

Board Bylaws

ORGANIZATION

Each year, the Governing Board shall hold an annual organizational meeting. In any year in which a regular election of district Board members is conducted, the organizational meeting shall be held within 15-days following the second Friday in December after the regular election. During all other years, the meeting may be held on any date in December, but no later than December 20th. (Education Code 35143)

During any year in which a regular election is conducted, the Board at its regular meeting held immediately prior to the second Friday in December, shall select the day and time of the organizational meeting. to the first day of the 15-day period. For any other year, the day and time of the organizational meeting shall be selected at the last regular meeting held immediately before the annual meeting. On behalf of the Board, the Superintendent shall notify the County Superintendent of Schools of the day and time selected. Within 15 days prior to the date of the annual meeting, the clerk of the Board, with the assistance of the Superintendent, shall notify in writing all Board members and members-elect of the date and time selected for the meeting. (Education Code 35143)

At this meeting the Board shall:

1. Elect a president and a clerk and/or vice president from its members.
2. Appoint the Superintendent as a secretary to the Board.
3. Authorize signatures.
4. Approve a schedule of regular meetings for the year and a Board governance calendar stating the time when the Board will address important governance matters
5. Designate Board representatives to serve on committees or commissions for the district, other public agencies, or organizations with which the district partners or collaborates
6. Review and/or consider resources that define and clarify the Board's governance and leadership roles and responsibilities including, but not limited to, governance standards, meeting protocols, Board rules and bylaws, and other Board development materials

Election of Officers

The Board shall each year elect one of its members to be clerk. This member shall be one who previously has not served in office, unless all the Board's members have previously served in office. After serving one year as clerk, the elected member shall serve one year as president of the Board.

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When the only members who have not served as officers are new to the Board, the Board may elect as clerk a Board member who has served in office.

The election of Board officers shall be conducted during an open session of the annual organizational meeting.

State

Ed. Code 35143: Annual organizational meetings; date and notice

Ed. Code 35145: Public meetings

Ed. Code 5017: Term of office

Gov. Code 54953: Meetings to be open and public; attendance

Management Resources

Attorney General Opinion: 59 Ops.Cal.Atty.Gen. 619, 621-622 (1976)

Attorney General Opinion: 68 Ops.Cal.Atty.Gen. 65 (1985)

Website: CSBA District and County Office of Education Legal Services

Bylaw Adopted: 12/14/22

ORCUTT UNION SCHOOL DISTRICT
Orcutt, California