



# Orange Township Public Schools

Gerald Fitzhugh, II, Ed.D.  
Office of the Superintendent



Dear Parent(s)/Guardian(s),

We are pleased to offer all of our students, grades 1 - 12, with Chromebooks for in-school **and** at-home use.

As a reminder, please be aware of the following:

- These devices are provided to our students for educational purposes only. Only the student assigned to the Chromebook should utilize the device.
- Playing games, listening to music, and watching movies are considered inappropriate uses of the school device.
- When using the Chromebook, be sure to keep it in the case provided, use it on an even surface to prevent it from falling, and ensure your child does not eat or drink around their device.
- Any damage incurred to the Chromebook will be the responsibility of the parent or the legal guardian.

All elementary school students will not have access to their district devices between the hours of 10 pm and 6 am (weekdays and weekends). It is important to establish parameters for screen time for children; therefore, any school assignments that need to be completed should be done outside of this restricted time.

Currently, we have not set any time restrictions on district devices for students attending Orange Preparatory Academy of Inquiry and Innovation, Orange High School or STEM Academy of the Oranges.

These measures have been put in place to support our collective efforts to ensure students have access to their instructional resources and assignments via their Chromebooks while also preserving time away from the use of their devices for proper rest and family time.

For information regarding our district Acceptable Use Policy, please refer to the following website:  
<https://www.orange.k12.nj.us/Page/318>

If you have any questions, feel free to contact Ms. Faith Alcantara, Executive Director of Innovation, Community Engagement, Titles/Grants and Special Projects, at (973) 677-4000, extension 50603 or [alcantfa@orange.k12.nj.us](mailto:alcantfa@orange.k12.nj.us).

Educationally yours,

***Gerald Fitzhugh, II, Ed.D.***

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