

**SOUTH JEFFERSON CENTRAL SCHOOL DISTRICT  
ADAMS, NEW YORK 13605  
BOARD OF EDUCATION  
REGULAR MEETING, MARCH 22, 2023**

TRUSTEES PRESENT: Kenneth Bibbins, Joseph Eberle II, James Juczak, Troy Matteson,  
Pamela Thomas, Justin VanCoughnett, Stephanie Widrick

TRUSTEES ABSENT: None

ALSO PRESENT: Christina Chamberlain, Superintendent of Schools  
Lisa A. Parsons, Assistant Superintendent  
Cora Harvey, School Business Administrator  
Michelle L. Jaques, District Clerk

STAFF PRESENT: Jenny Anderson, Lowell Davis, Betsy Dufresne, Jessica Horning,  
Ellen Moculski, Caitlin Vickery

OTHERS PRESENT: Maria Davis, Alissa Waite, Douglas Welbourne Jr

**CALL TO ORDER**

President Thomas called the regular meeting of the South Jefferson Central School District Board of Education to order at 6:02 p.m. in the Todd Dack Board Room in the Wilson Elementary School and led the Board in the Pledge of Allegiance.

**APPROVAL OF AGENDA**

A motion was made by Trustee VanCoughnett and seconded by Trustee Widrick to adopt the following resolution:

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby approve the agenda as amended.

Yes 7 No 0 Motion: Carried

**APPROVAL OF MINUTES**

A motion was made by Trustee Eberle and seconded by Trustee Juczak to approve the Board of Education minutes of the regular meeting held on March 8, 2023.

Yes 7 No 0 Motion: Carried

**PUBLIC FORUM**

No comments were made.

**LIBRARY PRESENTATION**

Caitlin Vickery, District Librarian, provided information regarding library objectives, guidelines for selecting books, acquisition procedures, deselection procedures, challenged materials, and the Library Bill of Rights. The Board of Education thanked her for providing the information.

**SECOND DRAFT OF THE 2023-2024 BUDGET**

Superintendent Chamberlain and School Business Administrator Harvey provided a second draft of the 2023-2024 budget. Information included instructional priority recommendations, adjustments, and expenditures. The proposed budget of \$42,496,226 which is an 8.73% increase over the current budget was reviewed. Discussion followed.

**APPROVAL OF THE PROPOSITIONS**

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee Juczak and seconded by Trustee Eberle to adopt the following resolution:

WHEREAS, the South Jefferson Central School District (the "District"), is a local agency pursuant to the New York State Environmental Quality Review Act ("SEQRA"), Environmental Conservation Law Section 8-0101, et seq., and implementing regulations, 6 NYCRR Part 617 (the "Regulations"); and

WHEREAS, the District is considering the acquisition of four replacement (4) student transportation vehicles (the "Vehicles"); and

WHEREAS, the District has reviewed the classifications of actions contained in the Regulations; and

BE IT RESOLVED by this Board of Education as follows:

Section 1. The District hereby determines that the acquisition of the Vehicles constitutes a Type II Action pursuant to Parts 617.5(c)(10) and 617.5(c)(31) of the Regulations and as such is not subject to review under SEQRA.

Section 2. The proposition hereinafter set forth is hereby authorized to be submitted for the approval of the qualified voters at the annual school district election to be held in said District on May 16, 2023.

Section 3. The District Clerk is hereby authorized and directed to include as a part of the notice of the annual district meeting and election notice the following propositions in substantially the following form:

NOTICE IS HEREBY FURTHER GIVEN that at said annual election to be held on May 16, 2023, the following proposition will be submitted:

PROPOSITION I- TRANSPORTATION

Shall the Board of Education of the South Jefferson Central School District be authorized to purchase and finance four (4) replacement student transportation vehicles, including necessary furnishings, fixtures and equipment and all other costs incidental thereto, and expend a total sum not to exceed \$712,000, which is estimated to be the total maximum cost thereof, and said amount, or so much thereof as may be necessary, shall be raised by the levy of a tax upon the taxable property of said School District and collected in annual installments as provided by Section 416 of the Education Law; and, in anticipation of such tax, obligations of said School District, in the principal amount not to exceed \$712,000, shall be issued.

**APPROVAL OF THE PROPOSITIONS (Continued)**

**PROPOSITION II- LIBRARY APPROPRIATION**

Shall the following resolution be adopted, to-wit:

Resolved, that pursuant to Education Law, Section 259, the Board of Education of the South Jefferson Central School District is authorized to levy and collect an annual tax, year after year, separate and apart from the annual school district budget, for the additional amount of \$10,000 (above the current amount of \$55,000 for a new total amount of \$65,000) which shall be paid to the Adams Center Free Library, for the support of maintenance of the libraries, with this appropriated amount to be the annual appropriation until thereafter modified by a future vote of the electors of the South Jefferson School District.

AND FURTHER NOTICE IS HEREBY GIVEN that petitions nominating candidates for the office of member of the Board of Education shall be filed with the District Clerk in the District Office, Wilson Elementary School, located at 13180 US Rt. 11, Adams Center, NY 13606, not later than Monday, April 17, 2023 between 9:00 AM and 5:00 PM. Each petition shall be directed to the District Clerk and shall be signed by at least (25) voters of the District and must state the residence of each signer, and the name and residence of the candidate.

NOTICE IS FURTHER GIVEN that qualified voters of the District may obtain applications for an absentee ballot from the office of the Clerk of the District. Completed applications must be received by the Clerk of the District no later than 4:00 p.m. on May 15, 2023 and must be received no later than 4:00 p.m. on May 9, 2023 if the absentee ballot is to be mailed to the voter. Completed applications received after 4:00 p.m. on May 9, 2023 will require the voter to personally appear at the office of the Clerk of the District to receive an absentee ballot. A listing of all persons to whom an absentee ballot is issued will be available for inspection by any qualified voter in the office of the Clerk of the District between the hours of 8:00 a.m. and 4:00 p.m. during each of the 5 business days prior to the election.

NOTICE IS FURTHER GIVEN that military ballots may be applied for by qualified voters by requesting an application from the District Clerk at 315-583-6104 or [mjaques@spartanpride.org](mailto:mjaques@spartanpride.org). Completed applications for military ballots must be received by the Clerk no later than 5:00 p.m. on April 20, 2023. In a request for a military ballot application or ballot, the military voter may indicate their preference for receiving the application or ballot by mail, facsimile transmission or electronic mail.

Section 4. The Clerk of the School District is hereby authorized and directed in the name and on behalf of the District to do all acts and things necessary, following the advice and counsel of the District's Attorney and the District's Bond Counsel, to comply with all applicable laws, regulations and executive orders relating to the Annual Meeting to be held on May 16, 2023, and to do all other acts as may be necessary, or in the opinion of the District's Attorney and the District's Bond Counsel, desirable or proper to effectuate the purposes of the foregoing Resolution and to cause compliance by the District with all applicable laws, regulations and executive orders relating to the notice of, and procedural steps to be taken in connection with such Annual Meeting.

Section 5. This resolution shall take effect immediately.

Yes 7 No 0 Motion: Carried

**APPROVAL OF LEGAL NOTICE**

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee Bibbins and seconded by Trustee VanCoughnett to adopt the following resolution:

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby authorize the district clerk to publish a legal notice announcing the budget, bus and library propositions, and Board member election as presented to the Board and announcing the public hearing to be held on Monday, May 8, 2023, at 6:00 p.m. and the district vote on Tuesday, May 16, 2023, between the hours of 12:00 p.m. and 8:00 p.m.

Yes 7 No 0 Motion: Carried

**APPROVAL OF 2-d CONTRACT WITH FLOCABULARY**

The 2-d contract with Flocabulary was tabled until the next meeting.

**APPROVAL OF 2-d CONTRACT WITH READWORKS**

The 2-d contract with ReadWorks to provide reading comprehension lessons, vocabulary, and formative assessment aligned with state standards was included in the Board packet and reviewed by the Board.

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee Eberle and seconded by Trustee Matteson to adopt the following resolution:

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby approve the 2-d contract with ReadWorks as presented to the Board.

Yes 7 No 0 Motion: Carried

**APPROVAL OF 2-d CONTRACT WITH GIMKIT**

The 2-d contract with Gimkit for providing a digital quiz game that uses questions and answers to help students learn was included in the Board packet and reviewed by the Board.

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee VanCoughnett and seconded by Trustee Eberle to adopt the following resolution:

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby approve the 2-d contract with Gimkit as presented to the Board.

Yes 7 No 0 Motion: Carried

**APPROVAL OF 2-d CONTRACT WITH BJK PHOTOS**

The 2-d contract with BJK Photos for providing school photos was included in the Board packet and reviewed by the Board.

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee VanCoughnett and seconded by Trustee Bibbins to adopt the following resolution:

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby approve the 2-d contract with BJK Photos as presented to the Board.

**APPROVAL OF 2-d CONTRACT WITH BJK PHOTOS (Continued)**

Yes 7 No 0 Motion: Carried

**APPROVAL OF 2-d CONTRACT WITH EDUTYPING**

The 2-d contract with EduTyping to provide keyboarding practice was included in the Board packet and reviewed by the Board.

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee VanCoughnett and seconded by Trustee Eberle to adopt the following resolution:

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby approve the 2-d contract with EduTyping as presented to the Board.

Yes 7 No 0 Motion: Carried

**ACKNOWLEDGEMENT OF HOMESCHOOLING LIST**

The Board acknowledged the homeschooling request from one (1) family to homeschool their child for the 2022-2023 school year.

**APPROVAL OF CSE/CPSE RECOMMENDATIONS**

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee Eberle and seconded by Trustee Juczak to adopt the following resolution:

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby agree to provide the arrangement of services as included in the Individual Education Plans and/or evaluation summary as recommended by the Committee on Special Education or Committee on Preschool Education for students #15450, 14792, 15197, 16546, 17186, 17097, 15301, 14937, and 18659.

Yes 7 No 0 Motion: Carried

**DISTRICT UPDATES/ITEMS OF INFORMATION**

Assistant Superintendent Parsons provided an update regarding the wetlands. School Business Administrator provided information regarding district banking and stated that the risks are systemic and strong. Superintendent Chamberlain provided an information regarding an upcoming panel discussion at the Jefferson County Children's Home, Channel 50's NNY Next Generation contest recipients, the High School Musical and upcoming concerts, professional development, spring athletics, Odyssey of the Mind, grants, and the capital project. Discussion followed.

**RESIGNATION- AUTOMOTIVE MECHANIC**

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee Bibbins and seconded by Trustee Eberle to adopt the following resolution:

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby accept the resignation request from Julius Forrest from his position as Automotive Mechanic effective March 31, 2023.

Yes 7 No 0 Motion: Carried

**RESIGNATION- FOOD SERVICE HELPER**

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee Matteson and seconded by Trustee VanCoughnett to adopt the following resolution:

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby accept the resignation request from Robin Groff from her position as Food Service Helper effective February 18, 2023.

Yes 7 No 0 Motion: Carried

**LEAVE OF ABSENCE- AIDE**

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee VanCoughnett and seconded by Trustee Matteson to adopt the following resolution:

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby approve the unpaid leave of absence extension request for maternity purposes from Kaylee Valentin from her position as Aide effective February 23, 2023, through June 30, 2023.

Yes 7 No 0 Motion: Carried

**APPOINTMENT- BUS CLEANER**

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee VanCoughnett and seconded by Trustee Juczak to adopt the following resolution:

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby appoint Cindy Bache as Bus Cleaner at a rate of \$14.20 per hour effective for the 2022-2023 school year.

Yes 7 No 0 Motion: Carried

**APPOINTMENT- BUS CLEANER**

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee Bibbins and seconded by Trustee Eberle to adopt the following resolution:

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby appoint Terry Sanders as Bus Cleaner at a rate of \$14.20 per hour effective for the 2022-2023 school year.

Yes 7 No 0 Motion: Carried

**APPOINTMENT- AUTOMOTIVE MECHANIC**

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee VanCoughnett and seconded by Trustee Matteson to adopt the following resolution:

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby appoint Creig Phelps as 12-month Automotive Mechanic (Civil Service Title: Automotive Mechanic) at the Bus Garage for 8 hours per day at a rate of \$20.09 per hour effective March 31, 2023.

Yes 7 No 0 Motion: Carried

**APPOINTMENT- CLEANER**

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee Juczak and seconded by Trustee Eberle to adopt the following resolution:

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby appoint Amelita Hendrickson as Cleaner (Civil Service Title: Cleaner) at the Clarke High School for 8 hours per day at a rate of \$14.20 per hour effective March 27, 2023.

Yes 7 No 0 Motion: Carried

**APPOINTMENTS- 2022-2023 SPRING COACHES**

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee VanCoughnett and seconded by Trustee Matteson to adopt the following resolution:

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby appoint the following as 2022-2023 Spring Coaches with stipends according to the negotiated agreement:

- Jay Wiley* ..... 8<sup>th</sup> Grade Modified Baseball
- Brittany Dowe* ..... 8<sup>th</sup> Grade Modified Softball
- Taylor Sorell* ..... 7<sup>th</sup> Grade Modified Softball
- Dylan Estal*.....Golf Assistant

Yes 7 No 0 Motion: Carried

**APPOINTMENTS- 2022-2023 WEIGHT ROOM SUPERVISORS**

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee VanCoughnett and seconded by Trustee Matteson to adopt the following resolution:

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby appoint the following as 2022-2023 Weight Room Supervisors with stipends according to the negotiated agreement:

- Gary Clark* ..... Fall
- Randy Fuller*..... Winter
- David Easton* ..... Spring

Yes 7 No 0 Motion: Carried

**APPOINTMENT- INSTRUCTIONAL SUBSTITUTE ADDENDUM**

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee Eberle and seconded by Trustee Juczak to adopt the following resolution:

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby approve the following to the instructional substitute list as presented to the Board and as follows and in accordance with the fingerprinting, background clearance requirements, and SED requirements effective for the 2022-2023 school year:

- Kevin Hazen (uncertified)* ..... BS, Technology Education

**APPOINTMENT- INSTRUCTIONAL SUBSTITUTE ADDENDUM (Continued)**

Yes 7 No 0 Motion: Carried

**APPOINTMENT- SUPPORT STAFF SUBSTITUTE ADDENDUM**

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee VanCoughnett and seconded by Trustee Bibbins to adopt the following resolution:

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby approve the support staff substitute list as presented and as follows and in accordance with the fingerprinting and background clearance requirements effective for the 2022-2023 school year:

*Desiree LaDuke* ..... School Monitor

Yes 7 No 0 Motion: Carried

**APPOINTMENT- VOLUNTEER**

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee Matteson and seconded by Trustee Eberle to adopt the following resolution:

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby approve the following volunteer effective for the 2022-2023 school year:

*Megan Bryden* ..... Wilson

Yes 7 No 0 Motion: Carried

**APPOINTMENTS- 2022-2023 SPRING VOLUNTEER ASSISTANT COACHES**

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee Matteson and seconded by Trustee Eberle to adopt the following resolution:

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby appoint the following as 2022-2023 Spring Volunteer Assistant Coaches:

*Caleb Beach*..... Baseball  
*Morris Klock*..... Softball  
*Katie Huestis* ..... Softball  
*Justin West*..... Girls Lacrosse

Yes 7 No 0 Motion: Carried

**APPROVAL OF TREASURER’S REPORT (2/23)**

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee Eberle and seconded by Trustee VanCoughnett to adopt the following resolution:

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby approve the following Treasurer’s Report for February 2023:



**APPROVAL OF TREASURER'S REPORT (2/23) (Continued)**

	<u>Ending Balance</u>
<b>GENERAL FUND</b>	
Checking WSB	\$2,101,942.69
Savings Chase	8,116,578.15
Savings NY Class	1,060,805.88
Unemployment Reserve	71,649.17
Property Loss Reserve	7,200.90
Liability Reserve	23,976.68
TRS Reserve	662,549.50
ERS Reserve	509,955.23
Worker's Comp Reserve	306,014.18
Payroll Checking WSB	0.00
<b>FOOD SERVICES FUND</b>	
Checking WSB	290,160.58
<b>CAPITAL FUND</b>	
Savings Chase	336.38
Savings NY Class	1,018,967.46
Reserve NY Class	0.49
<b>MISCELLANEOUS SPECIAL REVENUE</b>	
Scholar Savings WSB	12,087.55
<b>GROUP BENEFITS</b>	
Health Checking WSB	1,618,104.01
Health Catalyst	0.00
Health Savings NY Class	4,776,957.39
Dental Checking WSB	238,653.63
Flex Spending WSB	104,429.47
<b>OTHER ACCOUNTS</b>	
Tax Collector- WSB	0.00
Tax Collector- WSB ACC	0.00
Extra-Curricular WSB	254,435.63

Yes 7 No 0 Motion: Carried

**SCHEDULE OF CHECKS WRITTEN INFORMATION**

The schedule of checks written for the month of February 2023 was included in the Board packet and reviewed by the Board.

**APPROVAL OF BUDGET REPORT**

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee Bibbins and seconded by Trustee Eberle to adopt the following resolution:

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby approve the budget report for February 2023.

**APPROVAL OF BUDGET REPORT (Continued)**

Yes 7 No 0 Motion: Carried

**REVENUE REPORT INFORMATION**

The revenue report for the month of February 2023 was included in the Board packet and reviewed by the Board.

**APPROVAL OF HEALTH INSURANCE (1/23) RECAP**

The Health Insurance Report for January 2023 was included in the Board packet and reviewed by the Board. Discussion followed.

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee VanCoughnett and seconded by Trustee Matteson to adopt the following resolution:

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby approve the Health Insurance Report dated January 2023.

Yes 7 No 0 Motion: Carried

**APPROVAL OF COOPERATIVE PURCHASING RESOLUTION FOR LEAD TESTING**

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee VanCoughnett and seconded by Trustee Juczak to adopt the following resolution:

**WHEREAS**, the Cooperative Purchasing Service is a plan of a number of public school districts in the Oswego County Board of Cooperative Educational Services Area in New York (known as the Center for Instruction, Technology & Innovation [CiTi]), to bid jointly for water testing and sampling services, and

**WHEREAS**, South Jefferson Central School District (hereinafter the "Participant") is desirous of participating with Oswego County Board of Cooperative Educational Services/CiTi and other Boards of Cooperative Educational Services and public school districts in the joint bidding of the services mentioned above as authorized by General Municipal Law, Section 119-o, and

**WHEREAS**, the participant wishes to appoint the Oswego County Board of Cooperative Educational Services/CiTi to advertise for bids, accept bids, tabulate bids and award bids on their behalf; therefore

**BE IT RESOLVED**, the participant hereby appoints Oswego County Board of Cooperative Educational Services/CiTi to represent it in all matters relating above, and designates the Oswego County Board of Cooperative Educational Services/CiTi designated newspaper(s) as the legal publication(s) for all Cooperative Purchasing bid notifications, and,

**BE IT FURTHER RESOLVED**, the participant authorizes the Oswego County Board of Cooperative Educational Services/CiTi to represent it in all matters leading up to the entering into a contract for the purchase of the above mentioned services, and,

**APPROVAL OF COOPERATIVE PURCHASING RESOLUTION FOR LEAD TESTING  
(Continued)**

**BE IT FURTHER RESOLVED**, the participant agrees to (1) assume its equitable share of the costs of the Cooperative Bidding; (2) abide by majority decisions of the participating districts; (3) abide by the Award of the Oswego County Board of Cooperative Educational Services/CiTi; (4) and that after the award of the bid it will conduct all negotiations directly with the successful bidder(s).

Yes 7 No 0 Motion: Carried

**SUMMER YOUTH PROGRAM 2022 REPORT & APPROVAL**

The 2022 Summer Youth Program Report was included in the Board packet and reviewed by the Board. Information included program details, daily activities, donations and grants from outside sources, program highlights, participation, a financial overview, and thoughts for the future. Discussion followed.

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee Eberle and seconded by Trustee Bibbins to adopt the following resolution:

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby approve the Summer Youth Program 2022 Report as presented to the Board.

Yes 7 No 0 Motion: Carried

**APPROVAL OF BOOSTER CLUB DONATION**

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee Widrick and seconded by Trustee VanCoughnett to adopt the following resolution:

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby accept with appreciation the donation of \$4,500.00 from the South Jefferson Booster Club to be used to purchase athletic uniforms.

Yes 7 No 0 Motion: Carried

**APPROVAL OF MOHAWK REGIONAL INFORMATION CENTER SERVICES**

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee VanCoughnett and seconded by Trustee Matteson to adopt the following resolution:

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby approve the services with the Mohawk Regional Information Center for Madison-Oneida BOCES for the 2023-2024 school year

Yes 7 No 0 Motion: Carried

**DEPARTURES**

Jenny Anderson, Lowell Davis, Maria Davis, Betsy Dufresne, Jessica Horning, Ellen Moculski, Caitlin Vickery, Alissa Waite, and Douglas Welbourne Jr departed the meeting at 7:05 p.m.

**EXECUTIVE SESSION**

A motion was made by Trustee Bibbins and seconded by Trustee Eberle to enter into Executive Session for the purposes of discussing contractual negotiations, safety and security, and the employment history of particular persons.

Yes 7 No 0 Motion: Carried Time: 7:06 p.m.

**DEPARTURES**

Assistant Superintendent Parsons, School Business Administrator Harvey, and District Clerk Jaques departed the meeting at 7:43 p.m. during Executive Session.

**EXECUTIVE SESSION (Continued)**

A motion was made by Trustee Matteson and seconded by Trustee Eberle to exit Executive Session.

Yes 7 No 0 Motion: Carried Time: 8:18 p.m.

**ADJOURNMENT**

A motion was made by Trustee Widrick and seconded by Trustee Bibbins to adjourn the meeting.

Yes 7 No 0 Motion: Carried Time: 8:19 p.m.

Respectfully submitted,

Michelle L. Jaques  
District Clerk