

September 15, 2023

The following is a **regular meeting** to be held on Tuesday, September 19, 2023 at 6:00 p.m. in the Prattsburgh Central School Room 301.

6:00 p.m. **Call to Order REGULAR MEETING**

Reading of the State Fire Code Regulation  
Pledge to the flag

**Administer Oath of Faithful Performance in Office to new member- Brian Chaffee**

6:10 p.m. **Recommended Actions- Routine Matters**

Superintendent recommends: THAT that the Board approve the following recommended actions:

- Claims Auditor's report for the month of September 2023
- Minutes of the regular board meeting held on August 29, 2023
- Extra Classroom Activity Report for the months of July and August 2023

6:15 p.m. **Administrative Reports**

1. PK-12 Principal's Report/ Athletic Report –Erin Peck/Kelley Louthan
2. CSE/Curriculum Report- Kory Bay
3. Superintendent/Business Administrator Report – Kory Bay

6:30 p.m. **Discussion**

1. Hats and head wear- Memo #3920-24
2. Student Code of Conduct, including use of cell phones
3. Vaping litigation and settlement
4. District Goals

6:40 p.m. **Recommendations**

1. Superintendent recommends: THAT the Board approve the district goals for 2023-2024.
2. Superintendent recommends: THAT the Board approve the Vaping Settlement Resolution as stated below:

**WHEREAS**, in recent years the use and abuse of e-cigarettes and vaping devices increased dramatically among high school and middle school students, leading to significant risks of addiction and potentially life-threatening respiratory ailments; and

**WHEREAS**, students attending the Prattsburgh Central School District (the "School District") have not been immune to this phenomenon with the School District observing students using e-cigarettes and vaping devices

in school and on school grounds; and

**WHEREAS**, the use of e-cigarettes and vaping devices by students has caused the School District to incur costs in the form of staff time, disciplinary proceedings, and other costs, with the expectation that these costs will only increase unless and until student use of these devices decreases and stops; and

**WHEREAS**, the School District authorized the law firms of Ferrara Fiorenza PC, and the Frantz Law Group, APLC, to initiate litigation against Altria Group, Inc. and Philip Morris USA, Inc., Altria Client Services LLC, Altria Enterprises LLC, and Altria Group Distribution

Company (collectively "Altria") by board resolution relating to the production, marketing, sale, and distribution of e-cigarettes and vaping devices; and

**WHEREAS**, a tentative settlement has been reached with Defendant Altria whereby in return for discontinuing the litigation, the School District would receive certain cash payment; and

**WHEREAS**, the amount that the School District receives will be no less than \$2,524

; and

**WHEREAS**, the Board of Education (the "Board") has determined it is necessary, advantageous, desirable, and in the public interest and the best interests of the School District that it settle this litigation against Altria.

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Education of the School District, as follows:

1. The Board authorizes the partial settlement of the vaping lawsuit against defendant Altria.
2. A Settlement with the substantive terms contained herein is hereby approved in substantially the form reviewed by the Board and together with such minor modifications as are deemed necessary by the School District's attorneys and administrators to protect the best interests of the School District.
3. The Board President, Superintendent and their designee(s) are hereby authorized to finalize, sign and enter into the Settlement Agreement on behalf of the School District and take all actions and execute all documents necessary or appropriate to carry out the intent of this Resolution.
4. This resolution shall take effect immediately.

6:45 p.m.     **Executive Session**

1. CSE Recommendations
2. Personnel: Substitutes, Student Workers, Yearbook Advisor
3. Student placement issue

7:00 p.m. **Additional Discussion (if needed)**

7:05 p.m. **Other Recommendations**

7:10 p.m. **Adjournment**

TO: Board of Education  
FROM: Bridget Robbins, Internal Claims Auditor  
DATE: September 13, 2023  
RE: Warrant '3 September 13, 2023

General Fund

Amount: \$230,185.01 9/13/2023 Sequence 029547-029597  
8/14/2023 (Checks) Ending 029546  
9/13/2023 ACH000460-ACH000468

School Lunch Fund

Amount \$8,460.96 9/13/2023 Sequence 002405-002411  
8/14/2023 (Checks) Ending 002404

Capital Fund

Amount: \$164,706.92 9/13/2023 Sequence 000193-000200  
8/14/2023 (Checks) Ending 000192

Comments:

Cash receipts for August 2023 were reviewed. All was in order.

Extracurricular accounts were available to review for August 2023. All was in order.

July 2023 Check sequence ended 1369  
August 2023 Check sequence ended 1371

If you have anything you would like me to check, please let me know. As always, it is a pleasure working with everyone.

***I have reviewed the recommended actions/routine matters on the Board Agenda; and as your agent, I recommend your approval for all items.***

***I certify that these claims have been audited and allowed in the total amount of \$403,352.89 for Warrant 3. The treasurer is authorized and directed to pay the claimant the amount allowed and charge the proper fund.***

***Additional items:***

***Additional warrant from TE Fund: Graduation Awards, check #000156 in the amount of \$2,000.00.***

**Prattsburgh CSD**

Warrant Report  
Fiscal Year: 2024

Warrant: 0005-Windfarm Scholarship

Account	Description	Payment Amt.
	Total for computer generated checks	2,000.00
	Total for manual checks	0.00
	Total for automated payments	0.00
	Total for electronic transfers (manual)	0.00
	<b>Certified warrant amount</b>	<b>2,000.00</b>
	Total of credits associated with cash replacement checks issued	0.00
	Total for Warrant Report	2,000.00
	Net Disbursement by Fund - All Payments	

Fund Summary	TE	Bank Account Summary	Computer Checks	Cash Replacement	Auto Paym'ts	EFT's	Transactions	
TE FUND SCHOLARSHIP		1 Check (000156)	0	0	0	0	1	\$ 2,000.00
								\$ 2,000.00

I hereby certify that I have audited the claims for the 1 checks and 0 electronic disbursements above, in the total amount of \$ 2,000.00 You are hereby authorized and directed to pay to the claimants certified above the amount of each claim allowed and charge each to the proper fund.

9/13/2023 Budget K. Robbins  
Date Claims Auditor

9/13/23 [Signature]  
Date Business Manager

**Prattsburgh CSD**  
Warrant Report  
Fiscal Year: 2024

Warrant: 0006-September Accounts Payable

Account	Description	Payment Amt.
	Total for computer generated checks	360,716.75
	Total for manual checks	0.00
	Total for automated payments	42,636.14
	Total for electronic transfers (manual)	0.00
	Certified warrant amount	403,352.89
	Total of credits associated with cash replacement checks issued	0.00
	Total for Warrant Report	403,352.89
	Net Disbursement by Fund - All Payments	

Fund Summary	Computer Checks	Cash Replacement	Auto Payments	EFT's	Transactions	
Bank Account Summary	51 Checks (029547-029597)	0	9	0	69	\$ 230,185.01
GENERAL FUND CHECKIN	7 Checks (002405-002411)	0	0	0	7	8,460.96
LUNCH FUND - 5 STAR	8 Checks (000193-000200)	0	0	0	8	164,706.92
CAPITAL FUND - 5 STA						
Total for All Computer Checks						\$ 403,352.89
RV General - Act 000460 - Act 000468						\$ 230,185.01
						8,460.96
						164,706.92
						\$ 403,352.89

I hereby certify that I have audited the claims for the 66 checks and 9 electronic disbursements above, in the total amount of \$ 403,352.89. You are hereby authorized and directed to pay to the claimants certified above the amount of each claim allowed and charge each to the proper fund.

9/13/23 Budget Robbins 9/13/23 K. S. R.  
Date Claims Auditor Date Business Manager

DATE: August 29, 2023  
KIND OF MEETING: Regular

MEMBERS PRESENT: Stephanie Randall, Joel Sanford, Joseph Castrechino  
MEMBERS ABSENT: None

OTHERS PRESENT: Kory Bay, Superintendent, Erin Peck, PK-12 Principal, Roxanne Elward, District Clerk, Kelley Louthan, Assistant Principal Applicant, Patty Barkalow, Teacher Representative, Brian Chaffee, parent, Emily Bonk, parent.

CALL TO ORDER: President Sanford called the meeting to order at 7:18 p.m.

President Sanford, in accordance with New York State Fire Code regulations, read the public notice regarding fire exits and the leaving of room 301 should an emergency occur during the meeting.

The pledge to the flag was given.

APPROVAL OF RECOMMENDED ACTIONS: Stephanie Randall made a motion, seconded by Joseph Castrechino that the Board approve the following recommended actions:

- Minutes of the reorganizational meeting and regular board meeting held on July 6, 2023.
- Claims Auditor's Report for the months of July 2023 and August 2023
- Treasurer's Report and Outstanding Check Listing for June 2023
- Extra Classroom Activity Fund report for the month June 2023

Motion was carried by all members present.

ADMINISTRATIVE REPORTS:

Ms. Peck provided the PK-12 Principal's Report and Athletic Report

Mr. Bay provided the CSE/Curriculum Report and Superintendent's Report

DISCUSSION:

- District Safety Plan
- Internal Audit- TST BOCES
- Use of Facilities
- Student Handbook/Code of Conduct (hats, hoodies and cell phones)
- Board of Education Seats
- Pilot Educational Programming
- Final School/Library Tax Levy
- Participation in Social Media Lawsuit
- Electric Charging Station

RECOMMENDATIONS:

DISTRICT SAFETY PLAN: Stephanie Randall made a motion, seconded by Joseph Castrechino that the Board approve the school's District Safety Plan for the 2023-2024 school year. Motion was carried by all members present.

INTERNAL AUDIT: Stephanie Randall made a motion, seconded by Joseph Castrechino that the Board select the Risk Assessment Update as the option for the Internal Audit to be performed by TST BOCES for 2023-2024. Motion was carried by all members present.

USE OF FACILITIES: Stephanie Randall made a motion, seconded by Joseph Castrechino that the Board approve the Use of Facilities Request while following district policy and procedures for the Healthy Kids Program to use a classroom for their before and after school program for the 2023-2024 school year. Motion was carried by all members present.

TAX LEVY: Stephanie Randall made a motion, seconded by Joseph Castrechino that the Board approve the final School/Library Tax Levy as shown on the final report. Motion was carried by all members present.

SOCIAL MEDIA LAWSUIT: Stephanie Randall made a motion, seconded by Joseph Castrechino that the Board approve the Social Media Lawsuit Resolution as stated below:

WHEREAS, the Surgeon General of the United States Public Health Service has issued an Advisory on Social Media and Youth Mental Health which:

- "calls attention to the growing concerns about the effects of social media on youth mental health;"
- emphasized that "now is the time to act swiftly and decisively to protect children and adolescents from risk of harm;"
- "the onus of mitigating the potential harms of social media should not be placed solely on the shoulders of parents and caregivers;" and
- "technology companies play a central role and have a fundamental responsibility in designing a safe online environment and in preventing, minimizing, and addressing the risks associated with social media."

WHEREAS, the Surgeon General of the United States Public Health Service has further concluded that:

- "Social media use by youth is nearly universal. Up to 95% of youth ages 13-17 report using a social media platform, with more than a third saying they use social media 'almost constantly.'"
- "nearly 40% of children ages 8-12 use social media;"
- "in early adolescence ... brain development is especially susceptible to social pressures, peer opinions, and peer comparison;"
- social media may ... perpetuate body dissatisfaction, disordered eating behaviors, social comparison, and low self-esteem, especially among adolescent girls;"
- "in a nationally representative survey of girls aged 11-15, one-third or more say they feel 'addicted' to a social media platform;"
- "over half of teenagers report that it would be hard to give up social media;" and
- there is a consistent relationship between excessive social media use "depression among youth."

WHEREAS, the Surgeon General of the United States Public Health Service has specifically urged that it is "urgent that we take action."



WHEREAS, it has been reported that students, "more than ever, were glued to their cellphones during class.

WHEREAS, it has been reported that "a growing number of educators ... find themselves on the front lines of a fight to change how students use social media" and "there was been a push for more schools to ... develop programs to help educate students on the dangers of social media."

WHEREAS, the Prattsburgh Central School District (the "School District") has and continues to experience significant problems with student use of social media, which use, among other things: (i) has created a substantial and ongoing interruption of and disturbance to its educational mission; (ii) has resulted in the diversion of substantial resources in an attempt to abate and prevent such use and its results harms; and (iii) poses a significant risk to the health and well-being of its students; and

WHEREAS, the School District is a leader in education excellence whose faculty and administrators care deeply about the education and well-being of its students;

NOW, THEREFORE, BE IT RESOLVED BY THE SCHOOL DISTRICT:

That the Board of Education authorizes the law firm of Wagstaff & Cartmell, LLP and Ferrara Fiorenza PC to initiate litigation and file suit against any appropriate parties to seek compensation to the School District for damages suffered by the School District and its students as a result of the development, operation, and marketing of social media platforms, and to seek any other appropriate relief. The School District hereby authorizes its Superintendent of Schools or their designee to sign all appropriate documents and fee agreements on behalf of the School District.

Motion was carried by all members present.

EXECUTIVE SESSION: Stephanie Randall made a motion, seconded by Joseph Castrechino that the Board goes into Executive Session at 8:04 p.m. for CSE Recommendations, Personnel (Substitute List, Resignations, Board Member Resignation, Appointments, Tenure, Club Advisor, Volunteer Program Assistant, Board of Education Seats, Possible Temporary Board Member Interview, Maternity Leave, Long Term Substitute)

Brian Chaffee was invited to attend Executive Session for his Board Member interview. He exited executive session at 8:25 p.m.

Stephanie Randall made a motion, seconded by Joseph Castrechino that the Board come out of executive session at 8:43 p.m.

ADDITIONAL DISCUSSION: None

OTHER RECOMMENDATIONS:

RECOMMENDATION BY THE CSE: Stephanie Randall made a motion, seconded by Joseph Castrechino that the Board has no objections to the recommendations of the Committee on Special Education and approves the authorization of funds to implement the special education programs and services consistent with such recommendations. Motion was carried by all members present.

SUBSTITUTE LIST: Stephanie Randall made a motion, seconded by Joseph Castrechino that the Board approve the Substitute Instructional/Non-Instructional List for the 2023-2024 school year. Motion was carried by all members present.

RESIGNATION: Stephanie Randall made a motion, seconded by Joseph Castrechino that the Board accept the resignation from Madelyn Belanger, Elementary Teacher and Co-Yearbook Advisor effective August 23, 2023. Motion was carried by all members present.

APPOINTMENT: Stephanie Randall made a motion, seconded by Joseph Castrechino that the Board appoint Kelley Louthan of Naples, NY as an Assistant PK-12 Principal effective September 1, 2023. Motion was carried by all members present.

RESIGNATION: Stephanie Randall made a motion, seconded by Joseph Castrechino that the Board accept the resignation from Brianna Sick, Assistant Principal/Technology Coordinator effective July 14, 2023. Motion was carried by all members present.

APPOINTMENTS: Stephanie Randall made a motion, seconded by Joseph Castrechino that the Board appoint Brenda Button and Christine Brush as Part Time Cleaners effective September 1, 2023. Motion was carried by all members present.

APPOINTMENT: Stephanie Randall made a motion, seconded by Joseph Castrechino that the Board appoint Charlotte Burdick as a Full Time Special Education Aide effective September 1, 2023. Motion was carried by all members present.

APPOINTMENT: Stephanie Randall made a motion, seconded by Joseph Castrechino that the Board appoint Laura Moore as Student Council Advisor for the 2023-2024 school year. Motion was carried by all members present.

APPOINTMENT: Stephanie Randall made a motion, seconded by Joseph Castrechino that the Board appoint Emylee Yusko of Millerton, PA as an Elementary Teacher on Step 1 of the current professional agreement effective September 1, 2023. Motion was carried by all members present.

LONG TERM SUBSTITUTE: Stephanie Randall made a motion, seconded by Joseph Castrechino that the Board appoint Becky Jensen as a long-term substitute for Korynne House, Elementary Teacher, on or about September 21, 2023 with a daily base pay being equal to 1/200<sup>th</sup> of Step 1 of the current professional agreement. Motion was carried by all members present.

BOARD MEMBER RESIGNATION: Stephanie Randall made a motion, seconded by Joseph Castrechino that the Board accept the resignation of Mr. Mark Bristol from the Prattsburgh Central School District Board of Education effective July 7, 2023. Motion was carried by all members present.

VOLUNTEER PROGRAM ASSISTANTS: Stephanie Randall made a motion, seconded by Joseph Castrechino that the Board approve the following volunteer program assistants:

- Denelle Fox-Girls Soccer
- Teresa Stockton- Girls Volleyball
- Alyssa Moon- Girls Volleyball
- Laura Moore- Girls Tennis

Motion was carried by all members present.

TENURE: Stephanie Randall made a motion, seconded by Joseph Castrechino that the Board approve tenure for the following employees and their appointed area:

Karl VanAmburg- Physical Education (effective 9/1/23)  
Penny Kephart- Administration (effective 9/1/23)

Motion was carried by all members present.

BOARD MEMBER APPOINTMENT: Stephanie Randall made a motion, seconded by Joseph Castrechino that the Board appoint Brian Chaffee as a member of the Prattsburgh Central School Board of Education from August 29, 2023 until May 21, 2024. The member will be required to run in the election on May 21, 2024 to continue the seat. Motion was carried by all members present.

President Sanford asked if there was any further discussion before adjourning the meeting.

ADJOURNMENT: Stephanie Randall made a motion, seconded by Joseph Castrechino that the Board adjourns their regular meeting at 8:49 p.m. Motion carried by all members present.

Roxanne G. Elward  
District Clerk

## Extra Classroom Activity Fund Report 2023-2024

### TREASURER'S REPORT

July 31, 2023

Bank Statement	9,466.19
Outstanding Checks	
1363 Sal's Trophies	1,110.67
	1110.67
Balance	<u><b>8,355.52</b></u>
Beginning Ledger Balance	<b>69,223.61</b>
Receipts (Debits)	939.74
Disbursements (Credits)	222.25
Interest	258.44
Balance	<u><b>70,199.54</b></u>
Savings Account Available Funds	1,470.37
Savings Account Investments	60,373.65
Actual Balance	<b>8,355.52</b>
Difference	-

Due to the Yearbook account being overdrawn in June 2023 by \$64.64,  
the Trial Balance does not match the Final Balance.

**Prattsburgh CSD**

OTHER FUND Trial Balance for Fiscal Year 2024  
Cycle 01  
Post Dates From 07/01/2023 To 07/31/2023

**Summary - All Services**

<b>G/L Account</b>	<b>Description</b>	<b>Debits</b>	<b>Credits</b>
<b>Assets</b>			
200.02	Cash	8,355.52	
201.03	Cash in Time Deposits	1,470.37	
450.01	Investments in Securities	60,373.65	
<b>Liabilities and Fund Balance</b>			
816.00	Class of 2023		2,226.44
817.00	Class of 2024		6,115.99
818.00	Class of 2025		4,799.70
819.00	Class of 2026		3,360.50
820.00	Class of 2027		1,416.25
821.00	Class of 2028		1,855.00
822.00	Class of 2029		936.00
849.00	Yearbook	64.64	
850.00	FFA		17,097.94
851.00	Varsity Club		3,520.86
852.00	Music Club		9,602.58
855.00	Drama Club		5,764.64
856.00	Student Council		13,359.99
880.00	Sales tax		208.29
<b>Grand Totals</b>		<b>70,264.18</b>	<b>70,264.18</b>

# Extra Classroom Activity Fund Report 2023-2024

## TREASURER'S REPORT

August 30, 2023

Bank Statement 4,699.53

Outstanding Checks

1370 Sweetwater 920.16

1371 Avoca Central School 768.38

1688.54

Balance 3,010.99

Beginning Ledger Balance 70,199.54

Receipts (Debits) 6,343.90

Disbursements (Credits) 6,688.54

Interest 280.45

Balance 70,135.35

Savings Account Available Funds 1,471.93

Savings Account Investments 65,652.43

Actual Balance 3,010.99

Difference -

Due to the Yearbook account being overdrawn in June 2023 by \$64.64,  
the Trial Balance does not match the Final Balance.

**Prattsburgh CSD**  
OTHER FUND Trial Balance for Fiscal Year 2024  
Cycle 02  
Post Dates From 07/01/2023 To 08/31/2023

Summary - All Services

G/L Account	Description	Debits	Credits
<b>Assets</b>			
200.02	Cash	3,010.99	
201.03	Cash in Time Deposits	1,471.93	
450.01	Investments in Securities	65,652.43	
<b>Liabilities and Fund Balance</b>			
816.00	Class of 2023		2,226.44
817.00	Class of 2024		6,115.99
818.00	Class of 2025		4,799.70
819.00	Class of 2026		3,360.50
820.00	Class of 2027		1,416.25
821.00	Class of 2028		1,855.00
822.00	Class of 2029		936.00
849.00	Yearbook	64.64	
850.00	FFA		16,329.56
851.00	Varsity Club		3,293.65
852.00	Music Club		10,152.58
855.00	Drama Club		5,764.64
856.00	Student Council		13,741.39
880.00	Sales tax		208.29
<b>Grand Totals</b>		<b>70,199.99</b>	<b>70,199.99</b>

# PreK-12 Principal Report



Newest Vikings! Projected graduation date of  
2037

Welcome to VIKING territory!



Mr. Kelley Louthan



Mrs. Stuck

Miss. Beecher

Miss. Yusko

Mrs. Owens





Molly Jensen

Charlotte Burdick

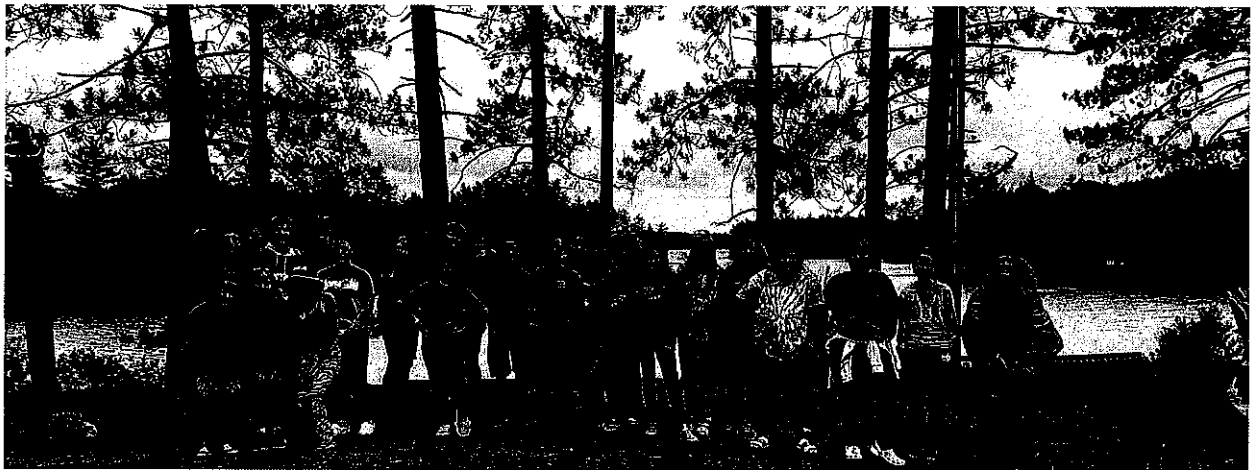


Nathan Peterson

Chris Brush

## Good things happening:

Camp O



Open House was a BIG success 8/30

Senior Orientation 8/31



MFB-Monday 9/11

Viking Vision and Character Education being revamped

Annie Almekinder is back in the burgh!

**Instructional Support & Stem**

**Build a tiny ecosystem**

Students will work together to build a class terrarium. We can use the environment throughout the year to explore the water cycle, life cycle of plants, and explore ecosystems.

*This lesson will take about 30 minutes*  
Perfect for K - 65

**Digital Discussions: Media Balance**

Students will consider how to balance their time on devices with their time offline. Younger classes will learn to pause for people. Older students will set goals for their own well being

*This lesson will take about 40 minutes*  
Perfect for K - 65

**Annie Almekinder**  
[Aalmekinder@GSTBOCES.org](mailto:Aalmekinder@GSTBOCES.org)  
**Book Time with Annie**

Greater Southern Tier BOCES

6<sup>th</sup> grade Keuka State Park

Plans for Homecoming and combining both schools for the celebration

Lil' Viking Rally 9/22

Healthy Kids are now servicing before and after school hours

Science Investigations underway

ASC started on Monday, September 11<sup>th</sup>

Seniors picked script for Senior play, Ha Ha House

Yearbook has gotten off to a positive start-making plans for a field trip

9 elementary new enrollments/ 9 HS

Breakfast cart conversation with Mrs. Owens and her classroom

Trap Team has started practicing for fall season

Things to come:

FFA State Officer Tour 9/25

BOCES Orientation-Sept 27<sup>th</sup> on Wildwood campus 4pm-7pm

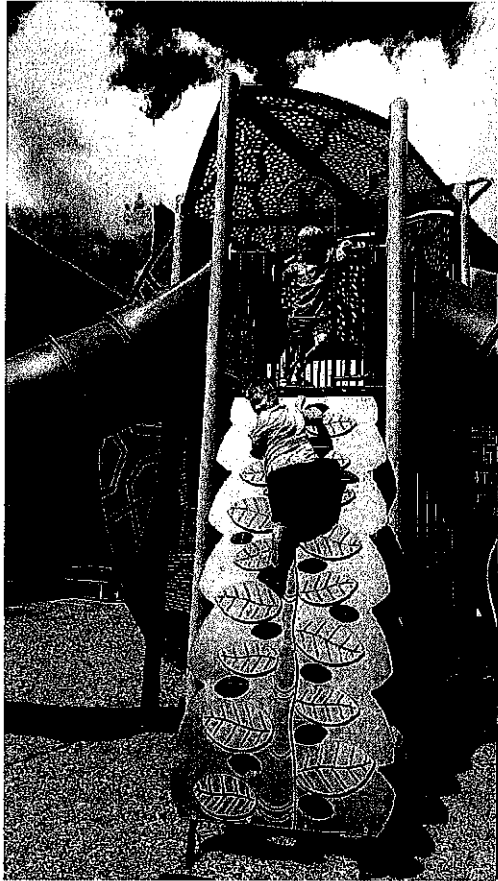
6<sup>th</sup> Grade to Keuka State park for Conversation 9/28

Naples College Fair 9/28

Mrs. Ratchford's Occ Math class is heading to ServU 9/29

Senior Sunrise 9/29







# Avoca-Prattsburgh Titans



Brianna Sick, Director of Athletics & Special Programs

BOE Report - September 2023

- Fall sports are off to a great start!
  - Made the unfortunate decision to fold JV girls and boys soccer teams due to lack of numbers
- Titan Tribune started back up again - weekly updates!
- Athletics web page is being updated - slowly, but surely!
  - New photos, current rosters, game announcements, sideline store
- Homecoming is the week of September 18-23
- Huge thank you to the Avoca Student Council, Prattsburgh Student Council, and Avoca Sport Boosters!



## Homecoming

SPIRIT WEEK SCHEDULE

<b>MON</b> 9/18	<b>Girls Soccer</b> vs. Hammond'sport 11:30AM PCS 11AM	<b>Boys Varsity Soccer</b> vs. Can-Green ACS 5PM	<b>Boys &amp; Girls Modified Soccer</b> vs. Can-Blue #105 5PM
<b>TUES</b> 9/19	<b>Hat Day!</b> Wear your favorite hat		<b>Cross Country Meet</b> ACS 5PM
<b>WED</b> 9/20	<b>Wrestling Practice (for Wrestling only!)</b> Wrestling practiced at 10:00am, 11:00am, 12:00pm, 1:00pm, 2:00pm, 3:00pm		<b>Varsity Girls Soccer</b> vs. Penn-Yan PCS 5PM
<b>THURS</b> 9/21	<b>White Out!</b> Wear white to prep for the color run		<b>Color Walk/Run</b> Registration: 5:30PM Run: 6PM
<b>FRI</b> 9/22	<b>AP Varsity Soccer</b> Wrestling at 10:00am, 11:00am, 12:00pm, 1:00pm, 2:00pm, 3:00pm	<b>Boys Varsity Soccer</b> vs. Can-Blue	<b>Boys &amp; Girls Modified Soccer</b> vs. Can-Blue #105 5PM
<b>SAT</b> 9/23	<b>Volleyball</b> vs. Hammond'sport JV 10AM Varsity 11:30AM PCS	<b>Girls Varsity Soccer</b> vs. Adulson ACS 2:30PM  <b>Boys Varsity Soccer</b> vs. Can-Green ACS 5PM	<b>Homecoming Dance</b> Grades 6-8 7-8:45PM Grades 9-12 9-11PM ACS

## 2023 HOMECOMING COLOR WALK/RUN

Thursday, September 21st

Registration: 5:30PM  
Walk/Run: 6PM

Avoca

Concessions, band will be available



Proudly sponsored by the Avoca Sports Boosters



# Prattsburgh Central School District

## CSE/Curriculum Report - Prepared for September 19, 2023



### COMMITTEE on SPECIAL EDUCATION

- CSE Meetings (August 8<sup>th</sup> – September 14th)
  - (7) meetings were held.
  - (5) IEP and (2) 504s have been held and finalized.
  - (2) Amendments – No Meetings
  - (2) Request to Amend – Waiting for consent
- CPSEs
  - (2) CPSE Meeting – Eligible for services.
  - (3) families have referral packets. Waiting for completed materials. Follow-up calls and emails made asking if assistance is needed.
  - (1) EI family with referral packet to complete for CPSE evaluation.
  - (3) families to start the process of transitioning from Early Intervention (EI) to CPSE
- Working closely with GST BOCES and a family on a specialized placement for their student. One additional GST BOCES staff member is needed before the transition can occur.
- Met with our school psychologist to schedule the reevaluations/annual meetings for September – December.
- Scheduled a Relative Service Providers meeting in preparation for the new school year.
- Requested information from Bath, GST BOCES, and Avoca in preparation for upcoming on our students with their staff members.
- CSE Team meetings:
  - Standards Based Goal Writing for IEPs – Scheduled for August 15<sup>th</sup> as a share with Hammondsport. Five teachers and I are planning to attend.
  - August 30<sup>th</sup> – first team meeting of 23-24
- New CSE clerk
  - Additional trainings
  - Developing processes
- Conference call with the BOCES Medicaid Coordinator to update evaluation records for reimbursement.
- Finalized summer paperwork with the county for CPSE services.
- Numerous contacts with local physicians' offices to secure scripts for student evaluations and related services.
- Coordinated and sat in on a high school alternative education in-take meeting.
- Worked with new transportation manager and administrative team on 23-24 transportation needs.
- Phone calls with parents about new staff, placements, and transportation.
- Helped coordinate new CPSE related services for the fall.

### CURRICULUM

- Attended the Function Based Thinking: Applying a Proactive Process to Support Student Behavior in the Classroom Workshop put on the Regional Partnership at the Watkins Glen CSD on August 22<sup>nd</sup>.
- Attended the Using the RtI Approach to Classification Workshop put on by GST BOCES at the Bush Campus on August 24<sup>th</sup>.
- Scholastic Literacy ELA program update:
  - August 17<sup>th</sup> (Day 6 of purchased training) with the literacy specialist. He will demonstrate sample lessons for teachers to observe and how they can be adapted for different classrooms.
  - Worked with the company to request missing trade books for the 'bookroom,' workbooks, and bookshelf supplies.
  - Future Trainings scheduled.
    - October 3<sup>rd</sup> PD webinar after school with the literacy specialist to do a 'Deep Dive' into the digital component of the program.
- Met with Kelly Pinckney about setting up meetings with teachers to review the 3<sup>rd</sup> – 8<sup>th</sup> state released questions, evaluation practices, etc.
- Worked with IT and company representatives to resolve various data/technological issues in connection with the following programs:
  - Scholastic (ELA Series)
  - n2y – Unique Curriculum for Special Education Class
  - Big Ideas (Math Series)
  - iReady (ELA & Math diagnostic)
- Set-up an Explicit Instruction: An Evidence-Based Practice for Effective Long-Term Learning for the Conference Day, October 20th.

### DATA

- Worked with Superintendent on grants due the end of August.
- End-of-the-Year-Data submitted to the state.
- Worked with main office staff on registration, scheduling, reporting, and summer program entries, student information updates.
- Entered all new staff in the student management system.
- Updated eSD permissions
- Worked with E1B to update end of the year attendance issues discovered statewide.
- eSD trainings with to new staff

# Superintendent/Business Administrator Report

## September 2023

### **Capital Projects**

Since our 2023-2024 capital outlay has been approved by NYSED, and we are planning to go out to bid in early October, so that is good news. As a reminder, this work includes the demo and re-build of room 302 and updating the infrastructure of the showers in the girls' locker rooms.

Phase 2 – They are reaching the end of the punch lists! Many of the remaining items include painting and much of that work was completed this week.

Art Room – EVERYTHING is completed, and the new art room is amazing. Brooke Pevear has moved all her supplies in and will be settling over the next several weeks/months. She has supplies for students in grades PK-12, so it only makes sense that she has LOTS of supplies. The students enjoy the room, and they will certainly put it to good use.

Phase 3 (Ag Center) – The design phase is completed and has been submitted to SED. We are anticipating going out to bid late fall or early winter. This should be a really good time to get bids out for spring/summer 2024 construction.

### **Audit Progress**

We were hoping to have the auditors here for the September meeting, but they are not available so we will be pushing their presentation to the October meeting.

### **School Re-Opening**

The new school year has gotten off to a fantastic start. We had our new Open House/Meet the Teacher Night the week before school started and we had a ton of positive feedback from the public and from faculty and staff. It really helped alleviate the stress of that first day of school that impacts students and teachers. Erin and Kelley have formed a tremendous team already and have hit the ground running. We are definitely lucky to be at PCS!

BOARD MEMORANDUM

#3920-24

To: PCS Board of Education

From: K. Bay, Superintendent

Re: Cell Phone Use, Hats/Hoodies

As we discussed at the August Board meeting, I collected data on these two items from our faculty/staff. I have the data and will present it at the meeting in order to guide our discussions. Both of these are listed as discussion items on the agenda.





# FERRARA FIORENZA PC

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## PRIVILEGED AND CONFIDENTIAL

September 15, 2023

### Via E-Mail Only

Kory Bay, Superintendent  
Prattsburgh Central School District  
1 Academy Street  
Prattsburgh, NY 14873

**Re: *Settlement Offer for Claims Against Altria***

Dear Kory:

We are pleased to inform you that pursuant to the recently announced \$168,250,000 settlement with Altria Group, Inc. and Philip Morris USA, Inc., Altria Client Services LLC, Altria Enterprises LLC, and Altria Group Distribution Company (collectively "Altria"), Prattsburgh Central School District is expected to receive a gross offer of **\$2,524** to resolve its claims against Altria.<sup>1</sup> **This is in addition to the amount the School District was awarded with respect to the Juul Labs, Inc. settlement.** For background, Altria is alleged to have assisted Juul Labs, Inc. with investment and marketing strategy with respect to the child vaping epidemic. We recommend accepting the settlement, as it is our belief it represents the best opportunity for the School District to receive compensation from Altria.

The Board of Education will need to approve the proposed settlement. Following this letter, the School District will receive a "DocuSign" email. That DocuSign link will provide the School District with online access to sign the settlement agreement once it has been board approved. The deadline to receive board approval and sign the agreement via DocuSign is **November 30, 2023.**

#### **A. Settlement Allocation**

The gross settlement offer amount was determined by an allocation method and group of factors. The accompanying "Altria Allocation Approach" document describes in detail those

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<sup>1</sup> From that amount, attorneys' fees of 25%, case costs, and the court-ordered Common Benefit Expense assessment will be deducted. The Judge assigned to this case is expected to order a Common Benefit Expense assessment of between 7%-10%. This amount is deducted from each participant's award, and paid to the law firms that prepared for trial in the "bellwether" cases (i.e. the first cases scheduled for trial), and is intended to cover these law firm's expenses.

Kory Bay, Superintendent  
September 15, 2023  
Page 2

factors, which include number of students, number of school buildings, date the School District filed the lawsuit, etc.

The School District is free to accept or reject this settlement offer, but we recommend the School District accept it. We believe this is a reasonable settlement offer for claims against Altria given (a) the burdens, risks, uncertainties, time, and expense of continued litigation, including retention of experts, participation in depositions, trial, etc.; and (b) the relatively low time and expense incurred to join the lawsuit. In our opinion, this Settlement is the best opportunity to receive compensation for claims against Altria, and we believe that settling now and receiving payment is clearly in the School District's best interest.

If the School District rejects this settlement offer, it's claims against Altria will continue in the court system. This will involve substantial additional delay, and the School District runs the risk of ultimately not receiving an award.

**B. Effect of Signing the Release**

Please keep in mind that by signing the agreement in the Docusign link, the School District is agreeing to accept the settlement money offered by Altria, in exchange, is giving up its right to a trial against Altria. Of course, trial is inherently risky. At trial, the jury could award more, less, or no money against Altria. In addition, even if you prevail at trial, Altria always has the right to appeal any jury award. The appeal process may take several years to complete and would result in additional time, costs and expenses. Any money awarded by the jury would not be paid until the appeal process is complete and only if a finding has been made in your favor. Further, an appeal could also result in a judgment being set aside entirely, or a new trial could be ordered, meaning that the entire time-consuming, risky, and expensive litigation process would start over again.

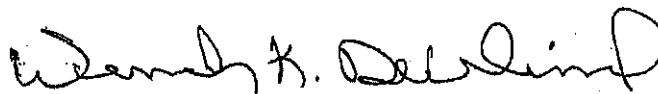
**C. The Net Settlement Offer Amount and Payment Schedule**

As indicated above, the *net* settlement amount received will be the gross settlement amount after deductions for attorneys' fees, case costs, and the court-ordered Common Benefit Expense assessment. Altria is required to pay the settlement amount within 60-days of the Court's approval of the settlement. We expect this to occur during the 2023-24 school year.

We are happy to answer any questions you or your Board may have.

Very truly yours,

Ferrara Fiorenza PC



Wendy K. DeWind

Enclosures