

**Orcutt Union School District
Board of Trustees
Meeting Minutes
December 13, 2023**

CALL TO ORDER

A meeting of the Board of Trustees of the Orcutt Union School District was held on Wednesday, December 13, 2023, in the District Office Board Room, beginning with Shaun Henderson calling Public Session to order at 6:00 p.m. The Pledge of Allegiance was led by Lisa Morinini. It was moved by Liz Phillips seconded by Lisa Morinini to adopt the December 13, 2023 agenda. Members Present: Henderson, Morinini, Philips, Waffle, and Steller. Administrators Present: Edds, Salucci, Dana, and Knight.

ELECTION OF BOARD PRESIDENT

Dr. Holly Edds thanked and acknowledged Shaun Henderson for his service this past year as President of the Board. It was then moved by Melanie Waffle seconded by Liz Phillips and carried to approve Lisa Morinini as the Board President. Ayes: Morinini, Phillips, Waffle, Steller, and Henderson.

ELECTION OF BOARD CLERK

It was moved by Mark Steller seconded by Melanie Waffle and carried to approve Liz Phillips as the Board Clerk. Ayes: Morinini, Phillips, Waffle, Steller, and Henderson.

DESIGNATION OF SUPERINTENDENT AS SECRETARY TO THE BOARD

It was moved by Liz Phillips seconded by Shaun Henderson and carried to approve Dr. Holly Edds as the Secretary to the Board. Ayes: Morinini, Phillips, Waffle, Steller, and Henderson.

SETTING OF DATE, TIME AND PLACE FOR ALL REGULAR BOARD MEETINGS IN 2022

It was moved by Shaun Henderson seconded by Melanie Waffle and carried to approve that Regular Board Meetings for 2024 will occur on the second Wednesday of each month, with the exception of Thursday April 18, 2024 and Wednesday, June 5, 2024. Ayes: Morinini, Phillips, Waffle, Steller, and Henderson.

SELECTION OF A REPRESENTATIVE TO THE COUNTY COMMITTEE ON SCHOOL DISTRICT ORGANIZATION

It was moved by Shaun Henderson seconded by Melanie Waffle and carried to approve Liz Phillips as the Representative to the County Committee on School District Organization. Ayes: Morinini, Phillips, Waffle, Steller, and Henderson.

CLOSED SESSION PUBLIC COMMENTS

None

ADJOURN TO CLOSED SESSION

It was moved by Mark Steller seconded Shaun Henderson and carried to adjourn to Closed Session at 6:05 p.m. Ayes: Morinini, Phillips, Waffle, Steller, and Henderson.

RECONVENE TO PUBLIC SESSION

It was moved by Liz Phillips seconded by Shaun Henderson and carried reconvene to Public Session at 7:01 p.m. Lisa Morinini reported that no action was taken during Closed Session.

SUPERINTENDENT'S REPORT

OAHS ASB informed the Board that the Jr. Class won the kickball tournament and that the school is looking forward to the upcoming student vs. teachers Quiz Bowl. Alan Smithson, the music teacher at Alice Shaw and Ralph Dunlap, and his students treated the Board to a percussion performance using skills that they learned in class. Josie Coburn and the OAHS Band gave a "mini" concert to put everyone in the holiday spirit. Carrie Hicinbothom, a Program Specialist, presented on Behavior Intervention Teams and tiered behavior supports. Dr. Holly Edds recognized Beth Karamitsos, Patterson Road School kindergarten teacher who has been named as the Orcutt Union School District's Teacher of the Year for 2023-2024! Now in her 36th year in the classroom, Mrs. Karamitsos is admired and respected for being a teacher of high energy, high expectations, and love for her

students. During the Superintendent's Report, Dr. Edds recognized and thanked Shaun Henderson for his work as Board President.

ITEMS FROM THE BOARD

Shaun Henderson commented that this is a very exciting time of year, there have been are so many wonderful holiday events and student performances. He wished everyone a Merry Christmas and Happy New Year and hopes that everyone enjoys some special time with their families. Mark Steller commented on how nice it is to see how involved our schools are in our local community, from our marching bands participating in all of the local parades to various tree lighting ceremonies. Melanie Waffle spoke about her time spent attending the CSBA Delegate Assembly. She also stated that she enjoyed the DARE community event and that OCAF won second place in the car decorating contest for the Orcutt Christmas Parade. Liz Phillips wished everyone a Merry Christmas and Happy 2024. She stated that she thoroughly enjoyed the Orcutt Christmas Parade and thanked those involved that made the parade enjoyable to all. Lisa Morinini feels that her time spent at the CSBA Annual Conference was meaningful and thought all the speakers/topics were informative and top notch.

PUBLIC COMMENT

Monique Segura, OEA President, thanked the Board for their support and gave an OEA update. Angie Dana, CSEA 2nd Vice President, wished the Board a Happy Holiday and informed them that their members held a benefit barbeque and that the proceeds of the event went to purchase gift cards for members in need this holiday season. Lata Murti suggested that the District hold a parent information night on State truancy policies. April Huckabey thanked the District for the extra parking spaces during the Orcutt Christmas Parade.

CONSENT AGENDA ITEMS

- A. Classified Personnel Action Report
- B. Hiring of Additional District and Charter Coaches for the 2023-2024 School Year
- C. Certificated Personnel Action Report
- D. Approval of November 8, 2023, Regular Board Meeting Minutes
- E. Approval of Warrants
- F. Board Bylaw 9124 Attorney, for the second reading
- G. Board Policy 1160 Political Processes, for the second reading
- H. Board Policy 0410 Nondiscrimination in District Programs and Activities, for the second reading
- I. Board Policy 3312 Contracts, for the second reading
- J. Board Policy 3460 Financial Reports and Accountability, for the second reading
- K. Board Policy 3551 Food Service Operations/Cafeteria Fund, for the second reading
- L. Board Policy 4151/4251/4357 Employee Compensation, for the second reading
- M. OAHS Girls Soccer Overnight Trip to attend the Garces Holiday Tournament in Bakersfield, CA on December 8-9, 2023
- N. OAHS Girls Basketball Team Overnight Trip to attend the Old Town Clovis Kiwanis Basketball Tournament in Clovis, CA on December 21-23, 2023
- O. OAHS Girls Basketball Team Overnight Trip to attend the Arvin High School Basketball Tournament in Arvin, CA on December 27-29, 2023
- P. OAHS Girls Dance Team Overnight Trip to attend the Sharp International Dance Competition in Burbank, CA on February 23-25, 2024
- Q. Cooperative Purchasing Programs

It was moved by Melanie Waffle seconded by Shaun Henderson and carried to approve consent agenda items A – Q, as submitted. Ayes: Morinini, Phillips, Waffle, Steller, and Henderson.

ACTION ITEMS

Acceptance of Donations:

- A. **From Ricardo Zuniga:** a donation of a \$100 to Patterson Rd. Elementary School Robotics Program.
- B. **From Hama Sato Japanese Restaurant:** a donation of \$200 to Patterson Rd.

Elementary School Robotics Program.

C. **From Orcutt Academy K-8 PTSA:** a donation of \$3,500 to Orcutt Academy K-8 School to help offset the cost of school field trips.

D. **From Sommer Urias:** a donation of \$150 to Patterson Rd. Elementary School Robotics Program.

It was moved by Liz Phillips seconded by Mark Steller and carried to approve that the donation be accepted and that a letter of appreciation be sent to the donors. Ayes: Morinini, Phillips, Waffle, Steller, and Henderson.

Information Only

Presentation of the First Interim Report

2023-2024 First Interim Report

It is was moved by Mark Steller seconded by Shaun Henderson and carried to approve the 2023-2024 First Interim Report with a positive certification for, as submitted. Ayes: Morinini, Phillips, Waffle, Steller, and Henderson.

Resolution No.6 2023-2024 Commit and Uncommit the General Fund Balance

It was moved by Liz Phillips seconded by Melanie Waffle and carried to adopt Resolution No. 6 2023-2024 Commit and Uncommit the General Fund Balance, as submitted. Ayes: Morinini, Phillips, Waffle, Steller, and Henderson.

Resolution No. 7 2023-2024 Delegation of Authority to District Staff

It was moved by Shaun Henderson seconded by Mark Steller and carried to adopt Resolution No 7 2023-2024 Delegation of Authority to District Staff, as submitted. Ayes: Morinini, Phillips, Waffle, Steller, and Henderson.

Accounting of Developer Fees for the 2022-23 Fiscal Year (Annual Report)

It was moved by Shaun Henderson seconded by Liz Phillips and carried to approve the Accounting of Developer Fees for the 2022-23 Fiscal Year (Annual Report), as submitted. Ayes: Morinini, Phillips, Waffle, Steller, and Henderson.

Youth League Facility Use Agreement: Orcutt American Little League and the Boys and Girls Club of the Mid-Central Coast.

It was moved by Mark Steller seconded by Shaun Henderson and carried to approve Facility Use Agreement with Orcutt American Little League and the Boys and Girls Club of the Mid-Central Coast, as submitted. Ayes: Ayes: Morinini, Phillips, Waffle, Steller, and Henderson.

Pre-Authorization for the Purchase of a Child Nutrition Vehicle

It was moved by Liz Phillips seconded by Shaun Henderson and carried to approve the pre-authorization to purchase a Child Nutrition Vehicle not to exceed, \$85,000, as submitted. Ayes: Morinini, Phillips, Waffle, Steller, and Henderson.

Out-of-State Travel for Child Nutrition Coordinator to Attend the 38th Annual Child Nutrition Conference

It was moved by Shaun Henderson seconded by Mark Steller and carried to approve out-of-state travel for the Child Nutrition Coordinator to attend the 38th Annual Child Nutrition Conference in Orlando, FL on April 22-26, 2024, as submitted. Ayes: Morinini, Phillips, Waffle, Steller, and Henderson.

Cooperative Purchasing Agreement for the Purchase of an Electric School Bus

It was moved by Melanie Waffle seconded by Liz Phillips and carried to approve the Cooperative Purchasing Agreement with South County Support Services Agency and accept pricing from Creative Bus Sales in the amount of \$392,200, as submitted. Ayes: Morinini, Phillips, Waffle, Steller, and Henderson.

Chromebook Purchase for the 2023-2024 School Year

It was moved by Shaun Henderson seconded by Melanie Waffle and carried to approve the purchase of 800 2-in-1 Chromebooks in the amount of \$284,608.52 for District and Charter use, as submitted. Ayes: Morinini, Phillips, Waffle, Steller, and Henderson.

School Plans for Student Achievement for Alice Shaw, Joe Nightingale, Olga Reed, Orcutt School for Independent Study, Patterson Rd., Pine Grove, Ralph Dunlap, Lakeview JHS, Orcutt JHS, and Orcutt Academy

It was moved by Melanie Waffle seconded by Mark Steller and carried to approve the School Plans for Student Achievement, as submitted. Ayes: Morinini, Phillips, Waffle, Steller, and Henderson.

Board Policy 5131.9 Academic Honesty

It was moved by Liz Phillips seconded by Mark Steller and carried to approve the revised Board Policy 5131.9 Academic Honesty, for the first reading and that it be placed on the next Consent Agenda for the second reading. Ayes: Morinini, Phillips, Waffle, Steller, and Henderson.

Board Policy 6154 Homework/Makeup Work

It was moved by Shaun Henderson seconded by Melanie Waffle and carried to approve the revised Board Policy 6154 Homework/Makeup Work, for the first reading and that it be placed on the next Consent Agenda for the second reading. Ayes: Morinini, Phillips, Waffle, Steller, and Henderson.

Board Policy 6162.5 Student Assessment

It was moved by Liz Phillips seconded by Mark Steller and carried to approve the revised Board Policy 6162.5 Student Assessment, for the first reading and that it be placed on the next Consent Agenda for the second reading. Ayes: Morinini, Phillips, Waffle, Steller, and Henderson.

Azusa Pacific University Teacher Agreement for Adapted Physical Education Fieldwork Experience

It was moved by Melanie Waffle seconded by Shaun Henderson and carried to approve the Azusa Pacific University Teacher Agreement with Orcutt Union School District for Adapted Physical Education Fieldwork Experience, as submitted. Ayes: Morinini, Phillips, Waffle, Steller, and Henderson.

Eastern New Mexico University Clinical Education Agreement for Speech and Language Pathology Clinical Hours

It was moved by Mark Steller seconded by Liz Phillips and carried to approve the Eastern New Mexico University Clinical Education Agreement with Orcutt Union School District for Speech and Language Pathology Clinical Hours, as submitted. Ayes: Morinini, Phillips, Waffle, Steller, and Henderson.

GENERAL ANNOUNCEMENTS

Unless otherwise noticed, the next regular board meeting is scheduled for Wednesday, January 10, 2024 beginning with Open Session at 6:00 p.m. in the District Office Boardroom, 500 Dyer St., Orcutt, CA 93455

ADJOURN

It was moved by Liz Phillips seconded by Shaun Henderson and carried to adjourn the meeting at 8:57 p.m. Ayes: Ayes: Morinini, Phillips, Waffle, Steller, and Henderson.



Holly Edds, Ed.D. Board Secretary



Liz Phillips, Clerk, Board of Trustees