

STUDENT ORGANIZATIONS REGULATION

Rules and Regulations for the Conduct, Operation, and Maintenance of Extraclassroom Activities

I. Policy

Student extraclassroom activities may only be formed for educational and school service purposes.

II. Organizational Procedures

Students wishing to form an extraclassroom activity shall petition their Building Principal in writing. The petition shall state the purpose of the proposed activity, and shall be signed by at least five students before it is presented to the Principal for action. If the purpose of the proposed extraclassroom activity falls within the scope of educational or school service purposes and if the necessary space and equipment are available, the principal, in conjunction with the petitioning students, shall seek a suitable advisor. When these procedures have been accomplished, the Principal shall recommend to the Superintendent of Schools that the extraclassroom activity be approved by the Board of Education.

III. Approved Extraclassroom Activities

All extraclassroom activities must be approved by the Board. The Superintendent shall maintain an up-to-date register of all extraclassroom activities that are approved or discontinued.

IV. Faculty Advisor

Each extraclassroom activity shall have a faculty advisor appointed by the Principal. The faculty advisor shall attend all meetings of the extraclassroom activity.

V. Meetings

All these meetings shall be held on school property. Extraclassroom activities shall not meet outside the school property unless they have received the consent of their Principal.

VI. Officers

Each extraclassroom activity shall have a president, vice president, secretary, and treasurer. These officers shall be elected annually from among the activity's membership by secret ballot.

VII. Constitution

Each extraclassroom activity shall adopt a constitution which shall define the purposes of the organization, duties of its officers, membership prerequisites, rules of procedure (including handling of funds) and such other matters as are deemed necessary. This constitution shall incorporate any rules and regulations of the

Board of Education which are applicable. The constitution of each extraclassroom activity shall be approved by the faculty advisor and the Principal, and a copy of the constitution shall be on file in the Principal's office and the office of the Superintendent.

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