

**SOUTH JEFFERSON CENTRAL SCHOOL DISTRICT
ADAMS, NEW YORK 13605
BOARD OF EDUCATION
REGULAR MEETING, AUGUST 23, 2023**

TRUSTEES PRESENT: James Juczak, Carrie Mangino, Pamela Thomas, Justin VanCoughnett, Stephanie Widrick

TRUSTEES EXCUSED: Joseph Eberle II, Troy Matteson

ALSO PRESENT: Christina Chamberlain, Superintendent of Schools
Lisa A. Parsons, Assistant Superintendent
Cora Harvey, School Business Administrator
Michelle L. Jaques, District Clerk

STAFF PRESENT: Betsy Dufresne, Ellen Moculski

OTHERS PRESENT: Justin West

CALL TO ORDER

President Thomas called the regular meeting of the South Jefferson Central School District Board of Education to order at 6:01 p.m. in the Todd Dack Board Room in the Wilson Elementary School and led the Board in the Pledge of Allegiance.

APPROVAL OF AGENDA

A motion was made by Trustee Juczak and seconded by Trustee VanCoughnett to adopt the following resolution:

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby approve the agenda.

Yes 5 No 0 Motion: Carried

APPROVAL OF MINUTES

A motion was made by Trustee VanCoughnett and seconded by Trustee Mangino to approve the Board of Education minutes of the regular meeting held on July 26, 2023.

Yes 5 No 0 Motion: Carried

PUBLIC FORUM

No comments were made.

APPROVAL OF 2023-2026 STRATEGIC PLAN

The draft of the 2023-2026 Strategic Plan was included in the Board packet and reviewed by the Board. Discussion followed.

APPROVAL OF 2023-2026 STRATEGIC PLAN (Continued)

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee VanCoughnett and seconded by Trustee Mangino to adopt the following resolution:

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby approve the 2023-2026 Strategic Plan as presented to the Board.

Yes 5 No 0 Motion: Carried

APPROVAL OF 2-d CONTRACT WITH MYERS-BRIGGS

The 2-d contract with Myers-Briggs for providing assessment help for individuals to identify their work personality by exploring their interests was included in the Board packet and reviewed by the Board.

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee Juczak and seconded by Trustee Mangino to adopt the following resolution:

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby approve the 2-d contract with Myers-Briggs as presented to the Board.

Yes 5 No 0 Motion: Carried

APPROVAL OF 2-d CONTRACT WITH CANVA FOR EDUCATION

The 2-d contract with Canva for Education for providing services that allows faculty, staff, and students to create visual designs and showcase their knowledge in unique ways was included in the Board packet and reviewed by the Board.

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee Widrick and seconded by Trustee VanCoughnett to adopt the following resolution:

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby approve the 2-d contract with Canva for Education as presented to the Board.

Yes 5 No 0 Motion: Carried

APPROVAL OF PAROCHIAL TRANSPORTATION REQUESTS

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee VanCoughnett and seconded by Trustee Juczak to adopt the following resolution:

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby approve the transportation requests from parents/guardians of twenty-eight (28) students for student transportation to and from parochial schools for the 2032-2024 school year as presented to the Board.

Yes 5 No 0 Motion: Carried

ACKNOWLEDGEMENT OF HOMESCHOOLING LIST

The Board acknowledged the homeschooling requests from nine (9) families to homeschool their children for the 2023-2024 school year.

APPROVAL OF AFFILIATION AGREEMENT WITH SUNY POTSDAM

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee Widrick and seconded by Trustee Juczak to adopt the following resolution:

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby approve the affiliation agreement with SUNY Potsdam for teacher education students to be student teachers in the school district as presented to the Board.

Yes 5 No 0 Motion: Carried

APPROVAL OF CSE/CPSE RECOMMENDATIONS

No CSE/CPSE recommendations were presented.

DISTRICT UPDATES/ITEMS OF INFORMATION

Superintendent Chamberlain provided information and updates regarding the NYSSBA Convention and Board trainings, the accountability tool for the Strategic Plan, therapy dogs, and staffing. Discussion followed.

APPROVAL OF CONTRACTUAL ENROLLMENT REQUEST

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee Juczak and seconded by Trustee VanCoughnett to adopt the following resolution:

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby approve the request from a staff member for one (1) student to be enrolled in the South Jefferson Central School District in accordance with the negotiated agreement effective for the 2023-2024 school year as presented.

Yes 5 No 0 Motion: Carried

RESIGNATION- AIDE

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee VanCoughnett and seconded by Trustee Mangino to adopt the following resolution:

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby accept the resignation request from Catherine Cronk from her position as Aide effective August 5, 2023.

Yes 5 No 0 Motion: Carried

RESIGNATION- SPECIAL EDUCATION TEACHER

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee Juczak and seconded by Trustee VanCoughnett to adopt the following resolution:

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby accept the resignation request from Lisa McCauley from her position as Special Education Teacher effective August 29, 2023.

Yes 5 No 0 Motion: Carried

LEAVE OF ABSENCE- STENOGRAPHER

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee Mangino and seconded by Trustee Juczak to adopt the following resolution:

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby approve the leave of absence request from Shelli Carlberg from her position as Stenographer effective August 7, 2023, through September 8, 2023.

Yes 5 No 0 Motion: Carried

CHANGE IN APPOINTMENT- FOOD SERVICE HELPER

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee Widrick and seconded by Trustee VanCoughnett to adopt the following resolution:

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby approve the change in appointment for Joanna Clark from Food Service Helper for 5 hours per day at the Wilson Elementary Building to Cook for 5.75 hours per day at the Clarke Building at a rate of \$15.94 per hour effective September 1, 2023.

Yes 5 No 0 Motion: Carried

CHANGE IN APPOINTMENT- TYPIST

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee VanCoughnett and seconded by Trustee Mangino to adopt the following resolution:

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby approve the change in appointment for Joan Bartosz from a Provisional Typist to Temporary Typist effective July 1, 2023, through September 30, 2023.

Yes 5 No 0 Motion: Carried

APPOINTMENT- ELEMENTARY TEACHER

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee Widrick and seconded by Trustee VanCoughnett to adopt the following resolution:

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby appoint Heather Brydges to a four-year probationary appointment as Elementary Teacher at the Clarke Middle School with a salary at Step 1 of the negotiated agreement plus credit for graduate hours and a Master's degree effective September 1, 2023.

Yes 5 No 0 Motion: Carried

APPOINTMENT- MATHEMATICS TEACHER

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee Mangino and seconded by Trustee Juczak to adopt the following resolution:

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby appoint Amanda Bingle to a four-year probationary appointment as Mathematics Teacher at the Clarke High School with a salary at Step 5 of the negotiated agreement plus credit for graduate hours effective September 1, 2023.

APPOINTMENT- MATHEMATICS TEACHER (Continued)

Yes 5 No 0 Motion: Carried

APPOINTMENT- LPN

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee VanCoughnett and seconded by Trustee Juczak to adopt the following resolution:

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby appoint Tina Thompson as a 1:1 LPN (Civil Service Title: LPN) at the Wilson Elementary Building for 6.5 hours per day at a rate of \$19.16 per hour effective September 1, 2023.

Yes 5 No 0 Motion: Carried

APPOINTMENT- BUS DRIVER

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee VanCoughnett and seconded by Trustee Mangino to adopt the following resolution:

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby appoint Charles Graves as Two-Run Bus Driver (Civil Service Title: Bus Driver) at a rate of \$20.14 per hour effective September 1, 2023.

Yes 5 No 0 Motion: Carried

APPOINTMENT- SUBSTITUTE DIRECTOR OF FACILITIES

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee Juczak and seconded by Trustee VanCoughnett to adopt the following resolution:

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby appoint Shelli Carlberg as Substitute Director of Facilities at her current pay rate plus \$10 per hour effective August 7, 2023, through September 8, 2023.

Yes 5 No 0 Motion: Carried

APPOINTMENT- HIGH SCHOOL ASSISTANT PRINCIPAL

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee VanCoughnett and seconded by Trustee Widrick to adopt the following resolution:

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby appoint Justin West to a four-year probationary appointment as 11-month High School Assistant Principal at a rate of \$94,000 per year effective September 1, 2023.

Yes 5 No 0 Motion: Carried

APPOINTMENT- UNPAID SOCIAL WORKER INTERN

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee Mangino and seconded by Trustee VanCoughnett to adopt the following resolution:

APPOINTMENT- UNPAID SOCIAL WORKER INTERN (Continued)

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby appoint Jennifer Carlson-Fraire as an unpaid Social Worker Intern at the Clarke Middle School effective effective September 1, 2023, through June 30, 2023.

Yes 5 No 0 Motion: Carried

APPOINTMENT- 2023-2024 MODIFIED FOOTBALL COACH

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee VanCoughnett and seconded by Trustee Mangino to adopt the following resolution:

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby appoint Paul Trudeau as Modified Football Coach effective for the 2023-2024 Fall season with a stipend according to the negotiated agreement.

Yes 5 No 0 Motion: Carried

APPOINTMENT- 2023-2024 MODIFIED BOYS SOCCER COACH

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee Juczak and seconded by Trustee VanCoughnett to adopt the following resolution:

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby appoint Jon Bliss as Modified Boys Soccer Coach effective for the 2023-2024 Fall season with a stipend according to the negotiated agreement.

Yes 5 No 0 Motion: Carried

APPOINTMENTS- 2023-2024 ADULT LIFEGUARDS

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee Widrick and seconded by Trustee VanCoughnett to adopt the following resolution:

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby appoint Tim Corbett, Lily Gaede, Abigail Keeney, and Kris Shirley as adult lifeguards at rates according to the lifeguard pay scale effective for the 2023-2024 school year.

Yes 5 No 0 Motion: Carried

APPOINTMENTS- 2023-2024 STUDENT LIFEGUARDS

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee Widrick and seconded by Trustee VanCoughnett to adopt the following resolution:

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby appoint Isaac Austin, Ava Burns, Patrick Eaton, Gavin Fuller, Landon Jones, James King, Jack Mangan, Madison Pfleeger, Teague Quinn, Carter Stone, Christina Summers, Blake Turner, and Andre Watts as student lifeguards at rates according to the lifeguard pay scale effective for the 2023-2024 school year.

Yes 5 No 0 Motion: Carried

APPOINTMENTS- 2023-2024 VOLUNTEER ASSISTANT COACHES

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee VanCoughnett and seconded by Trustee Juczak to adopt the following resolution:

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby appoint the following as Volunteer Assistant Coaches effective for the 2023-2024 Fall season:

- John Arcaro*..... Football
- David Lohrmann* Football
- Dylan Bice* Football
- David Vespa* Football
- Briana West*.....Girls Soccer
- Steve Widrick*Boys Soccer
- Matt Sullivan*.....Cross Country
- Kayla Schillinger*Cheerleading

Yes 5 No 0 Motion: Carried

APPOINTMENT- SUMMER BUILDINGS & GROUNDS DEPARTMENT & 2023-2024 SUB

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee VanCoughnett and seconded by Trustee Juczak to adopt the following resolution:

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby appoint the following as a Summer Buildings and Grounds Department employee effective for Summer 2023 and substitute for the 2023-2024 school year:

- James Sampson*.....Summer Cleaner/Sub Cleaner

Yes 5 No 0 Motion: Carried

ACKNOWLEDGEMENT- PIVOT COUNSELOR

The Board acknowledged Kelli Liscum as a PIVOT Counselor at the Clarke Middle School for four days per week effective September 1, 2023.

APPROVAL OF UPDATED SUMMER RECREATION DRIVER RATE

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee Widrick and seconded by Trustee VanCoughnett to adopt the following resolution:

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby approve increasing the pay rate for summer recreation drivers from \$18.00 per hour to \$18.75 per hour effective July 1, 2023.

Yes 5 No 0 Motion: Carried

TAX ROLLS ACCEPTED

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee VanCoughnett and seconded by Trustee Mangino to adopt the following resolution:

TAX ROLLS ACCEPTED (Continued)

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby accept the tax rolls received on August 9, 2023, for the taxable value assessments of:

Adams.....	297,420,750.00
Ellisburg.....	99,381,705.00
Hounsfield.....	6,163,213.00
Lorraine.....	67,570,011.00
Rodman.....	86,536,113.00
Rutland	6,723,233.00
Watertown.....	73,188,814.00
Worth	31,214,901.00
Boylston	967,842.00
Pinckney	496,704.00

Yes 5 No 0 Motion: Carried

FULL VALUE FOR APPORTIONMENT ACCEPTED

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee Widrick and seconded by Trustee Mangino to adopt the following resolution:

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby accept the full value for apportionment received on August 9, 2023, in the amounts of:

Adams.....	297,423,750.00
Ellisburg.....	99,383,205.00
Hounsfield.....	6,163,213.00
Lorraine.....	67,570,011.00
Rodman.....	86,536,113.00
Rutland	6,723,233.00
Watertown.....	73,188,814.00
Worth	31,214,901.00
Boylston	967,842.00
Pinckney	496,704.00

Yes 5 No 0 Motion: Carried

GENERAL FUND TAX LEVY RECOGNIZED

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee VanCoughnett and seconded by Trustee Mangino to adopt the following resolution:

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby recognize that the actual general fund 2023-2024 levy is \$8,550,000.00 and increase of 1.91%.

Yes 5 No 0 Motion: Carried

2023-2024 GENERAL FUND TAX WARRANT AUTHORIZED

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee Widrick and seconded by Trustee Juczak to adopt the following resolution:

2023-2024 GENERAL FUND TAX WARRANT AUTHORIZED (Continued)

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby authorize the 2023-2024 general fund tax warrant of \$8,550,000.00 commencing August 9, 2023, and ending October 31, 2023, a total of 84 days. The tax rates will be as follows:

Adams.....	11.251549
Ellisburg.....	12.106157
Hounsfield.....	9.563719
Lorraine.....	13.470028
Rodman.....	13.470028
Rutland	11.251435
Watertown.....	18.752392
Worth	12.751627
Boylston	14.943317
Pinckney	10.174168

Yes 5 No 0 Motion: Carried

LIBRARY TAX LEVY RECOGNIZED

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee Widrick and seconded by Trustee VanCoughnett to adopt the following resolution:

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby recognize that the actual library 2023-2024 levy is \$145,000.00.

Yes 5 No 0 Motion: Carried

2023-2024 LIBRARY TAX WARRANT AUTHORIZED

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee Widrick and seconded by Trustee Mangino to adopt the following resolution:

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby authorize the 2023-2024 library tax warrant of \$145,000.00 commencing August 9, 2023, and ending October 31, 2023, a total of 84 days. The tax rates will be as follows:

Adams.....	0.190816
Ellisburg.....	0.205309
Hounsfield.....	0.162191
Lorraine.....	0.228439
Rodman.....	0.228439
Rutland	0.190814
Watertown.....	0.318023
Worth	0.216256
Boylston	0.253419
Pinckney	0.172537

Yes 5 No 0 Motion: Carried

SIGNING OF TAXES

The Board of Education members signed the tax warrant.

DEPARTURES

Betsy Dufresne, Ellen Moculski, and Justin West departed the meeting at 6:39 p.m.

EXECUTIVE SESSION

A motion was made by Trustee VanCoughnett and seconded by Trustee Widrick to enter into Executive Session for the purposes of discussing the employment history of particular persons and litigation.

Yes 5 No 0 Motion: Carried Time: 6:40 p.m.

A motion was made by Trustee Juczak and seconded by Trustee Mangino to exit Executive Session.

Yes 5 No 0 Motion: Carried Time: 7:15 p.m.

ADJOURNMENT

A motion was made by Trustee VanCoughnett and seconded by Trustee Widrick to adjourn the meeting.

Yes 5 No 0 Motion: Carried Time: 7:16 p.m.

Respectfully submitted,

Michelle L. Jaques
District Clerk