

Determining Budget Priorities

The Northeastern Clinton Central School District's Board of Education believes that determining budget priorities calls for the Board of Education and administration to strike a balance between an ideal educational program and the real life limits facing the district's fiscal ability to support and sustain potentially unlimited requests for instructional programs and support operations.

The Superintendent, in close cooperation with the Business Manager, is responsible each school year during the early stages of the budget development process to construct and recommend budget priorities to the Board of Education. Those priorities are to include, but not necessarily be limited to considering:

- A. Health & safety of students, employees and volunteers;
- B. Instructional programs that reflect state standards and community expectations;
- C. Staffing to implement federal and/or State mandates for instructional programs, plus consideration of the customary programs, current programs, current support operations and prospective initiatives for strengthening programs and support operations;
- D. Maintenance of the district's facilities, grounds and equipment;
- E. Strengthening of programs and operations that are to be sustained into the next school year;
- F. Professional development of faculty, support staff, administrators and supervisors;
- G. District goals approved by the Board for the upcoming school year;
- H. Cost reductions and operating efficiencies in any program or support operation identified by administrators or operations supervisors that warrant Board consideration to help support or sustain other current or emerging programs and operations.

The Superintendent is charged with constructing and forwarding to the appropriate other district administrators and operations supervisors the particular protocols and tasks required to develop estimated budget needs for the next school year's programs and support operations. Administrators and operations supervisors will submit their requests, and estimates of costs, to the Business Manager, who will examine all requests and compile a preliminary budget document for review and discussion with the Superintendent, prior to initial submittal and examination by the board of education.

The timetable for this process is to be included in the budget development calendar.

First reading	December 3, 2013
Second Reading	January 7, 2014
Adopted	February 4, 2014