

**SOUTH JEFFERSON CENTRAL SCHOOL DISTRICT
ADAMS, NEW YORK 13605
BOARD OF EDUCATION
REGULAR MEETING, OCTOBER 11, 2023**

TRUSTEES PRESENT: Joseph Eberle II, James Juczak, Carrie Mangino, Troy Matteson,
Justin VanCoughnett

TRUSTEES EXCUSED: Pamela Thomas, Stephanie Widrick

ALSO PRESENT: Christina Chamberlain, Superintendent of Schools
Joseph J. Eberle Sr, Interim School Business Administrator
Michelle L. Jaques, District Clerk

STAFF PRESENT: Lowell Davis (at 6:02 p.m.), Amber Roberts, Jeff Smith, Laura
Trombley (at 6:00 p.m.)

OTHERS PRESENT: Elliana Alicea, Emily Belcher, Maria Davis (at 6:02 p.m.), Patrick
Eaton, Lillian Marra, Sarah Matteson, Bobby Piddock, Megan Smith
(at 6:03 p.m.), Alissa Waite (at 6:00 p.m.)

CALL TO ORDER

Vice President Matteson called the regular meeting of the South Jefferson Central School District Board of Education to order at 6:00 p.m. in the Todd Dack Board Room in the Wilson Elementary School and led the Board in the Pledge of Allegiance.

ENTRANCES

Laura Trombley and Alissa Waite entered the meeting at 6:00 p.m.

APPROVAL OF AGENDA

A motion was made by Trustee VanCoughnett and seconded by Trustee Eberle to adopt the following resolution:

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby approve the agenda.

Yes 5 No 0 Motion: Carried

APPROVAL OF MINUTES

A motion was made by Trustee Juczak and seconded by Trustee Eberle to approve the Board of Education minutes of the regular meeting held on September 27, 2023.

Yes 5 No 0 Motion: Carried

PUBLIC FORUM

No comments were made.

ENTRANCES

Lowell Davis and Maria Davis entered the meeting at 6:02 p.m. during the above information.

PROM PRESENTATION- JR CLASS REPRESENTATIVES

Junior Class representatives: Elliana Alicea, Emily Belcher, Patrick Eaton, Lillian Marra, and Bobby Piddock presented detailed information regarding Prom 2024 to be held at the Kallet Theater in Pulaski, NY on June 1, 2024. Discussion followed.

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee Mangino and seconded by Trustee Eberle to adopt the following resolution:

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby approve Prom 2024 to be held at the Kallet Theater in Pulaski, NY on June 1, 2024, with required chaperones and at no cost from the District's school budget as presented.

Yes 5 No 0 Motion: Carried

ENTRANCE AND DEPARTURES

Megan Smith entered the meeting at 6:03 p.m. during the above information. Elliana Alicea, Emily Belcher, Patrick Eaton, Lillian Marra, Bobby Piddock, and Laura Trombley departed the meeting at 6:04 p.m. after the above information.

ASSESSMENT REPORT PRESENTATION

Superintendent Chamberlain provided assessment report information for Math Assessments, English Language Arts Assessments, and Regents for the 2022-2023 school year. Discussion followed.

DEPARTURE

Maria Davis departed the meeting at 6:28 p.m. during the above information.

APPROVAL OF 2-d CONTRACT WITH ERIE I BOCES OPT-IN

The 2-d contract with Erie I BOCES Opt-In to Education Law 2-d contractual agreements with vendors was included in the Board packet and reviewed by the Board. Discussion followed.

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee Eberle and seconded by Trustee Juczak to adopt the following resolution:

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby approve the 2-d contract with Erie I BOCES Opt-In as presented to the Board.

Yes 5 No 0 Motion: Carried

APPROVAL OF CONTRACTUAL ENROLLMENT REQUEST

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee VanCoughnett and seconded by Trustee Mangino to adopt the following resolution:

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby approve the request from a staff member for three (3) students to be enrolled in the South Jefferson Central School District in accordance with the negotiated agreement effective for the 2023-2024 school year as presented.

APPROVAL OF CONTRACTUAL ENROLLMENT REQUEST (Continued)

Yes 5 No 0 Motion: Carried

ACKNOWLEDGEMENT OF HOMESCHOOLING LIST

There were no new homeschooling students to acknowledge at this time.

APPROVAL OF CSE/CPSE RECOMMENDATIONS

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee Eberle and seconded by Trustee Mangino to adopt the following resolution:

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby agree to provide the arrangement of services as included in the Individual Education Plans and/or evaluation summary as recommended by the Committee on Special Education or Committee on Preschool Education for students: #18439, 18664, 16759, 18853, 18775, 17872, 18176, 16074, 18851, 15117, 18778, 17917, 17371, 18866, 18867, and 17966.

Yes 5 No 0 Motion: Carried

DISTRICT UPDATES/ITEMS OF INFORMATION

Information regarding the Strategic Plan pillars was included in the Board packet and reviewed by the Board. Superintendent Chamberlain reviewed the information and reviewed the next step in the process. She also provided information regarding the NYSSBA Board training, the April 2024 solar eclipse, the Youth Development Survey, Principal Appreciation Month, School Board Recognition, and upcoming events. Discussion followed.

RESIGNATION- AIDE

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee Eberle and seconded by Trustee Juczak to adopt the following resolution:

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby accept the resignation request from Christie Berry from her position as Aide effective September 30, 2023.

Yes 5 No 0 Motion: Carried

RESIGNATION- BUS DRIVER

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee Eberle and seconded by Trustee Mangino to adopt the following resolution:

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby accept the resignation request from Charles Graves from his position as Bus Driver effective October 5, 2023.

Yes 5 No 0 Motion: Carried

SALARY ADJUSTMENT FOR GRADUATE WORK

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee Eberle and seconded by Trustee VanCoughnett to adopt the following resolution:

SALARY ADJUSTMENT FOR GRADUATE WORK (Continued)

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby approve the salary increment change for Dylan Estal to add 21 hours and a Master's degree for a total of 33 hours plus a Master's degree effective for the 2023-2024 school year in recognition of proper graduate work completion.

Yes 5 No 0 Motion: Carried

SALARY ADJUSTMENT FOR GRADUATE WORK

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee VanCoughnett and seconded by Trustee Juczak to adopt the following resolution:

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby approve the salary increment change for Jocelyn Fenton to add 21 hours for a total of 21 hours effective for the 2023-2024 school year in recognition of proper graduate work completion.

Yes 5 No 0 Motion: Carried

SALARY ADJUSTMENT FOR GRADUATE WORK

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee VanCoughnett and seconded by Trustee Mangino to adopt the following resolution:

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby approve the salary increment change for Teryn Field to add 3 hours for a total of 6 hours effective for the 2023-2024 school year in recognition of proper graduate work completion.

Yes 5 No 0 Motion: Carried

SALARY ADJUSTMENT FOR GRADUATE WORK

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee VanCoughnett and seconded by Trustee Mangino to adopt the following resolution:

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby approve the salary increment change for Erica Hartle to add 6 hours for a total of 39 hours plus a Master's degree effective for the 2023-2024 school year in recognition of proper graduate work completion.

Yes 5 No 0 Motion: Carried

SALARY ADJUSTMENT FOR GRADUATE WORK

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee Juczak and seconded by Trustee Eberle to adopt the following resolution:

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby approve the salary increment change for RJ Ingerson to add 56 hours and a Master's degree for a total of 56 hours plus a Master's degree effective for the 2023-2024 school year in recognition of proper graduate work completion.

SALARY ADJUSTMENT FOR GRADUATE WORK (Continued)

Yes 5 No 0 Motion: Carried

SALARY ADJUSTMENT FOR GRADUATE WORK

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee VanCoughnett and seconded by Trustee Mangino to adopt the following resolution:

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby approve the salary increment change for Rob Jaspersohn to add 1 hour for a total of 104 hours plus a Master's degree and a Doctorate degree effective for the 2023-2024 school year in recognition of proper graduate work completion.

Yes 5 No 0 Motion: Carried

SALARY ADJUSTMENT FOR GRADUATE WORK

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee VanCoughnett and seconded by Trustee Mangino to adopt the following resolution:

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby approve the salary increment change for Emily Mager to add 25 hours and a Master's degree for a total of 34 hours plus a Master's degree effective for the 2023-2024 school year in recognition of proper graduate work completion.

Yes 5 No 0 Motion: Carried

SALARY ADJUSTMENT FOR GRADUATE WORK

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee Eberle and seconded by Trustee VanCoughnett to adopt the following resolution:

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby approve the salary increment change for Kylee Rosbrook to add 18 hours for a total of 27 hours effective for the 2023-2024 school year in recognition of proper graduate work completion.

Yes 5 No 0 Motion: Carried

SALARY ADJUSTMENT FOR GRADUATE WORK

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee VanCoughnett and seconded by Trustee Juczak to adopt the following resolution:

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby approve the salary increment change for Taylor Shelmidine to add 12 hours for a total of 12 hours effective for the 2023-2024 school year in recognition of proper graduate work completion.

Yes 5 No 0 Motion: Carried

LEAVE OF ABSENCE- ELEMENTARY TEACHER

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee Eberle and seconded by Trustee Mangino to adopt the following resolution:

LEAVE OF ABSENCE- ELEMENTARY TEACHER (Continued)

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby approve the leave of absence request for maternity purposes from Taylor Shelmidine from her position as Elementary Teacher effective approximately December 9, 2023, and extending for six to eight weeks after delivery.

Yes 5 No 0 Motion: Carried

CHANGE IN HOURS- FOOD SERVICE HELPER

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee VanCoughnett and seconded by Trustee Mangino to adopt the following resolution:

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby approve the change in hours for Brandy Valentin for her position as Food Service Helper at the Wilson Elementary Building from 5.5 hours per day to 6 hours per day effective October 16, 2023.

Yes 5 No 0 Motion: Carried

APPOINTMENT- CLEANER

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee Juczak and seconded by Trustee Eberle to adopt the following resolution:

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby appoint Reyna Dunham as 12-month Cleaner (Civil Service Title: Cleaner) at the Wilson Elementary Building for 8 hours per day at a rate of \$14.20 per hour effective October 16, 2023.

Yes 5 No 0 Motion: Carried

APPOINTMENT- CLEANER

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee VanCoughnett and seconded by Trustee Juczak to adopt the following resolution:

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby appoint Leon Muckey as 12-month Cleaner (Civil Service Title: Cleaner) at the Clarke Building for 8 hours per day at a rate of \$14.20 per hour effective October 16, 2023.

Yes 5 No 0 Motion: Carried

APPOINTMENTS- EXTRACURRICULAR/CLUB & CLASS ADVISORS

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee Juczak and seconded by Trustee Eberle to adopt the following resolution:

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby appoint the following as Extracurricular/Class & Club Advisors with stipends according to the negotiated agreement effective for the 2023-2024 school year:

- Kyle Peters*..... Freshman Class Advisor '27
- Angelina Peebles*.....ASL Club Volunteer
- Gary Clark*..... Fall Weight Room Supervisor

APPOINTMENTS- EXTRACURRICULAR/CLUB & CLASS ADVISORS (Continued)

Yes 5 No 0 Motion: Carried

APPOINTMENTS- INSTRUCTIONAL SUBSTITUTE ADDENDUM

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee Mangino and seconded by Trustee VanCoughnett to adopt the following resolution:

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby approve the instructional substitute list as presented and as follows and in accordance with the fingerprinting, background clearance requirements, and SED requirements effective for the 2023-2024 school year:

Melanie O'Brien, uncertified..... BA, French Language
Stephanie Robinson, uncertified..... BA, Human Services

Yes 5 No 0 Motion: Carried

APPOINTMENTS- SUPPORT STAFF SUBSTITUTE ADDENDUM

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee VanCoughnett and seconded by Trustee Eberle to adopt the following resolution:

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby approve the support staff substitute list as presented and as follows and in accordance with the fingerprinting, background clearance requirements, and SED requirements effective for the 2023-2024 school year:

Ryan Oatman school monitor
Terry Sanders cleaner
Jonathan MacFarland bus driver/mechanic

Yes 5 No 0 Motion: Carried

APPOINTMENTS- VOLUNTEERS

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee Mangino and seconded by Trustee VanCoughnett to adopt the following resolution:

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby approve Katie Elliott, Megan Fults, Joseph Eberle II, and Heather Miner as volunteers at the Wilson Elementary Building effective for the 2023-2024 school year.

Yes 4 No 0 Abstain 1 (Eberle) Motion: Carried

ACKNOWLEDGEMENT- NCPPC

The Board acknowledged Annalyn Hall from the North Country Prenatal/Perinatal Council Inc. for health classes effective for the 2023-2024 school year.

BUSINESS OFFICE UPDATE

Interim School Business Administrator Eberle provided an update regarding the Business Office. Topics included the NYS Comptroller’s Audit, field work on the annual external audit, tax collection, state aid forms. Discussion followed.

ADJOURNMENT

A motion was made by Trustee Eberle and seconded by Trustee Mangino to adjourn the meeting.

Yes 5 No 0 Motion: Carried Time: 7:04 p.m.

Respectfully submitted,

Michelle L. Jaques
District Clerk