listening- Engage effectively in a range of collaborative discussions (one-on-one, in groups, and teacher-led) with diverse partners on grade 3 topics and texts, building on others’ ideas and expressing their own clearly. Mathematics – Represent and solve problems involving multiplication and division. Solve problems involving measurements and estimation, represent and interpret data, solve real world and mathematical problems.

Financial Impact: Transportation and meals for students and teacher will be paid out of LCFF and Title II funds.

Approximately \$1,200. The trip is part of a Project Based Learning (PBL)- Ocean Plastic Pollution Summit at the Monterey Bay Aquarium. There are no fees for students and the teacher to participate in the project and spend the night in the aquarium. **Costs associated with this trip are for student and teacher meals while participating in the summit as well as mileage for the teacher.** Transportation, accommodations, and any other fees will be paid for entirely by parents.

Recommended
Motion:

It is recommended that the Governing Board approve this field trip on April 30- May 1st, 2016 to Monterey Bay Aquarium in Monterey, California. The purpose of this activity is to enrich students' lives by extending education into the worldwide classroom and provide an opportunity for learning through seeing, experiencing, and interacting.

10.12



Agenda Item: 10.12. Approval to Declare Bus No. 1 as Obsolete

Speaker: Kristen Pifko, Assistant Superintendent of Business Services

Rationale: Bus No. 1 is antiquated and not usable. It is a stick shift bus and none of the bus drivers have a license to drive a stick shift. We can no longer get parts for repairs for the bus because it is so old. We would like to obsolete it.

Financial Impact: Financial Impact: 0

Recommended Motion: The staff believes this bus should be obsoleted due to its age and because parts are no longer available to fix it.

Attachments:

10.13



Agenda Item: 10.13. Approval for RSD Certificated Staff Participation in the Welte Institute for Oaxacan Studies Two Week Mixtec Immersion Program in Oaxaca, Mexico

Speaker: Superintendent Puglisi

Rationale: RSD has been offered a great opportunity to participate in a two week Mixtec Immersion Program in conjunction with the Welte Institute for Oaxacan Studies and San Diego State University. We are asking approval to send four teachers to attend.

The program will allow the teachers Mixtec lessons during day and evening events. They will be studying under the direction of Prof. Marcos Cruz Bautista and Dr. Ramona Perez from San Diego State. The teachers will also be able to see and meet families from San Martin Peras and bring school supplies to the local schools.

The teachers will gain knowledge, learn sufficient Mixtec to establish initial communication with Mixtec parents at parent conferences, establish ties with home communities as well as committing to sharing their experiences during the next academic year with other teachers in the district as well as an outreach to the Mixtec community.

Financial Impact: Fiscal Impact: 9,000.00

Funding Source:

Attachments:
MixtecTrip2016

10.14



Agenda Item: 10.14. Approval to Attend the ISTE Conference, Denver CO, June 25, 2016

Speaker: Dr. Mike Vollmert, Director of Technology

**Quick Summary /
Abstract:**

Rationale: The ISTE Conference is the largest educational technology conference in the world, with upwards of 14,000 attendees. This conference is hosted by the International Society for Technology in Education (ISTE) and is globally recognized as the most comprehensive educational technology conference in the world.

Rio has been invited to be part of a panel session, Building Flexible Learning Environments for the Future on June 25, to share our development and implementation of our 1:1 program and P.A.D.D.L.E. Professional Development program, both of which are receiving increasing attention both locally and across the country. This request is for Mike Vollmert and Jay Sorensen to attend the ISTE Conference in Denver, CO. Dr. Vollmert, Director of Technology, has been invited to be part of the panel, and Jay Sorensen, Teacher on Special Assignment for Technology, will participate in the question and answer session to follow. In addition, both will be able to attend multiple sessions from presenters from around the world, and bring that knowledge back to the district to incorporate into our ongoing discussions about integrating technology into our learning environments.

Financial Impact: Fiscal Impact: Estimated cost for two attendees: \$3000, including airfare, hotel, conference registration, and meals.

Funding Source:

Recommended Motion: Approve the request for two staff members to attend the conference.

Attachments:

10.15

Agenda Item: 10.15. **Renewal of Newsela Agreement for 2016/2017 School Year**

Speaker: Oscar Hernandez, Assistant Superintendent of Educational Services

Quick Summary /

Abstract:

Rationale:

Newsela is an innovative way for students in grades 2-8 to build reading comprehension with nonfiction that's always relevant: daily news. It features articles written at multiple levels of text complexity and quizzes to test reading comprehension. The Newsela PRO District license renewal includes the following:

- Unlimited Teachers per Student with School and District Binder
- District Binder access for select colleagues in the district
- Principal Binder access for select colleagues in each school
- Administrative access for select colleagues in each school
- Onboarding and training package through Newsela Community team
- Unlimited teacher-student relationships across all schools
- Teacher Binder access for all users - assessment tools
- Writing tools for all users - Newsela Write and interactive annotation
- PRO Assign instructions on all assignments

Newsela helps students climb the staircase of reading complexity from elementary through high school by providing daily news articles written at five levels of difficulty. Newsela adapts to each student's reading ability so they always get just-right content while having the power to stretch themselves. Articles are paired with quizzes aligned to the new Common Core State Standards so teachers can track their students' progress on a daily basis. Teacher tools make it easy to assign articles, review student quizzes and track Common Core mastery.

Financial Impact: \$30,000 to be paid with LCFF funds.

Recommended Motion: Educational Services recommends approval from Governing Board of the District-wide license purchase for 2016-2017 school year.

Newsela
 519 8th Ave 21st Floor
 New York, NY, 10018
 United States of America
proteam@newsela.com
 855-711-0118

Quote No. 00019074
PRO Team Rep: Sarah Dabah
Date: 3/31/2016 2:20 PM
Expiration: April 30, 2016
Payment Terms: Net 30 Days

To Rio School District
 2500 E Vineyard Ave Ste 200
 Oxnard CA 93036

Start Date: July 1, 2016

End Date: June 30, 2017

Qty	Product Code	Description	Unit Price	Line Total
1.00	Newsela PRO District License		\$30,000.00	\$30,000.00
			Total	\$30,000.00

Comment Newsela PRO District License includes:

- Unlimited Teachers per Student with School and District Binder
- District Binder access for select colleagues in the district
- Principal Binder access for select colleagues in each school
- Administrative access for select colleagues in each school
- Onboarding and training package through Newsela Community team
- Unlimited teacher-student relationships across all schools
- Teacher Binder access for all users - assessment tools
- Writing tools for all users - Newsela Write and interactive annotation
- PRO Assign instructions on all assignments
- Click-to-chat support for all users at support.newsela.com

To Accept this quotation, please have an authorized employee email proteam@newsela.com with the subject line, "Approved: Quote #00019074"

Please include with the approval the name, email, and phone number for the main billing contact.

Authorized Signature (if required):

Date of Signature:

Newsela Signature (if required):

Date of Signature:

10.16



Agenda Item: 10.16. Williams Quarterly Complaint Report

Speaker: Oscar Hernandez

**Quick Summary /
Abstract:**

Rationale: Education Code Section 35186 (d) requires a school district to report summarized data on the nature and resolution of all complaints on a quarterly basis to the county superintendent of schools and the governing board of the school district. The summaries shall be publicly reported on a quarterly basis at a regularly scheduled meeting of the governing board of the school district. The report shall include the number of complaints by general subject area with the number of resolved and unresolved complaints. The complaints and written responses shall be available as public records.

Financial Impact: Not applicable

**Recommended
Motion:** Educational Services recommends approval from Governing Board.

Attachments:
Williams Quarterly Complaint Report for April

Quarterly Report on Williams Uniform Complaints
 [Education Code Section 35186]
 Fiscal Year 2015-16

District: Rio School District

Person completing this form: Oscar Hernandez

Title: Asst. Superintendent of Educational Services

Quarterly Report Submission Date: October 2015 (7/1/15 to 9/30/15)
 (check one) January 2016 (10/1/15 to 12/31/15)
 April 2016 (1/1/16 to 3/31/16)
 July 2016 (4/1/16 to 6/30/16)

Date for information to be reported publicly at governing board meeting: April 13, 2016

Please check the box that applies:

- No complaints were filed with any school in the district during the quarter indicated above.
- Complaints were filed with schools in the district during the quarter indicated above. The following chart summarizes the nature and resolution of these complaints.

General Subject Area	Total # of Complaints	# Resolved	# Unresolved
Textbooks and Instructional Materials	0	0	0
Teacher Vacancy or Misassignment	0	0	0
Facilities Conditions	0	0	0
Totals	0	0	0

John Puglisi
 Name of District Superintendent

 Signature of District Superintendent

10.17



Agenda Item: 10.17. Approval to Declare Obsolete Instructional Textbooks

Speaker: Oscar Hernandez, Assistant Superintendent of Educational Services

**Quick Summary /
Abstract:**

Rationale: Educational Services is recommending that the Rio School District Board of Education under the provisions of Education Code Section 60510 and Board Policy 3270 declare the following textbooks to be obsolete:

K-8 grade mathematics textbooks from the following publishers: Glencoe, McGraw-Hill, and Pearson.

Educational Services requests approval of the Rio School District Board to dispose of obsolete textbooks in the following manner according to the Education Code Section 60510 and Board Policy 3270:

- By donation to any governing board, county free library or other state institution.
- By donation to any public agency or institution of any territory or possession of the United States, or the government of any country that formerly was a territory or possession of the United States.
- By donation to any nonprofit charitable organization.
- By donation to children or adults in the State of California, or foreign countries for the purpose of increasing the general literacy of the people.
- By sale to any organization that agrees to use the materials solely for educational purposes.
- Donation to a recycling company.

Financial Impact: Not applicable

Recommended Motion: Educational Services recommends that the Governing Board declare the above mentioned textbooks obsolete.

Attachments:
Obsolete Instructional Materials List

Obsolete Material

Item #	ISBN #	Quantity	Title Textbook or Workbook (TB/WK)	Grade Level	Publisher	Obsolete or Surplus (O/S)
1	978-0-07-879533-6	245	CA Mathematics Standards Practice and Periodic Assessments	7	Glencoe McGraw-Hill	0
2	978-0-07-878884-0	466	CA Mathematics skills practice workbook	7	Glencoe McGraw-Hill	0
3	978-0-07-878888-8	467	CA Mathematics word problem practice book	7	Glencoe McGraw-Hill	0
4	978-0-07-878882-6	125	CA Mathematics Study guide and Intervention workbook	7	Glencoe McGraw-Hill	0
5	978-0-07-878885-7	88	(SPANIOL) CA Matematicas Workbook practice skills	7	Glencoe McGraw-Hill	0
6	978-0-07-878872-7	29	(SPANIOL) CA Matematicas Study Guide and intervention	6	Glencoe McGraw-Hill	0
7	978-0-07-878871-0	190	CA Mathematics Study Guide and Intervention workbook	6	Glencoe McGraw-Hill	0
8	978-0-07-878877-2	251	CA Mathematics Word Problem Practice work book	6	Glencoe McGraw-Hill	0
9	978-0-07-880470-0	273	CA Algebra Readiness (Concepts, Skills, and Problem Solving) Skills Practice Workbook	8	Glencoe McGraw-Hill	0
10	978-0-07-880469-4	627	CA Algebra Readiness (C, S, & PS) Problem-Solving Workbook	8	Glencoe McGraw-Hill	0
11	978-0-07-879045-4	244	CA Algebra Readiness (C, S, & PS) Study Guide and Intervention Workbook	8	Glencoe McGraw-Hill	0
12	978-0-07-879051-5	946	CA Algebra 1 Word Problem Practice Workbook (PAPER BOOK)	8	Glencoe McGraw-Hill	0
13	978-0-07-879049-2	903	CA Algebra 1 Skills Practice Workbook (PAPER BOOK)	8	Glencoe McGraw-Hill	0
14	978-0-07-879533-6	245	California Standards Review Series Mastering the California Mathematics Standards	7	Glencoe McGraw-Hill	0

15	978-0-07-879541-1	250	California Standards Review Series Reviewing for the General Mathematics CST Diagnose Prescribe Practice	8	Glencoe McGraw-Hill	O
16	978-0-07-879363-9	300	California Algebra 1 Noteables Interactive Study Notebook with Foldables	8	Glencoe McGraw-Hill	O
17	978-0-07-879438-4	64	Science Notebook Active Note-Taking Guide	7	Glencoe McGraw-Hill	O
18	978-0-03-2869759-5	38	Grade 2 Math Common Core Reteach and Practice workbook.	2	Glencoe McGraw-Hill	S
19	978-0-32-850718-4	20	Grade 1 Math SE California Spanish (1 of 4) Topics 1-5	1	Glencoe McGraw-Hill	S
20	978-0-32850719-1	20	Grade 1 Math SE California Spanish (2 of 4) Topics 6-10	1	Glencoe McGraw-Hill	S
21	978-0-32850720-7	20	Grade 1 Math SE California Spanish (3 of 4) Topics 11-15	1	Glencoe McGraw-Hill	S
22	978-0-32850721-4	20	Grade 1 Math SE California Spanish (4 of 4) Topics 16-20	1	Glencoe McGraw-Hill	S
23	978-0-32850872-3	1 bx	Pearson Math GR 1 SE Span Cal Assembly 4 PK	1	Pearson	S
24	978-0-32880408-5	1 bx	Pearson Math GR 1 SE SP CALIF CC ASSM 13-16 4 PK 15C	1	Pearson	S
25	978-0-32880405-4	1 bx	Pearson Math GR 1 SE SP CALIF CC ASSM 1-4 24 PK 15C	1	Pearson	S
26	978-0-32880407-8	1 bx	Pearson Math GR 1 SP CALIF CC ASSM 9-12 24 PAK 15C	1	Pearson	S
27	978-0-03-2869759-5	38	GR 2 Math Common Core Reteach and Practice	2	Pearson	S
28	978-0-03-2869759-5	38	GR 2 Math Common Core Reteach and Practice	2	Pearson	S
29	978-0-32-869783-0	36	Math 12CC Practice & Reteach WB	K	Pearson	O
30	978-0-32-850873-0	1 bx	Math GR 2 SE SPAN CAL ASSEMBLY 4 PK	2	Pearson	O
31	978-0-32-850722-1	1 bx	Math GR 2 SE CALIF SPANISH TOPICS 1-5 Box 1 of 4	2	Pearson	O
32	978-0-32-850723-8	1 bx	Math GR 2 SE CALIF SPANISH TOPICS 6-10 Box 2 of 4	2	Pearson	O
33	978-0-32-850724-5	1 bx	Math GR 2 SE CALIF SPANISH TOPICS 11-15 Box 3 of 4	2	Pearson	O

34	978-0-32-850725-2	1 bx	Math GR 2 SE CALIF SPANISH TOPICS 16-20 Box 4 of 4	2	Pearson	O
35	978-0-32-868247-8	1 bx	Math GR 2 SE COMMON CORE ASSEMBLY 4PK 2012	2	Pearson	S
36	978-0-32-870145-2	1 bx	Math GR K SE PKG COM CORE SPAN ASSEMBLY 4 PK 2013	K	Pearson	S
37	978-0-32-868180-8	1 bx	Math GR K SE COM CORE 2012 TOPICS 5-8 BOX 2 of 4	K	Pearson	S
38	978-0-32-850872-3	2 bx	MATH GR 1 SE SPAN CAL ASSEMBLY 4 PK	1	Pearson	O
39	978-0-32-870145-2	1 bx	Math GR K SE PKG COM CORE SPAN ASSEMBLY 4 PK 2013	K	Pearson	S
40	978-0-32-850872-3	4 bx	Math GR 1 SE SPAN CAL ASSEMBLY 4 PK	1	Pearson	O
41	978-0-32-850873-0	2 bx	Math GR 2 SE SPAN CAL ASSEMBLY 4 PK	2	Pearson	O
42	978-0-328-69783-0	29	Math GR K Common Core Reteaching and Practice Workbook	K	Pearson	S
43	978-0-32-869758-8	36	Math 12 CC Prac and Reteach GR 1	1	Pearson	O
44	978-0-32-2868248-5	Box 1 of 4 (Class set of 24)	Math GR 2 SE COM CORE 2012 (Topics 1-4)	2	Pearson	S
45	978-0-32-868193-8	Box 2 of 4 (Class set of 24)	Math GR 1 SE COM CORE 2012 Topics (5-8)	1	Pearson	S
46	978-0-32-868249-2	Box 2 of 4 (Class set of 24)	Math GR 2 SE COM CORE 2012	2	Pearson	S
47	978-0-32-868250-8	Box 3 of 4 (Class set of 24)	Math GR 2 SE COM CORE 2012	2	Pearson	S
48	978-0-32-868251-5	Box 4 of 4 (Class set of 24)	Math GR 2 SE COM CORE 2012	2	Pearson	S
49	978-0-32-868247-8	4 bx	Math GR 2 SE COMMON CORE ASSEMBLY 4PK 2012	2	Pearson	S
50	978-0-32-868191-4	7 bx	Math GR 1 SE COMMON CORE ASSEMBLY 4 PK 2012	1	Pearson	S
51	978-0-32-868178-5	1 bx	MATH GR K SE COMMON CORE ASSEMBLY 4 PK 2012	K	Pearson	S

52	978-0-32-868251-5	Box 4 of 4 (Class set of 24)	Math GR 2 SE COM CORE 2012	2	Pearson	S
53	978-0-32-868248-5	Box 3 of 4 (Class Set of 24)	Math GR 2 SE COM CORE 2012	2	Pearson	S
54	978-0-32-868250-8	Box 1 of 4 (Class Set of 24)	Math GR 2 SE COM CORE 2012	2	Pearson	S
55	978-0-32-820472-4	1 bx	Social Science GR 1 SE SP 2006	1	Pearson	S
56	978-0-32-820473-1	11 bx	Social Science GR 2 SE SP 2006	2	Pearson	S
57	978-0-32-870672-3	31	Math SP CC Reteach Practice Wbk GR 1	1	Pearson	S
58	978-0-328-23643-8	78	1st GR SC Study Notebooks (Science)	1	Pearson	S
59	9780078782145	41	California Math Triumphs	6B	Macmillan/McGraw- Hill	O
60	9780078782138	41	California Math Triumphs	6A	Macmillan/McGraw- Hill	O
61	9780078782121	39	California Math Triumphs	5B	Macmillan/McGraw- Hill	O
62	9780078782114	35	California Math Triumphs	5A	Macmillan/McGraw- Hill	O
63	9780078782107	41	California Math Triumphs	4B	Macmillan/McGraw- Hill	O
64	9780078782091	41	California Math Triumphs	4A	Macmillan/McGraw- Hill	O
65	9780078782084	42	California Math Triumphs	3B	Macmillan/McGraw- Hill	O
66	9780078782077	45	California Math Triumphs	3A	Macmillan/McGraw- Hill	O
67	9780078782039	39	California Math Triumphs	1A	Macmillan/McGraw- Hill	O
68	9780078782046	26	California Math Triumphs	1B	Macmillan/McGraw- Hill	O
69	9780078782053	15	California Math Triumphs	2A	Macmillan/McGraw- Hill	O
70	9780078782060	18	California Math Triumphs	2B	Macmillan/McGraw- Hill	O
71	9780078782206	20	California Math Triumphs	6	Macmillan/McGraw- Hill	O
72	9780078782190	20	California Math Triumphs	5	Macmillan/McGraw- Hill	O
73	9780078782183	20	California Math Triumphs	4	Macmillan/McGraw- Hill	O
74	9780078782176	20	California Math Triumphs	3	Macmillan/McGraw- Hill	O
75	9780078782169	15	California Math Triumphs	2	Macmillan/McGraw- Hill	O
76	9780078782152	20	California Math Triumphs	1	Macmillan/McGraw- Hill	O
77	9780078782183	20	California Math Triumphs	4	Macmillan/McGraw- Hill	O
78	9780078782152	25	California Math Triumphs	1	Macmillan/McGraw- Hill	O

79	9780078782176	20	California Math Triumphs	3	Macmillan/McGraw-Hill	0
80	9780078782206	19	California Math Triumphs	6	Macmillan/McGraw-Hill	0
81	9780078782190	20	California Math Triumphs	5	Macmillan/McGraw-Hill	0
82	7800787888192	20	California Math Triumphs	AM	Macmillan/McGraw-Hill	0
83	9780078788185	20	California Math Triumphs	Glossary	Macmillan/McGraw-Hill	0
84	9780078791161	20	California Math Triumphs	CD	Macmillan/McGraw-Hill	0
85	9780078795312	20	California Mathematics	6	Macmillan/McGraw-Hill	0
86	9780078788550	1	California Professional Develop	VWG	Macmillan/McGraw-Hill	0
87	9780021063628	4	Teachers Edition	5	Macmillan/McGraw-Hill	0
88	9780021063611	1	Teachers Edition	4	Macmillan/McGraw-Hill	0
89	9780078795329	1	Teachers Edition	6	Macmillan/McGraw-Hill	0
90	9780021063574	1	Teachers Edition	5	Macmillan/McGraw-Hill	0
91	9780021063611	1	Teachers Edition	4	Macmillan/McGraw-Hill	0
92	9780021063567	2	California Mathematics Standards	4	Macmillan/McGraw-Hill	0
93	9780078795343	1	Teachers Edition	7	Macmillan/McGraw-Hill	0

10.18

Agenda Item: 10.18. BrightBytes Early Warning Software Renewal

Speaker: Dr. Mike Vollmert, Director of Technology

**Quick Summary /
Abstract:**

Rationale: Monitoring individual achievement is critical to ensuring academic success for every student. Identifying students who are at risk of failing is a key to providing needed interventions to help struggling students become academically successful. Research on academic performance, particularly identifying students who are at risk, has shown that multiple indicators are required, including academic performance (grades, benchmark test scores, performance on standardized tests), attendance, and behavior issues.

BrightBytes Early Warning software is a secure online platform through which educators can identify at-risk students, intervene early, identify appropriate intervention services on an individual basis, and drive the success rates of connecting students with beneficial programs and services. The software automatically receives information from the District's Student Information System each night. The algorithms used by the software then analyze each student's academic performance (grades, test scores, etc.), attendance, behavior, and other factors, and provides feedback in clear, easy to read formats to identify which students require specific supports and interventions to help them improve academically.

Financial Impact: Fiscal Impact: \$10,981.28 per year for three years.

Funding Source: LCFF Funds

Recommended Motion: Approve the renewal of BrightBytes Early Warning Software

Attachments:
EarlyWarning Quote

QUOTE

Organization Name: Rio School District
Organization Contact: John Puglisi
Billing Address: 2500 Vineyard Ave
Oxnard, California 93036
United States

Prepared By: Maren Botz-Zapp

The following are the applications and services that will be provided on the Clarity platform. Your term is for 36 months, starting at 01/09/2016.

YEAR 1			
Item	List Price	*Discount	Price
Early Warning	\$17,348.00	\$6,366.72	\$10,981.28
			Total:
			\$10,981.28

*Applied Discount(s): Multi-year, Early Adopter

YEAR 2			
Item	List Price	*Discount	Price
Early Warning	\$17,348.00	\$6,366.72	\$10,981.28
*Applied Discount(s): Multi-year, Early Adopter			
			Total: \$10,981.28

YEAR 3			
Item	List Price	*Discount	Price
Early Warning	\$17,348.00	\$6,366.72	\$10,981.28
*Applied Discount(s): Multi-year, Early Adopter			
			Total: \$10,981.28

10.19



- Agenda Item:** **10.19. Approval of Service Agreement between the Rio School District and Luners Production Services to upgrade audio equipment in the Board Room at Office of Student and Family Support Services.**
- Speaker:** Kristen Pifko, Assistant Superintendent of Business Services
- Rationale:** The current sound equipment has become antiquated and needs to be upgraded in the Board Room at OSFS. Luners Production Services is going to provide the installation of a new system, the removal of the old system, training on the new system, and reconnect the Extron video system.
- Financial Impact:** **Financial Impact: \$14,717,97**
- Funding Source:** Routine Restricted Maintenance
- Recommended Motion:** Staff recommends the approval of the contract and Estimate from Luners Production Services.
- Attachments:**
Contract - Luners Production Services

[Rio School District]
SHORT FORM SERVICES AGREEMENT

This Agreement is intended to be used for low cost, low risk, short-term services.

This Services Agreement (the "Agreement") is made and entered into this 5th day of April, 2016 by and between Rio School District (hereinafter referred to as "District") and Luners (hereinafter referred to as "Provider.")

Luners Production Services
 Provider
3036 Seaborg Avenue, Unit A
 Street Address
Ventura, CA 93003
 City, State, Zip code
46-2225807
 Tax Identification or Social Security Number

(805)654-1744
 Telephone Number
805-654-0924
 Fax Number
Chris@Luners.com
 E-mail Address
LIC-3-13-6904
 Business License Number (if applicable)

SERVICES

Installation of Audio/Video System in District Office Conference Room
 Description of Services
3/29/16 - 4/29/16
 Date(s) of Service
TBD
 Hour(s) of Service
2500 Vineyard Ave. Oxnard, CA
 Location

FEES

Compensation for Services
 Other Ancillary Cost, as applicable
 Total not to Exceed
 W-9 received

\$ _____
 \$ _____
 \$ 14,717.97

PAYMENT. District will pay Provider after receipt of an invoice, net 30 days.

CONDITIONS. Provider will have no obligation to provide services until District returns a signed copy of this Agreement.

NATURE OF RELATIONSHIP. The parties agree the relationship created by this Agreement is that of independent contractor.

AUTHORITY. Provider represents and warrants that Provider has all requisite power and authority to conduct its business and to execute, deliver, and perform this Agreement.

BINDING EFFECT. This Agreement shall inure to the benefit and shall be binding upon all of the parties to this Agreement, and their respective successors in interest or assigns.

TERMINATION OR AMENDMENT. This Agreement may be terminated or amended in writing at any time by mutual written consent of all of the parties to this Agreement, and may be terminated by either party for any reason by giving the other party 30 days advance written notice.

NON-DISCRIMINATION AND EQUAL EMPLOYMENT OPPORTUNITY. Provider represents and agrees that it does not and shall not discriminate against any employee or applicant for employment because of race, religion, color, sex, or national origin.

GOVERNING LAW AND VENUES. This Agreement shall be interpreted in accordance with the laws of the State of California. If any action is brought to interpret or enforce any term of this Agreement, the action shall be brought in state or federal court situated in the County of Ventura, State of California.

ARBITRATION. Any dispute arising under this Agreement, including, without limitation, all disputes relating in any manner to the performance or enforcement of this Agreement shall be resolved by binding arbitration in Ventura County pursuant to the rules of the American Arbitration Association.

ATTORNEYS FEES. In the event of any action or proceeding to interpret or enforce the terms of this Agreement, the prevailing party, as determined by the court or arbitrator, shall be entitled to recover its reasonable attorneys fees and costs incurred in connection with such actions or proceeding.

Approved 10-15-2013

INDEMNIFICATION. Provider agrees to defend, indemnify, and hold harmless District, its officers, agents, employees, and/or volunteers from any and all claims, demands, losses, damages and expenses, including legal fees and costs, or other obligations or claims arising out of any liability or damage to person or property, or any other loss, sustained or claimed to have been sustained arising out of activities of the Provider or those of any of its officers, agents, employees, or subcontractors of Provider, whether such act or omission is authorized by this Agreement or not. Provider shall also pay for any and all damage to the Real and Personal Property of the District, or loss or theft of such Property, done or caused by such persons. District assumes no responsibility whatsoever for any property placed on District premises by Provider, Provider's agents, employees or subcontractors. Provider further hereby waives any and all rights of subrogation that it may have against the District. The provisions of this Agreement do not apply to any damage or losses caused solely by the negligence of the District or any of its officers, agents, employees, and/or volunteers.

INSURANCE. Provider, at its own cost and expense, shall procure and maintain during the term of this Agreement, policies of insurance for the following types of coverage:

Workers' Compensation Insurance. Provider shall procure and maintain, during the term of this Agreement, Workers' Compensation Insurance, as required by California law, on all of its employees engaged in work related to the performance of this Agreement. In the case of any activities which are hired or subcontracted, Provider shall require all vendors and subcontractors to provide Workers' Compensation Insurance for all of the vendor's and/or subcontractor's employees to be engaged in such activities unless such employees are covered by the protection afforded by the Provider's Workers' Compensation Insurance.

Commercial General Liability Insurance. Provider shall procure and maintain, during the term of this Agreement, not less than the following General Liability Insurance coverage in the amounts of \$1,000,000 per occurrence and \$2,000,000 aggregate.

Commercial General Liability insurance shall include products/completed operations, broad form property damage, and personal and advertising injury coverage.

Any and all vendors and subcontractors hired by Provider in connection with the activities described in this Agreement shall maintain such insurance unless the Provider's insurance covers the subcontractor and its employees.

Automobile Liability. If vehicles will be driven on district property, Provider shall procure and maintain, during the full term of this Agreement following Automobile Liability Insurance with the following minimum coverage limits:

- Personal vehicles: \$500,000.00 combined single limit or \$100,000.00 per person / \$300,000.00 per accident
- Commercial vehicles: \$1,000,000.00 combined single limit

Other Coverage as Dictated by the District. Provider shall procure and maintain, during the term of this Agreement, Abuse and Molestation coverage in the amounts of \$1,000,000 per occurrence and \$2,000,000 aggregate.

Certificates of Insurance. Provider and any and all vendors and subcontractors working for Provider shall provide certificates of insurance to the District as evidence of the insurance coverage required herein, not less than 15 days prior to commencing the proposed activity, and at any other time upon the request of the District. Certificates of such insurance shall be filed with the District on or before commencement of the services under this Agreement.

Provider's and any and all Provider subcontractor's Commercial General Liability insurance and Abuse and Molestation coverage shall name the District, its employees, and school board members as additional insureds.

Insurance written on a "claims made" basis is to be renewed by the Provider and all Provider subcontractors for a period of three (3) years following termination of this Agreement. Such insurance must have the same coverage and limits as the policy that was in effect during the term of this agreement, and will cover the Provider for all claims made.

Failure to Procure Insurance. Failure on the part of Provider, or any of its subcontractors, to procure or maintain required insurance shall constitute a material breach of contract under which the District may immediately terminate this Agreement.

ACKNOWLEDGEMENT AND AGREEMENT

I have read this agreement and agree to its terms



Provider signature

4/5/2016

Date

SITE AGREEMENT

Kristen Pifko, Asst. Superintendent, Bus. Srvc.
Site Administrator

Signature

Date

DISTRICT APPROVAL

Luners Production Services

3036 Seaborg Ave., Unit A
Ventura, CA 93003

Estimate

Date	Estimate #
3/29/2016	202414

805-654-1744
805-654-0924 FAX

Name / Address
Rio School District 2500 E. Vineyard Avenue, Suite 100 Oxnard, CA 93036

Ship To

End Date	Terms	Rep	Project
3/29/2016	VISA	Chris	

Description	Qty	Cost	Ext. Cost
Conference Room			
JBL Control 47LP	8	187.20	1,497.60T
Bhirnger EPQ304 Power Amp	2	209.30	418.60T
Yamaha MTX 3 Control Unit	1	1,236.25	1,236.25T
Yamaha 1V4 Interface Knob	2	108.75	217.50T
Yamaha Input expander for MTX 3	1	749.40	749.40T
Sennheiser EW135 Wireless handheld System	1	600.00	600.00T
Kramer HDMI and VGA+Audio Wall Plate (active)	1	347.10	347.10T
Podium	1	0.00	0.00T
Shure MX412 Desktop Microphone	9	273.00	2,457.00T
GA3 Rack Mount Kit for Microphones	1	40.00	40.00T
Blueray/DVD Player	1	150.00	150.00T
Middle Atlantic DWR Wall Rack	1	737.80	737.80T
Rack Shelves	2	30.00	60.00T
3 Space rack drawer	1	90.00	90.00T
Furman Power	1	70.00	70.00T
Cabling	1	600.00	600.00T
Hardware	1	185.00	185.00T
Wifi System	1	300.00	300.00T
Removal of old system, installation of new system, Training, Reconnect Extron video system	1	4,230.00	4,230.00

LPS Estimates are valid for a period of not more than sixty (60) days from estimate date. Prices are subject to change after the sixty (60) day period has expired. If a product becomes unavailable during this period, LPS reserves the right to substitute a product of equal or superior quality in lieu of originally stated product estimate.

Subtotal \$13,986.25

Sales Tax (7.5%) \$731.72

Total \$14,717.97

Agreed to and accepted by:

Date: _____

Signature _____

10.20



Agenda Item: 10.20. Approval of proposal for Color New Co. for exterior painting and repairs at Rio Del Valle Middle School.

Speaker: Kristen Pifko, Assistant Superintendent of Business Services

Rationale: On March 9, 2016, a contract was awarded to Color New Co. for the painting of Rio del Valle Middle School.

An additional service was added to the original bid to paint over the murals at Rio Del Valle.

Financial Impact: Financial Impact: \$3,400.00

Funding Source: Measure G Bond

Recommended Motion: Approve the revised Proposal for Color New Co.

Attachments:
Color New Proposal Revised

Color New Co.

23645 Marylee St.

Woodland Hills, CA 91367

Tel: (818) 884-0856, Cell: (323) 854-9845, Fax: (818) 884-0217

colornewco@yahoo.com

March 30 2016

Email

RIO SCHOOL DISTRICT
2500 Vineyard Ave.
Oxnard, CA 93036

Reference: **Bid Due 2/19/16 10AM Ext. Painting and Repairs at Rio Del Valle M.S.,
RSD Project # 15-0053G-2**

PROPOSAL TO PAINT OVER MURALS AT RIO DEL VALLE:

Three thousand four hundred-----Dollars **\$3,400.00**
(Amount in Words) *(In Numbers)*



Signature of Bidders Authorized Representative

Louie Loizu, Owner

Name/Title

3/30/2016

Date

MURAL PAINT OVER
PROPOSAL AS REQUESTED
BY DR. PULLISE

~~KA~~
BBC
3/31/16
15-0053G-2
RAV

10.21



Agenda Item: 10.21. Extension of the Tetra Tech Contract to perform services to July 30, 2016 for Task 6.

Speaker: Kristen Pifko, Assistant Superintendent of Business Services

Rationale: The district entered into a contract with Tetra Tech on January 29, 2015 for phase 1 environmental services for the proposed K-8 STEAM School. This contract was amended on March 23, 2015.

Additional time is needed to complete the services necessary for the proposed K-8 STEAM school construction project, Task 6. The extension of time required to perform a revised traffic and circulation study and complete a Mitigated Negative Declaration (MND) is July 30, 2016.

Financial Impact: Financial Impact: 0

Recommended Motion: Staff recommends approval of the extension of time to complete Task 6 of the Tetra Tech Contract.

Attachments:
Tetra Tech Extension



C495-7130
100-SBA-T33903

December 1, 2015

Dr. John Puglisi
Rio School District
2500 Vineyard Avenue
Oxnard, California 93036

Subject: Request for Modification to CEQA Services for the Rio School District's Proposed K-8 STEAM School Construction Project for Additional Services Required to Perform a Revised Traffic and Circulation Study and Complete a Mitigated Negative Declaration (MND) (Modification No. 3).

References: a) *Request for Modification to Provide CEQA Services for the Rio School District's Proposed K-8 STEAM School Construction Project (Modification No. 2)* (Tetra Tech March 17, 2015).

b) *Consulting Services Contract* (Rio School District January 29, 2015)

c) *Second Amendment to Consulting Services Contract* (Rio School District March, 31 2015)

Dear Dr. Puglisi:

Tetra Tech, Inc. (Tetra Tech) is pleased to present this Request for Contract Modification No. 3 to the Rio School District (RSD) to provide for Additional Services Required to Perform a Revised Traffic and Circulation Study and Complete a Mitigated Negative Declaration (MND) as part of the California Environmental Quality Act (CEQA) Services for the proposed K-8 Community STEAM School (hereafter referred to as the Site) in Oxnard, California. The Site is located in the River Park Development north of the US 101 Freeway at an elevation of approximately 80 feet above mean sea level (msl) along the southeast bank of the Santa Clara River. The Site is currently vacant with relatively flat topography and comprises County of Ventura Assessor's assessor parcel numbers (APN) 132-011-001 (10.16 acres) and 132-010-026 (1.38 acres).

Tetra Tech is currently performing Task 6 CEQA Document Preparation as described in the *Request for Modification to Provide CEQA Services for the Rio School District's Proposed K-8 STEAM School Construction Project (Modification No. 2)* (Reference a) under the *Consulting Services Contract* (Reference b) and *Second Amendment to Consulting Services Contract*, dated January 29, 2015 (Reference c). Tetra Tech has performed additional services at the direction of the RSD that were not included in the Modification No. 2 Scope of Work to evaluate additional traffic issues raised by the California Department of Education (CDE) in their evaluation of Site conditions. The CDE wants to reduce the number of traffic lanes in the roundabout in front of the Site from two lanes to one lane for safety considerations. Additional work was also performed to determine the appropriate CEQA Document required for this project and to evaluate remedies for potential flooding issues at the Site. The additional services included:

- Preparation of the History of Environmental Analysis for RiverPark Specific Plan Area to evaluate the previous impact analyses of proposed student populations for the RiverPark West

Tetra Tech, Inc.

5383 Hollister Avenue, Suite 130, Santa Barbara, CA 93111
Tel: 805.681.3100 Fax: 805.681.3108 www.tetratech.com



School. This historical analysis provided useful information in developing the recommendation for the appropriate CEQA document for the RiverPark West School.

- Stantec (the project traffic engineering firm) performed an analysis for reducing the number of traffic lanes in the roundabout in front of the Site from two lanes to one lane.
- Preparation for and attendance at a meeting between Tetra Tech, Stantec, and the City of Oxnard on August 20, 2015 to discuss potentially modifying the traffic roundabout in front of the Site by reducing the traffic lanes from two to one lane.
- Preparation for and attendance of a meeting between Tetra Tech, Stantec, Sage Institute (SI), and the City of Oxnard on September 9, 2015 to further discuss potentially modifying the traffic roundabout in front of the Site by reducing the traffic lanes from two to one lane and to discuss potential project CEQA document alternatives including an addendum to the RiverPark Environmental Impact Report (EIR) with the City of Oxnard as the lead agency or preparation of an EIR or Mitigated Negative Declaration (MND) with the RSD as the lead agency.
- Following the September 9, 2015 meeting, Tetra Tech performed an evaluation of the potential CEQA document alternatives (EIR with the City of Oxnard as the lead agency or preparation of an EIR or MND with the RSD as the lead agency), prepared a revised CEQA checklist, and prepared a memo to SI dated September 28, 2005 summarizing the CEQA document alternative evaluation and recommendations proposing a MND with the RSD as the lead agency.
- During August and September 2015, Tetra Tech performed research of remedies for potential flooding of the Site due to levee failure caused by extreme storm events and catastrophic reservoir failure in addition to services covered under Reference b) and Reference c). Tetra Tech obtained and reviewed the documents listed below, consulted Ike Pace of Tetra Tech on the document contents, provided SI with a summary in an email dated September 10, 2015, regarding the history of the historic flood events and proposed remedies to potential flooding at the Site:
 - Power Point Slides for the *RiverPark Neighborhood Council Meeting Informational Update on SCR-1 Levee Meeting on August 27, 2015* (Tetra Tech);
 - FEMA PAL Response Report (Tetra Tech November 2009);
 - Draft Interim Risk Reduction Measures Plan (IRRMP) (Tetra Tech February 2015); and
 - Draft Flood Warning and Emergency Evacuation Plan (FWEEP) (January 2015).

These documents will be used in preparation of the MND.

SCOPE OF WORK

TASK 6 – CEQA DOCUMENT PREPARATION

Tetra Tech will complete Task 6 - CEQA Document Preparation as required by CEQA in the following subtasks as proposed in the Scope of Work presented in Modification No. 2 (Reference a):

- Task 6.1 - Initial Study (IS);
- Task 6.2 - Draft MND; and
- Task 6.3 - Final MND.



As part of Task 6.2 Draft MND, a Revised Traffic and Circulation Study will be performed for the Site by Stantec. The Revised Traffic and Circulation Study will be based on direction provided by the City of Oxnard Planning Division and Traffic Engineering staff during the meeting on September 9, 2015. Since approval of the Final EIR (FEIR) in 2002, Riverpark Specific Plan land uses and trip generation estimates have been significantly reduced. The school site's traffic additions will not result in exceedance of traffic levels estimated in the FEIR. The traffic study will therefore concentrate at intersections where impacts were identified and will determine the level of mitigation required under Amended Specific Plan conditions.

ESTIMATED PRICE

Tetra Tech has reviewed the project budget and estimates that \$24,563 of additional funding is required to complete Tasks 6.1, 6.2, and 6.3 and the additional services described above. We request an increase in our cost ceiling from \$185,285 to \$209,848 for the additional work items. The ceiling will not be exceeded without your prior authorization. A breakdown of the additional costs of \$24,563 for Modification No. 3 is shown on Table 1. Table 2 contains a summary of our time and materials labor rates. The work will be performed on a time and materials Not to Exceed basis. Our price is based on an assumed level of effort. Additional out of scope services, meetings, or reports that are requested by the RSD will be billed on a time and materials basis.

LIMITATIONS

Services performed by Tetra Tech under our contract will be conducted in a manner consistent with the level of care and skill ordinarily exercised by members of the profession currently practicing in the same general area under the same general conditions. No other representation and no warranty or guarantee, expressed or implied, is included or intended in this proposal or in any subsequent report, opinion, or document.

The RSD should recognize that special risks occur whenever engineering or related disciplines are applied to identify subsurface conditions. Even a comprehensive sampling and testing program, carefully implemented with the appropriate equipment and experienced personnel under the direction of a trained and registered professional who functions in accordance with a professional standard of care, may fail to detect certain conditions because they are hidden, and therefore cannot be considered in the development of a subsurface exploration program. The passage of time must also be considered, and the RSD should recognize that due to natural occurrences or direct or indirect human intervention at the site or at areas distant from it, actual conditions might change quickly. It should further be recognized that nothing can be done to eliminate risks altogether, but certain techniques can be applied by Tetra Tech to help reduce them to that level deemed tolerable by the RSD. In any event, the scope of services provided by Tetra Tech must be that which the RSD agrees to or selects in light of personal risk preferences and other considerations.



CONTRACTUAL TERMS AND CONDITIONS

We propose to perform these services in accordance with the Consulting Services Contract dated January 29, 2015 between RSD and Tetra Tech and the agreed scope of services in this modification request. Tetra Tech will begin implementation of the proposed scope of work immediately following receipt of written authorization from you acknowledging your acceptance of this modification request.

If you have any questions regarding our modification request, please contact Jim Steele at (805) 681-6302 or by email at jim.steele@tetratech.com or Randy Westhaus at (805) 681-3101 or by email at randy.westhaus@tetratech.com. We appreciate this opportunity to present our modification request for your very important K-8 STEAM School project.

Sincerely,

TETRA TECH, INC.

A handwritten signature in black ink that reads 'James R. Steele'.

James R. Steele
Project Manager

A handwritten signature in black ink that reads 'Randy T. Westhaus'.

Randy T. Westhaus, P.E.
California Schools Director

California Professional Geologist No. 5963
California Certified Engineering Geologist No. 1906
California Certified Hydrogeologist No. 247

Attachments: Table 1 – Price Estimate, Request for Modification to Perform Additional CEQA Services
Table 2 – Time and Material Rates

cc: Joller, E. (Tt SMX)

Table 1
Price Estimate
Request for Modification to Perform Additional CEQA Services,
Proposed K-8 Community STEAM School, Oxnard, California
Rio School District
December 1, 2015

LABOR Category	Rate	Task 6.1 IS and Scoping		Task 6.2 Prepare Draft MND		TOTAL	
		Hours	Amount	Hours	Amount	Hours	Amount
Director	\$209	2	\$418	1	\$209	3	\$627
Professional Geologist/Associate Director	\$172	24	\$4,128	8	\$1,376	32	\$5,504
Principal-Level CEQA Specialist	\$166	8	\$1,328	4	\$664	12	\$1,992
Senior-Level CEQA Specialist	\$114	16	\$1,824		\$-	16	\$1,824
Mid-Level CEQA Specialist	\$92	24	\$2,208	16	\$1,472	40	\$3,680
Administration	\$77	3	\$231		\$-	3	\$231
TOTAL LABOR		77	\$10,137	29	\$3,721	106	\$13,858
OTHER DIRECT COSTS		Units	Amount	Units	Amount	Units	Amount
Computer Usage per Hour	\$2.40	77	\$185	29	\$70	106	\$254
Mileage	\$0.58	180	\$104	180	\$104	360	\$207
Subtotal ODCs			\$288		\$173		\$461
Burden and Markup on ODCs at 24.34%			\$70		\$42		\$112
TOTAL ODCs			\$358		\$215		\$574
SUBCONTRACTORS		Amount	Amount	Amount	Amount	Amount	Amount
Traffic Study (Stantec)							
Subtotal on Subcontractors			\$-		\$9,210		\$9,210
Mark up on Subcontractors at 10%			\$-		\$921		\$921
TOTAL SUBCONTRACTORS			\$-		\$10,131		\$10,131
TOTAL AMOUNT			\$10,495		\$14,067		\$24,563

Table 2
Tetra Tech Time and Materials Rates
Proposed K-8 STEAM School Construction Project
Rio School District
December 01, 2015

Labor Category	Hourly Billing Rate
Vice President	\$229.00
Director	\$209.00
Professional Geologist/Associate Director	\$172.00
Principal Scientist/Engineer	\$149.00
Principal-Level CEQA Specialist	\$166.00
Senior-Level CEQA Specialist	\$114.00
Mid-Level CEQA Specialist	\$92.00
Principal Air Quality Specialist	\$160.00
Senior-Level Geologist	\$110.00
Mid-Level Geologist	\$98.00
Senior Archeologist	\$100.00
Senior-Level Environmental Technician	\$117.00
Senior-Level Engineer/Scientist	\$127.00
Mid-Level Engineer/Scientist	\$98.00
Junior-Level Engineer/Scientist	\$78.00
Noise Specialist	\$95.00
Mid-Level Environmental Technician	\$91.00
Junior-Level Environmental Technician	\$69.00
Associate-Level Environmental Technician	\$60.00
Contract Management	\$145.00
Administration	\$77.00
Senior GIS Graphics/CADD	\$99.00
Graphics/CADD	\$95.00
Senior-Level Word Processing/Publications	\$88.00
Mid-Level Word Processing/Publications	\$79.00
Junior-Level Word Processing/Publications	\$53.00

Notes:

Rates Effective through December 31, 2015

Rates apply to normal working hours.

Subcontractors will be billed at cost plus 10% profit

All other direct costs such as travel, materials, telephone, computer usage, supplies, etc. will be billed at actual cost plus 25% handling charge.

10.22



Agenda Item: 10.22. Proposal for engineering services by AE Group Mechanical Engineers for the HVAC Design at Rio del Norte and Rio Real.

Speaker: Kristen Pifko, Assistant Superintendent of Business Services

Rationale: At the March 9, 2016 board meeting, a plan was approved to prepare bid documents and solicit bids for the installation of heating, ventilation and air conditioning systems at Rio del Norte and Rio Real Elementary Schools.

As a part of the approved plan, mechanical engineering services are required. This is a proposal and fee schedule for the mechanical engineering services related to the preparation of plans for the new HVAC systems at Rio Real and Rio del Norte Schools. The work will include Title 24 documentation , mechanical plans, and electrical plans.

Financial Impact: Fiscal Impact: A fixed fee of \$16,800.00, included in the \$370,000 that was already approved.

Funding Source: Measure G

Recommended Motion: Staff recommends approval of the Proposal from Mechanical Engineering Services regarding the HVAC systems at Rio Real and Rio del Norte schools.

Attachments:
Proposal

AE Group Mechanical Engineers, Inc.

838 East Front Street

Ventura, California 93001-2925

(805) 653-1722 fax (805) 653-7260

email: phil@aegroupme.com

March 29, 2016

Rio School District

Attn: Kristen Pifko, Asst Superintendent of Business Services

2500 Vineyard Ave, Suite 1-100

Oxnard, CA 93036

transmitted by email

SUBJECT: PROPOSAL FOR MECHANICAL ENGINEERING SERVICES – RIO SCHOOL DISTRICT HVAC

Dear Kristen,

This letter is a formal proposal and fee schedule for the mechanical engineering services related to the preparation of plans for new HVAC systems at Rio Real and Rio del Norte Schools. This proposal is in response to your request for proposal. We will provide the following:

1. Title 24. We will prepare required Title 24 documentation including EN sheets for inclusion in the set of plans. It is understood that we will be provided with detailed architectural plans for all spaces.
2. Mechanical Plans. Included will be plans indicating new HVAC systems. For Rio Real, the project is limited to two classrooms. For Rio del Norte, the project is limited to six classrooms. The systems shown will be those previously developed for the District. Also included will be specifications for all equipment and materials and their installation.
3. Electrical Plans. Included will be plans indicating new electrical systems for the HVAC systems. It is assumed that the existing electrical infrastructure to the affected buildings is adequate for the new air conditioning load. Also included will specifications for all equipment, materials, and their installation.
4. Coordination. Included is coordination with your office and the school.

Exclusions: DSA review, cost estimating, extending new electrical infrastructure to affected buildings if existing services are inadequate, and any services not specifically described above. Additional services can be provided: however, scope and fee would need to be negotiated.

Fee. Items 1 - 4 – fixed fee of \$16,800. Any extra services will be performed on an hourly rate basis at the following rates: registered mechanical or electrical engineer - \$175/hr. mechanical or electrical engineering assistant - \$120/hr. These are the rates presently in effect in 2016 and are subject to change in the future.

PHIL
3/29/16 BSC
REAL / DEL NORTE
HVAC ELECT
ENGINEERING
& DESIGN

March 29, 2016

Kristen Pifko – Rio HVAC

Page 2

Terms and Conditions. These services will be performed under a contract between AE Group Mechanical Engineers, Inc (Engineer) and the Rio School District (Client) referencing this proposal, with the understanding that the following terms and conditions apply:

Payment Schedule. We will invoice you periodically for services rendered. It is agreed that we will receive payments for approved invoices for our services within 5 days of receipt by your office of corresponding payments by the District.

Jobsite Safety: The Client agrees that the Engineer and his personnel have no authority to exercise any control over any construction contractor or other entity or their employees in connection with their work or any health or safety precautions.

Mediation: In an effort to resolve any claims or conflicts that arise during the design or construction of the project or following the completion of the project, the Client and Engineer agree that all disputes between them arising out of or relating to the Agreement shall first be submitted to nonbinding mediation unless the parties mutually agree otherwise.

We look forward to working with you on this project. If you have any questions, please call.



AE Group Mechanical Engineers, Inc.

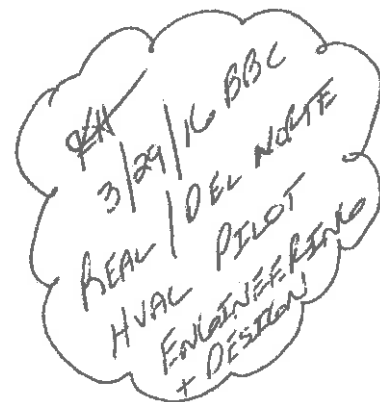
approved _____

Rio School District

date

AEGME/mos

Cc: Keith Henderson



PA
3/29/16 BBC
AEAL / DEL NOTE
HVAC PILOT
ENGINEERING
+ DESIGN

10.23



Agenda Item: **10.23. Request for Modification to Prepare Categorical Exemption Documents for Rio School District's Eight Existing Facilities Renovation Project. (Modification No. 5) by Tetra Tech.**

Speaker: Kristen Pifko, Assistant Superintendent of Business Services

Rationale: The district entered into a contract with Tetra Tech, Inc to provide consulting services for a Phase 1 environmental assessment dated January 29, 2015.

Additionally, the original contract was amended on March 23, 2015.

Tetra Tech, Inc. is proposing to prepare Categorical Exemption (CATEX) documents for the RSD's eight Existing Facilities Renovation Projects. The proposed review will be based on the Master Schedule of Projects dated February 5, 2016 that includes completed, in progress, and future work at eight school sites.

Financial Impact: Financial Impact: \$33,733 of additional funding to complete this task.

Funding Source: Measure G Bond

Recommended Motion: Staff recommends approval of the additional funding for Modification No. 5 with Tetra Tech.

Attachments:
Tetra Tech Modification



C495-7222
100-SBA-T33903

March 29, 2016

Dr. John Puglisi
Rio School District
2500 Vineyard Avenue
Oxnard, California 93036

Subject: Request for Modification to Prepare Categorical Exemption Documents for the Rio School District's Schools Eight Existing Facilities Renovation Projects (Modification No. 5)

Dear Dr. Puglisi:

Tetra Tech, Inc. (Tetra Tech) is pleased to present this proposal to the Rio School District (RSD) to prepare Categorical Exemption (CATEX) documents for the RSD's eight Existing Facilities Renovation Projects. The proposed approach is based on a preliminary review of the Rio School District's Master Schedule of Projects dated February 5, 2016 that includes completed, in progress, and future work. The renovation projects are being performed at the following RSD school campuses:

- Rio Vista;
- Rio Del Valle;
- Rio Rosales;
- Rio Real;
- Rio Plaza;
- Rio Lindo;
- Rio Del Norte; and
- Rio Del Mar.

The campuses are located within the City of Oxnard. The proposed approach is based on a preliminary review of the Rio School District's Master Schedule of Projects dated February 5, 2016 that includes completed, in progress, and future work.

California State CEQA Guidelines Section 15300, Categorical Exemptions, includes classes of projects which have been determined not to have a significant effect on the environment and which are, therefore, exempt from the provisions of CEQA. Whether a Categorical Exemption can be utilized to obtain clearance under CEQA is dependent on factors such as the percentage increase in square footage and/or student capacity, and the number of new classrooms associated with proposed school improvements. The various classes of exemptions that can be applied to school construction and modifications are as follows:

a) **CEQA Guidelines Section 15301 Existing Facilities**, defines a **Class 1 exemption** as the operation, repair, maintenance, permitting, leasing, licensing, or minor alternation of existing public or private structures, facilities, mechanical equipment, or topographical features, involving negligible or no expansion of use. Section 15301 (e) provides an example that could be applicable to school construction – Additions to existing structures provided that the addition will not result in an increase of more than:

Tetra Tech Inc.
5383 Hollister Avenue, Suite 130 Santa Barbara, CA 93111
Tel 805 681.3100. Fax 805 681 3108 www.tetrattech.com



- 1) 50 percent of the floor area of the structures before the addition, or 2,500 square feet, whichever is less; or
- 2) 10,000 square feet if:
 - A. The project is in an area where all public services and facilities are available to allow for maximum development permissible in the General Plan and
 - B. The area in which the project is located is not environmentally sensitive.

b) CEQA Guidelines Section 15302 Replacement or Reconstruction, defines a Class 2 exemption as replacement or reconstruction of existing structures and facilities where the new structure will be located on the same site as the structure replaced and will have substantially the same purpose and capacity as the structure replaced including, but not limited to replacement or reconstruction of existing schools to provide earthquake resistant structures which do not increase capacity more than 50 percent.

c) CEQA Guidelines Section 15314 Minor Additions to Schools, defines a Class 14 exemption as minor additions to existing schools within existing school grounds where the addition does not increase original student capacity by more than 25% or ten classrooms, whichever is less.

d) CEQA Guidelines Section 15322 Educational or Training Programs Involving no Physical Changes, defines a Class 22 exemption as the adoption, alteration, or termination of educational or training programs which involve no physical alteration in the area affected or which involve physical changes only in the interior of existing school or training structures.

PROPOSED SCOPE OF WORK

Provided herein is our proposed approach and scope of work.

TASK 8: CEQA CATEGORICAL EXEMPTIONS

The proposed approach is based on a preliminary review of the RSD's Master Schedule of Projects dated February 5, 2016 that includes completed, in progress and future work. For this task, Tetra Tech will prepare draft letter reports documenting our findings for Task 8 and confirming the status of a categorical exemption or recommending the preparation of an Initial Study (IS) to ensure CEQA compliance for each campus. Since the Master Schedule of Projects encompasses eight campuses within the RSD, Tetra Tech will first develop a master template that can be utilized for each campus. Tetra Tech will review the Master Schedule of Projects and prepare an initial project description and list of data needs for each campus. Typically, the project description will include a comparison table of existing and proposed campus conditions. This information will be used to help determine which class of categorical exemption can be used for each school site. The draft project descriptions for each campus and proposed master template will be submitted to RSD for review and comment.

Since specifics regarding the percentage increase in square footage and/or student capacity, and the exact number of new classrooms associated with proposed school improvements are not available at this time, a final assessment of CATEX status is not possible at this date. Tetra Tech will conduct an environmental analysis to determine if the campus improvements qualifies for either a Class 1, Class 2 or Class 14 categorical exemption for each school site. We will also conduct an environmental evaluation of the school projects to verify that no exceptions exist under Section 15300.2 of the CEQA guidelines. Should it be



determined that campus improvements may not qualify for a Categorical Exemption, Tetra Tech will notify RSD immediately.

Tetra Tech will submit the letter reports for each campus as they are completed unless the District would rather review environmental documentation for all 8 campuses at the same time. The draft letter reports will be submitted to RSD and Tetra Tech will incorporate comments received into the final documents. If it is confirmed that a Categorical Exemption applies, Tetra Tech will also prepare a Notice of Exemption Form or its equivalent that would include a project description that defines the project's purpose, limits, and project-related activities, as well as confirmation that the project will not have a significant effect on the environment for each campus.

Once completed, we will forward the draft Notice of Exemption forms to RSD for review. After acceptance by RSD, we will prepare the final Notices of Exemption for adoption by RSD.

COSTING ASSUMPTIONS

The following assumptions were made for preparing our cost estimate for this project.

1. One round of review and comment by RSD on draft documents for each campus.
2. Tetra Tech will attend one School Board Meeting.
3. No additional studies will be performed by Tetra Tech to verify that no exceptions exist for this classroom addition project under Section 15300.2 of the CEQA guidelines.
4. Analysis is for projects identified on the Master Schedule of Projects dated February 5, 2016 for the following campuses: Rio Vista, Rio Del Valle, Rio Rosales, Rio Real, Rio Plaza, Rio Lindo, Rio Del Norte, and Rio Del Mar.
5. Based on information currently available it is assumed that a categorical exemption would be the appropriate CEQA Document. Should it be determined that campus projects would not qualify for a categorical exemption based on our analysis; then RSD will be notified and Tetra Tech will recommend the preparation of an Initial Study. Additional environmental study, such as the preparation on an Initial Study, would be under a separate scope and cost as authorized by RSD.

PROJECT SCHEDULE

Tetra Tech is ready to start work on this project. Tetra Tech estimates that Task 8 can be completed within 60 days from receipt of the notice to proceed, assuming that the RSD will provide us the requested school site information in a timely manner, and review draft letter reports within a few days of receipt. Tetra Tech will submit campus letter reports as they are completed unless the District would prefer to review the reports for each of the 8 campuses at the same time.

KEY PROJECT PERSONNEL

The project will be managed by Mr. James R. Steele. Mr. Steele a California Professional Geologist, (No. 5963), Certified Engineering Geologist (No. EG 1906), and California Certified Hydrogeologist (No. HG 247) with over 27 years' experience performing engineering geology studies and environmental assessments. Mr. Steele has extensive experience managing and performing Phase I ESAs, PEAs, Phase I



TETRA TECH

GEHAs, and CEQA document preparation for proposed school sites throughout California including Ventura County. He is thoroughly familiar with regulatory agency and guidelines and requirements for school construction projects, and has extensive experience working with California Department of Education, California Department of Toxic Substance Control, California Geological Survey, and Department of the State Architect.

Mr. Randy Westhaus is the Program Manager for Tetra Tech's School Services Program and will provide technical and management oversight for this project. Mr. Westhaus is a Registered Mechanical Engineer in California (California Certificate No. 25171) with over 36 years' experience in the environmental field. He has extensive managerial and technical experience performing Phase I ESAs, PEAs, geotechnical/geologic hazards investigations, and CEQA document preparation for school projects in California including several in the Central Coast region.

Ms. Longman is an urban and environmental planner with extensive experience in the preparation and management of CEQA/NEPA technical documents, permitting, and coordination with government and regulatory agencies. She has worked on a variety of projects including educational (K-12 and higher education), transportation, energy (Solar, Wind, Power Plants, and Oil & Gas), mixed-use, industrial, and public works. As a planner, she works with public agencies in the identification of existing land use conditions, analyzing a proposed project for compatibility with existing land uses, and assessing the consistency of a proposed project with relevant planning policies and regulations.

PRICE ESTIMATE

Tetra Tech has reviewed the project budget and estimates that \$33,733 of additional funding is required to complete Task 8. We request an increase in our cost ceiling from \$209,848 to \$243,581 for the additional work items. The ceiling will not be exceeded without your prior authorization. A breakdown of the additional costs of \$33,733 for Modification No. 5 is shown on Table 1. Table 2 contains a summary of our time and materials labor rates. The work will be performed on a time and materials Not to Exceed basis. Our price is based on an assumed level of effort. Additional out of scope services, meetings, or reports that are requested by the RSD will be billed on a time and materials basis.

Additional out of scope services, meetings, or reports that are requested by the RSD will be billed on a time and materials basis.

LIMITATIONS

Services performed by Tetra Tech under our contract will be conducted in a manner consistent with the level of care and skill ordinarily exercised by members of the profession currently practicing in the same general area under the same general conditions. No other representation, express or implied, and no warranty or guarantee is included or intended in this proposal or in any subsequent report, opinion, or document.



TETRA TECH

CONTRACTUAL TERMS AND CONDITIONS

We propose to perform these services in accordance with the Consulting Services Contract dated January 29, 2015 between RSD and Tetra Tech and the agreed scope of services in this modification request. Tetra Tech will begin implementation of the proposed scope of work immediately following receipt of written authorization from you acknowledging your acceptance of this modification request.

If you have any questions regarding our modification request, please contact Jim Steele at (805) 681-6302 or by email at jim.steele@tetrattech.com or Randy Westhaus at (805) 681-3101 or by email at randy.westhaus@tetrattech.com. We appreciate this opportunity to present our modification request for your very important school projects.

Sincerely,

TETRA TECH, INC.

James R. Steele
Associate Director

Randy T. Westhaus, P.E.
California Schools Director

California Professional Geologist 5963
California Certified Engineering Geologist 1906
California Certified Hydrogeologist 247

Attachments: Table 1 – Price Estimate
Table 2 – Tetra Tech Time and Materials Rates

cc: Warriner, K., Tt-SMX
Joller, E., Tt-SMX

Table 1

Price Estimate

Prepare Categorical Exemption Documents for the Rio School District's Schools Eight Existing Facilities Renovation Projects
 (Modification No. 5)
 Rio School District
 March 29, 2016

LABOR Category	Rate	Task 8 - CEQA		TOTAL Hours	Amount
		Categorical Exemptions Hours	Amount		
Director	\$217	8	\$1,736	8	\$1,736
Professional Geologist/Associate Director	\$177	24	\$4,248	24	\$4,248
Mid-Level CEQA Specialist	\$94	264	\$24,927	264	\$24,927
Administration	\$87	2	\$174	2	\$174
GIS Graphics/CADD	\$102	8	\$815	8	\$815
Junior-Level Word Processing/Publications	\$60	8	\$480	8	\$480
TOTAL LABOR		314	\$32,380	314	\$32,380
OTHER DIRECT COSTS					
Reproduction	\$0.09	1,000	\$90	1,000	\$90
Computer Usage per Hour	\$2.40	314	\$754	314	\$754
Fax Ex	\$15.00	8	\$120	8	\$120
Mileage	\$0.54	200	\$108	200	\$108
	Subtotal ODCs		\$1,072		\$1,072
	G&A Cost on ODCs at 14.79%		\$158		\$158
	Markup on ODCs at 10%		\$123		\$123
	TOTAL ODCs		\$1,353		\$1,353
TOTAL ESTIMATED AMOUNT			\$33,733		\$33,733

Table 2
Tetra Tech Time and Materials Rates
Rio School District
March 29, 2016

Labor Category	Hourly Billing Rate
Vice President	\$234.46
Director	\$217.00
Professional Geologist/Associate Director	\$177.00
Principal-Level Engineer/Scientist	\$147.47
Principal-Level CEQA Specialist	\$174.84
Senior-Level CEQA Specialist	\$126.25
Mid-Level CEQA Specialist	\$94.42
Junior-Level CEQA Specialist	\$81.95
Senior-Level Geologist/Project Manager	\$112.46
Mid-Level Geologist/Project Manager	\$94.42
Junior-Level Geologist/Project Manager	\$79.57
Senior-Level Environmental Technician	\$101.85
Senior-Level Engineer/Scientist	\$140.00
Mid-Level Engineer/Scientist	\$122.00
Junior-Level Engineer/Scientist	\$90.00
Associate-Level Engineer/Scientist	\$71.08
Mid-Level Environmental Technician	\$93.36
Junior-Level Environmental Technician	\$71.08
Associate-Level Environmental Technician	\$61.53
Contract Management	\$141.10
Administration	\$87.00
GIS Graphics/CADD	\$101.85
Junior-Level Word Processing/Publications	\$60.00

Notes:

Rates Effective through September 30, 2016

Rates apply to normal working hours.

Subcontractors will be billed at cost plus 10% profit

Rates for field equipment are quoted upon request.

Out-year rates escalated at 3.0% per fiscal year (Oct through Sep)

10.24



Agenda Item: 10.24. Notice of Completion for the trenching-backfill-AC-concrete portion of the marque sign repair and replacement at multiple sites by California Electric Company.

Speaker: Kristen Pifko, Assistant Superintendent of Business Services

Rationale: The trenching-backfill-AC-concrete work for the repair and replacement of the Marque Signs at various sites has been completed by California Electric Company on April 6, 2016. The project construction manager has confirmed that the work has been DSA Closed and certified with all punch list items complete in accordance with the plans and specifications.

Financial Impact: Financial Impact: None

Funding Source: N/A

Recommended Motion: Staff recommends approving the Resolution 1516/29 for the completion of work by California Electric Company on April 6, 2016.

Attachments:
NOC for California Electric Company
Resolution 1516/29

RIO SCHOOL DISTRICT

RESOLUTION NO. 1516-29

**NOTICE OF COMPLETION FOR THE TRENCHING-BACKFILL-AC-CONCRETE
PORTION OF THE MARQUE SIGN REPAIR AND REPLACEMENT AT MULTIPLE
SITES BY CALIFORNIA ELECTRIC COMPANY**

WHEREAS, pursuant to Resolution No. 1415/17, adopted April 15, 2015, the Rio School District ("District") board of trustees authorized the Superintendent and the Assistant Superintendent of Business Services to prepare bid documents for the provision of various construction services related to various school sites; and

WHEREAS, the Superintendent, Assistant Superintendent of Business Services, and staff members of the District's construction management company prepared the Bid Documents and solicited responsive and responsible bids in accordance with Public Contract Code Sections 20111, *et seq.*; and

WHEREAS, the responses to the Bid Documents were due June 10, 2015; and

WHEREAS, at a regularly scheduled meeting of the District's Board of Trustees ("Board") on June 15, 2015, the District awarded the bid to California Electric Company ("Contractor"), as the lowest, responsive bidder; and

WHEREAS, Contractor subsequently commenced the work on the 2015 Modification Project; and

WHEREAS, on April 6, 2016, the project construction manager for the 2015 Modification Project confirmed that the work has been DSA closed and certified with all punch list items complete in accordance with the plans and specifications; and

WHEREAS, District has now determined to file the Notice of Completion, attached hereto as Exhibit A and incorporated herein by reference;

NOW, THEREFORE, be it hereby resolved that:

1. The foregoing recitals are true and correct.
2. The Board hereby accepts the Notice of Completion for the 2015 Modification Project.
3. The Board delegates authority to the Superintendent and the Assistant Superintendent of Business Services or their designee to ensure that the Notice of Completion is filed with the Office of the Ventura County Recorder.

4.

PASSED AND ADOPTED by the Board of Education at a regular meeting held on the ___ day of ____, 201__ by the following vote on roll call:

AYES:

NOES:

ABSENT:

ABSTAIN:

**Eleanor Torres,
President of the Board of Trustees**

Balfour Beatty Construction

Rio School District
2500 E. Vineyard Ave, Suite 1-100
Oxnard, CA 93036
Attn: Kristen Pifko, Assistant Superintendent Business Services

April 6, 2016

Subject: Measure "G" Bond Project (Marque Sign Electrical Service Installation)
Rio School District
Oxnard, CA

Re: Project 15-0036-1 (Electrical Service-Trenching-Backfill-AC-Concrete Portion) Marque Sign
Repair and Replacement at Multiple Sites.
Recommendation to Request Board approval for issuance of Notice of Completion

Dear Mrs. Pifko,

Please accept this letter as recommendation to request Board approval for issuance of the Notice of Completions for work related to RSD Project 15-0036-1 (Electrical Service-Trenching-Backfill-AC-Concrete Portion) Marque Sign Repair and Replacement at Multiple Sites. All contract installation requirements have been satisfied by David B. Todd DBA California Electric Company. The final contract amount is as follows;

David B. Todd DBA California Electric Company Base Agreement	\$ 38,595.00
FINAL Cost	\$ 38,595.00

Should you have any questions, please contact me at any time.

Respectfully,



Keith Henderson
Senior Project Manager
Balfour Beatty Construction, Inc

cc. Kristen Pifko, RSD
Dennis Kuykendall, Balfour Beatty Construction
Sophia Limon, Balfour Beatty Construction
File

10.25



Agenda Item: 10.25. Approval of the Notice of Completion for the work on the courtyard ADA concrete repair at Rio Del Valle Middle School by Hughes General Engineering, Inc.

Speaker: Kristen Pifko, Assistant Superintendent of Business Services

Rationale: The work on the Courtyard ADA Concrete Repair at Rio Del Valle has now been completed and DSA closed. The work was completed on April 6, 2016 by Hughes General Engineering and the project construction manager has certified all punch list items complete in accordance with the plans and specifications.

Financial Impact: Financial Impact: None

Funding Source: N/A

Recommended Motion: The staff recommends that Resolution No. 1516/27 be approved and that the Notice of Completion of the work completed by Hughes General Engineering at Rio Del Valle be filed.

Attachments:
NOC for Hughes Engineering
NOC Letter for Hughes

Balfour Beatty Construction

Rio School District
2500 E. Vineyard Ave, Suite 1-100
Oxnard, CA 93036
Attn; Kristen Pifko, Assistant Superintendent Business Services

April 6, 2016

Subject: Measure "G" Bond Project (Courtyard ADA Concrete Repair at Rio Del Valle)
Rio School District
Oxnard, CA

Re: Project 15-0053G-1 (Courtyard ADA Concrete Repair at Rio Del Vaile).
Recommendation to Request Board approval for issuance of Notice of Completion

Dear Mrs. Pifko,

Please accept this letter as recommendation to request Board approval for issuance of the Notice of Completions for work related to RSD Project 15-0053G-1(Courtyard ADA Concrete Repair at Rio Del Valle). All contract installation requirements have been satisfied by Hughes General Engineering, Inc. The final contract amount is as follows;

Hughes General Engineering, Inc. Base Agreement	\$ 174,000.00
FINAL Cost	\$ 174,000.00

Should you have any questions, please contact me at any time.

Respectfully,



Keith Henderson
Senior Project Manager
Balfour Beatty Construction, Inc

cc. Kristen Pifko, RSD
Dennis Kuykendall, Balfour Beatty Construction
Sophia Limon, Balfour Beatty Construction
File

RIO SCHOOL DISTRICT

RESOLUTION NO. 1516-28

**APPROVAL OF THE NOTICE OF COMPLETION FOR THE WORK ON THE
COURTYARD ADA CONCRETE REPAIR AT RIO DEL VALLE MIDDLE SCHOOL
BY HUGHES GENERAL ENGINEERING, INC.**

WHEREAS, pursuant to Resolution No. 1415/17, adopted April 15, 2015, the Rio School District (“District”) board of trustees authorized the Superintendent and the Assistant Superintendent of Business Services to prepare bid documents for the provision of various construction services related to the Courtyard ADA Concrete Repair at Rio Del Valle Middle School to Hughes General Engineering, Inc., Project 15-0053G; and

WHEREAS, the Superintendent, Assistant Superintendent of Business Services, and staff members of the District’s construction management company prepared the Bid Documents and solicited responsive and responsible bids in accordance with Public Contract Code Sections 20111, *et seq.*; and

WHEREAS, the responses to the Bid Documents were due June 10, 2015; and

WHEREAS, at a regularly scheduled meeting of the District’s Board of Trustees (“Board”) on June 15, 2015, the District awarded the bid to Hughes General Engineering, Inc. (“Contractor”), as the lowest, responsive bidder; and

WHEREAS, on April 6, 2016, the project construction manager for the 2015 Portables Project confirmed that the work for the Courtyard ADA Concrete Repair at Rio Del Valle has been DSA closed and certified with all punch list items complete in accordance with the plans and specifications; and

WHEREAS, District has now determined to file the Notice of Completion, attached hereto as Exhibit A and incorporated herein by reference;

NOW, THEREFORE, be it hereby resolved that:

1. The foregoing recitals are true and correct.
2. The Board hereby accepts the Notice of Completion for the 2015 Portables Project.
3. The Board delegates authority to the Superintendent and the Assistant Superintendent of Business Services or their designee to ensure that the Notice of Completion is filed with the Office of the Ventura County Recorder.

PASSED AND ADOPTED by the Board of Education at a regular meeting held on the ___ day of ___, 201__ by the following vote on roll call:

AYES:

NOES:

ABSENT:

ABSTAIN:

**Eleanor Torres,
President of the Board of Trustees**

10.26



Agenda Item: 10.26. Notice of Completion for the electrical services for the marque sign repair and replacement project at multiple sites by Taft Electric Company

Speaker: Kristen Pifko, Assistant Superintendent of Business Services

Rationale: Services to repair and replace marque signs at various sites by Taft Electric were completed on April 6, 2016. The electrical services have been DSA closed and certified with all punch list items complete in accordance with the plans and specifications.

Financial Impact: Financial Impact: None

Funding Source: N/A

Recommended Motion: Staff recommends the approval of Resolution No. 1516-27 for the Notice of Completion by Taft Electric Company.

Attachments:
Taft Electric NOC Letter
Resolution 1516/27

Balfour Beatty Construction

Rio School District
2500 E. Vineyard Ave, Suite 1-100
Oxnard, CA 93036
Attn: Kristen Pifko, Assistant Superintendent Business Services

April 6, 2016

Subject: Measure "G" Bond Project (Marque Sign Electrical Service Installation)
Rio School District
Oxnard, CA

Re: Project 15-0036-1 (Electrical Service) Marque Sign Repair and Replacement at Multiple Sites.
Recommendation to Request Board approval for issuance of Notice of Completion

Dear Mrs. Pifko,

Please accept this letter as recommendation to request Board approval for issuance of the Notice of Completions for work related to RSD Project 15-0036-1 (Electrical Service) Marque Sign Repair and Replacement at Multiple Sites. All contract installation requirements have been satisfied by Taft Electric Company. The final contract amount is as follows;

Taft Electric Company Base Agreement	\$ 35,000.00
FINAL Cost	\$ 35,000.00

Should you have any questions, please contact me at any time.

Respectfully,


Keith Henderson
Senior Project Manager
Balfour Beatty Construction, Inc

cc. Kristen Pifko, RSD
Dennis Kuykendall, Balfour Beatty Construction
Sophia Limon, Balfour Beatty Construction
File

RIO SCHOOL DISTRICT

RESOLUTION NO. 1516-27

APPROVAL OF THE NOTICE OF COMPLETION FOR THE ELECTRICAL SERVICES FOR THE MARQUE SIGN REPAIR AND REPLACEMENT AT MULTIPLE SITES BY TAFT ELECTRIC COMPANY

WHEREAS, pursuant to Resolution No. 1415/17, adopted April 15, 2015, the Rio School District ("District") board of trustees authorized the Superintendent and the Assistant Superintendent of Business Services to prepare bid documents for the provision of various construction services related to the repair and installations of the marquis signs at various school sites, Project 15-0036-1; and

WHEREAS, the Superintendent , Assistant Superintendent of Business Services, and staff members of the District's construction management company prepared the Bid Documents and solicited responsive and responsible bids in accordance with Public Contract Code Sections 20111, *et seq.*; and

WHEREAS, the responses to the Bid Documents were due June 10, 2015; and

WHEREAS, at a regularly scheduled meeting of the District's Board of Trustees ("Board") on June 15, 2015, the District awarded the bid to Taft Electric Company ("Contractor"), as the lowest, responsive bidder; and

WHEREAS, on April 6, 2016, the project construction manager for the electrical services and repair of the marque signs at various location has deemed it complete and the project is DSA closed and certified with all punch list items complete in accordance with the plans and specifications; and

WHEREAS, District has now determined to file the Notice of Completion, attached hereto as Exhibit A and incorporated herein by reference;

NOW, THEREFORE, be it hereby resolved that:

1. The foregoing recitals are true and correct.
2. The Board hereby accepts the Notice of Completion for the Project 15-0036-1.
3. The Board delegates authority to the Superintendent and the Assistant Superintendent of Business Services or their designee to ensure that the Notice of Completion is filed with the Office of the Ventura County Recorder.

PASSED AND ADOPTED by the Board of Education at a regular meeting held on the ___ day of ____, 201__ by the following vote on roll call:

AYES:

NOES:

ABSENT:

ABSTAIN:

**Eleanor Torres,
President of the Board of Trustees**



Agenda Item: **11.2. Future Meeting Dates: May 11, 2016**

Attachments:



Agenda Item: **12. Adjournment**

Attachments:

