

ORCUTT UNION SCHOOL DISTRICT

Special Meeting

of the Board of Trustees

Thursday, June 16, 2022

District Office Board Room

500 Dyer St., Orcutt, CA 93455

Open Session at 6:00 p.m.

I. OPEN SESSION 6:00 PM

A. Call Meeting to Order

B. Pledge of Allegiance

C. Adoption of the June 16, 2022 Agenda

Moved _____ Second _____ Vote _____

II. PUBLIC COMMENT PERIOD

The Board of Trustees welcomes comments about items appearing or not appearing on tonight's agenda. The audience members wishing to address the Board during the Public Comment segment of the agenda are reminded to fill out a *Public Comment Form*, which can be obtained from Julie Payne and submitted prior to the time the presiding officer calls for Public Comment. Requests to speak can also be emailed to Julie Payne at jpayne@orcutt-schools.net and state that you want to make a public comment and indicate what agenda item you would like to speak about. An item not on the agenda must be addressed during the Public Comment segment of the agenda.

A maximum of thirty (30) minutes is set aside for Public Comment; speakers are allowed a maximum of three (3) minutes to address the Board on any item within the Board's jurisdiction in accordance with the Brown Act. The Board will limit any response to public comment to brief statements, referral to staff, or referral to a future board meeting.

III. CONSENT AGENDA

Items listed under the Consent Agenda are considered to be routine and are acted on by the Board of Trustees in one motion. There is no discussion of these items before the Board vote unless requested because the Board receives Board agenda backup information ahead of scheduled meetings. It is understood that the Administration recommends approval on all Consent Items. Each item on the Consent Calendar approved by the Board of Trustees shall be deemed to have been considered in full and adopted as recommended.

A. Classified Personnel Action Report

B. Certificated Personnel Action Report

C. Board Policy 5141.21 Administering Medication and Monitoring Health, for the second reading

D. Board Policy 5132 Dress and Grooming, for the second reading

E. Approval of June 8, 2022 Regular Board Meeting Minutes

It is recommended that the Board of Trustees approve the Consent Agenda Items A-E, as submitted.

Moved _____ Second _____ Vote _____

IV. ITEMS SCHEDULED FOR ACTION

A. BUSINESS SERVICES

1. 2022-2023 Budget Adoption

It is recommended that the Board of Trustees adopt the 2022-2023 Budget, as submitted.

Moved _____ Second _____ Vote _____

2. Resolution No. 21 Commit and Uncommit the General Fund Balance

It is recommended that the Board of Trustees adopt Resolution No. 21 Commit and Uncommit the General Fund Balance, as submitted.

Moved _____ Second _____ Vote _____

B. EDUCATIONAL SERVICES

1. Adoption of Orcutt Union School District Local Control and Accountability Plan (LCAP)

It is recommended that the Board of Trustees adopt the Orcutt Union School District 2022-2023 Local Control and Accountability Plan (LCAP) Budget, as submitted.

Moved _____ Second _____ Vote _____

2. Adoption of Orcutt Academy Charter Local and Control Accountability Plan (LCAP)

It is recommended that the Board of Trustees adopt the Orcutt Academy Charter 2022-2023 Local Control and Accountability Plan (LCAP) Budget, as submitted.

Moved _____ Second _____ Vote _____

V. PUBLIC COMMENT REGARDING CLOSED SESSION ITEMS

General public comment on any closed session item will be heard. Speakers are allowed a maximum of three (3) minutes to address the Board on any items within the Board's jurisdiction in accordance with the Brown Act. The Board will limit any response to public comments to brief statements, referral to staff, or referral to a future board meeting. The Board may limit comments to no more than 30 minutes pursuant to Board Policy.

A. Motion to Adjourn to Closed Session

Moved _____ Second _____ Vote _____

VI. ADJOURN TO CLOSED SESSION (If Needed)

A. Conference with Legal Counsel Regarding Existing Litigation pursuant to California Government Code section 54956.9(d)(1):

B. Conference with Legal Counsel Regarding Anticipated Litigation.

1. Significant exposure to litigation pursuant to California Government Code, section 54956.9(2) or (3):

- C. Conference with Labor Negotiator. Agency representative, Susan Salucci, Assistant Superintendent of Human Resources. Employee Organization: Orcutt Educators Association; California School Employees Association.
- D. Conference with Labor Negotiator. Agency representative: Dr. Holly Edds, Superintendent. Employee Organization: Unrepresented employees
- E. Conference with Labor Negotiator. Agency representative: Board President Unrepresented employees: Superintendent
- F. Public Employee Discipline/Dismissal/Release/Complaint.
- G. Public Employee Evaluation of Performance.
- H. Student Discipline or Other Confidential Student Matters.

VII. RECONVENE TO PUBLIC SESSION (If Needed)

- A. Motion to Reconvene to Public Session
 Moved _____ Second _____ Vote _____
- B. Report of Action Taken in Closed Session

VIII. GENERAL ANNOUNCEMENTS

- A. Unless otherwise noticed, the next regular Board meeting is scheduled for Wednesday, August 10, 2022, beginning with Closed session at 6:05 p.m., Open Session at 6:30 p.m. in the District Office Board Room, 500 Dyer St., Orcutt, CA 93455

IX. ADJOURN

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Superintendent’s Office at (805) 938-8907. Notification 48 hours prior to the meeting will enable the district to make reasonable arrangements to ensure accessibility to this meeting. All documents related to the open session agenda are available for review 72 hours prior to the meeting at the Orcutt Union School District Office, 500 Dyer Street, Orcutt, CA



Orcutt Union School District

Classified Personnel Action Report

June 16, 2022

TO: Holly Edds, Ed.D.

FROM: Susan Salucci, Assistant Superintendent/Human Resources

RE: Recommendations for Board Approval

Name	Site/Dept.	Classification	Step/Range	Hours	Rate of Pay	Effective	Action/Information
Barrios-Timbrook, Veronica	Orcutt Academy HS	Charter High School Registrar	19/5	8.0	\$23.46 per hr.	06/23/2022	Resignation
Kelly, Connie	Child Nutrition, Dunlap	Child Nutrition Cashier	8/5	2.0	\$17.89 per hr.	08/09/2022	Resignation
McCoy, Tiffany	Lakeview JH	Noon Duty Supervisor	6/3	2.0	\$15.44 per hr.	05/17/2022	Increase in hours



Orcutt Union School District

Certificated Personnel Action Report

June 15, 2022

TO: Dr. Holly Edds, Superintendent

FROM: Susan Salucci, Assistant Superintendent / Human Resources

RE: Recommendations for Board Approval and Ratification

NAME	SCHOOL	CLASS/STEP	SALARY	EFFECTIVE DATE	ACTION INFORMATION
Abbasi, Tuba	District		\$30,000	2022-23	Approval Intern Psychologist
Arevalo, Neida	Speech	I-1	\$84,365	2022-23	Approval of Probationary Contract
Clayton, Michelle	District	Hourly	\$50	7/22	Extended Learning Opportunity Summer School, 5 Additional hrs
Culbara, Graham	District	Hourly	\$50	7/22	Extended Learning Opportunity Summer School, 5 Additional hrs
DePalma-Steed, Bridgette	District	Hourly	\$50	7/22-7/29/22	Extended Learning Opportunity Summer School, 30 hrs
Emp # 2208				6/10/22	Approval of Contract Cancellation, Credential Issue
Nuygen, Meridith	Alice Shaw	VI-16	\$88,951 \$7,500	2022-23	Approval of Probationary Contract Signing Bonus Paid Over 2 Years
Rohwedder, Audrey	Alice Shaw	VI-18	\$100,511	2022-23	Completed Master's Program
Walch, Justina	Joe Nightingale	IV-8	\$68,696	2022-23	Approval Temporary Contract

*To be prorated

ADMINISTERING MEDICATION AND MONITORING HEALTH CONDITIONS

The Governing Board believes that regular school attendance is critical to student learning and that students who need to take medication prescribed or ordered for them by their authorized health care providers should have an opportunity to participate in the educational program.

~~(cf. 5113—Absences and Excuses)
(cf. 5113.1—Chronic Absence and Truancy)~~

Any medication prescribed for a student with a disability who is qualified to receive services under the Individuals with Disabilities Education Act or Section 504 of the Rehabilitation Act of 1973 shall be administered in accordance with the student's individualized education program or Section 504 services plan, as applicable.

~~(cf. 5141.24—Specialized Health Care Services)—
(cf. 6159—Individualized Education Program)
(cf. 6164.6—Identification and Education Under Section 504)~~

For the administration of medication to other students during school or school-related activities, the Superintendent or designee shall develop protocols which shall include options for allowing a ~~parent/guardian~~ **parents/guardians** to administer medication to ~~his/her~~ **their** child at school, designate other individuals to do so on ~~his/her~~ **their** behalf, and, with the ~~child's~~ **student's** authorized health care provider's approval, request the district's permission for ~~his/her child~~ **the student** to self-administer a medication or self-monitor and/or self-test for a medical condition. Such processes shall be implemented in a manner that preserves campus security, minimizes instructional interruptions, and promotes student safety and privacy.

~~(cf. 1250—Visitors/Outsiders)
(cf. 5141—Health Care
Emergencies) (cf. 5141.22—
Infectious Diseases) (cf. 5141.23—
Asthma Management)
(cf. 5141.27—Food Allergies/Special Dietary Needs)—
(cf. 6116—Classroom Interruptions)~~

The Superintendent or designee shall make epinephrine auto-injectors available at each school for providing emergency medical aid to any person suffering, or reasonably believed to be suffering, from an anaphylactic reaction. (Education Code 49414)

The Superintendent of designee shall make naloxone hydrochloride or another opioid antagonist available for emergency medical aid to any person suffering, or reasonably believed to be suffering, from an opioid overdose. (Education Code 49414.3)

Because of the conflict between state and federal law regarding the legality of medicinal cannabis, the Board prohibits the administration of medicinal cannabis to students on school grounds by parents/guardians or school personnel.

Administration of Medication by School Personnel

When allowed by law, medication prescribed to a student by an authorized health care provider may be administered by a school nurse or, when a school nurse or other medically licensed person is unavailable and the physician has authorized administration of medication by unlicensed personnel for a particular student, by other designated school personnel with appropriate training. School nurses and other designated school personnel shall administer medications to students in accordance with law, Board policy, administrative regulation, and, as applicable, the written statement provided by the student's parent/guardian and authorized health care provider. Such personnel shall be afforded appropriate liability protection.

~~(cf. 3530—Risk Management/Insurance)~~

~~(cf. 4119.42/4219.42/4319.42—Exposure Control Plan for Bloodborne Pathogens)~~

~~(cf. 4119.43/4219.43/4319.43—Universal Precautions)~~

The Superintendent or designee shall ensure that school personnel designated to administer any medication receive appropriate training and, as necessary, retraining from qualified medical personnel before any medication is administered. At a minimum, the training shall cover how and when such medication should be administered, the recognition of symptoms and treatment, emergency follow-up procedures, and the proper documentation and storage of medication. Such trained, unlicensed designated school personnel shall be supervised by, and provided with immediate communication access to, a school nurse, physician, or other appropriate individual. ~~(Education Code 49414, 49414.3, 49414.5, 49423, 49423.1)~~

The Superintendent or designee shall maintain documentation of the training, ongoing supervision, as well as annual written verification of competency of such other designated school personnel.

~~(cf. 4131—Staff Development) (cf. 4231~~

~~—Staff Development) (cf. 4331—Staff Development)~~

Legal Reference:

EDUCATION CODE

~~48980 Notification at beginning of term 49407 Liability for treatment~~

~~49408 Emergency information~~

~~49414 Emergency epinephrine auto-injectors~~

~~49414.5 Providing school personnel with voluntary emergency training 49422 49427~~

~~Employment of medical personnel, especially:~~

~~49423 Administration of prescribed medication for student~~

~~49423.1 Inhaled asthma medication~~

~~49480 Continuing medication regimen; notice BUSINESS AND~~

PROFESSIONS CODE

~~2700 2837 Nursing, especially: 2726~~

~~Authority not conferred 2727 Exceptions~~

~~in general 3501 Definitions~~

~~4119.2 Acquisition of epinephrine auto-injectors~~

Students

BP 5141.21 (c)

HEALTH AND SAFETY CODE

~~11362.7-11362.85 Medicinal cannabis CODE OF REGULATIONS, TITLE 5~~

~~600-611 Administering medication to students UNITED STATES CODE, TITLE 20~~

~~1232 g Family Educational Rights and Privacy Act of 1974 1400-1482-Individuals with Disabilities Education Act UNITED STATES CODE, TITLE 21~~

~~812 Schedules of controlled substances~~

~~844 Penalties for possession of controlled substance UNITED STATES CODE, TITLE 29~~

~~794 Rehabilitation Act of 1973, Section 504 COURT DECISIONS~~

~~American Nurses Association v. Torlakson, (2013) 57 Cal.4th 570~~

~~Management Resources:~~

AMERICAN DIABETES ASSOCIATION PUBLICATIONS

~~Glucagon Training Standards for School Personnel: Providing Emergency Medical Assistance to Pupils with Diabetes, May 2006~~

~~Training Standards for the Administration of Epinephrine Auto-Injectors, rev. 2015~~

~~Legal Advisory on Rights of Students with Diabetes in California's K-12 Public Schools, August 2007~~

~~Program Advisory on Medication Administration, 2005~~

NATIONAL DIABETES EDUCATION PROGRAM PUBLICATIONS

~~Helping the Student with Diabetes Succeed: A Guide for School Personnel, June, 2003 WEB SITES~~

~~CSBA: <http://www.csba.org>~~

~~American Diabetes Association: <http://www.diabetes.org>~~

~~California Department of Education, Health Services and School Nursing: <http://www.cde.ca.gov/ls/hc/hn>~~

~~National Diabetes Education Program: <http://www.ndep.nih.gov>~~

~~U.S. Department of Health and Human Services, National Institutes of Health, National Heart, Lung and Blood Institute, asthma information: <http://www.nhlbi.nih.gov/health/public/lung/index.htm#asthma>~~

State

5 CCR 600-611: Administering medication to students

Bus. Code 2700-2837: Nursing

Bus. Code 3500-3546: Physician assistants

Bus. Code 4119.2: Acquisition of epinephrine auto-injectors

Bus. Code 4119.8 Acquisition of naloxone hydrochloride or another opioid antagonist

Ed. Code 48980: Parent/Guardian notifications

Ed. Code 49407: Liability for treatment

Ed. Code 49408: Student emergency information

Ed. Code 49414: Emergency epinephrine auto-injectors

Ed. Code 49414.3: Emergency medical assistance; administration of medication for opioid overdose

Ed. Code 49414.5: Providing school personnel with voluntary emergency training

Ed. Code 49422-49427: Employment of medical personnel

Ed. Code 49423: Administration of prescribed medication for student

Ed. Code 49423.1: Inhaled asthma medication

Ed. Code 49480: Continuing medication regimen; notice

H&S Code 11362.7-11362.85: Medicinal cannabis

Federal

20 USC 1232g: Family Educational Rights and Privacy Act (FERPA) of 1974

20 USC 1400-1482: Individuals with Disabilities Education Act

21 USC 812: Schedule of controlled substances

21 USC 844: Penalties for possession of controlled substance

29 USC 794: Rehabilitation Act of 1973, Section 504

Management Resources

American Diabetes Association Publication: Glucagon Training Standards for School Personnel: Providing Emergency Medical Assistance to Pupils with Diabetes, May 2006

American Diabetes Association Publication: Legal Advisory on Rights of Students with Diabetes in California's K-12 Public Schools, August 2007

American Diabetes Association Publication: Program Advisory on Medication Administration, 2005

American Diabetes Association Publication: Training Standards for the Administration of Epinephrine Auto-Injectors, rev. 2015

Court Decision American Nurses Association v. Torlakson, (2013) 57 Cal.4th 570

Students

BP 5141.21 (d)

National Diabetes Education Program Publication, Helping the Student with Diabetes Succeed: A Guide for School Personnel, June 2003

Website American Diabetes Association

Website National Diabetes Education Program

Website U.S. Department of Health and Human Services, National Institutes of Health, Blood Institute, asthma information

Website California Department of Education, Health Services and School Nursing

Website CSBA

Policy Adopted: ~~02/12/2020~~ 06/16/2022

ORCUTT UNION SCHOOL DISTRICT
Orcutt, California

DRESS AND GROOMING

The Board of Trustees believes that appropriate dress and grooming contribute to a productive learning environment. The Board expects students to wear clothes that are suitable for the school activities in which they participate. Students' clothing must not present a health or safety hazard, **include hate speech or vulgarity, promote illegal activity including drug, alcohol, and tobacco use,** or likely cause a substantial disruption to the educational process.

(cf. 4119.22/4219.22/4319.22 - Dress and Grooming)

District and school rules pertaining to student attire shall be included in student handbooks, may be posted in school offices and classrooms, and may be periodically reviewed with all students as necessary.

Students shall not be prohibited from dressing in a manner consistent with their gender identity or gender expression or with their religious or cultural observance.

(cf. 5145.3 - Nondiscrimination/Harassment)

(cf. 5145.7 - Sexual Harassment)

In addition, the dress code shall not discriminate against students based on hair texture and protective hairstyles, including, but not limited to, braids, locks, and twists. (Education Code 212.1)

The principal or designee is authorized to enforce this policy and shall inform any student who does not reasonably conform to the dress code. The dress code shall not be enforced in a manner that discriminates against a particular viewpoint or results in a disproportionate application of the dress code based on students' gender, sexual orientation, race, ethnicity, household income, or body type or size.

(cf. 0410 - Nondiscrimination in District Programs and Activities)

(cf. 0415 - Equity)

(cf. 5145.2 - Freedom of Speech/Expression)

School administrators, teachers, and other staff shall be notified of appropriate and equitable enforcement of the dress code.

(cf. 4131 - Staff Development)

(cf. 4231 - Staff Development)

(cf. 4331 - Staff Development)

DRESS AND GROOMING

When practical, students shall not be directed to correct a dress code violation during instructional time or in front of other students.

Repeated violations or refusal to comply with the district's dress code may result in disciplinary action.

(cf. 5144 - Discipline)

Gang-Related Apparel

The principal, staff, and parents/guardians at a school may establish a reasonable dress code that prohibits students from wearing gang-related apparel when there is evidence of a gang presence that disrupts or threatens to disrupt the school's activities. Such a proposed dress code shall be presented to the Board, which shall approve the plan upon determining that it is necessary to protect the health and safety of the school environment. The dress code policy may be included in the school's comprehensive safety plan. (Education Code 35183)

(cf. 0450 - Comprehensive Safety Plan)
(cf. 5136 - Gangs)

When determining specific items of clothing that may be defined as gang apparel, the school shall ensure that the determination is free from bias based on race, ethnicity, national origin, immigration status, or other protected characteristics.

Uniforms

The Board may approve a school-initiated dress code requiring students at the school to wear a school uniform whenever the Board determines that such a dress code will promote student achievement, a positive school climate, and/or student safety.

The Superintendent or designee shall establish procedures whereby parents/guardians may choose to have their children exempted from the school uniform policy. Students shall not be penalized academically, otherwise discriminated against, or denied attendance to school if their parents/guardians so decide. (Education Code 35183)

The Superintendent or designee shall ensure that resources are identified to assist economically disadvantaged students in obtaining uniforms. (Education Code 35183)

Legal Reference:

Students

BP 5132 (c)

DRESS AND GROOMING

EDUCATION CODE

212.1 Nondiscrimination based on race or ethnicity

220 Nondiscrimination

32281 School safety plans

35183 School dress codes; uniforms

35183.5 Sun-protective clothing

48907 Student exercise of free expression

49066 Grades; effect of physical education class apparel

COURT DECISIONS

Jacobs v. Clark County School District, (2008) 26 F. 3d 419

Harper v. Poway Unified School District, (2006) 445 App. 3d 166

Marvin H. Jeglin et al v. San Jacinto Unified School District et al (C.D. Cal. 1993) 827 F. Supp. 1459

Arcadia Unified School District v. California Department of Education, (1992) 2 Cal. 4th 251

Hazelwood School District v. Kuhlmeier, (1988) 108 S. Ct. 562

Hartzell v. Connell (1984) 35 Cal. 3d 899

Tinker v. Des Moines Independent Community School District, (1969) 393 U.S. 503

Policy Adopted: ~~12/11/19~~ 6/16/2022

ORCUTT UNION SCHOOL DISTRICT
Orcutt, California

**ORCUTT UNION SCHOOL DISTRICT
BOARD OF TRUSTEES
REGULAR MEETING MINUTES
June 8, 2022**

CALL TO ORDER

A regular meeting of the Board of Trustees of the Orcutt Union School District was held on Wednesday, June 8, 2022, in the District Board Room, beginning with Mark Steller calling Public Session to order at 6:00 p.m. The Pledge of Allegiance was led by Julie Payne. It was moved by Liz Phillips seconded by Melanie Waffle to pull Business Services Action Item Number 12: Approve Roofing Repairs at Orcutt Academy High School from the agenda, and to adopt the amended June 8, 2022 agenda. Members Present: Steller, Henderson, Morinini, Philips and Waffle. Administrators Present: Edds, Salucci, Dana, and Knight.

CLOSED SESSION PUBLIC COMMENTS

None

ADJOURN TO CLOSED SESSION

It was moved by Liz Phillips seconded by Shaun Henderson and carried to adjourn to Closed Session at 6:01 p.m. Ayes: Steller, Henderson, Morinini, Phillips, and Waffle.

RECONVENE TO PUBLIC SESSION

The meeting reconvened to Public Session at 6:27 p.m. Mark Steller reported no action was taken during Closed Session.

SUPERINTENDENT'S REPORT

OAHS new ASB President, Elizabeth O'Leary, update the Board on numerous ASB activities bringing the 2021-2022 school year to an end. Dr. Holly Edds updated the Board on various topics during the Superintendent's Report.

ITEMS FROM THE BOARD

Shaun Henderson thanked all staff for all that they have done to make this school year a spectacular one and he enjoyed his action packed week that included award nights and graduations. Lisa Morinini is thrilled to see things getting back to normal and enjoyed all of the in person graduation ceremonies held this week. Lisa also asked if we could look into offering various activities during the lunch hour at the Jr. Highs to alleviate behavior problems and engage our students. Liz Phillips enjoyed attending then Open Houses and Graduations. Liz also commented that she would like to Board to review board policy on student behaviors and how that correlates with "walking" at graduation. Melanie Waffle congratulated those who needed and sought the extra help this year and then rose to the occasion to finish the year successfully. Mark Steller thought the open houses were fantastic and enjoyed connecting with individuals on a personal level at the graduation ceremonies.

PUBLIC COMMENT

Susie Hinden, teacher at Ralph Dunlap, wanted to thank the custodial team, Sarah Slezak and Jen Larrabee for making this year's Open House one of the best ever.

CONSENT AGENDA ITEMS

- A. Classified Personnel Action Report
- B. Certificated Personnel Action Report
- C. Approval of May 11, 2022 Regular Board Meeting Minutes
- D. Approval of Warrants
- E. Board Bylaw 9322 Agenda/Meeting Materials, for the second reading
- F. Board Policy 5111 Admission, for the second reading
- G. Board Policy 6173 Education for Homeless Children, for the second reading
- H. Board Policy 4030 Nondiscrimination in Employment, for the second reading
- I. MOU between OUSD and Santa Maria Valley Physical Therapy for Athletic Trainer Coverage
- J. DWK Agreement for Professional Services
- K. Lunch Assist Agreement for 2022-2023

- L. Memorandum of Understanding between OUSD and OEA Regarding Credit for Outside Years of Experience
- M. Copier Lease Agreement for 2022-2023
- N. OAHS Dance Team Overnight Trip to Burbank, July 21-24, 2022

In was moved by Melanie Waffle seconded by Shaun Henderson and carried to approve consent agenda items A-N, as submitted. Ayes: Steller, Henderson, Morinini, Phillips and Waffle.

ACTION ITEMS

Acceptance of Gift: Santa Barbara County Resource Recovery & Waste Management Division

It was moved by Liz Phillips seconded by Shaun Henderson and carried to accept a water bottle filtration stating/dirking fountain with a value of \$2,466.07 to Joe Nightingale School for students to refill water bottles at school, as submitted. Ayes: Steller, Henderson, Morinini, Phillips and Waffle.

Acceptance of Gift: Anonymous Donation to Alice Shaw Elementary

It was moved by Liz Phillips seconded by Lisa Morinini and carried to accept an anonymous donation to Alice Shaw Elementary School to help students that cannot afford to purchase yearbooks in the amount of \$600, as submitted. Ayes: Steller, Henderson, Morinini, Phillips and Waffle.

Public Hearing

2022-2023 Orcutt Union School District Budget

Public Hearing Comment

None

Resolution No. 19 2022-2023 Fund Balance GASB 54

It was moved by Lisa Morinini seconded by Liz Phillips and carried to adopt Resolution No. 19, 2022-2023 Fund Balance GASB 54, as submitted. Ayes: Steller, Henderson, Morinini, Phillips, and Waffle.

Resolution No. 20 Orcutt Union School District Education Protection Account (EPA)

Requirements

It was moved by Melanie Waffle seconded by Liz Phillips and carried to adopt Resolution No. 20, Orcutt Union School District Education Protection Account (EPA) Requirements, as submitted. Ayes: Steller, Henderson, Morinini, Phillips and Waffle.

Award Bid for Orcutt Academy High School Multi-Use Building Project

It was moved by Shaun Henderson seconded by Melanie Waffle and carried to award the construction bid for the Orcutt Academy High School Multi-Use Building Project to Quincon for \$9,449,045, as they are the lowest, responsive, and responsible bidder. Ayes: Steller, Henderson, Morinini, Phillips and Waffle

Approve the Orcutt Academy High School Multi-Use Building Measure G Bond Project Budget

It was moved by Shaun Henderson seconded by Lisa Morinini and carried to approve the estimated budget of \$11,869,751 for the Orcutt Academy High School Multi-Use Building Project, as submitted. Ayes: Steller, Henderson, Morinini, Phillips and Waffle

Approve the Professional Service Agreement with Kenco Construction Services Inc. to Provide DSA Inspection Services for the Orcutt Academy High School Multi-Use Building Project

It was moved by Liz Phillips seconded by Melanie Waffle to approve the Professional Services Agreement with Kenco Construction to provide DSA Inspection Services for the Orcutt Academy High School Multi-Use Building Project, as submitted. Ayes: Steller, Henderson, Morinini, Phillips and Waffle.

Approve Professional Services Agreement with Soils Engineering, Inc. to Perform Materials Testing and Special Inspection Services for the Orcutt Academy High School Multi-Use Building Project

It was moved by Liz Phillips seconded by Shaun Henderson and carried to approve the Professional Services Agreement with Soils Engineering Inc. to Perform Materials Testing and Special Inspection Services for the Orcutt Academy High School Multi-Use Building Project, as submitted. Ayes: Steller, Henderson, Morinini, Phillips and Waffle.

Approve Cooperative Purchasing Agreement for Playground Equipment at Olga Reed Elementary School

It was moved by Melanie Waffle seconded by Shaun Henderson and carried to approve the Cooperative Purchasing Agreement for Playground Equipment at Olga Reed Elementary School, as submitted. Ayes: Steller, Henderson, Morinini, Phillips and Waffle.

Award Bid for Asphalt Repair and Replacement for the District Office Parking Complex

It was moved by Shaun Henderson seconded by Liz Phillips and carried to award the bid for the Asphalt Repair and Replacement for the District Office Parking Complex to Ramsey Asphalt Construction for \$132,338, as they are the lowest, responsive, and responsible bidder. Ayes: Steller, Henderson, Morinini, Phillips and Waffle.

Approve Shade Structures at Alice Shaw, Patterson Rd., Joe Nightingale, and Olga Reed Elementary Schools

It was moved by Liz Phillips seconded by Melanie Waffle and carried to approve the Shade Structures at Alice Shaw, Patterson Rd., Joe Nightingale, and Olga Reed Elementary Schools in the amount of \$189,635.12, as submitted. Ayes: Steller, Henderson, Morinini, Phillips and Waffle.

Public Hearing

2022-2023 Orcutt Union School District Local Control and Accountability Plan (LCAP)

Public Hearing Comment

None

Public Hearing

2022-2023 Orcutt Academy Charter Local Control and Accountability Plan (LCAP)

Public Hearing Comment

None

Adopt the New Health Textbook for Orcutt Academy High School

It was moved by Melanie Waffle seconded by Shaun Henderson and carried to adopt Comprehensive Health Skills for High School, 4th Edition, as the textbook for Orcutt Academy High School's Health course, as submitted. Ayes: Steller, Henderson, Morinini, Phillips and Waffle.

Approve the Move of the Orcutt School of Independent Study Program from the Casmalia Campus to the Ralph Dunlap Elementary School Campus

It was moved by Lisa Morinini seconded by Melanie Waffle and carried to approve the move of the Orcutt School of Independent Study Program from the Casmalia Campus to the Ralph Dunlap Elementary School Campus, as submitted. Ayes: Steller, Henderson, Morinini, Phillips and Waffle.

Board Policy 5141.21 Administering Medication and Monitoring Health Conditions

It was moved by Melanie Waffle seconded by Shaun Henderson and carried to approve the revised Board Policy 5141.21, Administering Medication and Monitoring Health Conditions, for the first reading and that it be placed on the next Consent Agenda for the second reading. Ayes: Steller, Henderson, Morinini, Phillips and Waffle.

Board Policy 5132 Dress and Grooming

It was moved by Liz Phillips seconded by Lisa Morinini and carried to approved the revised Board Policy 5132, Dress and Grooming, for the first reading and that it be placed on the next Consent Agenda for the second reading. Ayes: Steller, Henderson, Morinini, Phillips and Waffle.

GENERAL ANNOUNCEMENT

Unless otherwise noticed, the next regular Board meeting is scheduled for Wednesday, August 10, 2022, beginning with Closed Session at 6:05 p.m., Open Session at 6:30 p.m. in the District Office Board Room, 500 Dyer St., Orcutt, CA 93455

ADJOURN

It was moved by Lisa Morinini seconded by Melanie Waffle and carried to adjourn the meeting at 7:58 p.m. Ayes: Steller, Henderson, Morinini, Phillips, and Waffle.

Holly Edds, Ed.D. Board Secretary

Shaun Henderson, Clerk, Board of Trustee



BUSINESS SERVICES MEMORANDUM

TO: Board of Trustees
Holly Edds, Ed.D.

FROM: Sandra Knight
Assistant Superintendent, Business Services

BOARD MEETING DATE: June 16, 2022

BOARD AGENDA ITEM: 2022-2023 District Budget

BACKGROUND: Education Code Section 42127 requires public school districts to adopt a budget for the next fiscal year on or before July 1 of each calendar year. The proposed 2022-2023 budget has been made available for public review at the District Office.

RECOMMENDATION: Staff recommends that the Board of Trustees adopt the proposed 2022-2023 budget as presented.

FUNDING: All Funds



BUSINESS SERVICES MEMORANDUM

TO: Board of Trustees
Holly Edds, Ed.D.

FROM: Sandra Knight
Assistant Superintendent, Business Services

BOARD MEETING DATE: June 16, 2022

BOARD AGENDA ITEM: Resolution No. 21 to Commit and Uncommit the General Fund Balance

BACKGROUND: Board Policy 3100 allows the Board of Trustees to classify fund balances within five categories: 1.) Nonspendable, 2.) Restricted, 3.) Committed, 4.) Assigned, and 5.) Unassigned. The committed fund balance classification includes amounts that can be used only for the specific purposes determined by the Board of Trustees. The committed fund balance cannot be used for any other purpose unless the Board of Trustees removes or changes the specified use by taking the same type of action (for example, resolution) it employed to previously commit those amounts. The attached Resolution recommends \$12,777,510 be designated as committed funds in the 2022-2023 General Fund ending balance and at the same time uncommits all previous committed funds from budget adoption.

RECOMMENDATION: Staff recommends that the Board of Trustees adopt Resolution No. 21, Commitment of the General Fund Balance as presented.

FUNDING: N/A

ORCUTT UNION SCHOOL DISTRICT

Resolution No. 21

IN THE MATTER OF: COMMIT/UNCOMMIT GENERAL FUND BALANCE, 2022-23 ADOPTED BUDGET

The following RESOLUTION was duly passed by the Board of Trustees of the Orcutt Union School District, at a regular meeting held on the 16th June 2022, by the following roll call vote:

Melanie Waffle	_____
Mark Steller	_____
Shaun Henderson	_____
Liz Phillips	_____
Lisa Morinini	_____

Signed and approved by me after its passage:

Mark Steller, President

Attest:

Shaun Henderson, Clerk

WHEREAS, school district governing boards are responsible for maintaining the fiscal solvency of the schools they govern;

WHEREAS, the Governing Board of the Orcutt Union School District has adopted budget criteria and standards as outlined in Board Policy 3100;

WHEREAS, the Governing Board of the Orcutt Union School District wishes to establish a committed fund balance in the general fund in conformance with the standards and criteria established by the state board of education pursuant to Education Code section 33127;

WHEREAS, the California Department of Education urges school districts to commit to maintaining a prudent level of financial resources to protect against the need to reduce services because of temporary revenue shortfalls or unpredicted expenditures;

WHEREAS, the California Department of Education and the Government Finance Officers Association recommend that school districts maintain committed, assigned, and unassigned reserves of at least two months of operating expenditures or approximately 17 percent reserve to mitigate revenue shortfalls and unanticipated expenditures;

WHEREAS, the Governing Board of the Orcutt Union School District wishes to commit funds in the general fund for emergency facility repairs, major textbook adoptions, unexpected costs, management of cash flow, mitigation of volatility in funding or expenditures, unexpected costs for special education students with highly specialized needs, a natural disaster that reduces student attendance and associated state funding, deferred maintenance, or a lawsuit that results in a costly judgment or settlement against the district;

WHEREAS, maintaining positive cash flow will diminish the need for borrowing and its associated costs;

WHEREAS, California's tax system relies heavily on income taxes paid by individuals and businesses, which are volatile revenue sources;

WHEREAS, certain district expenditures such as pension costs can be difficult to predict precisely and are anticipated to increase in costs;

WHEREAS, healthy reserves can address these cost increases rather than immediately reducing spending, staffing, and other areas of the budget;

WHEREAS, the district can experience unexpected costs for special education students with highly specialized needs, emergency facility repairs, natural disasters that reduce school attendance, and associated school funding for lawsuits that result in costly settlements or judgments against the district;

WHEREAS, the district is in need of replacing textbooks and related curriculum, computers, school buses and equipment and facility components that have reached the end of their useful lives such as flooring, or heating and cooling systems;

WHEREAS, the district may need to finance the construction of school buildings and other capital projects and cannot rely completely on bond measures or state funding;

WHEREAS, in the event that the school district needs to borrow money, healthy reserves will provide the district with a higher rating from the credit rating agencies and lower interest rates;

NOW, THEREFORE, IT IS HEREBY RESOLVED AS FOLLOWS:

- 1) It is hereby determined that the amount of \$12,777,510 is hereby committed from the 2022-2023 General Fund ending balance for the following purposes:
 - a) Other Commitments: \$12,777,510
 - i) Technology Update - \$ 1,000,000
 - ii) Textbook Adoption - \$1,000,000
 - iii) Declining Enrollment/Economic Downturn - \$7,277,510
 - iv) TK Expansion Planning - \$1,500,000
 - v) Strategic Planning - \$2,000,000
- 2) The governing board of the school district, reserves the right to modify these committed funds in the future as the need arises through a similar resolution.

WHEREAS, on March 9, 2022, the Governing Board took action to commit a total of \$11,576,615 for Technology Update (\$1,000,000), Textbook Adoption (\$1,000,000), and Declining Enrollment/Economic Downturn (\$5,076,615), TK Expansion Planning (\$1,500,000) and Strategic Planning (\$3,000,000).

WHEREAS, all previous amounts committed at Second Interim are uncommitted and recommitted in the 2022-23 Adopted Budget as Reserve for Technology Updates, Textbook Adoption, and Declining Enrollment/Economic Downturn, TK Expansion Planning, and Strategic Planning.

NOW, THEREFORE, IT IS HEREBY RESOLVED AS FOLLOWS: It is hereby determined that the amount of \$11,576,615 is hereby uncommitted from the 2021-22 Second Interim ending balance and committed as noted above in section 1.

Joseph Dana
Assistant Superintendent of Educational Services



For Board Meeting of June 16, 2022

To: Dr. Holly Edds, District Superintendent
From: Joe Dana
Re: Orcutt Union School District Local Control and Accountability Plan (LCAP)

Background

In association with the state’s Local Control Funding Formula (LCFF) for funding education, school districts and charter schools are required to develop a Local Control and Accountability Plan (LCAP). Education Code 52060 requires school districts to develop the plan, which must describe goals and specific actions to achieve goals for all pupils and for each subgroup of pupils identified in Education Code 52052, including students with disabilities, for each of the state priorities and any locally identified priorities.

Development of the Orcutt Union School District LCAP has included multiple groups of educational partners. The process also included alignment of the LCAP with the district’s Strategic Plan along with the state’s eight identified priorities. District needs were identified through the collection and analysis of data, including three surveys and 12 meetings.

The LCAP is a three-year plan spanning 2021-2024. The plan was updated for the 2021-2022 school year, including progress on goals and an update on actions. A required LCAP public hearing was held on June 8, 2022.

Recommendation

Staff recommends that the Board of Trustees approve the 2022 Orcutt Union School District Local Control and Accountability Plan as submitted.

Fiscal Impact

The LCAP includes \$3,473,438 in LCFF Supplemental funds, \$1,110,259 in other state funds, and \$661,462 in federal funds.

Joseph Dana
Assistant Superintendent of Educational Services



For Board Meeting of June 16, 2022

To: Dr. Holly Edds, District Superintendent
From: Joe Dana
Re: Orcutt Academy Local Control and Accountability Plan (LCAP)

Background

In association with the state’s Local Control Funding Formula (LCFF) for funding education, school districts and charter schools are required to develop a Local Control and Accountability Plan (LCAP). Education Code 52060 requires charter schools such as the Orcutt Academy to develop the plan, which must describe goals and specific actions to achieve goals for all pupils and for each subgroup of pupils identified in Education Code 52052, including students with disabilities, for each of the state priorities and any locally identified priorities.

Development of the Orcutt Academy LCAP has included multiple groups of educational partners. The process also included alignment of the LCAP with the district’s Strategic Plan along with the state’s eight identified priorities. Charter school needs were identified through the collection and analysis of data, including three surveys and 11 meetings.

The LCAP is a three-year plan spanning 2021-2024. The plan was updated for the 2021-2022 school year, including progress on goals and an update on actions. A required LCAP public hearing was held on June 8, 2022.

Recommendation

Staff recommends that the Board of Trustees approve the 2022 Orcutt Academy Local Control and Accountability Plan as submitted.

Fiscal Impact

The LCAP includes \$413,013 in LCFF Supplemental funds and \$372,951 in other state funds.