

**AUTHORIZED USE OF SCHOOL-OWNED  
MATERIALS AND EQUIPMENT**

Equipment belonging to the district may be used by faculty and certain school-related organizations when approved by the Superintendent of Schools or his/her designee. Other responsible organizations may use school equipment when the equipment can not be rented or borrowed from any nearby commercial source. The user shall be liable for damage during the period the equipment was lent to him/her.

Adoption date: June 21, 1993

**AUTHORIZED USE OF SCHOOL-OWNED  
MATERIALS AND EQUIPMENT REGULATION**

School districts micro-computers will not be loaned out to individual school personnel.

School personnel are encouraged to use the districts micro-computers at the various locations where the computers are assigned. Arrangements may be made by contacting the Building Principal or Program Administrator.

Adoption date: June 21, 1993