

STUDENT DISMISSAL PRECAUTIONS

Upon a student's enrollment, the person(s) in legal parental relation/guardianship to the student is (are) to provide a list of names to the school district into whose custody the student may be released.

The Building Principal or his/her designee is to verify the identity of a person requesting the release of a student against this list, and may release without further inquiry if his or her name appears thereon. If the person seeking release is not identified on this list, the student may not be released except in the event of an emergency.

An emergency is determined in the sole discretion of the Building Principal or designee after verification of the facts of the situation. Even in cases of emergency, the person(s) in legal parental relation to the student must be contacted and agree to the release in question.

The Building Principal is empowered to adopt appropriate procedures for the submission and annual updating of the lists of names. Principals are expected to exercise the same procedure for updating the list throughout the district.

A Building Principal may presume that either parent of the student has authority to obtain the release of the student, notwithstanding his/her designation on the list of names discussed above, unless a certified copy of a legally binding instrument such as a court order or decree of divorce, separation, or custody providing evidence to the contrary has been provided to the district.

Ref: Education Law §3210(1)(c)

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