

**ORCUTT UNION SCHOOL  
DISTRICT BOARD OF TRUSTEES  
REGULAR MEETING MINUTES  
December 14, 2022**

**CALL TO ORDER**

A regular meeting of the Board of Trustees of the Orcutt Union School District was held on Wednesday, December 14, 2022, in the District Board Room, beginning with Mark Steller calling Public Session to order at 6:00 p.m. The Pledge of Allegiance was led by Liz Phillips. It was moved by Lisa Morinini seconded by Liz Phillips to adopt the December 14, 2022 agenda. Members Present: Steller, Henderson, Morinini, Phillips and Waffle. Administrators Present: Edds, Salucci, Dana and Knight.

**ADMINISTRATION OF OATH OF OFFICE TO UNOPPOSED BOARD MEMBERS**

Dr. Holy Edds administered the oath of office to Shaun Henderson, Mark Steller, and Melanie Waffle.

**ELECTION OF BOARD PRESIDENT**

Dr. Holly Edds thanked and acknowledged Mark Steller for his service this past year as President of the Board. It was then moved by Lisa Morinini seconded by Liz Phillips and carried to approve Shaun Henderson as the Board President. Ayes: Steller, Henderson, Morinini, Phillips, and Waffle.

**ELECTION OF BOARD CLERK**

It was moved by Liz Phillips seconded by Melanie Waffle and carried to approve Lisa Morinini as the Board Clerk. Ayes: Henderson, Morinini, Phillips, Waffle and Steller.

**DESIGNATION OF SUPERINTENDENT AS SECRETARY TO THE BOARD**

It was moved by Melanie Waffle seconded by Liz Phillips and carried to approve Dr. Holly Edds as the Secretary to the Board. Ayes: Henderson, Morinini, Phillips, Waffle and Steller.

**SETTING OF DATE, TIME AND PLACE FOR ALL REGULAR BOARD MEETINGS IN 2022**

It was moved by Melanie Waffle seconded by Liz Phillips and carried to approve that Regular Board Meetings for 2023 will occur on the second Wednesday of each month. Ayes: Henderson, Morinini, Phillips, Waffle and Steller.

**SELECTION OF A REPRESENTATIVE TO THE COUNTY COMMITTEE ON SCHOOL DISTRICT ORGANIZATION**

It was moved by Liz Phillips seconded by Melanie and carried to approve Lisa Morinini as the Representative to the County Committee on School District Organization. Ayes: Henderson, Morinini, Phillips, Waffle and Steller.

**CLOSED SESSION PUBLIC COMMENTS**

None

**ADJOURN TO CLOSED SESSION**

It was moved by Liz Phillips seconded by Lisa Morinini and carried to adjourn to Closed Session at 6:08 p.m. Ayes: Henderson, Morinini, Phillips, Waffle and Steller.

**RECONVENE TO PUBLIC SESSION**

The meeting reconvened to Public Session at 6:58 p.m. Shaun Henderson reported that no action was taken during Closed Session.

**SUPERINTENDENT'S REPORT**

Karen Meyer, a teacher at Ralph Dunlap School, and Kindergarten and First Grade students performed a few holiday songs. Josie Coburn and the OAHS Jazz Band put on a "mini" holiday concert for the Board. Elizabeth O'Leary, president of OAHS ASB, updated the board on all the ASB activities happening at Orcutt Academy. Dr. Edds and Joe Dana recognized and congratulated Leslie Avila, our Dare officer, on her retirement. Leslie Wagon seller, Executive Director of Technology, gave a Technology update.

**ITEMS FROM THE BOARD**

Mark Steller commented on how nice it is to see how involved our schools are in our local community, from our marching bands participating in all of the local parades to various tree lighting ceremonies. Melanie Waffle gave an OCAF updated regarding the OCAF Gala on February 25<sup>th</sup>, reminded everyone

about the 2022 Holiday Giving Campaign, and talked about the District Play that will be taking place on March 17-18<sup>th</sup>. Liz Phillips spent some time visiting various sites and enjoyed her time at the ELC and was able to get into the spirit of the holidays by attending the OAHS Band Family Concert. Lisa Morinini feels that her time spent at the CSBA Annual Conference was meaningful and thought all the speakers/topics were informative and top notch. Shaun Henderson hopes that staff enjoy their time off and that they take this time to relax and connect with their loved ones. He was also excited to share that Key Site 17 was approved by the Planning Commission and that they were impressed with the presentations and the cooperative nature between the District and TAIT, the developer.

#### **PUBLIC COMMENT**

Monique Segura, President of the Orcutt Educators Association (OEA) thanked the Board for their support and gave an OEA update.

#### **CONSENT AGENDA ITEMS**

- A. Classified Personnel Action Report
- B. Certificated Personnel Action Report
- C. Approval of November 9, 2022, Regular Board Meeting Minutes
- D. Approval of Warrants
- E. Board Bylaw 9100 Organization, for the second reading
- F. Board Bylaw 9220 Governing Board Elections, for the second reading
- G. Board Policy 7150 Site Selection and Development, for the second reading
- H. Board Policy 7110 Facilities Master Plan, for the second reading
- I. Board Policy 6146.1 High School Graduation Requirements, for the second reading
- J. Board Policy 6158 Independent Study, for the second reading
- K. Board Policy 6164.2 Guidance and Counseling Services, for the second reading
- L. Board Policy 6178 Career and Technical Education, for the second reading
- M. Board Policy 4030 Nondiscrimination in Employment, for the second reading
- N. Board Policy 4119.1 Civil and Legal Rights, for the second reading
- O. Board Policy 4140 Bargaining Units, for the second reading
- P. Board Policy 4218 Dismissal/Suspension/Disciplinary Action, for the second reading
- Q. Olga Reed Modernization Project: Change Order #003 – Pre Con Industries, Inc.
- R. OAHS Girls Cross Country Overnight Trip to CIF State Championship in Fresno CA, November 2022
- S. OAHS Girls Soccer Overnight Trip to Bakersfield, CA, December 2022

It was moved by Liz Phillips seconded by Lisa Morinini and carried to approve consent agenda items A – S, as submitted. Ayes: Henderson, Morinini, Phillips, Waffle and Steller.

#### **ACTION ITEMS**

##### **California School Board Association Delegate Assembly Election**

It was moved by Liz Phillips seconded by Lisa Morinini to nominate Melanie Waffle to run for election in the CSBA's Delegate Assembly, as submitted, Ayes: Henderson, Morinini, Phillips, Waffle and Steller.

##### **Governance Handbook**

It was moved by Melanie Waffle seconded by Lisa Morinini and carried to approve the revisions made to the Governance Handbook, as submitted. Ayes: Henderson, Morinini, Phillips, Waffle and Steller.

##### **Information Only:**

Presentation of the First Interim Report.

##### **2022-2023 First Interim Report**

It was moved by Lisa Morinini seconded by Mark Steller and carried to approve the 2022-2023 First Interim Report with positive certification, as submitted. Ayes: Henderson, Morinini, Phillips, Waffle, and Steller.

##### **Resolution No. 9, 2022-2023 Commit and Uncommit the General Fund Balance**

It was moved by Melanie Waffle seconded by Mark Steller, and carried to adopt Resolution No. 9, to Commit and Uncommit the General Fund Balance, as submitted. Ayes: Henderson, Morinini, Phillips, Waffle and Steller.

**Resolution No. 10 2022-2023 Delegation of Authority to District Staff**

It was moved by Liz Phillips seconded by Lisa Morinini and carried to adopt Resolution No. 10 Delegation of Authority to District Staff, as submitted. Ayes: Henderson, Morinini, Phillips, Waffle and Steller.

**Accounting of Developer Fees for the 2021-2022 Fiscal Year (Annual Report)**

It was moved by Liz Phillips seconded by Mark Steller and carried to approve the Accounting of Developer Fees for the 2021-2022 Fiscal Year (Annual Report), as submitted. Ayes: Henderson, Morinini, Phillips, Waffle, and Steller.

**Youth League Facility Use Agreements: Orcutt Youth Softball**

It was moved by Melanie Waffle seconded by Mark Steller and carried to approve the Youth League Facility Use Agreement with Orcutt Youth Softball, as submitted. Ayes: Henderson, Morinini, Phillips, Waffle, and Steller.

**AB 1200 Public Disclosure of Proposed Collective Bargaining Agreement-Orcutt Educators Association**

It was moved by Liz Phillips seconded by Lisa Morinini and carried to approve the AB 1200 Public Disclosure of Proposed Collective Bargaining Agreement, as submitted. Ayes: Henderson, Morinini, Phillips, Waffle, and Steller.

**Pre-Authorization to Purchase Two (2) School Buses**

It was moved by Lisa Morinini seconded by Melanie Waffle and carried to approve the pre-authorization to purchase of two (2) school busses not to exceed, \$400,000, as submitted. Ayes: Henderson, Morinini, Phillips, Waffle, and Steller.

**Approval of the Sale or Disposal of Books, Equipment, and Supplies**

It was moved by Liz Phillips seconded by Melanie Waffle and carried to approve the Sale of Disposal of Books, Equipment and Supplies, as submitted. Ayes: Henderson, and Morinini, Phillips, Waffle and Steller.

**Award of CUPPCCA Bid for Pine Grove Parking Lot Drain Inlet Installation Project**

It is moved by Melanie Waffle seconded by Liz Phillips and carried to award the CUPPCCA Bid for the Pine Grove Parking Lot Drain Inlet Installation Project to RDZ Contractors, Inc. for \$31,634, as they were the lowest, responsive, and responsible bidder. Ayes: Henderson, and Morinini, Phillips, Waffle and Steller.

**Award of CUPPCCA Bid for Pine Grove Parking Lot Paver Replacement Project**

It was moved by Mark Steller seconded by Melanie Waffle and carried to award the CUPPCCA Bid for the Pine Grove Parking Lot Paver Replacement Project RDZ Contractors, Inc. for \$46,710, as they were the lowest, responsive, and responsible bidder. Ayes: Henderson, and Morinini, Phillips, Waffle and Steller.

**Professional Service Agreement with Soils Engineering, Inc. to Perform Testing and Inspection Services for the Pine Grove Parking Lot Paver Replacement Project**

It was moved by Liz Phillips seconded by Lisa Morinini and carried to approve the Professional Services Agreement with Soils Engineering, Inc in the estimated amount of \$4,397, as submitted. Ayes: Henderson, and Morinini, Phillips, Waffle and Steller.

**Resolution No. 11 Grant Agreement Between the California Energy Commission (CalSHAPE) and Orcutt Union School District (OUSD)**

It was moved by Melanie Waffle seconded by Mark Steller and carried to adopt Resolution No. 11 Grant Agreement between CalSHAPE and OUSD in the amount of \$674,867.40, as submitted. Ayes: Henderson, and Morinini, Phillips, Waffle and Steller.

**School Plan for Student Achievement for Patterson Rd., Pine Grove, Ralph Dunlap, Orcutt JHS, and Orcutt School for Independent Study**

It was moved by Liz Phillips seconded by Lisa Morinini and carried to approve the School Plan for Student Achievement, as submitted. Ayes: Henderson, Morinini, Phillips, Waffle and Steller.

**Resolution No. 12 CA Department of Social Services Authorization of Designated Personnel to Sign Contract Documents for the 2023-2024 School Year**

It was moved by Liz Phillips seconded by Melanie Waffle to adopt Resolution No. 12 CA Department of Social Services Authorization of Designated Personnel to Sign Contract Documents for the 2023-2024 School Year, as submitted. Ayes: Henderson, Morinini, Phillips, Waffle and Steller.

**Provisional Internship Permit (PIP) to hire Crystal Dolan as a Full-Time Education Specialist at Ralph Dunlap Elementary School for the 2022-2023 School Year**

It was moved by Liz Phillips seconded by Mark Steller and carried to approve the use of a Provisional Internship Permit (PIP) to hire Crystal Dolan as a full-time Education Specialist at Ralph Dunlap Elementary School for the 2022-2023 school year, as submitted. Ayes: Henderson, Morinini, Phillips, Waffle and Steller.

**Approval of Tentative Agreement with Orcutt Educators Association (OEA)**

It was moved by Mark Steller seconded by Melanie Waffle and carried to ratify the negotiated agreement for the 2022-2023 school year with the Orcutt Educators Associate (OEA), as submitted. Ayes: Henderson, Morinini, Phillips, Waffle and Steller.

**GENERAL ANNOUNCEMENTS**

Unless otherwise noticed, the next regular board meeting is scheduled for Wednesday, January 11, 2023, with Closed Session starting at 6:05 p.m., Public Session at 6:30 p.m. in the District Office Board Room, 500 Dyer St., Orcutt, CA 93455.

**ADJOURN**

It was moved by Liz Phillips, seconded by Lisa Morinini and carried to adjourn the meeting at 8:39 PM.



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Holly Edds, Ed.D. Board Secretary



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Lisa Morinini, Clerk, Board of Trustees