

CERTIFIED STAFF APPLICATION PUTNAM COUNTY R-1 SCHOOLS

803 South 20th Street
Unionville, MO 63565
660-947-3361

AN EQUAL OPPORTUNITY EMPLOYER

Applicants are considered for all positions without regard to race, color, religion, sex; national origin, age, marital or veteran status, or the presence of a non-job-related medical condition or handicap.

Applicant's Full Name:

Other names under which records might appear::

Address::

Phone Number::

Name and address of someone who will always know your address::

Building(s) for which you wish to be considered for employment. :

Specific position you are applying for::

Are you willing to accept after school responsibilities?:

What activities/sports do you feel qualified to sponsor or coach?:

SECONDARY SCHOOLS ATTENDED

School #1:

<<School #1>>

School #2:

<<School #2>>

School #3:

<<School #3>>

School #4:

<<School #4>>

List activities in which you participated and any honors received::

<<List activities in which you participated and any honors received:>>

UNDERGRADUATE INSTITUTIONS ATTENDED

Undergraduate #1:

<<Undergraduate #1>>

Undergraduate #2:

<<Undergraduate #2>>

Undergraduate #3:

<<Undergraduate #3>>

Undergraduate #4:

<<Undergraduate #4>>

Undergraduate #5:

<<Undergraduate #5>>

Activities & Honors :

<<Activities & Honors >>

GRADUATE INSTITUTIONS ATTENDED

Graduate #1:

<<Graduate #1>>

Graduate #2:

<<Graduate #2>>

Graduate #3:

<<Graduate #3>>

Graduate #4:

<<Graduate #4>>

Graduate #5:

<<Graduate #5>>

CERTIFICATION INFORMATION

Are you a United States citizen?: <<Are you a United States citizen?>>

Missouri Certification Information:

<<Missouri Certification Information>>

List any additional information you think would be helpful concerning your knowledge, skills and experience relating to the job for which you are applying.

<<Additional Information>>

PROFESSIONAL EXPERIENCE

Professional Experience #1:

<<Professional Experience #1>>

Professional Experience #2:

<<Professional Experience #2>>

Professional Experience #3:

<<Professional Experience #3>>

Professional Experience #4:

<<Professional Experience #4>>

Professional Experience #5:

<<Professional Experience #5>>

Are you presently under contract with any school district for the next school year?: <<Are you presently under contract with any school district for the next school year?>>

WORK EXPERIENCE OTHER THAN TEACHING:

<<WORK EXPERIENCE OTHER THAN TEACHING>>

REFERENCES

Reference #1:

<<Reference #1>>

Reference #2:

<<Reference #2>>

Reference #3:

<<Reference #3>>

QUESTIONS AND ANSWERS

Briefly state what you feel you can contribute as an employee for the Putnam County R-I School District in the position for which you are applying.

<<Question 1:>>

Have you ever been involuntarily terminated or asked to resign from the employment of another school district? If yes, give the name of the district, the date and the reasons for the termination or request for resignation.

<<Question 2:>>

Have you ever been refused tenure or a continuing contract? If yes, please explain. <<Question 3:>>

Are you aware of any reason you would not be able to perform the duties required of the position for which you are making an application? If yes, please explain.

<<Question 4:>>

Estimate your total absence from work or school the last three years and explain the reason.

<<Question 5:>>

Have you ever been convicted of any offense involving violent crimes, stealing, sexual molestation, physical or sexual abuse or rape? If yes, explain.

(Conviction of a crime is not an automatic bar to employment; the district will consider the nature of the offense, the date of the offense, and the relationship between the offense and the position for which you are applying.)

<<Question 6:>>

I hereby certify that the above information to the best of my knowledge is true, accurate,

and complete. Any misrepresentation or willful omission of facts shall be sufficient cause for disqualification of the application or termination of employment. Furthermore, it is understood that this application and records become the property of the District, which reserves the right to accept or reject it. I further agree to observe all rules, regulations, and policies of the District now in force and effect or as they may change during my employment, if I am employed by the District. I also hereby authorize the District to conduct a background investigation and authorize release of information in connection with my application for employment. This investigation may include such information as criminal convictions, driving records, previous employers and education institutions, personal references, professional references, and other appropriate sources. I waive my right of access to such information, and without limitation hereby release the school district and the reference source from any liability in connection with its release or use.

Do you agree to the above?: <<Do you agree to the above?>>

Date: <<Date>>