

January 12, 2024

To: Members of the Board

The following is a tentative agenda for a regular meeting to be held on Tuesday, January 16, 2024 at 6:00 p.m. in room 301.

6:00 p.m. **Call to Order**

- Pledge to the flag
- Reading of the State Fire Code Regulation

6:05 p.m. **Hunt/LeChase/BPD presentation – Next Capital Project- Memo #3929-24**

7:05 p.m. **Recommended Actions Routine Matters**

Superintendent recommends: THAT that the Board approve the following recommended actions:

- Minutes of the regular board meeting held on December 19, 2023
- Claims Auditor's Report for the month of January 2024
- Treasurer's report, Statement of Accounts, Budgetary Transfers, and Outstanding Check Listing for the month of December 2023
- Extra Classroom Activity Fund report for the month December 2023

7:10 p.m. **Administrative Reports**

1. PK-12 Principal/ Athletic Report- Report- E. Peck & K. Louthan
2. CSE/Curriculum Report- K. Bay
3. Superintendent/Business Administrator Report – K. Bay

7:30 p.m. **Discussion**

- Agriculture Program Expansion- Memo #3930-24
- Transportation- Extra Miles
- Budget Presentation/Vote
- School Calendar Updates- Memo #3928-24
- Federal Funds Expenditures
- Use of Facilities

7:40 p.m. **Recommendations**

1. Superintendent recommends: THAT the Board establish May 7, 2024 at 6 p.m. as the date and time for the public presentation meeting for the 2024-2025 Budget. The Board of Education member election and Budget Vote will be held on Tuesday, May 21, 2024 from 12:00 noon to 8:00 p.m.
2. Superintendent recommends: THAT the Board establish a budget workshop to be held on _____ and an additional budget workshop (if needed) on _____ at 6 pm in the Prattsburgh Central School District Room 301.
3. Superintendent recommends: THAT the Board approve the use of facilities request from the Prattsburgh Jr. League to use the softball and soccer

fields for games and practices from April 1, 2024- June 8, 2024. Insurance will be provided.

4. Now therefore be it resolved, the Superintendent recommends that the Prattsburgh Board of Education approve the use of CRRSA Act Federal Funds in the amount of \$520,506 at the main building. The scope of the work includes upgrades and improvements to the HVAC systems, which includes high efficiency unit ventilators and the necessary upgrades to the filtering systems and infrastructure.

7:45 p.m. **Executive Session**

1. CSE Recommendations
2. Personnel-

8:15 p.m. **Discussion (if needed)**

8:20 p.m. **Additional recommendations**

1. Superintendent recommends: THAT if the Board of Education has no objections to the recommendations of the Committee on Special Education, that they approve the authorization of funds to implement the special education programs and services consistent with such recommendations.

8:25 p.m. **Adjournment**

BOARD MEMORANDUM

3929-24

To: PCS Board of Education

From: K. Bay, Superintendent

Re: Hunt/LeChase/BPD presentation

The first part of our meeting next week is going to be a presentation from our architects (Hunt), construction manager (LeChase) and financial planner (BPD). We have spent a great deal of time going through our most recent Building Condition Survey so that we can prioritize capital improvements to be included in our next, large capital project.

This will give you all an opportunity to have a conversation with everyone in the room regarding what priorities we should be including in that next project.

DATE: December 19, 2023

MEMBERS PRESENT: Stephanie Randall, Joel Sanford, Brian Chaffee

MEMBERS ABSENT: Joseph Castrechino

OTHERS PRESENT: Kory Bay, Superintendent, Erin Peck, PK-12 Principal, Kelley Louthan, Assistant Principal, Brianna Sick, Athletic Director, Roxanne Elward, District Clerk; Aimee Bristol & Emma Jiusto, Teacher Representatives

CALL TO ORDER: President Sanford called the Public Hearing to order at 1:00 p.m.

President Sanford, in accordance with New York State Fire Code regulations, read the public notice regarding fire exits and the leaving of Room 301 should an emergency occur during the meeting.

The pledge to the flag was given.

PUBLIC HEARING: Purpose: Using Repair Reserve funds to do an emergency plumbing repair.

ADJOURNMENT: Stephanie Randall made a motion, seconded by Brian Chaffee that the Audit Committee adjourn the meeting at 1:05 p.m. Motion was carried by all members present.

KIND OF MEETING: Regular

CALL TO ORDER: President Sanford called the regular meeting to order at 1:05 p.m.

REGULAR MEETING:

APPROVAL OF RECOMMENDED ACTIONS: Brian Chaffee made a motion, seconded by Stephanie Randall that the Board approve the following recommended actions:

- Minutes of the regular board meeting held on November 14, 2023
- Claims Auditor's Report for the month of December 2023
- Treasurer's report, Statement of Accounts, Budgetary Transfer Report and Outstanding Check Listing for the month of November 2023
- Extra Classroom Activity Fund report for the month of November 2023

Motion was carried by all members present.

ADMINISTRATIVE REPORTS:

- Mrs. Peck summarized her PK-12 Principal's Report
- Ms. Sick summarized her Athletic Report
- Mr. Bay summarized the CSE/Curriculum and Superintendent's Report

DISCUSSION:

- Guidance Plan
- Repair Reserve Funds
- Workplace Violence Prevention Program
- Hat Policy
- Shared Transportation Services Study
- AG Building Renovation Bids
- Emergency Repair Bids

RECOMMENDATIONS:

GUIDANCE PLAN: Stephanie Randall made a motion, seconded by Brian Chaffee that the Board approve the annual PCSD guidance plan. Motion was carried by all members present.

REPAIR RESERVE FUND: Brian Chaffee made a motion, seconded by Stephanie Randall that the Board of Education approve the use of Repair Reserve Funds not to exceed the amount of \$100,000 to do emergency plumbing repairs. Motion was carried by all members present.

WORKPLACE VIOLENCE POLICY: Stephanie Randall made a motion, seconded by Brian Chaffee that the Board approve the 1st and 2nd reading of the Workplace Violence Prevention Policy. Motion was carried by all members present.

HAT POLICY: Brian Chaffee made a motion, seconded by Stephanie Randall that the Board approve the following update on the PCS hat policy:

Hats may be worn during passing time and during lunch periods. It is up to the classroom teacher's discretion to allow hats in their classroom at any point in time. Failure to remove a hat when requested to do so will be considered insubordination and a dress code violation. Hats may not be worn during the presentation of colors.

Motion was passed: 2 yes, 1 no

EXECUTIVE SESSION: Stephanie Randall made a motion, seconded by Brian Chaffee that the Board go into Executive Session at 2:07 p.m. for CSE Recommendations, Personnel (Resignations, Hourly Wages, Substitutes, Student Workers, Long Term Substitutes), and AG Building/Emergency Project bids. Motion was carried by all members present.

Stephanie Randall made a motion, seconded by Brian Chaffee that the Board comes out of Executive Session at 2:31 p.m. Motion was carried by all members present.

President Sanford asked if there was any further discussion needed.

ADDITIONAL RECOMMENDATIONS:

RECOMMENDATION BY THE CSE: Brian Chaffee made a motion seconded by Stephanie Randall that if the Board has no objections to the recommendations of the Committee on Special Education that they approve the authorization of funds to implement the special education programs and services consistent with such recommendations. Motion was carried by all members present.

RESIGNATION: Stephanie Randall made a motion, seconded by Brian Chaffee that the Board accept the resignation of Robin Wright, Food Service Helper, effective December 8, 2023. Motion was carried by all members present.

RESIGNATION: Brian Chaffee made a motion, seconded by Stephanie Randall that the Board accept the resignation of George Burd, Yearbook Co-Advisor and 11th Grade Class Advisor, effective immediately. Motion was carried by all members present.

APPOINTMENTS: Brian Chaffee made a motion, seconded by Stephanie Randall that the Board appoint the following class/club advisors:

Craig Smith- 11th Grade Class
Edward Haydon- Yearbook Co-Advisor

Motion was carried by all members present.

SUBSTITUTES: Stephanie Randall made a motion, seconded by Brian Chaffee that the Board approve the addition of Janean Shedd, Robin Wright (café), and Kirk Hoad (café) to the 2023/2024 Instructional/Non-Instructional substitute list. Motion was carried by all members present.

LONG TERM SUBSTITUTE: Stephanie Randall made a motion, seconded by Brian Chaffee that the Board appoint Shylynn Nelson as a long term substitute for Marisha Tones, PreK Teacher, from January 2, 2024 to March 15, 2024 at a rate of \$25 per hour. Motion was carried by all members present.

LONG TERM SUBSTITUTE: Brian Chaffee made a motion, seconded by Stephanie Randall that the Board appoint Caleb Cansdale as a long term substitute for George Burd, History/Social Studies Teacher from January 2, 2024 to January 26, 2024 at a rate of \$25 per hour. Motion was carried by all members present.

NON-INSTRUCTIONAL RAISE: Brian Chaffee made a motion, seconded by Stephanie Randall that the Board approve an hourly rate increase of \$0.80 per hour for all Non-Instructional employees effective January 1, 2024. This increase will be added to their hourly rate as of December 31, 2023. Motion was carried by all members present.

EMERGENCY PROJECT BIDS: Stephanie Randall made a motion, seconded by Brian Chaffee that the Board award the General Contractor Bid for the 2023 Emergency Project to Edger Enterprises in the amount of \$95,380. Motion was carried by all members present.

AGRICULTURE BUILDING BIDS: Stephanie Randall made a motion, seconded by Brian Chaffee that the Board award the following bids for the Agricultural Building Renovation:

Building Automation Systems	Day Automation	\$18,070.59
Mechanical Contractor	Frey & Campbell	\$163,000
General Contractor	Elmira Structures	\$429,000
Plumbing Contractor	Frey & Campbell	\$105,600
Electrical Contractor	Schuler-Haas	\$87,020

Motion was carried by all members present.

ADDITIONAL NON-INSTRUCTIONAL RAISE: Brian Chaffee made a motion, seconded by Stephanie Randall that the Board approve an additional \$2.00 per hour increase for all Non-Instructional employees that have been employed with the district for more than 13 years and have an hourly rate under \$20 per hour as of January 1, 2024. Motion was carried by all members present.

STUDENT WORKERS: Brian Chaffee made a motion, seconded by Stephanie Randall that the Board appoint Skye Putman and Gavin Stewart as student workers. These workers will be scheduled in accordance to the NYS Department of Labor Guidelines. Motion was carried by all members present.

President Sanford asked if there was any further discussion before adjourning the meeting.

ADJOURNMENT: Stephanie Randall made a motion, seconded by Brian Chaffee that the Board adjourns their regular meeting at 2:35 p.m. Motion carried by all members present.

Roxanne VanAmburg
District Clerk

TO: Board of Education
FROM: Bridget Robbins, Internal Claims Auditor
DATE: January 10, 2024
RE: Warrant '7 January 10, 2024

General Fund

Amount: \$307,202.80 1/10/2024 Sequence 029776-029830
12/14/2023 (Checks) Ending 029775

1/10/2024 ACH000498-ACH000507

School Lunch Fund

Amount \$17,808.93 1/10/2024 Sequence 002456-002471
12/14/2023 (Checks) Ending 002455

1/10/2024 ACH000038-ACH000039

Capital Fund

Amount: \$16,841.29 1/10/2024 Sequence 000223-000225
12/14/2023 (Checks) Ending 000222

Comments:

Cash receipts for December 2023 were reviewed. All was in order.

Extracurricular accounts were available to review for December 2023. All was in order.

November 2023 Check sequence ended 1401
December 2023 Check sequence ended 1412

If you have anything you would like me to check, please let me know. As always, it is a pleasure working with everyone.

I have reviewed the recommended actions/routine matters on the Board Agenda; and as your agent, I recommend your approval for all items.

I certify that these claims have been audited and allowed in the total amount of \$341,853.02 for Warrant 7. The treasurer is authorized and directed to pay the claimant the amount allowed and charge the proper fund.

Prattsburgh CSD
Warrant Report
Fiscal Year: 2024
Warrant: 0012-January Accounts Payable

Account	Description	Payment Amt.
	Total for computer generated checks	306,729.59
	Total for manual checks	0.00
	Total for automated payments	35,123.43
	Total for electronic transfers (manual)	0.00
	Certified warrant amount	341,853.02
	Total of credits associated with cash replacement checks issued	0.00
	Total for Warrant Report	341,853.02
	Net Disbursement by Fund - All Payments	

Fund Summary	Computer Checks	Cash Replacement	Auto Payments	EFT's	Transactions	
A	55 Checks (029776-029830)	0	10	0	79	\$ 307,202.
C	16 Checks (002456-002471)	0	2	0	18	17,808.
H	3 Checks (000223-000225)	0	0	0	3	16,841.
	Total for All Funds					\$ 341,853.02
	Total for All Computer Checks					\$ 341,853.

I hereby certify that I have audited the claims for the 74 checks and 12 electronic disbursements above, in the total amount of \$ 341,853.02 You are hereby authorized and directed to pay to the claimants certified above the amount of each claim allowed and charge each to the proper fund.

Date: 1/10/2024
 Claims Auditor: Bridget Robbins

Date: 1/10/24
 Business Manager: [Signature]

RV ACH0000498 - ACH0000507 - General
 ACH000038 - ACH000039 - Lunch

TREASURER'S REPORT (December 31, 2023)

Jeffrey A. Black

General Fund

Checking Account Balance	\$88,447.57
Outstanding Checks and ACH	-\$87,232.69
Reconciled to WINCAP GL 200.02	\$1,214.88
Difference	\$0.00

Savings Account Balance	\$253,092.38
In Transit	\$0.00
Reconciled to WINCAP GL 201.03	\$253,092.38
Difference	\$0.00

Investments in Securities Balance	\$1,573,253.43
In Transit	\$0.00
Reconciled to WINCAP GL 450.00	\$1,573,253.43
Difference	\$0.00

ACH/EFT Funds Transfer Account Balance	\$334.93
In Transit	\$0.00
Reconciled to WINCAP	\$334.93
Difference	\$0.00

Petty Cash Accounts Balance	\$200.00
Paid out and not yet reimbursed	\$0.00
Reconciled to WINCAP GL 210.00	\$200.00
Difference	\$0.00

TA Checking Account Balance	\$3,524.83
Outstanding checks	-\$1,519.07
Reconciled to WINCAP A 200.TA	\$2,005.76
Difference	\$0.00

PAYROLL Checking Account Balance	\$41.17
Outstanding checks and in transit	\$0.00
Reconciled to WINCAP GL A200.1T	\$41.17
Difference	\$0.00

Scholarship Savings Account Balance	\$1,051.78
Reconciled to WINCAP	\$1,051.78
Difference	\$0.00

Scholarship Investments in Securities	\$42,875.74
Reconciled to WINCAP	\$42,875.74
Difference	\$0.00

Scholarship Checking	\$0.13
Outstanding Checks and ACH	-\$0.00
Reconciled to WINCAP	\$0.13
Difference	\$0.00

TREASURER'S REPORT (December 31, 2023) *Jeffrey A. Black*

School Lunch Fund

Checking Account Balance	\$299.78
Outstanding Checks	-\$233.93
Reconciled to WINCAP GL 200.00	\$65.85
Difference	\$0.00

Savings Account Balance	\$80,795.74
Parent debit deposits	-\$2,182.62
Reconciled to WINCAP GL 201.03	\$78,613.12
Difference	\$0.00

Investments in Securities	\$122,154.15
In Transit	\$0.00
Reconciled to WINCAP GL 450.00	\$122,154.15
Difference	\$0.00

Special Aid Fund

Savings Account Balance	\$26,463.55
In Transit	\$0.00
Reconciled to WINCAP GL 201.03	\$26,463.55
Difference	\$0.00

Checking Account Balance	\$5.83
Outstanding Checks	\$0.00
Reconciled to WINCAP GL 201.00	\$5.83
Difference	\$0.00

Capital Fund

Checking Account Balance	\$90,656.54
Outstanding Checks	-\$99,672.71 outstanding +\$9,016.17 in transit
Reconciled to WINCAP GL 200.00	\$-9,016.17 holding checks until January 15
Difference	\$0.00

Savings Account Balance	\$14.03
In Transit	\$0.00
Reconciled to WINCAP GL 201.03	\$14.03
Difference	\$0.00

Investments in Securities	\$2.01
Reconciled to WINCAP GL 450.00	\$2.01
Difference	\$0.00

Debt Service

Investment in Securities	\$547,586.23
Reconciled to WINCAP GL 450.00	\$547,586.23
Difference	\$0.00

Prattsburgh CSD

Budget Status Report As Of: 12/31/2023

Fiscal Year: 2024

Fund: A GENERAL FUND

*Statement of
All Accounts*

Budget Account	Description	Initial Appropriation	Adjustments	Current Appropriation	Year-to-Date Expenditures	Encumbrance Outstanding	Unencumbered Balance
1010-400	BRD ED-CONT EXP	850.00	0.00	850.00	520.00	0.00	330.00
1010-450	BRD ED SUPP & MATERIALS	700.00	0.00	700.00	0.00	700.00	0.00
1010-490	BRD ED-SER BOCES	1,750.00	0.00	1,750.00	1,675.00	75.00	0.00
1040-160	DIST CLK-NON INST	6,619.00	716.51	7,335.51	3,429.08	3,906.43	0.00
1040-400	DIST CLK-CONT EXP	85.00	0.00	85.00	74.95	0.00	10.05
1040-450	DIST CLK SUPP & MATERIALS	150.00	-9.09	140.91	0.00	0.00	140.91
1060-400	DIST MTG-CONT EXP	0.00	0.00	0.00	0.00	0.00	0.00
1060-450	DIST MTG SUPP & MATERIALS	100.00	0.00	100.00	0.00	0.00	100.00
1240-150	CS ADM-INST SAL	127,894.00	0.00	127,894.00	63,915.15	63,915.16	63.69
1240-160	CS ADM-NON INST	16,192.00	2,906.84	19,098.84	8,927.93	10,170.91	0.00
1240-200	CS ADM-EQUIP	0.00	0.00	0.00	0.00	0.00	0.00
1240-400	CS ADM-CONT EXP	7,900.00	0.00	7,900.00	6,360.72	337.13	1,202.15
1240-450	CS ADM SUPP & MATERIALS	200.00	-23.61	176.39	0.00	0.00	176.39
1310-150	BSN ADM-INST SAL	36,088.00	0.00	36,088.00	18,027.36	18,027.34	33.30
1310-160	BSN ADM-NON INST	10,030.00	1,796.93	11,826.93	5,528.60	6,298.33	0.00
1310-200	BSN ADM-EQUIP	0.00	0.00	0.00	0.00	0.00	0.00
1310-400	BSN ADM-CONT EXP	200.00	0.00	200.00	0.00	0.00	200.00
1310-450	BSN ADM SUPP & MATERIALS	0.00	0.00	0.00	0.00	0.00	0.00
1310-490	BSN ADM-SER BOCES	137,143.00	-14.62	137,128.38	41,176.14	95,657.26	294.98
1320-140	AUDITING SALARIES	1,352.00	0.00	1,352.00	335.52	1,016.48	0.00
1320-400	AUDIT-CONT EXP	35,000.00	500.00	35,500.00	35,500.00	0.00	0.00
1325-160	TREAS-NON INST	18,537.00	274.75	18,811.75	9,243.52	9,568.23	0.00
1325-400	TREAS-CONT EXP	400.00	-6.18	393.82	271.25	0.00	122.57
1325-450	TREAS SUPP & MATERIALS	0.00	0.00	0.00	0.00	0.00	0.00
1330-160	TAX COL-NON INST	4,170.00	-397.40	3,772.60	1,350.70	1,360.70	1,071.20
1330-400	TAX COL-CONT EXP	150.00	397.40	547.40	547.40	0.00	0.00
1330-450	TAX COLL SUPP & MATERIALS	6,300.00	0.00	6,300.00	4,018.40	1,981.60	300.00
1380-400	OTHER FINANCE - AGENT FEE	0.00	0.00	0.00	0.00	0.00	0.00
1420-400	LEGL-CONT EXP ADMIN	15,000.00	0.00	15,000.00	6,572.92	3,427.08	5,000.00
1420-401	LEGL-CONT EXP PROGRAM	7,150.00	0.00	7,150.00	0.00	0.00	7,150.00
1480-450	PUB INFO SUPP & MATERIALS	550.00	0.00	550.00	0.00	0.00	550.00
1480-490	BOCES Services	0.00	0.00	0.00	0.00	0.00	0.00
1620-160	OP PLNT-NON INST	142,430.00	2,186.05	144,616.05	72,062.52	61,154.66	11,398.87
1620-200	OP PLNT-EQUIP	5,000.00	-4,186.05	813.95	0.00	0.00	813.95
1620-400	OP PLNT-CONT EXP	177,420.00	4,200.00	181,620.00	66,471.00	112,485.20	2,663.80
1620-450	OP PLNT SUPP & MATERIALS	40,350.00	0.00	40,350.00	17,455.96	22,876.39	17.65
1621-160	MAINT PLNT-NON INST	18,520.00	0.00	18,520.00	5,981.25	6,025.00	6,513.75
1621-200	MAINT PLNT-EQUIP	3,150.00	-400.00	2,750.00	0.00	0.00	2,750.00

Prattsburgh CSD

Budget Status Report As Of: 12/31/2023
Fiscal Year: 2024

Fund: A GENERAL FUND

Budget Account	Description	Initial Appropriation	Adjustments	Current Appropriation	Year-to-Date Expenditures	Encumbrance Outstanding	Unencumbered Balance
1621-400	MAINT PLNT-CONT EXP	98,110.00	-2,300.00	95,810.00	31,125.15	64,659.93	24.92
1621-450	MAINT PLNT SUPP & MATERIA	5,300.00	0.00	5,300.00	1,327.75	3,672.25	300.00
1910-400	UN INS-CONT EXP	58,000.00	0.00	58,000.00	44,027.08	4,972.92	9,000.00
1920-400	SCH ASSOC-CONT EXP	2,750.00	0.00	2,750.00	0.00	0.00	2,750.00
1964-400	REF PRP TX-CONT EXP	5,400.00	0.00	5,400.00	2,848.89	0.00	2,551.11
1981-490	ADM-BOCES-SER BOGES	179,224.00	0.00	179,224.00	50,720.80	118,815.20	9,688.00
2020-150	SUPER SCHL-INST SAL	192,109.00	0.00	192,109.00	86,228.39	105,880.45	0.16
2020-160	SUPER SCHL-NON INST	10,500.00	1,662.55	12,162.55	5,599.44	6,563.11	0.00
2020-200	SUPER SCHL-EQUIP	0.00	0.00	0.00	0.00	0.00	0.00
2020-400	SUPV-REG-SCH-CONTRACTUAL	750.00	0.00	750.00	0.00	0.00	750.00
2020-450	SUPER SCHL SUPP & MATERIA	200.00	0.00	200.00	0.00	0.00	200.00
2110-110	REG SCH TCH K-3	661,310.00	0.00	661,310.00	230,383.71	407,353.94	23,572.35
2110-120	REG SCH-TCH 4-6	511,326.00	0.00	511,326.00	137,382.36	280,430.18	93,513.46
2110-130	REG SCH-TCH 7-12	863,699.00	-3,685.11	860,013.89	284,541.79	547,838.51	27,633.59
2110-140	REG SCH-SUBS	79,500.00	0.00	79,500.00	27,788.82	0.00	51,711.18
2110-150	REG SCHOOL INSTRUCTIONAL	22,500.00	-7.65	22,492.35	6,958.00	0.00	15,534.35
2110-160	REG SCH-NON INST	180,258.00	-21,461.25	158,796.75	59,354.69	94,257.49	5,184.57
2110-170	ESSR	0.00	0.00	0.00	0.00	0.00	0.00
2110-171	GEER	0.00	0.00	0.00	0.00	0.00	0.00
2110-200	REG SCH-EQUIP	3,000.00	0.00	3,000.00	0.00	0.00	3,000.00
2110-400	REG SCH-CONT EXP	178,081.00	37,741.89	215,822.89	67,695.61	28,824.54	119,302.74
2110-450	REG SCH SUPP & MATERIALS	43,177.00	14,793.82	57,970.82	32,411.50	22,747.69	2,811.63
2110-471	TUITION OTHER SCHOOLS	30,000.00	0.00	30,000.00	0.00	0.00	30,000.00
2110-480	REG SCH-TEXTBOOKS	20,000.00	-14,793.82	5,206.18	3,554.44	0.00	1,651.74
2250-150	REG SCH-SER BOGES	463,488.00	0.00	463,488.00	146,668.99	316,819.01	0.00
2250-160	HC CHIL-D-INST SAL	323,862.00	3,685.11	327,547.11	114,649.40	212,897.71	0.00
2250-170	HC CHIL-D-NON INST	122,710.00	-38,722.70	83,987.30	20,443.85	0.00	63,543.45
2250-200	ESSR	0.00	0.00	0.00	0.00	0.00	0.00
2250-400	HC CHIL-D-EQUIP	0.00	0.00	0.00	0.00	0.00	0.00
2250-400	HC CHIL-D-CONT EXP	99,250.00	-1,550.00	97,700.00	24,061.01	56,041.10	17,597.89
2250-450	HC CHILD SUPP & MATERIALS	2,450.00	1,550.00	4,000.00	1,851.59	1,467.39	681.02
2250-471	TUITION OTHER SCHOOLS SPE	60,000.00	299.32	60,299.32	60,299.32	0.00	0.00
2250-480	HC CHIL-D-TEXTBOOKS	0.00	0.00	0.00	0.00	0.00	0.00
2250-490	HC CHIL-D-SER BOGES	495,598.00	0.00	495,598.00	59,706.65	435,050.35	841.00
2280-150	OCC ED 10-12 INSTR SAL -X	130,600.00	170.31	130,770.31	46,038.08	84,731.73	0.50
2280-200	OCC ED 10-12 EQUIP X-X	0.00	0.00	0.00	0.00	0.00	0.00
2280-400	OCC ED 10-12 CONTR EXP -X	3,250.00	3,750.00	7,000.00	1,569.20	5,339.80	91.00
2280-450	OCC ED 10-12 SUPP & MATER	4,500.00	-116.00	4,384.00	795.37	2,362.11	1,226.52
2280-460	OCC ED 10-12 LOAN PROG-X-	0.00	0.00	0.00	0.00	0.00	0.00

Prattsburgh CSD
Budget Status Report As Of: 12/31/2023
Fiscal Year: 2024

Fund: A GENERAL FUND

Budget Account	Description	Initial Appropriation	Adjustments	Current Appropriation	Year-to-Date Expenditures	Encumbrance Outstanding	Unencumbered Balance
2280-480	OCC ED 10-12 TEXTBOOKS-X	500.00	0.00	500.00	0.00	0.00	500.00
2280-490	OCC ED 10-12 SERV BOCES	247,627.00	-3,804.31	243,822.69	73,577.40	170,245.29	0.00
2610-150	LIB INSTRUCT SALARY	72,113.00	-34.49	72,078.51	27,458.48	44,620.03	0.00
2610-160	LIB NON-INSTRUCT-SAL-X-S	0.00	0.00	0.00	0.00	0.00	0.00
2610-200	LIB AUDIO-EQUIP	0.00	0.00	0.00	0.00	0.00	0.00
2610-400	LIB AUDIO-CONT EXP	0.00	0.00	0.00	0.00	0.00	0.00
2610-450	LIB AUDIO-SUPP & MATERIAL	3,600.00	34.49	3,634.49	2,876.16	91.77	666.56
2610-460	LIB AUDIO-LOAN PROG	0.00	0.00	0.00	0.00	0.00	0.00
2610-490	LIB AUDIO-SER BOCES	16,545.00	0.00	16,545.00	4,670.70	10,898.30	976.00
2630-220	COMP INST-COMP HDWR	8,000.00	0.00	8,000.00	0.00	0.00	8,000.00
2630-460	COMP INST-LOAN PROG	7,500.00	0.00	7,500.00	6,975.00	0.00	525.00
2810-150	GUID R SCH-INST SAL	94,266.00	1,667.70	95,933.70	41,196.08	54,737.62	0.00
2810-160	GUID R SCH-NON INST	8,408.00	1,174.61	9,582.61	4,411.68	5,170.93	0.00
2810-200	GUID R SCH-EQUIP	0.00	0.00	0.00	0.00	0.00	0.00
2810-400	GUID R SCH-CONT EXP	1,280.00	0.00	1,280.00	63.36	880.00	336.64
2810-450	GUID R SCH-SUPP & MATERIA	1,000.00	0.00	1,000.00	0.00	0.00	1,000.00
2810-490	GUID R SCH-SER BOCES -	0.00	0.00	0.00	0.00	0.00	0.00
2815-160	HLTH R SCH NON INSTRUCT S	39,500.00	12,004.00	51,504.00	16,481.28	35,022.72	0.00
2815-400	HLTH R SCH-CONT EXP	5,600.00	0.00	5,600.00	1,015.22	2,254.22	2,330.56
2815-450	HLTH R SCH-SUPP & MATERIA	3,000.00	0.00	3,000.00	250.00	1,750.00	1,000.00
2820-150	PSYCH-SERVICES	0.00	0.00	0.00	0.00	0.00	0.00
2820-400	PSYCH SERVICES CONTRACTUA	0.00	0.00	0.00	0.00	0.00	0.00
2820-450	PSYCH SERVICES SUPP & MAT	1,500.00	0.00	1,500.00	0.00	0.00	1,500.00
2820-490	PSYCH-SER BOCES	96,522.00	0.00	96,522.00	26,354.10	61,492.90	8,675.00
2855-150	INT ATH-INST SAL	89,500.00	0.00	89,500.00	25,046.00	31,898.50	32,555.50
2855-160	INTERSCHOL ATHL-NON INSTR	10,500.00	0.00	10,500.00	2,702.50	1,734.00	6,063.50
2855-200	INT ATH-EQUIP	5,000.00	0.00	5,000.00	4,320.00	0.00	680.00
2855-400	INT ATH-CONT EXP	50,301.00	0.00	50,301.00	17,968.10	10,964.00	21,368.90
2855-450	INT ATH-SUPP & MATERIALS	9,500.00	0.00	9,500.00	4,306.36	0.00	5,193.64
5510-150	INSTR SALARY TRANSP	0.00	0.00	0.00	0.00	0.00	0.00
5510-160	NON INSTRUCTIONAL SALARY	32,127.00	0.00	32,127.00	13,760.89	15,905.48	2,460.63
5510-200	TRANSP EQUIP	0.00	0.00	0.00	0.00	0.00	0.00
5510-400	TRANSP-CONTR-EXP	9,300.00	0.00	9,300.00	4,912.50	4,387.50	0.00
5510-450	TRANSP-D-SUPP & MATERIALS	100,000.00	0.00	100,000.00	19,995.97	80,004.03	0.00
5510-490	TRANSP BOCES SERVICES	0.00	0.00	0.00	0.00	0.00	0.00
5540-400	CNTR TRANSP-CONT EXP	900,000.00	0.00	900,000.00	322,314.14	488,092.86	89,593.00
8070-160	CENS-NON INST	0.00	0.00	0.00	0.00	0.00	0.00
9010-800	ST RET-EMP BENEF	79,500.00	0.00	79,500.00	64,532.00	0.00	14,968.00

Prattsburgh CSD
Budget Status Report As Of: 12/31/2023
Fiscal Year: 2024

Fund: A GENERAL FUND

Budget Account	Description	Initial Appropriation	Adjustments	Current Appropriation	Year-to-Date Expenditures	Encumbrance Outstanding	Unencumbered Balance
9020-800	TCH RET-EMP BENEFI	348,506.00	0.00	348,506.00	0.00	0.00	348,506.00
9030-800	SS-EMP BENEFI	316,564.00	-7,028.78	309,535.22	118,271.57	184,227.71	7,035.94
9040-800	WORK COMP-EMP BENEFI -	20,864.00	0.00	20,864.00	10,431.61	10,431.60	0.79
9045-800	LIFE INS-EMP BENEFI	7,200.00	0.00	7,200.00	3,005.60	4,194.40	0.00
9050-800	UNEMPLOYMENT INSURANCE	3,500.00	7,028.78	10,528.78	7,290.58	3,238.20	0.00
9060-800	HLTH INS-EMP BENEFI	715,763.00	0.00	715,763.00	484,999.73	95,208.77	135,554.50
9060-801	Health Insurance ADMIN	67,475.00	0.00	67,475.00	34,329.76	33,145.24	0.00
9060-802	Health Insurance PROGRAM	846,950.00	0.00	846,950.00	364,634.43	351,650.37	130,665.20
9060-803	Health Insurance CAPITAL	31,661.00	0.00	31,661.00	16,147.89	15,512.91	0.20
9711-600	SB SCH CON-PRIN INDEB	956,299.00	0.00	956,299.00	0.00	0.00	956,299.00
9711-700	SB SCH CON-INT INDEBT	447,097.00	0.00	447,097.00	267,485.77	0.00	179,611.23
9731-600	BAN Principal	0.00	0.00	0.00	0.00	0.00	0.00
9731-700	INTEREST ON BANS	0.00	0.00	0.00	0.00	0.00	0.00
9740-700	CN PUB LIB-INT INDEBT	0.00	0.00	0.00	0.00	0.00	0.00
9770-700	RV ANT-INT INDEBT	0.00	0.00	0.00	0.00	0.00	0.00
9901-900	Transfer to Debt Service	0.00	0.00	0.00	0.00	0.00	0.00
9901-930	TRANS OT-INTERFUND	0.00	0.00	0.00	0.00	0.00	0.00
9901-950	Tfr. to Spec. Aid Fund	0.00	0.00	0.00	0.00	0.00	0.00
9950-900	Tfr. to Spec. Aid Fund	100,000.00	0.00	100,000.00	100,000.00	0.00	0.00
Total GENERAL FUND		11,426,850.00	0.00	11,426,850.00	4,009,262.11	4,937,457.66	2,480,130.23

Prattsburgh CSD
Budget Status Report As Of: 12/31/2023
Fiscal Year: 2024

Fund: C SCHOOL LUNCH FUND

Budget Account	Description	Initial Appropriation	Adjustments	Current Appropriation	Year-to-Date Expenditures	Encumbrance Outstanding	Unencumbered Balance
2860-160	LUNCH-NON INST	90,000.00	0.00	90,000.00	36,886.94	25,247.86	27,865.20
2860-200	LUNCH-EQUIP	217,041.00	0.00	217,041.00	8,233.00	0.00	208,808.00
2860-400	LUNCH-CONT EXP	10,000.00	0.00	10,000.00	1,233.00	2,697.00	6,070.00
2860-411	SCH LUNCH-FOOD PURCHASED	134,656.00	0.00	134,656.00	56,762.85	71,631.55	6,261.60
2860-412	Gov't Surplus Food	35,000.00	0.00	35,000.00	0.00	0.00	35,000.00
2860-450	SCH LUNCH SUPPLIES & MATE	6,914.00	0.00	6,914.00	5,481.44	1,379.97	52.59
2860-490	BOCES SERVICES	55,500.00	0.00	55,500.00	17,384.10	38,115.90	0.00
2860-800	Employee Benefits	0.00	0.00	0.00	0.00	0.00	0.00
9010-800	ST RET-EMP BENEFI	7,500.00	-4.93	7,495.07	0.00	0.00	7,495.07
9030-800	SS-EMP BENEFI	6,120.00	709.68	6,829.68	2,776.37	1,931.47	2,121.84
9040-800	WORK COMP-EMP BENEFI -	2,500.00	-704.75	1,795.25	0.00	0.00	1,795.25
9045-800	LIFE INS-EMP BENEFI	0.00	0.00	0.00	0.00	0.00	0.00
9060-800	HEALTH INS EMP BENEFITS	19,100.00	0.00	19,100.00	0.00	0.00	19,100.00
9901-900	trans to GF utilities	6,000.00	0.00	6,000.00	0.00	0.00	6,000.00
Total SCHOOL LUNCH FUND		590,331.00	0.00	590,331.00	128,757.70	141,003.75	320,569.55

Prattsburgh CSD

Project-to-Date Budget Status Report As Of: 12/31/2023
Fund: F SPECIAL AID FUND
Fiscal Year: 2024

Budget Account	Description	Initial Budget	Adjustments	Current Budget	Year-To-Date Expenditures	Encumbrances Outstanding	Unencumbered Balance
61124 IDEA 611 2023-2024	For Period 07/01/2023-12/31/2023						
61124X-2250-150	Instructional salary	108,171.00	0.00	108,171.00	41,208.56	66,962.05	0.39
Subtotal 61124		108,171.00	0.00	108,171.00	41,208.56	66,962.05	0.39
61924 IDEA 619 2023-2024	For Period 07/01/2023-12/31/2023						
61924X-2250-160	noninstructional salaries	4,902.00	0.00	4,902.00	0.00	0.00	4,902.00
Subtotal 61924		4,902.00	0.00	4,902.00	0.00	0.00	4,902.00
T1A24 Title 1 A 2023-2024	For Period 07/01/2023-12/31/2023						
T1A24X-2110-150	Instructional salary	220,754.00	0.00	220,754.00	82,430.72	138,321.88	1.40
T1A24X-2110-160	noninstructional salaries	42,447.00	0.00	42,447.00	18,142.34	9,227.66	15,077.00
Subtotal T1A24		263,201.00	0.00	263,201.00	100,573.06	147,549.54	15,078.40
T2A24 Title 2 A 2023-2024	For Period 07/01/2023-12/31/2023						
T2A24X-2110-150	Instructional salary	24,612.00	0.00	24,612.00	9,284.88	15,327.12	0.00
Subtotal T2A24		24,612.00	0.00	24,612.00	9,284.88	15,327.12	0.00
T4A24 Title 4 A 2023-2024	For Period 07/01/2023-12/31/2023						
T4A24X-2110-200	Equipment	12,582.00	0.00	12,582.00	0.00	0.00	12,582.00
Subtotal T4A24		12,582.00	0.00	12,582.00	0.00	0.00	12,582.00
UPK24 UPK 2023-2024	For Period 07/01/2023-12/31/2023						
UPK24X-2110-150	Instructional salary	104,296.00	0.00	104,296.00	38,550.40	64,041.39	1,704.21
Subtotal UPK24		104,296.00	0.00	104,296.00	38,550.40	64,041.39	1,704.21
Total SPECIAL AID FUND		517,764.00	0.00	517,764.00	189,616.90	293,880.10	34,267.00

Selection Criteria

Prattsburgh CSD

Budget Status Report As Of: 12/31/2023

Fiscal Year: 2024

Fund: H CAPITAL FUND

Budget Account	Description	Initial Appropriation	Adjustments	Current Appropriation	Year-to-Date Expenditures	Encumbrance Outstanding	Unencumbered Balance
NEWBIE-1620-945	ARCHITECT SERVICES	10,844.37	0.00	10,844.37	1,186.58	0.00	9,657.79
NEWBIE-1620-993	GENERAL CONSTRUCTION	394,566.00	-14,036.89	380,529.11	353,126.09	0.00	27,403.02
NEWBIE-1620-994	HVAC ALTERATIONS	77,152.00	-6,662.57	70,489.43	56,953.70	0.00	13,535.73
NEWBIE-1620-995	PLUMBING	41,782.00	5,269.57	47,051.57	47,051.57	0.00	0.00
NEWBIE-1620-996	ELECTRIC ALTERATIONS	275,190.00	0.00	275,190.00	173,445.37	0.00	101,744.63
NEWBIE-2110-400	Architect Services	30,382.00	15,429.89	45,811.89	45,811.89	0.00	0.00
OUTLAY-2110-245	RESERVE ALTERATIONS	0.00	0.00	0.00	0.00	0.00	0.00
OUTLAY-2110-400	ARCHITECT SERVICES	0.00	0.00	0.00	0.00	0.00	0.00
OUTLIE-2110-245	RESERVE ALTERATIONS	90,000.00	0.00	90,000.00	0.00	0.00	90,000.00
OUTLIE-2110-400	ARCHITECT SERVICES	10,000.00	0.00	10,000.00	0.00	0.00	10,000.00
Total CAPITAL FUND		929,916.37	0.00	929,916.37	677,575.20	0.00	252,341.17

Prattsburgh CSD

**Budgetary Transfer Report
Fiscal Year: 2024**

Current Appropriation - Effective From: 12/01/2023 To: 12/31/2023

Effective Date	Trans ID	Transaction Description	Budget Account	Description	Amount Transferred From	Amount Transferred To	
Fund: A - GENERAL FUND							
12/04/2023	001559	Move money for tuition					
			A2250-160 R	HC CHILD-NON INST	-299.32		
			A2250-471 R	TUITION OTHER SCHOOLS SPE		299.32	
12/08/2023	001587	Move money for auditing expenses					
			A1620-400 R	OP PLNT-CONT EXP	-500.00		
			A1320-400 R	AUDIT-CONT EXP		500.00	
12/27/2023	001735	Move money for salary adjustments					
			A1040-450 R	DIST CLK SUPP & MATERIALS	-9.09		
			A1240-450 R	CS ADM SUPP & MATERIALS	-23.41		
			A1310-490 R	BSN ADM-SER BOCES	-14.62		
			A1325-400 R	TREAS-CONT EXP	-6.18		
			A2110-160 R	REG SCH-NON INST	-963.72		
			A2110-160 R	REG SCH-NON INST	-759.29		
			A1040-160 R	DIST CLK-NON INST		9.09	
			A1240-160 R	CS ADM-NON INST		23.41	
			A1310-160 R	BSN ADM-NON INST		14.62	
			A1325-160 R	TREAS-NON INST		6.18	
			A2020-160 R	SUPER SCHL-NON INST		963.72	
			A2810-160 R	GUID R SCH-NON INST		759.29	
12/27/2023	001740	Move money for salary adjustments					
			A1240-450 R	CS ADM SUPP & MATERIALS	-0.20		
			A1240-160 R	CS ADM-NON INST		0.20	
12/27/2023	001786	Move money for salary adjustments					
			A2110-150 R	REG SCHOOL INSTRUCTIONAL	-7.65		
			A2110-160 R	REG SCH-NON INST		7.65	
			Total for Fund A - GENERAL FUND			-2,583.48	2,583.48
Fund: H - CAPITAL FUND							
12/04/2023	001560	move money for capital expenses					
			HNEWBIE-1620-994 R	HVAC ALTERATIONS	-6,662.57		
			HNEWBIE-1620-995 R	PLUMBING		5,269.57	
			HNEWBIE-2110-400 R	Architect Services		1,393.00	
			Total for Fund H - CAPITAL FUND			-6,662.57	6,662.57

Prattsburgh CSD
Outstanding Check Listing
 Bank Account: Capital-5Sta - Capital Fund - 5 Star

Check Number	Check Date	Remit To	Warrant Fund	Recorded No	Statement Date	Check Amount	Check Number
000219	12/15/2023	HMI Mechanical Systems	0011	No		\$3,692.50	000219
000220	12/15/2023	Iversen Construction Corporation	0011	No		\$95,980.21	000220
Subtotal for Bank Account: Capital-5Sta - Capital Fund - 5 Star						Grand Total	
						Net	
						\$99,672.71	
						\$99,672.71	

Prattsburgh CSD

Outstanding Check Listing
Bank Account: General-SSta - General Fund Checking - 5 Star

Check Number	Check Date	Remit To	Warrant	Fund	Recorded	Statement Date	Check Amount	Check Number	
029723	12/15/2023	COOKLAURENCE S.	0011		No		\$100.00	029723	
029727*	12/15/2023	DESALVO/RICHARD	0011		No		\$200.00	029727	
029738*	12/15/2023	Hale Contracting, Inc.	0011		No		\$2,165.08	029738	
029755*	12/15/2023	Prattsburgh Free Library	0011		No		\$81,009.03	029755	
029758*	12/15/2023	Pure H2O Solutions, Inc.	0011		No		\$660.00	029758	
029763*	12/15/2023	SCHOOL SPECIALTIES CO.	0011		No		\$71.66	029763	
029764	12/15/2023	School Specialty	0011		No		\$2,844.92	029764	
029765	12/15/2023	SCMTA	0011		No		\$182.00	029765	
Subtotal for Bank Account: General-SSta - General Fund Checking - 5 Star							Grand Total	\$87,232.69	
							Net	\$87,232.69	

Prattsburgh CSD

Outstanding Check Listing
Bank Account: LunchsStar - Lunch Fund - 5 Star

Check Number	Check Date	Remit To	Warrant	Fund	Recorded	Statement Date	Check Amount	Check Number	
002444	12/15/2023	CRAIG WAGER FARMS	0011		No		\$170.00	002444	
002452*	12/15/2023	SCHOOL SPECIALTIES CO.	0011		No		\$9.93	002452	
002454*	12/15/2023	WAGER'S CIDER MILL	0011		No		\$54.00	002454	
Subtotal for Bank Account: LunchsStar - Lunch Fund - 5 Star							Grand Total	\$233.93	
							Net	\$233.93	

Prattsburgh CSD

Outstanding Check Listing

Bank Account: TA-5Star - TA Fund - 5 Star

Check Number	Check Date	Remit To	Warrant	Fund	Recorded	Statement Date	Check Amount	Check Number	
004258	11/22/2023	NYS TEACHERS' RETIREMENT SYSTEM	PND3		No		\$226.00	004258	
004259	12/21/2023	NYS EMPLOYEES RETIREMENT SYSTEM	PND6		No		\$1,067.07	004259	
004260	12/21/2023	NYS TEACHERS' RETIREMENT SYSTEM	PND6		No		\$226.00	004260	
Subtotal for Bank Account: TA-5Star - TA Fund - 5 Star							Grand Total	\$1,519.07	
							Net	\$1,519.07	

Grand Total \$188,658.40
Net \$188,658.40

Selection Criteria

Bank Account:
Check date is thru: 12/31/2023
Checks Cleared/Voided Thru: 12/31/2023
Sort by: Check Number
Printed by: Jeff Black

Extra Classroom Activity Fund Report 2023-2024

TREASURER'S REPORT December 31, 2023

Bank Statement		9,307.97
Outstanding Checks		
	1408 National FFA Organization	468.00
	1412 New York FFA	555.00
		1023.00
Balance		<u>8,284.97</u>
Beginning Ledger Balance		66,179.52
Receipts (Debits)		3,269.33
Disbursements (Credits)		4,221.41
Interest		256.28
Balance		<u>65,483.72</u>
Savings Account Available Funds		0.51
Savings Account Investments		57,198.24
Actual Balance		8,284.97
	Difference	-

Prattsburgh CSD
OTHER FUND Trial Balance for Fiscal Year 2024
Cycle 06
Post Dates From 07/01/2023 To 12/31/2023

Summary - All Services

G/L Account	Description	Debits	Credits
Assets			
200.02	Cash	8,284.97	
201.03	Cash in Time Deposits	0.51	
450.01	Investments in Securities	57,198.24	
Liabilities and Fund Balance			
816.00	Class of 2023		2,226.44
817.00	Class of 2024		5,839.39
818.00	Class of 2025		4,799.70
819.00	Class of 2026		3,360.50
820.00	Class of 2027		1,416.25
821.00	Class of 2028		1,855.00
822.00	Class of 2029		936.00
849.00	Yearbook		3,245.08
850.00	FFA		16,224.03
851.00	Varsity Club		4,609.62
852.00	Music Club		3,150.21
855.00	Drama Club		4,037.89
856.00	Student Council		13,349.01
880.00	Sales tax		434.60
	Grand Totals	65,483.72	65,483.72

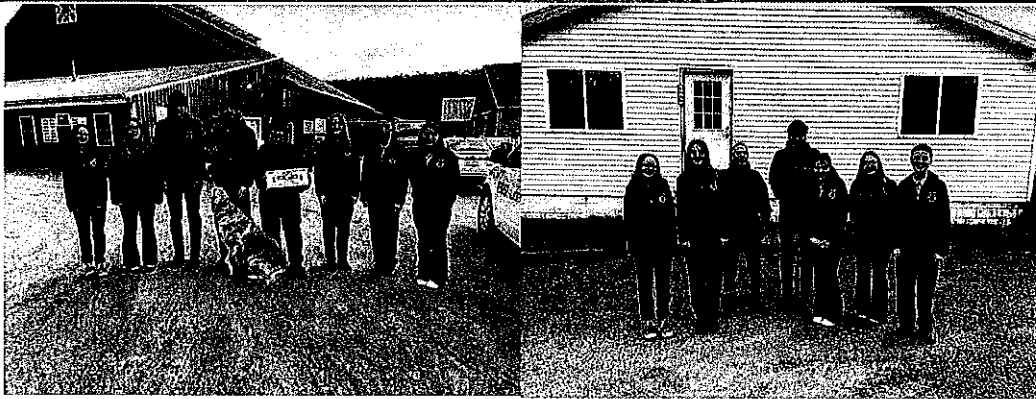
Viking Values



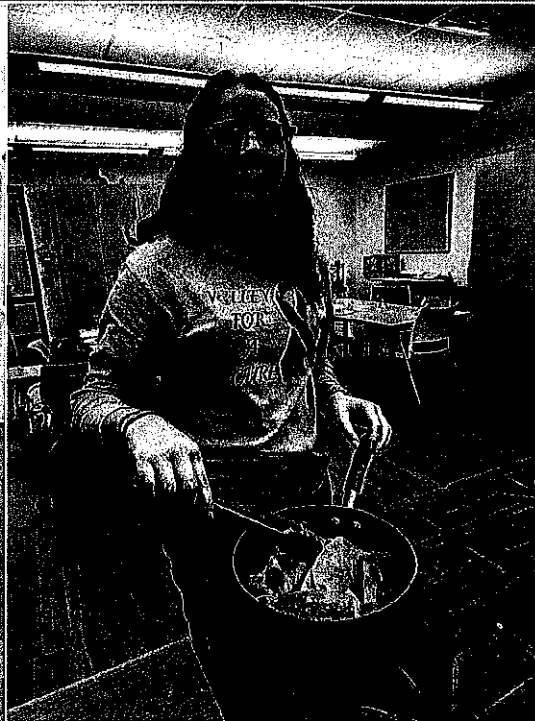
PINK OUT SUPPORT MRS. CLARK

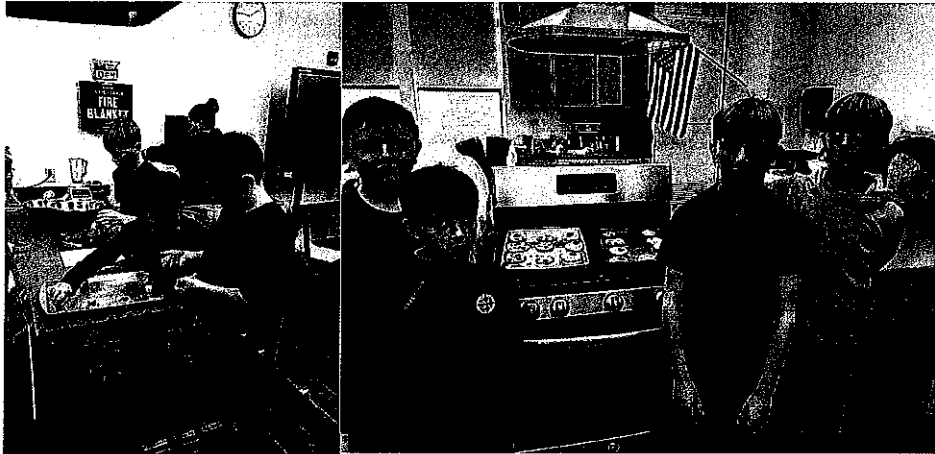
**WEAR PINK ON JANUARY 10TH IN ORDER TO
WELCOME BACK MRS. CLARK AND SHOW OUR
SUPPORT WITH HER BATTLE AGAINST CANCER.**

Thank a Farmer



Kids in the Kitchen





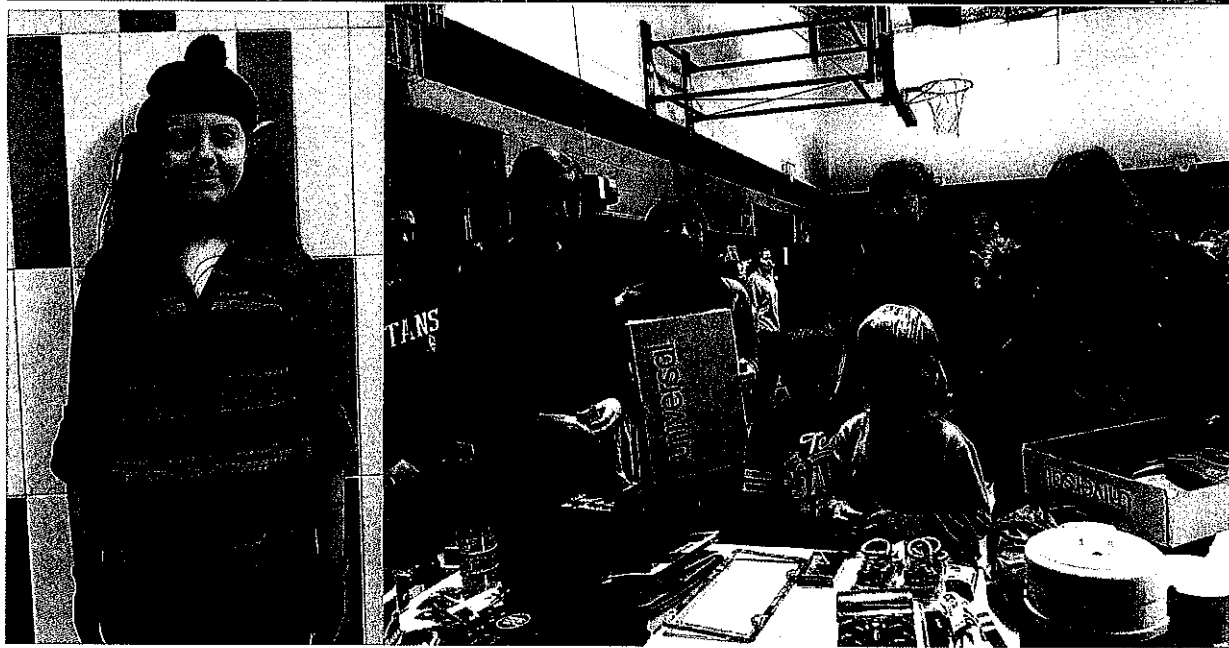
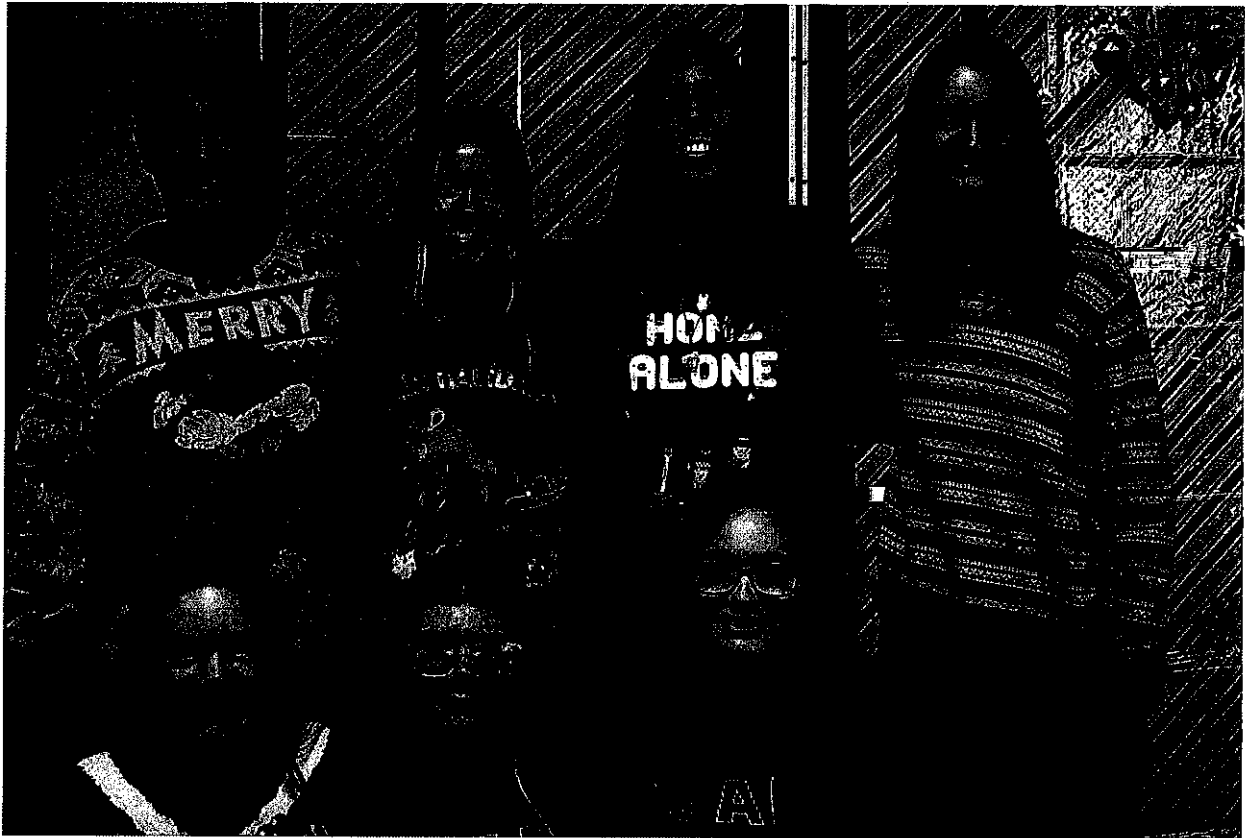
K-3 Musical and Holiday Concert



MFB



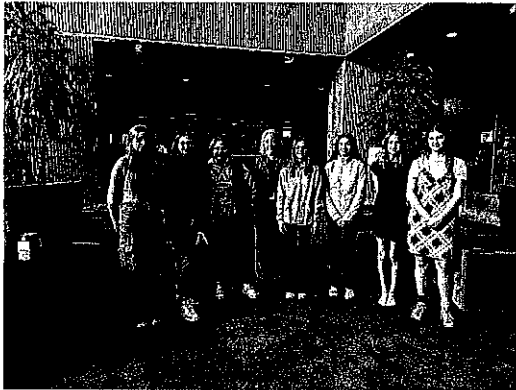
Christmas Cheer!



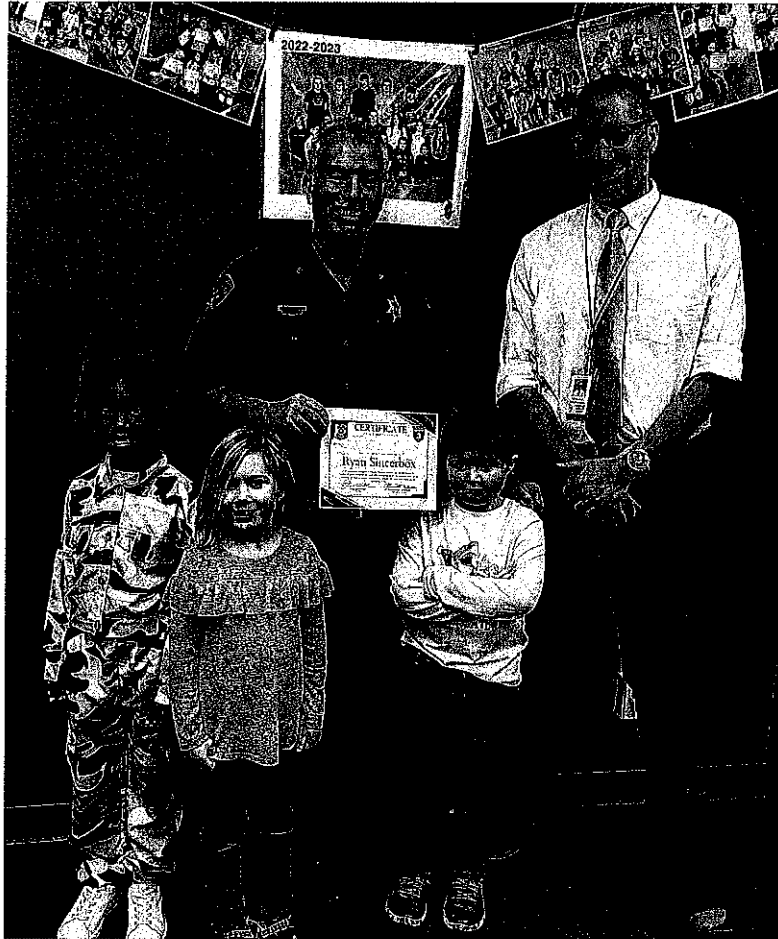
Mr. Cansdale's class create a snowman to simulate the branches of government.



Empowerment Event at the Radison in Corning



Law Enforcement Appreciation Day!



Ag class hiking to find scat and tracks



What is Happening:

- Welcome Back Mrs. Clark
- Mid-year assessment K-5 for RTI
- Progress monitoring
- Simulation Training for CBT
- Erin and Jim continue to gather partners for the internship pilot program
- ELA Regents
- ELA Regents Scoring
- Hilary Scott from the Arc will be coming to work with students. They are working on Pre-Employment skills .
- Grads came to share with seniors what it is like to be in college/world of work
- Northern Lights Dance

On the Horizon:

- ✓ FFA Ignite Conference
- ✓ Solo Fest
- ✓ Conference/Mental Health
- ✓ District Spelling Bee
- ✓ FFA Competition in PY
- ✓ 100th Day

SHOUT OUTS:

- Mr. Cansdale filling in for Mr. Burd
- Miss Nelson filling in for Mrs. Tones
- Cassie and Tammy work together seamlessly in the office!
- Nurse Emma is staying healthy with all this sickness!

Kelley Louthan – Prattsburgh CSD Board report

Viking Values –

During our December Viking Values recognition ceremony I tasked the K-5 students with the job of coming up with examples of our four Viking Values: Growth Mindset, Active Learner, Community, and Be Kind. We will gather examples from each class and have students vote on the top examples that will be featured on our Viking Values poster.

Teacher Observations –

Observations are continuing in the start of the calendar year; I've completed about half of my observations at this point.

RTI –

This week our elementary students worked to complete the iReady benchmark testing and Scholastic running record assessments. Once all of the data is in, we will collaborate with our RTI instructors to restructure our Tier 3 and Tier 2 groups. This restructuring will allow greater classroom support and targeted interventions to the students that need it the most.

Technology –

A recommendation of has been given to Kory regarding the discontinuation of a variety of technology subscriptions provided by BOCES. Many of these subscriptions were appropriate for a time or have become outdated in recent times. New subscriptions, such as Accelerated Reader, are being considered in the coming months.

After-School Club –

As we continue into the winter months, we are bringing on fun indoor activities such as: baking, making kinetic/moon sand, Lego club, and Dance Club.

SEL –

We are working with our School Psychologist, Olivia Sunzeri, to begin Social Emotional Learning Lessons for our first-grade classrooms. This will be further expanded to higher grade levels in the coming months.



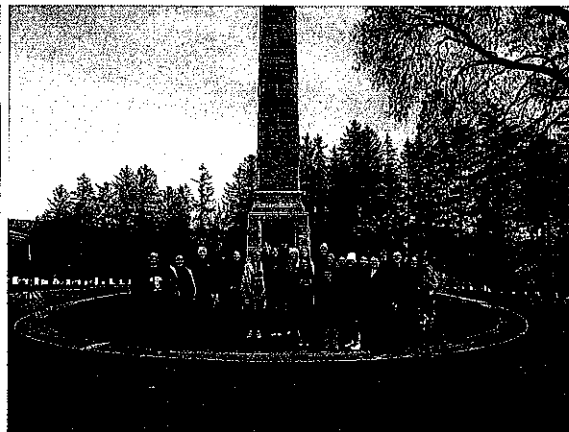
Avoca-Prattsburgh Titans

Brianna Sick, Director of Athletics & Special Programs

BOE Report - January 2024

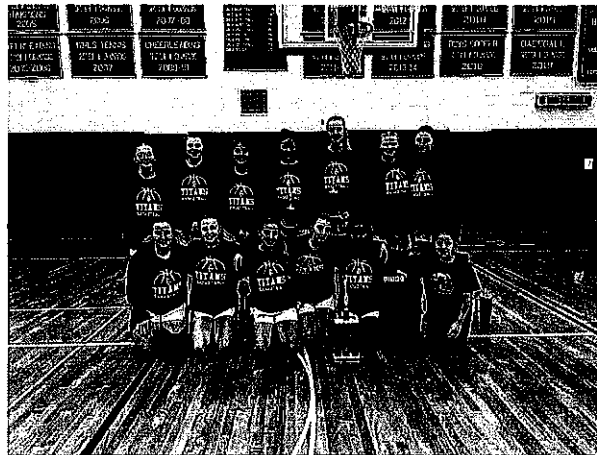


- Seasons are going well (as of 1/12/24):
 - Boys Varsity Basketball - Record of 6-4
 - Macoy Putnam has over 1,000 career points and 500 career assists
 - Girls Varsity Basketball - Record of 9-3
 - Varsity Wrestling & Indoor Track have athletes doing great thing individually
- Community Service
 - Indoor Track helped lay wreaths at the VA in Bath with Wreaths Across America
 - Approximately 20 athletes and then parents and siblings came to help (not everyone is in the picture)
 - The team will return in mid-January to help with clean-up



- Indoor Track - At RIT 12/30
 - Haley Prindle set a new school record in Girl's Weight Throw at 27' 11.25" - an increase of over 2.5"!
 - Girls 4x400 relay team (Madisyn Everdyke, Bella Tyner, Madison Fitzwater, Diane Hakes) combined for a 4:58.31 - a 5-second drop and are currently sitting at 3rd in our class
 - Sitting at 4th in our class are Jesse Reagan for Boy's High Jump, the Girl's 4x800 relay team, and Haley Prindle in the Girl's Weight Throw
 - In 55 hurdles, Jesse Reagan is 4th in the class, Ethan Miller is 5th, and Madisyn Everdyke is sitting at 2nd in the class on the girl's side
 - Tess Adriance is 2nd in the class in Girl's Pole Vault

- Madison Fitzwater is leading the Girl's 3000 for our class!
- Indoor Track - At Houghton 1/5
 - Madisyn Everdyke finished 3rd overall in the 55 Hurdles
 - Madison Fitzwater improved her Triple Jump to 30' 1.75", resetting the school record!
- Christmas Basketball Tournament
 - Avoca-Prattsburgh Girls Varsity won!!! Defeated Monroe HS in the final



- Avoca-Prattsburgh Boys Varsity fell to Moravia in the final
- A special thank you to everyone who helped make this tournament a success!
- December Athlete of the Month - Congratulations to the following athletes:
 - Girls Basketball - Meyah Putnam
 - Indoor Track - Madisyn Everdyke
- Senior Nights
 - Boys Basketball - 1/16 vs. Hammondsport @ Prattsburgh CSD
 - Wrestling - 1/18 vs. Fillmore @ Hammondsport CSD
 - Girls Basketball - 1/25 vs. Campbell-Savona @ Prattsburgh CSD
 - Cheerleading - 1/29 @ Avoca CSD
 - Indoor Track - Dinner celebration with date TBD



Prattsburgh Central School District

CSE/Curriculum Report - Prepared for January 16, 2024



COMMITTEE on SPECIAL EDUCATION

- CSE Meetings (December 14th – January 12th)
 - (8) meetings were held.
 - (7) IEPs and (1) 504s have been held and finalized.
 - (1) CSE Ineligible & (1) CSE Declassification
- CPSEs
 - (4) meetings held
 - (2) IEPs finalized.
 - (1) CPSE declassified and transferred from Keuka Lake School to PCS
 - (1) Eligibility not determined additional evaluations required
 - (1) CPSE Eligible
 - (1) CPSE Ineligible
 - (11) families involved in a CPSE process.
 - (3) families to start the process of transitioning from Early Intervention (EI) to CPSE
 - (4) families with students in who have been referred for an evaluation - waiting for their paperwork
 - (2) completed packet with evaluations schedule.
 - Two (2) students referred to their home districts to continue the process.
- ASD placement update - student started 1/3/24.
- January 5th PreK student started in a BOCES program in Hornell at the Columbian School. County transporting
- CSE Team meetings:
 - IEP Goal Progress Monitoring Training.
 - December 14th trainer met with each special education teacher (7) and one AIS teacher to discuss specific progress monitoring by grade/subject & how they will track students on their responsibility list.
 - Teachers are to collect data until the next meeting on March 5th.
 - (1) CST Meeting held on a 3rd grader. Based on the information presented and known diagnosis a Section 504 meeting will be scheduled.
 - Phone calls, emails and meetings with GST BOCES researching placement restrictions and necessary services for next year.
 - Regular contact with Steuben & Yates County on necessary paperwork for CPSE students, setting up evaluations & services. Currently lacking OTs to provide CPSE services.
 - January 8th attended a PS Roundtable Meeting in Canandaigua where 8 counties were represented.

CURRICULUM

- Met with Rachel Ratchford to analyze data from the Spring 2023(Math 6-8) testing results and discuss things to work on moving forward.
- Scholastic Literacy ELA program update:
 - Attending biweekly meetings with the salesman and literacy specialist to address staff questions/concerns/programming needs.
 - Literacy Specialist was in district December 19-20
 - Mrs. Pinckney made an appointment to discuss specific questions about PreK On My Way.
 - Discussed small group activities with Mrs. Barkalow (K)
 - Worked with Mr. Underhill (1st) to maximize the student workbook experience using our SmartBoard.
 - Met with 2nd grade to ask how they were incorporating the new program and if they had questions, concerns or how we could help.
 - 4th Grade had questions about using their Writer's Workshop Booklets more productively,
 - Observed 5th Grade one day and gave advice on how to enhance his guided reading groups the following day.
 - Met with Miss Ditzell and Mr. Carpenter to discuss 6th grade expectations and how to move forward with the program based on time constraints.
- January 10th attended the NYS Literacy Initiative at GST BOCES (9am-3pm) though held across the entire state at the same time.
- Continue to meet with a co-teaching pair during their weekly planning period to define lesson objectives and assessment results.
- Continue to work with IT and company representatives to resolve various data/technological issues in connection with the following programs:
 - Scholastic (ELA Series)
 - ClassLink

DATA

- Continued to work with main office staff on registration/reenrollment, reporting, student information updates, and update state course codes.
- Third attempt to collect the digital survey information due the end of January. Making individual phone calls now.
- Attended the Erie 1 eSD monthly meeting.
- Worked with GST BOCES representative to get necessary information for a January 5th deadline.

Capital Projects

Capital Outlay – The demo work was completed over the Christmas break. There is a small delay on the raised flooring, but the plan is to do a good deal of the work in this space over February Break.

Phase 3 – We are still waiting to have kick-off meetings for the work to be done at the Agriculture Campus.

Upcoming Capital Project – As stated in an additional memo, we will have Hunt, LeChase, and BPD here to present on our next capital project.

Budget/State Aid

The governor gave her state of the state address on Tuesday, February 9th. She did not say much regarding education except for the following:

- She offered support for the “science of reading”. In essence this means getting back to basics and focusing on really teaching students to read using phonics. With this, she wants NYSED to require schools districts by the 2025-2026 school year to prove that they have implemented “best practices” as identified by NYSED. She is also proposing \$10 million be dedicated to professional development for teachers.
- She is also proposing more money for mental health initiatives for children and youth. Last year, \$1 billion was earmarked for these initiatives, but no dollar amount was proposed this year.
- Universal FAFSA completion – She wants to make it mandatory for ALL seniors and families to complete the FAFSA or sign an affidavit certifying they chose not to.
- She also supports cooling/climate control in schools. She did not offer a dollar amount or incentive program, but it was a topic of conversation.

By statute, she is required to release her executive budget proposal by January 16, so I may be able to share some more financial information at the meeting. Fingers crossed!

BOARD MEMORANDUM

3928-24

To: PCS Board of Education

From: K. Bay, Superintendent

Re: Calendar Updates

At this point in the school year, we have had zero snow days. This was an odd school year for the number of instructional/teacher workdays. We have seven (7) additional days scheduled in for weather/emergency closing days. We are certainly not out of the woods with possible snow days, so I do not feel comfortable adding in days off yet, but there are two modifications that I would like to recommend.

Earlier in the year, I shared with you information regarding the solar eclipse that is happening on April 8, 2024. We are in an area where there will be complete darkness around 3:20 PM, and they are expecting hundreds of thousands of visitors to this region for the event. I think it is wise to get everyone, including students, faculty and staff, home prior to the event. I recommend that we dismiss everyone at noon that day.

Even though there is no language in the teachers' contract regarding number of days to be worked, if we have no snow days, we will be way over what teachers normally work. Based on this issue, I recommend that we have a noon dismissal for everyone on Friday, April 19 (the Friday before Spring Break).

I may be bringing more modifications to you at a later Board meeting.

BOARD MEMORANDUM

#3930-24

To: PCS Board of Education

From: K. Bay, Superintendent

Re: Agriculture Expansion Discussion

Andrea Elward is going to be in attendance to participate in our discussion regarding expansion of the Agriculture Program. There is also some data that she put together and that is included in your Board packet.

We have had on-going discussions on this topic, and there is possibly incredible value in what Andrea is proposing. There are so many instructional benefits to integrating the Agriculture Program into what we are already doing and expanding to maximize our resources. We are extremely fortunate to have the spaces that we have, so it makes sense to examine how we can better use that space to impact student learning and achievement.

I look forward to having the discussion with you all.

AGRICULTURE EDUCATION PROGRAM EXPANSION 2024



PREPARED FOR
PCS Administration

PREPARED BY
Andrea Elward

Dear Mr. Bay,

I am writing to propose a strategic expansion of our current agricultural education program. This proposal includes the addition of a new full-time agriculture teacher to our team, an investment that aligns with our commitment to providing comprehensive, hands-on, and relevant educational experiences to our students.

Background Our school is situated in a rural, agriculturally-rich community where agriculture plays a pivotal role in the local economy and culture. Currently, our agricultural program caters to a significant number of students, yet there is an opportunity to broaden and deepen our impact.

Proposal The proposed expansion involves hiring a full-time agriculture teacher [REDACTED]. This teacher will play a crucial role in implementing a cohort program focused on both industry and life skills, beneficial specifically for students in grades 11 and 12.

Justification

- **Enhanced Educational Opportunities:** A dedicated teacher will enable us to offer more specialized and in-depth agricultural education, meeting the growing interest and demand among our student body. This will allow students to stay in the home district and receive a broadened education to expose them to several sectors of the agriculture, food, and natural resources sectors rather than focusing on one trade at a BOCES Technical Center.
- **Local Economic Integration:** By aligning our curriculum with the needs of the local agricultural sector, we can directly contribute to the community by producing skilled, job-ready graduates.
- **Long-Term Community Benefits:** Investment in agricultural education is an investment in the future of our community. Skilled agriculturalists can drive innovation, sustainability, and economic growth locally.
- **Continuing a Long-Standing Tradition:** Prattsburgh has a well-established Agriculture Education program, tracing back over 110 years before the passing of the Smith-Hughes Vocational Act. Prattsburgh has been ahead of its time in advancing all students regardless of gender, race and socioeconomic background and can continue to do so as New York starts to transition its educational scope and graduation requirements.

Financial Considerations

- **Short-Term:** The immediate cost will be the teacher's salary and benefits. However, this cost is offset by the value added to our students' education and the potential for increased school enrollment. In addition, reduced numbers of students sent to the BOCES Technical Center will additionally reduce costs to school district, further justifying addition.
- **Long-Term:** The program is expected to boost student engagement and success, leading to better educational outcomes and increased attractiveness of our school in the community.

Implementation The rollout of this expansion is planned to be gradual over three academic years, starting from September 2024. This phased approach will allow for careful curriculum development, teacher training, and resource allocation, ensuring a smooth transition and successful implementation.

Conclusion We are at a pivotal moment to make a significant and positive impact on our students and the wider community. By expanding our agricultural program and adding a dedicated full-time teacher, we can meet the growing educational needs, support local economic growth, and uphold our commitment to providing quality education and stay ahead of the educational requirements that New York State is beginning to roll out.

I look forward to discussing this proposal further and am happy to provide additional details as needed. My request is to have this proposal sent to the Board of Education and to be put on the agenda and allowed to speak on behalf of this plan at the upcoming board meeting.

Sincerely,

Andrea Elward

Agriculture Education Teacher, Prattsburgh Graduate and Community Member

Mission:

The current agriculture program is looking to expand by one agriculture teacher. This will allow for better utilization of the FFA facilities and land lab/ equipment which are underutilized.

-A full time teacher cannot exceed six 42 minute periods of instruction per the current teaching contract with the day comprised of 9 periods, with lunch and two preps built in.

-We can teach consecutive periods but can also have preps in between and can teach a class in a block with the minutes divisible by 42 to stay on the same schedule as the rest of the school district.

-The current teacher teaches a class with 84 minute blocks for agriculture technology 7 and agriculture technology 8, in addition to one 42 minute elective class and one 42 minute science class.

Below are options of a schedule of these two agriculture teachers.

Option 1- The new teacher takes students for a larger block of time in a cohort that teaches both industry and life skills over 4 years.

Current Teacher:

- **Period 1 & 2:** Agriculture Technology 7 (84 minutes)
- **Period 3:** Elective Class (42 minutes)
- **Period 4:** Prep/Planning (42 minutes)
- **Period 5:** Lunch (42 minutes)
- **Period 6 & 7:** Agriculture Technology 8 (84 minutes)
- **Period 8:** Science Class (42 minutes)
- **Period 9:** Prep/Planning (42 minutes)

New Teacher:

- **Period 1:** Prep/Planning (42 minutes)
- **Period 2, 3, 4, & 5:** Cohort Program (168 minutes, divisible by 42)
- **Period 6:** Lunch (42 minutes)
- **Period 7:** Prep/Planning (42 minutes)
- **Period 8 & 9:** Additional Course/Support (84 minutes)

In this schedule:

- The new teacher has a 4-period block dedicated to the Cohort Program, providing an extended, uninterrupted time for comprehensive instruction.
- Both teachers have two prep periods and a lunch break, aligning with the school's nine-period day structure.
- The current teacher maintains their existing courses, while the new teacher focuses on the Cohort Program and an additional course or support role in the final two periods.

Option 2-

A schedule that the current teacher can also take on the coursework or responsibility of the cohort program

Period 1 & 2: Agriculture Technology 7 (84 minutes)

- **Period 3:** Elective Class (42 minutes)
- **Period 4:** Cohort Program Part 1 (42 minutes)
- **Period 5:** Lunch (42 minutes)
- **Period 6 & 7:** Agriculture Technology 8 (84 minutes)
- **Period 8:** Cohort Program Part 2 (42 minutes)
- **Period 9:** Prep/Planning (42 minutes)

New Teacher:

- **Period 1:** Prep/Planning (42 minutes)
- **Period 2, 3, & 4:** Cohort Program (continued, 126 minutes)
- **Period 5:** Lunch (42 minutes)
- **Period 6:** Prep/Planning (42 minutes)
- **Period 7 & 8:** Additional Course/Support (84 minutes)
- **Period 9:** Cohort Program (additional session or planning, 42 minutes)

In this schedule:

- The Cohort Program is divided between the two teachers, with the current teacher taking one period for the Cohort Program in the morning and one in the afternoon, while the new teacher covers a continuous three-period block.
- Both teachers are allocated prep periods and a lunch break.
- This schedule allows both teachers to be involved in the Cohort Program while maintaining their other teaching responsibilities.

Option 3-

Schedule with potential for 2 cohort groups for grades 11 and 12, 3 periods in length.

Ideally, 11th graders are in periods later than 5 and 12th graders are between periods 1 and 5.

Current Teacher:

- **Period 1 & 2:** Agriculture Technology 7 (84 minutes)
- **Period 3:** Elective Class (42 minutes)
- **Period 4:** Cohort Program for Grade 12, Part 1 (42 minutes)
- **Period 5:** Lunch (42 minutes)
- **Period 6 & 7:** Agriculture Technology 8 (84 minutes)
- **Period 8:** Prep/Planning (42 minutes)
- **Period 9:** Cohort Program for Grade 12, Part 2 (42 minutes)

New Teacher:

- **Period 1:** Prep/Planning (42 minutes)
- **Period 2 & 3:** Cohort Program for Grade 12 (continued, 84 minutes)
- **Period 4 & 5:** Additional Course/Support (84 minutes)
- **Period 6:** Lunch (42 minutes)
- **Period 7, 8, & 9:** Cohort Program for Grade 11 (126 minutes)

In this schedule:

- The Grade 12 Cohort Program is taught in the morning, with the current teacher handling the first and last periods and the new teacher covering the middle periods.
- The Grade 11 Cohort Program is scheduled in the last three periods of the day, taught exclusively by the new teacher.
- This arrangement respects the preference for 11th graders to have classes later in the day and for 12th graders to have classes earlier.
- Both teachers have prep periods and a lunch break, maintaining a balanced workload.

How would having an agriculture education schedule structure like this impact students currently and after graduation?

Current Impact on Students:

1. **In-Depth Learning:** Extended class periods allow for more comprehensive and in-depth exploration of topics, leading to a better understanding of agricultural technology and practices.
2. **Skill Development:** The focus on both industry and life skills prepares students with practical, hands-on experiences, enhancing their problem-solving, technical, and interpersonal skills.
3. **Cohort Experience:** Learning in a cohort over multiple years fosters a strong sense of community and belonging among students. It can lead to more effective peer learning and support.
4. **Balanced Schedule:** Including prep periods and a lunch break helps maintain a balanced and manageable daily schedule, reducing student burnout and stress.

Post-Graduation Impact:

1. **Career Readiness:** Exposure to both industry and life skills in agriculture can better prepare students for careers in this field. They are likely to be more competitive in the job market with practical experience and a robust understanding of agriculture technology.
2. **Higher Education Opportunities:** Students interested in further education in agriculture or related fields would have a strong foundation, potentially making them attractive candidates for specialized programs.
3. **Community Impact:** Graduates with a strong background in agriculture can contribute significantly to their communities, especially in rural or agriculture-dependent areas. They could drive innovation, sustainability, and economic growth in the agriculture sector.
4. **Lifelong Learning:** The cohort model promotes a culture of continuous learning and adaptability, skills that are valuable in any career path.

Overall, this structure aims to provide a well-rounded, practical education in agriculture, equipping students with the skills and knowledge needed for success in modern agricultural practices and related fields.

Timeline for 2024 start date including new hire effective July 1:

Academic Year 2023-2024: Pre-Implementation and Planning

• September 2023 - December 2023:

- Curriculum Development: Begin developing the curriculum for the new cohort program.
- Resource Assessment: Evaluate resources and infrastructure needed.

• January 2024 - June 2024:

- Finalize Curriculum: Complete the development of the cohort program curriculum.
- Teacher Training: Begin training current teachers in the new curriculum and methods.
- Recruitment Process: Start the process of hiring a new agriculture teacher.
- Community Engagement: Initiate community and student engagement activities to introduce the new program.
- Infrastructure Setup: Prepare classrooms, labs, and other necessary facilities.

Academic Year 2024-2025: Hiring, Partial Implementation, and Adjustment

- **June 2024:**
 - Hire New Teacher: Complete the hiring process for the new agriculture teacher.
 - Orientation and Training: Provide orientation and specialized training for the new teacher.
- **September 2024 - December 2024:**
 - Cohort Program Launch: Start the cohort program with selected grades or classes.
 - Initial Feedback and Adjustments: Collect early feedback and make necessary adjustments.
- **January 2025 - June 2025:**
 - Program Expansion: Expand the cohort program, possibly including additional grades.
 - Continuous Professional Development: Offer ongoing training and support for teachers.
 - Student Support Systems: Implement and refine student support systems.

Academic Year 2025-2026: Full Implementation and Assessment

- **September 2025 - June 2026:**
 - Full Implementation: Fully implement the cohort program across all intended grades.
 - Ongoing Assessment and Adjustment: Continuously assess the program and make improvements.
 - Strengthen Community Ties: Develop further community partnerships and student projects.

Academic Year 2026-2027: Review and Future Planning

- **September 2026 - June 2027:**

- Comprehensive Review: Conduct an in-depth review of the program.
- Address Challenges and Plan Ahead: Identify challenges and areas for future development.
- Continuous Improvement: Keep refining the program based on feedback and review findings.

Justification for Longer Class Blocks and Two Instructors

Current Numbers

FFA Roster Numbers (vary depending on graduation class sizes):

2021- 108

2022-96

2023- 108

Additional agriculture education courses only improves the number and impact while allowing some students to focus in depth with the cohort program and still obtain college courses and pursue other interests with single course offerings like we have been.

In addition, having another FFA advisor will better suit the needs and advancement of these students in competitions and providing sound experiences for them. Other area programs of this size have at least two advisors who split duties and expand on their interests to provide more of a competitive advantage in local, state and National level competitions and awards.

Benefits of FFA/ Agriculture Education:

- Set for all students grades 6-12 in an agriculture education program, not just agriculturally based students.
- SAE (Supervised Agriculture Experience)
 - Outside hours spent on career clusters of interest
 - Like Work Based Learning Programs
 - Can earn scholarships, awards, degrees to be put on Resumes and build significant skillsets.
- Leadership
 - Career Development Events and Leadership Development Events
 - Some focused on skills (Like Skills USA) and can compete up to a National level
 - Some focused on leadership such as employment interview, public speaking and parliamentary procedure
- Travel and exposure
 - PCS FFA is dedicated to providing educational experiences and exposure for students outside of Prattsburgh and to other areas of the state, and even country with a trip to National FFA Convention.

Courses Taught on Rotations over 10 years

This can all be taught regularly or expanded on in the cohort. Currently, we cannot offer many courses with the current schedule restraints having one teacher.

- Agriculture/ Technology 7
- Agriculture/ Technology 8
- Horticulture
- Plant Science
- Animal Science
- Conservational Science
- Vet Science
- Small Animal Care
- Mechanics
- Food Science
- Agricultural Leadership
- Woodworking
- Advanced Agriculture
- Introduction to Agriscience

Descriptions

7th Grade Agriculture Technology

Grade:	7 th grade	Length:	80 minutes, every other day. Full year
Prerequisite:	None	Credit: Years offered:	1.0 Every Year

This class will stress students working together cooperatively, using information, resources, tools, machines, and computers to design, engineer, and build. Emphasis will be placed on creativity, problem solving, and the development of safe work habits and beginning tool use in the shop. In addition, we will be advancing our knowledge on the topic of agriculture, which includes many industries and commodities.

8th Grade Agriculture Technology

Grade:	8 th grade	Length:	80 minutes, every other day. Full year
Prerequisite:	7 th grade technology	Credit: Years offered:	1.0 Every Year

This class further develops skills and topics covered in 7th grade Agriculture technology. Topics included consist of architecture design and construction based on drawings to scale, industrial arts, agriculture science course prep work, and

Agriculture Mechanics

Grade:	10-12 th	Length:	1 class period. Full year
Prerequisite:	None	Credit: Years offered:	1.0 Every Other Year (odd years)

This is a course is designed for students who are pursuing basic knowledge in the mechanical world of agriculture. Topics covered include but are not limited to shop safety, careers in agriculture mechanics, FFA, welding, small gas engines, tool identification, paints and stains, metalworking, masonry, woodworking, electricity, power tools, agriculture structures.

Small Animal Care (Science Track)

Grade:	10-12 th	Length:	1 class period. Full year
Prerequisite:	None	Credit:	1.0 (Science Credit)
		Years offered:	Every Other Year (even years)

This course is designed to educate students on domesticated small animals and their care. Topics include but are not limited to animal husbandry, restraint, care, behavior, diet, growth, development, reproduction, and disease control. This course is suggested to be a prerequisite to veterinary science, but introductory topics in vet science will also be covered in this course.

Small Animal Care (Non-Science Track)

Grade:	10-12 th	Length:	1 class period. Half Year.
Prerequisite:	None	Credit:	.5
		Years offered:	As needed basis

This course is designed to educate students on domesticated small animals and their care. Topics include breed identification, small animal husbandry and restraint and understanding the needs of animals to best choose a pet in the future.

Veterinary Science

Grade:	10-12 th	Length:	1 class period. Full year
Prerequisite:	Small Animal Care	Credit:	1.0 Science Credit
		Years offered:	Every Other Year (odd years)

This course meets every day for the full year and is aligned with the updated Cornell University Student Veterinary Science curriculum created by agriculture educators. This course is intended to introduce the student to the field of veterinary science. Major topics include veterinary terminology, safety, sanitation, anatomy and physiology, parasitology, nutrition, disease, hospital procedures, animal management. This course involves the handling of live animals.

Small Animal Care

Grade:	10-12 th	Length:	1 class period. Full year
Prerequisite:	None	Credit:	1.0
		Years offered:	Every Other Year (odd years)

Students study and investigate earth processes (Geology), space (Astronomy), and factors related to the atmosphere (Meteorology). The class meets daily to accommodate the New York State Education Department requirement of 1200 minutes of successful lab time to take the Regents exam.

Animal Science

Grade:	10-12 th	Length:	1 class period. Full year
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Prerequisite: None Credit: **1.0 Science Credit**
 Years offered: Every Three Years

This is a course that will cover domestic animals, particularly focusing on agricultural livestock. Students will know and understand animal taxonomy, husbandry, development, nutritional needs, and various other aspects to owning and raising livestock.

Horticulture

Grade: 10-12th Length: 1 class period. Full year
 Prerequisite: None Credit: **1.0 Science Credit**
 Years offered: Every Three Years

This class will give students a glimpse into plant science, and the identification and cultivation and management of plants. Hands-on and outdoor/ real life practices are preferred method of instruction, so labs/ projects will be critical in practicing the lecture knowledge obtained in class.

Conservational Science

Grade: 10-12th Length: 1 Class period. Full year
 Prerequisite: None Credit: **1.0 Science Credit**
 Years offered: Every Other Year (even years)

This is a course that will cover the environment we live and interact with, including biomes, ecosystems, natural resources, animals and their conservation. Topics to be covered include but are not limited to alternative energy, vermiculture, wildlife identification, soil science, tree identification and production, and the Department of Environmental Conservation.

Woodworking

Grade: 10-12th Length: 1 class period. Half year
 Prerequisite: None Credit: .5
 Years offered: As needed basis

Agricultural Leadership

Grade: 10-12th Length: 1 class period. Half year
 Prerequisite: None Credit: .5
 Years offered: As needed basis

2023-2024 Program of Activities

Currently, there is a combined MS/ HS FFA POA. This could be developed further with the division of duties for a new advisor.

Date	Event	Location
September 11	Food Bank	PCS Ag Building
September 19	FFA Meeting 3-4:10	Room 302

September 25	FFA State Officer Tour Stop	Autumn Mist Alpaca Farm
September 28	Board of Education Showcase	Bath Haverling HS
October 5	VAST Agriculture Day	Alfred State College
October 17	FFA Meeting 3-4:10	Room 302
October 30	Food Bank	Ag Building
November 1-15	Fruit Sale	Community
November 13	Food Bank	PCS Ag Building
November 14	FFA Meeting 3-4:10	Room 302
November 17	FFA Harvest Dance 6-8 PM	TBD (Weather)
November 30	FFA Tree Decorating 2:50-3:10	Town Park
December 11	Food Bank	PCS Ag Building
December 13	FFA Meeting/ Holiday Party 3-4:10	TBD
January 8	Food Bank	PCS Ag Building
January 15	National FFA Scholarships Due Online	
January 16	FFA Meeting 3-4:10	Room 302
January TBD	FFA Member Leadership Series	TBD
February 3	9 AM District FFA Competitions	Penn Yan HS
February 5-6	State Leaders Experience	Albany, NY
February 12	Food Bank	PCS Ag Building
February 12-16	FFA Week	District Wide
February 14	FFA Meeting 3-4:10	Room 302
February 15	Empire Degrees Due FFA District President App Due	State FFA Office
March 1	Proficiency Applications Due Rosters Due	
March 11	Food Bank	PCS Ag Building
March 16	Substate Leadership CDE's	TBD
March 18-22	Ag Literacy Week	Prattsburgh
March TBD	Board Spring Showcase	TBD
March 19	FFA Meeting 3-4:10	Room 302
March 28	FFA Banquet 6 PM	Cafeteria
April 2	Registration and Payment due for State Convention	
April 8	Food Bank	PCS Ag Building
April 11-12	Ag Mechanics and Meats Contest	Cobleskill
April 16	FFA Meeting 3-4:10	Room 302
May 2-4	FFA State Convention	Buffalo, NY
May 13	Food Bank	PCS Ag Building
May 21	FFA Meeting 3-4:10	TBD
June TBD	Camp O Parent Meeting	
June 10	Food Bank	PCS Ag Building
June 11	End of Year Chapter Meeting and Officer Elections	TBD

July TBD	Summer Meeting	PCS Ag Building
July 14-19 (Week 3)	Camp Oswegatchie	Croghan, NY
August TBD	Officer Retreat	TBD
August 12-18	Steuben County Fair Booth Setup August 9 Livestock Judging TBD	Bath, NY
August TBD	Summer Meeting	PCS Ag Building
August TBD	Summer Fest Float?	Prattsburgh Town Park
August 22- September 2	State Fair FFA Competitions	Syracuse, NY

Summary

- The current agricultural program is extremely underutilized.
 - Land labs not currently in use other than minor use
 - Only two high school courses currently offered each year on rotating basis
- The current course structure is only meant to give surface level exposure to middle and high school students.
- The current FFA program is successful on a local level, but we have much more potential as a district to further our success.
- With a considerable capital project investing in the facility, it is the perfect time to expand course offerings to increase impact for students that will positively impact them beyond graduation.
- As NYS looks at changing graduation requirements and student learning styles have changed, now is the perfect time to pursue project based learning and hands-on educational styles.
- Adding 1 FTE to the school budget for 23-24 and opening a position has significant positive impacts to our school, students, and community.