



ORCUTT UNION SCHOOL DISTRICT

CASH BOX RECONCILIATION



SITE _____ DATE _____
 EVENT _____
 SUPERVISOR _____ INITIAL _____

TICKETS FOR ADULTS

BEGINNING NUMBER _____
 ENDING NUMBER _____
 TOTAL TICKETS SOLD _____ x _____ = _____ TOTAL SOLD

TICKETS FOR STUDENT - Full Price

BEGINNING NUMBER _____
 ENDING NUMBER _____
 TOTAL TICKETS SOLD _____ x _____ = _____

TICKETS FOR STUDENTS WITH ASB CARD & CHILD

BEGINNING NUMBER _____
 ENDING NUMBER _____
 TOTAL TICKETS SOLD _____ x _____ = _____

TOTAL CASH FOR ALL TICKETS SOLD _____ (A)

(Do not include starting cash in deposit until final game)

STARTING CASH _____

TOTAL CASH IN BOX _____ (A)

TOTAL DEPOSIT (less starting cash) _____ (B)

CASH OVER OR SHORT _____

(difference between A & B)

CURRENCY

_____ x _____ = _____
 _____ x _____ = _____
 _____ x _____ = _____
 _____ x _____ = _____
 _____ x _____ = _____
 _____ x _____ = _____
 _____ x _____ = _____

TOTAL CURRENCY _____

COIN

_____ x _____ = _____
 _____ x _____ = _____
 _____ x _____ = _____
 _____ x _____ = _____
 _____ x _____ = _____
 _____ x _____ = _____

TOTAL COIN _____

GRAND TOTAL CASH REC'D _____ (B)

Submitted by: _____

Site Employee (ONLY)