

**SOUTH JEFFERSON CENTRAL SCHOOL DISTRICT
ADAMS, NEW YORK 13605
BOARD OF EDUCATION
REGULAR MEETING, SEPTEMBER 28, 2022**

TRUSTEES PRESENT: Kenneth Bibbins, Joseph Eberle II, James Juczak, Troy Matteson,
Pamela Thomas, Justin VanCoughnett, Stephanie Widrick

TRUSTEES ABSENT: None

ALSO PRESENT: Scott B. Slater, Superintendent of Schools
Lisa A. Parsons, Assistant Superintendent
Cora Harvey, School Business Administrator
Michelle L. Jaques, District Clerk

STAFF PRESENT: Rebecca Dalrymple

OTHERS PRESENT: Christina Chamberlain, Alissa Waite, Douglas Welbourn Jr

CALL TO ORDER

President Thomas called the regular meeting of the South Jefferson Central School District Board of Education to order at 6:02 p.m. in the Todd Dack Board Room in the Wilson Elementary School and led the Board in the Pledge of Allegiance.

APPROVAL OF AGENDA

A motion was made by Trustee VanCoughnett and seconded by Trustee Eberle to adopt the following resolution:

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby approve the agenda as amended.

Yes 7 No 0 Motion: Carried

APPROVAL OF MINUTES

A motion was made by Trustee Eberle and seconded by Trustee Juczak to approve the Board of Education minutes of the regular meeting held on September 14, 2022.

Yes 7 No 0 Motion: Carried

PUBLIC FORUM

No comments were made.

STUDENT FFA PRESENTATION

The Student FFA Presentation was tabled until the next meeting.

APPROVAL OF 2-d CONTRACT WITH TINKERCAD

The 2-d contract with Tinkercad to provide an application for 3D design, electronics, and coding was included in the Board packet and reviewed by the Board.

APPROVAL OF 2-d CONTRACT WITH TINKERCAD (Continued)

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee Matteson and seconded by Trustee Bibbins to adopt the following resolution:

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby approve the 2-d contract with Tinkercad as presented to the Board.

Yes 7 No 0 Motion: Carried

APPROVAL OF 2-d CONTRACT WITH SPHERO EDU

The 2-d contract with Sphero Edu to provide Sphero robot learning website was included in the Board packet and reviewed by the Board.

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee Eberle and seconded by Trustee VanCoughnett to adopt the following resolution:

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby approve the 2-d contract with Sphero Edu as presented to the Board.

Yes 7 No 0 Motion: Carried

SECOND READING- GENDER NEUTRAL SINGLE-OCCUPANCY BATHROOMS POLICY

A second reading of the *Gender Neutral Single-Occupancy Bathrooms* Policy was included in the Board packet and reviewed by the Board. Discussion followed.

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee Widrick and seconded by Trustee Matteson to adopt the following resolution:

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby waive the three-reading requirement and accept the proposed *Gender Neutral Single-Occupancy Bathrooms* Policy as presented to the Board and by doing so, adopt it as policy.

Yes 7 No 0 Motion: Carried

HUMAN RESOURCES/GRANTS ADMINISTRATOR UPDATE

Rebecca Dalrymple provided an update regarding grants and events made possible by using the grants. Topics included the Safe Schools Endeavor Grant, One Book One School event, and ARP funding to help engage students. Discussion followed.

APPROVAL OF AWARD OF ELECTRICAL CONTRACT FOR CAPITAL OUTLAY PROJECT

Bid award information for the 2022-2023 Capital Outlay Project was included in the Board packet and reviewed by the Board. Discussion followed.

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee VanCoughnett and seconded by Trustee Juczak to adopt the following resolution:

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby approve the bid award for the electrical contract with S&L Electric, Inc. for the 2022-2023 Capital Outlay Project as presented to the Board.

**APPROVAL OF AWARD OF ELECTRICAL CONTRACT FOR CAPITAL OUTLAY PROJECT
(Continued)**

Yes 7 No 0 Motion: Carried

APPROVAL OF CSE/CPSE RECOMMENDATIONS

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee Bibbins and seconded by Trustee Eberle to adopt the following resolution:

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby agree to provide the arrangement of services as included in the Individual Education Plans and/or evaluation summary as recommended by the Committee on Special Education or Committee on Preschool Education for students #16549, 18372, 18392, 16922, 15899, 17872, 18593, 18491, 18483, 18141, 18503, 18484, 18439, 16301, and 18478.

Yes 7 No 0 Motion: Carried

ACKNOWLEDGEMENT OF HOMESCHOOLING LIST

The Board acknowledged the homeschooling requests from four (4) families to homeschool their children for the 2022-2023 school year.

DISTRICT UPDATES/ITEMS OF INFORMATION

Superintendent Slater provided an update regarding the Capital Outlay Project, wifi on school buses, and possible options for the Middle School driveway entrance. Superintendent Slater and Rebecca Dalrymple also spoke about the sub committees for the policy administrative manual. Discussion followed.

DEPARTURES

Alissa Waite and Douglas Welbourn Jr departed the meeting at 6:40 p.m. during the above information.

APPROVAL OF CONTRACT WITH S&L ELECTRIC, INC.

The contract with S&L Electric, Inc. for the 2022-2023 Capital Outlay Project was included in the Board packet and reviewed by the Board. Discussion followed.

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee Widrick and seconded by Trustee Juczak to adopt the following resolution:

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby approve the contract with S&L Electric, Inc. as presented to the Board.

Yes 7 No 0 Motion: Carried

APPROVAL OF CONTRACTUAL ENROLLMENT REQUEST

A contractual enrollment request was included in the Board packet and reviewed by the Board.

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee Juczak and seconded by Trustee Eberle to adopt the following resolution:

APPROVAL OF CONTRACTUAL ENROLLMENT REQUEST (Continued)

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby approve the request for one (1) student to be enrolled in the South Jefferson Central School District in accordance with the negotiated agreement effective for the 2022-2023 school year as presented.

Yes 7 No 0 Motion: Carried

DEPARTURE

Rebecca Dalrymple departed the meeting at 6:40 p.m.

EXECUTIVE SESSION

A motion was made by Trustee VanCoughnett and seconded by Trustee Juczak to enter into Executive Session for the purpose of discussing the employment of particular persons and to invite Christina Chamberlain into the session.

Yes 7 No 0 Motion: Carried Time: 6:54 p.m.

A motion was made by Trustee Bibbins and seconded by Trustee VanCoughnett to exit Executive Session.

Yes 7 No 0 Motion: Carried Time: 7:24 p.m.

CREATE POSITION- PRINCIPAL ACCOUNT CLERK

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee Bibbins and seconded by Trustee VanCoughnett to adopt the following resolution:

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby create one Principal Account Clerk position effective September 28, 2022.

Yes 7 No 0 Motion: Carried

RESIGNATION- AIDE

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee Eberle and seconded by Trustee VanCoughnett to adopt the following resolution:

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby accept the resignation request from Kelly Sullivan from her position as Aide effective October 1, 2022.

Yes 7 No 0 Motion: Carried

RESIGNATION- SCHOOL SOCIAL WORKER

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee Bibbins and seconded by Trustee Widrick to adopt the following resolution:

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby accept the resignation request from Rebekah Richter-Honer from her position as School Social Worker effective November 5, 2022.

RESIGNATION- SCHOOL SOCIAL WORKER (Continued)

Yes 7 No 0 Motion: Carried

CHANGE IN TITLE- SENIOR MICRO-COMPUTER TECHNICIAN

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee Juczak and seconded by Trustee Bibbins to adopt the following resolution:

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby accept the change in title for Lawrence Preedom from Micro-Computer Technician to provisional, promotional, 12-month Senior Micro-Computer Technician (Civil Service Title: Senior Micro-Computer Technician) for 8 hours per day at a rate of \$24.81 per hour effective October 3, 2022.

Yes 7 No 0 Motion: Carried

CHANGE IN APPOINTMENT- FOOD SERVICE HELPER

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee Widrick and seconded by Trustee Matteson to adopt the following resolution:

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby approve the change in appointment for Cheryl Rabetoy from 3 hours per day Food Service Helper to 5.75 hours per day Food Service Helper effective October 3, 2022.

Yes 7 No 0 Motion: Carried

CHANGE IN APPOINTMENT- SCHOOL SOCIAL WORKER

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee VanCoughnett and seconded by Trustee Bibbins to adopt the following resolution:

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby approve the change in appointment for Ann Marie Crescent from Grant-funded 1.0 FTE School Social Worker to four-year probationary appointment (recognizing the 2021-2022 school year and September 1, 2022, through November 4, 2022) as 1.0 FTE School Social Worker effective November 5, 2022.

Yes 7 No 0 Motion: Carried

APPOINTMENT- TYPIST

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee VanCoughnett and seconded by Trustee Matteson to adopt the following resolution:

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby appoint Caitlyn Weston as provisional, 11-month Typist (Civil Service Title: Typist) for 7.5 hours per day at a rate of \$15.75 per hour effective October 17, 2022.

Yes 7 No 0 Motion: Carried

APPOINTMENT- AIDE

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee VanCoughnett and seconded by Trustee Matteson to adopt the following resolution:

APPOINTMENT- AIDE (Continued)

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby appoint Hannah LaDue as Aide (Civil Service Title: School Monitor) at the Wilson Elementary Building for 5.75 hours per day at a rate of \$13.99 per hour effective October 3, 2022.

Yes 7 No 0 Motion: Carried

APPOINTMENTS- 2022-2023 WINTER COACHES

A motion was made by Trustee Widrick and seconded by Trustee Bibbins to table the appointments of the 2022-2023 Winter Coaches until the next Board meeting.

Yes 7 No 0 Motion: Carried

APPOINTMENT- 2022-2023 CLUB AND CLASS ADVISOR

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee Matteson and seconded by Trustee Juczak to adopt the following resolution:

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby appoint the following as Class & Club Advisor effective for the 2022-2023 school year:

Mallory Babcock Volunteer, MS Safe Spaces Club

Yes 7 No 0 Motion: Carried

APPOINTMENTS- INSTRUCTIONAL SUBSTITUTE ADDENDUM

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee VanCoughnett and seconded by Trustee Matteson to adopt the following resolution:

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby approve the instructional substitute list as presented and as follows and in accordance with the fingerprinting and background clearance requirements effective for the 2022-2023 school year:

Teri Berger, certified N-6
Hannah Mullin, uncertified MA, Clinical Mental Health Counseling

Yes 7 No 0 Motion: Carried

APPOINTMENTS- SUPPORT STAFF SUBSTITUTE ADDENDUM

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee Bibbins and seconded by Trustee Eberle to adopt the following resolution:

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby approve the support staff substitute list as presented and as follows and in accordance with the fingerprinting and background clearance requirements effective for the 2022-2023 school year:

John Largett bus driver
Ashley Pierce food service helper
Louise Sparacino school monitor

APPOINTMENTS- SUPPORT STAFF SUBSTITUTE ADDENDUM (Continued)

Mirissa Brown.....food service helper
Linda Hunter.....food service helper
Van Hutchinsoncleaner
Danielle Robinsoncleaner

Yes 7 No 0 Motion: Carried

APPOINTMENT- 2022-2023 WINTER VOLUNTEER ASSISTANT COACH

A motion was made by Trustee Bibbins and seconded by Trustee Widrick to table the appointment of the 2022-2023 Winter Volunteer Assistant Coach until the next Board meeting.

Yes 7 No 0 Motion: Carried

APPOINTMENTS- VOLUNTEERS

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee VanCoughnett and seconded by Trustee Matteson to adopt the following resolution:

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby approve the following as volunteers effective for the 2022-2023 school year:

Nancy Anderson..... Wilson, eff. 2022-2023 school year
Jennifer Crowther Wilson, eff. 2022-2023 school year
Maria Davis..... Wilson, eff. 2022-2023 school year
Glen Decker II Wilson, eff. 2022-2023 school year
Kayla Filkins..... Wilson, eff. 2022-2023 school year
Elizabeth Reed Wilson, eff. 2022-2023 school year

Yes 7 No 0 Motion: Carried

APPROVAL OF TREASURER’S REPORT (7/22)

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee Bibbins and seconded by Trustee Eberle to adopt the following resolution:

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby approve the following Treasurer’s Report for July 2022:

	<u>Ending Balance</u>
GENERAL FUND	
Checking WSB	\$239,567.41
Savings Chase	4,343,794.72
Savings NY Class	907,786.89
Unemployment Reserve	70,309.83
Property Loss Reserve	7,066.37
Liability Reserve	23,528.44
TRS Reserve	450,633.57

APPROVAL OF TREASURER'S REPORT (7/22) (Continued)

	ERS Reserve	390,905.20
	Worker's Comp Reserve	240,557.09
	Payroll Checking WSB	0.00
FOOD SERVICES FUND		
	Checking WSB	87,061.87
CAPITAL FUND		
	Savings Chase	100,216.54
	Savings NY Class	8,358.20
MISCELLANEOUS SPECIAL REVENUE		
	Scholar Savings WSB	20,718.70
GROUP BENEFITS		
	Health Checking WSB	951,914.36
	Health Catalyst	0.00
	Health Savings NY Class	4,194,192.83
	Dental Checking WSB	230,239.28
	Flex Spending WSB	33,199.41
OTHER ACCOUNTS		
	Tax Collector- WSB	0.00
	Tax Collector- WSB ACC	0.00
	Extra-Curricular WSB	231,989.53

Yes 7 No 0 Motion: Carried

SCHEDULE OF CHECKS WRITTEN INFORMATION

The schedule of checks written for the month of July 2022 was included in the Board packet and reviewed by the Board.

APPROVAL OF BUDGET REPORT

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee VanCoughnett and seconded by Trustee Juczak to adopt the following resolution:

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby approve the budget report for July 2022.

Yes 7 No 0 Motion: Carried

REVENUE REPORT INFORMATION

The revenue report for the month of July 2022 was included in the Board packet and reviewed by the Board.

APPROVAL OF HEALTH INSURANCE (7/22) RECAP

The Health Insurance Report for July 2022 was included in the Board packet and reviewed by the Board. Discussion followed.

APPROVAL OF HEALTH INSURANCE (7/22) RECAP (Continued)

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee Widrick and seconded by Trustee VanCoughnett to adopt the following resolution:

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby approve the Health Insurance Report dated July 2022.

Yes 7 No 0 Motion: Carried

APPROVAL OF TREASURER'S REPORT (8/22)

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee Widrick and seconded by Trustee VanCoughnett to adopt the following resolution:

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby approve the following Treasurer's Report for August 2022:

	<u>Ending Balance</u>
GENERAL FUND	
Checking WSB	\$397,018.95
Savings Chase	3,953,394.08
Savings NY Class	909,240.53
Unemployment Reserve	70,422.42
Property Loss Reserve	7,077.68
Liability Reserve	23,566.11
TRS Reserve	451,355.19
ERS Reserve	391,531.16
Worker's Comp Reserve	240,942.31
Payroll Checking WSB	0.00
FOOD SERVICES FUND	
Checking WSB	88,310.63
CAPITAL FUND	
Savings Chase	100,254.81
Savings NY Class	8,371.58
MISCELLANEOUS SPECIAL REVENUE	
Scholar Savings WSB	10,351.58
GROUP BENEFITS	
Health Checking WSB	1,269,196.28
Health Catalyst	0.00
Health Savings NY Class	4,200,909.04
Dental Checking WSB	228,748.22
Flex Spending WSB	25,662.06

APPROVAL OF TREASURER'S REPORT (8/22) (Continued)

OTHER ACCOUNTS		
	Tax Collector- WSB	0.00
	Tax Collector- WSB ACC	49,894.40
	Extra-Curricular WSB	231,671.89

Yes 7 No 0 Motion: Carried

SCHEDULE OF CHECKS WRITTEN INFORMATION

The schedule of checks written for the month of August 2022 was included in the Board packet and reviewed by the Board.

APPROVAL OF BUDGET REPORT

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee Bibbins and seconded by Trustee Eberle to adopt the following resolution:

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby approve the budget report for August 2022.

Yes 7 No 0 Motion: Carried

REVENUE REPORT INFORMATION

The revenue report for the month of August 2022 was included in the Board packet and reviewed by the Board.

APPROVAL OF HEALTH INSURANCE (8/22) RECAP

The Health Insurance Report for August 2022 was included in the Board packet and reviewed by the Board. Discussion followed.

Upon the recommendation of the Superintendent of Schools, a motion was made by Trustee Bibbins and seconded by Trustee VanCoughnett to adopt the following resolution:

RESOLVED, that the Board of Education of the South Jefferson Central School District does hereby approve the Health Insurance Report dated August 2022.

Yes 7 No 0 Motion: Carried

ADJOURNMENT

A motion was made by Trustee Bibbins and seconded by Trustee VanCoughnett to adjourn the meeting.

Yes 7 No 0 Motion: Carried Time: 7:22 p.m.

Respectfully submitted,

Michelle L. Jaques
District Clerk