

**SOUTH JEFFERSON CENTRAL SCHOOL DISTRICT
ADAMS, NEW YORK 13605
BOARD OF EDUCATION
REGULAR MEETING, SEPTEMBER 27, 2023**

TRUSTEES PRESENT: Joseph Eberle II, Carrie Mangino, Troy Matteson, Pamela Thomas, Justin VanCoughnett (at 6:08 p.m.), Stephanie Widrick

TRUSTEES EXCUSED: James Juczak

ALSO PRESENT: Christina Chamberlain, Superintendent of Schools
Lisa A. Parsons, Assistant Superintendent
Joseph J. Eberle Sr, Interim School Business Administrator
Michelle L. Jaques, District Clerk

STAFF PRESENT: Jennifer Burns, Rebecca Dalrymple, Lowell Davis, Tony Gianfagna, Leslie Keefer

OTHERS PRESENT: Peggy Roberts, Megan Smith, Alissa Waite, Douglas Welbourne Jr

CALL TO ORDER

President Thomas called the regular meeting of the South Jefferson Central School District Board of Education to order at 6:01 p.m. in the Todd Dack Board Room in the Wilson Elementary School and led the Board in the Pledge of Allegiance.

APPROVAL OF AGENDA

A motion was made by Trustee Widrick and seconded by Trustee Eberle to adopt the following resolution:

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby approve the agenda as amended.

Yes 5 No 0 Motion: Carried

APPROVAL OF MINUTES

A motion was made by Trustee Matteson and seconded by Trustee Mangino to approve the Board of Education minutes of the regular meeting held on September 13, 2023.

Yes 5 No 0 Motion: Carried

PUBLIC FORUM

Megan Smith and Peggy Roberts expressed concerns and frustrations regarding the change in attendance zone lines and issues they have been experiencing since the change. The Board thanked them for the information. Superintendent Chamberlain will follow up in the near future.

ENTRANCE

Trustee VanCoughnett entered the meeting at 6:08 p.m. during the above information

THERAPY DOG CANDIDATE INFORMATION

Jennifer Burns presented information about her therapy dog, Ivy. Tony Gianfagna supports therapy dogs in school and believes it is very beneficial. Discussion followed. It was the consensus of the Board to allow Ivy to come to school during her training; the Board will continue to review the therapy dog policy and make changes as necessary.

DEPARTURES

Jennifer Burns, Tony Gianfagna, Peggy Roberts, and Megan Smith departed the meeting at 6:17 p.m. after the above information.

HUMAN RESOURCES/GRANTS ADMINISTRATOR UPDATE

Rebecca Dalrymple provided information regarding grants that have been received and denied, collaborations for high-quality youth development activities and multi-tiered supports, after-school programs, and professional development. Discussion followed.

DEPARTURES

Rebecca Dalrymple and Alissa Waite departed the meeting at 6:37 p.m. after the above information.

APPROVAL OF PROPOSED SETTLEMENT ALLOCATION FROM ALTRIA

Information regarding the proposed settlement allocation of vaping litigation from Altria was included in the Board packet and reviewed by the Board. Discussion followed.

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee VanCoughnett and seconded by Trustee Eberle to adopt the following resolution:

WHEREAS, in recent years the use and abuse of e-cigarettes and vaping devices increased dramatically among high school and middle school students, leading to significant risks of addiction and potentially life-threatening respiratory ailments; and

WHEREAS, students attending the South Jefferson Central School District (the "School District") have not been immune to this phenomenon with the School District observing students using e-cigarettes and vaping devices in school and on school grounds; and

WHEREAS, the use of e-cigarettes and vaping devices by students has caused the School District to incur costs in the form of staff time, disciplinary proceedings, and other costs, with the expectation that these costs will only increase unless and until student use of these devices decreases and stops; and

WHEREAS, the School District authorized the law firms of Ferrara Fiorenza PC, and the Frantz Law Group, APLC, to initiate litigation against Altria Group, Inc. and Philip Morris USA, Inc., Altria Client Services LLC, Altria Enterprises LLC, and Altria Group Distribution Company (collectively "Altria") by board resolution relating to the production, marketing, sale, and distribution of e-cigarettes and vaping devices; and

WHEREAS, a tentative settlement has been reached with Defendant Altria whereby in return for discontinuing the litigation, the School District would receive certain cash payment; and

WHEREAS, the amount that the School District receives will be no less than \$9,420; and

APPROVAL OF PROPOSED SETTLEMENT ALLOCATION FROM ALTRIA (Continued)

WHEREAS, the Board of Education (the "Board") has determined it is necessary, advantageous, desirable, and in the public interest and the best interests of the School District that it settle this litigation against Altria.

NOW, THEREFORE, BE IT RESOLVED by the Board of Education of the School District, as follows:

1. The Board authorizes the partial settlement of the vaping lawsuit against defendant Altria.
2. A Settlement with the substantive terms contained herein is hereby approved in substantially the form reviewed by the Board and together with such minor modifications as are deemed necessary by the School District's attorneys and administrators to protect the best interests of the School District.
3. The Board President, Superintendent and their designee(s) are hereby authorized to finalize, sign and enter into the Settlement Agreement on behalf of the School District and take all actions and execute all documents necessary or appropriate to carry out the intent of this Resolution.
4. This resolution shall take effect immediately.

Yes 6 No 0 Motion: Carried

APPROVAL OF 2-d CONTRACT WITH SWIM CLOUD

The 2-d contract with Swim Cloud for providing swim rankings was included in the Board packet and reviewed by the Board.

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee Eberle and seconded by Trustee VanCoughnett to adopt the following resolution:

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby approve the 2-d contract with Swim Cloud as presented to the Board.

Yes 6 No 0 Motion: Carried

APPROVAL OF 2-d CONTRACT WITH RED CRITTER CORP

The 2-d contract with Red Critter Corp for providing a digital PBIS behavioral tracking system was included in the Board packet and reviewed by the Board.

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee Matteson and seconded by Trustee Mangino to adopt the following resolution:

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby approve the 2-d contract with Red Critter Corp as presented to the Board.

Yes 6 No 0 Motion: Carried

ACKNOWLEDGEMENT OF HOMESCHOOLING LIST

The Board acknowledged the homeschooling requests from six (6) families to homeschool their children for the 2023-2024 school year.

APPROVAL OF CSE/CPSE RECOMMENDATIONS

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee VanCoughnett and seconded by Trustee Eberle to adopt the following resolution:

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby agree to provide the arrangement of services as included in the Individual Education Plans and/or evaluation summary as recommended by the Committee on Special Education or Committee on Preschool Education for students: #16011, 18650, 18649, 17615, 16691, 18866, 18867, 18350, 18780, 17948, 17444, 18658, and 18775.

Yes 6 No 0 Motion: Carried

DISTRICT UPDATES/ITEMS OF INFORMATION

Information regarding JLSBA activities, the partnership agreement with Cornell Cooperative Extension for a 4-H program at Mannsville Elementary, and the memorandum of agreement with Pivot for establishing a hygiene closet were included in the Board packet and reviewed by the Board. Superintendent Chamberlain provided information and updates regarding the upcoming NYSSBA Board training, the NYSCOSS conference, and the Business Office. Assistant Superintendent Parsons provided information regarding the athletic handbook. Discussion followed.

APPROVAL OF AFFILIATION AGREEMENT WITH NAZARETH UNIVERSITY

The affiliation agreement with Nazareth University for a teacher education student to be a student teacher in the school district was included in the Board packet and reviewed by the Board. Discussion followed.

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee Eberle and seconded by Trustee Matteson to adopt the following resolution:

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby approve the affiliation agreement with Nazareth University for a teacher education student to be a student teacher in the school district as presented to the Board.

Yes 6 No 0 Motion: Carried

RESIGNATION- RN

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee Eberle and seconded by Trustee VanCoughnett to adopt the following resolution:

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby accept the resignation request from Anna Blount from her position as RN effective September 30, 2023.

Yes 6 No 0 Motion: Carried

APPOINTMENT- 5-HOUR PRE-LICENSING COURSE INSTRUCTOR

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee Eberle and seconded by Trustee Mangino to adopt the following resolution:

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby appoint Jeff Gleason as 5-Hour Pre-Licensing Course Instructor at a rate of \$350 per course effective for the 2023-2024 school year.

Yes 6 No 0 Motion: Carried

APPOINTMENT- DISTRICT TREASURER

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee VanCoughnett and seconded by Trustee Matteson to adopt the following resolution:

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby appoint Joshua Hartshorne as District Treasurer at a rate of \$1,890 per year prorated effective November 6, 2023, through June 30, 2024.

Yes 6 No 0 Motion: Carried

APPOINTMENT- MICRO-COMPUTER TECHNICIAN

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee Matteson and seconded by Trustee Mangino to adopt the following resolution:

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby appoint Tanner Souva as provisional, 12-month Micro-Computer Technician (Civil Service Title: Micro-Computer Technician) for 8 hours per day at a rate of \$21.50 per hour effective October 23, 2023.

Yes 6 No 0 Motion: Carried

APPOINTMENT- RN

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee Widrick and seconded by Trustee VanCoughnett to adopt the following resolution:

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby appoint Meghan Graham as RN (Civil Service Title: RN) at the Mannsville Elementary Building for 8 hours per day at a rate of \$24.52 per hour effective October 4, 2023.

Yes 6 No 0 Motion: Carried

APPOINTMENT- SUMMER CURRICULUM WORK

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee Widrick and seconded by Trustee Mangino to adopt the following resolution:

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby appoint Matthew Sullivan to complete summer curriculum work at a rate of \$20.00 per hour effective Summer 2023.

Yes 6 No 0 Motion: Carried

APPOINTMENT- 2023-2024 BOYS & GIRLS CROSS COUNTRY ASSISTANT COACH

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee VanCoughnett and seconded by Trustee Eberle to adopt the following resolution:

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby appoint Matthew Sullivan as Boys & Girls Cross Country Assistant Coach effective for the 2023-2024 Fall season with a stipend according to the negotiated agreement.

Yes 6 No 0 Motion: Carried

APPOINTMENT- SUPERVISOR/SCORE/CLOCK OPERATOR

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee Mangino and seconded by Trustee VanCoughnett to adopt the following resolution:

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby appoint Scott Smith as an extra-curricular supervisor and scoreboard/clock operator at the extra-curricular supervisor rate effective for the 2023-2024 school year.

Yes 6 No 0 Motion: Carried

APPOINTMENT- STUDENT TEACHER

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee Matteson and seconded by Trustee VanCoughnett to adopt the following resolution:

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby appoint Quincy Marsell as a student teacher for Speech and Language Pathology at the Wilson Elementary Building and Clarke Middle School effective September 28, 2023, through December 31, 2023.

Yes 6 No 0 Motion: Carried

APPOINTMENTS- TEMPORARY AIDE

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee VanCoughnett and seconded by Trustee Mangino to adopt the following resolution:

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby appoint Joan Bartosz as Temporary Aide for 7.5 hours per day at her current rate effective September 30, 2023, through November 30, 2023.

Yes 6 No 0 Motion: Carried

APPOINTMENT- SUPPORT STAFF SUBSTITUTE ADDENDUM

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee Mangino and seconded by Trustee Eberle to adopt the following resolution:

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby approve the support staff substitute list as presented and as follows and in accordance with the fingerprinting, background clearance requirements, and SED requirements effective for the 2023-2024 school year:

APPOINTMENT- SUPPORT STAFF SUBSTITUTE ADDENDUM (Continued)

Kelly NaumiecRN

Yes 6 No 0 Motion: Carried

APPOINTMENTS- VOLUNTEERS

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee Eberle and seconded by Trustee Widrick to adopt the following resolution:

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby approve Elana Barrett, Megan Bryden, Jennifer Crowther, Ashleigh Fennell, Libby Reed, Ashley Sleeman, and Maria Davis as volunteers at the Wilson Elementary Building effective for the 2023-2024 school year.

Yes 6 No 0 Motion: Carried

ACKNOWLEDGEMENT- SCHOOL BUSINESS ADMINISTRATOR/ DISTRICT TREASURER

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee VanCoughnett and seconded by Trustee Matteson to adopt the following resolution:

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby acknowledge Joseph Eberle Sr as Interim School Business Administrator and District Treasurer effective September 26, 2023, through November 5, 2023.

Yes 5 No 0 Abstain 1 (Eberle) Motion: Carried

APPROVAL OF TREASURER’S REPORT (7/23)

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee Matteson and seconded by Trustee Widrick to adopt the following resolution:

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby approve the following Treasurer’s Report for July 2023:

	<u>Ending Balance</u>
GENERAL FUND	
Checking WSB	\$594,129.12
Savings Chase	1,017,654.00
Savings NY Class	3,099,673.80
Unemployment Reserve	73,100.46
Property Loss Reserve	7,346.80
Liability Reserve	24,462.30
TRS Reserve	675,969.57
ERS Reserve	520,284.57
Worker’s Comp Reserve	312,212.56
Payroll Checking WSB	0.00

APPROVAL OF TREASURER'S REPORT (7/23) (Continued)

FOOD SERVICES FUND		
	Checking WSB	420,887.86
CAPITAL FUND		
	Savings Chase	338.08
	Savings NY Class	1,039,606.91
	Reserve NY Class	0.49
MISCELLANEOUS SPECIAL REVENUE		
	Scholar Savings WSB	14,104.91
GROUP BENEFITS		
	Health Checking WSB	805,615.60
	Health Catalyst	0.00
	Health Savings NY Class	6,088,788.04
	Dental Checking WSB	244,638.75
	Flex Spending WSB	29,167.04
OTHER ACCOUNTS		
	Tax Collector- WSB	0.00
	Tax Collector- WSB ACC	0.00
	Extra-Curricular WSB	231,970.06

Yes 6 No 0 Motion: Carried

SCHEDULE OF CHECKS WRITTEN INFORMATION

The schedule of checks written for the month of July 2023 was included in the Board packet and reviewed by the Board.

APPROVAL OF BUDGET REPORT

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee Matteson and seconded by Trustee VanCoughnett to adopt the following resolution:

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby approve the budget report for July 2023.

Yes 6 No 0 Motion: Carried

REVENUE REPORT INFORMATION

The revenue report for the month of July 2023 was included in the Board packet and reviewed by the Board.

APPROVAL OF HEALTH INSURANCE (7/23) RECAP

The Health Insurance Report for July 2023 was included in the Board packet and reviewed by the Board. Discussion followed.

APPROVAL OF HEALTH INSURANCE (7/23) RECAP (Continued)

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee VanCoughnett and seconded by Trustee Eberle to adopt the following resolution:

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby approve the Health Insurance Report dated July 2023.

Yes 6 No 0 Motion: Carried

DEPARTURE

Lowell Davis departed the meeting at 7:22 p.m. during the above information.

BUSINESS OFFICE UPDATE

Interim School Business Administrator Eberle provided an update regarding the Business Office. Topics included tax collection, state aid forms, the annual external audit, and the NYS Comptroller's Audit. Discussion followed.

DEPARTURES

Joseph Eberle Sr, Leslie Keefer, and Douglas Welbourne Jr departed the meeting at 7:28 p.m.

EXECUTIVE SESSION

A motion was made by Trustee VanCoughnett and seconded by Trustee Eberle to enter into Executive Session for the purposes of discussing the employment history of particular persons and details of a particular person.

Yes 6 No 0 Motion: Carried Time: 7:29 p.m.

A motion was made by Trustee Matteson and seconded by Trustee Eberle to exit Executive Session.

Yes 6 No 0 Motion: Carried Time: 8:00 p.m.

ADJOURNMENT

A motion was made by Trustee Mangino and seconded by Trustee Widrick to adjourn the meeting.

Yes 6 No 0 Motion: Carried Time: 8:01 p.m.

Respectfully submitted,

Michelle L. Jaques
District Clerk