ORCUTT Union School District

Where a Dedicated Staff Means Kids Come First

Dear Parents,

Thank you for volunteering to transport our students to a school-sponsored event. The following three items are required to be completed prior to volunteering to transport students:

1. Complete and ***sign*** the attached Transportation for School-Related Trips Driver Registration Form.
   a. You must meet the listed minimum liability limits for bodily injury, property damage and medical. If these are not met, you will be unable to provide transportation to students.
   b. If you have any points on your DMV driving record, you will be unable to provide transportation to students. Example of points: speeding, running a red light, making an unsafe lane change, having an at-fault accident, reckless driving, hit-and-run, etc.

2. Complete the attached Employer Pull Notice Program Authorization for Release of Driver Record Information form. You must attach a copy of your current, valid driver's license.

3. Print the attached Request for Live Scan Services Form
   - Fill out all your personal information.
   - Take the completed form to any Live Scan site for fingerprinting. A list of vendors is attached. We do not cover this expense. The District will receive electronic live scan results.

4. Return items 1-3 (including a copy of completed live scan form) along with a copy of your driver's license and a copy of your current insurance declaration page which displays liability coverage, to your child's school office manager or athletic director.

You will be notified by the school site office indicating whether you meet/do not meet the requirements to become a parent driver. If all the information is completed in a timely manner, the process should only take three to four weeks.

Thank you for volunteering!
Orcutt Union School District   Revised 2/07/23

Ralph Dunlap * Joe Nightingale * Patterson Road. * Pine Grove * Alice Shaw * Olga Reed * Orcutt Junior. High * Lakeview Junior. High * Orcutt Academy Charter

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