

**SOUTH JEFFERSON CENTRAL SCHOOL DISTRICT
ADAMS, NEW YORK 13605
BOARD OF EDUCATION
REGULAR MEETING, JANUARY 11, 2023**

TRUSTEES PRESENT: Kenneth Bibbins, Joseph Eberle II, James Juczak, Troy Matteson, Pamela Thomas, Justin VanCoughnett, Stephanie Widrick

TRUSTEES ABSENT: None

ALSO PRESENT: Christina Chamberlain, Superintendent of Schools
Lisa A. Parsons, Assistant Superintendent
Cora Harvey, School Business Administrator
Michelle L. Jaques, District Clerk

STAFF PRESENT: Kim Besaw, Benita Cataldo, Jon Christopher, Erin Clark, Andrea Eaton, Randy Fuller, Tony Gianfagna, Chris Hanson, Chris Jaques, Sarah OYong, Jim Pelton, Brenda Podvin, Phyllis Sauer, Brenna Shepard, Kelly Sullivan, Shannon VanCoughnett,

OTHERS PRESENT: Lucas Bertram, Tammy Castor, Donna Chatterton, Liam Dutil, Camden Hustes, Chloe Jaques, James King, Ruby LaClair, Jonathan Sullivan, Chase Summers, Andre Watts, Douglas Welbourne Jr, Reese Widrick

CALL TO ORDER

President Thomas called the regular meeting of the South Jefferson Central School District Board of Education to order at 6:01 p.m. in the Todd Dack Board Room in the Wilson Elementary School and led the Board in the Pledge of Allegiance.

APPROVAL OF AGENDA

A motion was made by Trustee Bibbins and seconded by Trustee Widrick to adopt the following resolution:

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby approve the agenda.

Yes 7 No 0 Motion: Carried

APPROVAL OF MINUTES

A motion was made by Trustee VanCoughnett and seconded by Trustee Eberle to approve the Board of Education minutes of the regular meeting held on December 14, 2022.

Yes 7 No 0 Motion: Carried

PUBLIC FORUM

No comments were made.

RECOGNITION OF DISTINGUISHED SERVICE

Shannon VanCoughnett and Chris Jaques expressed gratitude and appreciation for Phyllis Sauer and her many years of dedicated service to the district. To honor and recognize Phyllis Sauer for her many decades of service, the Board passed the following resolution to rename the Clarke Building Large Group Instruction Room after her.

A motion by Trustee Widrick and seconded by Trustee Bibbins to adopt the following resolution:

WHEREAS, Phyllis Sauer having worked at South Jefferson Central School District for nearly 49 years; and WHEREAS, the Board of Education appreciates and recognizes her years of dedication and service; and WHEREAS, the Board of Education would like to honor her past and current service by naming the high school large group instruction room the "Phyllis Sauer Large Group Instruction Room".

NOW, BE IT RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby rename the High School Large Group Instruction Room the "Phyllis Sauer Large Group Instruction Room" in honor and recognition of the many years of service by Phyllis Sauer and a plaque with that name shall be affixed on the door.

Yes 7 No 0 Motion: Carried

DEPARTURES

Chris Jaques and Chloe Jaques departed the meeting at 6:13 p.m.

SENIOR TRIP 2023 INFORMATION & APPROVAL

Senior Class representatives, Ruby LaClair, Chase Summers, and Reese Widrick, presented detailed information regarding the Senior Class Trip to Boston/Springfield, Massachusetts on June 17-18, 2023. Discussion followed.

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee Bibbins and seconded by Trustee Juczak to adopt the following resolution:

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby approve the senior class overnight trip to Boston/Springfield, Massachusetts on June 17-18, 2023, with required chaperones and at no cost from the District's school budget as presented.

Yes 7 No 0 Motion: Carried

DEPARTURES

Lucas Bertram, Donna Chatterton, Liam Dutil, Jonathan Sullivan, and Kelly Sullivan departed the meeting at 6:16 p.m. after the above information.

PROM 2023 INFORMATION & APPROVAL

Junior Class representatives, Andre Watts and James King, presented detailed information regarding Prom 2022 to be held at the Faichney Business Drive Complex in Watertown, NY on June 3, 2023. A PowerPoint presentation was viewed. Discussion followed.

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee Matteson and seconded by Trustee Juczak to adopt the following resolution:

PROM 2023 INFORMATION & APPROVAL (Continued)

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby approve Prom 2023 to be held at the Faichney Drive Business Drive Complex in Watertown, NY on June 3, 2023, with required chaperones and at no cost from the District's school budget as presented.

Yes 7 No 0 Motion: Carried

DEPARTURES

Kim Besaw, Benita Cataldo, Erin Clark, Randy Fuller, Camden Hustes, James King, Brenda Podvin, Phyllis Sauer, Brenna Shepard, Andre Watts, and Reese Widrick departed the meeting at 6:20 p.m. after the above information.

CSE CHAIR'S/PRINCIPALS' 2023-2024 BUDGET CONSIDERATIONS

Sarah OYong provided detailed information regarding the Special Education Department. Included in the information were program highlights and accomplishments, goals for the upcoming school year, equipment desired for the upcoming school year, and staffing needs. Discussion followed. Jim Pelton provided detailed information regarding the Mannsville-Manor Elementary Building. Included in the information were building highlights and accomplishments, goals for the upcoming school year, equipment desired for the upcoming school year, and staffing needs. Discussion followed. Tony Gianfagna provided detailed information regarding the Wilson Elementary Building. Included in the information were building highlights and accomplishments, goals for the upcoming school year, equipment desired for the upcoming school year, and staffing needs. Discussion followed. Jon Christopher provided detailed information regarding the Clarke Middle School. Included in the information were building highlights and accomplishments, goals for the upcoming school year, equipment desired for the upcoming school year, and staffing needs. Discussion followed. Shannon VanCoughnett and Chris Hanson provided detailed information regarding the Clarke High School. Included in the information were building highlights and accomplishments, goals for the upcoming school year, equipment desired for the upcoming school year, and staffing needs. Discussion followed.

ENTRANCES AND DEPARTURES

Randy Fuller reentered the meeting at 6:28 p.m. during the above information. Tammy Castor departed the 6:51 p.m. during the above information. Ruby LaClair departed the meeting at 7:02 p.m. during the above information. Randy Fuller, Tony Gianfagna, Chris Hanson, and Jim Pelton departed the meeting at 7:24 p.m. after the above information.

APPROVAL OF CAPITAL PROJECT BOND RESOLUTION

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee Widrick and seconded by Trustee VanCoughnett to adopt the following resolution:

WHEREAS, the qualified voters of the South Jefferson Central School District, Jefferson, Lewis and Oswego Counties, New York (the "District"), at a special meeting duly called and held on December 13, 2022, did vote and adopt a proposition authorizing a capital improvement project consisting of the construction of alterations and improvements to the buildings, playgrounds, athletic fields and courts and parking areas at Mannsville Manor Elementary School, Maynard P. Wilson Elementary School, Bus Garage at Maynard P. Wilson Elementary School and Middle/High School and Maintenance Building, including an addition to the Maintenance Building, all of the foregoing to include related site work and improvements, original furnishings, fixtures, equipment, machinery and apparatus required for such purposes,

APPROVAL OF CAPITAL PROJECT BOND RESOLUTION (Continued)

architectural fees, and all other necessary costs incidental to such work (collectively, the "Project") at a total estimated cost not to exceed \$17,100,000 and obtain the necessary funds by spending \$1,000,000 from the District's reserve fund and the remaining \$16,100,000 or so much thereof as may be necessary after receipt of State aid, be raised by the levy of a tax upon the taxable property of said District which is hereby voted in the amount of \$16,100,000, which tax shall be levied and collected in annual installments in such years and in such amounts as may be determined by the Board of Education and in anticipation of the collection of such tax, bonds and notes of the District are hereby authorized to be issued at one time, or from time to time, in the principal amount not to exceed \$16,100,000, and a tax is hereby voted to pay the principal and interest on said obligations when due; and

WHEREAS, the District is a local agency pursuant to the New York State Environmental Quality Review Act ("SEQRA"), ECL Section 8-0101, et seq., and implementing regulations, 6 NYCRR Part 617 (the "Regulations"); and

WHEREAS, after carefully considering the nature and scope of the Project, by resolution adopted on October 12, 2022, the Board of Education determined that the Project is an Unlisted Action for purposes of the Regulations, will not have a significant adverse effect on the environment and issued a negative declaration for the purposes of SEQRA; and

NOW, THEREFORE BE IT RESOLVED, ON JANUARY 11, 2023, BY THE BOARD OF EDUCATION OF THE DISTRICT, (BY FAVORABLE VOTE OF NOT LESS than two thirds of all members of said board of education) AS FOLLOWS:

Section 1. Subject to the provisions of Section 3 hereof, the District is hereby authorized to accomplish the Project and purchase such furnishings, fixtures, equipment, machinery and apparatus as may be required for the purposes for which the Project is to be used and to expend therefor an amount, including preliminary costs and costs incidental thereto and to financing thereof, not to exceed the estimated maximum cost of \$17,100,000; and the said amount is hereby appropriated therefor. The estimated total cost of said specific object or purpose, including preliminary costs and costs incidental thereto and the financing thereof, is \$17,100,000 and the plan of financing includes spending \$1,000,000 from the District's reserve fund, spending any available state and federal aid, and the issuance of serial bonds in the aggregate principal amount not to exceed \$16,100,000 and the levy and collection of taxes on all the taxable real property in the District, to the extent necessary, to pay the principal of said bonds and the interest thereon as the same shall become due and payable, subject to applicable amounts of state assistance available or to any revenues available for such purpose from any other source. It is hereby determined that the requirements of SEQRA have been met.

Section 2. Bonds and bond anticipation notes, including renewals thereof, of the District are hereby authorized to be issued pursuant to the provisions of the Local Finance Law of the State of New York (the "Local Finance Law"), in a principal amount not to exceed \$16,100,000 to finance said appropriation for the Project.

Section 3. The following additional matters are hereby determined and declared:

- (a) Under the Local Finance Law, the period of probable usefulness of the Project is thirty (30) years pursuant to Section 11 of the Local Finance Law;

APPROVAL OF CAPITAL PROJECT BOND RESOLUTION (Continued)

- (b) Current funds are not required by the Local Finance Law to be provided prior to the issuance of the bonds and any notes issued in anticipation thereof authorized by this resolution; and
- (c) The proposed maturity of the bonds authorized by this resolution will exceed five (5) years.

Section 4. The temporary use of available funds of the District, not immediately required for the purpose or purposes for which the same were raised or otherwise created, is hereby authorized pursuant to Section 165.10 of the Local Finance Law, for the capital purposes described in Section 1 of this resolution. The reasonably expected source of funds to be used to initially pay for the expenditures authorized by Section 1 of this resolution shall be from the District's General Fund. It is intended that the District shall then reimburse expenditures from the General Fund with the proceeds of the bonds and bond anticipation notes authorized by this resolution and that the interest payable on the bonds and any bond anticipation notes issued in anticipation of such bonds shall be excludable from gross income for federal income tax purposes. This resolution is intended to constitute the declaration of the District's "official intent" within the meaning of Treasury Regulation Section 1.150-2 to reimburse the expenditures authorized by this resolution with the proceeds of the bonds and bond anticipation notes authorized herein. Other than as specified in this resolution, no monies are reasonably expected to be, received, allocated on a long-term basis, or otherwise set aside with respect to the permanent funding of the objects or purposes described herein.

Section 5. Each of the bonds authorized by this resolution and any bond anticipation notes issued in anticipation thereof shall contain the recital of validity as prescribed by Section 52.00 of the Local Finance Law and said bonds and any notes issued in anticipation of said bonds shall be general obligations of the District, payable as to both principal and interest by general tax upon all the taxable real property within the District without limitation of rate or amount. The bonds may be issued such that annual principal and interest payments will be substantially similar or declining as provided by law. The full faith and credit of the District are hereby irrevocably pledged to the punctual payment of the principal of and interest on said bonds and any notes issued in anticipation of the sale of said bonds and provision shall be made annually in the budget of the District of appropriation for (a) the amortization and redemption of the bonds and any notes in anticipation thereof to mature in such year and (b) the payment of interest to be due and payable in such year.

Section 6. The validity of the bonds authorized by this resolution and of any notes issued in anticipation of the sale of said bonds may be contested only if:

- (a) such obligations are authorized for an object or purpose for which the District is not authorized to expend money, or
- (b) the provisions of law which should be complied with at the date of the publication of such resolution are not substantially complied with, and an action, suit or proceeding contesting such validity, is commenced within twenty days after the date of such publication, or
- (c) such obligations are authorized in violation of the provisions of the constitution.

Section 7. The power to issue and sell the bonds and any notes issued in anticipation thereof (including any renewal notes), including all powers or duties pertaining or incidental thereto, is hereby delegated to the President of the Board of Education, as Chief Fiscal Officer, except as

APPROVAL OF CAPITAL PROJECT BOND RESOLUTION (Continued)

herein provided. The bonds shall be of such terms, form and contents as may be determined by the Chief Fiscal Officer, pursuant to the Local Finance Law. The Chief Fiscal Officer is authorized to execute and deliver any documents, including a financing agreement with the Dormitory Authority of the State of New York, if applicable, and to take such other action as may be necessary and proper to carry out the intent and provisions hereof.

Section 8. Trespasz & Marquardt, LLP is appointed bond counsel to the District for the Project.

Section 9. This resolution shall take effect immediately. The District Clerk is hereby authorized and directed to publish a summary of the foregoing resolution, together with a Notice in substantially the form prescribed by Section 81.00 of the Local Finance Law in the newspapers having general circulation in the District and designated the official newspapers of District for such publication.

The motion having been duly moved, the resolution was acted upon by the Board of Education and there were 7 votes in favor of the resolution and 0 votes against the resolution as follows:

Pamela Thomas, President	Voting	<u>Yes</u>
Kenneth Bibbins, Vice President	Voting	<u>Yes</u>
Joseph Eberle II	Voting	<u>Yes</u>
James Juczak	Voting	<u>Yes</u>
Troy Matteson	Voting	<u>Yes</u>
Justin VanCoughnett	Voting	<u>Yes</u>
Stephanie Widrick	Voting	<u>Yes</u>

The resolution was thereafter declared adopted.

APPROVAL OF GIRLS LACROSSE OVERNIGHT TRIP REQUEST

Information regarding a Girls Varsity Lacrosse overnight trip to Maryland from April 10-14, 2023, for Spring break training and team building was included in the Board packet and reviewed by the Board. Discussion followed.

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee Juczak and seconded by Trustee Widrick to adopt the following resolution:

RESOLVED, the Board of Education of the South Jefferson Central School District does hereby approve the Girls Varsity Lacrosse overnight trip request including team costs, volunteer chaperones, and transportation expenses to Maryland for Spring break training and team building as presented.

Yes 7 No 0 Motion: Carried

APPROVAL OF FFA OVERNIGHT TRIPS REQUEST

Information regarding four FFA overnight trips: Winter Weekend at Camp Oswegatchie in Croghan, NY to participate in outdoor education and team building from January 20-22, 2023; Member Leadership Series in Syracuse, NY to attend workshops to develop abilities to connect and communicate with others as well as work on goal setting and time management from January 28-29, 2023; State Leader Experience in Albany, NY to meet with state legislators to discuss agricultural

APPROVAL OF FFA OVERNIGHT TRIPS REQUEST (Continued)

issues and for personal leadership development from February 6-7, 2023; and the State FFA Convention in Buffalo, NY to compete in contests, for leadership development, and community service from May 18-20, 2023; was included in the Board packet and reviewed by the Board. Discussion followed.

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee Bibbins and seconded by Trustee Juczak to adopt the following resolution:

RESOLVED, the Board of Education of the South Jefferson Central School District does hereby approve the four FFA overnight trip requests including club costs, volunteer chaperones, and transportation expenses to attend the Winter Weekend at Camp Oswegatchie in Croghan, NY from January 20-23, 2023, the Member Leadership Series in Syracuse, NY from January 28-29, 2023, the State Leader Experience in Albany, NY from February 6-7, 2023, and the State Convention in Buffalo, NY from May 18-20, 2023, as presented.

Yes 7 No 0 Motion: Carried

APPROVAL OF MOA BETWEEN SJCSO & SJTA

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee Matteson and seconded by Trustee VanCoughnett to adopt the following resolution:

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby approve the memorandum of agreement by the South Jefferson Central School District and the South Jefferson Teachers' Association for the purpose of addressing the substitute shortage during the unprecedented circumstances surrounding the ongoing COVID-19 pandemic effective for the 2022-2023 school year as presented.

Yes 7 No 0 Motion: Carried

ACKNOWLEDGEMENT OF HOMESCHOOLING LIST

The Board acknowledged the homeschooling request from one (1) family to homeschool their child for the 2022-2023 school year.

APPROVAL OF CSE/CPSE RECOMMENDATIONS

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee Bibbins and seconded by Trustee Eberle to adopt the following resolution:

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby agree to provide the arrangement of services as included in the Individual Education Plans and/or evaluation summary as recommended by the Committee on Special Education or Committee on Preschool Education for students #16348, 16079, 17718, 17719, 17177, 15022, 15181, 17281, 18540, 15981, 17526, 18143, 18484, 16745, 17702, 17793, 18491, 17820, 18121, 17516, and 17932.

Yes 7 No 0 Motion: Carried

DISTRICT UPDATES/ITEMS OF INFORMATION

Information from the Adams Center Library, including a proposition requesting additional funds to be included in the May School Budget Vote and Election and the programs offered, was included in

DISTRICT UPDATES/ITEMS OF INFORMATION (Continued)

the Board packet and reviewed by the Board. Superintendent Chamberlain summarized her first week in the district which was eventful and she is thankful and looking forward to serving the district and the community. She has been invited into classrooms, visited each building, and met with administrators, department leaders, and supervisors. Other topics included emergency snow days, virtual days, and professional development. Discussion followed.

RETIREMENT- FOOD SERVICE HELPER

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee Juzcak and seconded by Trustee Eberle to adopt the following resolution:

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby accept, with regret, the resignation for retirement request from Santa Gillard from her position as Food Service Helper effective June 30, 2023.

Yes 7 No 0 Motion: Carried

RESIGNATION- TWO-RUN BUS DRIVER

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee VanCoughnett and seconded by Trustee Eberle to adopt the following resolution:

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby accept the resignation request from Stacey Berry from his position as Two-Run Bus Driver effective January 28, 2023.

Yes 7 No 0 Motion: Carried

RESIGNATION- SPECIAL EDUCATION TEACHER

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee Bibbins and seconded by Trustee Matteson to adopt the following resolution:

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby accept the resignation request from Emily Keck from her position as Special Education Teacher effective February 18, 2023.

Yes 7 No 0 Motion: Carried

LEAVE OF ABSENCE- MATH TEACHER

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee Eberle and seconded by Trustee Widrick to adopt the following resolution:

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby approve the leave of absence request for maternity purposes from Kerry Kennett from her position as Math Teacher effective May 8, 2023, and extending eight weeks after delivery.

Yes 7 No 0 Motion: Carried

CHANGE IN RESIGNATION DATE- AIDE

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee VanCoughnett and seconded by Trustee Bibbins to adopt the following resolution:

CHANGE IN RESIGNATION DATE- AIDE (Continued)

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby accept the change in resignation date for Julia Rolando for her position as Aide from January 30, 2023, to December 12, 2022.

Yes 7 No 0 Motion: Carried

CHANGE IN HOURS- TEACHING ASSISTANT

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee Matteson and seconded by Trustee Eberle to adopt the following resolution:

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby accept the change in hours for Karen Thomas for her position as Teaching Assistant from 5.75 hours per day to 7 hours per day effective January 20, 2023.

Yes 7 No 0 Motion: Carried

ESTABLISH HOURLY RATE- PSYCHOEDUCATIONAL EVALUATOR

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee VanCoughnett and seconded by Trustee Matteson to adopt the following resolution:

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby establish the hourly rate for Lynn Lowery for her position as Psychoeducational Evaluator of \$45.71 per hour (\$800 per evaluation for services) effective for the 2022-2023 school year.

Yes 7 No 0 Motion: Carried

APPOINTMENT- AIDE

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee VanCoughnett and seconded by Trustee Bibbins to adopt the following resolution:

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby appoint Ethan Stinson as Aide (Civil Service Title: School Monitor) at the Mannsville Elementary Building for 5.75 hours per day at a rate of \$14.20 per hour effective January 17, 2023.

Yes 7 No 0 Motion: Carried

APPOINTMENT- AIDE

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee VanCoughnett and seconded by Trustee Matteson to adopt the following resolution:

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby appoint Heidi Boenning as Aide (Civil Service Title: School Monitor) at the Mannsville Elementary Building for 5.75 hours per day at a rate of \$14.20 per hour effective January 20, 2023.

Yes 7 No 0 Motion: Carried

APPOINTMENT- 19A TRAINER

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee Eberle and seconded by Trustee Bibbins to adopt the following resolution:

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby appoint Rebecca Rabetoy as 19A Trainer at her current rate effective January 28, 2023.

Yes 7 No 0 Motion: Carried

APPOINTMENT- 2022-2023 WINTER COACH

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee Bibbins and seconded by Trustee Eberle to adopt the following resolution:

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby appoint Kylee Rosbrook as 7th Grade Modified Boys Basketball Coach effective for the 2022-2023 winter season with a stipend according to the negotiated agreement.

Yes 7 No 0 Motion: Carried

APPOINTMENT- 2022-2023 STUDENT/PRACTICUM/OBSERVATION TEACHER

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee VanCoughnett and seconded by Trustee Eberle to adopt the following resolution:

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby appoint the following as a 2022-2023 Student/Practicum/Observation Teacher:

Wesley ClarkeMS

Yes 7 No 0 Motion: Carried

APPOINTMENTS- INSTRUCTIONAL SUBSTITUTE ADDENDUM

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee Bibbins and seconded by Trustee VanCoughnett to adopt the following resolution:

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby approve the following to the instructional substitute list as presented to the Board and as follows and in accordance with the fingerprinting, background clearance requirements, and SED requirements effective for the 2022-2023 school year:

Kelli Mose (uncertified).....Retiree, Teaching Assistant
Julia Rolando (uncertified) MST, Childhood Ed (5/23)
Blake Edgar (uncertified)..... BS, Nursing (5/25)

Yes 7 No 0 Motion: Carried

APPOINTMENTS- SUPPORT STAFF SUBSTITUTE ADDENDUM

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee Juczak and seconded by Trustee VanCoughnett to adopt the following resolution:

APPOINTMENTS- SUPPORT STAFF SUBSTITUTE ADDENDUM (Continued)

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby approve the support staff substitute list as presented and as follows and in accordance with the fingerprinting and background clearance requirements effective for the 2022-2023 school year:

Adam Claflin cleaner
Beth Graves school monitor
Connie Adkins LPN
Joan Bartosz..... transportation monitor
Kyle Durham..... bus driver
Amelita Hendrickson..... cleaner
Morgan Keeney school monitor
Cassandra Tamblin..... school monitor
Joshua Whalen cleaner

Yes 7 No 0 Motion: Carried

APPOINTMENTS- VOLUNTEERS

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee Eberle and seconded by Trustee Bibbins to adopt the following resolution:

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby approve the following volunteers effective for the 2022-2023 school year:

Katie Elliott Wilson
Shannon Traver..... Wilson

Yes 7 No 0 Motion: Carried

APPROVAL OF TREASURER’S REPORT (11/22)

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee Bibbins and seconded by Trustee Eberle to adopt the following resolution:

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby approve the following Treasurer’s Report for November 2022:

	<u>Ending Balance</u>
GENERAL FUND	
Checking WSB	\$298,776.13
Savings Chase	7,263,169.89
Savings NY Class	1,046,078.87
Unemployment Reserve	70,930.55
Property Loss Reserve	7,128.73
Liability Reserve	23,736.18
TRS Reserve	655,904.50
ERS Reserve	504,840.67
Worker’s Comp Reserve	302,945.04
Payroll Checking WSB	0.00

APPROVAL OF TREASURER'S REPORT (11/22) (Continued)

FOOD SERVICES FUND		
	Checking WSB	197,739.64
CAPITAL FUND		
	Savings Chase	335.63
	Savings NY Class	10,132.07
	Reserve NY Class	1,002,703.91
MISCELLANEOUS SPECIAL REVENUE		
	Scholar Savings WSB	14,973.40

GROUP BENEFITS		
	Health Checking WSB	1,468,182.52
	Health Catalyst	0.00
	Health Savings NY Class	4,231,220.13
	Dental Checking WSB	229,620.85
	Flex Spending WSB	161,859.07
OTHER ACCOUNTS		
	Tax Collector- WSB	7,954.78
	Tax Collector- WSB ACC	0.00
	Extra-Curricular WSB	268,472.44

Yes 7 No 0 Motion: Carried

SCHEDULE OF CHECKS WRITTEN INFORMATION

The schedule of checks written for the month of November 2022 was included in the Board packet and reviewed by the Board.

APPROVAL OF BUDGET REPORT

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee Juczak and seconded by Trustee VanCoughnett to adopt the following resolution:

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby approve the budget report for November 2022.

Yes 7 No 0 Motion: Carried

REVENUE REPORT INFORMATION

The revenue report for the month of November 2022 was included in the Board packet and reviewed by the Board.

APPROVAL OF HEALTH INSURANCE (11/22) RECAP

The Health Insurance Report for November 2022 was included in the Board packet and reviewed by the Board. Discussion followed.

APPROVAL OF HEALTH INSURANCE (11/22) RECAP (Continued)

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee Widrick and seconded by Trustee Eberle to adopt the following resolution:

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby approve the Health Insurance Report dated November 2022.

Yes 7 No 0 Motion: Carried

ACKNOWLEDGE MINIMUM WAGE INCREASE FOR SUPPORT STAFF

A motion was made by Trustee Widrick and seconded by Trustee Bibbins to adopt the following resolution:

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby acknowledge the minimum wage increase for support staff from \$13.20 to \$14.20 per hour effective December 31, 2022.

Yes 7 No 0 Motion: Carried

BAN INFORMATION

Information regarding the financing schedule for bond anticipation notes for 2023 was included in the Board packet and reviewed by the Board.

BOUNDARY TOPOGRAPHIC SURVEY INFORMATION & APPROVAL

Information regarding boundary topographic surveys from Bolton Land Surveying PC as required for the capital improvement project was included in the Board packet and reviewed by the Board. Discussion followed.

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee Widrick and seconded by Trustee Bibbins to adopt the following resolution:

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby approve the proposals from Bolton Land Surveying PC for boundary topographic surveys as required for the capital improvement project as presented.

Yes 7 No 0 Motion: Carried

ACCEPTANCE OF STEWART'S DONATION

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee VanCoughnett and seconded by Trustee Bibbins to adopt the following resolution:

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby accept with appreciation the generous contribution of \$500 from Stewart's Shops Corp. for the 2023 One Book One School Project as presented to the Board.

Yes 7 No 0 Motion: Carried

APPROVAL OF ENERGY & ENVIRONMENT PRE-RENOVATION HAZARDOUS MATERIALS SAMPLING

Information regarding pre-renovation hazardous materials sampling testing from Energy & Environment, LLC as required for the capital improvement project was included in the Board packet and reviewed by the Board. Discussion followed.

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee Juczak and seconded by Trustee Eberle to adopt the following resolution:

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby approve the proposal from Energy & Environment, LLC for pre-renovation hazardous materials sampling testing as required for the capital improvement project as presented.

Yes 7 No 0 Motion: Carried

DEPARTURES

Jon Christopher, Andrea Eaton, Sarah OYong, Chase Summers, Shannon VanCoughnett, and Douglas Welbourne Jr departed the meeting at 7:47 p.m.

EXECUTIVE SESSION

A motion was made by Trustee Bibbins and seconded by Trustee Matteson to enter into Executive Session for the purposes of contractual, legal litigation, and discussing the employment history of particular persons.

Yes 7 No 0 Motion: Carried Time: 7:48 p.m.

A motion was made by Trustee VanCoughnett and seconded by Trustee Widrick to exit Executive Session.

Yes 7 No 0 Motion: Carried Time: 8:20 p.m.

ADJOURNMENT

A motion was made by Trustee Bibbins and seconded by Trustee Eberle to adjourn the meeting.

Yes 7 No 0 Motion: Carried Time: 8:21 p.m.

Respectfully submitted,

Michelle L. Jaques
District Clerk