



## Rainier Prep Regular Board Meeting Minutes

February 28, 2018 at 6:30pm

10211 12th Ave S Seattle, WA 98168

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**Officers:** Andy Jassy, Chair  
Max Silverman, Vice Chair  
Sean Boyle, Treasurer  
Lynn Engel, Secretary

**Location:** 10211 S. 12th Ave., Seattle, WA

**In Attendance:** Board members Andy Jassy, Max Silverman, Lynn Engel, Sean Boyle, Bob Kimball, Sarah Smith, Ed Taylor. Staff Hong-Nhi Do, Kamille Dye, Joan Hsiao, and Maggie O'Sullivan.

**Meeting Called to Order:** Mr. Jassy called the meeting to order at 6:35 pm.

**Board Agenda:** Mr. Jassy presented the agenda. Mr. Taylor moved to approve the agenda; Smith seconded; unanimously approved.

**Public Comment:** Mr. Jassy opened the meeting to public comment. No comment.

### Consent Agenda

Approval of minutes: January 16, 2018, January 18, 2018

#### Resolutions:

2018-02.1 Change of Corporation Officer

2018-02.2 Auditing Officer

2018-02.3 Vouchers and Warrants

#### Policies:

RP2110 Transitional Bilingual Instruction Program

RP2161 Special Education

RP2161P Special Education Procedures

RP3115 Homeless Students

RP3205/3205P Student Sexual Harassment Policy & Procedure

RP3210/3210P Student Non Discrimination Policy & Procedure

RP4130 Title 1 Parental Involvement

RP4220 Complaint Policy

RP5010/5010P Staff Non Discrimination Policy & Procedure

RP5011/5011P Staff Sexual Harassment Policy & Procedure  
RP6215 Vouchers and Warrants

Mr. Taylor moved to approve the consent agenda; Mr. Boyle seconded; unanimously approved.

**Discussion/Action Items positive**

School Leader Report Ms. O'Sullivan and Ms. Do presented information on recent school activities including early results from 8th grade students' high school applications. Students and families are reviewing students' many options resulting from these efforts. Staff continue efforts to maintain high rates of attendance and on-time arrival which improved during January. Early student enrollment for 18-19 is on track toward full enrollment of 324.

Board members engaged in discussion of school safety issues & appropriate protocol to insure adequate planning and preparedness.

Telling Our Story: Discussion of draft Talking Points delineating unique features of our school.

**Committees**

- a. Financial  
Matt Smith from Peterson Sullivan CPA, presented a summary of Rainier Prep's final 2016-17 Audit Report. Mr. Smith stated that the report was "clean" and no audit findings were noted. Mr. Silverman made motion to accept the 2016-17 audit report prepared by Peterson Sullivan CPA. Ms. Smith seconded the motion. The Board approved the motion unanimously.
- b. Joan presented summary financial results for January 2018 and the fiscal year to date. She reported continued on-track revenue and spending realized during the month with no areas for concern. Cash flow performance and projections are on track toward finishing the year with solid reserves. With the Legislature scheduled to conclude the current session on March 8, staff will be able to forecast the 2018-19 budget with revenue projections made available at that time.
- c. Facilities. No report.
- d. Development. Staff are pursuing various foundation grant and private contribution opportunities.
- e. Governance . No report.

**Meeting Adjourned:** 8:35 PM

**Next Board Meeting:** Thursday, March 15, 2018

Respectfully submitted,

Joan Hsiao

March 1, 2018