

**SOUTH JEFFERSON CENTRAL SCHOOL DISTRICT
ADAMS, NEW YORK 13605
BOARD OF EDUCATION
REGULAR MEETING, MARCH 6, 2024**

TRUSTEES PRESENT: Pamela Donoghue, Joseph Eberle II, James Juczak (at 6:03 p.m.),
Carrie Mangino, Troy Matteson, Justin VanCoughnett, Stephanie
Widrick

TRUSTEES EXCUSED: None

ALSO PRESENT: Christina Chamberlain, Superintendent of Schools
Lisa A. Parsons, Assistant Superintendent
Joshua Hartshorne, School Business Administrator
Michelle L. Jaques, District Clerk

STAFF PRESENT: Connie Bast, Lowell Davis, Heather Joss, Erin Mullin, Andrea Rogers
(at 6:05 p.m.), Jeffery Smith

OTHERS PRESENT: Fiora Ackley, Hazel Coughlin, Arianna Dyer, Emma Heflin,
Elizabeth Hobbs, Mia Humphrey, Mia Mouikel, Grant Mullin,
Christian Summers, Alissa Waite

CALL TO ORDER

President Donoghue called the regular meeting of the South Jefferson Central School District Board of Education to order at 6:02 p.m. in the Todd Dack Board Room in the Wilson Elementary School and led the Board in the Pledge of Allegiance.

APPROVAL OF AGENDA

A motion was made by Trustee VanCoughnett and seconded by Trustee Widrick to adopt the following resolution:

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby approve the agenda as amended.

Yes 6 No 0 Motion: Carried

APPROVAL OF MINUTES

A motion was made by Trustee Eberle and seconded by Trustee Widrick to approve the Board of Education minutes of the regular meeting held on February 14, 2024.

Yes 6 No 0 Motion: Carried

PUBLIC FORUM

No comments were made.

ENTRANCE

Trustee Juczak entered the meeting at 6:03 p.m.

HIGH SCHOOL MUSICAL PRESENTATION

Cast members from the Spring High School Musical *The Sound of Music* introduced themselves, performed a scene, and provided information about the show. Show times are scheduled for March 15 at 7:00 p.m. and March 16 at 2:00 p.m. and 7:00 p.m. in the High School Auditorium. The Board of Education thanked the students for the presentation and wished them well on their performances.

ENTRANCE

Andrea Rogers entered the meeting at 6:05 p.m. during the above presentation.

DEPARTURES

Fiora Ackley, Connie Bast, Hazel Coughlin, Arianna Dyer, Emma Heflin, Elizabeth Hobbs, Mia Humphrey, Mia Mouikel, Erin Mullin, Grant Mullin, and Christian Summers departed the meeting at 6:09 p.m.

FIRST DRAFT OF THE 2024-2025 BUDGET

Superintendent Chamberlain and School Business Administrator Hartshorne provided a first draft of the 2024-2025 budget. A PowerPoint presentation was reviewed. Information included revenues and expenses; the proposed budget of \$44,147,572 which is a 3.92% increase over the current budget; and the current status and requests. Discussion followed.

APPROVAL OF AMENDED EMPLOYMENT SUMMARY

An amendment to a Management Confidential employment summary was included in the Board packet and reviewed by the Board. Discussion followed.

A motion was made by Trustee VanCoughnett and seconded by Trustee Juczak to adopt the following resolution:

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby approve the amendment to the terms and conditions of employment for the following position as presented to the Board: Micro-Computer Technician.

Yes 7 No 0 Motion: Carried

ACKNOWLEDGEMENT OF HOMESCHOOLING LIST

The Board acknowledged the homeschooling request from two (2) families to homeschool their children for the 2023-2024 school year.

APPROVAL OF CSE/CPSE RECOMMENDATIONS

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee Eberle and seconded by Trustee Widrick to adopt the following resolution:

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby agree to provide the arrangement of services as included in the Individual Education Plans and/or evaluation summary as recommended by the Committee on Special Education or Committee on Preschool Education for students: #16343, 18484, 17872, 16521, 18859, 15121, 14780, 14791, 14792, 17875, 16229, 14785, 15051, 18153, 17251, 14937, 18214, 17001, 15742, 15011, 15050, 17276, 15995, 14771, 15406, 14822, 15266, 16225, 16631, 18593, 16068, 15433, 15823, 18924, 16041, 15760, 16139, 16246, 18778, 15832, 17396, 15235, 17186, 15022, 16759, 18570, 17301, 17284, 17292, 17312, 17720, 18866, 17031, 17123, 16574, 17136, 17880, 16824, 16584, 17057, 18588, 17079, 17979, 18822, 17608, 16642, 16365, 16657, 17013, 16445, 17610, 16758, 18829, 17683, 18937, 18077,

APPROVAL OF CSE/CPSE RECOMMENDATIONS (Continued)

18865, 17204, 17546, 15196, and 18761.

Yes 7 No 0 Motion: Carried

DISTRICT UPDATES/ITEMS OF INFORMATION

Nominating procedures and qualifications for election to the Jefferson-Lewis-Hamilton-Herkimer-Oneida BOCES Board, Mannsville AIE Sewing pictures, the February/March 2024 Superintendent Update, and BOCES annual meeting information were included in the Board packet and reviewed by the Board. Superintendent Chamberlain provided information regarding student art achievements, the Odyssey of the Mind tournament, the Rescue Squad Annual Stakeholder meeting, and the 2024-2025 school calendar. Discussion followed.

TERMINATION- CLEANER

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee VanCoughnett and seconded by Trustee Juczak to adopt the following resolution:

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby terminate the employment of Cody Murdock from his position as Cleaner effective March 7, 2024.

Yes 7 No 0 Motion: Carried

LEAVE OF ABSENCE- ELEMENTARY TEACHER

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee Matteson and seconded by Trustee VanCoughnett to adopt the following resolution:

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby approve the leave of absence request for medical/maternity purposes from Bria Garrabrant from her position as Elementary Teacher effective February 15, 2024, and an unpaid extension through June 30, 2024.

Yes 7 No 0 Motion: Carried

APPOINTMENT- TRANSPORTATION SUPERVISOR

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee VanCoughnett and seconded by Trustee Eberle to adopt the following resolution:

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby appoint Jason Valentin as probationary, 12-month Transportation Supervisor (Civil Service Title: Transportation Supervisor) for 8 hours per day at the same rate effective March 11, 2024.

Yes 7 No 0 Motion: Carried

APPOINTMENT- SUMMER RECREATION DIRECTOR

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee Mangino and seconded by Trustee Widrick to adopt the following resolution:

APPOINTMENT- SUMMER RECREATION DIRECTOR (Continued)

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby appoint Jennifer Burns as 2024 Summer Recreation Director at a rate of \$30.00 per hour effective for the duration of the Summer 2024 program.

Yes 7 No 0 Motion: Carried

APPOINTMENTS- HS MUSICAL ADVISORS/PIT BAND

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee Widrick and seconded by Trustee Eberle to adopt the following resolution:

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby appoint Dustin White, Lindsey Davis, Maresa Badour, and Heather Harrison as HS Musical Advisors/Pit Band effective for the 2023-2024 school year with stipends according to the negotiated agreement.

Yes 7 No 0 Motion: Carried

APPOINTMENT- STENOGRAPHER

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee Juczak and seconded by Trustee Mangino to adopt the following resolution:

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby appoint Shelli Carlberg as Part-time Temporary Stenographer at a rate of \$25.55 per hour, not to exceed 100 hours effective November 13, 2023, through February 12, 2024, extended through June 30, 2024.

Yes 7 No 0 Motion: Carried

APPOINTMENT- STUDENT INTERN

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee VanCoughnett and seconded by Trustee Juczak to adopt the following resolution:

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby appoint Nathaniel DeNering as an unpaid student intern at the Bus Garage for the BOCES Automotive Program effective April 15, 2024, through May 31, 2024.

Yes 7 No 0 Motion: Carried

APPOINTMENT- WEIGHT ROOM SUPERVISOR

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee Eberle and seconded by Trustee Mangino to adopt the following resolution:

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby appoint Aaron Rivers as Spring Weight Room Supervisor with a stipend according to the negotiated agreement effective for the 2023-2024 school year.

Yes 7 No 0 Motion: Carried

APPOINTMENTS- SPRING COACHES

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee VanCoughnett and seconded by Trustee Mangino to adopt the following resolution:

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby appoint the following as 2023-2024 Spring Coaches with stipends according to the negotiated agreement:

- David Vespa Assistant Varsity Boys Lacrosse
- Ronald Elmer..... Assistant Varsity Girls Lacrosse
- Jay Wiley JV Baseball
- Anthony Cronk.....8th Grade Modified Baseball
- Katlyn Hirschey8th Grade Modified Softball

Yes 7 No 0 Motion: Carried

APPOINTMENTS- SUPPORT STAFF SUBSTITUTE ADDENDUM

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee Eberle and seconded by Trustee Mangino to adopt the following resolution:

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby approve the support staff substitute list as presented and as follows and in accordance with the fingerprinting, background clearance requirements, and SED requirements effective for the 2023-2024 school year:

- Andrew Beckstead bus driver
- Jeff Chapman laborer
- Joshua Janusheske..... cleaner
- Paige Hess school monitor

Yes 7 No 0 Motion: Carried

APPOINTMENTS- SPRING VOLUNTEER ASSISTANT COACHES

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee Eberle and seconded by Trustee Mangino to adopt the following resolution:

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby appoint the following as Spring Volunteer Assistant Coaches effective for the 2023-2024 school year:

- John MoeselSoftball
- Kayla Kibling.....Softball
- Amanda HarveySoftball
- Morris Klock.....Softball
- Justin VanCoughnettSoftball
- David Lohrmann Baseball
- Scott LaClair..... Baseball
- Nancy Vecchio..... Girls Lacrosse
- Carrie Mason..... Girls Lacrosse
- Justin West Girls Lacrosse

APPOINTMENTS- SPRING VOLUNTEER ASSISTANT COACHES (Continued)

John Arcaro..... Track & Field
Paul Trudeau..... Boys Lacrosse

Yes 6 No 0 Abstain 1 (VanCoughnett) Motion: Carried

APPOINTMENTS- CHAPERONES/VOLUNTEERS

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee Mangino and seconded by Trustee Matteson to adopt the following resolution:

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby approve the following as chaperones/volunteers effective for the 2023-2024 school year:

Amanda Berger, Tom Berger, Lucy Brown, Nicole Koster, Erin Nestico, Harold Nelson, Jennifer Nelson, Katie Ramus, Keith SchultzMannsville Game Night, 3/15/24

Yes 7 No 0 Motion: Carried

ACKNOWLEDGEMENT

The Board acknowledged Zoe Turtura for the 4H Program at the Mannsville Elementary Building effective for the 2023-2024 school year.

APPROVAL OF TREASURER’S REPORT (1/24)

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee Juczak and seconded by Trustee VanCoughnett to adopt the following resolution:

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby approve the following Treasurer’s Report for January 2024:

	<u>Ending Balance</u>
GENERAL FUND	
Checking WSB	\$1,534,232.21
Savings Chase	10,185,823.90
Savings NY Class	2,164,118.15
Unemployment Reserve	75,060.52
Property Loss Reserve	7,543.69
Liability Reserve	25,118.21
TRS Reserve	694,093.87
ERS Reserve	534,234.65
Worker’s Comp Reserve	320,583.71
Payroll Checking WSB	0.00
FOOD SERVICES FUND	
Checking WSB	258,251.89
CAPITAL FUND	
Savings Chase	340.28
Savings NY Class	1,067,481.75
Reserve NY Class	0.00

APPROVAL OF TREASURER’S REPORT (1/24) (Continued)

MISCELLANEOUS SPECIAL REVENUE		
	Scholar Savings WSB	3,637.92
GROUP BENEFITS		
	Health Checking WSB	304,995.37
	Health Catalyst	0.00
	Health Savings NY Class	6,252,043.07
	Dental Checking WSB	256,341.29
	Flex Spending WSB	122,621.78
OTHER ACCOUNTS		
	Tax Collector- WSB	0.00
	Tax Collector- WSB ACC	0.00
	Extra-Curricular WSB	253,148.13

Yes 7 No 0 Motion: Carried

SCHEDULE OF CHECKS WRITTEN INFORMATION

The schedule of checks written for the month of January 2024 was included in the Board packet and reviewed by the Board.

APPROVAL OF BUDGET REPORT

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee VanCoughnett and seconded by Trustee Juczak to adopt the following resolution:

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby approve the budget report for January 2024.

Yes 7 No 0 Motion: Carried

REVENUE REPORT INFORMATION

The revenue report for the month of January 2024 was included in the Board packet and reviewed by the Board.

APPROVAL OF HEALTH INSURANCE (1/24) RECAP

The Health Insurance Report for January 2024 was included in the Board packet and reviewed by the Board. Discussion followed.

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee VanCoughnett and seconded by Trustee Mangino to adopt the following resolution:

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby approve the Health Insurance Report dated January 2024.

Yes 7 No 0 Motion: Carried

APPROVAL OF FIELD TURF

School Business Administrator Hartshorne presented field turf pricing proposal information. Discussion followed.

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee VanCoughnett and seconded by Trustee Eberle to adopt the following resolution:

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby approve the field turf pricing proposal information as presented to the Board.

Yes 7 No 0 Motion: Carried

DAISY MARQUIS JONES FOUNDATION GRANT INFORMATION

Information regarding Daisy Marquis Jones Foundation Grant was included in the Board packet and reviewed by the Board. Discussion followed.

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee Widrick and seconded by Trustee Matteson to adopt the following resolution:

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby approve the grant information from the Daisy Marquis Jones Foundation as presented to the Board.

Yes 7 No 0 Motion: Carried

BUSINESS OFFICE UPDATE

School Business Administrator Hartshorne stated there are no further updates for the Business Office beyond the capital project and budget information reviewed earlier in the meeting.

APPROVAL OF ONLINE PAYMENT AGREEMENT

Information regarding the eNETPAY online payment agreement was included in the Board packet and reviewed by the Board. Discussion followed.

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee VanCoughnett and seconded by Trustee Mangino to adopt the following resolution:

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby approve the eNETPAY online payment agreement as presented to the Board.

Yes 7 No 0 Motion: Carried

DEPARTURES

Lowell Davis, Heather Joss, Andrea Rogers, Jeffery Smith, and Alissa Waite departed the meeting at 7:24 p.m.

EXECUTIVE SESSION

A motion was made by Trustee VanCoughnett and seconded by Trustee Eberle to enter into Executive Session for the purposes of discussing contractual negotiations.

Yes 7 No 0 Motion: Carried Time: 7:25 p.m.

EXECUTIVE SESSION (Continued)

A motion was made by Trustee Matteson and seconded by Trustee Mangino to exit Executive Session.

Yes 7 No 0 Motion: Carried Time: 7:34 p.m.

ADJOURNMENT

A motion was made by Trustee Eberle and seconded by Trustee Juczak to adjourn the meeting.

Yes 7 No 0 Motion: Carried Time: 7:35 p.m.

Respectfully submitted,

Michelle L. Jaques
District Clerk