

**Instructional Technology Plan - Annually - 2016**

LEA Information

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**A. LEA Information**

**1. 2014-2015 Student Enrollment**

	Total Enrollment	Pre-K Enrollment	K-2 Enrollment	3-5 Enrollment	6-8 Enrollment	9-12 Enrollment	Ungraded Enrollment
Student Enrollment	411	16	71	93	94	135	2

**2. What is the name of the district administrator entering the technology plan survey data?**

Jeffrey Black

**3. What is the title of the district administrator entering the technology plan survey data?**

Superintendent

## Instructional Technology Plan - Annually - 2016

### Instructional Technology Vision and Goals

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#### B. Instructional Technology Vision and Goals

##### 1. Please provide the district mission statement.

Prattsburgh Central School mission is to create a life-long atmosphere of learning through a partnership with parents and the community to build a challenging, yet caring, learning environment. All students will achieve their highest individual potential while recognizing their diverse academic and social-economic backgrounds. We are committed to student success both as learners and as people, promoting and developing productive, culturally aware members of society through innovation and respect for the importance of tradition

##### 2. Please provide the executive summary of the instructional technology plan, including vision and goals.

Prattsburgh Central School District believes in its community. We embrace the challenges and opportunities available as each learner walks through our doors and know ultimately, that this experience will make a difference, for life, for our children.

The Prattsburgh Central School District is committed to the development and establishment of a quality, equitable and cost-effective computer network. The purpose of the network shall be for the advancement and promotion of learning, communicating and teaching, and administration/management. The system will significantly enhance educational experiences through various network applications, highly integrating technology into teaching and learning.

The telecommunications infrastructure should be capable of meeting both local area needs and inter-connectivity requirements of emerging national and global telecommunications infrastructure at Prattsburgh Central School.

In order to meet our mission and goals for the time period of July 1, 2015 to June 30, 2018, it will be necessary to provide the following:

- Opportunities for all students to contemporary technology as a means to assist them in reaching their potential by incorporating technologies in a positive, supportive, stimulating environment.
- Opportunities and encouragement for teachers to master the technologies and tools necessary to create an integrated learning environment where students can master basic skills and knowledge using rich creative experiences and opportunities.

*Technology will be used to improve the academic achievement of all students. Students will be provided with appropriate technology to enhance their learning, improve their knowledge and understanding across all areas of study. Technology literacy skills will be taught as a life-long learning experience. Strategies include but are not limited to:*

1. All students will develop the skills to be able to touch type in accordance with NCLB standards (ongoing- 9 th graders achieve 45 wpm with maximum of 3 errors) 2016-2019.
2. All classes in grades K-2 will have available lab times designated for technology integration - September 1, 2016.
3. Grades K-12 will follow a Technology Scope and Sequence developed by the Technology Committee and instructional support staff - December 1, 2016.
4. All classrooms will be equipped with an updated interactive touch screen for teacher and student use. September 1, 2016.
5. One-to-one devices will be utilized by students in the classroom setting.-October 1, 2016
6. All students and teachers will use the sharing method through Office 365 to participate in the paperless environment in the school district January 1, 2017.
7. 100% of students in grades 4-12 will have off-hours access to school district hardware.-date?
8. 90% or more of students in grades 7-12 will have home access to district network and Internet resources - July 1, 2017.
9. 100% of students in grades 4-12 will have access to a network capable device (1 to 1) - October 1, 2016.

*Prattsburgh Central School promotes curricula and teaching strategies that effectively integrate technology into the classroom through many methods.*

1. All teachers will be required to attend bi-monthly after school workshops.
2. Prattsburgh Central School will subscribe to the Greater Southern Tier BOCES Model Schools COSER An Instructional Technology Specialist is available to all teachers to promote and enhance technology in the classroom skills and knowledge - ongoing - September 1, 2016..
3. Teachers will be offered optional technology enhancement trainings in advanced features of Office 365, Parent Portals, and Microsoft Office - October 1, 2016.

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**3. Please summarize the planning process used to develop the instructional technology plan. Please include the stakeholder groups participating and outcomes of the instructional technology plan development meetings.**

Date	Meeting Outcomes	Participants
9.23.15	*State computer testing *New ACE computers class (each need an individual laptop) *MBC will be going away (July 1, 2016) *Auditor will be looking at technology	Jeff Black Kory Bay Tom Crook Amanda Mullen Ray Felker Dave Mayotte
10.28.15	*Filtering issues *ActivPanel (new board in 301 for testing) *PD sessions for Windows 10, Skype, sites, teacher dashboard	Jeff Black Kory Bay Tom Crook Amanda Mullen Ray Felker Dave Mayotte
1.6.16	*Board Meeting (BOND money-saving) *Teachers need more training for technology *Looking towards the future-interactive boards, one-to-one devices, 3D printer, scanners, carts for charging stations	Jeff Black Kory Bay Tom Crook Amanda Mullen Ray Felker Dave Mayotte Sarah Glashauser Ted Haydon
3.30.16	New Laptops-HP (70 GB) not an option *Laptops-order enough for one grade level to test, train teachers on how to use the laptops on a daily basis, organizing carts for storage *2016 rollout-showcase at Open House, distribution will happen the Monday following Open House *LMS-Teacher Dashboard (not an option), what should we use---ClassFlow, Liteshow?	Jeff Black Kory Bay Tom Crook Amanda Mullen Ray Felker Dave Mayotte

Tech Committee Members:  
 Jeff Black, Superintendent  
 Kory Bay, Assistant Superintendent/Business Administrator  
 Tom Crook, 7-12 Principal  
 Mary Catherine Moor, High school student  
 Amanda Mullen, Library Media Specialist  
 Ray Felker, IT technician (Micro-Solutions)  
 Dave Mayotte, BOCES Professional Development Instructor  
 Sarah Glashauser, High school Spanish teacher  
 Ted Haydon, High school English teacher

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**4. Please provide the source(s) of any gap between the current level of technology and the district's stated vision and goals.**

- Access Points
- Cabling
- Connectivity
- Device Gap
- Network
- Professional Development
- Staffing
- Other
- No Gap Present

**5. Based upon your answer to question four, what are the top three reasons causing the gap? If you chose "No Gap Present" in question four, please enter N/A.**

1. Staffing and professional development go hand in hand, so if we do not have the proper staffing, then our professional development is going to lag behind what it should be. With the appropriate funding, we would be able to have the appropriate staff to provide adequate professional development.
2. The availability of staff members also plays a critical role. If our staff is available only once in awhile, then the teachers are not going to gain the resources that they need for their classrooms.
3. With technology changing and new programs being announced, the decision making is ever changing and needs to be looked at on a weekly basis. This also prevents some of our professional development.

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Instructional Technology & Infrastructure Inventory

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## C. Technology and Infrastructure Inventory

1. Please identify the capacity of the telecommunications line coming into the district network hub. The district's Regional Information Center can provide the district with this information if needed.

- Greater than 10 Gbps
- 10 Gbps
- 1 Gbps - < 10 Gbps
- 100 Mbps - < 1Gbps
- 50 Mbps - < 100 Mbps
- 10 Mbps - < 50 Mbps
- Less than 10 Mbps

2. What is the total contracted Internet bandwidth access for the district? Choose one.

- Greater than 10 Gbps
- 10 Gbps
- 1 Gbps - < 10 Gbps
- 100 Mbps - < 1 Gbps
- 50 Mbps - < 100 Mbps
- 10 Mbps - < 50 Mbps
- Less than 10 Mbps

3. What is the name of the agency or vendor from which the district purchases its primary Internet access bandwidth service?

WNYRIC/Erie1BOCES

4. Please identify the capacity of the telecommunications line coming into the district's school building(s) from the district hub or district data center. The district's Regional Information Center can provide this information if needed

	Speed in Gpbs or Mpbs
Minimum Capacity	<ul style="list-style-type: none"> <li><input type="checkbox"/> Greater than 10 Gbps</li> <li><input type="checkbox"/> 10 Gbps</li> <li><input checked="" type="checkbox"/> 1 Gbps - &lt; 10Gbps</li> <li><input type="checkbox"/> 100 Mbps- &lt; 1 Gbps</li> <li><input type="checkbox"/> 50 Mbps - &lt; 100 Mbps</li> <li><input type="checkbox"/> 10 Mbps - &lt; 50 Mbps</li> <li><input type="checkbox"/> Less than 10 Mbps</li> </ul>
Maximum Capacity	<ul style="list-style-type: none"> <li><input type="checkbox"/> Greater than 10 Gbps</li> <li><input type="checkbox"/> 10 Gbps</li> <li><input checked="" type="checkbox"/> 1 Gbps - &lt; 10Gbps</li> <li><input type="checkbox"/> 100 Mbps- &lt; 1 Gbps</li> <li><input type="checkbox"/> 50 Mbps - &lt; 100 Mbps</li> <li><input type="checkbox"/> 10 Mbps - &lt; 50 Mbps</li> <li><input type="checkbox"/> Less than 10 Mbps</li> </ul>

5. Please identify the minimum and maximum circuit speeds at which the classrooms in the district are connected to the school building wiring/network closet.

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Instructional Technology & Infrastructure Inventory

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	Please provide the speed at which classrooms are connected to building wiring/network closet.
Minimum Circuit Speed Within a School Building	<input type="checkbox"/> Greater than 10 Gbps <input type="checkbox"/> 10 Gbps <input checked="" type="checkbox"/> 1 Gbps - < 10Gbps <input type="checkbox"/> 100 Mbps- < 1 Gbps <input type="checkbox"/> 50 Mbps - < 100 Mbps <input type="checkbox"/> 10 Mbps - < 50 Mbps <input type="checkbox"/> Less than 10 Mbps
Maximum Circuit Speed Within a School Building	<input type="checkbox"/> Greater than 10 Gbps <input type="checkbox"/> 10 Gbps <input checked="" type="checkbox"/> 1 Gbps - < 10Gbps <input type="checkbox"/> 100 Mbps- < 1 Gbps <input type="checkbox"/> 50 Mbps - < 100 Mbps <input type="checkbox"/> 10 Mbps - < 50 Mbps <input type="checkbox"/> Less than 10 Mbps

6. **What are the minimum and the maximum port speeds of the switches that are less than five years old in use in the district?**

	Port speed of switches	Mbps or Gbps
Minimum Capacity of Switches	1	<input type="checkbox"/> Mbps <input checked="" type="checkbox"/> Gbps
Maximum Capacity of Switches	20	<input type="checkbox"/> Mbps <input checked="" type="checkbox"/> Gbps

7. **What percentage of the district's wireless protocols are less than 802.11g?**

0

8. **Do you have wireless access points in use in the district?**

- Yes
- No

8a. **What percentage of your district's instructional space has wireless coverage?**

100

9. **Does the district use a wireless controller?**

Yes

10. **How many computing devices less than five years old are in use in the district?**

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Instructional Technology & Infrastructure Inventory

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	Number of devices in use that are less than five years old	How many of these devices are connected to the LAN?
Desktop computers/Virtual Machine (VM)	0	0
Laptops/Virtual Machine (VM)	353	5
Chromebooks	0	0
Tablets less than nine (9) inches with access to an external keyboard	0	0
Tablets nine (9) inches or greater with access to an external keyboard	297	0
Tablets less than nine (9) inches without access to an external keyboard	0	0
Tablets nine (9) inches or greater without access to an external keyboard	0	0
<b>Totals:</b>	650.00	5.00

**11. What percentage of students with disabilities in the school district, as of the submission date of this technology plan, have assistive technology documented on their Individual Education Plan (IEP)?**

30

**12. Please describe any additional assistance or resources that, if provided, would enhance the district's ability to improve access to technologies for students with disabilities.**

The school district has a need for some new advanced technology to benefit the students during their academic classes. The majority of the special education students require a speech to text (speech students) program that would assist in their writing and communication between the students and the teachers. Our special education teachers would benefit from having these devices in the classroom and would receive training to use the software and program.

**13. How many peripheral devices are in use in the district?**

	Number of devices in use
Document Cameras	0
Flat Panel Displays	3
Interactive Projectors	2
Interactive Whiteboards	41
Multi-function Printers	1
Projectors	0
Scanners	0
Other Peripherals	1
<b>Totals:</b>	48.00

**14. If a number was provided for "Other Peripherals" please specify the peripheral device(s) and quantities for each.**

1 Video Conferencing System (distance learning)

**15. Does your district have an asset inventory tagging system for district-owned equipment?**

Yes

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Instructional Technology & Infrastructure Inventory

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16. Does the district allow students to Bring Your Own Device (BYOD)?

Yes

16a. On an average school day, approximately how many student devices access the district's network?

320

17. Has the school district provided for the loan of instructional computer hardware to students legally attending nonpublic schools pursuant to Education Law, section 754?

Yes

18. What barriers may prevent the district from testing 100% of its grade 3-8 students and NYSAA students on computers by the year 2020?

- Insufficient number of devices meeting testing requirements
- Lack of reliable Internet service
- Insufficient broadband access
- Inadequate staffing levels
- Insufficient testing spaces
- District does not foresee any barriers
- Other



Instructional Technology Plan - Annually - 2016

Software and IT Support

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**D. Software and IT Support**

1. **What are the operating system(s) in use in the district?**

	Is this system in use?
Mac OS Version 9 or earlier	No
Mac OS 10 or later	No
Windows XP	No
Windows 7.0	No
Windows 8.0 or greater	Yes
Apple iOS 7 or greater	Yes
Chrome OS	No
Android	Yes
Other	No

2. **Please provide the name of the operating system if the response to question one included "Other."**

(No Response)

3. **What are the web browsers, both available and supported, for use in the district?**

	Web Browsers available and supported for use
Internet Explorer 7	No
Internet Explorer 8	No
Internet Explorer 9 or greater	Yes
Mozilla Firefox	Yes
Google Chrome	Yes
Safari (Apple)	Yes
Other	No

4. **Please provide the name of the web browser if the response to question three included "Other."**

(No Response)

5. **Please provide the name of the Learning Management System (LMS) most commonly used in the district. A Learning Management System (LMS) is a software application for the administration, documentation, tracking, reporting, and delivery of online and blended learning courses.**

Microsoft Classroom

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Software and IT Support

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6. Please provide the names of the five most commonly used software programs that support classroom instruction in the district.

ActivInspire/ClassFlow  
 EDUTyping  
 IXL  
 Turnitin.com  
 Adobe Photoshop

7. Please provide the names of the five most frequently used research databases if applicable.

SIRS Issue Researcher  
 KidInfoBits  
 Grolier Encyclopedia  
 Gale Databases  
 eLibrary Elementary

8. Does the district have a Parent Portal?

Yes

8a. Check all that apply to the Parent Portal if the response to question eight is "Yes."

- Attendance
- Homework
- Student Schedules
- Grade Reporting
- Transcripts
- Other

8b. If 'Other' was selected in question eight (a), please specify the other feature(s).

(No Response)

9. What additional technology-based strategies and tools, besides the Parent Portal, are used to increase parent involvement?

- Learning Management System
- Emergency Broadcast System
- Website
- Facebook
- Twitter
- Other

10. Please list title and Full Time Equivalent (FTE) count (as of survey submission date) of all staff whose primary responsibility is providing technical support. Does not include instructional technology integration FTE time.

Title	Number of Current FTEs
IT Support Staff	0.70
Tech Troubleshoot	0.30
	<b>1.00</b>

## Instructional Technology Plan - Annually - 2016

Curriculum and Instruction

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### E. Curriculum and Instruction

#### 1. What are the district's plans to use digital connectivity and technology to improve teaching and learning?

As technology becomes more involved in the educational process, all members of educational institutions including teachers, support personnel and students, depend on 24/7 access of those resources. Our plan is to continue to develop our network resource platform to provide all members of the school district with unlimited access to filtered Internet and network resources regardless of time or location.

The school district is currently using Microsoft's Office365 as our main portal for all documents and materials that the students and teachers need to access on a daily basis. By using Office365, students and teachers are able to access any of their files from any location, at any time with internet access. Since the teachers and students have become comfortable using the elements of Office365, the district plans on implementing Microsoft Classroom as the district's Learning Management System (LMS). Microsoft Classroom will allow teachers to post assignments, assessments and blog posts to the students. The students will then be able to complete the assignments, assessments and answer the blog posts right within Microsoft Classroom. The teachers and students will be able to access the Classroom from any location and time with internet access.

We strive to provide instructional content in various ways and bring outside resources to the students that are needed in order to complete coursework. Due to the size of our rural school district, a lot of our students rely on completing ACE classes via online and through distance learning. These opportunities are partnered through two community colleges and two other school districts.

#### 2. Does the district's instructional technology plan address the needs of students with disabilities to ensure equitable access to instruction, materials, and assessments?

Yes

##### 2a. If "Yes", please provide detail.

The needs of students with disabilities will be met through online resources, teacher requests and purchased programs throughout the school district.

#### 3. Does the district's instructional technology plan address the provision of assistive technology specifically for students with disabilities to ensure access to and participation in the general curriculum?

Yes

##### 3a. If "Yes", please provide detail.

The CSE utilizes BOCES resources to assist in determining the needs of students with disabilities who cannot receive a free appropriate public education without them. Current assets include a magnification screen, audio enhancement devices that teachers wear and dictation software.

#### 4. Does the district's instructional technology plan address the needs of English Language Learners to ensure equitable access to instruction, materials, and assessments?

 Yes

 No

# Instructional Technology Plan - Annually - 2016

## Professional Development

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### F. Professional Development

- Please provide a summary of professional development offered to teachers and staff, for the time period covered by this plan, to support technology to enhance teaching and learning. Please include topics, audience, and method of delivery within your summary.**

As technology becomes more and more prevalent in the classroom, it is very important that all of the teachers and staff understand the technology and how it can be implemented in the classroom. In order for the technology to be utilized efficiently, it is vital that all aspects are covered and the data is discussed on a daily, weekly and monthly basis. By analyzing these statistics, learning goals can be created and then completed.

The school utilizes a trainer from our local BOCES center who is responsible for diagnosing problems that are holding our teachers and students back from fully utilizing the technology in the classrooms and outside of the school setting. The BOCES trainer attends the weekly technology meetings to discuss and remediate the ongoing issues. The trainer uses a variety of strategies to drive support and professional development. These strategies include one-on-one instruction, small group sessions during the school day and large group training sessions.

In order to support general topics, the teachers are required to attend monthly professional development sessions that cover an array of topics that will allow them to have a better understanding of the use of technology in their classrooms. These sessions are written in the instruction teacher contract and are run by the Library Media Specialist, BOCES trainer or the network support specialists. The following questions are always used to drive the professional development of the teachers.

Will the effect of the professional development impact student achievement?

How will the impact on students achievement be measured?

Is this the most effective way to provide this professional development?

- Please list title and Full Time Equivalent (FTE) count (as of survey submission date) of all staff whose primary responsibility is delivering technology integration training and support for teachers. Does not include technical support.**

Title	Number of Current FTEs
Tech Integrator	0.20
Library Media Specialist	0.30
	<b>0.50</b>

**Instructional Technology Plan - Annually - 2016**

Technology Investment Plan

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**G. Technology Investment Plan**

1. **Please list the top five planned instructional technology investments in priority order over the next three years. Infrastructure is considered an instructional technology investment.**

Instructional Technology Plan - Annually - 2016

Technology Investment Plan

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	Anticipated Item or Service	Estimated Cost	Is Cost One-time, Annual or Both?	Funding Sources May choose more than one source
1	Professional Development	50,000	Annual	<input checked="" type="checkbox"/> BOCES Co-Ser Purchase <input checked="" type="checkbox"/> District Operating Budget <input type="checkbox"/> District Public Bond <input type="checkbox"/> E-Rate <input type="checkbox"/> Grants <input type="checkbox"/> Instructional Material Aid <input type="checkbox"/> Instructional Resources Aid <input type="checkbox"/> Smart Schools Bond Act <input checked="" type="checkbox"/> Other
2.	Interactive Displays/Projectors/Whiteboards	10,000	One Time	<input type="checkbox"/> BOCES Co-Ser Purchase <input type="checkbox"/> District Operating Budget <input type="checkbox"/> District Public Bond <input type="checkbox"/> E-Rate <input type="checkbox"/> Grants <input type="checkbox"/> Instructional Material Aid <input type="checkbox"/> Instructional Resources Aid <input checked="" type="checkbox"/> Smart Schools Bond Act <input type="checkbox"/> Other
3.	3D Printers	10,000	One Time	<input checked="" type="checkbox"/> BOCES Co-Ser Purchase <input type="checkbox"/> District Operating Budget <input type="checkbox"/> District Public Bond <input type="checkbox"/> E-Rate <input type="checkbox"/> Grants <input type="checkbox"/> Instructional Material Aid <input type="checkbox"/> Instructional Resources Aid <input type="checkbox"/> Smart Schools Bond Act <input type="checkbox"/> Other
4.	Instructional Software	20,000	One Time	<input checked="" type="checkbox"/> BOCES Co-Ser Purchase <input checked="" type="checkbox"/> District Operating Budget <input type="checkbox"/> District Public Bond <input type="checkbox"/> E-Rate <input type="checkbox"/> Grants <input type="checkbox"/> Instructional Material Aid <input type="checkbox"/> Instructional Resources Aid <input type="checkbox"/> Smart Schools Bond Act <input type="checkbox"/> Other
5.	Office/Productivity Software	20,000	One Time	<input checked="" type="checkbox"/> BOCES Co-Ser Purchase <input checked="" type="checkbox"/> District Operating Budget <input type="checkbox"/> District Public Bond <input type="checkbox"/> E-Rate <input type="checkbox"/> Grants <input type="checkbox"/> Instructional Material Aid <input type="checkbox"/> Instructional Resources Aid <input type="checkbox"/> Smart Schools Bond Act <input type="checkbox"/> Other
<b>Totals:</b>		110,000.00		

**Instructional Technology Plan - Annually - 2016**

Technology Investment Plan

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2. **If "Other" was selected in question one, for items purchased or for a funding source, please specify.**

(No Response)

## Instructional Technology Plan - Annually - 2016

Status of Technology Initiatives and Community Involvement

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### H. Status of Technology Initiatives and Community Connectivity

1. Please check any developments, since your last instructional technology plan, that affect the current status of the technology initiatives.

- Changes in District Enrollment
- Changes in Staffing
- Changes in Funding
- Technology Plan Implementation
- Computer-based Testing
- Catastrophic Event
- Developments in Technology
- Changes in Legislation
- Other
- None

2. In this section, please describe how the district plans to increase student and teacher access to technology, at home and in the community.

The district plans on continuing the use of Office365 to allow student and teacher access to technology in school, at home and in the community. The district will provide all students and teachers with Office365 accounts. With the use of the Office365 accounts, students and teachers can access their files from any location that has Internet. They will be able to access these files 24/7. Also, the school will have the Library Media Center open for an hour before school and for three hours after school has been dismissed. During this time, students will be able to use school resources to complete school work. If a student is unable to come to school before regular hours or stay after school, the Library Media Center has iPads, Nooks and Surfaces that may be checked out for the student to take home with them.

3. Please check all locations where Internet service is available to students within the school district's geographical boundaries.

- Home
- Community
- None

- 3a. Please identify categories of available Internet locations within the community.

Public Library  
 Empire Telephone (business)  
 Restaurant



## Instructional Technology Plan - Annually - 2016

Instructional Technology Plan Implementation

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### I. Instructional Technology Plan Implementation

1. **Please provide the timeline and major milestones for the implementation of the technology plan as well as the action plan to integrate technology into curriculum and instruction to improve student learning.**

Update WiFi Access Points by July 1, 2016

Distribute new teacher tablet devices by September 1, 2016

Distribute 250 one-to-one tablet devices for student use in grades 4-12 by October 1, 2016

Redistribute existing tablet devices to primary classrooms-December 1, 2016

Professional Development-ongoing

Renovate space to accommodate storage and charging for 250 table devices by October 1, 2016

# Instructional Technology Plan - Annually - 2016

## Monitoring and Evaluation

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### J. Monitoring and Evaluation

- Please describe the proposed strategies that the district will use to evaluate, at least twice a year, whether the district’s instructional technology plan is 1) meeting the vision and goals as outlined in the plan and 2) making a positive impact on teaching and learning in the district.**

The district holds weekly "Technology Wednesday" meetings. The desired outcomes are multifaceted. They include resolving day to day glitches and problems and gathering information that affects the long term vision and goals of the district. Most importantly, these meetings allows district administration to keep their fingers on the technological pulse of the district and head off any misalignment. Required attendees are:

- All district administrators
- Library Media Specialist
- BOCES technology trainer
- Network support personnel
- Teachers as needed
- Students as needed

The district holds regular as needed meetings with tech savvy students who are designated as student tech testers. The students are given devices as needed and are asked to implement the device into their daily schedule. They are also given the task of testing out specific programs and applications to see if they are user friendly and enhance the learning experience. The students then bring any recommendations back to the school's technology team.

The district also holds larger technology committee meetings on a semi-annual basis where the bigger picture is formulated. This committee reviews budget requests for ancillary software and hardware.

- Please fill in all information for the policies listed below.**

	URL	Year Policy Adopted
Acceptable Use Policy -- AUP	<a href="http://www.prattsburghcsd.org/files/filesystem/Students.pdf">http://www.prattsburghcsd.org/files/filesystem/Students.pdf</a>	2015
Internet Safety/Cyberbullying*	<a href="http://www.prattsburghcsd.org/files/filesystem/Students.pdf">http://www.prattsburghcsd.org/files/filesystem/Students.pdf</a>	2015
Parents' Bill of Rights for Data Privacy and Security	<a href="http://www.prattsburghcsd.org/ourdistrict.cfm?subpage=1382776">http://www.prattsburghcsd.org/ourdistrict.cfm?subpage=1382776</a>	2015

## Instructional Technology Plan - Annually - 2016

### Survey Feedback

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#### K. Survey Feedback

Thank you for submitting your district's instructional technology plan (ITP) survey via the online collection tool. We appreciate the time and effort you have spent completing the ITP survey. Please answer the following questions to assist us in making ongoing improvements to the online survey tool.

**1. Was the survey clear and easy to use**

Yes

**2. Was the guidance document helpful?**

Yes

**3. What question(s) would you like to add to the survey? Why?**

List the number of ways that a Library Media Specialist can enhance technology in today's environment of computers and wireless and software and all of the other wonderful learning tools available worldwide. Please list a minimum of 200 ways ordered by priority most to least.

**4. What question(s) would you omit from the survey? Why?**

(No Response)

**5. Other comments.**

Thank you for allowing us to do this survey!

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Appendices

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**Appendices**

1. **Upload additional documentation to support your submission**

(No Response)