

**SOUTH JEFFERSON CENTRAL SCHOOL DISTRICT  
ADAMS, NEW YORK 13605  
BOARD OF EDUCATION  
REGULAR MEETING, FEBRUARY 15, 2023**

TRUSTEES PRESENT: Kenneth Bibbins, Joseph Eberle II, James Juczak, Justin VanCoughnett, Stephanie Widrick

TRUSTEES ABSENT: Troy Matteson, Pamela Thomas

ALSO PRESENT: Christina Chamberlain, Superintendent of Schools  
Lisa A. Parsons, Assistant Superintendent  
Cora Harvey, School Business Administrator  
Michelle L. Jaques, District Clerk

STAFF PRESENT: Sarah OYong, Shelbie Pelton, Donna Stuckey, Jason Valentin,  
Andrew Zuber

OTHERS PRESENT: Alissa Waite (at 6:08 p.m.), Douglas Welbourne Jr

**CALL TO ORDER**

Vice President Bibbins called the regular meeting of the South Jefferson Central School District Board of Education to order at 6:01 p.m. in the Todd Dack Board Room in the Wilson Elementary School and led the Board in the Pledge of Allegiance.

**APPROVAL OF AGENDA**

A motion was made by Trustee VanCoughnett and seconded by Trustee Eberle to adopt the following resolution:

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby approve the agenda as amended.

Yes 5 No 0 Motion: Carried

**APPROVAL OF MINUTES**

A motion was made by Trustee Juczak and seconded by Trustee Widrick to approve the Board of Education minutes of the regular meeting held on January 25, 2023.

Yes 5 No 0 Motion: Carried

**PUBLIC FORUM**

Douglas Welbourne Jr asked questions regarding agenda items for the meeting. The Board stated that his questions should be answered during the meeting, and if not, Superintendent Chamberlain would follow-up with him.

**TRANSPORTATION DEPARTMENT'S 2023-2024 BUDGET CONSIDERATIONS**

Jason Valentin and Cora Harvey provided detailed information regarding the Transportation Department and school buses. Included in the information were annual transportation mileage figures, current bus fleet data, bus replacement schedules, upcoming needs, and new school bus safety features. Discussion followed.

**ENTRANCE AND DEPARTURE**

Alissa Waite entered the meeting at 6:08 p.m. during the above information. Jason Valentin departed the meeting at 6:25 p.m. after the above information.

**TECHNOLOGY DEPARTMENT'S 2023-2024 BUDGET CONSIDERATIONS**

Shelbie Pelton and Andrew Zuber provided detailed information regarding the Technology Department. Included in the information were highlights and accomplishments, instructional goals, hardware implementation goals, cybersecurity and compliance, and staffing. Discussion followed.

**DEPARTURES**

Shelbie Pelton and Andrew Zuber departed the meeting at 6:48 p.m. after the above information.

**APPROVAL OF MOU FOR ESTABLISHMENT OF DISTRICT-SPECIFIC YOUTH COALITION**

The memorandum of understanding for the district to partner with the Alliance for Better Communities for the establishment of a district-specific youth coalition to reduce youth substance use and mental health challenges was included in the Board packet and reviewed by the Board. Assistant Superintendent Parsons provided information regarding upcoming events and resources the district provides that students are currently involved in. Discussion followed.

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee Eberle and seconded by Trustee VanCoughnett to adopt the following resolution:

RESOLVED, the Board of Education of the South Jefferson Central School District does hereby approve the the memorandum of agreement for the district to partner with the Alliance for Better Communities for the establishment of a district-specific youth coalition as presented.

Yes 5 No 0 Motion: Carried

**APPROVAL OF BOYS VARSITY LACROSSE OVERNIGHT TRIP REQUEST**

Information regarding a Boys Varsity Lacrosse overnight trip to Springfield and Boston, Massachusetts from April 12-14, 2023, for educational experiences, college visits and tours, and team building was included in the Board packet and reviewed by the Board. Discussion followed.

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee Widrick and seconded by Trustee Juczak to adopt the following resolution:

RESOLVED, the Board of Education of the South Jefferson Central School District does hereby approve the Boys Varsity Lacrosse overnight trip request including team costs, chaperones, volunteer chaperones, and transportation expenses to Springfield and Boston, Massachusetts from April 12-14, 2023, as presented.

Yes 5 No 0 Motion: Carried

**ACKNOWLEDGEMENT OF HOMESCHOOLING LIST**

The Board acknowledged the homeschooling request from four (4) families to homeschool their children for the 2022-2023 school year.

**APPROVAL OF CSE/CPSE RECOMMENDATIONS**

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee Juczak and seconded by Trustee VanCoughnett to adopt the following resolution:

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby agree to provide the arrangement of services as included in the Individual Education Plans and/or evaluation summary as recommended by the Committee on Special Education or Committee on Preschool Education for students #17250, 18107, 17348, 18577, 16691, 17899, 16285, 18112, 18199, 17284, 17312, 17720, 16706, 18088, 16666, 18643, and 18653.

Yes 5 No 0 Motion: Carried

**DISTRICT UPDATES/ITEMS OF INFORMATION**

Superintendent Chamberlain provided an update regarding student art work displayed in hallways, federal impact aid surveys, the BOCES CTE program, bus routes, a recent meeting with the South Jefferson Rescue Squad, district-wide listening tours, the NYSCOSS Winter Institute Conference, and her priorities for the district. Discussion followed.

**RETIREMENT- DIRECTOR OF FACILITIES**

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee Eberle and seconded by Trustee VanCoughnett to adopt the following resolution:

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby accept, with regret, the resignation for retirement request from David Hatchell from his position as Director of Facilities effective August 5, 2023.

Yes 5 No 0 Motion: Carried

**RESIGNATION- AIDE**

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee VanCoughnett and seconded by Trustee Eberle to adopt the following resolution:

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby accept the resignation request from Kelly Smith from her position as Aide effective February 18, 2023.

Yes 5 No 0 Motion: Carried

**RESIGNATION- SPECIAL EDUCATION TEACHER**

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee VanCoughnett and seconded by Trustee Eberle to adopt the following resolution:

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby accept the resignation request from Emily Worden from her position as Special Education Teacher effective March 4, 2023.

**RESIGNATION- SPECIAL EDUCATION TEACHER (Continued)**

Yes 5 No 0 Motion: Carried

**CHANGE IN APPOINTMENT- AIDE**

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee Eberle and seconded by Trustee Juczak to adopt the following resolution:

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby accept the change in appointment for Elizabeth Tousley from Aide for 5.75 hours per day to Library Clerk (Civil Service Title: Library Clerk) at the Mannsville Elementary Building for 7 hours per day at a rate of \$14.70 per hour effective February 27, 2023.

Yes 5 No 0 Motion: Carried

**CHANGE IN APPOINTMENT- GREETER**

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee Eberle and seconded by Trustee Juczak to adopt the following resolution:

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby accept the change in appointment for Tina Thompson from Greeter for 5.75 hours per day to 1:1 LPN (Civil Service Title: LPN) at the Wilson Elementary Building for 7 hours per day at a rate of \$19.16 per hour effective February 27, 2023.

Yes 5 No 0 Motion: Carried

**REAPPOINTMENT- OCCUPATIONAL THERAPIST**

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee VanCoughnett and seconded by Trustee Eberle to adopt the following resolution:

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby appoint Rachel Fish as provisional, Occupational Therapist (Civil Service Title: Occupational Therapist) at a per diem rate of 1/200<sup>th</sup> of Step 1 of the negotiated agreement effective January 15, 2023, through June 30, 2023.

Yes 5 No 0 Motion: Carried

**APPOINTMENT- BUILDING MAINTENANCE MECHANIC**

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee VanCoughnett and seconded by Trustee Eberle to adopt the following resolution:

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby appoint Marc Baldwin as 12-month Building Maintenance Mechanic (Civil Service Title: Building Maintenance Mechanic) at the Clarke Building for 8 hours per day at a rate of \$18.52 per hour effective February 27, 2023.

Yes 5 No 0 Motion: Carried

**APPOINTMENT- 2022-2023 ADVISOR**

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee VanCoughnett and seconded by Trustee Eberle to adopt the following resolution:

**APPOINTMENT- 2022-2023 ADVISOR (Continued)**

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby appoint Angelina Peebles as Volunteer American Sign Language Club Advisor effective for the 2022-2023 school year.

Yes 5 No 0 Motion: Carried

**APPOINTMENTS- 2022-2023 SPRING COACHES**

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee VanCoughnett and seconded by Trustee Eberle to adopt the following resolution:

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby appoint the following as 2022-2023 Spring Coaches with stipends according to the negotiated agreement:

<i>Randy Fuller</i> .....	Varsity Boys Lacrosse
<i>David Hopkins</i> .....	Assistant Varsity Boys Lacrosse
<i>Robert Ingerson</i> .....	JV Boys Lacrosse
<i>Kyle Baker</i> .....	Modified Boys Lacrosse
<i>Jennifer Williams</i> .....	Varsity Girls Lacrosse
<i>Marisa Clark</i> .....	Assistant Varsity Girls Lacrosse
<i>Mike Burdick</i> .....	JV Girls Lacrosse
<i>Kaillie O'Mara</i> .....	Modified Girls Lacrosse
<i>Kyle Peters</i> .....	Varsity Baseball
<i>Gary Clark</i> .....	JV Baseball
<i>Anthony Cronk</i> .....	Modified Baseball
<i>TBD</i> .....	Modified Baseball
<i>Steve Randall</i> .....	Varsity Softball
<i>Amy Monroe</i> .....	JV Softball
<i>TBD</i> .....	Modified Softball
<i>TBD</i> .....	Modified Softball
<i>Paul Gaede</i> .....	Varsity Boys Track & Field
<i>Logan Whitmore</i> .....	Modified Boys Track & Field
<i>Justin Crossway</i> .....	Varsity Girls Track & Field
<i>Tim Corbett</i> .....	Modified Girls Track & Field
<i>Matt Sullivan</i> .....	Assistant Track & Field
<i>Adam Brown</i> .....	Varsity Golf

Yes 5 No 0 Motion: Carried

**APPOINTMENTS- 2022-2023 SPRING VOLUNTEER ASSISTANT COACHES**

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee Eberle and seconded by Trustee VanCoughnett to adopt the following resolution:

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby appoint the following as 2022-2023 Spring Volunteer Assistant Coaches:

<i>John Moesel</i> .....	Softball
<i>David Lohrmann</i> .....	Baseball
<i>Nancy Vecchio</i> .....	Girls Lacrosse

**APPOINTMENTS- 2022-2023 SPRING VOLUNTEER ASSISTANT COACHES (Continued)**

Carrie Mason..... Girls Lacrosse  
Ronald Elmer..... Girls Lacrosse  
John Arcaro..... Track & Field  
Steven Widrick ..... Baseball  
Todd Buckingham.....Baseball  
Scott Storey .....Baseball

Yes 5 No 0 Motion: Carried

**APPOINTMENTS- SUPPORT STAFF SUBSTITUTE ADDENDUM**

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee Eberle and seconded by Trustee Juczak to adopt the following resolution:

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby approve the support staff substitute list as presented and as follows and in accordance with the fingerprinting and background clearance requirements effective for the 2022-2023 school year:

Alexa Doe ..... School Monitor  
Karolyn Goutremout ..... School Monitor

Yes 5 No 0 Motion: Carried

**APPOINTMENTS- VOLUNTEERS**

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee VanCoughnett and seconded by Trustee Eberle to adopt the following resolution:

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby approve the following volunteers effective for the 2022-2023 school year:

Jerry Eaton .....Mannsville  
Catheryn Dahlberg ..... Wilson

Yes 5 No 0 Motion: Carried

**APPOINTMENTS- VOLUNTEER CHAPERONES**

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee Eberle and seconded by Trustee VanCoughnett to adopt the following resolution:

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby approve Susan Boswell, Cory Burns, Lisa Bahme, Chris Hoover, Nick Loomis, Trisha Howell, Jeremy Kriegbaum, Kristin Rollins, Ganelle Tremont, Shannon VanCoughnett, Tracy Klock, Amy Monroe, and Jodi Burdick as volunteer chaperones for the fieldtrip on March 3, 2023, to the Crunch Game.

Yes 5 No 0 Motion: Carried

**EXECUTIVE BUDGET PROPOSAL INFORMATION**

Information regarding the 2023-2024 executive budget proposal for state aid was included in the Board packet and reviewed by the Board. School Business Administrator Harvey provided information regarding the executive budget proposal. Discussion followed.

**DEPARTURE**

Donna Stuckey departed the meeting at 7:17 p.m. during the above information.

**2023-2024 TAX CAP DISCUSSION**

School Business Administrator Harvey presented information regarding the tax levy limit cap calculation. Discussion followed. It was the consensus of the Board to proceed with a tax cap between 1.5% and 2.5%.

**CAPITAL PROJECT UPDATE**

Information regarding the softball and baseball fields at the Clarke Middle/High School and the tennis courts at the Wilson Elementary Building was included in the Board packet and reviewed by the Board. Discussion followed regarding converting field 1 to a softball field and updating the JV baseball field instead of the existing Varsity baseball field which does not change the scope of work.

**DEPARTURE AND REENTRANCE**

District Clerk Jaques departed the meeting at at 7:48 p.m. and reentered at 7:50 p.m. during the above information.

**APPROVAL OF AGREEMENT WITH KING + KING FOR CAPITAL IMPROVEMENT PROJECT**

The agreement with King + King Architects, LLP for the 2023 capital improvement project was included in the Board packet and reviewed by the Board. Discussion followed.

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee Eberle and seconded by Trustee Widrick to adopt the following resolution:

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby approve the agreement with King + King Architects, LLP for the 2023 capital outlay project as presented to the Board.

Yes 5 No 0 Motion: Carried

**APPROVAL OF SALE OF SURPLUS EQUIPMENT**

A list of items to be declared surplus property was included in the Board packet and reviewed by the Board. Discussion followed.

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee Eberle and seconded by Trustee VanCoughnett to adopt the following resolution:

RESOLVED, that the Board hereby finds that the property identified below is of no further use to the school district and is declared surplus property which shall be disposed of by the school district in a manner consistent with Board Policy #5250 and legal requirements governing sale of school district property: Bus #260- 2013 International IC 66 passenger, Bus #261- 2013 International IC 66 passenger, Bus #264- 2014 International IC 66 passenger, Bus #265- 2014 International IC 66 passenger, 20 Jasmine full size guitars with gig bag, 3 classic style ¾ size guitars, 2 guitar carts, Resilite practice room wrestling mat, 2008 Chevrolet suburban 2 door 8

**APPROVAL OF SALE OF SURPLUS EQUIPMENT (Continued)**

passenger school bus, and 2013 Chevrolet Micro Bird 24 passenger step van school bus. The Board authorizes the Business Office to sell the property in a manner consistent with Board Policy #5250 and legal requirements. This resolution shall take effect immediately.

Yes 5 No 0 Motion: Carried

**APPROVAL OF SIEMENS CONTRACT**

The renewal agreement with Siemens Industry, Inc. for controls was included in the Board packet and reviewed by the Board. Discussion followed.

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee Juczak and seconded by Trustee Eberle to adopt the following resolution:

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby approve the agreement with Siemens Industry, Inc. for controls as presented to the Board.

Yes 5 No 0 Motion: Carried

**APPROVAL OF HEALTH SERVICES FOR CARTHAGE PAROCHIAL STUDENTS**

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee Juczak and seconded by Trustee VanCoughnett to adopt the following resolution:

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby approve the health services contract with the Carthage Central School District for South Jefferson residents attending parochial schools for the 2022-2023 school year.

Yes 5 No 0 Motion: Carried

**APPROVAL OF TUBOLINO SOLAR PROJECT RESOLUTIONS**

Information regarding the Tubolino Solar Project was included in the Board packet and reviewed by the Board. Discussion followed.

**Resolution Rescinding Opt Out Under Real Property Tax Law Section 487**

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee Eberle and seconded by Trustee Widrick to adopt the following resolution:

WHEREAS, Real Property Tax Law Section 487 provides that certain solar or wind energy systems or farm waste energy systems are exempt from real property taxation for a period of fifteen years; and

WHEREAS, Real Property Tax Law Section 487 permits a school district to adopt a resolution providing that the exemption under Real Property Tax Law Section 487 shall not apply within its jurisdiction to such solar, wind or farm waste energy system projects which begin construction subsequent to the effective date of such resolution; and

WHEREAS, on January 24, 2018, the Board of Education adopted a resolution opting out of the tax exemption under Real Property Tax Law Section 487; and



**APPROVAL OF TUBOLINO SOLAR PROJECT RESOLUTIONS (Continued)**

**Resolution Rescinding Opt Out Under Real Property Tax Law Section 487 (Continued)**

WHEREAS, the Board of Education desires to adopt a resolution rescinding its opt out under Real Property Tax Law Section 487.

NOW, THEREFORE, BE IT RESOLVED that:

1. It is resolved that the South Jefferson Central School District's opt out of the tax exemption made available by Real Property Tax Law Section 487 for solar, wind or farm waste energy systems is hereby rescinded and such exemption shall be applicable within the boundaries of the South Jefferson Central School District.
2. This resolution shall take effect immediately.

Yes 5 No 0 Motion: Carried

**Resolution Approving Pilot Agreement**

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee Eberle and seconded by Trustee Widrick to adopt the following resolution:

WHEREAS, Field of Dreams Solar Farm, LLC (the "Company") intends to build and operate a solar energy systems as defined by the New York State Real Property Tax Law Section 487 (the "Project") located at 41 Grove Street in the Town of Adams; and

WHEREAS, the South Jefferson School District and Company seek to enter into a payment in lieu of tax agreement with a payment of \$500/megawatt for fifteen years in connection with the Project.

NOW, THEREFORE, BE IT RESOLVED that:

1. The Board of Education authorizes the Superintendent of Schools to execute legal agreements and other documents pursuant to the terms set forth above and in the form approved by legal counsel.
2. This resolution shall take effect immediately.

Yes 5 No 0 Motion: Carried

**Resolution Accepting Donation of Funds**

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee Eberle and seconded by Trustee VanCoughnett to adopt the following resolution:

WHEREAS, Field of Dreams Solar Farm, LLC seeks to donate \$122,336 to the South Jefferson Central School District (the "School District") for the purpose of supporting the educational goals of the School District; and

WHEREAS, Field of Dreams Solar Farm, LLC desires to serve as a community partner through the donation; and

**APPROVAL OF TUBOLINO SOLAR PROJECT RESOLUTIONS (Continued)**

**Resolution Accepting Donation of Funds (Continued)**

WHEREAS, §1709 of New York Education Law authorizes a Board of Education to accept gifts and donations; and

WHEREAS, pursuant to Board Policy #5230 any donation must be approved by the Board of Education before it will be accepted on behalf of the School District; and

WHEREAS, the Board of Education wishes to accept the offered gift and to administer and manage the donation in accordance with applicable law and School District policies.

NOW, THEREFORE, BE IT RESOLVED as follows:

1. The Board of Education hereby accepts the proposed donation from Field of Dreams Solar Farm, LLC in the amount of \$122,336 for the purpose of supporting the educational goals of the School District; and
2. The Board of Education grants the Superintendent of Schools the necessary authority to execute all documents necessary to effectuate the donation's purpose; and
3. This resolution shall be effective immediately.

Yes 5 No 0 Motion: Carried

**Resolution Opting Out of Exemption Under Section 487 of Real Property Tax Law**

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee VanCoughnett and seconded by Trustee Juczak to adopt the following resolution:

WHEREAS, Section 487 of the Real Property Tax Law provides a tax exemption for real property which includes certain solar and wind energy systems, farm waste energy systems, and other alternate energy systems; and

WHEREAS, Section 487(8) of the Real Property Tax Law authorizes school districts to opt out of this exemption; and

WHEREAS, the Board of Education of the South Jefferson Central School District has determined that it would be in the best interest of the School District to opt out of this exemption.

NOW, THEREFORE, BE IT RESOLVED that:

1. No tax exemption made available by Section 487 of the Real Property Tax Law shall be applicable within the jurisdiction of the South Jefferson Central School District with respect to any solar or wind energy system or farm waste energy system constructed subsequent to the effective date of this resolution.
2. No tax exemption made available by Section 487 of the Real Property Tax Law shall be applicable within the jurisdiction of the South Jefferson Central School District with respect to any micro-hydroelectric energy system, fuel cell electric generating system, micro-combined

**APPROVAL OF TUBOLINO SOLAR PROJECT RESOLUTIONS (Continued)**

**Resolution Opting Out of Exemption Under Section 487 of Real Property Tax Law (Continued)**

heat and power generating equipment system, or electric energy storage equipment or electric energy storage system constructed subsequent to the effective date of this resolution.

3. The Superintendent of Schools is authorized to take any other necessary and proper action to implement this resolution.

4. This resolution shall take effect immediately.

Yes 5 No 0 Motion: Carried

**BAN SALE RESULTS INFORMATION**

Information regarding the BAN sale results was included in the Board packet and reviewed by the Board. Discussion followed.

**DEPARTURES**

Sarah OYong, Alissa Waite, and Douglas Welbourne Jr departed the meeting at 8:18 p.m.

**EXECUTIVE SESSION**

A motion was made by Trustee VanCoughnett and seconded by Trustee Eberle to enter into Executive Session for the purposes of discussing contractual negotiations, pending legal litigation, and the employment history of particular persons.

Yes 5 No 0 Motion: Carried Time: 8:19 p.m.

A motion was made by Trustee Eberle and seconded by Trustee Juczak to exit Executive Session.

Yes 5 No 0 Motion: Carried Time: 9:10 p.m.

**ADJOURNMENT**

A motion was made by Trustee VanCoughnett and seconded by Trustee Widrick to adjourn the meeting.

Yes 5 No 0 Motion: Carried Time: 9:11 p.m.

Respectfully submitted,

Michelle L. Jaques  
District Clerk