

**ORCUTT UNION SCHOOL DISTRICT**

Regular Meeting of the Board of Trustees

Wednesday, January 11, 2023

District Office Board Room

500 Dyer St., Orcutt, CA 93455

**Open Session at 6:00 p.m. (for purposes of opening meeting only)**

**Closed Session at 6:05 p.m.**

**Reconvene in Open Session at 6:30 p.m.**

**I. OPEN SESSION 6:00 PM**

A. Call Meeting to Order

B. Pledge of Allegiance

C. Adoption of the January 11, 2023 Agenda

Moved \_\_\_\_\_ Second \_\_\_\_\_ Vote \_\_\_\_\_

D. Identify Closed Session Topics: the Board will adjourn to Closed Session to address the items listed under III. A-G below.

**II. PUBLIC COMMENT REGARDING CLOSED SESSION ITEMS**

General public comment on any closed session item will be heard. Speakers are allowed a maximum of three (3) minutes to address the Board on any closed session items in accordance with the Brown Act. The Board will limit any response to public comments to brief statements, referral to staff, or referral to a future board meeting. The Board may limit comments to no more than 30 minutes pursuant to Board Policy.

A. Motion to Adjourn to Closed Session

Moved \_\_\_\_\_ Second \_\_\_\_\_ Vote \_\_\_\_\_

**III. ADJOURN TO CLOSED SESSION**

A. Conference with Legal Counsel Regarding Existing Litigation pursuant to California Government Code section 54956.9(d)(1): 0 Cases

B. Conference with Legal Counsel Regarding Anticipated Litigation.

1. Significant exposure to litigation pursuant to California Government Code, section 54956.9(2) or (3)

C. Conference with Labor Negotiator. Agency representative, Susan Salucci, Assistant Superintendent of Human Resources. Employee Organization: Orcutt Educators Association; California School Employees Association.

D. Conference with Labor Negotiator. Agency representative: Dr. Holly Edds, Superintendent. Employee Organization: Unrepresented employees

E. Public Employee Discipline/Dismissal/Release/Complaint

F. Public Employee Evaluation of Performance

G. Student Discipline or Other Confidential Student Matters

**IV. RECONVENE TO PUBLIC SESSION 6:30 PM**

- A. Motion to Reconvene to Public Session  
Moved \_\_\_\_\_ Second \_\_\_\_\_ Vote \_\_\_\_\_
- B. Report of Action Taken in Closed Session

**V. COMMUNICATIONS/DISCUSSION/INFORMATION**

- A. Reports and Presentations
  - 1. OAHS ASB Update
  - 2. Lakeview Jr. High School Presentation
  - 3. Employee Recognition Program
- B. Items from the Board
- C. Written Communication: review and discuss communication from individuals and/or organizations regarding the District's programs and services.

**VI. PUBLIC COMMENT PERIOD**

The Board of Trustees welcomes comments about items appearing on tonight's agenda. The audience members wishing to address the Board during the Public Comment segment of the agenda are reminded to fill out a *Public Comment Form*, which can be obtained from Julie Payne and submitted prior to the time the presiding officer calls for Public Comment. Requests to speak can also be emailed to Julie Payne at [jpayne@orcutt-schools.net](mailto:jpayne@orcutt-schools.net) and state that you want to make a public comment and indicate what agenda item you would like to speak about.

A maximum of thirty (30) minutes is set aside for Public Comment; speakers are allowed a maximum of three (3) minutes to address the Board on any item on tonight's agenda in accordance with the Brown Act. The Board will limit any response to public comment to brief statements, referral to staff, or referral to a future board meeting.

**VII. CONSENT AGENDA**

Items listed under the Consent Agenda are considered to be routine and are acted on by the Board of Trustees in one motion. There is no discussion of these items before the Board vote unless requested because the Board receives Board agenda backup information ahead of scheduled meetings. It is understood that the Administration recommends approval on all Consent Items. Each item on the Consent Calendar approved by the Board of Trustees shall be deemed to have been considered in full and adopted as recommended.

- A. Classified Personnel Action Report
- B. Certificated Personnel Action Report
- C. Hiring of Additional Charter School Coaches for the 2022-2023 School Year
- D. Approval of December 14, 2022 Regular Board Meeting Minutes
- E. Approval of Warrants
- F. OAHS Cheer Team Overnight Trip in February 2023
- G. Approval of Potential CIF Central Section and California State Championship Playoff Games/Overnight Trips for the remainder of the 2022-2023 School Year
- H. Williams/Valenzuela Uniform Complaints Quarterly Report

It is recommended that the Board of Trustees approve the Consent Agenda Items A-H, as submitted.

Moved \_\_\_\_\_ Second \_\_\_\_\_ Vote \_\_\_\_\_

**VIII. ITEMS SCHEDULED FOR ACTION**

**A. GENERAL**

1. Acceptance of Gift: Exxon Mobile Corporation

It is recommended that the Board of Trustees accept the \$350 donation from the Exxon Mobil Corporation, to Orcutt Academy High School Softball Program, as submitted.

Moved \_\_\_\_\_ Second \_\_\_\_\_ Vote \_\_\_\_\_

2. Board Bylaw 9220 Governing Board Elections

It is recommended that the Board of Trustees approve the revised Board Bylaw 9220 Governing Board Elections, for the first reading and that it be placed on the next Consent Agenda for the second reading.

Moved \_\_\_\_\_ Second \_\_\_\_\_ Vote \_\_\_\_\_

3. Board Bylaw 9223 Filling Vacancies

It is recommended that the Board of Trustees approve the revised Board Bylaw 9223 Filling Vacancies, for the first reading and that it be placed on the next Consent Agenda for the second reading.

Moved \_\_\_\_\_ Second \_\_\_\_\_ Vote \_\_\_\_\_

4. Board Bylaw 9323 Meeting Conduct

It is recommended that the Board of Trustees approve the revised Board Bylaw 9323 Meeting Conduct, for the first reading and that it be placed on the next Consent Agenda for the second reading.

Moved \_\_\_\_\_ Second \_\_\_\_\_ Vote \_\_\_\_\_

5. Board Bylaw 9250 Remuneration, Reimbursement, and Other Benefits

It is recommended that the Board of Trustees approve the revised Board Bylaw 9250 Meeting Conduct, for the first reading and that it be placed on the next Consent Agenda for the second reading.

Moved \_\_\_\_\_ Second \_\_\_\_\_ Vote \_\_\_\_\_

**B. BUSINESS SERVICES**

1. AB1200 Public Disclosure of Proposed Collective Bargaining Agreement-California School Employee Association Orcutt Chapter #255, Confidential Employees, Classified/Certificated Management, as well as Contracted Management Positions

It is recommended that the Board of Trustees approve the AB1200 Disclosure of Proposed Collective Bargaining Agreement, as submitted.

Moved \_\_\_\_\_ Second \_\_\_\_\_ Vote \_\_\_\_\_

**C. HUMAN RESOURCES**

1. Approval of a Tentative Agreement with the California Schools Employee Association Orcutt Chapter #255

It is recommended that the Board of Trustees approve the negotiated agreement with California Schools Employee Association Orcutt Chapter #255, as submitted.

Moved \_\_\_\_\_ Second \_\_\_\_\_ Vote \_\_\_\_\_

2. Approval of Compensation Increase for Confidential Employees, Certificated and Classified Management.

It is recommended that the Board of Trustees approve the compensation agreement with Orcutt Union School District Confidential Employees and Certificated and Classified Management, as submitted.

Moved \_\_\_\_\_ Second \_\_\_\_\_ Vote \_\_\_\_\_

3. Approval of Compensation Increase for Contracted Positions

It is recommended that the Board of Trustees approve the compensation agreement with the Assistant Superintendent of Human Resources, Educational Services, and Business Services, as submitted

Moved \_\_\_\_\_ Second \_\_\_\_\_ Vote \_\_\_\_\_

4. Ratification of Addendum Number 4 to the Employment Agreement with Dr. Holly Edds, Superintendent

It is recommended that the Board of Trustees ratify Addendum Number 4 to the Employment Agreement with Dr. Holly Edds, Superintendent, as submitted.

Moved \_\_\_\_\_ Second \_\_\_\_\_ Vote \_\_\_\_\_

**IX. GENERAL ANNOUNCEMENTS**

- A. Unless otherwise noticed, the next regular Board meeting is scheduled for February 8, 2023 beginning with Closed Session at 6:05 p.m., Open Session at 6:30 p.m. in the District Office Board Room, 500 Dyer St., Orcutt, CA 93455.

**X. ADJOURN TO CLOSED SESSION (If Needed)**

- A. Motion to Adjourn to Closed Session  
Moved \_\_\_\_\_ Second \_\_\_\_\_ Vote \_\_\_\_\_
- B. Closed Session items described in Item III. above

**XI. RECONVENE TO OPEN SESSION (If Needed)**

- A. Motion to Reconvene to Open Session  
Moved \_\_\_\_\_ Second \_\_\_\_\_ Vote \_\_\_\_\_
- B. Report of Action Taken in Closed Session

**XII. ADJOURN**

A. Motion to Adjourn the Meeting

Moved \_\_\_\_\_

Second \_\_\_\_\_

Vote \_\_\_\_\_

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, including language interpretation services, please contact the Superintendent's Office at (805) 938-8907. Notification 48 hours prior to the meeting will enable the district to make reasonable arrangements to ensure accessibility to this meeting. All documents related to the open session agenda are available for review 72 hours prior to the meeting at the Orcutt Union School District Office, 500 Dyer Street, Orcutt, CA.



## Orcutt Union School District

### Classified Personnel Action Report

January 11, 2023

TO: Holly Edds, Ed.D.

FROM: Susan Salucci, Assistant Superintendent/Human Resources

RE: Recommendations for Board Approval

Name	Site/Dept.	Classification	Step/ Range	Hours	Rate of Pay	Effective	Action/Information
Aguilar, Godolfredo	Lakeview JH	Custodian, Head	18/6	8.0	\$4,182.00 per mo.	01/03/2023 – 03/31/2023	Request unpaid leave of absence
Castro, Celina	Patterson	Instructional Assistant, 1	12/2	6.0	\$17.06 per hr.	01/09/2023	Promotion
Diaz, Maria	Orcutt JH	Instructional Assistant, 1	12/6	6.0	\$20.73 per hr.	01/09/2023	Increase in hours
Gomez-Flores, Yedith	Alice Shaw	Instructional Assistant, 2	13/4	3.75	\$19.26 per hr.	01/09/2023	Request voluntary reduction in hours
Holcombe, Kaitlyn	Alice Shaw	Instructional Assistant, 2	13/2	3.5	\$17.48 per hr.	12/16/2022	Resignation
James, Jaycob	Alice Shaw	Instructional Assistant, 1	12/4	6.0	\$18.80 per hr.	01/09/2023	Increase in hours
Lewis, Robin	Nightingale	Instructional Assistant, 1	12/6	8.0	\$20.73 per hr.	01/09/2023 – 05/05/2023	Request unpaid leave of absence
Lowe, Nedra	Alice Shaw	Instructional Assistant, 1	12/2	6.0	\$17.06 per hr.	01/09/2023	Increase in hours
Lucero-Maines, Renee	Campus Connection, Patterson	Child Care Assistant	8/6	1.5	\$18.78 per hr.	12/01/2022	Additional position
McIntyre, Laura	Dunlap	Noon Duty Supervisor	6/6	.33	\$17.87 per hr.	12/02/2022	Additional position
Macias, Pamela	Orcutt JH	Instructional Assistant, 1	12/6	6.0	\$20.73 per hr.	01/09/2023	Increase in hours
Sampson, Yolanda	Campus Connection, Nightingale	Child Care Assistant	8/6	4.75	\$18.78 per hr.	12/01/2022	Increase in hours
Teniente, McKenzie	Nightingale	Instructional Assistant, 1	12/3	6.0	\$17.90 per hr. + 2.5%	01/09/2023	Increase in hours/Special Needs Stipend
Valencia, Analicia	Alice Shaw	Instructional Assistant, 2	13/2	6.0	\$17.48 per hr.	01/09/2023	Increase in hours
Emp. # 65						01/31/2023	Retirement



# Orcutt Union School District

## Certificated Personnel Action Report

January 11, 2023

TO: Dr. Holly Edds, Superintendent

FROM: Susan Salucci, Assistant Superintendent / Human Resources

RE: Recommendations for Board Approval and Ratification

<b>NAME</b>	<b>SCHOOL</b>	<b>CLASS/STEP</b>	<b>SALARY</b>	<b>EFFECTIVE DATE</b>	<b>ACTION INFORMATION</b>
Bertoldi, Janet	District	Daily	\$300	10/7-11/30/22	Principal Support, 11.5 days
Beyers, Karly	Alice Shaw	Hourly	\$28	10/29-10/30/22	Long Term Sub, Extra Duties, 12 hrs
Brickey, April	District	Hourly	\$28	11/9-11/30/22	Dibels Assessments, 43 hrs
Bumgardner, Dustin	Lakeview JHS	Stipend	\$1,792	2022-23	8 <sup>th</sup> Grade Girls Basketball Coach
Colon, James	Orcutt Academy HS	Stipend	\$1,792	2022-23	Boys Varsity Volleyball Coach
Cornwell, Karen	District	Hourly	\$28	11/9-11/30/22	Dibels Assessments, 21.25 hrs
Day, Michelle	District	Extra Duty	\$45/hr	10/3-10/28/22	Home & Hospital, 20 hrs
Doerksen, Allie	Pine Grove	Extra Duty	\$45/hr	10/3-11/30/22	Campus Connection/After School Teacher, 48.75 hrs
Dolan, Crystal	Ralph Dunlap	Hourly	\$28	10/7-10/31/22	Long Term Sub, Extra Duties, 2.75 hrs
Garza, Linda	District	Hourly	\$50	10/3-10/18/22	Intern Mentor, 5 hrs
Gault, McKinnley	Lakeview JHS	Hourly	\$28	10/6-10/21/22	Long Term Sub, Extra Duties, 5.75 hrs
Hough, Roberta	District	Hourly	\$50	10/3-11/29/22	New Teacher Support Mentor, 87 hrs
Hubbard, Jenny	Orcutt Academy HS	VI-12	\$64,657 *	1/9-6/7/23	Additional .20 FTE Algebra Support
Moses, James	Orcutt Academy HS	Stipend	\$1,483	2022-23	Boys JV Volleyball Coach
Musick, Christin	Pine Grove/Ralph Dunlap	Extra Duty	\$45/hr	11/28-11/30/22	Campus Connection/After School Teacher, 3.25 hrs
Musumeci, Tracie	Pine Grove	Hourly	\$45	10/3-10/26/22	Long Term Sub, Extra Duties, 4 hrs
Pankratz, Ellen	Orcutt Academy HS	Hourly	\$28	10/31-11/29/22	Piano Accompanist, 9.5 hrs
Patterson, Matt	Orcutt Academy HS	Stipend	\$1,174	2022-23	Boys Volleyball Assistant
Richardson, Laura	District	Hourly	\$30	10/3-11/18/22	Home & Hospital, 29 hrs

\*To be prorated

<b>NAME</b>	<b>SCHOOL</b>	<b>CLASS/STEP</b>	<b>SALARY</b>	<b>EFFECTIVE DATE</b>	<b>ACTION INFORMATION</b>
Riezebos, Devin	Pine Grove	Extra Duty	\$45/hr	10/3-11/30/22	Campus Connection/After School Teacher, 54.50 hrs
Schmidt, Shannon	Joe Nightingale	Hourly	\$28	10/27-11/12/22	Long Term Sub, Extra Duties, 13.5 hrs
Shuffield, Jamie	Patterson Road	Extra Duty	\$45/hr	10/3-11/18/22	Campus Connection/After School Teacher, 32.25 hrs
Silveira, Michelle	Orcutt Academy HS	Stipend	\$1,600*	2022-23	Gym Supervisor, shared
Thompson, Linda	Pine Grove	Hourly	\$45	10/7-10/24/22	Long Term Sub, Extra Duties, 5.75 hrs
Wagonseller, Jeff	Orcutt JHS	Daily	\$300	10/11-10/18/22	Principal Support, 6 days
Winkelpleck, Dustin	Patterson Road	Extra Duty	\$45/hr	11/28-11/30/22	Campus Connection/After School Teacher, 3.75 hrs
Wogahn, Alyssa	Pine Grove	Extra Duty	\$45/hr	10/3-11/28/22	Campus Connection/After School Teacher, 5.75 hrs
Zimmerman, Lauren	District	Extra Duty	\$45/hr	10/3-11/17/22	Home & Hospital, 53 hrs

\*To be prorated



# ***ORCUTT ACADEMY CHARTER SCHOOL***

## ***ORCUTT UNION SCHOOL DISTRICT***

***TO:*** Dr. Holly Edds  
District Superintendent

***FROM:*** Susan Salucci  
Assistant Superintendent of Human Resources

***DATE:*** January 11, 2023

***RE: NOTIFICATION TO BOARD – HIRING OF CHARTER SCHOOL COACHES  
FOR 2022-23 SCHOOL YEAR***

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***Orcutt Academy Charter HS:***

Boys' Varsity Volleyball	Colon, James
Boys' Jr. Varsity Volleyball	Moses, James
Boys' Jr. Varsity Volleyball	Patterson, Matt

***Volunteers:***

\*Volunteer coaches are required to submit the same paperwork as paid positions and meet the State Certification requirements. They are no longer required to hold an ASCC certificate from the CTC but instead submit fingerprints to FBI and DOJ for background checks reportable to the Orcutt Union School District

**ORCUTT UNION SCHOOL  
DISTRICT BOARD OF TRUSTEES  
REGULAR MEETING MINUTES  
December 14, 2022**

**CALL TO ORDER**

A regular meeting of the Board of Trustees of the Orcutt Union School District was held on Wednesday, December 14, 2022, in the District Board Room, beginning with Mark Steller calling Public Session to order at 6:00 p.m. The Pledge of Allegiance was led by Liz Phillips. It was moved by Lisa Morinini seconded by Liz Phillips to adopt the December 14, 2022 agenda. Members Present: Steller, Henderson, Morinini, Phillips and Waffle. Administrators Present: Edds, Salucci, Dana and Knight.

**ADMINISTRATION OF OATH OF OFFICE TO UNOPPOSED BOARD MEMBERS**

Dr. Holly Edds administered the oath of office to Shaun Henderson, Mark Steller, and Melanie Waffle.

**ELECTION OF BOARD PRESIDENT**

Dr. Holly Edds thanked and acknowledged Mark Steller for his service this past year as President of the Board. It was then moved by Lisa Morinini seconded by Liz Phillips and carried to approve Shaun Henderson as the Board President. Ayes: Steller, Henderson, Morinini, Phillips, and Waffle.

**ELECTION OF BOARD CLERK**

It was moved by Liz Phillips seconded by Melanie Waffle and carried to approve Lisa Morinini as the Board Clerk. Ayes: Henderson, Morinini, Phillips, Waffle and Steller.

**DESIGNATION OF SUPERINTENDENT AS SECRETARY TO THE BOARD**

It was moved by Melanie Waffle seconded by Liz Phillips and carried to approve Dr. Holly Edds as the Secretary to the Board. Ayes: Henderson, Morinini, Phillips, Waffle and Steller.

**SETTING OF DATE, TIME AND PLACE FOR ALL REGULAR BOARD MEETINGS IN 2022**

It was moved by Melanie Waffle seconded by Liz Phillips and carried to approve that Regular Board Meetings for 2023 will occur on the second Wednesday of each month. Ayes: Henderson, Morinini, Phillips, Waffle and Steller.

**SELECTION OF A REPRESENTATIVE TO THE COUNTY COMMITTEE ON SCHOOL DISTRICT ORGANIZATION**

It was moved by Liz Phillips seconded by Melanie and carried to approve Lisa Morinini as the Representative to the County Committee on School District Organization. Ayes: Henderson, Morinini, Phillips, Waffle and Steller.

**CLOSED SESSION PUBLIC COMMENTS**

None

**ADJOURN TO CLOSED SESSION**

It was moved by Liz Phillips seconded by Lisa Morinini and carried to adjourn to Closed Session at 6:08 p.m. Ayes: Henderson, Morinini, Phillips, Waffle and Steller.

**RECONVENE TO PUBLIC SESSION**

The meeting reconvened to Public Session at 6:58 p.m. Shaun Henderson reported that no action was taken during Closed Session.

**SUPERINTENDENT'S REPORT**

Karen Meyer, a teacher at Ralph Dunlap School, and Kindergarten and First Grade students performed a few holiday songs. Josie Coburn and the OAHS Jazz Band put on a "mini" holiday concert for the Board. Elizabeth O'Leary, president of OAHS ASB, updated the board on all the ASB activities happening at Orcutt Academy. Dr. Edds and Joe Dana recognized and congratulated Leslie Avila, our Dare officer, on her retirement. Leslie Wagon seller, Executive Director of Technology, gave a Technology update.

**ITEMS FROM THE BOARD**

Mark Steller commented on how nice it is to see how involved our schools are in our local community, from our marching bands participating in all of the local parades to various tree lighting ceremonies. Melanie Waffle gave an OCAF updated regarding the OCAF Gala on February 25<sup>th</sup>, reminded everyone

about the 2022 Holiday Giving Campaign, and talked about the District Play that will be taking place on March 17-18<sup>th</sup>. Liz Phillips spent some time visiting various sites and enjoyed her time at the ELC and was able to get into the spirit of the holidays by attending the OAHS Band Family Concert. Lisa Morinini feels that her time spent at the CSBA Annual Conference was meaningful and thought all the speakers/topics were informative and top notch. Shaun Henderson hopes that staff enjoy their time off and that they take this time to relax and connect with their loved ones. He was also excited to share that Key Site 17 was approved by the Planning Commission and that they were impressed with the presentations and the cooperative nature between the District and TAIT, the developer.

### **PUBLIC COMMENT**

Monique Segura, President of the Orcutt Educators Association (OEA) thanked the Board for their support and gave an OEA update.

### **CONSENT AGENDA ITEMS**

- A. Classified Personnel Action Report
- B. Certificated Personnel Action Report
- C. Approval of November 9, 2022, Regular Board Meeting Minutes
- D. Approval of Warrants
- E. Board Bylaw 9100 Organization, for the second reading
- F. Board Bylaw 9220 Governing Board Elections, for the second reading
- G. Board Policy 7150 Site Selection and Development, for the second reading
- H. Board Policy 7110 Facilities Master Plan, for the second reading
- I. Board Policy 6146.1 High School Graduation Requirements, for the second reading
- J. Board Policy 6158 Independent Study, for the second reading
- K. Board Policy 6164.2 Guidance and Counseling Services, for the second reading
- L. Board Policy 6178 Career and Technical Education, for the second reading
- M. Board Policy 4030 Nondiscrimination in Employment, for the second reading
- N. Board Policy 4119.1 Civil and Legal Rights, for the second reading
- O. Board Policy 4140 Bargaining Units, for the second reading
- P. Board Policy 4218 Dismissal/Suspension/Disciplinary Action, for the second reading
- Q. Olga Reed Modernization Project: Change Order #003 – Pre Con Industries, Inc.
- R. OAHS Girls Cross Country Overnight Trip to CIF State Championship in Fresno CA, November 2022
- S. OAHS Girls Soccer Overnight Trip to Bakersfield, CA, December 2022

It was moved by Liz Phillips seconded by Lisa Morinini and carried to approve consent agenda items A – S, as submitted. Ayes: Henderson, Morinini, Phillips, Waffle and Steller.

### **ACTION ITEMS**

#### **California School Board Association Delegate Assembly Election**

It was moved by Liz Phillips seconded by Lisa Morinini to nominate Melanie Waffle to run for election in the CSBA's Delegate Assembly, as submitted, Ayes: Henderson, Morinini, Phillips, Waffle and Steller.

#### **Governance Handbook**

It was moved by Melanie Waffle seconded by Lisa Morinini and carried to approve the revisions made to the Governance Handbook, as submitted. Ayes: Henderson, Morinini, Phillips, Waffle and Steller.

#### **Information Only:**

Presentation of the First Interim Report.

#### **2022-2023 First Interim Report**

It was moved by Lisa Morinini seconded by Mark Steller and carried to approve the 2022-2023 First Interim Report with positive certification, as submitted. Ayes: Henderson, Morinini, Phillips, Waffle, and Steller.

#### **Resolution No. 9, 2022-2023 Commit and Uncommit the General Fund Balance**

It was moved by Melanie Waffle seconded by Mark Steller, and carried to adopt Resolution No. 9, to Commit and Uncommit the General Fund Balance, as submitted. Ayes: Henderson, Morinini, Phillips, Waffle and Steller.

**Resolution No. 10 2022-2023 Delegation of Authority to District Staff**

It was moved by Liz Phillips seconded by Lisa Morinini and carried to adopt Resolution No. 10 Delegation of Authority to District Staff, as submitted. Ayes: Henderson, Morinini, Phillips, Waffle and Steller.

**Accounting of Developer Fees for the 2021-2022 Fiscal Year (Annual Report)**

It was moved by Liz Phillips seconded by Mark Steller and carried to approve the Accounting of Developer Fees for the 2021-2022 Fiscal Year (Annual Report), as submitted. Ayes: Henderson, Morinini, Phillips, Waffle, and Steller.

**Youth League Facility Use Agreements: Orcutt Youth Softball**

It was moved by Melanie Waffle seconded by Mark Steller and carried to approve the Youth League Facility Use Agreement with Orcutt Youth Softball, as submitted. Ayes: Henderson, Morinini, Phillips, Waffle, and Steller.

**AB 1200 Public Disclosure of Proposed Collective Bargaining Agreement-Orcutt Educators Association**

It was moved by Liz Phillips seconded by Lisa Morinini and carried to approve the AB 1200 Public Disclosure of Proposed Collective Bargaining Agreement, as submitted. Ayes: Henderson, Morinini, Phillips, Waffle, and Steller.

**Pre-Authorization to Purchase Two (2) School Buses**

It was moved by Lisa Morinini seconded by Melanie Waffle and carried to approve the pre-authorization to purchase of two (2) school busses not to exceed, \$400,000, as submitted. Ayes: Henderson, Morinini, Phillips, Waffle, and Steller.

**Approval of the Sale or Disposal of Books, Equipment, and Supplies**

It was moved by Liz Phillips seconded by Melanie Waffle and carried to approve the Sale of Disposal of Books, Equipment and Supplies, as submitted. Ayes: Henderson, and Morinini, Phillips, Waffle and Steller.

**Award of CUPPCCA Bid for Pine Grove Parking Lot Drain Inlet Installation Project**

It is moved by Melanie Waffle seconded by Liz Phillips and carried to award the CUPPCCA Bid for the Pine Grove Parking Lot Drain Inlet Installation Project to RDZ Contractors, Inc. for \$31,634, as they were the lowest, responsive, and responsible bidder. Ayes: Henderson, and Morinini, Phillips, Waffle and Steller.

**Award of CUPPCCA Bid for Pine Grove Parking Lot Paver Replacement Project**

It was moved by Mark Steller seconded by Melanie Waffle and carried to award the CUPPCCA Bid for the Pine Grove Parking Lot Paver Replacement Project RDZ Contractors, Inc. for \$46,710, as they were the lowest, responsive, and responsible bidder. Ayes: Henderson, and Morinini, Phillips, Waffle and Steller.

**Professional Service Agreement with Soils Engineering, Inc. to Perform Testing and Inspection Services for the Pine Grove Parking Lot Paver Replacement Project**

It was moved by Liz Phillips seconded by Lisa Morinini and carried to approve the Professional Services Agreement with Soils Engineering, Inc in the estimated amount of \$4,397, as submitted. Ayes: Henderson, and Morinini, Phillips, Waffle and Steller.

**Resolution No. 11 Grant Agreement Between the California Energy Commission (CalSHAPE) and Orcutt Union School District (OUSD)**

It was moved by Melanie Waffle seconded by Mark Steller and carried to adopt Resolution No. 11 Grant Agreement between CalSHAPE and OUSD in the amount of \$674,867.40, as submitted. Ayes: Henderson, and Morinini, Phillips, Waffle and Steller.

**School Plan for Student Achievement for Patterson Rd., Pine Grove, Ralph Dunlap, Orcutt JHS, and Orcutt School for Independent Study**

It was moved by Liz Phillips seconded by Lisa Morinini and carried to approve the School Plan for Student Achievement, as submitted. Ayes: Henderson, Morinini, Phillips, Waffle and Steller.

**Resolution No. 12 CA Department of Social Services Authorization of Designated Personnel to Sign Contract Documents for the 2023-2024 School Year**

It was moved by Liz Phillips seconded by Melanie Waffle to adopt Resolution No. 12 CA Department of Social Services Authorization of Designated Personnel to Sign Contract Documents for the 2023-2024 School Year, as submitted. Ayes: Henderson, Morinini, Phillips, Waffle and Steller.

**Provisional Internship Permit (PIP) to hire Crystal Dolan as a Full-Time Education Specialist at Ralph Dunlap Elementary School for the 2022-2023 School Year**

It was moved by Liz Phillips seconded by Mark Steller and carried to approve the use of a Provisional Internship Permit (PIP) to hire Crystal Dolan as a full-time Education Specialist at Ralph Dunlap Elementary School for the 2022-2023 school year, as submitted. Ayes: Henderson, Morinini, Phillips, Waffle and Steller.

**Approval of Tentative Agreement with Orcutt Educators Association (OEA)**

It was moved by Mark Steller seconded by Melanie Waffle and carried to ratify the negotiated agreement for the 2022-2023 school year with the Orcutt Educators Associate (OEA), as submitted. Ayes: Henderson, Morinini, Phillips, Waffle and Steller.

**GENERAL ANNOUNCEMENTS**

Unless otherwise noticed, the next regular board meeting is scheduled for Wednesday, January 11, 2023, with Closed Session starting at 6:05 p.m., Public Session at 6:30 p.m. in the District Office Board Room, 500 Dyer St., Orcutt, CA 93455.

**ADJOURN**

It was moved by Liz Phillips, seconded by Lisa Morinini and carried to adjourn the meeting at 8:39 PM.

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Holly Edds, Ed.D. Board Secretary

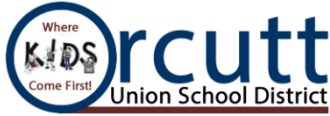
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Lisa Morinini, Clerk, Board of Trustees

## Warrants

These materials are not included in this copy of the agenda. The warrants are available for review at the District Office, 500 Dyer Street, Orcutt, CA. Monday-Friday from 7:30 am - 4:30 pm.

This procedure is in compliance with the Public Document Law, Government Code Section Number 6257.



Orcutt Academy High School  
Administration Office

TO: Dr. Holly Edds, Superintendent

FROM: Mr. Rhett Carter, OAHS Principal

BOARD MEETING DATE: December 14, 2022

BOARD AGENDA ITEM: OAHS Dance Team Trip

BACKGROUND: On Friday, February 24, 2023 through Sunday, February 26, 2023 our Dance Team will be attending the Sharp International Competition at Universal Studios. Our team along with Coach Janet Reese will be staying 2 nights in Burbank, CA. They will be departing on Friday, February 24, 2023 at 1:00 p.m. Competing early the next morning and retuning on Sunday, February 26, 2023. Transportation will be provided by a school vehicle and parent drivers. Funds for this trip will be provided by the Dance Team fundraising account.

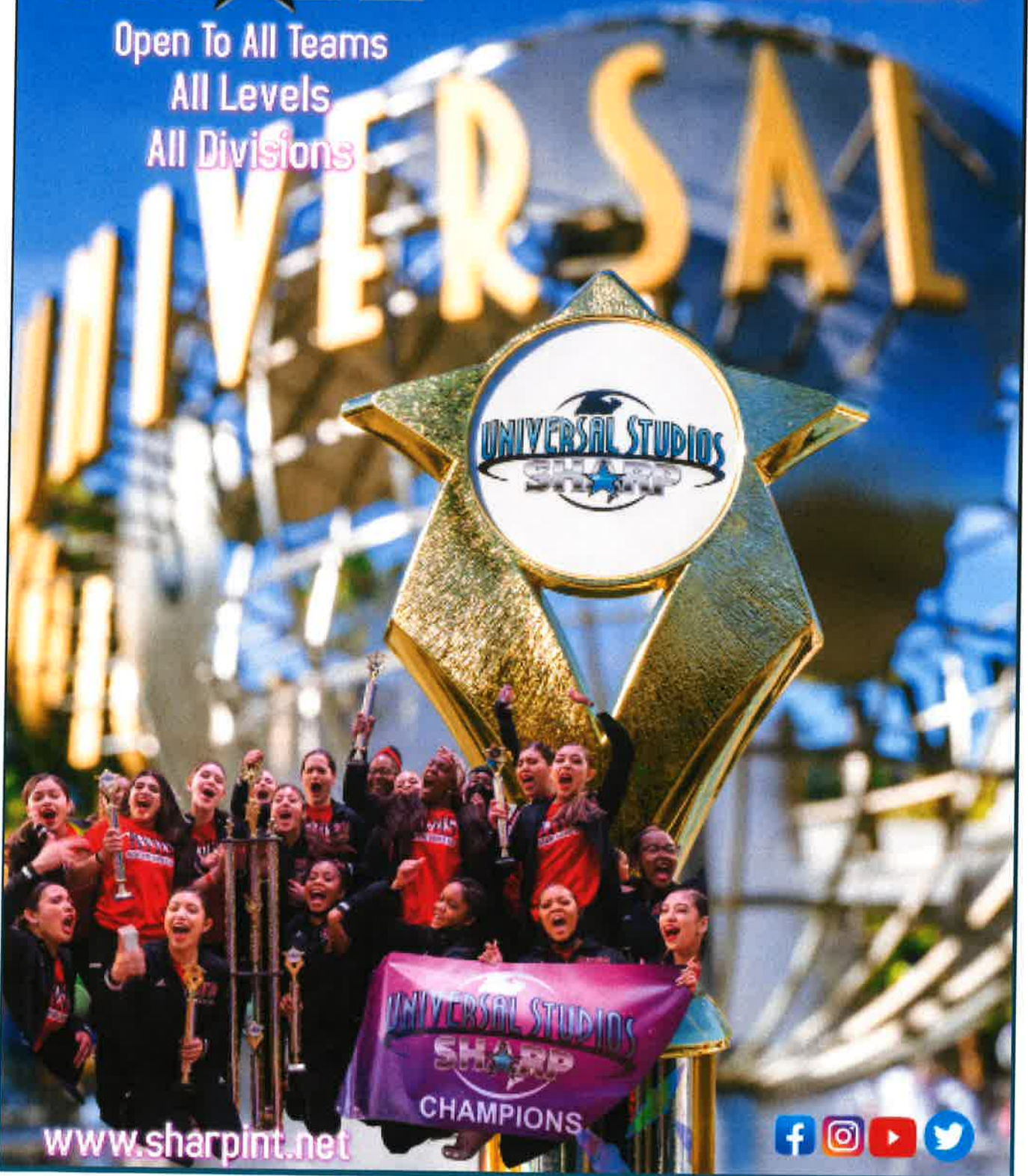
RECOMMENDATION: Staff recommends that this overnight trip be approved as submitted.

FUNDING: No Impact on General Fund

# SHARP

2.25.23

Open To All Teams  
All Levels  
All Divisions



[www.sharpint.net](http://www.sharpint.net)





# Orcutt Union School District Field Trip Information Form



## PLEASE RESERVE FIELD TRIPS AT LEAST ONE MONTH IN ADVANCE

1. Date of Trip Friday, February 24 - Sunday, February 26, 2023
2. Destination Sharp International Competition at Universal Studios  
Telephone # \_\_\_\_\_ Fax # \_\_\_\_\_
3. Requested Donation per Student (if any) TBD, depends on team account balance

## TRANSPORTATION

1. Time of Departure TBD, but potentially 1:00 pm, after class dismissal (minimum day)  
Return Time Sunday evening/night TBD, depending on traffic
2. Employees Going on the Trip Janet Kwock Reese
3. # Students 10 #Chaperones ON THE BUS 0 \* Student/Staff Ratio on Trip 10/1  
\* a school van/suburban and at least 1 personal vehicle will be used, not a bus
4. Other Stops Requested nearby hotel, food establishments, gas station(s)
5. Purpose of Trip attend Sharp International Competition
6. Pick up Location OAHS
7. Sack Lunches or Supplies/Additional Clothing Needed? none from the school/district
8. Account to be Charged Dance Team

Any necessary purchase orders will be generated upon receipt of this completed form. Be sure to make your field trip arrangements as far ahead of time as possible. If you are collecting money from students to help offset the cost of the field trip and/or transportation, you need to use a class roster to record any monies received. Please attach the roster to this form.

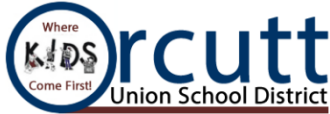
Once you turn in this completed form, your bus reservation will be submitted. You may call transportation (8978) to check on availability, but your bus will not be reserved until you turn in this form and your trip request is submitted online.

\_\_\_\_\_ Letter to notify parents of this field trip is attached. (Parents need to be notified in writing anytime students leave campus. Sign off is not needed unless students will be swimming or wading.)

\_\_\_\_\_ I have read, understand and will abide by the rules and regulations set forth in AR 6153(a) regarding recreational water activities if applicable. (Please initial) See other side.

Requesting Teacher  Date 11/3/2022

Principal Approval  Date 11/8/22



Orcutt Academy High School  
Administration Office

TO: Dr. Holly Edds, Superintendent

FROM: Mr. Rhett Carter, OAHS Principal

BOARD MEETING DATE: January 11, 2023

BOARD AGENDA ITEM: Approval of Potential CIF Central Section and California State Championship Playoff Games/Overnight Trips for the remainder for the 2022-2023 School Year

BACKGROUND: Submitting for preapproval for OAHS to attend potential CIF Central Section and California State Championship Playoff Games/Overnight Trips for the remainder of the 2022-2023 school year. Teams included are as follows: boys baseball, boys and girls basketball, boys golf, boys and girls soccer, girls softball, boys and girls swimming and diving, boys tennis, boys and girls track and field, and boys volleyball.

RECOMMENDATION: Staff recommends trips be approved as submitted.

FUNDING: No Impact on General Fund



## 2022-2023 Central Section Playoffs

FALL SPORTS	<u>Date(s)</u>	<u>Venue</u>
<b>Cross Country</b>		
Section	Thursday, November 17	Woodward Park
State	Saturday, November 26	Woodward Park
<b>Football</b>		
Section	November 4, 10, 18, 25	Home Sites
Regionals & State	December 2, 3, 9, 10	Home Sites / TBD
<b>Golf - Girls</b>		
Area	Monday, October 24	Valley Oaks GC
Division II/III	Tuesday, October 25	Valley Oaks GC
Section	Monday, October 31	San Luis Obispo CC
Regional	Thursday, November 10	TBD
State	Wednesday, November 16	TBD
<b>Tennis - Girls</b>		
Team Section Playoffs	Oct. 25, 27, Nov. 1, 8	Home Sites
Central Area Individual	November 4-5	Immanuel HS
Coastal Area Individual	November 4-5	Paso Robles HS
North Area Individual	November 4-5	Clovis West HS
South Area Individual	November 4-5	Wasco HS
Section Individual	November 11-12	Immanuel HS
Team Regional Playoffs	November 18-19	TBD
<b>Volleyball - Girls</b>		
Section	Oct. 25, 27, Nov. 1, 3	Home Sites
Regionals & State	Nov. 8, 9, 10, 12, 15, 18, 19	Home Sites / TBD
<b>Water Polo - Boys</b>		
Section	Nov. 2, 5, 9, 12	Home Sites/TBD
Regionals	Nov. 15, 17, 19	Home Sites
<b>Water Polo - Girls</b>		
Section	Nov. 1, 3, 8, 12	Home Sites/TBD
Regionals	Nov. 15, 17, 19	Home Sites

updated 6/14/22



2022-2023 Central Section Playoffs

WINTER SPORTS	Date(s)	Venue
<b>Basketball - Boys</b>		
Section	Feb. 15, 17, 22, 24, 25	Home Sites / Selland Arena
Regionals & State	Feb. 28, March 1, 2, 4, 7, 10, 11	Home Sites / Golden 1 Center, Sacramento
<b>Basketball - Girls</b>		
Section	Feb. 14, 16, 21, 24, 25	Home Sites / Sellan Arena
Regionals & State	Feb. 28, March 1, 2, 4, 7, 10, 11	Home Sites / Golden 1 Center, Sacramento
<b>Soccer - Boys</b>		
Section	Feb. 14, 16, 21, 24 or 25	Home Sites
Regionals	Feb. 28, March 2, 4	Home Sites
<b>Soccer - Girls</b>		
Section	Feb. 15, 17, 21, 24 or 25	Home Sites
Regionals	Feb. 28, March 2, 4	Home Sites
<b>Traditional Competitive Cheer</b>		
Section	January 21	Buchanan HS
Regionals	January 28	TBD
<b>Wrestling - Boys</b>		
Division I Tournament	February 10-11	Lemoore HS
Division II Tournament	February 10-11	Centennial HS
Division III Tournament	February 10-11	Morro Bay HS
Division IV/V Tournament	February 10-11	Matilda Torres HS
Section Tournament	February 17-18	Buchanan HS
State Tournament	February 23-25	Mechanics Bank Arena, Bakersfield
<b>Wrestling - Girls</b>		
Area Tournament	February 10-11	Golden Valley HS
Section Tournament	February 17-18	Morro Bay HS
State Tournament	February 23-25	Mechanics Bank Arena, Bakersfield

updated 6/14/22



## 2022-2023 Central Section Playoffs

SPRING SPORTS	<u>Date(s)</u>	<u>Venue</u>
<b>Badminton</b>		
Section Team Playoffs	May 3, 5, 8, 10	Home Sites
Section Individual	Saturday, May 13	TBD
Regionals	Saturday, May 20	Arcadia HS
<b>Baseball</b>		
Section	May 17, 19, 24, 26, 27	Home Sites / TBD
Regionals	May 30, June 1, 3	Home Sites
<b>Golf - Boys</b>		
Area	Monday, May 8	Valley Oaks GC
Division II/III	Tuesday, May 9	Valley Oaks GC
Section	Monday, May 15	Belmont CC
Regional	Wednesday, May 24	Los Serranos GC, Chino Hills
State	Wednesday, May 31	Poppy Hills GC, Pebble Beach
<b>Tennis - Boys</b>		
Team Section Playoffs	April 25, 27, May 2, 9	Home Sites
Central Area Individual	May 5-6	Immanuel HS
Coastal Area Individual	May 5-6	San Luis Obispo HS
North Area Individual	May 5-6	Clovis West HS
South Area Individual	May 5-6	Wasco HS
Section Individual	May 12-13	Immanuel HS
Team Regional Playoffs	May 19-20	The Claremont Club, Claremont
<b>Volleyball - Boys</b>		
Section	May 2, 4, 9, 11	Home Sites
Regionals	May 16, 18, 20	Home Sites
<b>Softball</b>		
Section	May 16, 18, 23, 26, 27	Home Sites / Fresno State
Regionals	May 30, June 1, 3	Home Sites
<b>Swim and Dive</b>		
Section Division I	May 3-6	Clovis West HS
Section Division II	May 3-6	TBD
State	May 11-13	Clovis West HS
<b>Track and Field</b>		
Division I Meet	Friday, May 12	Clovis East HS
Division II Meet	Friday, May 12	San Luis Obispo HS
Division III Meet	Friday, May 12	Nipomo HS
Division IV Meet	Friday, May 12	Central Valley Christian HS
Section	Saturday, May 20	Buchanan HS
State	May 26-27	Buchanan HS

## CALIFORNIA STATE CHAMPIONSHIPS PLAYOFF CALENDAR

SPORT	CURRENT SITE	2022-23	2023-24	2024-25
<b>BADMINTON – Boys, Girls &amp; Coed – NFHS Calendar: Week 46</b>				
<b>NORTHERN CALIFORNIA CHAMPIONSHIPS</b>	Newark Memorial HS	May 20, 2023	May 18, 2024	May 24, 2025
<b>SOUTHERN CALIFORNIA CHAMPIONSHIPS</b>	Arcadia HS	May 20, 2023	May 18, 2024	May 24, 2025
<b>BASEBALL – Boys – NFHS Calendar: Week 48</b>				
<b>NORTHERN CALIFORNIA CHAMPIONSHIPS</b>	Home Sites	May 30, June 1, 3, 2023	May 28, 30, June 1, 2024	June 3, 5, 7, 2025
<b>SOUTHERN CALIFORNIA CHAMPIONSHIPS</b>	Home Sites	May 30, June 1, 3, 2023	May 28, 30, June 1, 2024	June 3, 5, 7, 2025
<b>BASKETBALL – Boys &amp; Girls – NFHS Calendar: Weeks 35 &amp; 36</b>				
<b>NORTHERN CALIFORNIA CHAMPIONSHIPS</b>	Home Sites	Feb. 28, March 1, 2, 4, 7, 2023	Feb. 27, 28, 29 March 2, 5 2024	March 4, 5, 6, 8, 11, 2025
<b>SOUTHERN CALIFORNIA CHAMPIONSHIPS</b>	Home Sites	Feb. 28, March 1, 2, 4, 7, 2023	Feb. 27, 28, 29 March 2, 5 2024	March 4, 5, 6, 8, 11, 2025
<b>STATE CHAMPIONSHIPS</b>	Golden 1 Center, Sacramento	March 10 – 11, 2023	March 8 – 9, 2024	March 14 – 15, 2025
<b>CHEER (TRADITIONAL COMPETITIVE) – Coed – NFHS Calendar: Week 30</b>				
<b>NORTHERN CALIFORNIA INVITATIONAL</b>	TBA	January 28, 2023	January 27, 2024	February 1, 2025
<b>SOUTHERN CALIFORNIA INVITATIONAL</b>	TBA	January 28, 2023	January 27, 2024	February 1, 2025
<b>CROSS COUNTRY – Boys &amp; Girls – NFHS Calendar: Week 21</b>				
<b>STATE CHAMPIONSHIPS</b>	Woodward Park, Fresno	November 26, 2022	November 25, 2023	November 30, 2024
<b>FOOTBALL – Boys – NFHS Calendar: Regionals Week 22; State – Week 23</b>				
<b>NORTHERN CALIFORNIA CHAMPIONSHIPS</b>	Home Sites	December 2 – 3, 2022	December 1 – 2, 2023	December 6 – 7, 2024
<b>SOUTHERN CALIFORNIA CHAMPIONSHIPS</b>	Home Sites	December 2 – 3, 2022	December 1 – 2, 2023	December 6 – 7, 2024
<b>STATE CHAMPIONSHIP BOWL GAMES</b>	Saddleback College, Mission Viejo	December 9 – 10, 2022	December 8 – 9, 2023	December 13 – 14, 2024

## CALIFORNIA STATE CHAMPIONSHIPS PLAYOFF CALENDAR

SPORT	CURRENT SITE	2022-23	2023-24	2024-25
<b>GOLF – Boys – NFHS Calendar: SoCal Regional – Week 47; State – Week 48; NorCal Regional – Monday prior to Memorial Day</b>				
<b>NORTHERN CALIFORNIA CHAMPIONSHIPS</b>	Berkeley CC	May 22, 2023	May 20, 2024	May 19, 2025
<b>SOUTHERN CALIFORNIA CHAMPIONSHIPS</b>	Los Serranos GC (South Course), Chino Hills	May 24, 2023	May 23, 2024	May 22, 2025
<b>STATE CHAMPIONSHIPS</b>	Poppy Hills GC, Pebble Beach	May 31, 2023	May 29, 2024	May 27, 2025
<b>GOLF – Girls – NFHS Calendar: SoCal Regional Week – 19; State – Week 20; NorCal Regional – Monday prior to Veterans Day</b>				
<b>NORTHERN CALIFORNIA CHAMPIONSHIPS</b>	Berkeley CC	November 7, 2022	November 6, 2023	November 11, 2024
<b>SOUTHERN CALIFORNIA CHAMPIONSHIPS</b>	Brookside GC, Pasadena	November 10, 2022	November 9, 2023	November 14, 2024
<b>STATE CHAMPIONSHIPS</b>	San Gabriel CC, San Gabriel	November 16, 2022	November 15, 2023	November 20, 2024
<b>SOCCER – Boys &amp; Girls – NFHS Calendar: Week 35</b>				
<b>NORTHERN/SOUTHERN CHAMPIONSHIPS</b>	Home Sites	Feb. 28, March 2, 4, 2023	Feb. 27, 29 March 2, 2024	March 4, 6, 8, 2025
<b>SOFTBALL – Girls – NFHS Calendar: Week 48</b>				
<b>NORTHERN CALIFORNIA CHAMPIONSHIPS</b>	Home Sites	May 30, June 1, 3, 2023	May 28, 30, June 1, 2024	June 3, 5, 7, 2025
<b>SOUTHERN CALIFORNIA CHAMPIONSHIPS</b>	Home Sites	May 30, June 1, 3, 2023	May 28, 30, June 1, 2024	June 3, 5, 7, 2025
<b>SWIMMING &amp; DIVING – Boys &amp; Girls – NFHS Calendar: Week 45</b>				
<b>STATE CHAMPIONSHIPS</b>	Clovis Olympic Swim Complex, Clovis West HS	May 11 – 13, 2023	May 9 – 11, 2024	May 15 – 17, 2025
<b>TENNIS – Boys – NFHS Calendar: Week 46</b>				
<b>NORTHERN CALIFORNIA CHAMPIONSHIPS</b>	Broadstone Sports Club, Folsom	May 16, 19 – 20, 2023	May 14, 17 – 18, 2024	May 20, 23 – 24, 2025
<b>SOUTHERN CALIFORNIA CHAMPIONSHIPS</b>	The Claremont Club	May 19 – 20, 2023	May 17 – 18, 2024	May 23 – 24, 2025

## CALIFORNIA STATE CHAMPIONSHIPS PLAYOFF CALENDAR

SPORT	CURRENT SITE	2022-23	2023-24	2024-25
<b>TENNIS – Girls – NFHS Calendar: Week 20</b>				
<b>NORTHERN CALIFORNIA CHAMPIONSHIPS</b>	Broadstone Sports Club, Folsom	November 15, 18 – 19, 2022	<i>November 14, 17 – 18, 2023</i>	<i>November 19, 22 – 23, 2024</i>
<b>SOUTHERN CALIFORNIA CHAMPIONSHIPS</b>	The Claremont Club	November 18 – 19, 2022	<i>November 17 – 18, 2023</i>	<i>November 22 – 23, 2024</i>
<b>TRACK &amp; FIELD – Boys &amp; Girls – NFHS Calendar: Week 47</b>				
<b>STATE CHAMPIONSHIPS</b>	Veterans Memorial Stadium, Buchanan HS, Clovis	May 26 – 27, 2023	<i>May 24 – 25, 2024</i>	<i>May 30 – 31, 2025</i>
<b>VOLLEYBALL – Boys – NFHS Calendar: Week 46</b>				
<b>NORTHERN/SOUTHERN CALIFORNIA CHAMPIONSHIPS</b>	Home Sites	May 16, 18, 20, 2023	May 14, 16, 18, 2024	May 20, 22, 24, 2025
<b>VOLLEYBALL – Girls – NFHS Calendar: Weeks 19 &amp; 20</b>				
<b>NORTHERN/SOUTHERN CHAMPIONSHIPS</b>	Home Sites	November 8, 9, 10, 12, 15, 2022	November 7, 8, 9, 11, 14, 2023	Nov. 12, 13, 14, 16, 19, 2024
<b>STATE CHAMPIONSHIPS</b>	Santiago Canyon College, Orange	November 18 – 19, 2022	November 17 – 18, 2023	November 22 – 23, 2024
<b>WATER POLO – North Boys/Girls; South Boys and South Girls – NFHS Calendar: Weeks 20 &amp; 34</b>				
<b>NORTHERN CALIFORNIA CHAMPIONSHIPS</b>	Home Sites	November 15, 17, 19, 2022	November 14, 16, 18, 2023	November 19, 21, 23, 2024
<b>BOYS SOUTHERN CALIFORNIA CHAMPIONSHIPS</b>	Home Sites	November 15, 17, 19, 2022	November 14, 16, 18, 2023	November 19, 21, 23, 2024
<b>GIRLS SOUTHERN CALIFORNIA CHAMPIONSHIPS</b>	Home Sites	February 21, 23, 25, 2023	February 20, 22, 24, 2024	Feb. 25, 27, March 1, 2025
<b>WRESTLING – Boys &amp; Girls – NFHS Calendar: Week 34</b>				
<b>STATE CHAMPIONSHIPS</b>	Mechanics Bank Arena, Bakersfield	February 23 – 25, 2023	February 22 – 24, 2024	Feb. 27 – 28, March 1, 2025



Quarterly Report  
on  
Williams/Valenzuela Uniform Complaints  
[Education Code § 35186]

District: \_\_\_\_\_

Name of person completing this form: \_\_\_\_\_

Title of person completing this form: \_\_\_\_\_

Please provide the date when this information will be reported publicly at the district governing board meeting:
January 11, 2023

Quarterly report submission date (check one):
<input type="checkbox"/> April (Jan.—March)
<input type="checkbox"/> July (April—June)
<input type="checkbox"/> October (July—Sept.)
<input type="checkbox"/> January (Oct.—Dec.)

General Subject Area	Total no. of complaints	No. of complaints resolved	No. of complaints unresolved
Textbooks and instructional materials			
Teacher vacancy or misassignment			
Facilities conditions			
<i>Valenzuela</i> /CAHSEE intensive instruction and services			
<b>TOTALS</b>			

\_\_\_\_\_  
Signature of district superintendent

\_\_\_\_\_  
Date

# Orcutt Academy High School



Administration Office ♦ 610 Pinal Ave ♦ Orcutt, CA 93455 ♦ (805) 938-8550 ♦ Fax (805) 938-8599

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**December 13, 2022**

**Dr. Holly Edds, Superintendent  
Board of Trustees  
Orcutt Union School District  
500 Dyer Street  
Orcutt, CA 93455**

**Dear Dr. Edds and Board of Trustees:**

**On behalf of Orcutt Academy High School, I am requesting the Board of Trustees accept a donation in the amount of \$350.00 from the Exxon Mobil Corporation in support of the Orcutt Academy Girls Softball program.**

**The generosity and support of the Exxon Mobil Corporation is greatly appreciated.**

**Sincerely,**

**Rhett Carter  
Principal**

**Mailing Address:  
Exxon Mobil Corporation  
5959 Las Colinas Blvd.  
Irving, Texas 75039**

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*"Educating Lifelong Learners"*

**♦HOME OF THE SPARTANS♦**



ORCUTT UNION SCHOOL DISTRICT
REQUEST FOR ACCEPTANCE OF GIFT

SCHOOL: Orcutt Academy High School Date: 12/13/22

DONOR: Name: Exxon Mobil Corporation
Address: 5959 Las Colinas Boulevard
Phone No. Irving, Texas 75039

GIFT: Item Donated or Cash Donation \$ 350.-
Designated for: Girls Softball
General Description: for girls softball @ DAHS
Model No.: Condition: [X] New [ ] Used
Value (estimated):
Purpose of Gift:
Will gift be purchased through Business Services Office? [ ] Yes [X] No
Donor Conditions of Acceptance:

INSTALLATION AND OPERATION (If answer to A is yes, answer B and C)

- A. Will gift require installation? [ ] Yes [X] No
B. What type of installation is required?
C. Will donor pay installation costs? [ ] Yes [X] No
D. Will there be operating costs? [ ] Yes [X] No
If yes, what type?

Acceptance Requested By (OUSD Staff Member):

Acceptance Approved By (Administrator):

RECOMMENDATIONS: Principal or District Representative

BOARD ACTION: Date Accepted: Date Denied:

Please submit request to the Superintendent's Office. (If denied, explanation is on reverse side of this form.)



## SUPERINTENDENT'S MEMORANDUM

TO: Board of Trustees

FROM: Holly Edds, Ed.D.  
Superintendent

BOARD MEETING DATE: January 11, 2023

BOARD AGENDA ITEM: Board Bylaw 9220 Governing Board Elections

BACKGROUND: Bylaw updated to reflect new law (AB 2584, 2022), by adding a new section - "Recalling a Board Member." Updated Bylaw also revised "Election Process and Procedure" section to reflect new law (SB 1061, 2022) regarding the requirement that any petition for a special election to fill a Board vacancy include the county election official's estimate of the cost of conducting the special election.

RECOMMENDATION: Staff recommends that the Board of Trustees approve the revised Board Bylaw 9220 Governing Board Elections, for the first reading and that it be placed on the next Consent Agenda for the second reading.

FUNDING: N/A

**BOARD ELECTIONS**

Any person is eligible to be a Board of Trustees member, without further qualifications, if he/she is 18 years of age or older, a citizen of the state, a resident of the school district, a registered voter, and not legally disqualified from holding civil office. Any person who has been convicted of a felony involving the giving, accepting, or offering of a bribe, embezzlement or theft of public funds, extortion, perjury, or conspiracy to commit any such crime, under California law or the law of another state, the United States of America, or another country, is not eligible to be a candidate for office or be a Board member except when he/she has been granted a pardon in accordance with law. (Education Code 35107; Elections Code 20)

A district employee elected to the Board shall resign his/her position before being sworn in or shall have his/her employment automatically terminated upon being sworn into office. (Education Code 35107)

The Board encourages all candidates to become knowledgeable about the role of board members. The Superintendent or designee shall provide all candidates with information that will enable them to understand the responsibilities and expectations of being a Board member, including information regarding available workshops, seminars, and/or training. The Superintendent or designee shall provide all candidates with the county election official's contact information and general information about school programs, district operations, and Board responsibilities.

**Recalling a Board Member**

A Board member may be recalled as permitted by Elections Code 11000. Proponents of a recall are required to serve, file, and publish or post a notice of intention to circulate the recall petition and to comply with other applicable law and formalities and county elections official directives. The petition, pursuant to Elections Code 11041, is required to be in the format provided by the Secretary of State and to include an estimate of the cost of conducting the special election, as determined by the county elections official, in consultation with the district.

Within 14 days after the meeting at which the Board receives a certificate of sufficiency of signatures on a recall petition from the county elections official, the Board shall order an election to be held to determine whether the Board member named in the petition shall be recalled. The election shall be held not less than 88, nor more than 125, days after the date that the Board orders the election. However, the election may be conducted within 180 days after the issuance of the Board's order to consolidate the election with a regularly scheduled election.

Recall elections shall be conducted in accordance with Elections Code 11381-11386.

**Consolidation of Elections**

To reduce costs associated with conduction elections, the Board may consolidate Board elections with the local municipal or statewide primary or general election. accordance with state and federal law.

In addition, if a regularly scheduled Board election held other than on a statewide election date results in a decrease in local voter turnout of 25 percent or more compared to the average local turnout for the previous four statewide general elections, the Board shall take action to

**BOARD ELECTIONS**

consolidate Board elections with statewide elections. The district shall move its election to the next state statewide election date, unless the Board has adopted a plan by January 1, 2018 to consolidate Board elections not later than the November 8, 2022 statewide general election. (Elections Code 14051, 14052)

In order to consolidate elections based on either circumstance described above, the Board shall adopt a resolution and submit it to the County Board of Supervisors for approval not later than 240 days prior to the date of the currently scheduled district election. (Elections Code 10404.5)

Whenever a regularly scheduled Board election is changed due to consolidation of elections, the terms of office of incumbent Board members shall be extended to align with the next applicable election. (Elections Code 10404.5)

**Election Process and Procedures**

The district is divided into trustee areas and each trustee area shall be represented by a Board member who resides in and is elected by voters residing within that trustee area. Trustee areas shall be balanced by population as required by state and federal law.

Prior to March 1 following the year in which the results of each decennial federal census are released, the Board shall adjust the boundaries of the district's trustee areas based on population figures as validated by the Population Research Unit of the Department of Finance. (Education Code 5019.5)

To ensure ongoing compliance with the California Voting Rights Acts, the Board may review the district's Board election method to determine whether any modification is necessary due to changes in the district's population or any of its racial, color, or language minority group composition. The review shall be based on the Superintendent or designee's report to the Board after the release of each decennial federal census.

If the Board determines that a change is necessary, it shall hold public hearings in accordance with Elections Code 10100 before adopting a resolution at an open meeting specifying the change(s), and shall, in accordance with Education Code 5019, obtain approval from the county committee on school district organization having jurisdiction over the district.

**Campaign Conduct**

All candidates, including current Board members running as incumbents, shall abide by local, county, state, and federal requirements regarding campaign donations, funding, and expenditures.

A Board member shall not expend, and a candidate shall not accept, any public money for the purpose of seeking elective office. However, the district may establish a dedicated fund for those seeking election to the Board, provided that the funds are available to all candidates who are qualified pursuant to Education Code 35107 without regard to incumbency or political preference. (Government Code 85300)

## BOARD ELECTIONS

In order to help protect the public's trust in the electoral process as well as the public's confidence in the Board and district, the Board encourages all candidates to sign and adhere to the principals in the Code of Fair Campaign Practices pursuant to Elections Code 20440.

### Statement of Qualifications

On the 125th day prior to the day fixed for the general district election, the Board secretary or his/her designee shall deliver a notice, bearing the secretary's signature and district seal, to the county elections official describing both of the following: (Elections Code 10509)

1. The elective offices of the district to be filled at the general election and which offices, if any, are for the balance of an unexpired term
2. Whether the district or the candidate is to pay for the publication of a statement of qualifications pursuant to Elections Code 13307

Candidates for the Board may submit a candidate statement to the elections official for inclusion in the voter's pamphlet. Candidate statements shall be limited to no more than 200 words. (Elections Code 13307)

When the elections official allows for the electronic distribution of candidate statements, a candidate for the Board may, in addition to or instead of submitting a candidate statement for inclusion in the mailed voter's pamphlet, prepare and submit a candidate statement for electronic distribution.

The district shall assume no part of the cost of printing, handling, translating, or mailing of candidate statements filed pursuant to Elections Code 13307. As a condition of having candidate statements included in the hard copy and/or electronic voter's pamphlet, the district may require candidates to pay their estimated pro rata share of these costs to the district in advance pursuant to Elections Code 13307.

### Tie Votes in Board Member Elections

~~Whenever a tie makes it impossible to determine which of two or more candidates has been elected to the Board, the Board shall schedule a runoff election in accordance with law. (Education Code 5016)~~

Before each election, the Board shall decide whether to resolve a potential tie by lot or by a runoff election. If the Board has decided to resolve a tie by lot, the Board shall, immediately after the election, notify the candidates who received the tie votes of the time and place where the candidates or their representatives should appear before the Board. The Board at that time shall determine the winner by lot. If the Board has decided to resolve a tie with a runoff election, the Board shall schedule the runoff election in accordance with law. (Education Code 5016)

## *State*

CA Constitution Article 2, Section 2: Voters, qualifications  
CA Constitution Article 7, Section 7: Conflicting offices  
CA Constitution Article 7, Section 8: Disqualification from office  
Ed. Code 1006: Prohibition against school district employees serving on county board of education  
Ed. Code 35107: School district employees  
Ed. Code 35177: Campaign expenditures or contributions  
Ed. Code 35239: Compensation of governing board member of districts with less than 70 ADA  
Ed. Code 5000-5033: Election of school district board members  
**Ed. Code 5091: Vacancies; petition for special election**  
Ed. Code 5220-5231: Elections  
Ed. Code 5300-5304: General provisions (conduct of elections)  
Ed. Code 5320-5329: Order and call of elections  
Ed. Code 5340-5345: Consolidation of elections  
Ed. Code 5360-5363: Election notice  
Ed. Code 5380: Compensation (of election officer)  
Ed. Code 5390: Qualifications of voters  
Ed. Code 5420-5426: Cost of elections  
Ed. Code 5440-5442: Miscellaneous provisions  
Ed. Code 7054: Use of district property, campaign purposes  
Elec. Code 10010: District boundaries  
Elec. Code 10400-10418: Consolidation of elections  
Elec. Code 10509: Notice of election by secretary  
Elec. Code 10600-10604: School district elections  
**Elec. Code 11000: Recall of officers**  
Elec. Code 1302: Local elections, school district election  
Elec. Code 13307: Candidate's statement  
Elec. Code 13308: Candidate's statement contents  
Elec. Code 13309: Candidate's statement, indigence  
Elec. Code 14025-14032: California Voting Rights Act  
Elec. Code 14050-14057: California Voter Participation Rights Act  
Elec. Code 20: Public office eligibility  
Elec. Code 20440: Code of Fair Campaign Practices  
Elec. Code 2201: Grounds for cancellation  
Elec. Code 4000-4008: Elections conducted wholly by mail  
Gov. Code 1021: Conviction of crime  
Gov. Code 1097: Illegal participation in public contract  
Gov. Code 12940: Unlawful discriminatory employment practices  
Gov. Code 81000-91014: Political Reform Act of 1974  
Pen. Code 424: Embezzlement and falsification of accounts by public officers  
Pen. Code 661: Removal for neglect or violation of official duty  
Pen. Code 68: Bribes  
Pen. Code 74: Acceptance of gratuity

## *Federal*

52 USC 10301-10508: Voting Rights Act

## *Management Resources*

**Attorney General Opinion: 105 Ops.Cal.Atty.Gen. 182 (2022)**  
Attorney General Opinion: 69 Ops.Cal.Atty.Gen. 290 (1986)  
Attorney General Opinion: 81 Ops.Cal.Atty.Gen. 98 (1998)  
Attorney General Opinion: 83 Ops.Cal.Atty.Gen. 181 (2000)



Attorney General Opinion: 85 Ops.Cal.Atty.Gen. 49 (2002)

~~California School Boards Association Publication: Legal Alert on the Impact of Senate Bill No. 415 on School Board Elections, January 2017~~

Court Decision: Dusch v. Davis, (1967) 387 U.S. 112

Court Decision: Randall v. Sorrell, (2006) 126 S.Ct. 2479

Court Decision: Rey v. Madera Unified School District, (2012) 203 Cal. App. 4th 1223

Court Decision: Sanchez v. City of Modesto, (2006) 145 Cal. App. 4th 660

**CSBA Publication: Legal Alert on the Impact of Senate Bill No. 415 on School Board Elections, January 2017**

Website: CSBA District and County Office of Education Legal Services

Website: Institute for Local Government

Website: Fair Political Practices Commission

Website: California Secretary of State's Office

Website: CSBA

Bylaw Adopted: ~~12-14-22~~ **02-8-23**

ORCUTT UNION SCHOOL DISTRICT  
Orcutt, California



## SUPERINTENDENT'S MEMORANDUM

TO: Board of Trustees

FROM: Holly Edds, Ed.D.  
Superintendent

BOARD MEETING DATE: January 11, 2023

BOARD AGENDA ITEM: Board Bylaw 9223 Filling Vacancies

BACKGROUND: Bylaw updated to reflect new law (SB 1061, 2022), by adding a new note and body paragraph at the end of the "Provisional Appointments" section. Updated Bylaw also reflects New Attorney-General Opinion on how a vacancy is to be filled when a district's trustee areas have been revised or election method has changed from "at-large" to "by-trustee area," since the Board member whose term is to be completed was last elected. The Bylaw also updated to rearrange the Items in "Timelines for Filling a Vacancy" and to revise as necessary for clarity.

RECOMMENDATION: Staff recommends that the Board of Trustees approve the revised Board Bylaw 9223 Filling Vacancies, for the first reading and that it be placed on the next Consent Agenda for the second reading.

FUNDING: N/A

**FILLING VACANCIES**

Events Causing a Vacancy

A vacancy on the Board of Trustees may occur for any of the following events:

1. The death of an incumbent (Government Code 1770)
2. The adjudication pursuant to a quo warranto proceeding declaring that an incumbent is physically or mentally incapacitated due to disease, illness, or accident and that there is reasonable cause to believe that the incumbent will not be able to perform the duties of ~~the~~ his/her office for the remainder of the ~~his/her~~ term (Government Code 1770)
3. A Board member's resignation (Government Code 1770)

A vacancy resulting from resignation occurs when the written resignation is filed with the County Superintendent of Schools having jurisdiction over the district, except where a deferred effective date is specified in the resignation so filed, in which case the resignation shall become operative on that date. A Board member may not defer the effective date of ~~his/her~~ resignation for more than 60 days after ~~the date he/she files the resignation is filed~~ with the County Superintendent. Upon being filed with the County Superintendent, a written resignation, whether specifying a deferred effective date or otherwise, shall be irrevocable. (Education Code 5090)

4. A Board member's removal from office, including recall (Elections Code 11000 11384; Government Code 1770)
5. A Board member's ceasing to be ~~an inhabitant of the state or~~ a resident of the district (Government Code 1770)
6. ~~A vacancy on the Board also occurs when a Board member ceases to inhabit the trustee area which he/she represented on the Board. (58 Ops.Cal.Atty.Gen. 888 (1975))~~
7. ~~A Board member's absence from the state beyond the period allowed by law without the permission required by law (Government Code 1770)~~

~~A No~~ Board member's ~~absence shall be absent~~ absence shall be absent from the state for more than 60 days, except in any of the following situations: (Government Code 1064, 1770)

- a. Upon ~~district~~ business of the school district with the approval of the Board
- b. With the consent of the Board for an additional period not to exceed a total absence of 90 days
- c. **In the case of illness or other urgent necessity, and upon a proper showing thereof, the time limited for absence from the state may be extended by the**

### Board

- d. For federal military deployment not to exceed six months as a member of the armed forces of the United States or the California National Guard

If the absence of the Board member for this purpose exceeds six months, the Board may approve an additional six-month absence upon a showing that there is a reasonable expectation that the member will return within the second six-month period, and the Board may appoint an interim member to serve ~~in his/her~~ during the absence. If two or more members of the Board are absent by reason of these circumstances, and those absences result in the inability to establish a quorum at a regular meeting, the Board may immediately appoint one or more interim members as necessary to enable the Board to conduct business and discharge its responsibilities.

The term of an interim member appointed in these circumstances shall not extend beyond the return of the absent Board member or beyond the next regularly scheduled election for that office, whichever occurs first.

- ~~d. In the case of illness or other urgent necessity, and upon a proper showing thereof, the time limited for absence from the state may be extended by the Board for an additional period not to exceed 30 days.~~

~~(cf. 9250—Remuneration, Reimbursement and Other Benefits)~~

8. A Board member's ceasing to discharge the duties of ~~his/her~~ the office for the period of three consecutive months, except when prevented by illness sickness or when absent from the state with the permission required by law (Government Code 1770)
9. A Board member's conviction of a felony or any offense involving a violation of ~~his/her~~ of official duties or conviction of a designated crime resulting in a forfeiture of office (Government Code 1770 and 3000-3003)
10. A Board member's refusal or neglect to file ~~his/her~~ required oath or bond within the time prescribed (Government Code 1770)

~~(cf. 9224—Oath or Affirmation)~~

11. The decision of a competent tribunal declaring void a Board member's election or appointment (Government Code 1770)
- ~~12. The making of an order vacating a Board member's office or declaring the office vacant when the officer fails to furnish an additional or supplemental bond (Government Code 1770)~~
12. A Board member's commitment to a hospital or sanitarium as a drug addict, dipsomaniac, inebriate, or stimulant addict by a court of competent jurisdiction, in

which case the office shall not be deemed vacant until the order of commitment has become final (Government Code 1770)

13. A failure to elect when either no candidate or an insufficient number of candidates have filed to run for a Board seat(s) (Education Code 5090, 5326, 5328)

#### Timelines for Filling a Vacancy

When a vacancy occurs, the Board shall take the following action, as appropriate:

1. When a vacancy occurs **within less than** four months before the end of a Board member's term, the Board shall take no action. (Education Code 5093)
2. When a vacancy occurs from six months to 130 days ~~four or more months~~ before a **regularly scheduled Board election at which the position is not scheduled to be filled, a special election to fill the position shall be consolidated with the regular election. The person so elected shall take office at the first regularly scheduled Board meeting following the certification of the election and shall serve only until the end of the term of the position which the person was elected to fill. (Education Code 5093)** ~~the end of a Board member's term, the Board shall, within 60 days of the date of the vacancy or the filing of the member's deferred resignation, either order an election or make a provisional appointment, unless a special election is mandated as described in item #3 below. (Education Code 5091, 5093)~~
3. When a vacancy occurs **outside of the statutory time windows identified in Items #1 and #2 above, the Board shall, within 60 days of the date of the vacancy or the filing of the member's deferred resignation, either order an election or make a provisional appointment. (Education Code 5091, 5093)** ~~from six months to 130 days before a regularly scheduled Board election at which the position is not scheduled to be filled, a special election to fill the position shall be consolidated with the regular election. The person so elected shall take office at the first regularly scheduled Board meeting following the certification of the election and shall serve only until the end of the term of the position which he/she was elected to fill. (Education Code 5093)~~

~~When a special election is not required, the Board may make a provisional appointment. (Education Code 5091, 5093)~~

#### **Eligibility**

**In order to be appointed or elected to fill a vacancy on the Board, a person must meet the eligibility requirements specified in Education Code 35107, as described in BB 9220 - Governing Board Elections.**

#### Provisional Appointments

~~In order to draw from the largest possible number of candidates,~~ **When authorized by law**

to make a provisional appointment to fill a vacancy on the Board, the Board shall advertise in the local media to solicit candidate applications or nominations. A committee consisting of less than a quorum of the Board shall ensure that applicants are eligible for Board membership and announce the names of the eligible candidates. The Board shall interview the candidates at a public meeting, accept oral or written public input, and select the provisional appointee by a majority vote.

~~(cf. 9130—Board Committees)  
(cf. 9323.2—Actions by the Board)~~

~~In order to serve on the Board, a person must meet the eligibility requirements specified in Education Code 35107.~~

~~(cf. 9220—Governing Board Elections)~~

Within 10 days after the appointment is made, the Board shall post notices of the actual vacancy, or the filing of a deferred resignation, and the provisional appointment. The notice shall be published in the local newspaper pursuant to Government Code 6061 and posted in at least three public places within the district. (Education Code 5092)

The notice shall contain: (Education Code 5092)

1. The date of the occurrence of the vacancy or the date of the filing of, and the effective date of, the resignation
2. The full name of the appointee
3. The date of appointment
4. A statement notifying the voters that unless a petition calling for a special election pursuant to Education Code 5091 is filed in the office of the County Superintendent within 30 days of the provisional appointment, it shall become an effective appointment

The person appointed shall hold office until the next regularly scheduled election for district Board members and shall be afforded all the powers and duties of a Board member upon appointment. (Education Code 5091)

#### Appointment Due to Failure to Elect

When a vacancy occurs because no **candidate** ~~person~~ or an insufficient number of candidates have been nominated (i.e., a failure to elect), and a district election will not be held, the Board shall appoint a qualified person to the office. This appointment shall be made at a meeting prior to the day fixed for the election and the appointee shall be seated at the organizational meeting as if elected at the district election. (Education Code 5328)

~~(cf. 9100—Organization)~~

When an appointment is being made because of a failure to elect, the district shall publish a notice once in a newspaper of general circulation published in the district, or if no such newspaper exists, in a newspaper having general circulation within the district. This notice shall state that the Board intends to make an appointment and shall inform persons of the procedure available for applying for the appointment. (Education Code 5328.5)

The procedure for selecting and interviewing candidates shall be the same as the procedures for "Provisional Appointments," as specified above.

*State*

Ed. Code 35107: School district employees  
Ed. Code 35178: Resignation with deferred effective date  
Ed. Code 5000-5033: Election of school district board members  
Ed. Code 5090-5095: Vacancies on the board  
Ed. Code 5200-5208: Districts governed by boards of education  
Ed. Code 5300-5304: General provisions; conduct of elections  
Ed. Code 5320-5329: Order and call of elections  
Ed. Code 5340-5345: Consolidation of elections  
Ed. Code 5360-5363: Election notice  
Ed. Code 5420-5426: Cost of elections  
Ed. Code 5440-5442: Miscellaneous provisions  
Elec. Code 10600-10604: School district elections  
Elec. Code 11000-11386: Candidates for recall  
Gov. Code 1064: Absence from state  
Gov. Code 1770: Vacancy of office  
Gov. Code 3000-3003: Forfeiture of office  
Gov. Code 3060-3075: Removal other than by impeachment  
Gov. Code 54950-54963: The Ralph M. Brown Act  
Gov. Code 6061: Manner of notice as prescribed in designated section  
Pen. Code 89: Bribery; forfeiture from office

*Federal*

18 USC 704 Military medals or decorations

*Management Resources*

Attorney General Opinion: 105 Ops.Cal.Atty.Gen. 182 (2022)  
Attorney General Opinion: 58 Ops.Cal.Atty.Gen. 888 (1975)  
CSBA Publication: Filling a Board Vacancy, rev. 2022  
Website: CSBA District and County Office of Education Legal Services  
Website: California State Attorney General's Office, Quo Warranto Applications  
Website: CSBA

**Legal Reference:**

**EDUCATION CODE**

~~5000-5033 Elections~~

~~5090-5095 Vacancies~~

~~5200-5208 Districts governed by boards of education~~

~~5300-5304 Elections~~

~~5320-5329 Order and call of election~~  
~~5340-5345 Consolidation of elections~~  
~~5360-5363 Election notice~~  
~~5420-5426 Cost of elections~~  
~~5440-5442 Miscellaneous provisions, elections~~  
~~35107 Eligibility of board members~~  
~~35178 Resignation with deferred effective date~~  
~~ELECTIONS CODE~~  
~~10600-10604 School district elections~~  
~~11381-11386 Candidates for recall~~  
~~GOVERNMENT CODE~~  
~~1064 Absence from state~~  
~~1770 Vacancies: definition~~  
~~3000-3002 Forfeiture of office~~  
~~3060-3075 Removal other than by impeachment~~  
~~6061 One-time notice~~  
~~54950-54963 The Ralph M. Brown Act~~  
~~PENAL CODE~~  
~~88 Bribery, forfeiture from office~~  
~~UNITED STATES CODE, TITLE 18~~  
~~704 Military medals or decorations~~  
~~ATTORNEY GENERAL OPINIONS~~  
~~58 Ops. Cal. Atty. Gen. 888 (1975)~~  
~~Management Resources:~~  
~~CSBA PUBLICATIONS~~  
~~Filling a Board Vacancy, rev. January 2008~~  
~~WEB SITES~~  
~~CSBA: <http://www.csba.org>~~  
~~California State Attorney General's Office, Quo Warrantor Applications:~~  
~~<http://caag.state.ca.us/opinions/quo.htm>~~

Bylaw Adopted: ~~11/08/06~~ 02/08/22

ORCUTT UNION SCHOOL DISTRICT  
Orcutt, California





## SUPERINTENDENT'S MEMORANDUM

TO: Board of Trustees

FROM: Holly Edds, Ed.D.  
Superintendent

BOARD MEETING DATE: January 11, 2023

BOARD AGENDA ITEM: Board Bylaw 9323 Meeting Conduct

BACKGROUND: Bylaw Updated to reflect new law (SB 1100, 2022) which authorizes the Board President to remove an individual for disrupting a Board meeting, establishes a procedure for warning the individual prior to their removal, and defines "disrupting" and "true threat of force."

RECOMMENDATION: Staff recommends that the Board of Trustees approve the revised Board Bylaw 9323 Meeting Conduct, for the first reading and that it be placed on the next Consent Agenda for the second reading.

FUNDING: N/A

## Board Bylaws

### MEETING CONDUCT

BB 9323 (a)

#### Meeting Procedures

All Governing Board meetings shall begin on time and shall be guided by an agenda prepared in accordance with Board bylaws and posted and distributed in accordance the Ralph M. Brown Act (open meeting requirements) and other applicable laws.

~~(cf. 9322—Agenda/Meeting Materials)~~

The Board president shall conduct Board meetings in accordance with Board bylaws and procedures that enable the Board to efficiently consider issues and carry out the will of the majority.

~~(cf. 9121—President)~~

The Board believes that late night meetings deter public participation, can affect the Board's decision-making ability, and can be a burden to staff. Regular Board meetings shall be adjourned by 10:30 p.m. unless extended to a specific time determined by a majority of the Board. The meeting shall be extended no more than once and subsequently may be adjourned to a later date.

~~(cf. 9320—Meetings and Notices)~~

#### Quorum and Abstentions

The Board shall act by majority vote of all of the membership constituting the Board. (Education Code 35164)

~~(cf. 9323.2—Actions by the Board)~~

The Board believes that when no conflict of interest requires abstention, its members have a duty to vote on issues before them. When a member abstains, ~~his/her~~ **the** abstention shall not be counted for purposes of determining whether a majority of the membership of the Board has taken action.

~~(cf. 9270—Conflict of Interest)~~

Provided the Board typically has seven members and there are no more than two vacancies on the Board, the vacant position(s) shall not be counted for purposes of determining how many members of the Board constitute a majority. In addition, whenever any provisions of the Education Code require unanimous action of all or a specific number of the members, the vacant position(s) shall not be counted for purposes of determining the total membership constituting the Board. (Education Code 35165)

## Board Bylaws

### MEETING CONDUCT

BB 9323 (b)

#### Public Participation

Members of the public are encouraged to attend Board meetings and to address the Board concerning any item on the agenda or within the Board's jurisdiction. So as not to inhibit public participation, persons attending Board meetings shall not be requested to sign in, complete a questionnaire, or otherwise provide their name or other information as a condition of attending the meeting, **except that if the meeting is conducted using remote public participation or with a Board member attending remotely pursuant to Government Code 54953, a member of the public desiring to provide comment through the use of a third party internet website or online platform may be required to register as required by the third party provider.**

In order to conduct district business in an orderly and efficient manner, the Board requires that public presentations to the Board comply with the following procedures:

1. The Board shall give members of the public an opportunity to address the Board on any item of interest to the public that is within the subject matter jurisdiction of the Board, either before or during the Board's consideration of the item. (Education Code 35145.5, Government Code 54954.3)
2. At a time so designated on the agenda at a regular meeting, members of the public may bring before the Board matters that are not listed on the agenda. The Board shall take no action or discussion on any item not appearing on the posted agenda, except as authorized by law. (Education Code 35145.5, Government Code 54954.2)
3. Without taking action, Board members or district staff members may briefly respond to statements made or questions posed by the public about items not appearing on the agenda. Additionally, on their own initiative or in response to questions posed by the public, a Board members or staff members may ask a question for clarification, make a brief announcement, or make a brief report on their own activities. (Government Code 54954.2)

Furthermore, the Board or a Board member may provide a reference to staff or other resources for factual information, ask staff to report back to the Board at a subsequent meeting concerning any matter, or take action directing staff to place a matter of business on a future agenda. (Government Code 54954.2)

4. The Board need not allow the public to speak on any item that has already been considered by a committee composed exclusively of Board members at a public meeting where the public had the opportunity to address the committee on that item. However, if the Board determines that the item has been substantially changed since the committee heard the item, the Board shall provide an opportunity for the public to speak.

~~(Government Code 54954.3)~~

~~—— (cf. 9130 — Board Committees)~~

5. A person wishing to be heard by the Board shall first be recognized by the president and shall then proceed to comment as briefly as the subject permits.

In general, individual speakers shall be allowed three minutes to address the Board on each agenda or nonagenda item. The Board shall limit the total time for public input to **20 minutes**. ~~30 minutes~~. However, in exceptional circumstances when necessary to ensure full opportunity for public input, the Board President with Board consent, adjust the amount of time allowed for public input and/or time allotted for each speaker. Any such adjustment shall be done equitably so as to allow a diversity of viewpoints. The president may also ask members of the public with the same viewpoint to select a few individuals to address the Board on behalf of that viewpoint.

In order to ensure that non-English speakers receive the same opportunity to directly address the Board, any member of the public who utilizes a translator shall be provided at least twice the allotted time to address the Board, unless simultaneous translation equipment is used to allow the Board to hear the translated public testimony simultaneously. (Government Code 54954.3)

6. The Board president may rule on the appropriateness of a topic, subject to the following conditions:
  - a. If the topic would be more suitably addressed at a later time, the Board president may indicate the time and place when it should be presented.
  - b. The Board shall not prohibit public criticism of its policies, procedures, programs, services, acts, or omissions. (Government Code 54954.3)
  - c. The Board may not prohibit public criticism of district employees. However, whenever a member of the public initiates specific complaints or charges against an individual employee, the Board president shall inform the complainant of the appropriate complaint procedure.

~~(cf. 1312.1 — Complaints Concerning District Employees)~~

~~(cf. 9321 — Closed Session Purposes and Agendas)~~

7. The Board president shall not permit **actual disruption of Board meetings. Actual disruption by an individual or group or any conduct or statements that threaten the safety of any person(s) at the meeting shall be grounds for the president to terminate the privilege of addressing the Board and remove the individual from the meeting.** ~~any disturbance or willful interruption of Board meetings. Persistent disruption by an individual or group shall be grounds for the president to terminate the privilege of addressing the Board.~~

The Board **President or designee** may remove **an individual for actually disrupting the meeting. Prior to removal, the individual shall be warned that their behavior is disrupting the meeting and that failure to cease the disruptive behavior may result in removal. If, after being warned, the individual does not promptly cease the disruptive behavior, the Board president, or designee, may then remove the individual from the meeting.** (Government Code 54957.95) ~~disruptive~~

~~individuals and order the room cleared if necessary. In this case, members of the media not participating in the disturbance shall be allowed to remain, and individuals not participating in such disturbances may be allowed to remain at the discretion of the Board. When the room is ordered cleared due to a disturbance, further Board proceedings shall concern only matters appearing on the agenda. (Government Code 54957.9)~~

~~When such disruptive conduct occurs, the Superintendent or designee shall contact local law enforcement as necessary.~~

When an individual's behavior constitutes the use of force or a true threat of force, the individual shall be removed from a Board meeting without a warning. (Government Code 54957.95)

*Disrupting* means engaging in behavior during a Board meeting that actually disrupts, disturbs, impedes, or renders infeasible the orderly conduct of the meeting and includes, but is not limited to, a failure to comply with reasonable and lawful regulations adopted by a legislative body pursuant to Section 54954.3 or any other law, or engaging in behavior that constitutes use of force or a true threat of force. (Government Code 54957.95)

*True threat of force* means a threat that has sufficient indicia of intent and seriousness, that a reasonable observer would perceive it to be an actual threat to use force by the person making the threat. (Government Code 54957.95)

Additionally, the Board may order the room cleared if necessary. In this case, members of the media not participating in the disturbance shall be allowed to remain, and individuals not participating in such disturbances may be allowed to remain at the discretion of the Board. When the room is ordered cleared due to a disturbance, further Board proceedings shall concern only matters appearing on the agenda. (Government Code 54957.9)

When disruptive conduct occurs, the Board may decide to recess the meeting to help restore order, or if removing the disruptive individual(s) or clearing the room is infeasible, move the meeting to another location. The Board may direct the Superintendent or designee to contact local law enforcement as necessary.

### Recording by the Public

Members of the public may record an open Board meeting using an audio or video recorder, still or motion picture camera, cell phone, or other device, provided that the noise, illumination, or obstruction of view does not persistently disrupt the meeting. The Superintendent or designee shall designate locations from which members of the public may **make such recordings without causing a distraction.** ~~broadcast, photograph, or tape record open meetings without causing a distraction.~~

(cf. 9324—Board Minutes and Recordings)

If the Board finds that noise, illumination, or obstruction of view related to these activities would persistently disrupt the proceedings, these activities shall be discontinued or restricted as

determined by the Board. (Government Code 54953.5, 54953.6)

*State*

CCP. 527.8: Workplace violence safety

Ed. Code 32210: Willful disturbance of public school or meeting

Ed. Code 35010: Control of district; prescription and enforcement of rules

Ed. Code 35145.5: Agenda; public participation and regulations

Ed. Code 35163: Official actions, minutes and journal

Ed. Code 35164: Actions by majority vote

Ed. Code 35165: Effect of vacancies upon majority and unanimous votes by seven member board

Ed. Code 5095: Powers of remaining board members and new appointees

Elec. Code 18430: Prevention or hinderance of electors assembling in public meeting

Gov. Code 54953.3: Meetings to be open and public; remote attendance

Gov. Code 54953.5: Audio or video recording of proceedings

Gov. Code 54953.6: Broadcasting of proceedings

Gov. Code 54954.2: Agenda posting requirements; board actions

Gov. Code 54954.3: Opportunity for public to address legislative body

Gov. Code 54957: Closed session personnel matters

Gov. Code 54957.9: Disorderly conduct of general public during meeting; clearing of room

Gov. Code 54957.95: Opening meetings; orderly conduct

Pen. Code 403: Disruption of assembly or meeting

*Management Resources*

Attorney General Opinion: 55 Ops.Cal.Atty.Gen. 26 (1972)

Attorney General Opinion: 61 Ops.Cal.Atty.Gen. 243, 253 (1978)

Attorney General Opinion: 63 Ops.Cal.Atty.Gen. 215 (1980)

Attorney General Opinion: 66 Ops.Cal.Atty.Gen. 336 (1983)

Attorney General Opinion: 76 Ops.Cal.Atty.Gen. 281 (1993)

Attorney General Opinion: 90 Ops.Cal.Atty.Gen. 47 (2007)

Attorney General Opinion: 59 Ops.Cal.Atty.Gen. 532 (1976)

Attorney General Publication: The Brown Act: Open Meetings for Legislative Bodies, rev. 2003

Court Decision: Baca v. Moreno Valley Unified School District, (1996) 936 F. Supp. 719

Court Decision: City of San Jose v. William Garbett, (2010) 190 Cal. App. 4th 526

Court Decision: McMahon v. Albany Unified School District, (2002) 104 Cal.App.4th 1275

Court Decision: Norse v. City of Santa Cruz, (9th Cir. 2010) 629 F3d 966

Court Decision: Rubin v. City of Burbank, (2002) 101 Cal.App.4th 1194

CSBA Publication: The Brown Act: School Boards and Open Meeting Laws, rev. 2019

CSBA Publication: Call to Order: A Blueprint for Great Board Meetings, 2018

Website: CSBA District and County Office of Education Legal Services

Website: California Attorney General's Office

Website: CSBA

**Legal Reference:**

**EDUCATION CODE**

~~5095 Powers of remaining board members and new appointees~~

~~32210 Willful disturbance of public school or meeting a misdemeanor~~

35010 Prescription and enforcement of rules  
35145.5 Agenda; public participation; regulations  
35163 Official actions, minutes and journal  
35164 Vote requirements  
35165 Effect of vacancies upon majority and unanimous votes by seven-member board  
CODE OF CIVIL PROCEDURE  
527.8 Workplace Violence Safety Act  
GOVERNMENT CODE  
54953.5 Audio or video tape recording of proceedings  
54953.6 Broadcasting of proceedings  
54954.2 Agenda; posting; action on other matters  
54954.3 Opportunity for public to address legislative body; regulations  
54957 Closed sessions  
54957.9 Disorderly conduct of general public during meeting; clearing of room

~~PENAL CODE~~

~~403 Disruption of assembly or meeting~~

~~COURT DECISIONS~~

~~City of San Jose v. Garbett, (2010) 190 Cal.App.4th 526  
Norse v. City of Santa Cruz, (9th Cir. 2010) 629 F3d 966  
McMahon v. Albany Unified School District, (2002) 104 Cal.App.4th 1275  
Rubin v. City of Burbank, (2002) 101 Cal.App.4th 1194  
Baca v. Moreno Valley Unified School District, (1996) 936 F.Supp. 719~~

~~ATTORNEY GENERAL OPINIONS~~

~~90 Ops.Cal.Atty.Gen. 47 (2007)  
76 Ops.Cal.Atty.Gen. 281 (1993)  
66 Ops.Cal.Atty.Gen. 336 (1983)  
63 Ops.Cal.Atty.Gen. 215 (1980)  
61 Ops.Cal.Atty.Gen. 243, 253 (1978)  
59 Ops.Cal.Atty.Gen. 532 (1976)  
55 Ops.Cal.Atty.Gen. 26 (1972)~~

~~Management Resources:~~

~~CSBA PUBLICATIONS~~

~~Call to Order: A Blueprint for Great Board Meetings, 2015  
The Brown Act: School Boards and Open Meeting Laws, rev. 2014~~

~~ATTORNEY GENERAL PUBLICATIONS~~

~~The Brown Act: Open Meetings for Legislative Bodies, 2003~~

~~WEB SITES~~

~~CSBA: <http://www.csba.org>~~

~~California Attorney General's Office: <http://www.caag.state.ca.us>~~

Bylaw Approved: 12/11/19 02/08/23

ORCUTT UNION SCHOOL DISTRICT  
Orcutt, California



## SUPERINTENDENT'S MEMORANDUM

TO: Board of Trustees

FROM: Holly Edds, Ed.D.  
Superintendent

BOARD MEETING DATE: January 11, 2023

BOARD AGENDA ITEM: Board Bylaw 9250 Remuneration, Reimbursement, and Other Benefits

**BACKGROUND:** In December 2020, Board Bylaw 9250 (Remuneration, Reimbursement, And Other Benefits) was updated to reflect revised language in Education Code 35120 which establishes compensation for Governing School Board Members. The rate that was established at that time was \$240/month and there have been no adjustments to the rate since it was approved in January, 2021. The Code also allows for an adjustment to the monthly rate of up to 5% as approved by the Board of Trustees annually. An increase of 5% would result in a revised monthly compensation amount of \$252. Compensation is only granted if the Board member is present for meeting(s) in that given month unless a resolution is adopted authorizing a Board member to be compensated for meetings, he/she missed under specified circumstances. Those specified circumstances include performing designated services for the district at the time of the meeting or that he/she was absent because of illness, jury duty, or a hardship deemed acceptable by the Board. Compensation is not granted in months when a meeting of the Board of Trustees does not occur.

**RECOMMENDATION:** Staff recommends that the Board of Trustees approve the revised Board Bylaw 9250 Remuneration, Reimbursement, and Other Benefits, for the first reading and that it be placed on the next Consent Agenda for the second reading.

**FUNDING:** N/A



**REMUNERATION, REIMBURSEMENT AND OTHER BENEFITS**

Compensation

Each member of the Board of Trustees may receive the ~~maximum~~ monthly compensation as of **\$252 per month**. ~~per provided for in-~~(Education Code 35120)

On an annual basis, the Board may increase the compensation of Board Members beyond the limit delineated in Education Code 35120 in an amount not to exceed five-percent based on the present monthly rate of compensation. (Education Code 35120)

Board members are not required to accept payment for meetings attended.

Any member who does not attend all Board meetings during the month is eligible to receive only a percentage of the monthly compensation equal to the percentage of meetings he/she attended, unless otherwise authorized by the Board in accordance with law. (Education Code 35120)

A member may be compensated for meetings he/she missed when the Board, by resolution, finds that he/she was performing designated services for the district at the time of the meeting or that he/she was absent because of illness, jury duty or a hardship deemed acceptable by the Board. (Education Code 35120)

Reimbursement of Expenses

Board members shall be reimbursed for actual and necessary expenses incurred when performing authorized services for the district. Expenses for travel, telephone, business meals, or other authorized purposes shall be in accordance with policies established for district personnel and at the same rate of reimbursement.

(cf. 1160 - Political Processes)

(cf. 3100 - Budget)

(cf. 3350 - Travel Expenses)

(cf. 3513.1 - Cellular Phone Reimbursement)

(cf. 9240 - Board Training)

Board members may use district-issued credit cards while on official district business and consistent with the limits established for district personnel. Personal expenses shall not be charged on a district-issued credit card, even if the Board member intends to subsequently reimburse the district for the personal charges.

Health and Welfare Benefits for Current Board Members

Board members may participate in the health and welfare benefits program provided for district employees.

(cf. 4154/4254/4354 - Health and Welfare Benefits)

**REMUNERATION, REIMBURSEMENT AND OTHER BENEFITS**

Health and welfare benefits for Board members shall be no greater than that received by district's nonsafety employees with the most generous schedule of benefits. (Government Code 53208.5)

The district shall pay the cost of all premiums required for Board members electing to participate in the district health and welfare benefits program to the same extent that the district pays premiums for district employees.

Health and welfare benefits provided to Board members shall be extended at the same level to their spouse/registered domestic partner and to their eligibles, dependent children as specified in law and the health plan.

Legal Reference:

EDUCATION CODE

33050-33053 General waiver authority

33362-33363 Reimbursement of expenses for attendance at workshops)

35012 Board members; number, election and term

35044 Payment of traveling expenses of representatives of board

35120 Compensation for services as member of governing board

35172 Promotional activities

44038 Cash deposits for transportation purchased on credit

FAMILY CODE

297-297.5 Rights, protections and benefits under law; registered domestic partners

GOVERNMENT CODE

8314 Use of public resources

20322 Elective officers; election to become member

53200-53209 Group insurance

HEALTH AND SAFETY CODE

1373 Health services plan, coverage for dependent children

INSURANCE CODE

10277-10278 Group and individual health insurance, coverage for dependent children

UNITED STATES CODE, TITLE 26

403(b) Tax-sheltered annuities

UNITED STATES CODE, TITLE 42

18011 Right to maintain existing health coverage

CODE OF FEDERAL REGULATIONS, TITLE 26

1.403(b)-2 Tax-sheltered annuities, definition of employee

COURT DECISIONS

Thorning v. Hollister School District, (1992) 11 Cal.App.4th 1598

Board of Education of the Palo Alto Unified School District v. Superior Court of Santa Clara County, (1979) 93 Cal.App.3d 578

ATTORNEY GENERAL OPINIONS

91 Ops.Cal.Atty.Gen. 37 (2008)

83 Ops.Cal.Atty.Gen. 124 (2000)

Management Resources:

**REMUNERATION, REIMBURSEMENT AND OTHER BENEFITS**

INSTITUTE FOR LOCAL GOVERNMENT PUBLICATIONS

Sample Expense and Use of Public Resources Policy Statement, January 2006

INTERNAL REVENUE SERVICE PUBLICATIONS

Tax-Sheltered Annuity Plans (403(b) Plans) for Employees of Public Schools and Certain Tax-Exempt Organizations, Publication 571, rev. February 2013

WEB SITES

CSBA: <http://www.csba.org>

Institute for Local Government: <http://www.ca-ilg.org>

Internal Revenue Service: <http://www.irs.gov>

Public Employees' Retirement System: <http://www.calpers.ca.gov>

Bylaw Adopted: ~~01/13/21~~ 02/08/22

ORCUTT UNION SCHOOL DISTRICT  
Orcutt, California



## BUSINESS SERVICES MEMORANDUM

**TO:** Board of Trustees  
Holly Edds, Ed.D.

**FROM:** Sandra Knight  
Director, Fiscal Services

**BOARD MEETING DATE:** January 11, 2023

**BOARD AGENDA ITEM:** AB1200 Public Disclosure of proposed Collective Bargaining Agreement – California School Employees Association Orcutt Chapter # 255, Confidential Employees, Classified/Confidential Management, as well as Contracted Management Positions.

**BACKGROUND:** Before entering into a written agreement with a collective bargaining unit, all school districts must disclose at a public meeting, the costs that would be incurred in the current year as a result of the agreement. The Superintendent and Chief Business Official of the district must certify in writing that these costs can be met by the district during the term of the agreement.

Reference: AB 1200 (Chapter 1213/1991), GC 3540.2(a), GC 3547.5 and CCR, Title V and Section 15449.

**RECOMMENDATION:** Staff recommends that the Board of Trustees approve the attached AB 1200 Disclosure as submitted.

**FUNDING:** As presented in the attached AB 1200 Disclosure.

## General Instructions for Completion of Public Disclosure of Proposed Collective Bargaining Agreements

- Pursuant to GC 3540.2 (a), districts with qualified or negative certifications are required to submit a disclosure. In addition, pursuant to GC 3540.2 (d) a school district shall provide the county superintendent of schools, upon request, with all relevant information to provide an understanding of the financial impact of any final collective bargaining agreement reached pursuant to GC Section 3543.2 and 3547.5. All proposed bargaining agreements, including zero compensation, freezes, rollbacks, furlough days, stipends, benefit modifications and re-openers, must be disclosed using the entire workbook.
- Please submit this form to the County Superintendent of Schools and make it available to the public for review **at least ten (10) working days prior** to the date on which the Governing Board will take action on the proposed bargaining agreement.
- Attach a copy of the proposed bargaining agreement to each disclosure form.
- A separate disclosure form should be completed for each bargaining unit. If two or more units are settled concurrently, see the instructions at the bottom of the next page.
- Figures in the “Annual Cost Prior to Proposed Agreement” column on page 1 of the disclosure form should reflect the current fiscal year cost data before the agreement, even if the estimated salary changes were included in the adopted budget.
- In the “Year 1” column on page 1 of the disclosure form, show the incremental change resulting from the proposed agreement for the fiscal year in which the contract is first effective. If the agreement includes a retroactive salary change for a prior year and the impact of the change is in the current fiscal year, show the total change of both the prior and current year in the "Year 1" column. Only fill in the "Year 2" or "Year 3" columns if the proposed agreement is a multiyear contract with changes in years subsequent to the current year.
- To ensure full disclosure, such as for agreements where salary changes may not be effective for a full year, explain the terms of the agreement beginning on the top of page 2 of the disclosure form.
- Use Section G on pages 4a through 4c for the General Fund and the four columns designated to show “Latest Board-Approved Budget Before Settlement,” “Adjustments as a Result of Settlement,” “Other Revisions,” and “Total Revised Budget” for the fiscal year being settled.
- Pages 4d through 4h of Section G are to be used if the source of funding for an agreement includes funds **other than** the General Fund.
- Proposed agreements must be disclosed **any time a contract is reopened**. This is especially true when multiyear agreements are formula-driven, as in the case when they are tied to projected cost-of-living adjustments in the subsequent years. Once an actual percentage and dollar change is determined, **the resulting salary and benefit cost impact must be disclosed even though it may have been budgeted**.
- Section J on page 8 must be completed whenever any salary/benefit negotiations are settled, regardless of the represented bargaining unit or unrepresented employee group.
- Certification No. 1 (Section K on Page 9) must be signed by the District Superintendent and Chief Business Official (CBO) at the time of public disclosure. "I hereby certify" or "I am unable to certify" must be checked by both signers.
  - The Superintendent’s and CBO’s certifications are meant to be independent of one another.
  - The certifications serve as additional information provided to the board regarding the affordability of the proposed agreement **before** the board takes action on the agreement.

- The certifications should be accompanied by:
  - The fiscal planning assumptions that are used in making the certification.
  - Any qualifying comments made by the Superintendent and/or CBO that speak to the agreement's affordability within the context of the district's entire budget.
- The absence of a certification signature or a check on the "I am unable to certify" line does not prevent a board from taking action on an agreement. However, if a board approves an agreement missing a certification signature or with the "I am unable to certify" checked, it is still expected to adopt the budget revisions needed to pay for the agreement.
- Within 45 days of adopting a collective bargaining agreement, or prior to, or with its next interim report submission (or budget submission if the agreement is adopted after the submittal of the district's Second Interim Report), whichever comes first, any budget revisions to the school district's current year budget that are necessary to fulfill the terms of the agreement must be completed. If a school district does not adopt all of the revisions to its budget needed in the current fiscal year to meet the costs of a collective bargaining agreement, the County Superintendent of Schools is required to issue a qualified or negative certification for the district's next interim report (Education Code Section 42142).
- Any concerns regarding the affordability of the agreement in subsequent years should be listed on page 9a following the certification.
- The entire collective bargaining disclosure document, including multiyear projections, the Superintendent/CBO certifications and assumptions, and board actions needed in current and subsequent years, must be reviewed by the board prior to board action on the agreement.
- Certification No. 2 (Section L on Page 10) must be signed by the district Superintendent at the time of public disclosure and submitted with the completed disclosure forms to the County Office.
- After the Governing Board takes action on the proposed agreement, Certification No. 2 must be signed by the Board President or Clerk and re-submitted to the County Office. In the event that a Governing Board modifies a proposed agreement as it was originally disclosed and takes action to approve the agreement, a revised disclosure should also be resubmitted with any revisions made to the agreement clearly indicated.
- The manner in which the public is made aware of the proposed agreement and its availability for public inspection and review is at the discretion of the district. Districts may select any or a combination of various methods available for communicating to the public—i.e., notice in newspaper, posted notices, letters to parents, PTA newsletters, etc. Notification, however, must include the public at large and should not be limited to district parents only.

### **Multiple Bargaining Unit Agreements Settled Concurrently**

- Complete pages 1 through 3 for each bargaining unit agreement.
- Create a new "combined" workbook: On page 1, type the district name and "Combined" following name of bargaining unit.
- Skip to page 4 and complete the remainder of the workbook showing the impact of all agreements on the district's budget.
- Complete the combined workbook page 9 (Certification No.1) with Superintendent and CBO signatures.
- Attach pages 1 through 3 and copies of signed MOUs or Tentative Agreements for each bargaining unit.
- Submit to the County Office at least 10 working days prior to the Governing Board approval.
- Complete the combined workbook page 10 (Certification No. 2) following Board ratification.
- Submit Certification No. 2 to the County Office.

**Specific Instructions for Completion of  
Public Disclosure of Proposed Collective Bargaining Agreements**

Data can only be manually entered into yellow-highlighted cells of the workbook. White cells are locked, and typically contain formulas that automatically calculate totals, variances, and percentages.

**Section A, Page 1: Proposed Change in Compensation**

The total cost *for all funds*, not just the General Fund, is to be reported on page 1. Data in Year 2 and 3 columns is necessary only for multiyear and overlapping fiscal-year agreements.

Line 1 **Salary Schedule, including step and column** - Report only the cost of salaries, excluding statutory and health/welfare benefits.

**Annual Cost Prior to Proposed Agreement** - Enter the total cost of salaries for the bargaining unit prior to the proposed agreement.

**Year 1** - Enter the amount of the proposed salary schedule change.

Line 2 **Other Compensation** - Report only the cost of salaries associated with the cost of other compensation, excluding statutory and health/welfare benefits.

**Annual Cost Prior to Proposed Agreement** - Enter the total cost of other compensation for the bargaining unit prior to the proposed agreement.

**Year 1** - Enter the amount of the proposed change in other compensation.

**Description** - Indicate specific changes in other compensation for each affected year. For example: One percent off-schedule or \$200/employee.

Line 3 **Statutory Benefits** - Report only the cost of statutory benefits, excluding salaries and health/welfare benefits.

**Annual Cost Prior to Proposed Agreement** - Enter the total cost of statutory benefits of the bargaining unit prior to the proposed agreement.

**Year 1** - Enter the amount of the proposed change in statutory benefits resulting from changes in salaries reported on Lines 1 and 2.

Line 4 **Health/Welfare Plans** - Report only the cost of health/welfare benefits, excluding the cost of salaries and statutory benefits.

**Annual Cost Prior to Proposed Agreement** - Enter the total cost of health/welfare benefits of the bargaining unit prior to the proposed agreement.

**Year 1** - Enter the amount of the proposed change in health/welfare benefits for the affected bargaining unit.

Line 5 **Total Compensation** - Automatically calculated.

Line 6 **Total Number of Represented Employees** - Enter the full-time equivalent (FTE) employees for the affected bargaining unit.

Line 7 **Total Compensation Average Cost per Employee** - Automatically calculated.

**Section A (continued) through Section F, Pages 2 and 3:** Answer bargaining unit-specific questions.

**Specific Instructions for Completion of  
Public Disclosure of Proposed Collective Bargaining Agreements**

**Section G, Pages 4a through 4i: Impact of Proposed Agreement on Current-Year Operating Budget for General, Adult Education, Child Development, Cafeteria and Other Funds**

- If other bargaining unit agreements are pending or recently settled, then Column 3 can be used to show the revisions necessary for the other units. Column 4 should reflect the current budget, as adjusted for all agreements.
- Data entered on pages 4a and 4b, “Unrestricted” and “Restricted General Fund,” will automatically populate page 4c, “Combined General Fund,” as well as the first column (current year) of Section H, pages 5a and 5b.
- On Page 4i, give explanations for entries recorded in Column 3, “Other Revisions,” on pages 4a through 4h.

**Section H, Pages 5a through 5c: Impact of Proposed Agreement on Subsequent Years**

- Unrestricted and Restricted General Fund data for subsequent fiscal years must be manually entered on pages 5a and 5b, respectively. The combined General Fund totals are automatically calculated on page 5c.

**Section I, Pages 6 and 7: Impact of Proposed Agreement on Unrestricted Reserves**

- If "Other Adjustments" expenditure amounts were entered in the multiyear projection (pages 5a and 5b) for the two subsequent years, then an explanation must be provided on page 7, question 7.
- Enter data in the yellow-highlighted cells as appropriate. Enter your district's reserve level requirement on line 1d. Whether a district meets required reserve levels is automatically determined and displayed on page 6, line 3. Any fiscal year with a “No” result in line 3 requires a response in line 4.
- Any total compensation variance requires an explanation on page 7, question 5.
- The causes of and plans to address deficit spending, especially for any deficit resulting from or increased by the agreement, must be addressed on page 7, question 6.

**Section J, Page 8: Comparison of Proposed Change in Total Compensation to Change in LCFF Funding**

- Enter data in yellow-highlighted cells as appropriate. For the prior, current and subsequent years, use LCFF funding for that year (LACOE LCFF Calculation Worksheet Line H-4) divided by the Funded ADA.

**Section K, Pages 9 and 9a: Certification No. 1**

- Enter data in yellow-highlighted cells on page 9 as appropriate. Once data is entered, the form should be printed, "I am able to certify" or "I am unable to certify" must be checked and signed by the district Superintendent and Chief Business Official. Use page 9a to list the budget assumptions and address affordability in subsequent years. Submit the signed certification and the completed Public Disclosure to the County Office.

**Section K, Page 10: Certification No. 2**

- Enter data in yellow-highlighted cells on page 10 as appropriate. Once data is entered, the form should be printed, signed and dated by the district Superintendent. The completed disclosure is ready for posting and submission to the County Office. After the the Governing Board meeting, the Board President or Clerk of the Board (district Superintendent) must sign and date Certification No. 2. and submit to the County Office.



**PUBLIC DISCLOSURE OF PROPOSED COLLECTIVE BARGAINING AGREEMENT**  
**in accordance with AB 1200 (Chapter 1213/Statutes 1992), AB 2756 (Chapter 52/Statutes 2004), GC 3547.5**

Name of School District:	Orcutt Union School District
Name of Bargaining Unit:	Classified/Management/Confidential
Certificated, Classified, Other:	Classified/Management/Confidential

The proposed agreement covers the period beginning: **July 1, 2022** and ending: **June 30, 2023**  
 (date) (date)

The Governing Board will act upon this agreement on: **January 11, 2023**  
 (date)

**Note: This form, along with a copy of the proposed agreement, must be submitted to the County Office at least ten (10) working days prior to the date the Governing Board will take action.**

**A. Proposed Change in Compensation**

Bargaining Unit Compensation  All Funds - Combined	Annual Cost Prior to Proposed Settlement	Fiscal Impact of Proposed Agreement (Complete Years 2 and 3 for multiyear and overlapping agreements only)		
		Year 1 Increase/(Decrease)	Year 2 Increase/(Decrease)	Year 3 Increase/(Decrease)
		2022-23	2023-24	2024-25
1. <b>Salary Schedule</b> Including Step and Column	\$ 12,403,412	\$ 1,240,341		
		10.00%	0.00%	0.00%
2. <b>Other Compensation</b> Stipends, Bonuses, Longevity, Overtime, Differential, Callback or Standby Pay, etc.		\$ 3,779	\$ -	
<b>Description of Other Compensation</b>		Noon duty range increase from 6 to 7		
3. <b>Statutory Benefits - STRS, PERS, FICA, WC, UI, Medicare, etc.</b>	\$ 3,854,487	\$ 385,449	\$ -	
		10.00%	0.00%	0.00%
4. <b>Health/Welfare Plans</b>	\$ 661,339	\$ -		
		0.00%	0.00%	0.00%
5. <b>Total Bargaining Unit Compensation</b> Add Items 1 through 4 to equal 5	\$ 16,919,238	\$ 1,629,569	\$ -	\$ -
		9.63%	0.00%	0.00%
6. <b>Total Number of Bargaining Unit Employees</b> (Use FTEs if appropriate)	229.00			
7. <b>Total Compensation Average Cost per Bargaining Unit Employee</b>	\$ 73,883	\$ 7,116	\$ -	\$ -
		9.63%	0.00%	0.00%

Orcutt Union School District  
Classified/Management/Confidential

8. What was the negotiated percentage change? For example, if the change in "Year 1" was for less than a year, what is the annualized percentage of that change for "Year 1"?

10% on schedule, retroactive to July 1, 2022.

9. Were any additional steps, columns, or ranges added to the salary schedules? (If yes, please explain.)

10. Please include comments and explanations as necessary. (If more room is necessary, please attach an additional sheet.)

11. Does this bargaining unit have a negotiated cap for Health and Welfare benefits? Yes  No   
If yes, please describe the cap amount.

**B. Proposed negotiated changes in noncompensation items** (i.e., class size adjustments, staff development days, teacher prep time, classified staffing ratios, etc.)

**C. What are the specific impacts (positive or negative) on instructional and support programs to accommodate the settlement?** Include the impact of changes such as staff reductions or increases, program reductions or increases, elimination or expansion of other services or programs (i.e., counselors, librarians, custodial staff, etc.)

Orcutt Union School District  
Classified/Management/Confidential

**D. What contingency language is included in the proposed agreement (e.g., reopeners, etc.)?**

[Redacted area]

**E. Identify other major provisions that do not directly affect the district's costs, such as binding arbitrations, grievance procedures, etc.**

[Redacted area]

**F. Source of Funding for Proposed Agreement:**

1. Current Year

The raise will be funded out of general fund LCFF revenue, Fund 12 and Fund 13, in the current and subsequent years. With the addition to the base grant as well as the 3-year rolling average on ADA, the district has experienced an increase in revenue.

2. If this is a single year agreement, how will the ongoing cost of the proposed agreement be funded in subsequent years?

[Redacted area]

3. If this is a multiyear agreement, what is the source of funding, including assumptions used, to fund these obligations in subsequent years? (Remember to include compounding effects in meeting obligations.)

[Redacted area]

## Orcutt Union School District

**G. IMPACT OF PROPOSED AGREEMENT ON CURRENT YEAR OPERATING BUDGET****Unrestricted General Fund**

Bargaining Unit:

Classified/Management/Confidential

Object Code	Column 1	Column 2	Column 3	Column 4
	Latest Board- Approved Budget Before Settlement (As of December 16, 2022)	Adjustments as a Result of Settlement (compensation)	Other Revisions (agreement support and/or other unit agreement) Explain on Page 4i	Total Revised Budget (Columns 1+2+3)
<b>REVENUES</b>				
LCFF Revenue 8010-8099	\$ 43,035,380		\$ -	\$ 43,035,380
Federal Revenue 8100-8299	\$ -		\$ -	\$ -
Other State Revenue 8300-8599	\$ 752,607		\$ -	\$ 752,607
Other Local Revenue 8600-8799	\$ 1,041,221		\$ -	\$ 1,041,221
<b>TOTAL REVENUES</b>	\$ 44,829,208		\$ -	\$ 44,829,208
<b>EXPENDITURES</b>				
Certificated Salaries 1000-1999	\$ 16,819,580	\$ 253,639	\$ 1,284,563	\$ 18,357,782
Classified Salaries 2000-2999	\$ 4,601,063	\$ 79,968	\$ 414,974	\$ 5,096,005
Employee Benefits 3000-3999	\$ 9,628,730	\$ 87,173	\$ 424,163	\$ 10,140,066
Books and Supplies 4000-4999	\$ 2,178,893		\$ -	\$ 2,178,893
Services, Other Operating Expenses 5000-5999	\$ 1,778,569		\$ -	\$ 1,778,569
Capital Outlay 6000-6999	\$ 656,636		\$ -	\$ 656,636
Other Outgo 7100-7299 7400-7499			\$ -	\$ -
Indirect/Direct Support Costs 7300-7399	\$ (210,064)		\$ -	\$ (210,064)
<b>TOTAL EXPENDITURES</b>	\$ 35,453,407	\$ 420,781	\$ 2,123,700	\$ 37,997,888
<b>OTHER FINANCING SOURCES/USES</b>				
Transfers In and Other Sources 8900-8979	\$ -	\$ -	\$ -	\$ -
Transfers Out and Other Uses 7600-7699	\$ 1,000,000	\$ -	\$ -	\$ 1,000,000
Contributions 8980-8999	\$ (6,431,759)		\$ -	\$ (6,431,759)
<b>OPERATING SURPLUS (DEFICIT)*</b>	\$ 1,944,042	\$ (420,781)	\$ (2,123,700)	\$ (600,438)
<b>BEGINNING FUND BALANCE</b>				
9791	\$ 13,918,828			\$ 13,918,828
Prior-Year Adjustments/Restatements 9793/9795	\$ -			\$ -
<b>ENDING FUND BALANCE</b>	\$ 15,862,870	\$ (420,781)	\$ (2,123,700)	\$ 13,318,390
<b>COMPONENTS OF ENDING BALANCE:</b>				
Nonspendable Amounts 9711-9719	\$ 255,936	\$ -	\$ -	\$ 255,936
Restricted Amounts 9740				
Committed Amounts 9750-9760	\$ 13,444,779	\$ (420,781)	\$ (2,123,700)	\$ 10,900,298
Assigned Amounts 9780	\$ 350,000	\$ -	\$ -	\$ 350,000
Reserve for Economic Uncertainties 9789	\$ 1,812,155	\$ -	\$ -	\$ 1,812,155
Unassigned/Unappropriated Amount 9790	\$ 0	\$ 0	\$ -	\$ 1

\*Net Increase (Decrease) in Fund Balance

**NOTE: 9790 amounts in Columns 1 and 4 must be positive**

## Orcutt Union School District

**G. IMPACT OF PROPOSED AGREEMENT ON CURRENT YEAR OPERATING BUDGET**

Bargaining Unit:		<b>Restricted General Fund</b>			
Classified/Management/Confidential		Column 1	Column 2	Column 3	Column 4
Object Code	Latest Board- Approved Budget Before Settlement (As of December 16, 2022)	Adjustments as a Result of Settlement (compensation)	Other Revisions (agreement support and/or other unit agreement) Explain on Page 4i	Total Revised Budget (Columns 1+2+3)	
<b>REVENUES</b>					
LCFF Revenue	8010-8099	\$ 1,261,492		\$ -	\$ 1,261,492
Federal Revenue	8100-8299	\$ 4,725,828		\$ -	\$ 4,725,828
Other State Revenue	8300-8599	\$ 11,004,161		\$ -	\$ 11,004,161
Other Local Revenue	8600-8799	\$ 3,307,868		\$ -	\$ 3,307,868
<b>TOTAL REVENUES</b>		<b>\$ 20,299,349</b>		<b>\$ -</b>	<b>\$ 20,299,349</b>
<b>EXPENDITURES</b>					
Certificated Salaries	1000-1999	\$ 4,174,922	\$ 61,468	\$ 334,212	\$ 4,570,602
Classified Salaries	2000-2999	\$ 3,243,602	\$ 34,924	\$ 186,634	\$ 3,465,160
Employee Benefits	3000-3999	\$ 4,996,900	\$ 26,528	\$ 137,532	\$ 5,160,960
Books and Supplies	4000-4999	\$ 1,310,508		\$ -	\$ 1,310,508
Services, Other Operating Expenses	5000-5999	\$ 3,290,978		\$ -	\$ 3,290,978
Capital Outlay	6000-6999	\$ 594,670		\$ -	\$ 594,670
Other Outgo	7100-7299 7400-7499	\$ 2,283,930		\$ -	\$ 2,283,930
Indirect/Direct Support Costs	7300-7399	\$ 135,064		\$ -	\$ 135,064
<b>TOTAL EXPENDITURES</b>		<b>\$ 20,030,575</b>	<b>\$ 122,920</b>	<b>\$ 658,378</b>	<b>\$ 20,811,874</b>
<b>OTHER FINANCING SOURCES/USES</b>					
Transfers In and Other Sources	8900-8979	\$ -	\$ -	\$ -	\$ -
Transfers Out and Other Uses	7600-7699	\$ 595,398	\$ -	\$ -	\$ 595,398
Contributions	8980-8999	\$ 6,431,759	\$ -	\$ -	\$ 6,431,759
<b>OPERATING SURPLUS (DEFICIT)*</b>		<b>\$ 6,105,134</b>	<b>\$ (122,920)</b>	<b>\$ (658,378)</b>	<b>\$ 5,323,836</b>
<b>BEGINNING FUND BALANCE</b>					
	9791	\$ 3,581,865			\$ 3,581,865
Prior-Year Adjustments/Restatements	9793/9795	\$ -			\$ -
<b>ENDING FUND BALANCE</b>		<b>\$ 9,686,999</b>	<b>\$ (122,920)</b>	<b>\$ (658,378)</b>	<b>\$ 8,905,701</b>
<b>COMPONENTS OF ENDING BALANCE:</b>					
Nonspendable Amounts	9711-9719	\$ -	\$ -	\$ -	\$ -
Restricted Amounts	9740	\$ 9,686,999	\$ (122,920)	\$ (658,378)	\$ 8,905,701
Committed Amounts	9750-9760				
Assigned Amounts	9780				
Reserve for Economic Uncertainties	9789		\$ -	\$ -	\$ -
Unassigned/Unappropriated Amount	9790	\$ 0	\$ (0)	\$ -	\$ 0

\*Net Increase (Decrease) in Fund Balance

**NOTE: 9790 amounts in Columns 1 and 4 must be positive**

## Orcutt Union School District

**G. IMPACT OF PROPOSED AGREEMENT ON CURRENT YEAR OPERATING BUDGET**

Bargaining Unit:		<b>Combined General Fund</b> Classified/Management/Confidential			
Object Code		Column 1	Column 2	Column 3	Column 4
		Latest Board- Approved Budget Before Settlement (As of December 16, 2022)	Adjustments as a Result of Settlement (compensation)	Other Revisions (agreement support and/or other unit agreement) Explain on Page 4i	Total Revised Budget (Columns 1+2+3)
<b>REVENUES</b>					
LCFF Revenue	8010-8099	\$ 44,296,872		\$ -	\$ 44,296,872
Federal Revenue	8100-8299	\$ 4,725,828		\$ -	\$ 4,725,828
Other State Revenue	8300-8599	\$ 11,756,768		\$ -	\$ 11,756,768
Other Local Revenue	8600-8799	\$ 4,349,089		\$ -	\$ 4,349,089
<b>TOTAL REVENUES</b>		<b>\$ 65,128,558</b>		<b>\$ -</b>	<b>\$ 65,128,558</b>
<b>EXPENDITURES</b>					
Certificated Salaries	1000-1999	\$ 20,994,502	\$ 315,108	\$ 1,618,775	\$ 22,928,385
Classified Salaries	2000-2999	\$ 7,844,665	\$ 114,892	\$ 601,608	\$ 8,561,165
Employee Benefits	3000-3999	\$ 14,625,630	\$ 113,701	\$ 561,695	\$ 15,301,026
Books and Supplies	4000-4999	\$ 3,489,401		\$ -	\$ 3,489,401
Services, Other Operating Expenses	5000-5999	\$ 5,069,547		\$ -	\$ 5,069,547
Capital Outlay	6000-6999	\$ 1,251,306		\$ -	\$ 1,251,306
Other Outgo	7100-7299 7400-7499	\$ 2,283,930		\$ -	\$ 2,283,930
Indirect/Direct Support Costs	7300-7399	\$ (75,000)		\$ -	\$ (75,000)
<b>TOTAL EXPENDITURES</b>		<b>\$ 55,483,982</b>	<b>\$ 543,701</b>	<b>\$ 2,782,078</b>	<b>\$ 58,809,761</b>
<b>OTHER FINANCING SOURCES/USES</b>					
Transfer In and Other Sources	8900-8979	\$ -	\$ -	\$ -	\$ -
Transfers Out and Other Uses	7600-7699	\$ 1,595,398	\$ -	\$ -	\$ 1,595,398
Contributions	8980-8999	\$ (0)	\$ -	\$ -	\$ (0)
<b>OPERATING SURPLUS (DEFICIT)*</b>		<b>\$ 8,049,177</b>	<b>\$ (543,701)</b>	<b>\$ (2,782,078)</b>	<b>\$ 4,723,398</b>
<b>BEGINNING FUND BALANCE</b>					
Prior-Year Adjustments/Restatements	9791 9793/9795	\$ 17,500,693			\$ 17,500,693
		\$ -			\$ -
<b>ENDING FUND BALANCE</b>		<b>\$ 25,549,870</b>	<b>\$ (543,701)</b>	<b>\$ (2,782,078)</b>	<b>\$ 22,224,091</b>
<b>COMPONENTS OF ENDING BALANCE:</b>					
Nonspendable Amounts	9711-9719	\$ 255,936	\$ -	\$ -	\$ 255,936
Restricted Amounts	9740	\$ 9,686,999	\$ (122,920)	\$ (658,378)	\$ 8,905,701
Committed Amounts	9750-9760	\$ 13,444,779	\$ (420,781)	\$ (2,123,700)	\$ 10,900,298
Assigned Amounts	9780	\$ 350,000	\$ -	\$ -	\$ 350,000
Reserve for Economic Uncertainties	9789	\$ 1,812,155	\$ -	\$ -	\$ 1,812,155
Unassigned/Unappropriated Amount	9790	\$ 1	\$ 0	\$ -	\$ 1

\*Net Increase (Decrease) in Fund Balance

**NOTE: 9790 amounts in Columns 1 and 4 must be positive**

## Orcutt Union School District

**G. IMPACT OF PROPOSED AGREEMENT ON CURRENT YEAR OPERATING BUDGET****Fund 11 - Adult Education Fund**

Bargaining Unit:

Classified/Management/Confidential

Object Code		Column 1	Column 2	Column 3	Column 4
		Latest Board- Approved Budget Before Settlement (As of _____)	Adjustments as a Result of Settlement (compensation)	Other Revisions (agreement support and/or other unit agreement) Explain on Page 4i	Total Revised Budget (Columns 1+2+3)
<b>REVENUES</b>					
Federal Revenue	8100-8299	\$ -		\$ -	\$ -
Other State Revenue	8300-8599	\$ -		\$ -	\$ -
Other Local Revenue	8600-8799	\$ -		\$ -	\$ -
<b>TOTAL REVENUES</b>		\$ -		\$ -	\$ -
<b>EXPENDITURES</b>					
Certificated Salaries	1000-1999	\$ -	\$ -	\$ -	\$ -
Classified Salaries	2000-2999	\$ -	\$ -	\$ -	\$ -
Employee Benefits	3000-3999	\$ -	\$ -	\$ -	\$ -
Books and Supplies	4000-4999	\$ -		\$ -	\$ -
Services, Other Operating Expenses	5000-5999	\$ -		\$ -	\$ -
Capital Outlay	6000-6999	\$ -		\$ -	\$ -
Other Outgo	7100-7299	\$ -		\$ -	\$ -
	7400-7499	\$ -		\$ -	\$ -
Indirect/Direct Support Costs	7300-7399	\$ -		\$ -	\$ -
<b>TOTAL EXPENDITURES</b>		\$ -	\$ -	\$ -	\$ -
<b>OTHER FINANCING SOURCES/USES</b>					
Transfers In and Other Sources	8900-8979	\$ -	\$ -	\$ -	\$ -
Transfers Out and Other Uses	7600-7699	\$ -	\$ -	\$ -	\$ -
<b>OPERATING SURPLUS (DEFICIT)*</b>		\$ -	\$ -	\$ -	\$ -
<b>BEGINNING FUND BALANCE</b>					
	9791	\$ -			\$ -
Prior-Year Adjustments/Restatements	9793/9795	\$ -			\$ -
<b>ENDING FUND BALANCE</b>		\$ -	\$ -	\$ -	\$ -
<b>COMPONENTS OF ENDING BALANCE:</b>					
Nonspendable Amounts	9711-9719	\$ -	\$ -	\$ -	\$ -
Restricted Amounts	9740	\$ -	\$ -	\$ -	\$ -
Committed Amounts	9750-9760	\$ -	\$ -	\$ -	\$ -
Assigned Amounts	9780	\$ -	\$ -	\$ -	\$ -
Reserve for Economic Uncertainties	9789	\$ -	\$ -	\$ -	\$ -
Unassigned/Unappropriated Amount	9790	\$ -	\$ -	\$ -	\$ -

\*Net Increase (Decrease) in Fund Balance

**NOTE: 9790 amounts in Columns 1 and 4 must be positive**

## Orcutt Union School District

**G. IMPACT OF PROPOSED AGREEMENT ON CURRENT YEAR OPERATING BUDGET****Fund 12 - Child Development Fund**

Bargaining Unit:

Classified/Management/Confidential

Object Code		Column 1	Column 2	Column 3	Column 4
		Latest Board- Approved Budget Before Settlement (As of December 16, 2022)	Adjustments as a Result of Settlement (compensation)	Other Revisions (agreement support and/or other unit agreement) Explain on Page 4i	Total Revised Budget (Columns 1+2+3)
<b>REVENUES</b>					
Federal Revenue	8100-8299	\$ 13,230		\$ -	\$ 13,230
Other State Revenue	8300-8599	\$ 284,146		\$ -	\$ 284,146
Other Local Revenue	8600-8799	\$ -		\$ -	\$ -
<b>TOTAL REVENUES</b>		\$ 297,376		\$ -	\$ 297,376
<b>EXPENDITURES</b>					
Certificated Salaries	1000-1999	\$ 3,998	\$ 400	\$ -	\$ 4,398
Classified Salaries	2000-2999	\$ 139,233		\$ 16,761	\$ 155,994
Employee Benefits	3000-3999	\$ 61,545	\$ 89	\$ 5,718	\$ 67,351
Books and Supplies	4000-4999	\$ 67,048		\$ (22,968)	\$ 44,080
Services, Other Operating Expenses	5000-5999	\$ 3,000		\$ -	\$ 3,000
Capital Outlay	6000-6999	\$ -		\$ -	\$ -
Other Outgo	7100-7299 7400-7499	\$ -		\$ -	\$ -
Indirect/Direct Support Costs	7300-7399	\$ 11,205		\$ -	\$ 11,205
<b>TOTAL EXPENDITURES</b>		\$ 286,027	\$ 488	\$ (489)	\$ 286,027
<b>OTHER FINANCING SOURCES/USES</b>					
Transfers In and Other Sources	8900-8979	\$ -	\$ -	\$ -	\$ -
Transfers Out and Other Uses	7600-7699	\$ -	\$ -	\$ -	\$ -
<b>OPERATING SURPLUS (DEFICIT)*</b>		\$ 11,349	\$ (488)	\$ 489	\$ 11,349
<b>BEGINNING FUND BALANCE</b>					
	9791	\$ 402			\$ 402
Prior-Year Adjustments/Restatements	9793/9795	\$ -			\$ -
<b>ENDING FUND BALANCE</b>		\$ 11,751	\$ (488)	\$ 489	\$ 11,751
<b>COMPONENTS OF ENDING BALANCE:</b>					
Nonspendable Amounts	9711-9719	\$ -	\$ -	\$ -	\$ -
Restricted Amounts	9740	\$ -	\$ -	\$ -	\$ -
Committed Amounts	9750-9760	\$ 11,751	\$ -	\$ -	\$ 11,751
Assigned Amounts	9780	\$ -	\$ -	\$ -	\$ -
Reserve for Economic Uncertainties	9789	\$ -	\$ -	\$ -	\$ -
Unassigned/Unappropriated Amount	9790	\$ (0)	\$ (488)	\$ 489	\$ 0

\*Net Increase (Decrease) in Fund Balance

**NOTE: 9790 amounts in Columns 1 and 4 must be positive**



## Orcutt Union School District

**G. IMPACT OF PROPOSED AGREEMENT ON CURRENT YEAR OPERATING BUDGET****Fund 13/61 - Cafeteria Fund**

Bargaining Unit:

Classified/Management/Confidential

Object Code	Column 1	Column 2	Column 3	Column 4
	Latest Board- Approved Budget Before Settlement (As of December 16, 2022)	Adjustments as a Result of Settlement (compensation)	Other Revisions (agreement support and/or other unit agreement) Explain on Page 4i	Total Revised Budget (Columns 1+2+3)
<b>REVENUES</b>				
LCFF Revenue 8010-8099			\$ -	\$ -
Federal Revenue 8100-8299	\$ 2,780,676		\$ -	\$ 2,780,676
Other State Revenue 8300-8599	\$ 430,000		\$ -	\$ 430,000
Other Local Revenue 8600-8799	\$ 30,000		\$ -	\$ 30,000
<b>TOTAL REVENUES</b>	\$ 3,240,676		\$ -	\$ 3,240,676
<b>EXPENDITURES</b>				
Certificated Salaries 1000-1999	\$ -	\$ -	\$ -	\$ -
Classified Salaries 2000-2999	\$ 893,258	\$ 11,170	\$ 61,974	\$ 966,402
Employee Benefits 3000-3999	\$ 301,445	\$ 3,811	\$ 21,143	\$ 326,399
Books and Supplies 4000-4999	\$ 1,442,222		\$ -	\$ 1,442,222
Services, Other Operating Expenses 5000-5999	\$ 159,747		\$ -	\$ 159,747
Capital Outlay 6000-6999	\$ 160,000		\$ -	\$ 160,000
Other Outgo 7100-7299 7400-7499	\$ -		\$ -	\$ -
Indirect/Direct Support Costs 7300-7399	\$ 63,651		\$ -	\$ 63,651
<b>TOTAL EXPENDITURES</b>	\$ 3,020,324	\$ 14,981	\$ 83,117	\$ 3,118,422
<b>OTHER FINANCING SOURCES/USES</b>				
Transfers In and Other Sources 8900-8979	\$ -	\$ -	\$ -	\$ -
Transfers Out and Other Uses 7600-7699	\$ -	\$ -	\$ -	\$ -
<b>OPERATING SURPLUS (DEFICIT)*</b>	\$ 220,352	\$ (14,981)	\$ (83,117)	\$ 122,254
<b>BEGINNING FUND BALANCE</b>				
9791	\$ 2,380,199			\$ 2,380,199
Prior-Year Adjustments/Restatements 9793/9795	\$ -			\$ -
<b>ENDING FUND BALANCE</b>	\$ 2,600,551	\$ (14,981)	\$ (83,117)	\$ 2,502,453
<b>COMPONENTS OF ENDING BALANCE:</b>				
Nonspendable Amounts 9711-9719	\$ -	\$ -	\$ -	\$ -
Restricted Amounts 9740	\$ -	\$ -	\$ -	\$ -
Committed Amounts 9750-9760	\$ -	\$ -	\$ -	\$ -
Assigned Amounts 9780	\$ -	\$ -	\$ -	\$ -
Reserve for Economic Uncertainties 9789	\$ -	\$ -	\$ -	\$ -
Unassigned/Unappropriated Amount 9790	\$ 2,600,551	\$ (14,981)	\$ (83,117)	\$ 2,502,453

\*Net Increase (Decrease) in Fund Balance

**NOTE: 9790 amounts in Columns 1 and 4 must be positive**

## Orcutt Union School District

**G. IMPACT OF PROPOSED AGREEMENT ON CURRENT YEAR OPERATING BUDGET**Enter Fund: **Fund 09 - Charter**Bargaining Unit: **Classified/Management/Confidential**

Object Code	Column 1	Column 2	Column 3	Column 4
	Latest Board- Approved Budget Before Settlement (As of December 16, 2022)	Adjustments as a Result of Settlement (compensation)	Other Revisions (agreement support and/or other unit agreement) Explain on Page 4i	Total Revised Budget (Columns 1+2+3)
<b>REVENUES</b>				
Federal Revenue 8100-8299	\$ 232,928		\$ -	\$ 232,928
Other State Revenue 8300-8599	\$ 10,374,931		\$ -	\$ 10,374,931
Other Local Revenues 8600-8799	\$ 280,186		\$ -	\$ 280,186
<b>TOTAL REVENUES</b>	\$ 10,888,045		\$ -	\$ 10,888,045
<b>EXPENDITURES</b>				
Certificated Salaries 1000-1999	\$ 3,604,203	\$ 39,010	\$ 363,466	\$ 4,006,679
Classified Salaries 2000-2999	\$ 598,456	\$ -	\$ 83,199	\$ 681,655
Employee Benefits 3000-3999	\$ 2,110,741	\$ 8,640	\$ 108,638	\$ 2,228,019
Books and Supplies 4000-4999	\$ 910,342		\$ -	\$ 910,342
Services, Other Operating Expenses 5000-5999	\$ 2,709,380		\$ -	\$ 2,709,380
Capital Outlay 6000-6999	\$ 7,634		\$ -	\$ 7,634
Other Outgo 7100-7299 7400-7499	\$ -		\$ -	\$ -
Indirect/Direct Support Costs 7300-7399	\$ -		\$ -	\$ -
<b>TOTAL EXPENDITURES</b>	\$ 9,940,755	\$ 47,650	\$ 555,303	\$ 10,543,708
<b>OTHER FINANCING SOURCES/USES</b>				
Transfers In and Other Sources 8900-8979	\$ -	\$ -	\$ -	\$ -
Transfers Out and Other Uses 7600-7699	\$ -	\$ -	\$ -	\$ -
<b>OPERATING SURPLUS (DEFICIT)*</b>	\$ 947,290	\$ (47,650)	\$ (555,303)	\$ 344,337
<b>BEGINNING FUND BALANCE</b> 9791	\$ 3,131,689			\$ 3,131,689
Prior-Year Adjustments/Restatements 9793/9795	\$ -			\$ -
<b>ENDING FUND BALANCE</b>	\$ 4,078,979	\$ (47,650)	\$ (555,303)	\$ 3,476,026
<b>COMPONENTS OF ENDING BALANCE:</b>				
Nonspendable Amounts 9711-9719	\$ -	\$ -	\$ -	\$ -
Restricted Amounts 9740	\$ 953,275		\$ -	\$ 953,275
Committed Amounts 9750-9760	\$ -	\$ -	\$ -	\$ -
Assigned Amounts 9780	\$ 3,125,705	\$ (47,650)	\$ (555,304)	\$ 2,522,751
Reserve for Economic Uncertainties 9789	\$ -	\$ -	\$ -	\$ -
Unassigned/Unappropriated Amount 9790	\$ (0)	\$ (0)	\$ 1	\$ 0

\*Net Increase (Decrease) in Fund Balance

**NOTE: 9790 amounts in Columns 1 and 4 must be positive**

## Orcutt Union School District

**G. IMPACT OF PROPOSED AGREEMENT ON CURRENT YEAR OPERATING BUDGET**

Enter Fund:

Bargaining Unit:

Classified/Management/Confidential

Object Code	Column 1	Column 2	Column 3	Column 4
	Latest Board- Approved Budget Before Settlement (As of December 16, 2022)	Adjustments as a Result of Settlement (compensation)	Other Revisions (agreement support and/or other unit agreement) Explain on Page 4i	Total Revised Budget (Columns 1+2+3)
<b>REVENUES</b>				
Federal Revenue 8100-8299			\$ -	\$ -
Other State Revenue 8300-8599			\$ -	\$ -
Other Local Revenue 8600-8799			\$ -	\$ -
<b>TOTAL REVENUES</b>	\$ -		\$ -	\$ -
<b>EXPENDITURES</b>				
Certificated Salaries 1000-1999		\$ -	\$ -	\$ -
Classified Salaries 2000-2999			\$ -	\$ -
Employee Benefits 3000-3999			\$ -	\$ -
Books and Supplies 4000-4999				\$ -
Services, Other Operating Expenses 5000-5999			\$ -	\$ -
Capital Outlay 6000-6999			\$ -	\$ -
Other Outgo 7100-7299			\$ -	\$ -
7400-7499				
Indirect/Direct Support Costs 7300-7399			\$ -	\$ -
<b>TOTAL EXPENDITURES</b>	\$ -	\$ -	\$ -	\$ -
<b>OTHER FINANCING SOURCES/USES</b>				
Transfers In and Other Sources 8900-8979	\$ -	\$ -	\$ -	\$ -
Transfers Out and Other Uses 7600-7699	\$ -	\$ -	\$ -	\$ -
<b>OPERATING SURPLUS (DEFICIT)*</b>	\$ -	\$ -	\$ -	\$ -
<b>BEGINNING FUND BALANCE</b>				
9791	\$ -			\$ -
Prior-Year Adjustments/Restatements 9793/9795	\$ -			\$ -
<b>ENDING FUND BALANCE</b>	\$ -	\$ -	\$ -	\$ -
<b>COMPONENTS OF ENDING BALANCE:</b>				
Nonspendable Amounts 9711-9719	\$ -	\$ -	\$ -	\$ -
Restricted Amounts 9740			\$ -	\$ -
Committed Amounts 9750-9760	\$ -	\$ -	\$ -	\$ -
Assigned Amounts 9780	\$ -	\$ -	\$ -	\$ -
Reserve for Economic Uncertainties 9789	\$ -	\$ -	\$ -	\$ -
Unassigned/Unappropriated Amount 9790	\$ -	\$ -	\$ -	\$ -

\*Net Increase (Decrease) in Fund Balance

**NOTE: 9790 amounts in Columns 1 and 4 must be positive**

Orcutt Union School District  
Classified/Management/Confidential

**Explanations for Column 3 "Other Revisions" entered on Pages 4a through 4h:**

Page 4a: Unrestricted General Fund	Amount	Explanation
Revenues	\$ -	Amounts are in accordance with the certificated and classified
Expenditures	\$ 2,123,700	agreements.
Other Financing Sources/Uses	\$ -	

Page 4b: Restricted General Fund	Amount	Explanation
Revenues	\$ -	Amounts are in accordance with the certificated and classified
Expenditures	\$ 658,378	agreements.
Other Financing Sources/Uses	\$ -	

Page 4d: Fund 11 - Adult Education Fund	Amount	Explanation
Revenues	\$ -	
Expenditures	\$ -	
Other Financing Sources/Uses	\$ -	

Page 4e: Fund 12 - Child Development Fund	Amount	Explanation
Revenues	\$ -	Amounts are in accordance with the certificated and classified
Expenditures	\$ (489)	agreements. Decrease in materials budget to reflect increases in
Other Financing Sources/Uses	\$ -	salary and benefits.

Page 4f: Fund 13/61 - Cafeteria Fund	Amount	Explanation
Revenues	\$ -	Amounts are in accordance with the certificated and classified
Expenditures	\$ 83,117	agreements.
Other Financing Sources/Uses	\$ -	

Page 4g: Other	Amount	Explanation
Revenues	\$ -	Amounts are in accordance with the certificated and classified
Expenditures	\$ 555,303	agreements.
Other Financing Sources/Uses	\$ -	

Page 4h: Other	Amount	Explanation
Revenues	\$ -	
Expenditures	\$ -	
Other Financing Sources/Uses	\$ -	

Additional Comments:

## Orcutt Union School District

**H. IMPACT OF PROPOSED AGREEMENT ON SUBSEQUENT YEARS****Unrestricted General Fund MYP**

Bargaining Unit:

Classified/Management/Confidential

Object Code	2022-23	2023-24	2024-25
	Total Revised Budget After Settlement	First Subsequent Year After Settlement	Second Subsequent Year After Settlement
<b>REVENUES</b>			
LCFF Revenue 8010-8099	\$ 43,035,380	\$ 44,608,489	\$ 44,711,758
Federal Revenue 8100-8299	\$ -	\$ -	\$ -
Other State Revenue 8300-8599	\$ 752,607	\$ 759,714	\$ 765,311
Other Local Revenue 8600-8799	\$ 1,041,221	\$ 645,003	\$ 638,096
<b>TOTAL REVENUES</b>	\$ 44,829,208	\$ 46,013,206	\$ 46,115,165
<b>EXPENDITURES</b>			
Certificated Salaries 1000-1999	\$ 18,357,782	\$ 18,729,551	\$ 19,094,267
Classified Salaries 2000-2999	\$ 5,096,005	\$ 5,156,005	\$ 5,216,005
Employee Benefits 3000-3999	\$ 10,140,066	\$ 10,029,569	\$ 10,255,476
Books and Supplies 4000-4999	\$ 2,178,893	\$ 2,235,109	\$ 2,284,281
Services, Other Operating Expenses 5000-5999	\$ 1,778,569	\$ 1,921,262	\$ 2,007,918
Capital Outlay 6000-6999	\$ 656,636	\$ 389,975	\$ 297,188
Other Outgo 7100-7299 7400-7499	\$ -	\$ -	\$ -
Indirect/Direct Support Costs 7300-7399	\$ (210,064)	\$ (311,853)	\$ (254,399)
Other Adjustments			\$ -
<b>TOTAL EXPENDITURES</b>	\$ 37,997,888	\$ 38,149,618	\$ 38,900,736
<b>OTHER FINANCING SOURCES/USES</b>			
Transfers In and Other Sources 8900-8979	\$ -		
Transfers Out and Other Uses 7600-7699	\$ 1,000,000	\$ 1,000,000	\$ 1,000,000
Contributions 8980-8999	\$ (6,431,759)	\$ (6,785,597)	\$ (6,722,230)
<b>OPERATING SURPLUS (DEFICIT)*</b>	\$ (600,438)	\$ 77,991	\$ (507,801)
<b>BEGINNING FUND BALANCE</b>			
9791	\$ 13,918,828	\$ 13,318,390	\$ 13,396,381
Prior-Year Adjustments/Restatements 9793/9795	\$ -		
<b>ENDING FUND BALANCE</b>	\$ 13,318,390	\$ 13,396,381	\$ 12,888,580
<b>COMPONENTS OF ENDING BALANCE:</b>			
Nonspendable Amounts 9711-9719	\$ 255,936	\$ 45,500	\$ 45,500
Restricted Amounts 9740			
Committed Amounts 9750-9760	\$ 10,900,298	\$ 11,191,933	\$ 10,729,858
Assigned Amounts 9780	\$ 350,000	\$ 350,000	\$ 350,000
Reserve for Economic Uncertainties 9789	\$ 1,812,155	\$ 1,808,948	\$ 1,763,222
Unassigned/Unappropriated Amount 9790	\$ 1	\$ (0)	\$ 0

\*Net Increase (Decrease) in Fund Balance

**NOTE: 9790 amounts must be positive**

Orcutt Union School District

**H. IMPACT OF PROPOSED AGREEMENT ON SUBSEQUENT YEARS**

**Restricted General Fund MYP**  
Classified/Management/Confidential

Bargaining Unit:

Object Code	2022-23	2023-24	2024-25
	Total Revised Budget After Settlement	First Subsequent Year After Settlement	Second Subsequent Year After Settlement
<b>REVENUES</b>			
LCFF Revenue 8010-8099	\$ 1,261,492	\$ 1,261,492	\$ 1,261,492
Federal Revenue 8100-8299	\$ 4,725,828	\$ 6,011,770	\$ 2,632,043
Other State Revenue 8300-8599	\$ 11,004,161	\$ 7,118,328	\$ 6,731,570
Other Local Revenue 8600-8799	\$ 3,307,868	\$ 3,370,422	\$ 3,478,733
<b>TOTAL REVENUES</b>	\$ 20,299,349	\$ 17,762,011	\$ 14,103,838
<b>EXPENDITURES</b>			
Certificated Salaries 1000-1999	\$ 4,570,602	\$ 4,801,207	\$ 4,903,637
Classified Salaries 2000-2999	\$ 3,465,160	\$ 3,536,479	\$ 3,129,658
Employee Benefits 3000-3999	\$ 5,160,960	\$ 5,091,069	\$ 5,111,605
Books and Supplies 4000-4999	\$ 1,310,508	\$ 925,090	\$ 879,710
Services, Other Operating Expenses 5000-5999	\$ 3,290,978	\$ 2,695,777	\$ 2,599,865
Capital Outlay 6000-6999	\$ 594,670	\$ 2,662,931	\$ 183,992
Other Outgo 7100-7299	\$ 2,283,930	\$ 2,283,930	\$ 2,283,930
7400-7499			
Indirect/Dirrect Support Costs 7300-7399	\$ 135,064	\$ 236,853	\$ 179,399
Other Adjustments		\$ -	\$ -
<b>TOTAL EXPENDITURES</b>	\$ 20,811,874	\$ 22,233,336	\$ 19,271,796
<b>OTHER FINANCING SOURCES/USES</b>			
Transfers In and Other Sources 8900-8979	\$ -	\$ -	\$ -
Transfers Out and Other Uses 7600-7699	\$ 595,398	\$ 372,582	\$ 410,228
Contributions 8980-8999	\$ 6,431,759	\$ 6,785,597	\$ 6,722,230
<b>OPERATING SURPLUS (DEFICIT)*</b>	\$ 5,323,836	\$ 1,941,690	\$ 1,144,044
<b>BEGINNING FUND BALANCE</b>			
9791	\$ 3,581,865	\$ 8,905,701	\$ 10,847,391
Prior-Year Adjustments/Restatements 9793/9795	\$ -		
<b>ENDING FUND BALANCE</b>	\$ 8,905,701	\$ 10,847,391	\$ 11,991,435
<b>COMPONENTS OF ENDING BALANCE:</b>			
Nonspendable Amounts 9711-9719	\$ -	\$ -	
Restricted Amounts 9740	\$ 8,905,701	\$ 10,847,391	\$ 11,991,435
Committed Amounts 9750-9760			
Assigned Amounts 9780			
Reserve for Economic Uncertainties 9789	\$ -	\$ -	\$ -
Unassigned/Unappropriated Amount 9790	\$ 0	\$ 0	\$ 0

\*Net Increase (Decrease) in Fund Balance

**NOTE: 9790 amounts must be positive**

Orcutt Union School District

**H. IMPACT OF PROPOSED AGREEMENT ON SUBSEQUENT YEARS**

**Combined General Fund MYP**  
Classified/Management/Confidential

Bargaining Unit:

Object Code	2022-23	2023-24	2024-25
	Total Revised Budget After Settlement	First Subsequent Year After Settlement	Second Subsequent Year After Settlement
<b>REVENUES</b>			
LCFF Revenue 8010-8099	\$ 44,296,872	\$ 45,869,981	\$ 45,973,250
Federal Revenue 8100-8299	\$ 4,725,828	\$ 6,011,770	\$ 2,632,043
Other State Revenue 8300-8599	\$ 11,756,768	\$ 7,878,042	\$ 7,496,881
Other Local Revenue 8600-8799	\$ 4,349,089	\$ 4,015,424	\$ 4,116,830
<b>TOTAL REVENUES</b>	\$ 65,128,558	\$ 63,775,217	\$ 60,219,003
<b>EXPENDITURES</b>			
Certificated Salaries 1000-1999	\$ 22,928,385	\$ 23,530,758	\$ 23,997,904
Classified Salaries 2000-2999	\$ 8,561,165	\$ 8,692,484	\$ 8,345,663
Employee Benefits 3000-3999	\$ 15,301,026	\$ 15,120,638	\$ 15,367,081
Books and Supplies 4000-4999	\$ 3,489,401	\$ 3,160,199	\$ 3,163,991
Services, Other Operating Expenses 5000-5999	\$ 5,069,547	\$ 4,617,040	\$ 4,607,784
Capital Outlay 6000-6999	\$ 1,251,306	\$ 3,052,905	\$ 481,180
Other Outgo 7100-7299	\$ 2,283,930	\$ 2,283,930	\$ 2,283,930
7400-7499			
Indirect/Direct Support Costs 7300-7399	\$ (75,000)	\$ (75,000)	\$ (75,000)
Other Adjustments		\$ -	\$ -
<b>TOTAL EXPENDITURES</b>	\$ 58,809,761	\$ 60,382,954	\$ 58,172,532
<b>OTHER FINANCING SOURCES/USES</b>			
Transfers In and Other Sources 8900-8979	\$ -	\$ -	\$ -
Transfers Out and Other Uses 7600-7699	\$ 1,595,398	\$ 1,372,582	\$ 1,410,228
Contributions 8980-8999	\$ (0)	\$ 0	\$ (0)
<b>OPERATING SURPLUS (DEFICIT)*</b>	\$ 4,723,398	\$ 2,019,681	\$ 636,243
<b>BEGINNING FUND BALANCE</b>			
9791	\$ 17,500,693	\$ 22,224,091	\$ 24,243,772
Prior-Year Adjustments/Restatements 9793/9795	\$ -		
<b>ENDING FUND BALANCE</b>	\$ 22,224,091	\$ 24,243,772	\$ 24,880,015
<b>COMPONENTS OF ENDING BALANCE:</b>			
Nonspendable Amounts 9711-9719	\$ 255,936	\$ 45,500	\$ 45,500
Restricted Amounts 9740	\$ 8,905,701	\$ 10,847,391	\$ 11,991,435
Committed Amounts 9750-9760	\$ 10,900,298	\$ 11,191,933	\$ 10,729,858
Assigned Amounts 9780	\$ 350,000	\$ 350,000	\$ 350,000
Reserve for Economic Uncertainties 9789	\$ 1,812,155	\$ 1,808,948	\$ 1,763,222
Unassigned/Unappropriated Amount 9790	\$ 1	\$ 0	\$ 0

\*Net Increase (Decrease) in Fund Balance

**NOTE: 9790 amounts must be positive**

Orcutt Union School District  
Classified/Management/Confidential

**I. IMPACT OF PROPOSED AGREEMENT ON UNRESTRICTED RESERVES**

1. State Reserve Standard

		2022-23	2023-24	2024-25
a.	Total Expenditures, Transfers Out, and Uses (Including Cost of Proposed Agreement)	\$ 60,405,160	\$ 61,755,536	\$ 59,582,760
b.	Less: Special Education Pass-Through Funds	\$ -	\$ -	\$ -
c.	Net Expenditures, Transfers Out, and Uses	\$ 60,405,160	\$ 61,755,536	\$ 59,582,760
d.	State Standard Minimum Reserve Percentage for this District <b>Enter percentage</b> →	3.00%	3.00%	3.00%
e.	State Standard Minimum Reserve Amount for this District (For districts with less than 1,001 ADA, this is the greater of Line a, times Line b, or \$50,000)	\$ 1,812,155	\$ 1,852,666	\$ 1,787,483

2. Budgeted Unrestricted Reserve (After Impact of Proposed Agreement)

a.	General Fund Budgeted Unrestricted Designated for Economic Uncertainties (9789)	\$ 1,812,155	\$ 1,808,948	\$ 1,763,222
b.	General Fund Budgeted Unrestricted Unassigned/Unappropriated Amount (9790)	\$ 1	\$ (0)	\$ 0
c.	Special Reserve Fund (Fund 17) Budgeted Designated for Economic Uncertainties (9789)	\$ -	\$ -	\$ -
d.	Special Reserve Fund (Fund 17) Budgeted Unassigned/Unappropriated Amount (9790)	\$ -	\$ -	\$ -
e.	Total Available Reserves	\$ 1,812,156	\$ 1,808,948	\$ 1,763,222
f.	Reserve for Economic Uncertainties Percentage	3.00%	2.93%	2.96%

3. Do unrestricted reserves meet the state minimum reserve amount?

2022-23	Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
2023-24	Yes	<input type="checkbox"/>	No	<input checked="" type="checkbox"/>
2024-25	Yes	<input type="checkbox"/>	No	<input checked="" type="checkbox"/>

4. If no, how do you plan to restore your reserves?



Orcutt Union School District  
Classified/Management/Confidential

**5. Does the Total Compensation Increase/(Decrease) on Page 1, Section A, #5 agree with the Total Increase/(Decrease) for all funds as a result of the settlement(s)? Please explain any variance.**

Total Compensation Increase/(Decrease) on Page 1, Section A, #5	\$ 1,629,569
General Fund balance Increase/(Decrease), Page 4c, Column 2	\$ (543,701)
Adult Education Fund balance Increase/(Decrease), Page 4d, Column 2	\$ -
Child Development Fund balance Increase/(Decrease), Page 4e, Column 2	\$ (488)
Cafeteria Fund balance Increase/(Decrease), Page 4f, Column 2	\$ (14,981)
Other Fund balance Increase/(Decrease), Page 4g, Column 2	\$ (47,650)
Other Fund balance Increase/(Decrease), Page 4h, Column 2	\$ -
Total all fund balances Increase/(Decrease) as a result of the settlement(s)	\$ (606,821)
<b>Variance</b>	<b>\$ 1,022,748</b>

**Variance Explanation:**

**6. Will this agreement create or increase deficit financing in the current or subsequent years?**

"Deficit Financing" is defined to exist when a fund's expenditures and other financing uses exceed its revenues and other financing sources in a given year. If a deficit is shown below, provide an explanation and any deficit reduction plan, as necessary.

<u>General Fund Combined</u>	<u>Surplus/ (Deficit)</u>	<u>(Deficit) %</u>	<u>Deficit primarily due to:</u>
Current FY Surplus/(Deficit) before settlement(s)?	\$ 8,049,177	14.1%	
Current FY Surplus/(Deficit) after settlement(s)?	\$ 4,723,398	7.8%	
1st Subsequent FY Surplus/(Deficit) after settlement(s)?	\$ 2,019,681	3.3%	
2nd Subsequent FY Surplus/(Deficit) after settlement(s)?	\$ 636,243	1.1%	

**Deficit Reduction Plan (as necessary):**

Were "Other Adjustments" amount(s) entered in the multiyear projections (pages 5a and 5b) for 1st and 2nd

**7. Subsequent FY?**

"Other Adjustments" could indicate that a budget reduction plan was/is being developed to address deficit spending, and to rebuild reserves. Any amount shown below must have an explanation. If additional space is needed, attach a separate sheet, or use page 9a.

<u>MYP</u>	<u>Amount</u>	<u>"Other Adjustments" Explanation</u>
1st Subsequent FY Unrestricted, Page 5a	\$ -	
1st Subsequent FY Restricted, Page 5b	\$ -	
2nd Subsequent FY Unrestricted, Page 5a	\$ -	



Classified/Management/Confidential

**J. COMPARISON OF PROPOSED CHANGE IN TOTAL COMPENSATION TO CHANGE IN LCFE FUNDING FOR THE NEGOTIATED PERIOD**

The purpose of this form is to determine if the district has entered into bargaining agreements that would result in salary increases that are expected to exceed the projected increase in LCFE funding.

(fill out columns for which there is an agreement)

	Prior Year	2022-23	2023-24	2024-25
a. <u>LCFE Funding per ADA</u>	9,501.00	10,729.00	11,499.00	11,992.00
b. <u>Amount Change from Prior Year Funding per ADA</u>		1,228.00	770.00	493.00
c. <u>Percentage Change from Prior Year Funding per ADA</u>		12.92%	7.18%	4.29%
d. <u>Total Compensation Amount Change (from Page 1, Section A, Line 5)</u>		1,629,569.00	-	-
e. <u>Total Compensation Percentage Change (from Page 1, Section A, Line 5)</u>		9.63%	0.00%	0.00%
f. <u>Proposed agreement is within/exceeds change in LCFE Funding (f vs. e)</u>		Within	-	-

**K. CERTIFICATION NO. 1: CERTIFICATION OF THE DISTRICT'S ABILITY TO MEET THE COSTS OF THE COLLECTIVE BARGAINING AGREEMENT**

This certification page must be signed by the district's Superintendent and Chief Business Official at the time of public disclosure and is intended to assist the district's Governing Board in determining whether the district can meet the costs incurred under the tentative Collective Bargaining Agreement in the current and subsequent years. The absence of a certification signature or if "I am unable to certify" is checked should serve as a "red flag" to the district's Governing Board.

In accordance with the requirements of Government Code Sections 3540.2 and 3547.5, the Superintendent and Chief Business Official of the Orcutt Union School District, hereby certify that the District can meet the costs incurred under this Collective Bargaining Agreement during the term of the agreement from July 1, 2022 to June 30, 2023.

**Board Actions**

The board actions necessary to meet the cost of the agreement in each year of its term are as follows:

Current Year

**Budget Adjustment Categories:**

Revenues/Other Financing Sources  
 Expenditures/Other Financing Uses  
 Ending Balance(s) Increase/(Decrease)

<b>Budget Adjustment Increase/(Decrease)</b>	
\$	-
\$	4,026,830
\$	(4,026,830)

Subsequent Years

**Budget Adjustment Categories:**

Revenues/Other Financing Sources  
 Expenditures/Other Financing Uses  
 Ending Balance(s) Increase/(Decrease)

<b>Budget Adjustment Increase/(Decrease)</b>	
\$	-
\$	-
\$	-

**Budget Revisions**

If the district does not adopt and submit within 45 days all of the revisions to its budget needed in the current year to meet the costs of the agreement at the time of the approval of the proposed collective bargaining agreement, the county superintendent of schools is required to issue a qualified or negative certification for the district on its next interim report.

**Assumptions**

See attached page for a list of the assumptions upon which this certification is based.

**Certifications**

I hereby certify                       I am unable to certify

\_\_\_\_\_  
**District Superintendent**  
 (Signature)

\_\_\_\_\_  
**Date**

I hereby certify                       I am unable to certify

\_\_\_\_\_  
**Chief Business Official**  
 (Signature)

\_\_\_\_\_  
**Date**

**Special Note:** The Santa Barbara County Education Office may request additional information, as necessary, to review the district's compliance with requirements.



**L. CERTIFICATION NO. 2**

The disclosure document must be signed by the district Superintendent at the time of public disclosure and by the President or Clerk of the Governing Board at the time of formal board action on the proposed agreement.

The information provided in this document summarizes the financial implications of the proposed agreement and is submitted to the Governing Board for public disclosure of the major provisions of the agreement (as provided in the "Public Disclosure of Proposed Collective Bargaining Agreement") in accordance with the requirements of AB 1200 and Government Code Sections 3540.2(a) and 3547.5.

Orcutt Union School District

**District Name**

\_\_\_\_\_

**District Superintendent  
(Signature)**

\_\_\_\_\_

**Date**

Sandra Knight

**Contact Person**

805-938-8915

**Phone**

After public disclosure of the major provisions contained in this summary, the Governing Board at its meeting on December 14, 2022, took action to approve the proposed agreement with the Orcutt Educators Association\_\_ Bargaining Unit(s).

\_\_\_\_\_

**President (or Clerk), Governing Board  
(Signature)**

\_\_\_\_\_

**Date**

**Special Note:** The Santa Barbara County Education Office may request additional information, as necessary, to review the district's compliance with requirements.



# ORCUTT Union School District

*Where a Dedicated Staff Means Kids Come First*

## **BOARD OF TRUSTEES**

SHAUN HENDERSON

LISA MORININI

LIZ PHILLIPS

MARK STELLER

MELANIE WAFFLE

HOLLY EDDS, Ed.D.

*District Superintendent*

JOE DANA

*Assistant Superintendent*

SUSAN SALUCCI

*Assistant Superintendent*

SANDY KNIGHT

*Assistant Superintendent*

TO: Dr. Holly Edds, Superintendent  
Board of Trustees

FROM: Susan Salucci, Assistant Superintendent/Human Resources

BOARD MEETING DATE: January 11, 2022

BOARD AGENDA ITEM: Approval of a Tentative Agreement with the CA School Employees Association (CSEA)

BACKGROUND: The District has reached tentative agreement with classified employees for the 2022-2023 school year.

Highlights of the agreement are:

- 10% on schedule salary increase
- Re-range of Noon Duty from Range 6 to Range 7
- Re-range Bus Drivers from Range 18 to Range 19
- Add Juneteenth to Board holiday schedule
- Extend Contract term to August 31, 2025

RECOMMENDATION: It is recommended that the Board of Trustees approve the negotiated agreement with the California School Employees' Association for the 2022-2023 school year

FINANCIAL IMPACT: The increased costs apply to the General Fund, Additional details related to the financial impact of the agreement can be found in the *AB1200 Public Disclosure of Proposed Collective Bargaining Agreement* in the Business section of tonight's agenda.



# ORCUTT Union School District

*Where a Dedicated Staff Means Kids Come First*

## **BOARD OF TRUSTEES**

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HOLLY EDDS, Ed.D.  
*District Superintendent*  
JOE DANA  
*Assistant Superintendent*  
SUSAN SALUCCI  
*Assistant Superintendent*  
SANDY KNIGHT  
*Assistant Superintendent*

TO: Dr. Holly Edds, Superintendent  
Board of Trustees

FROM: Susan Salucci, Asst. Supt. of Human Resources

BOARD MEETING DATE: January 11, 2022

BOARD AGENDA ITEM: Approval of Compensation increase Confidential Employees, Certificated Management and Classified Management.

BACKGROUND: The District has agreed to compensate confidential employees and management with the same compensation increase given to both bargaining units.

Highlights of the agreement are as follows:

- 10% ongoing salary increase, retroactive to July 1, 2022.

RECOMMENDATION: It is recommended that the Board of Trustees ratify the agreement with Orcutt Union School District Confidential Employees and Management.

FINANCIAL IMPACT: The increased costs apply to the General Fund, Charter Fund, Child Development Fund (Preschool), and the Cafeteria Fund. Additional details related to the financial impact of the agreement can be found in the *AB1200 Public Disclosure of Proposed Collective Bargaining Agreement* in the Business section of tonight's agenda.



ORCUTT UNION SCHOOL DISTRICT

Confidential Salary Schedule

Effective  
2022/2023

	I	II	III	IV	V	VI
Superintendent, Administrative Asst.	6,160	6,468	6,791	7,131	7,486	7,862
Administrative Assistant	5,357	5,624	5,905	6,202	6,509	6,837

Longevity - Annually

After 10 Years	\$3,200
After 15 Years	\$4,600
After 20 Years	\$6,000
After 25 Years	\$7,400

**ORCUTT UNION SCHOOL DISTRICT**

**Administrative Salary Schedule**

**Effective 2022/23**

ENTRY LEVEL AT ANY POSITION MAY BE NEGOTIATED AT A SALARY LESS THAN COLUMN I

	I	II	III	IV	V	VI	# of Days
Principal K-6	124,084	128,427	132,922	137,573	142,389	147,372	208
Principal 7-8	127,067	131,515	136,118	140,881	145,810	150,915	213
Full-Time Vice-Principal	110,572	114,442	118,447	122,592	126,883	131,325	200
Executive Director, Special Education	138,819	143,679	148,708	153,912	159,298	164,874	223
Program Specialist, Special Education	110,572	114,442	118,447	122,592	126,883	131,325	200
Executive Director, Technology/Ed Services	138,819	143,679	148,708	153,912	159,298	164,874	223
Executive Director, Curr & Instr	138,819	143,679	148,708	153,912	159,298	164,874	223
Director, Pupil Services	116,872	120,963	125,197	129,577	134,115	138,808	208
Psychologist	103,608	107,235	110,987	114,873	118,893	123,054	196
Administrative Nurse (effective 2007/08)	99,318	102,628	106,055	109,601	113,391	117,069	205
Nurse ***	70,565	73,035	75,590	78,236	80,975	83,808	196

Half-time Vice-Principal

Salary based on placement on Certificated Salary Schedule, plus 10 days at daily rate of pay, plus a \$2,000 stipend for part-time Assistant Principals.

Longevity - Annual

After 10 Years \$ 3,200  
 After 15 Years \$ 4,600  
 After 20 Years \$ 6,000  
 After 25 Years \$ 7,400

Doctorate - \$1,000 Stipend

\*\*\*The daily rate of pay will be calculated from either the management or teacher's salary schedule, whichever is higher, based upon education and years of service.

Board Approved January 11, 2023

ORCUTT UNION SCHOOL DISTRICT

**Classified Management Salary Schedule**

**2022-23**

	I	II	III	IV	V	VI	# of Days
Operations Supervisor	74,731	77,346	80,051	82,855	85,755	88,756	223
Director, Child Care Services	87,104	90,154	93,309	96,573	99,954	103,453	223
Director, Child Nutrition Services	103,453	107,073	110,820	114,700	118,714	122,869	223
Director, Fiscal Services	116,813	120,901	125,133	129,512	134,045	138,737	223
Director, MOT	114,094	118,084	122,218	126,495	130,924	145,669	223

Longevity - Annual

After 10 Years	\$	3,200
After 15 Years	\$	4,600
After 20 Years	\$	6,000
After 25 Years	\$	7,400

Board Approved January 11, 2023

7.5% added to Director MOT in column 6 for additional bond work - temporary

ORCUTT ACADEMY CHARTER SCHOOL

**Administrative Salary Schedule**

**2022/23**

ENTRY LEVEL AT ANY POSITION MAY BE NEGOTIATED AT A SALARY LESS THAN COLUMN I

	I	II	III	IV	V	VI	# of Days
Principal, K-8	124,084	128,427	132,922	137,573	142,389	147,372	208
Vice Principal	110,572	114,442	118,447	122,592	126,883	131,325	200

\*\*\*The daily rate of pay will be calculated from either the management or teacher's salary schedule, whichever is higher, based upon education and years of service.

	I	II	III	# of Days
Director, Charter School	144,116	151,323	158,890	215
Principal	142,188	149,297	156,763	213

Doctorate - \$1,000 Stipend

Longevity - Annual

- After 10 Years \$ 3,200
- After 15 Years \$ 4,600
- After 20 Years \$ 6,000
- After 25 Years \$ 7,400

Board Approved January 11, 2023



# ORCUTT Union School District

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## **BOARD OF TRUSTEES**

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HOLLY EDDS, Ed.D.

*District Superintendent*

JOE DANA

*Assistant Superintendent*

SUSAN SALUCCI

*Assistant Superintendent*

SANDY KNIGHT

*Assistant Superintendent*

TO: Dr. Holly Edds, Superintendent  
Board of Trustees

FROM: Susan Salucci, Asst. Supt. of Human Resources

BOARD MEETING DATE: January 11, 2023

BOARD AGENDA ITEM: Approval of Compensation Increase for Contracted Positions

BACKGROUND: The District holds individual 223 day employment agreements (“contracts”) with the Assistant Superintendent of Educational Services, Assistant Superintendent of Human Resources, and Assistant Superintendent of Business Services. These agreements state they shall receive increases at least equal to the on-schedule and off-schedule salary adjustment(s) received by other management personnel. The salary increases are as follows:

- 10% on schedule salary increase retroactive to July 1, 2022

RECOMMENDATION: It is recommended that the Board of Trustees grant the 10% on schedule salary increase to the Assistant Superintendent of Educational Services, Assistant Superintendent of Human Resources, and Assistant Superintendent of Business Services.

FINANCIAL IMPACT: The increased costs apply to the General Fund, Additional details related to the financial impact of the agreement can be found in the *AB1200 Public Disclosure of Proposed Collective Bargaining Agreement* in the Business section of tonight’s agenda.

ORCUTT UNION SCHOOL DISTRICT

**Cabinet Salary Schedule**

**Effective 2022/23**

RANGE

STEP	A	B	C	# of Days
1	159,130	162,726	166,468	223
2	163,903	167,760	171,618	223
3	168,820	172,791	176,767	223
4	173,884	177,976	182,070	223
5	179,099	183,316	187,530	223
6	183,576	187,897	192,218	223

Salary Classifications

Range A: Placement is based on a B.A./B.S. only

Range B: Placement is based on a B.A./B.S., plus a Masters degree

Range C: Placement is based on a Doctorate Degree

Longevity - Annual

After 10 Years \$ 3,200

After 15 Years \$ 4,600

After 20 Years \$ 6,000

After 25 Years \$ 7,400

Board Approved January 11, 2023



# ORCUTT Union School District

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## **BOARD OF TRUSTEES**

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*District Superintendent*

JOE DANA

*Assistant Superintendent*

SUSAN SALUCCI

*Assistant Superintendent*

SANDY KNIGHT

*Assistant Superintendent*

TO: Board of Trustees

FROM: Susan Salucci, Assistant Superintendent/Human Resources

BOARD MEETING DATE: January 11, 2023

BOARD AGENDA ITEM: Ratification of Addendum Number 4 to the Employment Agreement with Dr. Holly Edds, Superintendent.

BACKGROUND: The Superintendent shall receive a 10% increase on the Superintendent's salary schedule.

Dr. Edds salary for the 2022-2023 school year will be \$233,221 and her benefits shall be consistent with other similarly situated employees.

FINANCIAL CONSIDERATIONS:

The costs described above of this agreement apply to the General Fund and are within the amount previously budgeted.

RECOMMENDATION: It is recommended that the Board of Trustees ratify the Addendum Number 4 to the Employment Agreement with Dr. Holly Edds, Superintendent of the Orcutt Union School District.

**Orcutt Union School District  
Employment Contract for District Superintendent  
Addendum No. 4**

This addendum to the Employment Agreement is agreed to and is effective upon ratification by the Board of Trustees, between the Orcutt Union School District (“District”) and Dr. Holly Edds (“Superintendent”). This Addendum Number Four is the mutual agreement to modify the original employment agreement between the District and the Superintendent dated May 13, 2020, as follows:

**Compensation**

1. For contract year 2022-23, the Superintendent shall be compensated pursuant to the salary schedule below.

<b>Step/School Year</b>	<b>Salary</b>
2022-2023	\$233,221
2023-2024	\$240,218
2024-2025	\$247,424

Except for the changes to the Compensation, all other terms and conditions of the Agreement shall continue in full force and effect and are not modified.

This Addendum is subject to ratification by the Governing Board.

\_\_\_\_\_  
Dr. Holly Edds  
Superintendent

\_\_\_\_\_  
Date

\_\_\_\_\_  
Shaun Henderson  
Board President

\_\_\_\_\_  
Date