

June 16, 2023

To: Members of the Board

The following is a tentative agenda for the regularly scheduled monthly meeting to be held on Wednesday, June 21, 2023 at 6:00 p.m. in Room 301.

6:00 p.m. **Call to Order**
 Reading of the State Fire Code Regulation
 Pledge to the flag

6:05 p.m. **Student Council – Year in Review**
 Annual Special Education Report

6:35 p.m. **Recommended Actions - Routine Matters**

Superintendent recommends: THAT that the Board approve the following recommended actions:

- Minutes of the regular board meeting held on May 16, 2023
- Claims Auditor's Report for the month of June 2023
- Treasurer's report, Statement of Accounts, Budgetary Transfer Report and Outstanding Check Listing for the month of May 2023
- Extra Classroom Activity Fund report for the month May 2023

6:40 p.m. **Administrative Reports**
 1. PK-12 Principal's Report/Athletic Report- Erin Peck
 2. CSE/Curriculum Report- Kory Bay
 3. Superintendent/Business Administrator's Report- Kory Bay

7:00 p.m. **Discussion**

- Reorganizational Meeting Memo #3909-23
- Summer lunch program approval
- Budget Vote, Library Budget Vote Results/Re-Vote
- BOCES Contract for Services – (standard)
- Proposed Policy Review Memo #3912-23
- Driver Education Memo #3914-23
- Donation (Soccer Rebound Boards)
- Credit Card Policy- 1st Reading Memo #3915-23
- Transportation Study Memo #3913-23
- Athletics- Combined Wrestling and Girls Tennis

7:25 p.m. **H. Other Recommendations**

1. Superintendent recommends: THAT the Board approve July 6, 2023 at 6:00 p.m. as the date for the annual Reorganizational Meeting and July 2023 regular meeting. The order will be the Reorganizational Meeting, immediately followed by a Regular Meeting.
2. Superintendent recommends: THAT the Board authorize Superintendent Bay to pay the necessary bills through the month of June and July upon

approval of the claims auditor, and make the necessary budget transfers within the limits authorized by the Board of Education.

3. Superintendent recommends: THAT the Board approve the borrowing of monies as needed from General Fund to Federal Aid fund pending receipt of State Aid.
4. Superintendent recommends THAT the Board of Education accepts the vote results from the 2023 Annual meeting.
5. Superintendent recommends: THAT the following resolution be offered to the public for vote on August 1, 2023:

Be it resolved, that the Board of Education of the Prattsburgh Central School District shall be authorized to levy taxes annually in the amount of \$90,462 on behalf of the Prattsburgh Free Library to provide public library service and pay over such funds to the Prattsburgh Free Library Board of Trustees.

6. Superintendent recommends: THAT the Board authorizes the GST BOCES FOOD PROGRAM to administer the state summer breakfast and lunch program run through the PCS school cafeteria during July and August of 2023.
7. Superintendent recommends: THAT the Board accept the donation of two Soccer Rebound Boards from the United Rumsey Soccer League. These Boards will be placed on the Modified and Varsity Soccer Fields.
8. Superintendent recommends: THAT the Board approve the use of approximately \$900,000 of the district's allocated American Rescue Plan (ARP) funds under the Elementary and Secondary School Emergency Relief (ESSER) federal funding for capital work at the Agriculture Building. The application for such use is pending state approval.
9. Superintendent recommends: THAT the Board approve the 1st reading of the proposed Credit Card Policy.
10. Superintendent recommends: THAT the Board approve the combining of Avoca-Prattsburgh Varsity and Modified Wrestling and Girls Varsity Tennis with Hammondspport.
11. Superintendent recommends: THAT the Board approve the GST BOCES contract for services as stated below:

THIS AGREEMENT made this 1st day of July 2023, by and between the Board of Cooperative Educational Services for the Sole Supervisory District of Schuyler-Steuben-Chemung-Tioga-Allegany County, party of the first part, and Prattsburgh Central School District, party of the second part.

WITNESSETH, that whereas party of the first part has been duly authorized to provide the approved services listed on the attached contract for services and has been authorized

to enter into agreements with boards of education and school trustees, under the provisions of sections 1950-51 of the Education law.

NOW, THEREFORE, the said party of the first part hereby agrees to provide to the party of the second part the following services listed on the attached contract for services during the school year 2023-2024 at the cost indicated on the attached contract for services.

- 7:30 p.m. **I. Executive Session**
 - 1. CSE Recommendations
 - 2. Personnel: Resignations, Superintendent's Contract, Student Teachers, Appointments, Coaching Appointments
- 7:50 p.m. **J. Discussion (if needed)**
- 7:55 p.m. **K. Additional Recommendations**
- 8:00 p.m. **L. Adjournment**

**Prattsburgh Central School
Special Education Annual BOE Report
June 20, 2023**

TOTALS	17 - 18	18 - 19	19 - 20	20 - 21	21 - 22	22 - 23
Number of CSE students end of year	64	62	70	61	50	55
Number of pupils with 504 accommodation plans	17	20	19	26	27	24
Number of CPSE students	7	6	9	8	6	4
Number of CSE students transferred in.	5	10	5	2	3	4
Number of CSE who moved out of district	5	3	2	0	1	8
Number of 504 transferred into district	1	5	2	2	1	1
Number of 504 moved out of district	1	1	0	0	3	2
Number of CSE parentally placed (Hammondsport, Penn Yan)	1	0	1	0	1	2

CSE ACTIONS						
Number of CSE referrals	5	4	5	3	5	11
Number of CSE referrals withdrawn	0	0	0	0	0	0
Number of pupils classified CSE	3	3	3	2	1	5
Number of CPSE to CSE	2	6	1	2	6	4
Number of 504 to CSE	1	1	0	0	0	0
Number of pupils not classified	2	0	2	1	4	5
Number of referrals pending	0	1	0	0	0	0
Number of referrals initiated through pre-referral evaluation process	2	3	1	0	1	1
Number of CSE declassified	5	1	3	1	4	4

CPSE ACTION (2.5-5years)						
Number of new CPSE referrals	3	7	13	6	5	9
Number of CPSE students transferred in.	2	1	1	0	0	2
Number of pupils classified CPSE.	3	6	9	8	4	4
Number of CPSE referrals withdrawn.	0	0	2	1	0	0
Number of CPSE referrals pending.	1	1	2	0	0	4
Number of CPSE pupils declassified.	0	2	2	1	1	2
Number of CPSE referrals initiated by Teacher.	1	0	0	1	3	1
CPSE referrals initiated by Parent	3	6	9	3	2	5
CPSE referrals initiated by Early Intervention (0-2.5)	0	1	3	2	0	1
Number of CPSE that did not qualify	0	0	4	0	1	1

504 Actions						
Number of 504 referrals	4	3	4	5	6	5
Number of pupils eligible for 504.	7	2	4	5	6	3

**Prattsburgh Central School
Special Education Annual BOE Report
June 20, 2023**

Out of District - currently	17 - 18	18 - 19	19 - 20	20 - 21	21 - 22	22 - 23
Number of CSE pupils who enrolled in a BOCES Special Ed Programs.	5	4	5	1	2	3
Number of Prattsburgh students at Avoca Central School special education.	2	6	5	5	1	3
Number of Prattsburgh students at Hammondsport special education	1	2	3	2	1	1
Number of Prattsburgh students at Naples	0	0	0	0	0	0
Number of Prattsburgh students at Bath special education	--	--	1	1	2	3
Number of Prattsburgh students at Campbell-Savona special education	--	--	--	--	--	1
Number of Prattsburgh students at Hornell special education	--	--	--	--	--	1
Attending from other districts						
Number of Avoca students who attended Prattsburgh Special Ed	4	6	5	5	2	3
Number of Hammondsport students who attended Prattsburgh Special Ed	4	3	4	1	2	1
Number of Naples students who attended Prattsburgh Sp. Ed.	0	0	0	0	0	0

Graduation Data						
Number of CSE graduating with a CDOS credential	0	0	2	0	0	0
Number of CSE graduating with a local diploma	6	0	2	2	0	0
Number of CSE graduating with a Regents diploma	1	0	0	3	0	1
Number of 504 pupils graduating with a local diploma	0	0	0	0	1	0
Number of 504 pupils graduating with a Regents diploma	3	2	1	3	3	2
Number of classified students who dropped out of school	0	0	1	0	0	0
Number of classified students receiving Skills & Achieve. Commence. Cred	--	--	--	--	--	1

Meetings						
Number of CSE/504 meetings held	87	113	100	91	110	114
Number of partial days in which CSE/504 meetings were held	37	37	50	42	44	44
Manifestation Determination meetings.	1	2	7	1	2	2
Number of CPSE to CSE transfer meetings	2	9	3	3	4	4
Total number of CPSE meetings held			13	11	8	12

Respectfully Submitted,

Penny Kephart
CSE/CPSE/504 Chairperson

DATE: May 16, 2023

KIND OF MEETING: Regular

MEMBERS PRESENT: Amy Dlugos, Stephanie Randall, Mark Bristol, Joel Sanford, Terry Moore

OTHERS PRESENT: Kory Bay, Superintendent, Erin Peck, PK-12 Principal, Brianna Sick, Assistant Principal, Brooke Pevear, Teacher Representative, Liz Baxter, Teacher Representative, District Clerk was at budget vote.

CALL TO ORDER: President Randall called the meeting to order at 6:07 p.m.

President Randall, in accordance with New York State Fire Code regulations, read the public notice regarding fire exits and the leaving of room 301 should an emergency occur during the meeting.

The pledge to the flag was given.

REGULAR MEETING:

APPROVAL OF RECOMMENDED ACTIONS: Amy Dlugos made a motion, seconded by Terry Moore that the Board approve the following recommended actions:

- Minutes of the regular board meeting held on April 19, 2023
- Claims Auditor's Report for the month of May 2023
- Treasurer's report, Statement of Accounts, Budgetary Transfer Report and Outstanding Check Listing for the month of April 2023
- Extra Classroom Activity Fund report for the month April 2023

Motion was carried by all members present.

ADMINISTRATIVE REPORTS:

Mrs. Peck highlighted her written PK-12 Principal's / Athletic Report

Mr. Bay highlighted the CSE/Curriculum Report

Mr. Bay highlighted his written Superintendent's Report

DISCUSSION:

- Board Meeting Dates Preliminary Discussion
- Annual Graduation Award
- SEQR Type II
- June Board Meeting Date Change
- School Calendar Revision

OTHER RECOMMENDATIONS:

SEQR TYPE II: Mark Bristol made a motion, seconded by Amy Dlugos that the Board approve the SEQR Type II resolution as stated below:

Hunt Engineers, Architects and Surveyors, selected by the Prattsburgh Central School District has recommended to the Board of Education that the Board determine that the project #57-23-01-04-0-0001-029 is a Type II action as that term is defined in the State Environmental Quality Review Act and will not have a significant impact on the environment. The project is therefore not subject to further review under SEQRA.

RESOLVED that the Prattsburgh Central School District Board of Education acting as lead agency for purposes of the State Environmental Quality Review Act and Regulations and upon the recommendation of the School District's architect and engineer hereby determines that the project #57-23-01-04-0-0001-029 is Type II action which will not have a significant impact on the environment and is not subject to further review under the State Environmental Quality Review Act.

Motion was carried by all members present.

USE OF FACILITIES: Amy Dlugos made a motion, seconded by Terry Moore that the Board approve the Use of School Facilities in keeping with District Policies and Procedures for the American Legion to use the Burke Gymnasium on May 29, 2023 for the Memorial Day ceremony in the event there is inclement weather. Motion was carried by all members present.

RECOMMENDATION FOR EXECUTIVE SESSION: Amy Dlugos made a motion, seconded by Terry Moore that the Board goes into executive session for CSE Recommendations, Personnel (Long Term Substitute, Resignation, Summer Cleaning Staff, Appointment, Administrative Contracts, Non-Instructional Benefits, Superintendent Evaluation), Scheduling Conflicts, Performance of a Particular Employee and Nurse Salary at 6:45 p.m. Motion was carried by all members present.

Terry Moore made a motion, seconded by Joel Sanford that the Board comes out of executive session at 7:15 p.m. Motion was carried by all members present.

ADDITIONAL RECOMMENDATIONS:

RECOMMENDATION BY THE CSE: Mark Bristol made a motion, seconded by Amy Dlugos that the Board has no objections to the recommendations of the Committee on Special Education and approves the authorization of funds to implement the special education programs and services consistent with such recommendations. Motion was carried by all members present.

PRINCIPAL CONTRACTS: Terry Moore made a motion, seconded by Amy Dlugos that the Board award a 3.95% increase to the 2023-2024 contracts of the PK-12 Principal, Assistant Principal and CSE Chairperson. Motion was carried by all members present.

APPOINTMENT: Amy Dlugos made a motion, seconded by Mark Bristol that the Board appoint Isabelle Beecher of Avoca, NY as a provisional Elementary Teacher on Step 1 of the current Professional Agreement effective September 1, 2023. Motion was carried by all members present.

NON-INSTRUCTIONAL CONTRACTS: Terry Moore made a motion, seconded by Amy Dlugos that the Board award a 3.95% increase for all non-instructional employees for the 2023-2024 school year. Motion was carried by all members present.

RESIGNATION: Terry Moore made a motion, seconded by Mark Bristol that the Board accept the resignation of Justina Stratton, Teacher Aide, effective June 23, 2023. Motion was carried by all members present.

LONG TERM SUBSTITUTE: Terry Moore made a motion, seconded by Amy Dlugos that the Board appoint Isabelle Beecher as a long-term substitute for Christina Edwards, 5th grade, from May 9, 2023 to a date that will be determined by her medical professional. Motion was carried by all members present.

SUMMER CLEANING STAFF: Terry Moore made a motion, seconded by Amy Dlugos that the Board approve the following temporary summer cleaning staff: Karl VanAmburg, Garret Brush, Sheila Gutow, Tina Hoad, Tina Gettings, Karen Chandler, and Steven Hoad. Each Cleaner will be allotted 280 work hours between July 5 and August 25, 2023. Motion was carried by all members present.

President Randall asked if there was any more discussion needed.

ADJOURNMENT: Amy Dlugos made a motion, seconded by Terry Moore that the Board adjourn their regular meeting at 7:17 p.m. Motion was carried by all members present.

Budget Vote/ Board Member Election results:

Budget	158 yes	37 no	1 void
Joe Castrechino (5yr seat)	162 yes	25 void	9 write ins
Library Budget	85 yes	110 no	1 void

Roxanne Elward
District Clerk

TO: Board of Education
FROM: Bridget Robbins, Internal Claims Auditor
DATE: June 14, 2023
RE: Warrant '12 June 14, 2023

General Fund

Amount: \$217,705.84 6/14/2023 Sequence 029423-029470
5/15/2023 (Checks) Ending 029421

6/14/2023 ACH000431-ACH000442

School Lunch Fund

Amount \$16,546.08 6/14/2023 Sequence 002389-002398
5/15/2023 (Checks) Ending 002387

Capital Fund

Amount: \$38,349.81 6/14/2023 Sequence 000178-000181
5/15/2023 (Checks) Ending 000177

Comments:

Cash receipts for May 2023 were reviewed. All was in order.

Extracurricular accounts were available to review for May 2023. All was in order.

April 2023 Check sequence ended 1313

May 2023 Check sequence ended 1336

If you have anything you would like me to check, please let me know. As always, it is a pleasure working with everyone.

I have reviewed the recommended actions/routine matters on the Board Agenda; and as your agent, I recommend your approval for all items.

I certify that these claims have been audited and allowed in the total amount of \$272,601.73 for Warrant 12. The treasurer is authorized and directed to pay the claimant the amount allowed and charge the proper fund.

Additional items:

***Additional warrant: General Fund, check #029422 in the amount of \$704,669.53
Lunch Fund, check #002388 in the amount of \$27,572.50
(Warrants processed early due to GST BOCES due dates)***

Prattsburgh CSD

Warrant Report
Fiscal Year: 2023

Warrant: 0016-Final BOCES Bill

Account	Description	Payment Amt.
	Total for computer generated checks	732,242.03
	Total for manual checks	0.00
	Total for automated payments	0.00
	Total for electronic transfers (manual)	0.00
	Certified warrant amount	732,242.03
	Total of credits associated with cash replacement checks issued	0.00
	Total for Warrant Report	732,242.03

Fund Summary		Net Disbursement by Fund - All Payments					
Account	Description	Computer Checks	Cash Replacement	Auto Payments	EFT's	Transactions	Amount
A	GENERAL FUND CHECKIN	1 Check (029422)	0	0	0	1	\$ 704,669.53
C	LUNCH FUND - 5 STAR	1 Check (002388)	0	0	0	1	27,572.50
Total for All Funds							\$ 732,242.03
Total for All Computer Checks							\$ 732,242.03

I hereby certify that I have audited the claims for the 2 checks and 0 electronic disbursements above, in the total amount of \$ 732,242.03 You are hereby authorized and directed to pay to the claimants certified above the amount of each claim allowed and charge each to the proper fund,

6/14/23 Budget Robbins Date 6/14/23
 Date 6/14/23 Robbins Business Manager

Prattsburgh CSD

Warrant Report
Fiscal Year: 2023

Warrant: 0017-June Accounts Payable

Account	Description	Payment Amt.
	Total for computer generated checks	171,024.80
	Total for manual checks	0.00
	Total for automated payments	101,576.93
	Total for electronic transfers (manual)	0.00
	Certified warrant amount	272,601.73
	Total of credits associated with cash replacement checks issued	0.00
	Total for Warrant Report	272,601.73
	ACH: 101,576.93	
	Net Disbursement by Fund - All Payments	272,601.73

Fund Summary	Computer Checks	Cash Replacement	Auto Payments	EFT's	Transactions	
Bank Account Summary						\$ 217,705.84
GENERAL FUND CHECKIN	48 Checks (029423-029470)	0	12	0	67	16,546.08
LUNCH FUND - 5 STAR	10 Checks (002389-002398)	0	0	0	10	38,349.81
CAPITAL FUND - 5 STA	4 Checks (000178-000181)	0	0	0	4	
Total for All Computer Checks						\$ 272,601.73

PE General - ActH000431 - ActH000442

I hereby certify that I have audited the claims for the 62 checks and 12 electronic disbursements above, in the total amount of \$ 272,601.73 You are hereby authorized and directed to pay to the claimants certified above the amount of each claim allowed and charge each to the proper fund.

6/14/2023 Budget Robbins
Date: 6/14/23 Business Manager: [Signature]

TREASURER'S REPORT (May 31, 2023)

Jeffrey R. Black

General Fund

Checking Account Balance	\$5,511.39
Outstanding Checks and ACH	outstanding -\$4,416.47
Reconciled to WINCAP GL 200.02	\$1,094.92
Difference	\$0.00

Savings Account Balance	\$831,520.93
In Transit	+\$12,097.93 PY 25 recode (Fed Fund)
Reconciled to WINCAP GL 201.03	\$843,618.86
Difference	\$0.00

Investments in Securities Balance	\$3,521,712.43
In Transit	\$0.00
Reconciled to WINCAP GL 450.00	\$3,521,712.43
Difference	\$0.00

ACH/EFT Funds Transfer Account Balance	\$319.84
In Transit	\$0.00
Reconciled to WINCAP	\$319.84
Difference	\$0.00

Petty Cash Accounts Balance	\$200.00
Paid out and not yet reimbursed	\$0.00
Reconciled to WINCAP GL 210.00	\$200.00
Difference	\$0.00

TA Checking Account Balance	\$2,693.57
Outstanding checks and in transit	Outstanding ck -\$958.35 + in transit \$270.00
Reconciled to WINCAP A 200.TA	\$2,005.22
Difference	\$0.00

PAYROLL Checking Account Balance	\$37.38
Outstanding checks and in transit	\$0.00
Reconciled to WINCAP GL A200.1T	\$37.38
Difference	\$0.00

Scholarship Savings Account Balance	\$6,878.08
Reconciled to WINCAP	\$6,878.08
Difference	\$0.00

Scholarship Investments in Securities	\$47,871.38
Reconciled to WINCAP	\$47,871.38
Difference	\$0.00

Scholarship Checking	\$0.01
Outstanding Checks and ACH	\$0.00
Reconciled to WINCAP	\$0.01
Difference	\$0.00

TREASURER'S REPORT (May 31, 2023)*Jeffrey A. Black***School Lunch Fund**

Checking Account Balance	\$4,565.04
Outstanding Checks	Outstanding -\$50.00
Reconciled to WINCAP GL 200.00	\$4,515.04
Difference	\$0.00

Savings Account Balance	\$16,904.15
Parent debit deposits and in transit	-\$2,316.61
Reconciled to WINCAP GL 201.00	\$14,587.54
Difference	\$0.00

Investments in Securities	\$192,516.49
In Transit	\$0.00
Reconciled to WINCAP GL 450.00	\$192,516.49
Difference	\$0.00

Special Aid Fund

Savings Account Balance	\$115,972.41
In Transit	-\$12,097.93 PY 25 recode (General Fund)
Reconciled to WINCAP GL 201.03	\$103,874.48
Difference	\$0.00

Checking Account Balance	\$5.83
Outstanding Checks	\$0.00
Reconciled to WINCAP GL 201.00	\$5.83
Difference	\$0.00

Capital Fund

Checking Account Balance	\$908.55
Outstanding Checks	-\$901.16
Reconciled to WINCAP GL 200.00	\$7.39
Difference	\$0.00

Savings Account Balance	\$140,994.75
In Transit	\$0.00
Reconciled to WINCAP GL 201.03	\$140,994.75
Difference	\$0.00

Investments in Securities	\$3,934.85
Reconciled to WINCAP GL 450.00	\$3,934.85
Difference	\$0.00

Debt Service

Investment in Securities	\$594,983.17
Reconciled to WINCAP GL 450.00	\$594,983.17
Difference	\$0.00

Prattsburgh CSD

Outstanding Check Listing

Bank Account: TA-5Star - TA Fund - 5 Star

Check Number	Check Date	Remit To	Warrant	Fund	Recorded	Statement Date	Check Amount	Check Number
004251	05/25/2023	NYS EMPLOYEES RETIREMENT SYSTEM	PN12		No		\$958.35	004251

Subtotal for Bank Account: TA-5Star - TA Fund - 5 Star

Grand Total
Net

Grand Total \$958.35
Net \$958.35

Selection Criteria

Bank Account: TA-5Star
Check date is thru 05/31/2023
Checks Cleared/Voided Thru: 05/31/2023
Sort by: Check Number
Printed by Jeff Black

Prattsburgh CSD

**Budgetary Transfer Report
Fiscal Year: 2023**

Current Appropriation - Effective From: 05/01/2023 To: 05/31/2023

Effective Date	Trans ID	Transaction Description	Budget Account	Description	Amount Transferred From	Amount Transferred To
Fund: A - GENERAL FUND						
05/05/2023	002263	Move money for cleaning supplies	A1620-160 R	OP PLNT-NON INST	-1,202.00	
			A1620-450 R	OP PLNT SUPP & MATERIALS		1,202.00
05/05/2023	002264	Move money for utilities	A1620-400 R	OP PLNT-CONT EXP	-2,600.00	
			A1621-400 R	MAINT PLNT-CONT EXP		2,600.00
05/08/2023	002278	Move money for roof repair	A1621-160 R	MAINT PLNT-NON INST	-4,126.17	
			A1621-400 R	MAINT PLNT-CONT EXP		4,126.17
05/10/2023	002289	Move money for worker's comp	A9030-800 R	SS-EMP BENEFI	-0.23	
			A9040-800 R	WORK COMP-EMP BENEFI -		0.23
05/10/2023	002290	Move money for Day fixes	A1620-160 R	OP PLNT-NON INST	-1,380.00	
			A1620-400 R	OP PLNT-CONT EXP		975.00
			A1620-450 R	OP PLNT SUPP & MATERIALS		405.00
05/10/2023	002291	Move money to cover transportation expenses	A2630-220 R	COMP INST-COMP HDWR	-33,205.00	
			A9010-800 R	ST RET-EMP BENEFI	-22,848.00	
			A9060-800 R	HLTH INS-EMP BENEFI	-3,509.83	
			A5540-400 R	CNTR TRANS-CONT EXP		59,562.83
05/12/2023	002294	Move money for ASC salaries	A2110-140 R	REG SCH-SUBS	-3,926.29	
			A2110-150 R	REG SCHOOL INSTRUCTIONAL		3,926.29
05/23/2023	002327	Move money to pay for tuition of CSE foster care student	A2110-471 R	TUITION OTHER SCHOOLS	-4,000.00	
			A2250-471 R	TUITION OTHER SCHOOLS SPE		4,000.00
		Total for Fund A - GENERAL FUND			-76,797.52	76,797.52
Fund: C - SCHOOL LUNCH FUND						
05/31/2023	002618	Move money for C fund payroll	C9040-800 R	WORK COMP-EMP BENEFI -	-98.89	
			C2860-160 R	LUNCH-NON INST		98.89
		Total for Fund C - SCHOOL LUNCH FUND			-98.89	98.89
Fund: H - CAPITAL FUND						
05/05/2023	002265	Move money for BPD bill	HNEWBIG-1620-993 R	GENERAL CONSTRUCTION	-5,139.09	
			HNEWBIG-2110-400 R	Reserve Alterations		5,139.09
05/10/2023	002288	Move money for HMI mechanicals	HNEWBIG-1620-993 R	GENERAL CONSTRUCTION	-36,674.72	
			HNEWBIG-1620-994 R	HVAC ALTERATIONS		36,674.72
05/25/2023	002328	Move money for Art Room furniture	HNEWBIG-1620-993 R	GENERAL CONSTRUCTION	-20,000.00	
			HNEWBIG-2110-400 R	Reserve Alterations		20,000.00
		Total for Fund H - CAPITAL FUND			-61,813.81	61,813.81

*Statement of
Accounts*

Fund: A GENERAL FUND

Budget Account	Description	Initial Appropriation	Adjustments	Appropriation	Current Appropriation	Year-to-Date Expenditures	Encumbrance Outstanding	Unencumbered Balance
1010-400	BRD ED-CONT EXP	850.00	0.00	0.00	850.00	754.00	0.00	96.00
1010-450	BRD ED SUPP & MATTERIALS	700.00	0.00	0.00	700.00	150.26	0.00	549.74
1010-490	BRD ED-SER BOCES	1,500.00	0.00	0.00	1,500.00	500.00	500.00	500.00
1040-160	DIST CLK-NON INST	5,836.00	144.00	0.00	5,980.00	5,511.08	468.53	0.39
1040-400	DIST CLK-CONT EXP	79.00	0.00	0.00	79.00	71.95	0.00	7.05
1040-450	DIST CLK SUPP & MATTERIALS	150.00	0.00	0.00	150.00	0.00	0.00	150.00
1060-400	DIST MTG-CONT EXP	0.00	0.00	0.00	0.00	0.00	0.00	0.00
1060-450	DIST MTG SUPP & MATTERIALS	100.00	0.00	0.00	100.00	0.00	0.00	100.00
1240-150	CS ADM-INST SAL	121,625.00	1,347.88	0.00	122,972.88	113,513.52	9,459.36	0.00
1240-160	CS ADM-NON INST	15,193.00	376.00	0.00	15,569.00	14,349.25	1,219.73	0.02
1240-200	CS ADM-EQUIP	0.00	0.00	0.00	0.00	0.00	0.00	0.00
1240-400	CS ADM-CONT EXP	7,400.00	0.00	0.00	7,400.00	6,079.34	466.25	854.41
1240-450	CS ADM SUPP & MATTERIALS	200.00	0.00	0.00	200.00	175.38	0.00	24.62
1310-150	BSN ADM-INST SAL	34,255.00	429.66	0.00	34,684.66	32,016.48	2,668.18	0.00
1310-160	BSN ADM-NON INST	9,408.00	234.00	0.00	9,642.00	8,885.71	755.36	0.93
1310-200	BSN ADM-EQUIP	0.00	0.00	0.00	0.00	0.00	0.00	0.00
1310-400	BSN ADM-CONT EXP	200.00	0.00	0.00	200.00	0.00	0.00	200.00
1310-450	BSN ADM SUPP & MATTERIALS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
1310-490	BSN ADM-SER BOCES	82,637.00	0.00	0.00	82,637.00	69,375.36	12,177.51	1,084.13
1320-140	AUDITING SALARIES	1,299.00	0.00	0.00	1,299.00	1,002.05	72.95	224.00
1320-400	AUDIT-CONT EXP	28,600.00	800.00	0.00	29,400.00	29,400.00	0.00	0.00
1325-160	TREAS-NON INST	17,792.00	0.00	0.00	17,792.00	16,023.01	1,341.48	427.51
1325-400	TREAS-CONT EXP	400.00	0.00	0.00	400.00	40.00	0.00	360.00
1325-450	TREAS SUPP & MATTERIALS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
1330-160	TAX COL-NON INST	3,664.00	0.00	0.00	3,664.00	2,398.80	199.95	1,065.25
1330-400	TAX COL-CONT EXP	150.00	0.00	0.00	150.00	118.00	0.00	32.00
1330-450	TAX COLL SUPP & MATTERIALS	2,700.00	-800.00	0.00	1,900.00	1,093.11	645.69	161.20
1380-400	OTHER FINANCE - AGENT FEE	0.00	0.00	0.00	0.00	0.00	0.00	0.00
1420-400	LEGL-CONT EXP ADMIN	8,000.00	7,000.00	0.00	15,000.00	13,483.35	1,516.65	0.00
1420-401	LEGL-CONT EXP PROGRAM	7,100.00	-7,000.00	0.00	100.00	0.00	0.00	100.00
1480-450	PUB INFO SUPP & MATTERIALS	550.00	0.00	0.00	550.00	550.00	0.00	0.00
1480-490	BOCES Services	0.00	0.00	0.00	0.00	0.00	0.00	0.00
1620-160	OP PLNT-NON INST	136,030.00	-9,582.00	0.00	126,448.00	84,004.88	11,167.40	31,275.72
1620-200	OP PLNT-EQUIP	5,000.00	500.00	0.00	5,500.00	4,617.75	0.00	882.25
1620-400	OP PLNT-CONT EXP	310,866.00	-1,625.00	0.00	309,241.00	265,748.19	43,492.07	0.74
1620-450	OP PLNT SUPP & MATTERIALS	29,450.00	6,607.00	0.00	36,057.00	35,659.91	396.51	0.58
1621-160	MAINT PLNT-NON INST	17,350.00	-4,126.17	0.00	13,223.83	8,085.07	2,114.93	3,023.83
1621-200	MAINT PLNT-EQUIP	3,100.00	-3,100.00	0.00	0.00	0.00	0.00	0.00

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1621-400	MAINT PLNT-CONT EXP	86,810.00	10,682.60	97,492.60	92,211.85	5,267.73	13.02
1621-450	MAINT PLNT SUPP & MATERIA	4,000.00	1,500.00	5,500.00	4,995.19	375.00	129.81
1910-400	UN INS-CONT EXP	61,000.00	0.00	61,000.00	43,599.32	5,700.68	11,700.00
1920-400	SCH ASSOC-CONT EXP	2,750.00	0.00	2,750.00	0.00	0.00	2,750.00
1964-400	REF PRP TX-CONT EXP	5,400.00	0.00	5,400.00	1,027.50	0.00	4,372.50
1981-490	ADM-BOCES-SER BOCES	168,823.00	0.00	168,823.00	85,001.00	83,822.00	0.00
2020-150	SUPER SCHL-INST SAL	184,720.00	-4,520.15	180,199.85	151,245.04	12,497.43	16,457.38
2020-160	SUPER SCHL-NON INST	48,807.00	0.00	48,807.00	9,639.33	828.69	38,338.98
2020-200	SUPER SCHL-EQUIP	0.00	0.00	0.00	0.00	0.00	0.00
2020-400	SUPV-REG-SCH-CONTRACTUAL	750.00	0.00	750.00	0.00	0.00	750.00
2020-450	SUPER SCHL SUPP & MATERIA	200.00	0.00	200.00	0.00	0.00	200.00
2110-110	REG SCH TCH K-3	635,673.00	-14,749.21	620,923.79	499,715.04	106,802.79	14,405.96
2110-120	REG SCH-TCH 4-6	450,734.00	26,195.14	476,929.14	401,471.84	75,163.34	293.96
2110-130	REG SCH-TCH 7-12	814,414.00	15,505.01	829,919.01	659,500.41	167,073.51	3,345.09
2110-140	REG SCH-SUBS	74,335.00	-6,390.58	67,944.42	67,499.78	0.00	444.64
2110-150	REG SCHOOL INSTRUCTIONAL	20,000.00	4,835.04	24,835.04	23,600.00	0.00	1,235.04
2110-160	REG SCH-NON INST	198,110.00	-46,912.40	151,197.60	123,679.63	26,215.35	1,302.62
2110-170	ESSR	0.00	0.00	0.00	0.00	0.00	0.00
2110-171	GEER	0.00	0.00	0.00	0.00	0.00	0.00
2110-200	REG SCH-EQUIP	3,000.00	0.00	3,000.00	0.00	0.00	3,000.00
2110-400	REG SCH-CONT EXP	134,521.00	13,500.00	148,021.00	108,515.63	35,968.38	3,536.99
2110-450	REG SCH SUPP & MATERIALS	32,500.00	7,549.78	40,049.78	29,756.04	6,654.91	3,638.83
2110-471	TUITION OTHER SCHOOLS	21,000.00	-4,000.00	17,000.00	485.46	0.00	16,514.54
2110-480	REG SCH-TEXTBOOKS	20,000.00	0.00	20,000.00	5,563.26	0.00	14,436.74
2110-490	REG SCH-SER BOCES	433,207.00	0.00	433,207.00	238,613.52	194,593.48	0.00
2250-150	HC CHILD-INST SAL	265,902.00	5,973.30	271,875.30	229,536.47	42,338.81	0.02
2250-160	HC CHILD-NON INST	133,908.00	-15,917.64	117,990.36	98,928.68	16,186.82	2,874.86
2250-170	ESSR	0.00	0.00	0.00	0.00	0.00	0.00
2250-200	HC CHILD-EQUIP	0.00	0.00	0.00	0.00	0.00	0.00
2250-400	HC CHILD-CONT EXP	99,250.00	0.00	99,250.00	93,702.05	5,492.78	55.17
2250-450	HC CHILD SUPP & MATERIALS	3,500.00	-1,049.78	2,450.22	1,034.22	0.00	1,416.00
2250-471	TUITION OTHER SCHOOLS SPE	4,200.00	12,338.00	16,538.00	12,538.00	0.00	4,000.00
2250-480	HC CHILD-TEXTBOOKS	0.00	0.00	0.00	0.00	0.00	0.00
2250-490	HC CHILD-SER BOCES	359,304.00	0.00	359,304.00	224,997.45	134,306.55	0.00
2280-150	OCC ED 10-12 INSTR SAL -X	124,492.00	1,086.79	125,578.79	104,984.64	20,594.15	0.00
2280-200	OCC ED 10-12 EQUIP X-X	0.00	0.00	0.00	0.00	0.00	0.00
2280-400	OCC ED 10-12 CONTR EXP -X	3,250.00	0.00	3,250.00	1,094.10	851.40	1,304.50
2280-450	OCC ED 10-12 SUPP & MATER	4,500.00	0.00	4,500.00	3,015.52	1,237.81	246.67
2280-460	OCC ED 10-12 LOAN PROG-X-	0.00	0.00	0.00	0.00	0.00	0.00

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2280-480	OCC ED 10-12 TEXTBOOKS-X	500.00	0.00	500.00	0.00	0.00	500.00
2280-490	OCC ED 10-12 SERV BOCES	205,171.00	0.00	205,171.00	102,585.50	102,585.50	0.00
2610-150	LIB INSTRUCT SALARY	68,820.00	519.55	69,339.55	62,735.79	6,603.76	0.00
2610-160	LIB NON-INSTRUCT-SAL-X-S	0.00	0.00	0.00	0.00	0.00	0.00
2610-200	LIB AUDIO-EQUIP	0.00	0.00	0.00	0.00	0.00	0.00
2610-400	LIB AUDIO-CONT EXP	0.00	0.00	0.00	0.00	0.00	0.00
2610-450	LIB AUDIO-SUPP & MATERIAL	5,243.00	0.00	5,243.00	2,592.99	2,000.00	650.01
2610-460	LIB AUDIO-LOAN PROG	0.00	0.00	0.00	0.00	0.00	0.00
2610-490	LIB AUDIO-SER BOCES	15,069.00	0.00	15,069.00	7,534.50	7,534.50	0.00
2630-220	COMP INST-COMP HDWR	35,000.00	-33,205.00	1,795.00	1,795.00	0.00	0.00
2630-460	COMP INST-LOAN PROG	7,500.00	0.00	7,500.00	6,975.00	0.00	525.00
2810-150	GUID R SCH-INST SAL	87,898.00	2,742.61	90,640.61	82,792.87	7,847.74	0.00
2810-160	GUID R SCH-NON INST	8,085.00	163.00	8,248.00	7,594.57	652.96	0.47
2810-200	GUID R SCHEQUIP	0.00	0.00	0.00	0.00	0.00	0.00
2810-400	GUID R SCH-CONT EXP	1,100.00	0.00	1,100.00	270.00	700.00	130.00
2810-450	GUID R SCH-SUPP & MATERIA	1,000.00	0.00	1,000.00	0.00	0.00	1,000.00
2810-490	GUID R SCH-SER BOCES -	0.00	0.00	0.00	0.00	0.00	0.00
2815-160	HLTH R SCH NON INSTRUCT S	36,453.00	600.00	37,053.00	28,124.52	8,928.48	0.00
2815-400	HLTH R SCH-CONT EXP	5,700.00	0.00	5,700.00	997.50	840.00	3,862.50
2815-450	HLTH R SCH-SUPP & MATERIA	4,200.00	0.00	4,200.00	991.99	735.83	2,472.18
2820-150	PSYCH-SERVICES	0.00	0.00	0.00	0.00	0.00	0.00
2820-400	PSYCH SERVICES CONTRACTUA	0.00	0.00	0.00	0.00	0.00	0.00
2820-450	PSYCH SERVICES SUPP & MAT	1,500.00	0.00	1,500.00	0.00	0.00	1,500.00
2820-490	PSYCH-SER BOCES	49,261.00	0.00	49,261.00	0.00	0.00	49,261.00
2855-150	INT ATH-INST SAL	81,195.00	0.00	81,195.00	62,781.00	10,992.00	7,422.00
2855-160	INTERSCHOL ATHL-NON INSTR	8,147.00	2,424.75	10,571.75	8,682.50	1,700.00	189.25
2855-200	INT ATH-EQUIP	10,000.00	-2,424.75	7,575.25	2,500.00	0.00	5,075.25
2855-400	INT ATH-CONT EXP	43,740.00	0.00	43,740.00	20,884.09	9,639.71	13,216.20
2855-450	INT ATH-SUPP & MATERIALS	9,000.00	0.00	9,000.00	2,056.38	0.00	6,943.62
5510-150	INSTR SALARY TRANSP	0.00	0.00	0.00	0.00	0.00	0.00
5510-160	NON INSTRUCTIONAL SALARY	30,891.00	0.00	30,891.00	22,911.83	1,959.18	6,019.99
5510-200	TRANSP EQUIP	5,000.00	0.00	5,000.00	0.00	0.00	5,000.00
5510-400	TRANSP-CONTR-EXP	3,500.00	0.00	3,500.00	3,168.00	332.00	0.00
5510-450	TRANS-D-SUPP & MATERIALS	90,000.00	0.00	90,000.00	55,327.48	24,672.52	10,000.00
5510-490	TRANSP BOCES SERVICES	0.00	0.00	0.00	0.00	0.00	0.00
5540-400	CNTR TRANS-CONT EXP	789,000.00	59,562.83	848,562.83	716,012.69	72,987.31	59,562.83
8070-160	CENS-NON INST	1,000.00	0.00	1,000.00	0.00	0.00	1,000.00
9010-800	ST RET-EMP BENEFI	78,500.00	-22,848.00	55,652.00	55,652.00	0.00	0.00

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9020-800	TCH RET-EMP BENEFI	346,528.00	0.00	346,528.00	0.00	0.00	346,528.00
9030-800	SS-EMP BENEFI	312,902.00	-1,793.75	311,108.25	251,411.25	45,444.25	14,252.75
9040-800	WORK COMP-EMP BENEFI -	19,488.00	0.23	19,488.23	17,864.21	1,623.79	0.23
9045-800	LIFE INS-EMP BENEFI	4,200.00	1,793.52	5,993.52	5,476.38	423.62	93.52
9050-800	UNEMPLOYMENT INSURANCE	3,500.00	0.00	3,500.00	233.00	3,267.00	0.00
9060-800	HLTH INS-EMP BENEFI	675,249.00	-3,509.83	671,739.17	493,398.09	53,428.91	124,912.17
9060-801	Health Insurance ADMIN	63,656.00	0.00	63,656.00	59,860.94	3,795.06	0.00
9060-802	Health Insurance PROGRAM	799,010.00	0.00	799,010.00	706,139.33	43,056.45	49,814.22
9060-803	Health Insurance CAPITAL	0.00	0.00	0.00	0.00	0.00	0.00
9711-600	SB SCH CON-PRIN INDEB	435,000.00	0.00	435,000.00	0.00	0.00	435,000.00
9711-700	SB SCH CON-INT INDEBT	55,131.00	0.00	55,131.00	27,565.63	0.00	27,565.37
9731-600	BAN Principal	560,000.00	0.00	560,000.00	0.00	0.00	560,000.00
9731-700	INTEREST ON BANS	182,782.00	0.00	182,782.00	0.00	0.00	182,782.00
9740-700	CN PUB LIB-INT INDEBT	0.00	0.00	0.00	0.00	0.00	0.00
9770-700	RV ANT-INT INDEBT	0.00	0.00	0.00	0.00	0.00	0.00
9901-900	Transfer to Debt Service	0.00	0.00	0.00	0.00	0.00	0.00
9901-930	TRANS OT-INTERFUND	0.00	0.00	0.00	0.00	0.00	0.00
9901-950	Tfr. to Spec. Aid Fund	0.00	0.00	0.00	0.00	0.00	0.00
9950-900	Tfr. to Spec. Aid Fund	100,000.00	0.00	100,000.00	100,000.00	0.00	0.00
Total GENERAL FUND		10,491,163.00	856.43	10,492,019.43	6,946,472.45	1,442,384.73	2,103,162.25

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Fund: C SCHOOL LUNCH FUND

Budget Account	Description	Initial Appropriation	Adjustments	Current Appropriation	Year-to-Date Expenditures	Encumbrance Outstanding	Unencumbered Balance
2860-160	LUNCH-NON INST	69,719.00	10,276.62	79,995.62	74,085.99	5,909.63	0.00
2860-200	LUNCH-EQUIP	93,600.00	0.00	93,600.00	85,367.00	8,233.00	0.00
2860-400	LUNCH-CONT EXP	9,393.00	-89.16	9,303.84	3,665.00	1,495.00	4,143.84
2860-411	SCH LUNCH-FOOD PURCHASED	93,114.00	15,601.00	108,715.00	98,248.48	8,194.92	2,271.60
2860-412	Gov't Surplus Food	29,000.00	-8,704.33	20,295.67	0.00	0.00	20,295.67
2860-450	SCH LUNCH SUPPLIES & MATE	8,890.00	0.00	8,890.00	4,561.63	3,438.37	890.00
2860-490	BOGES SERVICES	53,100.00	0.00	53,100.00	27,572.50	25,527.50	0.00
2860-800	Employee Benefits	0.00	0.00	0.00	0.00	0.00	0.00
9010-800	ST RET-EMP BENEFI	6,949.00	0.00	6,949.00	0.00	0.00	6,949.00
9030-800	SS-EMP BENEFI	5,334.00	687.51	6,021.51	5,566.22	452.08	3.21
9040-800	WORK COMP-EMP BENEFI -	2,283.00	-670.64	1,612.36	0.00	0.00	1,612.36
9045-800	LIFE INS-EMP BENEFI	0.00	0.00	0.00	0.00	0.00	0.00
9060-800	HEALTH INS EMP BENEFITS	16,000.00	0.00	16,000.00	0.00	0.00	16,000.00
9901-900	trans to GF utilities	6,000.00	0.00	6,000.00	0.00	0.00	6,000.00
Total SCHOOL LUNCH FUND		393,382.00	17,101.00	410,483.00	299,066.82	53,250.50	58,165.68

Project-to-Date Budget Status Report As Of: 05/31/2023

Fund: F SPECIAL AID FUND

Fiscal Year: 2023

Budget Account	Description	Initial Budget	Adjustments	Current Budget	Year-To-Date Expenditures	Encumbrances Outstanding	Unencumbered Balance
61123 IDEA 611 2022-2023 For Period 07/01/2022-05/31/2023							
61123X-2250-150	instructional salary	116,619.00	0.00	116,619.00	102,755.50	13,863.50	0.00
Subtotal 61123		116,619.00	0.00	116,619.00	102,755.50	13,863.50	0.00
61923 IDEA 619 2022-2023 For Period 07/01/2022-05/31/2023							
61923X-2250-160	noninstructional salaries	6,913.00	0.00	6,913.00	6,282.80	630.20	0.00
Subtotal 61923		6,913.00	0.00	6,913.00	6,282.80	630.20	0.00
ARP23 ARP 2022-2023 For Period 07/01/2022-05/31/2023							
ARP23X-2110-150	instructional salary	0.00	0.00	0.00	0.00	0.00	0.00
ARP23X-2110-160	noninstructional salaries	0.00	0.00	0.00	0.00	0.00	0.00
ARP23X-2110-200	Equipment	0.00	0.00	0.00	0.00	0.00	0.00
ARP23X-2110-400	Purchased Services	1,043,830.00	-3,548.95	1,043,281.05	0.00	0.00	1,043,281.05
ARP23X-2110-450	SUPPLIES & MATERIALS	0.00	3,548.95	3,548.95	3,548.95	0.00	0.00
Subtotal ARP23		1,046,830.00	0.00	1,046,830.00	3,548.95	0.00	1,043,281.05
T1A23 Title 1 A 2022-2023 For Period 07/01/2022-05/31/2023							
T1A23X-2110-150	instructional salary	163,100.00	14,112.00	177,212.00	149,120.13	28,091.70	0.17
T1A23X-2110-160	noninstructional salaries	12,886.00	0.00	12,886.00	12,803.52	0.00	82.48
Subtotal T1A23		175,986.00	14,112.00	190,098.00	161,923.65	28,091.70	82.65
T2A23 Title 2 A 2022-2023 For Period 07/01/2022-05/31/2023							
T2A23X-2110-150	instructional salary	18,537.00	0.00	18,537.00	14,090.40	4,446.60	0.00
Subtotal T2A23		18,537.00	0.00	18,537.00	14,090.40	4,446.60	0.00
T4A23 Title 4 A 2022-2023 For Period 07/01/2022-05/31/2023							
T4A23X-2110-150	instructional salary	11,949.00	0.00	11,949.00	10,812.88	1,136.12	0.00
Subtotal T4A23		11,949.00	0.00	11,949.00	10,812.88	1,136.12	0.00
UPK23 UPK 2022-2023 For Period 07/01/2022-05/31/2023							
UPK23X-2110-150	instructional salary	74,320.00	0.00	74,320.00	67,242.81	7,077.19	0.00
UPK23X-2110-160	noninstructional salaries	29,976.00	0.00	29,976.00	29,481.15	494.85	0.00
Subtotal UPK23		104,296.00	0.00	104,296.00	96,723.96	7,572.04	0.00
Total SPECIAL AID FUND							
		1,481,130.00	14,112.00	1,495,242.00	396,138.14	55,740.16	1,043,363.70

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Fund: H CAPITAL FUND

Budget Account	Description	Initial Appropriation	Adjustments	Current Appropriation	Year-to-Date Expenditures	Encumbrance Outstanding	Unencumbered Balance
NEWBIG-1620-945	ARCHITECT SERVICES	166,483.67	-90,308.22	76,155.45	65,311.08	0.00	10,844.37
NEWBIG-1620-992	SITE	0.00	0.00	0.00	0.00	0.00	0.00
NEWBIG-1620-993	GENERAL CONSTRUCTION	1,659,010.09	570,670.53	2,229,680.62	1,823,844.01	81,419.48	324,417.13
NEWBIG-1620-994	HVAC ALTERATIONS	231,154.36	108,502.72	339,657.08	291,819.86	11,162.50	36,674.72
NEWBIG-1620-995	PLUMBING	81,782.00	-40,000.00	41,782.00	0.00	0.00	41,782.00
NEWBIG-1620-996	ELECTRIC ALTERATIONS	277,325.19	151,400.00	428,725.19	367,412.51	58,043.67	3,269.01
NEWBIG-2110-400	Reserve Alterations	0.00	192,408.97	192,408.97	159,554.57	29,010.00	3,844.40
NEWBIG-9901-960	Transfer to Debt Service	-57,326.00	57,326.00	0.00	0.00	0.00	0.00
OUTLAY-2110-245	RESERVE ALTERATIONS	90,000.00	0.00	90,000.00	43,476.77	46,523.23	0.00
OUTLAY-2110-400	ARCHITECT SERVICES	10,000.00	0.00	10,000.00	2,047.69	7,952.31	0.00
Total CAPITAL FUND		2,458,409.31	950,000.00	3,408,409.31	2,753,466.49	234,111.19	420,831.63

Extra Classroom Activity Fund Report 2022-2023

TREASURER'S REPORT May 31, 2023

Bank Statement 7,977.65

Outstanding Checks

1318 Hampton Inn Airport Bufalc	1492.40
1327 USA Clay Target League	315.00
1334 Dillio's	32.40
1335 PCS Lunch Fund	138.13
1336 Prattsburgh Market Place	271.05

2248.98

Balance **5,728.67**

Beginning Ledger Balance **83,625.86**

Receipts (Debits) 3,561.08

Disbursements (Credits) 10,411.61

Interest 288.78

Balance **77,064.11**

Savings Account Available Funds 1,467.30

Savings Account Investments 69,868.14

Actual Balance **5,728.67**

Difference -

Prattsburgh CSD
OTHER FUND Trial Balance for Fiscal Year 2023
Cycle 11
Post Dates From 07/01/2022 To 05/31/2023

Summary - All Services

G/L Account	Description	Debits	Credits
Assets			
200.02	Cash	5,728.67	
201.03	Cash in Time Deposits	1,467.30	
450.01	Investments in Securities	69,868.14	
Liabilities and Fund Balance			
816.00	Class of 2023		8,155.25
817.00	Class of 2024		6,338.24
818.00	Class of 2025		4,799.70
819.00	Class of 2026		3,360.50
820.00	Class of 2027		1,416.25
821.00	Class of 2028		1,855.00
822.00	Class of 2029		936.00
849.00	Yearbook		797.21
850.00	FFA		17,670.09
851.00	Varsity Club		3,684.48
852.00	Music Club		9,375.30
855.00	Drama Club		5,775.44
856.00	Student Council		12,729.36
880.00	Sales tax		171.29
	Grand Totals	77,064.11	77,064.11

PreK-12 Principal Report

June

What has Past:

- Sheriff's talked with Jr/Sr about driving impaired

What is Happening:

- June 12 Primary/Elementary Field Day
-K-2 9am-11am
-3-5 12pm-2pm
- June 12 PreK "Moving Up" Ceremony 6:30 pm
- June 13 Last Day for 7-12 Students
- June 13 Primary/Elementary Field Day
-K-2 9am-11am
-3-5 12pm-2pm
- June 12 Senior BINGO/ Senior Picnic
- June 14 6th Grade Filed Trip
- June 14-22 Regents Exam Days (see schedule attached)
- June 14 Athletic Awards Ceremony @ Avoca Central School 6:00 PM
- June 15 5th Grade to CCC Planetarium
- June 15 BOCES Graduation @ Wildwood
- June 16 4th Grade to Erie Canel
- June 19 Juneteenth-NO SCHOOL
- June 20 5th Grade Orientation (AM)
- June 20 Elementary Awards 10:30am cafeteria
- June 20 PreK-6 Half Day-Noon Dismissal
- June 20 Val/Sal Dinner @ Haverling 6 pm
- June 21 Commencement Award Committee Meeting 1:00 pm
- June 21 PreK-6 Half Day – Noon dismissal
- June 21 Last Day for PK-6 Students – Noon dismissal
- June 21 Elementary Talent Show
- June 21 End of 6th Marking Period
- June 22 Baccalaureate – 7:00 PM at local church
- June 23 Friday – Commencement – 7:00 PM in town park
- June 24 Saturday – Alumni Banquet 5:00 PM in the cafetorium

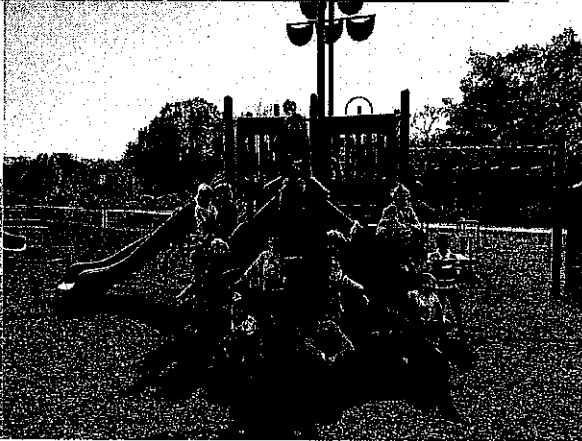
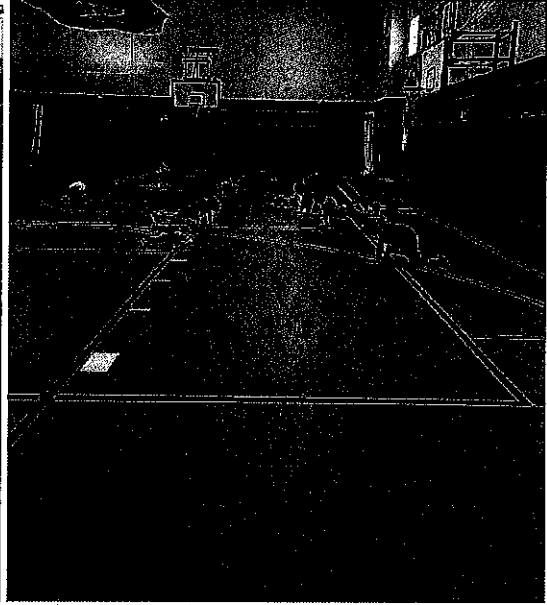
Future:

Senior Happenings:

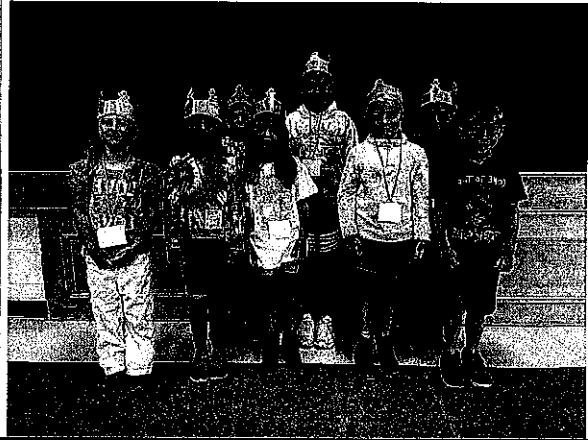
- **Senior Day**
- **Senior Trip**
- **BOCES Graduation**
- **Sawyer Devoe has been named to the 2023 Academic All-American Team!**

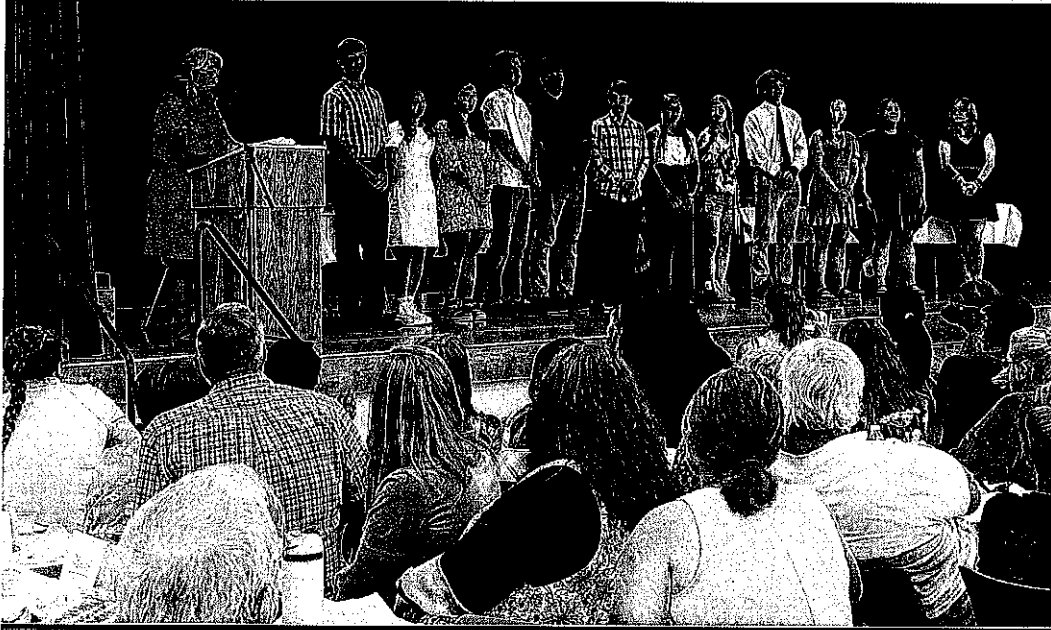
Shout Outs:

- ❖ **Our teachers and staff for being dependent and flexible during the last few weeks!**
- ❖ **Office Staff for making this place run!**

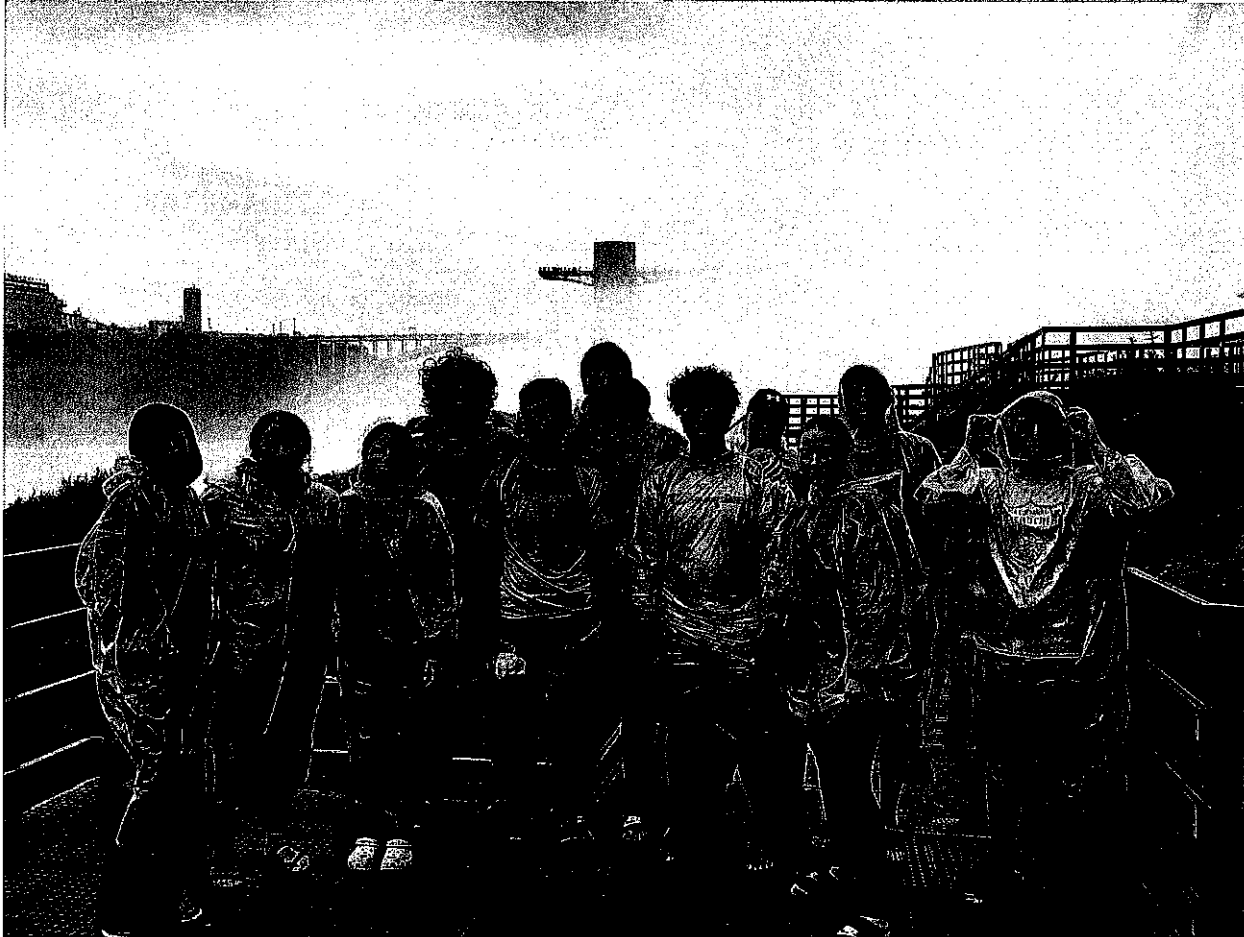
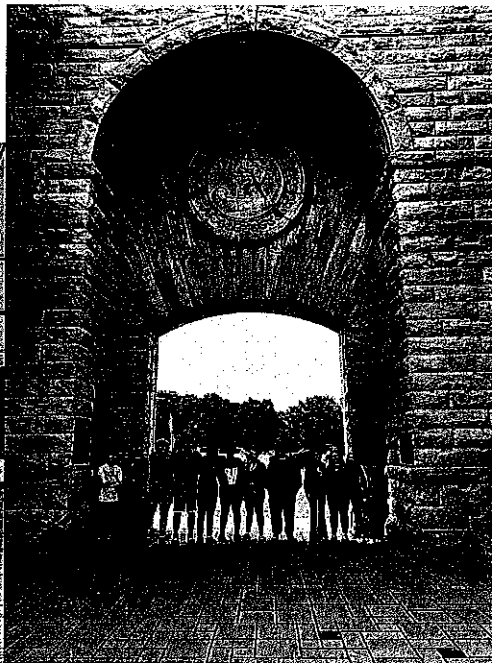
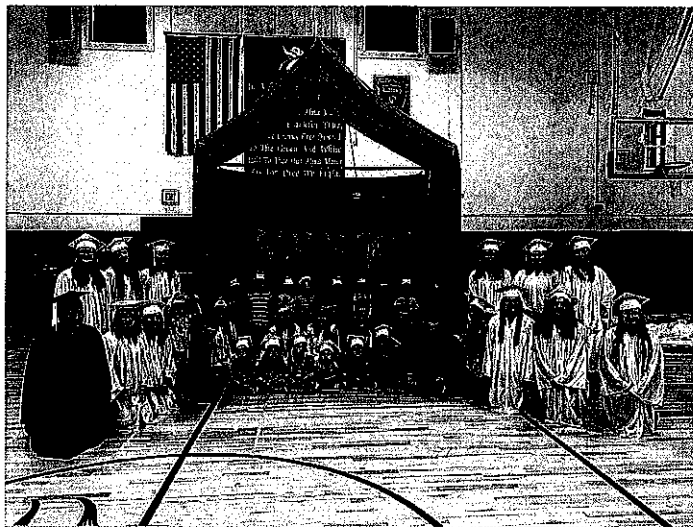


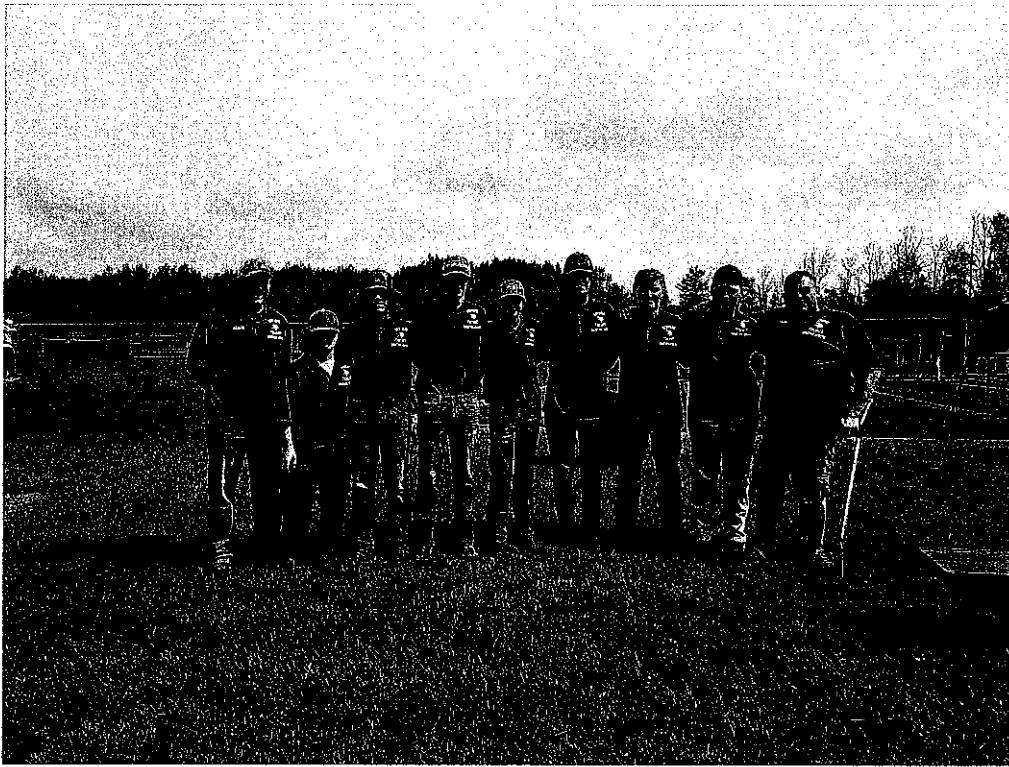


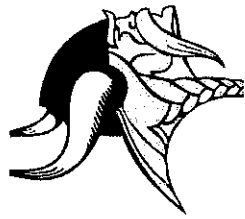
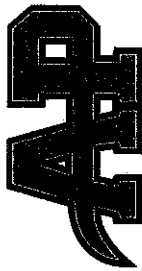
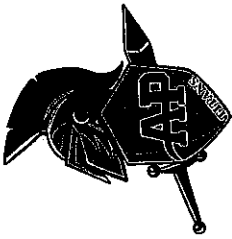












BOE REPORT

*Cody Dolles,
Director of Athletics & Special Programs*

Athletics Update



• **Tennis Lessons for Beginners.** Coach Stollery and some of the tennis teams have been holding tennis lessons at PCS' tennis courts for the past two weeks: This has been a great opportunity to drum up interest in the program. Transportation was provided through our regularly-scheduled shuttle buses.

• **Spring Sports Success.**

- **Baseball** - County Co-Champions & Sectional Champions
- **Softball** - County Champions!
- **Boys Tennis** - Prattsburgh freshman, Elias Putnam, is a Section V Class B4 Sectional Champion
- **Track & Field** - Avoca seniors, Jake Taylor and Dominic Barros-Clymo, and Prattsburgh sophomore, Brea Jorritsma, are Sectional Champions!

• **Spring Scholar Teams.** ALL OF THEM!

- Baseball
- Boys Tennis
- Boys Track & Field
- Girls Track & Field
- Softball

Athletics Update



• Spring Student-Athletes of the Month.

◦ April

- Baseball - Jamel Crowder (PCS Senior)
- Boys Tennis - Elias Putnam (PCS Freshman)
- Softball - Camryn Moore (PCS Sophomore)
- Track & Field - Brea Jorritsma (PCS Sophomore)

◦ May

- Baseball - Jack Tilley (PCS Junior)
- Boys Tennis - Bryce Schuck (PCS Senior)
- Softball - Meyah Putnam (PCS 7th Grader)
- Track & Field - Jada Derick (PCS Senior)

- **Community Service.** This has definitely been one of the more rewarding experiences of my career as AD. Our student-athletes have done some truly great work partnering with both Avoca and Prattsburgh communities to give back. Some of their projects have included: can/food/clothing drives, donated various proceeds to local food banks, helped with Christmas in the Park and Memorial Day ceremonies, picked up trash around both villages, made holiday cards for veterans, and so much more.

Athletics Update



Thank
you

- **Upcoming Summer Athletic Opportunities @ ACS.**

- **Summer Track** (June 12 - July 26 / 5-6:30PM / for ages 4+)
- **Baseball Camp** (June 26 - 29 / 9AM - 3PM / for ages 8-15 / breakfast & lunch provided through Avoca's SFSP)
- **Basketball Camp** (July 17 - 21 / 9AM - 1PM / for incoming 5-12th graders)

I'd like to take a moment to say thank you:

- to our coaching staff for your sacrifices and dedication to Avoca-Prattsburgh Athletics
- to our student-athletes for your commitment to developing your athletic skills and for your fortitude in the classroom
- to our parents, extended families, and communities for your unwavering support and flexibility
- to our teachers and support staff for your encouragement and assistance
- to our transportation staff for your punctuality and patience
- to our office staff for your organization and teamwork
- to both districts' administration for your support and guidance through state, league, and district-wide rules and regulations
- to the officials for your patience and dedication to athletics
- to local media outlets and photographers for your support of our athletic programming

A handwritten signature in black ink, appearing to be a woman's name, located at the bottom right of the page.



Prattsburgh Central School District

CSE/Curriculum Report - Prepared for June 20, 2023



COMMITTEE on SPECIAL EDUCATION

- CSEs since May 16th
 - (25) meetings were held.
 - (13) IEP and (9) 504s have been finalized.
 - (1) IEP meeting with other district needs to be rescheduled with just PCS staff
- CPSEs
 - (2) CPSE Meetings – Both eligible for services.
 - (2) families with completed referrals. Evaluations for the students were scheduled for 6.6.23 and 8.1.23.
 - (1) family submitted complete referral. Waiting for an evaluation date.
 - (4) families have referral packets. Waiting for completed materials. Follow-up calls made asking if assistance is needed.
 - (1) EI family with referral packet to complete for CPSE evaluation.
- Set up an in-take meeting for a student transitioning from MS Alt. Ed. to the HS Alt. Ed. program in the fall.
- Helped proctor the US History Regents.
- Updated documents of CSE student needs for scheduling purposes.
- Follow up calls and emails with families after meetings and appointments with outside agencies or physicians.
- Researching new placements for students for the fall and additional family services for students/families in need.
- Set up observation for a student for a possible fall placement.
- Emails/Calls/Meetings with our superintendent, school psychologist, school attorney, veteran CSE chairs, in preparation for upcoming meetings.
- Meeting with CSE Team member to review CSE meeting preparations and IEP expectations/timeline.
- Meeting with administrative team to discuss CSE clerical needs.
- Invited the CSE Team to Summer PD opportunities:
 - Standards Based Goal Writing for IEPs
 - Explicit Instruction: An Evidence-Based Practice for Effective Long-Term Learning

CURRICULUM

- May 31st & June 1st Participated in the Next Steps with Specially Designed Instruction Webinar
- Invited primary teachers to a phonological awareness workshop in August put on by the Southwest Regional Partnership Center.
- Sharing summer science workshops with teachers
- Scholastic Literacy ELA program update:
 - Ordered 3rd set of teacher materials for the additional 1st grade.
 - Discussions with teachers on their summer curriculum plans/date(s)
 - July 11th – Getting Started Planning Meeting with Ms. Pinckney
 - Requested a meeting with the PreK teachers to plan for the summer.
- Future Trainings scheduled.
 - July 12th & 13th – Ms. Pinckney and I will be organizing and delivering the ‘Getting Started’ (Boot Camp) training to help teachers develop a consistent introduction to the new program across grade levels (K-6).
 - August 17th (Day 6 of purchased training) with the literacy specialist to begin the process of developing the first reading/writing unit for the program.
 - Two additional days for teachers to work collaboratively to create their first reading and writing unit based on teacher availability over the summer.
 - October 3rd PD webinar after school with the literacy specialist to do a ‘Deep Dive’ into the digital component of the program.
- Digital Component
 - K-6 teachers were sent necessary information to access and begin researching the various components of digital resources next week.
- Bookshelves included in the Scholastic Literacy program purchase will be set up in classrooms once the classroom assignments are finalized.

DATA

- System updates (i.e., final average formula, reports).
- The school set-up process in eSchoolData for the 2023-2024 school year has been finalized.
- May 19th attended all day End of the Year Data meeting in Buffalo at Erie 1 BOCES.
- Dropped off and picked up testing materials at GST BOCES Coopers Campus.
- Set date for grade advancement with Erie 1 BOCES.
- Following up on 12th Grade students attending programs off campus and their plans for the future so they are not lost during the grade advancement process.

Capital Projects

We are still working through the final punch lists with most work happening immediately after school is out. There is tile work and plumbing left to be done in the STEM space. There is painting all over the place, including outside, that needs to be fixed/completed. We have had quite a time getting the painter to get his work done, but we have a plan with Iverson to get the work done.

Art Room – Asbestos abatement is set and ready to go beginning Monday, June 19. That part of the school is going to be completely off limits to faculty, staff, and students. The demo is set to begin next Thursday, June 22 once everyone is out of the building. The demo phase plans to happen very quickly and will be completed prior to our summer programming beginning. Then construction will begin with the goal of opening the new art room for students in September.

Water issue – Earlier this week, we had a day of rain where we had close to three inches, including a blast in the evening. The new STEM space experienced a bit of a flood. I have been working with the architects, engineers, and LeChase to investigate what happened and how to fix the problem. I will update you at the meeting.

Library Re-Vote

The library has decided to re-vote. They did decrease the amount t levy, but they are looking for an increase over last year's levy. We have it as a discussion item and there is a resolution on the agenda.

End of the year

We have graduated our UPK students, our BOCES students, and are preparing once again for our outdoor graduation on Friday. We have recognized our top scholars, our student-athletes, and top seniors. The year is winding down quickly, but I have taken the opportunity to slow down and reflect on the outstanding work being done by our faculty and staff.

BOARD MEMORANDUM
#3909-23

May 12, 2023

To: Members of the Board

From: Kory Bay- Superintendent

Re: Proposed Board of Education Meeting Dates for the 2023-2024 school year

Below are the proposed meeting dates for the 2023-2024 school year. We will need to discuss and adopt the date for the re-organizational meeting and then finalize the remaining dates.

Date	Time
July 6, 2023	6:00 p.m. (Reorganizational)
August 15, 2023	6:00 p.m.
September 19, 2023	6:00 p.m.
October 17, 2023	6:00 p.m.
November 14, 2023	6:00 p.m. (early due to Thanksgiving break)
December 19, 2023	1:00 p.m.
January 16, 2024	6:00 p.m.
February 13, 2024	6:00 p.m. (early due to Feb. break)
March 19, 2024	6:00 p.m.
April 9, 2024	GST BOCES Annual Meeting
April 17, 2024 (Wednesday)	6:00 p.m. BOCES Admin Budget Vote/Board Elections
May 21, 2024	6:00 p.m. (Budget vote 12-8pm/BOE elections)
June 18, 2024	6:00 p.m.

GREATER SOUTHERN TIER BOCES
9579 VOCATIONAL DRIVE
PAINTED POST, NY 14870

Contract for Cooperative Educational Services

THIS AGREEMENT made this 1st day of July, 2023 by and between the GREATER SOUTHERN TIER BOCES, party of the first part, and PRATTSBURGH CSD, party of the second part.

WITNESSETH, That whereas party of the first part has been duly authorized to provide the approved Services below and has been authorized to enter into agreements with boards of education and school trustees, under the provisions of sections 1950-51 of the Education Law.

NOW THEREFORE, The said party of the first part hereby agrees to provide to the party of the second part the following Services during the 2023-24 school year at the indicated cost:

Program/ Serial No.	Service	Basis for Current Contract				Current Fixed Cost	Initial Contract	Adjustments To Date	Current Contract
		Quantity/ Share	Unit Cost	Cost Basis					
001.000	ADMINISTRATION	0.0000	0.0000	RWADA %		103,683.00	0.00	103,683.00	
002.000	RENTAL OF FACILITIES	0.0000	0.0000	RWADA %		11,883.00	0.00	11,883.00	
002.010	TRANSFER TO CAPITAL FUND	0.0000	0.0000	RWADA %		28,083.00	0.00	28,083.00	
002.020	DEBT SERVICE - EPC	0.0000	0.0000	RWADA %		16,387.00	0.00	16,387.00	
101.000	CAREER AND TECHNICAL EDUCATION	0.0000	0.0000	% OF AVG ENROLL		245,258.00	0.00	245,258.00	
204.000	STAFFING 1:12:3	2.0000	34,166.0000	ACTUAL FTE		68,332.00	0.00	68,332.00	
204.726	S/P 1:12:3 RS PT	0.0000	0.0000	RATE/IND&GRP		17,440.00	0.00	17,440.00	
204.729	S/P 1:12:3 RS SPEECH	0.0000	0.0000	RATE/IND&GRP		18,720.00	0.00	18,720.00	
204.732	S/P 1:12:3 RS 1:1 AIDE	1.0000	50,870.0000	RATE/IND&GRP		50,870.00	0.00	50,870.00	
209.000	S/P 1:8:1	3.0000	40,280.0000	ACTUAL FTE		120,840.00	0.00	120,840.00	
209.734	S/P 1:8:1 RS COUNSELING	0.0000	0.0000	RATE/IND&GRP		8,600.00	0.00	8,600.00	
216.214	S/P 1:6:1-ED HOST SITES	1.0000	47,929.0000	ACTUAL FTE		47,929.00	0.00	47,929.00	
216.217	S/P 1:6:1-AUTISM	1.0000	40,053.0000	ACTUAL FTE		40,053.00	0.00	40,053.00	
240.000	1:12:2 PREKINDERGARTEN SPECIAL EDUC	1.0000	43,115.0000	ACTUAL FTE		43,115.00	0.00	43,115.00	
307.000	ITINERANT-ENGLISH SECOND LANGUAGE	0.2000	109,916.0000	POOL % FTE REQ		21,983.00	0.00	21,983.00	
309.000	ITINERANT SPEECH IMPROVEMENT	0.8000	104,993.0000	POOL % FTE REQ		83,994.00	0.00	83,994.00	
312.000	ITINERANT SCHOOL PSYCHOLOGIST	0.8000	109,809.0000	POOL % FTE REQ		87,847.00	0.00	87,847.00	
318.000	GENERAL SUPERVISION/COORDINATION	0.1500	153,000.0000	POOL % FTE REQ		22,950.00	0.00	22,950.00	
328.693	INTERNAL AUDITOR W/ST BOCES	0.0000	0.0000	X-CONTRACT		2,599.00	0.00	2,599.00	

GREATER SOUTHERN TIER BOCES
9579 VOCATIONAL DRIVE
PAINTED POST, NY 14870

Contract for Cooperative Educational Services

GREATER SOUTHERN TIER BOCES
PRATTSBURGH CSD

School Year 2023-24

Program/ Serial No.	Service	Basis for Current Contract		Quantity/ Share	Unit Cost	Cost Basis	Current Fixed Cost	Initial Contract	Adjustments To Date	Current Contract
		Unit Cost	Cost Basis							
401.000	ARTS IN ED(BASE)	0.0000	0.0000	RWADA %	765.00		765.00	0.00	0.00	765.00
401.001	ARTS IN ED-DIST SPEC	0.0000	0.0000	ACTUAL REQUESTS	20,000.00		20,000.00	0.00	0.00	20,000.00
403.003	ALT ED - SECONDARY(MODELA)	2.0000	16,102.0000	JULY 1 st #'s	0.00		0.00	32,204.00	0.00	32,204.00
403.004	ALT ED - MIDDLE SCHOOL	1.0000	26,682.0000	JULY 1 st #'s	0.00		0.00	26,682.00	0.00	26,682.00
414.000	SUMMER SCHOOL-SECONDARY	0.0000	0.0000	PER COURSE REG	56,005.00		56,005.00	0.00	0.00	56,005.00
430.000	E-LEARNING BASE-COORD	0.0000	0.0000	RWADA	1,988.00		1,988.00	0.00	0.00	1,988.00
430.001	E-LEARNING DIST SPEC	0.0000	0.0000	DIST SPECIFIC	2,000.00		2,000.00	0.00	0.00	2,000.00
443.695	EXPL ENRICHMNT W/JEFFERSON-LEWIS	0.0000	0.0000	X-CONTRACT	11,250.00		11,250.00	0.00	0.00	11,250.00
500.000	COMMUNITY SCHOOLS-BASE	0.0000	0.0000	RWADA	684.00		684.00	0.00	0.00	684.00
500.001	COMMUNITY SCHOOLS-DIST SPECIFIC	0.0000	0.0000	RWADA	10,000.00		10,000.00	0.00	0.00	10,000.00
507.000	INTER SCHLSTIC SPORTS COORD-V	1.0000	0.0000	FLAT RATE	1,231.00		1,231.00	0.00	0.00	1,231.00
508.000	LIBRARY SERVICE/MEDIA (BASE)	1.0000	3,694.0000	PER DISTRICT	0.00		0.00	3,694.00	0.00	3,694.00
508.001	LIBRY SVC-DATABASES	0.0000	0.0000	AS USED	7,874.00		7,874.00	0.00	0.00	7,874.00
511.000	PRINTING	0.0000	0.0000	LABOR 3 YR.AVG	6,733.00		6,733.00	0.00	0.00	6,733.00
511.005	PRINTING - COURIER	2.0000	0.0000	# DAYS & STOPS	2,954.00		2,954.00	0.00	0.00	2,954.00
512.000	COMP SVC-CAI/LAN	0.0000	0.0000	RWADA %	1,622.00		1,622.00	0.00	0.00	1,622.00
512.001	COMP SVC-CAI/LAN DIST SPEC	0.0000	0.0000	PER LAB REQ	40,000.00		40,000.00	0.00	0.00	40,000.00
513.000	LIBRARY AUTOMATION (BASE)	1.0000	2,951.0000	PER LIBRARY	0.00		0.00	2,951.00	0.00	2,951.00
513.001	LIBRARY AUTOMATION-DIST SPECIFIC	0.0000	0.0000	DIST SPECIFIC	1,050.00		1,050.00	0.00	0.00	1,050.00
514.000	EXTRA CURR COORD ACADEMIC ALL STARS	1.0000	978.0000	FLAT FEE/DISTR	0.00		0.00	978.00	0.00	978.00
518.000	COORDINATOR OF HOME INSTRUCTION	45.0000	140.0000	PER STUDENT FEE	0.00		0.00	6,300.00	0.00	6,300.00
520.000	COMPREHENSIVE SUPPORT SERVICES	0.2000	80,345.0000	% PARTICIPATION	0.00		0.00	16,069.00	0.00	16,069.00

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Contract for Cooperative Educational Services

GREATER SOUTHERN TIER BOCES
PRAITTSBURGH CSD
School Year 2023-24

Program/ Serial No.	Service	Basis for Current Contract			Current Fixed Cost	Initial Contract	Adjustments To Date	Current Contract
		Quantity/ Share	Unit Cost	Cost Basis				
525.000	I/S TCHRS-BASE(INCLUDES PVS .004)	0.2000	142,500.0000	POOLED FTE	0.00	28,500.00	0.00	28,500.00
528.000	IND-ED ACT COOR-CDC	365.0000	27.1700	BEDS ENROLL	0.95	9,918.00	0.00	9,918.00
536.000	MODEL SCHOOLS-BASE	0.1000	142,500.0000	PER FTE	0.00	14,250.00	0.00	14,250.00
537.000	SCH CURR-BASE	0.0000	0.0000	RWADA %	2,525.00	2,525.00	0.00	2,525.00
537.001	SCH CURR-WORKSHOPS	0.0000	0.0000	MAY 1st #'s	5,000.00	5,000.00	0.00	5,000.00
537.002	SCH CURR-DATA ANALYSIS	1.0000	2,138.0000	PER BUILDING	0.00	2,138.00	0.00	2,138.00
537.003	SCH CURR-LEADERSHIP	1.0000	2,000.0000	PER DISTRICT	0.00	2,000.00	0.00	2,000.00
537.005	SCH CURR-DISTRICT SPEC	0.0000	0.0000	DIST SPECIFIC	1,418.00	1,418.00	0.00	1,418.00
537.007	SCH CURR-SUPT RETREAT	1.0000	1,550.0000	PER DISTRICT	0.00	1,550.00	0.00	1,550.00
537.008	SCH CURR-NYSCOSS	1.0000	135.0000	PER DISTRICT	0.00	135.00	0.00	135.00
537.010	SCH CURR-NETWORK TEAMS	1.0000	1,000.0000	PER BUILDING	0.00	1,000.00	0.00	1,000.00
550.591	COMPUTER SVC. INSTR W/ ERIE 1 BOCES	0.0000	0.0000	X-CONTRACT	2,806.00	2,806.00	0.00	2,806.00
569.495	INTER-SCHOL COOR-W/ WFL BOCES	0.0000	0.0000	X-CONTRACT	5,233.00	5,233.00	0.00	5,233.00
602.002	WORKERS COMP COORD	0.0000	0.0000	FLAT RATE	3,688.00	3,688.00	0.00	3,688.00
605.000	CSC- GENERAL	0.0000	0.0000		2,235.00	2,235.00	0.00	2,235.00
605.001	CSC-REGIONAL TELECOM	0.0000	0.0000		6,078.00	6,078.00	0.00	6,078.00
605.017	CSC-IDEAS	0.0000	0.0000	BEDS ENROLL	3,373.00	3,373.00	0.00	3,373.00
605.018	CSC-INTERNET	0.0000	0.0000	# WEB HITS	910.00	910.00	0.00	910.00
605.019	CSC-INTERNET-DIST SPEC	0.0000	0.0000	DIST REQUESTS	687.00	687.00	0.00	687.00
605.021	CSC-CAFETERIA POS	0.0000	0.0000	BEDS ENROLL	2,447.00	2,447.00	0.00	2,447.00
605.023	CSC-ID CARDS	0.0000	0.0000	COST PER ITEM	600.00	600.00	0.00	600.00
605.024	CSC-MEDICAID REIMBURSEMENT	0.0000	0.0000	BEDS ENROLL	3,305.00	3,305.00	0.00	3,305.00
605.027	CSC-VOIP	0.0000	0.0000	PER LICENSE	4,163.00	4,163.00	0.00	4,163.00
605.033	CSC-FINANCIAL	0.0000	0.0000	PER TRANSACT	9,745.00	9,745.00	0.00	9,745.00
605.035	TAX BILL PRINTING AND COLLECTION	0.0000	0.0000	PER TAX BILL	2,668.00	2,668.00	0.00	2,668.00
605.050	CSC-DISTRICT SPECIFIC	0.0000	0.0000	DIST REQUESTS	44,691.00	44,691.00	0.00	44,691.00

GREATER SOUTHERN TIER BOCES
9579 VOCATIONAL DRIVE
PAINTED POST, NY 14870

Contract for Cooperative Educational Services

GREATER SOUTHERN TIER BOCES PRAITTSBURGH CSD	School Year 2023-24
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Program/ Serial No.	Service	Basis for Current Contract				Current Fixed Cost	Initial Contract	Adjustments To Date	Current Contract
		Quantity/ Share	Unit Cost	Cost Basis	Cost				
609.000	SAFETY/RISK MGT-BASE	0.0000		0.0000	FLAT RATE	2,000.00	0.00	2,000.00	
609.002	SAFETY/RISK MGT-TRAINING	74.0000		30.0000	# DIST EMPL	0.00	0.00	2,220.00	
609.003	SAFETY/RISK MGT-OPTION A TESTING	0.0000		0.0000	FLAT RATE	3,500.00	0.00	3,500.00	
609.004	SAFETY/RISK MGT-ASBESTOS SERVICE	0.0000		0.0000	SQ FOOTAGE	1,608.00	0.00	1,608.00	
609.005	SAFETY/RISK MGT-FIRE/STRUCT INSPECT	0.0000		0.0000	SQ FOOTAGE	970.00	0.00	970.00	
609.007	SAFETY/RISK MGT-NAVIGATE	0.0000		0.0000	PER SITE	955.00	0.00	955.00	
612.000	CBO-BASE	0.0000		0.0000	RWADA %	22,462.97	0.00	22,462.97	
615.592	PLNG SVCS MGMT (ST AID) W/QUESTAR	0.0000		0.0000	X-CONTRACT	3,515.00	0.00	3,515.00	
617.000	SCHOOL FOOD MANAGEMENT: CENTRAL	0.0000		0.0000	FTE OF LABOR	55,500.00	0.00	55,500.00	
618.000	GASB-75 PLANNING AND VALUATION SERV	0.0000		0.0000	FLAT FEE/CONTR	4,959.00	0.00	4,959.00	
624.000	STAFF DEV: BOARD OF ED	0.0000		0.0000	PER DIST/BOARD	1,000.00	0.00	1,000.00	
629.591	COMPUTER SERVICE:MGMT W/ ERIE 1 BOC	0.0000		0.0000	X-CONTRACT	140,207.00	0.00	140,207.00	
638.495	COOP BIDDING COORD(ENERGY)W/WFL	0.0000		0.0000	X-CONTRACT	3,260.00	0.00	3,260.00	
651.495	COMPUTER SERVICE MANAGEMENT W/ WFL	0.0000		0.0000	X-CONTRACT	1,088.00	0.00	1,088.00	
659.591	POLICY MANUAL SERVICE-ERIE 1	0.0000		0.0000	X-CONTRACT	3,200.00	0.00	3,200.00	
837.024	SUMMER SCHOOL MULTI OPT	3.0000		4,478.0000	FTE	0.00	0.00	13,434.00	
837.124	SUMMER SCHOOL MULTI OPT 1:1 AIDES	1.0000		4,152.0000		0.00	0.00	4,152.00	

GREATER SOUTHERN TIER BOCES
9579 VOCATIONAL DRIVE
PAINTED POST, NY 14870

GREATER SOUTHERN TIER BOCES
PRATTSBURGH CSD
School Year 2023-24

Summary:
Total of Service Costs - All Funds:
Capital Costs:
Adm. & Clerical Costs:
Total Contract Costs:

1,558,657.97 (Except 001/002)
56,353.00 (CoSer 002)
103,683.00 (CoSer 001)
1,718,693.97

The party of the second part hereby agrees to pay the total contract cost to the party of the first part according to the following schedule:
10 Times per year

This contract shall not be valid or binding until it is approved by the Commissioner of Education.
IN WITNESS WHEREOF, the parties have set their hands the day and year above written.

Kathleen E. Taylor
Signature, President and/or Clerk, BOCES
GREATER SOUTHERN TIER BOCES
9579 VOCATIONAL DRIVE, PAINTED POST, NY, 14870
(Party of the First Part)
(Post Office Address)

PRATTSBURGH CSD
1 ACADEMY STREET, PRATTSBURGH, NY, 14873-9783
Signature, President and/or Clerk, Board of Education (As Authorized)
(Party of the Second Part)
(Post Office Address)

BOARD MEMORANDUM
#3912-23

To: PCS Board of Education

From: K. Bay, Superintendent

Re: Proposed Policy Updates

At the top of my list of priorities when I became superintendent in January 2020 was to update district policy. Then the pandemic hit!

Most of our policies have not been updated since 2008, while many have not been updated since 2005. Obviously, times, laws and practices have changed over the course of the years, so it is essential as a district that we update our policies.

Attached to this memo is a draft proposal from NYSSBA outlining their process for attacking the updating of policy.

Historically, we have used Erie 1 BOCES for our policy updates. Their service has declined recently, so I have investigated other avenues, and NYSSBA's process has come highly recommended.

There is a discussion item on the agenda.



New York State School Boards Association

Better School Boards Lead to Better Student Performance

24 Century Hill Drive, Suite 200
Latham, New York 12110-2125
Tel: 518.783.0200 | Fax: 518.783.0211

www.nyssba.org

NEW YORK STATE SCHOOL BOARDS ASSOCIATION Essential Policy Manual Development and Update Service Contract

General Agreement

This agreement is entered into between the New York State School Boards Association ("NYSSBA") and the Prattsburgh School District ("District") for the purpose of providing the following policy services for the District: (1) developing an Essential Policy Manual; and (2) providing the District with the Policy Update subscription service.

Services Provided

NYSSBA agrees to provide the following services:

- (1) In accordance with attachment A, Description of Essential Policy Manual Development Service, NYSSBA will produce an essential policy manual for the District.
- (2) In accordance with attachment B, Description of NYSSBA's Policy Update Service, NYSSBA will provide the District with a subscription to the Policy Update Service at an additional fee.

Fee Structure

In return for the services rendered, the District agrees to pay to NYSSBA the sum of ten thousand dollars (\$10,000) for the Essential Policy Manual Service.

One-half of the total cost of the Essential Policy Manual Service, five thousand dollars (\$5,000) shall be payable within thirty (30) days of execution of the contract. The balance of the charge shall be due and payable upon delivery to the District of the completed manual or within 120 days of delivery to the District of the final installment of the draft (typically the 9000 series), whichever occurs first. Failure or inability of the District to complete its responsibilities within six (6) months of any date agreed to by the parties shall render the policy services project inactive. Once the project is deemed inactive, the scheduling of further revisions to and final publication shall be subject to NYSSBA's Policy Services then current master production schedule and the payment of a maintenance fee for completion of inactive projects, as agreed to by the parties.

If the District ceases to be a member of NYSSBA before this contract is fully completed according to its terms, the District agrees to pay NYSSBA the non-member fee then current, less any amount already paid.

Timeline

All services shall be completed based on a timeline developed between NYSSBA and the District, as set forth below in this agreement in Addendum 1. The timeline shall be attached to the agreement and may be revised, as necessary. Any revisions to the timeline shall be recorded by NYSSBA and delivered to the District project liaison.

Entire Agreement

The parties hereby agree that this contract contains the entirety of their agreement. All terms of the agreement are set forth herein. Any modification of the agreement must be set forth in writing and signed by the duly authorized representatives of both parties.

Nature of Services

The services and information provided by NYSSBA pursuant to this contract do not constitute the rendering of legal advice or services. The District acknowledges that it is responsible for the final review and approval of the essential policy manual developed pursuant to this agreement, and that it is responsible for obtaining any independent legal advice and review it deems necessary.

Laws in Effect

The laws of the State of New York will govern any disputes arising out of this agreement.

Signatures

Kristina M. Oliver, CPA
Chief Financial Officer, NYSSBA

Date

Superintendent of Schools or Board President,
Prattsburgh School District

Date

Addendum 1

Sample Essential Policy Manual Production Timeline

Month

- 1 District to send to NYSSBA District's current policy manual, current student and staff handbooks, current Superintendent's contract and/or other documents pertinent to review for purposes of custom policy manual development.
- 3 NYSSBA to deliver to District draft of the 0000-1000 sections of manual [Philosophy, Goals and Objectives (0000); Community Relations (1000)].
- 6 NYSSBA to deliver to District draft of the 2000-3000 section of manual [School Board Governance (2000); Administration (3000)]. District to return all revisions to 0000-1000 draft to NYSSBA.
- 9 NYSSBA to deliver to District draft of the 4000 section of manual [Instruction (4000)]. District to return all revisions to 2000-3000 draft to NYSSBA.
- 11 NYSSBA to deliver to District draft of the 5000 section of manual [Students]. District to return all revisions to 4000 draft to NYSSBA.
- 14 NYSSBA to deliver to District draft of 6000-7000 sections of manual [Fiscal (6000), Facilities (7000)]. District to return all revisions to 5000 draft to NYSSBA.
- 16 NYSSBA to deliver to District draft of 8000-9000 section of manual [Support Services (8000); Personnel (9000)]. District to return all revisions to 6000-7000 section of draft to NYSSBA.
- 18 District to return all revisions to 8000-9000 section of draft to NYSSBA.
- 20 NYSSBA to deliver final draft to District for final review and District adoption.
- 24 NYSSBA to deliver to District one completed paper copy of the policy manual and one electronic version of the complete manual.

NOTE: The parties will jointly determine when the project will begin. This timeline is a sample and may be modified at the District's or NYSSBA's request.

Attachment A: Description of Essential Policy Manual Development Service

NYSSBA will:

1. Develop a draft policy manual of “essential” policies containing relevant legal references and annotations to guide the District through the draft. “Essential” policies are those that relate solely to the District’s *governance* function and include:
 - Required policies – policies the District is explicitly required under state or federal laws or regulations to adopt.
 - Local policies – customized policies codifying District action on matters that are exclusively within the District’s discretion and reflect unique District approaches.
 - Notice policies – concise summaries of statutory or regulatory responsibilities imposed on the District designed to ensure the District, the administration, staff, students and the public are aware of these responsibilities.
2. Assign a policy consultant to work with a District-designated Policy Team (“Team”) to develop a draft policy manual. The policy consultant will be responsible for reviewing existing District materials and will meet on-site with the Team on up to three (3) occasions to discern current District practices, procedures and policy needs and to review the draft manual. The policy consultant will be available for additional meetings for a fee of \$100 per hour for on-site meeting time (minimum three hours), \$50 per hour for travel time, plus actual expenses. Actual expenses will be in conformity with NYSSBA’s then-current reimbursement guidelines (see Addendum 2 for guidelines currently in effect), and will include lodging (if necessary), meals and transportation. Mileage expenses shall be calculated using the then current reimbursement rate established by the Internal Revenue Service.
3. Provide an electronic copy of the draft policy manual, as well as one paper copy. The District is permitted to reproduce additional copies of the draft if it so desires or may order additional copies from NYSSBA at a cost of fifteen dollars (\$15.00) per copy.
4. Provide one bound copy of the final manual and a copy of the manual electronically in a word processing format designated by NYSSBA.

The District agrees to:

1. Compile and forward to NYSSBA the following materials: current District policy manual, current staff and student handbooks, and other policy-related material. If the above-referenced material is available in electronic format, the District will provide it in that format.
2. Assemble a Team that includes a representative(s) of the District, the Superintendent or his/her designee, the District Clerk and any other person(s) identified by the District as necessary to the project. The Team will be responsible for working with the policy consultant to identify current District practices, procedures and policy needs. The Team will not be expected to make any final policy decisions. The District shall be solely responsible for all final policy decisions.

3. Appoint an individual to act as project liaison. The project liaison should be a member of the Policy Team. The project liaison will be responsible for working with the policy consultant to schedule times for on-site meetings consistent with the timeline agreed to by the parties and notifying the policy consultant of the District's progress in reviewing and revising drafts.
4. Promptly review and, if necessary, revise all drafts submitted by NYSSBA to ensure the project remains on schedule.

SAMPLE

Attachment B: Description of Policy Update Service

NYSSBA will:

- Monitor changes in federal and state laws and regulations that impact school District policy.
- Craft and send new or revised policies and/or regulations to the District based upon critical changes in laws, regulations and/or case law which affect school District administration or governance.
- On a limited basis, review, codify and offer written comment on new policy initiatives submitted by the District to ensure that the policy is consistent with laws and regulations.

The District will:

- Consistent with the terms below, pay the annual subscription fee, pursuant to receipt of an invoice from NYSSBA.
- On a limited basis, send draft policies, as needed, to NYSSBA for review and comment.

Terms:

The subscription fee for the update service is established annually by NYSSBA. The current annual fee for Association members is nine hundred dollars (\$900). The subscription year runs from August 1 to July 31. NYSSBA will provide the District with notice of any change in the annual subscription fee prior to renewal.

The District will receive the Update service at no additional cost, while the essential policy manual project is in progress and until such time as NYSSBA delivers all draft policy manual sections. At the start of the next subscription year, the District will be charged the annual subscription fee.

The District's subscription is automatically renewed on an annual basis unless the District notifies NYSSBA in writing that it wishes to cancel. In the event that the District exercises its option to cancel within the subscription year, the District will be obligated to pay all monies due and owed up to that point in time.

Addendum 2: NYSSBA Guidelines for Expense Reimbursement

Effective January 4, 2023

NYSSBA employees authorized to travel on Association business are expected to do so in the most economic manner and these guidelines will assist with adhering to the Board of Directors' policy 3125-A as outlined in the Board Policies and the Employee Handbook.

TRANSPORTATION

Total Mileage - For round trips up to 200 miles, mileage reimbursement shall be at the level approved by the Internal Revenue Service. For round trips in excess of 200 miles, employees can choose to use their personal automobiles, but will only be reimbursed up to 200 miles. Gas expenses will not be reimbursed. The cost of tolls and/or parking will be reimbursed. If circumstances necessitate the use of a personal vehicle to travel distances greater than 200 miles, approval is needed by the Associate Executive Director/COO in order to secure reimbursement beyond the 200-mile maximum.

Rental - Employees can elect to use a rental car for round trips greater than 50 miles. The cost of tolls and/or parking will be reimbursed. Gas purchases will also be reimbursed in the case of rental car usage. Receipts for these reimbursable items must be attached to the claim.

Air Fare - Amount incurred will be reimbursed not to exceed regular coach class fare. Receipt for tickets and boarding passes must be submitted. Receipts for baggage fees must be submitted. Flights must be booked outside of 21 days of the start of event.

Rail Fare - Amount incurred will be reimbursed not to exceed regular coach class. Receipt for tickets must be submitted.

Bus Fare - Amount incurred will be reimbursed not to exceed regular coach class. Receipt for tickets must be submitted.

Taxis/Local Bus/Ride Share - Taxis and ride share services should be used if no other transportation options are readily available such as bus or subway. Receipts must be included with this claim and it must include the tip on the receipt and reflected on this line in the total. No more than 20% gratuity on total fare will be reimbursed.

Gas Purchases - If you purchase gas instead of utilizing mileage reimbursement, those totals are submitted here and attach supporting receipts to this claim. You cannot be reimbursed for mileage and gas.

Parking, Tolls - Parking at airports, hotels, and metered municipal streets is reimbursable when on NYSSBA business. Attach supporting receipts to claim form. Tolls incurred while traveling on NYSSBA business and submitted for reimbursement must be accompanied by supporting receipts if cash paid or actual EZ Pass statement if device used. Toll Calculator will not be accepted as support.

LODGING

Rooms that are being reserved outside of an event hotel (e.g., NYSSBA training program venue) should be reserved as soon as possible to knowing a room is needed to ensure obtaining a room at a reasonable cost. Employees are precluded from reserving a room in excess of \$300/night without prior written approval. That approval must be attached to this claim. The detailed hotel invoice needs to be attached to this claim form. Any room charge meals must have detailed receipts in accordance with the meals policy and must be attached to this form. Meal costs should be reflected in the respective meal lines and not on the lodging line. Only the hotel room costs should be reflected here. NYSSBA is tax exempt. No room taxes should be charged for a room in the State of New York as the employee should be providing a tax-exempt form upon check in. No taxes will be reimbursed to the employee for a NYS room. Please see CFO if you do not have a form.

MEALS & INCIDENTAL EXPENSES

Meals and Incidental Expenses (M&IE) - Incidental expenses are fees or tips given to porters, baggage carriers, bellhops, hotel maids, etc. as defined by the IRS. NYSSBA has elected to use a reimbursement rate for M&IE incurred on NYSSBA business using a \$100/day rate and \$145/day rate in NYC and out of state. This daily amount is all inclusive and is a per day rate. Multiple days cannot be combined together. It is total for meals (including the related tax and gratuities) and any incidental expenses incurred as defined above. No more than 20% gratuity on the total meal cost (excluding tax) will be reimbursed. Detailed receipts must accompany this claim to ensure reimbursement and the receipt must indicate who was present at the meal(s) if the employee is not submitting just for himself/herself. NYSSBA has a strict no alcohol policy. If there are alcohol charges included on a receipt that is submitted, those amounts will be deducted from the total reimbursement. The M&IE rate of \$100/day or \$145/day is only if the employee is on NYSSBA business for the entire day. If the employee is traveling for part of a day, the rate must be prorated depending on what part of the day the travel & business occurs.

For partial travel days, an employee will be reimbursed no more than the rates as follows:

	<u>General NY</u>		<u>NYC & Out of State (OOS) Rates</u>
Breakfast	\$20.00	Breakfast	\$30.00
Lunch	\$25.00	Lunch	\$35.00
Dinner	\$40.00	Dinner	\$65.00
Incidentals	\$15.00	Incidentals	\$15.00
	<u>\$100.00</u>		<u>\$145.00</u>

Telephone/Monthly Cell Phone - NYSSBA allows for reimbursement of one telephone call per day reasonable in length. NYSSBA allows for a fixed reimbursement for cell phone plan only if the employee has been pre-approved by his/her Department Head. Finance must be notified of this approval in writing by the Department Head prior to the employee requesting reimbursement. The first page of the employee's cell phone plan demonstrating it is the employee's plan and total cost of the monthly plan must be attached to the claim twice a year as to be communicated by the CFO. The fixed reimbursement amount is subject to re-evaluation annually by management.

Miscellaneous - In the event there is something that does not fit properly into a category above, please include the amount be requested on this line and a description is required on the lines indicated. No reimbursement will be approved without an explanation and supporting documentation. Please do not include amounts on this line that clearly meet the definition of another line (e.g., gratuities, gas).

BOARD MEMORANDUM

#3914-23

To: PCS Board of Education

From: K. Bay, Superintendent

Re: Driver Education Status

For approximately the past fifteen (15) years, we have been operating a summer driver education program through our BOCES regional summer school. The advantage of operating in the summer is that being through BOCES, we can take advantage of the aid we receive back in revenue the following school year.

The problem has become that it is becoming impossible to recruit and retain driver education teachers. As an example, Mrs. Peck has identified a teacher for the summer for our regional BOCES program. The teacher has agreed to instruct twelve (12) students total and we share the service with Hammondsport and Avoca. Each school gets to enroll four (4) students. We know that there is a much greater need in Prattsburgh than that number each year.

We have the luxury of having a certified driver education teacher on staff, and we have decided to provide the instruction during the school year. We can provide more students with the opportunity to enroll in the class. In addition, it is much more accessible to more students when it is offered during the regular school year.

There is a discussion item on the agenda.

5/18/23

The Franklin Academy
Prattsburgh Central School
One Academy Street
Prattsburgh, NY 14873

Dear Board of Education,

Thank you for allowing us to utilize the soccer fields for our summer soccer program.

The Rumsey United Soccer League would like to give back to our community and school by donating a "Soccer Rebound Board" at the varsity soccer field and the modified field.

On behalf of the Rumsey United Soccer League Board of Directors, we ask that you accept our donation.

We thank you kindly for your consideration and look forward to hearing from you soon.

Sincerely,

A handwritten signature in black ink, appearing to read "B. Smalt", with a long horizontal flourish extending to the right.

Brenden Smalt

Rumsey United Soccer League Board of Directors:

Brenden Smalt, Amos Miller, Rose Stratton, Heather Hakes, Karl VanAmburg

BOARD MEMORANDUM

#3915-23

To: PCS Board of Education

From: K. Bay, Superintendent

Re: Credit Card Policy

We have come to a point in time where it is necessary for us to have school credit cards. We have not had any in many years, but it has become increasingly difficult to efficiently make purchases without one. Many vendors that we use over the course of the year will not allow us to make a purchase without a credit card. Attached is a draft policy that we can use for the first reading of the policy if we decide to move forward.

There is a discussion item on the agenda.

SUBJECT: USE OF THE DISTRICT CREDIT CARD

The Board of Education permits the use of District credit cards by certain school employees and Board members to pay for actual and necessary expenses incurred in the performance of work-related duties for the District. A list of those individuals approved to use a District credit card will be maintained in the Business Office. All credit cards will be in the name of the School District.

The District shall establish a credit line not to exceed fifteen thousand dollars (\$15,000) for each card issued and an aggregate credit limit of fifteen thousand dollars (\$15,000) for all cards issued to the District.

The Board shall ensure that the credit card is secured through an RFP process and the relationship between the District and the credit card company is such that the District preserves its right to refuse to pay any claim or portion thereof that is not expressly authorized, does not constitute a proper District charge, or supersedes any laws, rules, regulations, or policies otherwise applicable. In addition, the Board will ensure that no claim shall be paid unless an itemized voucher approved by the officer whose action gave rise or origin to the claim, shall have been presented to the Board and shall have been audited and allowed.

Credit cards may only be used for legitimate School District business expenditures. The use of a credit card is not intended to circumvent the District's policy on purchasing.

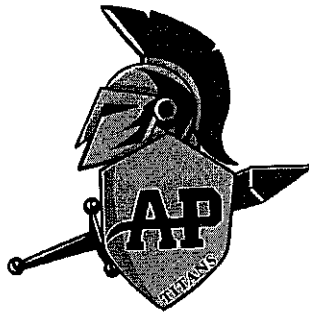
Users must take proper care of these credit cards and take all reasonable precautions against damage, loss, or theft. Any damage, loss, or theft must be reported immediately to the Business Office and to the appropriate financial institution. Failure to take proper care of credit cards or failure to report damage, loss, or theft may subject the employee to financial liability.

Purchases that are unauthorized, illegal, represent a conflict of interest, are personal in nature or violate the intent of this policy may result in discipline of the employee.

Users must submit detailed documentation, including itemized receipts for commodities, services, travel and/or other actual and necessary expenses which have been incurred in connection with schoolrelated business for which the credit card has been used.

The Superintendent of Schools, in consultation with the District Treasurer, shall establish regulations governing the issuance and use of credit cards. Each cardholder shall be apprised of the procedures governing the use of the credit card and a copy of this policy and accompanying regulations shall be given to each cardholder.

The Superintendent shall periodically, but no less than twice a year, monitor the use of each credit card and report any serious problems and/or discrepancies directly to the Board.



Avoca-Prattsburgh Athletics

Cody Delles, Director of Athletics & Special Programs

ACS Phone: (607) 566-3000 (ext. 1161)

PCS Phone: (607) 522-3795 (ext. 1268)

cdelles@avocacsd.org

Stephen Saxton, ACS Superintendent (ext. 1110)

Scott Carroll, ACS HS Principal (ext. 1125)

(ACS) Phone: (607) 566-3000

Kory Bay, PCS Superintendent (opt. 4)

Erin Peck, PCS PreK-12 Principal (opt 2)

(PCS) Phone: (607) 522-3795

TO: Kory Bay
CC: Steve Saxton

Date: 06/15/2023

RE: 2023 Combined Girls Tennis

Please consider combining Avoca-Prattsburgh with Hammondspport for the 2023 girls tennis season.

Below is an estimation of the numbers:

Hammondspport: 1 (varsity)

Avoca/Prattsburgh: 5 (varsity)

Respectfully,

Cody Delles, Director of Athletics & Special Programs