Me Menu has tools for the individual user.
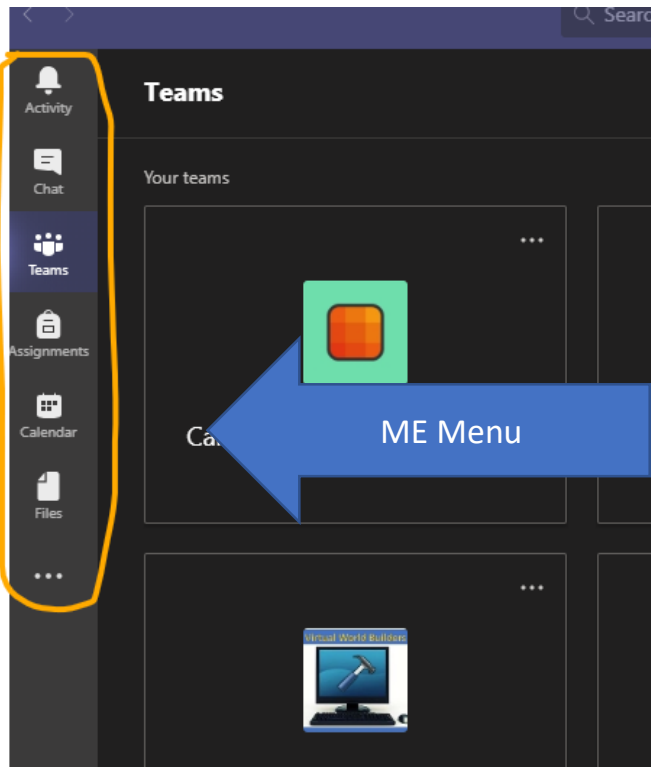
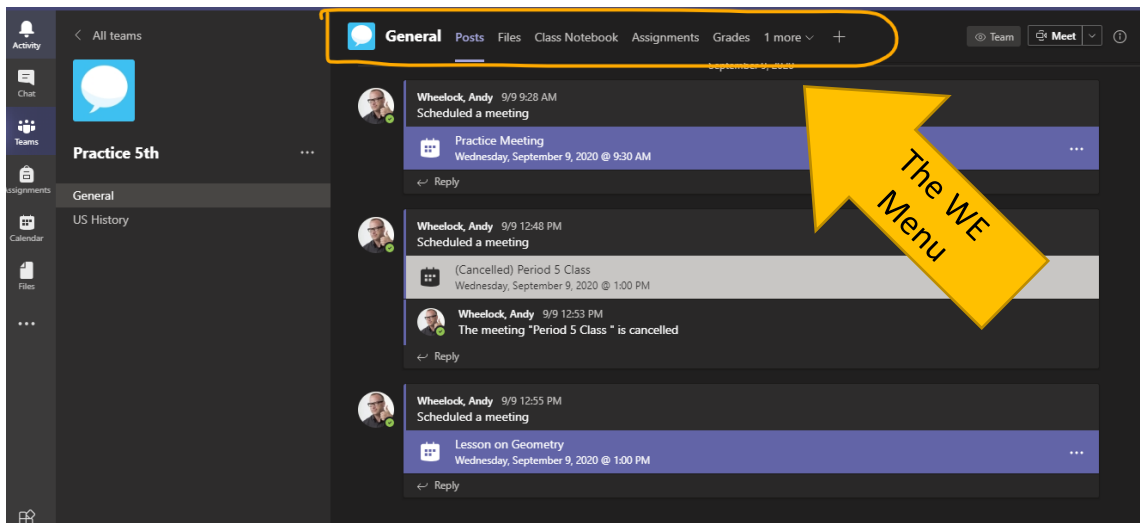**Teams** is the location where all of the students Teams or classrooms will be

Files is where students can find their own personal files

Assignments is where all Classroom assignments will be posted from all classes.

Calendar is students' personal calendar with events and dates

Chat For IM type chat. (May be disabled for students)

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The WE Menu

Posts are for teacher announcements and student comments
Files are for shared files from Teacher
ClassNotebook is a digital Notebook for the teacher and students to create notes and save files.
Assignments is where teacher will post assignments and students can open them and complete them
Meet is a place where teachers can have their own Video Meeting with students.
Tutorial HERE