

**Middle/High Library
Champlain, NY**

PRESIDING OFFICER: Lynn Grovine

ROLL CALL

Tammy Gonyo, President –Absent
Lynn Grovine – Present
Renã Bosley – Present
Bill Forkey – Present
Ann Leduc – Present
Orville Nedeau – Present
Gregory Sample – Present

OTHERS PRESENT:

Lisa L. Grenville Superintendent
Ilean Duprey, District Clerk
Jennifer Brown, Business Manager
Gary Provoncha Arthur Bachelder
Tom Brandell Cathy Gonyo
Lorna Tetreault Josh Harrica
Larry Paola Dennis Rasco
Jason Lauri Eric Fuller
Herbert Barcomb Jamie Maggy
Mary Freeman

The Board of Education of the Northeastern Clinton Central School District met in Regular Session on January 6, 2015.

PLEDGE OF ALLEGIANCE

Vice-President Grovine called the Regular meeting to order at 6:00 p.m.

APPROVAL OF AGENDA

A motion was made by Mr. Sample, seconded by Mr. Forkey and unanimously carried approving the agenda as presented.

**PUBLIC COMMENT
(30 MINUTES)**

No public comment

REPORTS

- 1. Superintendent’s Report
- 2. Graduation Data Report – Steve Gratto
- 3. Financial Report – Jennifer Brown

TREASURER REPORTS

A motion was made by Mr. Sample, seconded by Mr. Forkey and unanimously carried approving the following Treasurer Reports:

Extra-classroom activities/November 2014
General Fund/November 2014

COMMITTEE ON PRE-SCHOOL SPECIAL EDUCATION, SPECIAL EDUCATION AND AMENDMENTS WITH NO MEETINGS

A motion was made by Mr. Sample, seconded by Mr. Forkey and unanimously carried approving the Committee on pre-school special education recommendations from their meeting held on 12/19/14, Committee on Special Education recommendations from their meetings held on 12/16, 17, 18 and amendments with no meetings on 1/5/15.

- RETIREMENT – FREDETTE** A motion was made by Mr. Sample, seconded by Mr. Forkey and unanimously carried approving letter of retirement/resignation received from **Linda Fredette**, teacher/student aide effective June 30, 2015.
- EARLY RETIREMENT NOTICE** A motion was made by Mr. Sample, seconded by Mrs. Bosley and unanimously carried approving the request from **Linda Fredette** to waive the time period for the \$1,000 early retirement incentive.
- RETIREMENT – BACHELDER** A motion was made by Mr. Sample, seconded by Mrs. Bosley and unanimously carried approving letter of retirement/resignation received from **Arthur Bachelder** bus driver effective June 30, 2015.
- EARLY RETIREMENT NOTICE** A motion was made by Mr. Sample, seconded by Mrs. Bosley and unanimously carried approving the request from **Arthur Bachelder** to waive the time period for the \$1,000 early retirement incentive.
- RETIREMENT – DEMERS** A motion was made by Mr. Sample, seconded by Mrs. Bosley and unanimously carried approving the request from **Clifford Demers** to waive the time period for the \$1,000 early retirement incentive.
- TENURE – VINCELETTE** A motion was made by Mr. Sample, seconded by Mrs. Bosley and unanimously carried approving tenure appointment of **Danielle Vincelette** in the tenure area of Special Education effective January 13, 2015.
- APPOINTMENT – BUS DRIVER – BARCOMB** A motion was made by Mr. Sample, seconded by Mrs. Bosley and unanimously carried approving **Herbert Barcomb** as a permanent bus driver effective January 19, 2015. Herbert was temporarily appointed as bus driver effective February 4, 2014 while Jeffrey Morelock served as Provisional Transportation Supervisor. Herbert will be on Step 2 \$10,697 of the 2013-2014 CSEA salary schedule. Mr. Barcomb works 6.25 hours per day = \$16,684.
- APPOINTMENT – SCHOOL BUS MONITOR SORRELL** A motion was made by Mr. Sample, seconded by Mr. Forkey and unanimously carried approving **Pamela Sorrell** effective January 8, 2015 as school bus monitor. Ms. Sorrell will be placed on Step 1 of the 2013-2014 salary schedule \$17,953 pro-rated to 3.75 hours daily, pro-rated for the remainder of the year. Probationary period in compliance with Rule XIV, subdivision 1, of Civil Service Regulations, January 8, 2015 – January 7, 2016. (Salary may be adjusted at the completion of contract negotiations. (Final school bus monitor position to be filled)
- APPOINTMENT – TRANSPORTATION SUPERVISOR** A motion was made by Mr. Sample, seconded by Mr. Forkey and unanimously carried approving the following resolution to appoint Transportation Supervisor, Provisional:
- The Board hereby appoints **Allen Fewster** on a provisional basis as Transportation Supervisor, pending the results of the Clinton County Civil Service examination on February 7, 2015 for the competitive class and meeting the job performance goals established by the superintendent of schools by 6/30/2015, with a start date of 1/16/15 at an annualized twelve-month salary of \$50,000, prorated from 1/16/15-6/30/15; and
- The Board authorized the superintendent to compensate **Allen Fewster** on an hourly rate of pay for up to 5% of his salary while working in a provisional capacity as Transportation Supervisor; and

**UNPAID LEAVE –
FEWSTER**

The Board hereby grants ***Allen Fewster*** unpaid leave from his current position as a Bus Mechanic from 1/16/2015 through 6/30/2015.

**ADDITIONS TO 2014-
2015 SUBSTITUTE LIST**

A motion was made by Mr. Sample, seconded by Ms. Leduc and unanimously carried approving the following person be added to the 2014-2015 substitute list:

Certified

Daniels, Tammy

**HEALTH AND WELFARE
SERVICES**

A motion was made by Mr. Sample, seconded by Ms. Leduc and unanimously carried approving the invoice in the amount of \$2,508.68 submitted by Plattsburgh City School District for Health and Welfare Services 2014 for three students attending Seton Academy.

**OUTSOURCING
PAYROLL
HELD TO EXECUTIVE**

A motion was made by Mr. Sample, seconded by Ms. Leduc to approve outsourcing payroll to Franklin-Essex-Hamilton BOCES effective, February 1, 2015, at cost of \$8,709 for the remainder of the 2014-2015 school year, after BOCES Aid. The service will include setting up annual salaries, processing of payroll, maintaining employees attendance records, compliance with Civil Service Laws, completion of all required Federal and State quarterly reporting, processing and distribution of W-2's and unemployment. **PLACED ON HOLD UNTIL AFTER EXECUTIVE SESSION**

**INCREASE IN
SUBSTITUTE RATE FOR
TEACHER AIDES**

A motion was made by Mr. Forkey, seconded by Mr. Sample and unanimously carried approving substitute teacher aide rate of pay from \$8.00 per hour to \$8.75 per hour as the minimum wage was changed effective January 1, 2015.

~~DISCUSSION~~**POLICY 5401 AND
5401R**

A motion was made by Mr. Forkey, seconded by Mr. Sample and unanimously carried approving policy 5401 and 5401R Use of Bathroom and Locker-room facilities.

~~INFORMATION~~

1. Legislative Breakfast – January 30, 2015 from 8:00-10:30 a.m.
2. The following changes were made to bus runs effective September 4, 2014:

Sue Smith from 5.75 to 6.5 hours

Karen LaFave, school bus monitor from 5.5 to 6 hours

This was previously reported at the December 15th meeting as being effective December 1, 2015.

~~EXECUTIVE SESSION~~

A motion was made by Mr. Sample, seconded by Mr. Forkey and unanimously carried that the board move into executive session to discuss a matter of agreement with the Confidential Secretaries, Director of Facilities and Transportation Supervisor guidelines, a matter of employment evaluation of coaches, a matter of the employment of a particular confidential secretary. Time: 6:47 p.m.

~~ REGULAR SESSION~~

The board reconvened regular session at 8:37 p.m. and the following action was taken:

A motion was made by Mr. Forkey, seconded by Mr. Sample and unanimously carried to eliminate an account clerk typist position. The least senior Account Clerk Typist is Patty Garrand. Position will be abolished effective March 6, 2015.

A motion was made by Ms. Leduc, seconded by Mrs. Bosley and unanimously carried appointing Dennis Rasco as CIO effective 7/1/15.

A motion was made by Mr. Forkey, seconded by Mr. Sample to approve outsourcing payroll to Franklin-Essex-Hamilton BOCES effective, February 1, 2015, at cost of \$8,709 for the remainder of the 2014-2015 school year, after BOCES Aid. The service will include setting up annual salaries, processing of payroll, maintaining employees attendance records, compliance with Civil Service Laws, completion of all required Federal and State quarterly reporting, processing and distribution of W-2's and unemployment.

A motion was made by Mrs. Bosley, seconded by Ms. Leduc and unanimously carried to approve revised guidelines for confidential clerical, transportation and facilities.

~~INFORMATION~~

1. Twelve month Account Clerk Typist, Ilean Duprey will assume the duties in the Special Education office effective February 9, 2015.
2. Twelve month Account Clerk Typist, Renee' Herzog will move to the Middle School Guidance Office.
3. Eleven month Typist, Jackie Werner will move to the High School full time.
4. Eleven month Typist, Liz Fewster will move her office to Mooers Elementary.

~~ADJOURN~~

A motion was made by Ms. Leduc, seconded by Mr. Forkey and unanimously carried to adjourn: Time: 8:37 p.m.

Respectfully submitted,

Ilean M. Duprey, Clerk