



# NOVATO UNIFIED SCHOOL DISTRICT

1015 SEVENTH STREET ■ NOVATO ■ CA ■ 94945 ■ PH: (415) 897-4201 ■ FX: (415) 898-5790

*"Achievement for All – Our Call to Action"*

**YANCY HAWKINS**  
Assistant Superintendent  
Business and Operations

**JIM HOGEBOOM**  
Superintendent

## **NOTES** **BUDGET ADVISORY COMMITTEE** **A Superintendent's Advisory Committee** **October 18, 2017**

### **1. Introductions/Icebreaker Activity**

*The committee did introductions and engaged in a budget related icebreaker activity.*

### **2. Purpose and Role of Committee**

*Yancy Hawkins, Assistant Superintendent of Business and Operations, reviewed the committee's purpose and role with the members. As a Superintendent's advisory committee, the role is to "support the Superintendent and the District in determining recommendations for budget solutions to bring the District budget into alignment".*

### **3. Committee Timeline**

*The committee will be meeting from October 2017 through January 2018 in order to bring recommendations to the Superintendent in February.*

### **4. Budget Presentation and Questions**

*Yancy Hawkins gave a presentation on the District's operating budget, with a focus on the three areas impacting the District most significantly: 1) slowing state funding, 2) declining enrollment, and 3) rising contribution rates for state pensions (STRS/PERS).*

### **5. Guiding Principles**

*The committee worked in groups to brainstorm criteria to use in the determination of budget solutions. The groups presented their ideas to the rest of the committee. The District committed to bring a draft list of criteria, based upon the committee's ideas for review at the November 15th meeting.*

### **6. Homework**

*The committee was given an optional homework assignment to review the things they value most about the District and then review the same question from another stakeholder's position.*

### **7. Next Meeting Dates**

*The committee's next scheduled meetings are on Wednesday, November 15, Wednesday, December 13, and Wednesday, January 24.*