

**PIONEER SCHOOL DISTRICT NO. 402  
BOARD MEETING MINUTES**

Date of Meeting: March 28, 2023  
Time of Meeting: 6:00 PM  
Meeting Location: Pioneer Middle School Commons & Virtual Link  
President Pro Tempore: Dr. Schlitz

At 6 PM Dr. Schlitz called the meeting to order and Mr. Clark led the pledge of allegiance. A quorum was established with all five members.

The following community and staff members were in attendance Chris Bishop, Lynn Chakos, Caroline Davenport, Jeff Davis, Kalie Enlow, Mark Gudger, Deneen Phelan, Megan Thurston, Tricia VanMarter and Joel Williams.

**Requests to Address the Board** - There were no online requests to address the Board, however, community member Shawn Montano asked for clarification on why individuals must register to address the Board. Also, why is this topic at the beginning of a meeting? Dr. Schlitz explained having this at the beginning of the agenda allows for community members to give input and/or comments prior to any action begin taken during the Discussion/ Action items later in the agenda. Having individuals register to address the Board aligns with policy. Dr. Schlitz emphasized the board is always interested and open to hearing comments and thoughts from the public.

**Changes and/or Additions to the Agenda** - There are no changes to the April 28, 2023, agenda.

**Approval of Agenda** - Dr. Day moved to approve the agenda as written. Ms. Rowe seconded the motion. The motion carried unanimously.

**Consent Agenda** - Dr. Clark moved to approve the consent agenda. Ms. Rowe seconded the agenda. The motion carried unanimously.

**Business Operations** - Fiscal Director Chris Bishop reviewed February 2023 financial reports and budget status report.

**Student Report** - Due to homework and Spring Break scheduled for next week, there are no student reports for this month. Middle School students will be present at the April board meeting.

**Principal Reports** - The Elementary School has approved its School Improvement Plan (SIP) and will be sharing it with Board members next month. During the month of March, PTO hosted a successful book fair at the Elementary School. A Literacy Night for families was also scheduled in March and over 100 people attended. Elementary administrators and staff shared data, processes, and curriculum information regarding the proposed CKLA curriculum adoption.

The Middle School also approved its School Improvement Plan (SIP) and shared the working document with Board members. Megan Thurston, Administrative Intern along with Principal Van Marter reviewed the plan talking about areas of improvement, successes, and goals for the 2023-2024 school year.

**Superintendent Report** – March has been a busy month for Pioneer. After months of research and school visitations the Elementary staff have proposed a K-5 curriculum to the Board for adoption. Parent Teacher’s Conferences are this week. The District Leadership Team continues to work on the draft strategic plan with the goal of presenting a draft to the Board at the May Board meeting.

**Discussion Items** – Due to weather conditions, was canceled on February 23, 2023. This moved the last day of school for the 2022-2023 school year to June 20, 2023. Mr. Clark moved to approve the revised 2022-2023 School Calendar as submitted. Dr. Day seconded the motion. The motion carried unanimously.

Mr. Clark moved to approve the funding for Amy Koster to attend the Scratchworks Training in Austin, TX. Dr. Day seconded the motion. The carried passed unanimously.

Dr. Day moved to approve the out-of-state travel for Mark Gudger and Kalie Enlow to attend the Innovative Schools Summit in Las Vegas, NV. Ms. Rowe seconded the motion. The motion carried unanimously.

Mr. Lee moved to table the approval of the Elementary Curriculum Amplify CKLA pending a special meeting to be held this week. This allows Board members an opportunity to view curriculum samples. Dr. Day seconded the motion. The motion carried unanimously.

Ms. Rowe moved to approve the Policy and Procedure 3225 School Based Threat Assessment & Protocol with modification on the procedural process. Mr. Clark seconded the motion. The motion carried unanimously.

Dr. Day moved to approve the 2023-2024 Chromebook order as submitted. Mr. Clark seconded the motion. The motion carried unanimously.

Mr. Clark moved to approve the Elementary and Middle School Information and Condition of Schools (ICOS) reports as submitted. Ms. Rowe seconded the motion. The motion carried unanimously.

Director of Technology Joel Williams provided a demonstration on cybersecurity. The Board thanked him for the information and for bringing light to something very important. They encouraged the District to offer an educational class for community members regarding technology security.

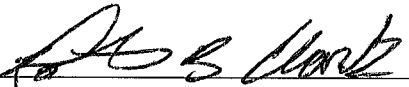
At 7:40 PM, Dr. Schlitz shared the Board will be going into an Executive Session to review the performance of a public employee (RCW 42.30.110.1(g)). The board will be in Executive Session until 8:00 PM.

At 8:01 PM, Dr. Schlitz called the regular school board meeting back to order.


Mr. Clark moved to approve the yearly evaluation of Superintendent Jeff Davis as completed. Dr. Day seconded the motion. The motion carried unanimously.

Dr. Day moved to adjourn the meeting at 8:11 PM. Ms. Rowe seconded the motion. The motion carried unanimously.


APPROVED THIS 25<sup>th</sup> DAY OF APRIL, 2023.

  
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Robert Clark

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Dr. Susan Day

  
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Rick Lee

  
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Ellory Rowe

  
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Dr. Stephanie Schlitz

ATTEST:   
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Jeff Davis, Secretary to the Board of Director

