

Northeastern Clinton CSD



Reopening Plan July 31, 2020

| | | |
|---|---|-----------------------------|
| Communication/Family and Community Engagement | Health and Safety | Facilities |
| Child Nutrition | Transportation | Social-Emotional Well-Being |
| School Schedules | Attendance and Chronic Absenteeism | Technology and Connectivity |
| Teaching and Learning | Special Education | Bilingual Education |
| Teacher and Principal Evaluation System | Certification, Incidental Teaching, and Substitute Teaching | Appendix |

TABLE OF CONTENTS

| | |
|---|----|
| WELCOME | 3 |
| COMMUNICATION/FAMILY AND COMMUNITY ENGAGEMENT | 3 |
| HEALTH AND SAFETY | 5 |
| FACILITIES | 17 |
| CHILD NUTRITION | 19 |
| TRANSPORTATION | 20 |
| SOCIAL EMOTIONAL WELL-BEING | 23 |
| SCHOOL SCHEDULES | 25 |
| ATTENDANCE AND CHRONIC ABSENTEEISM | 27 |
| TECHNOLOGY AND CONNECTIVITY | 28 |
| TEACHING AND LEARNING | 29 |
| SPECIAL EDUCATION | 31 |
| BILINGUAL EDUCATION | 32 |
| TEACHER AND PRINCIPAL EVALUATION SYSTEM | 33 |
| CERTIFICATION, INCIDENTAL TEACHING, AND SUBSTITUTE TEACHING | 33 |
| APPENDIX | 34 |

SCHOOL REOPENING PLAN FOR NORTHEASTERN CLINTON CSD

Welcome

The Centers for Disease Control and Prevention (CDC), New York State Department of Health (NYSDOH), and the New York State Education Department (NYSED) have provided school districts initial return to school guidance as districts continue planning. We all are currently facing challenges; however, we are working to make the best decisions as guidance and information constantly changes. Updates are not intended to be discouraging, but rather provide transparencies in recognizing risks and challenges as we plan for the future of our schools. As information evolves, we will strive to keep our community informed. Let's stick together as we remain Cougar Strong!

Communication/Family and Community Engagement

The Northeastern Clinton CSD stakeholders engaged in creating the 2020 Reopening Plan consisted of building administrators, buildings and grounds supervisor, transportation supervisor, faculty union, CSEA union, students, parents, Clinton County Health Department, Hudson Headwater Health Care, and school attorney.

The Northeastern Clinton CSD will communicate all information regarding plans for our school community via our district webpage at www.nccscougar.org, robocalls, letters, and social media. Such messaging will include updates and announcements regarding health and safety protocols, trainings, and signage to assist in providing individuals with specific reopening and reporting

information. Such signage would include protocols for health screening, visitors on school grounds, social distancing, hand hygiene, and the use of face coverings.

The Superintendent of Schools will be the Safety and Compliance Officer for the district. The Superintendent will be the main contact upon the identification of positive COVID-19 cases and will be responsible for subsequent information. The building principals and school nurses will be coordinators and will be responsible for answering questions from the school community regarding the COVID-19 public health emergency and plan implementation for the district.

The Northeastern Clinton CSD will ensure that all students are safely and correctly taught and trained to adhere to new COVID-19 protocols such as hand hygiene, proper face covering, social distancing, and respiratory hygiene. Jeff Sisson, our CVES Health and Safety Administrator, will work closely with districts providing updates as well as monitor compliance and enforcement of initiatives set forth by the state. Mr. Sisson will provide details and model best practices for staff. The school medical team will work closely with their individual building teams to ensure each staff member has successfully shown competency so that they are able to train their students. Signage is posted throughout our district buildings and on our webpage to provide further guidance so that families may reinforce best practices at home regarding the new COVID-19 protocols.

The Northeastern Clinton CSD will encourage all students, faculty, staff, and visitors to adhere to CDC and NYSDOH guidance regarding the use of PPE, specifically appropriate social distancing and acceptable face coverings when social distancing cannot be maintained. This will be conducted through Superintendent Updates, signage, verbal announcements through robocall, and the district webpage.

The Northeastern Clinton CSD will reach out to students whose families speak a different language at home other than English. The district will also make written plans accessible to students with visual and/or hearing impairments.

Health and Safety

The Northeastern Clinton CSD is committed to maintaining the health and safety of our school community. The district's goal is to return to in-person instruction. The following factors were considered in determining the resumption of classes:

- 1) Ability to maintain social distancing
 - a. Square footage of current buildings and usable square footage of the current classroom configuration require some classroom rosters to be split into smaller cohorts. Larger spaces such as gymnasiums, cafeterias, special area classrooms, and outdoor areas will also be used to allow for additional spaces.

Student Population (at full capacity) and Square Footage of Buildings:

Mooers Elementary: 315 students, 56,200 square feet

Rouses Point Elementary: 251 students, 34,845 square feet

Middle School/High School: 662 students, 179,668 square feet

- b. The district also has taken into consideration that, after a survey was completed by our families, it has been indicated that 18% of our families will either participate in remote instruction or home schooling which would allow for smaller cohorts.
- 2) The district will provide acceptable PPE & face coverings to employees or students who forget their mask or do not have their own. The district will maintain an adequate supply of PPE for students, staff and school health professionals.
- 3) Availability of safe transportation - Nearly 40% of families that responded to the survey indicated that they would transport their child(ren) to school. The district has concerns that many bus drivers are in the high-risk age category. Also, the district faces challenges with shortages of substitutes for bus monitors and drivers.
- 4) The district has been notified by our local Clinton County Health Department that UVM Healthcare Facility is not considered a barrier in the operations reopening plan as it is not close to capacity at the current time.

The Northeastern Clinton CSD will continue to communicate with our community stakeholder groups through webpage updates, robocalls, letters, and social media. Informational bulletins, training and signage for students, parents/guardians, school employees, and visitors will include protocols and procedures consistent with public health guidance. Signage, training, and

informational bulletins will be provided to the school community following the necessary precautions related to: health screenings, face coverings, social distancing, hand and respiratory hygiene, cleaning and disinfecting, transportation, and visitor guidelines.

Health Screenings:

The district has developed a written protocol in collaboration with school health services and the medical director to keep our community safe and reduce risks of transmission to others. Parents/guardians and school staff will be instructed that any student or staff member with a fever of 100°F or greater and/or symptoms of possible COVID-19 virus infection should not be present in school. The Centers for Disease Control and Prevention (CDC) provides an updated list of Coronavirus symptoms on its website. This list is not all-inclusive as some individuals may display other symptoms or none at all. Currently, the following are listed as the most common symptoms of COVID-19:

- Fever or chills (100°F or greater);
- Cough;
- Shortness of breath or difficulty breathing;
- Fatigue;
- Muscle or body aches;
- Headache;
- New loss of taste and/or smell;
- Sore throat;
- Congestion or runny nose;
- Nausea or vomiting and/or diarrhea.

Student Screening Questionnaire:

- All parents/guardians will be required to screen their child(ren) for fever/signs of COVID prior to school each day. Refer to COVID-19 symptom list based on current CDC guidance.
- Parents/guardians will be required to sign an agreement at the beginning of the school year taking responsibility for completion of daily temperature checks and screening questionnaire at home each morning.
- If the parent answers “yes” to any of the screening questions, their child must be kept home. Parents would then be directed to notify the school and contact their child’s licensed health care provider. Refer to parent letter and daily health screening questionnaire.

Students will be subject to random temperature checks during the school day as deemed necessary.

Faculty and Staff Screening Questionnaire:

- All faculty and staff must complete a daily health screening prior to entering the school campus.
- Any individual who screens positive for COVID-19 symptoms, has had direct contact with a COVID-19 positive individual, or has been notified by the local health department to self-quarantine, may not enter school buildings and should notify their immediate supervisor. Refer to Attestation for Faculty & Staff.

Faculty and staff will be trained to observe for signs of illness in students.

Visitors, guests, contractors, and vendors to NCCS:

- School visitors will be restricted to essential staff and to those on site for school business when absolutely necessary.
- Visitors will be met at the entry door by office staff when they buzz for entrance. Individuals will be asked the purpose of their visit and whether their business can be accomplished through phone, email, or mail. If an item must be dropped off, visitors will be advised to leave the item at the door.
- Only visitors with scheduled meetings with an employee in the building should be allowed in. Visitors will be required to sanitize their hands upon entry to the building and to wear a face covering provided by themselves. All visitors will be required to sign in.
- Deliveries will be made to a designated area on each campus. Delivery personnel will be required to wear a face covering when entering the building. Social distancing should be practiced. Visitors, guests, contractors, and vendors will be required to have their temperature taken and complete a COVID screening questionnaire.

Instruction of parents/guardians to observe for signs of illness in their child that require staying home from school:

- If a student's temperature is 100.0 degrees F or higher, the student should remain home.

- Promptly contact the school nurse/main office to report the student's absence. Students **may not** come to school if the student:
 - Has tested positive for COVID-19 or has a presumed diagnosis by a physician or other healthcare provider;
 - Has been in contact with a person with a positive COVID-19 test or a presumed COVID-19 diagnosis by their healthcare provider;
 - Feels sick with symptoms of COVID-19 listed previously. If so, contact child's healthcare provider to discuss symptoms.
 - In the event there is a confirmed case of COVID-19 in the school, the district will follow the most current NYSDOH and Clinton County Department of Health guidelines for exclusion and return to school. See attached COVID-19 flowsheet.

Face Coverings/Masks:

Cloth face coverings are meant to protect other people in case the wearer is unknowingly infected but does not have symptoms. All individuals in school facilities and on school grounds must be prepared to put on a face covering if another person unexpectedly cannot socially distance.

All students and staff who are able to medically tolerate a face covering shall be required to cover their nose and mouth with a mask or cloth face covering when in a public place and unable to maintain social distancing.

Masks or face coverings **must be worn**:

- Whenever an individual is within six (6) feet of someone;
- Upon entry to the building until arriving in your workspace/classroom;
- In hallways, restrooms, and other congregate setting, including buses.

Mask or face coverings **do not need to be worn** when:

- At least six (6) feet of social distance is able to be maintained;
- Employees are in their workspace and able to maintain social distancing;
- Gathering in an open, well-ventilated space while able to maintain social distancing.

Face coverings should not be placed on:

- Children younger than 2 years old;
- Students where such covering would impair their health or mental health;
- Anyone who has trouble breathing or is unconscious.

The NCCS district will provide time for students to take mask breaks during large group instruction when permitted by the teacher, during mealtimes, and other short breaks as long as appropriate social distance guidelines of six feet are met.

The NCCS district will provide employees with an acceptable face covering at no cost to the employee. The district encourages employees to use any fabric face covering they may have in their possession for their comfort. The district will ensure they have an adequate supply of PPE.

Employees and students providing documentation from their health care provider stating they are not medically able to tolerate a face covering will not be required to do so. If any student, employee or individual on the school campus does not follow the mandated guidelines, it will be reported to the building administrator.

The NCCS district will provide instruction to students, parents/guardians, staff, contractors and vendors regarding:

- The proper way to wear face coverings;
- Washing hands before putting on and after removing their face covering;
- Proper way to discard disposable face coverings;
- The importance of routine cleaning of reusable face coverings;
- Face coverings being for individual use only and not shared.

Social Distancing:

Social distancing, also called “physical distancing” means keeping a six-foot space between yourself and others. The NCCS District will arrange students into small groups or cohorts. The district will strive to keep cohorts together as much as possible and reduce transmission by doing the following:

- Classrooms will be arranged so that the appropriate social distancing of a six-foot space between people can be maintained.

- Student desks will be turned to face the same direction as the teacher to avoid face to face contact and reduce transmission caused by virus-containing droplets (i.e., from talking, coughing, and sneezing).
- Classrooms will be used for breakfast and lunch and food will not be shared.
- Lowered capacity will be in place in classroom spaces and buses.
- When possible, windows will be opened to improve ventilation.
- Reducing in-school movement as cohorts will remain in the same location and teachers will rotate between classrooms as often as possible.
- Special area teachers may go to individual classrooms versus rotating all students through a shared space. Whenever possible, physical education and music classes will be held outside and students will be encouraged to spread out by 12 feet.
- Restroom use will be staggered.
- Lockers and cubbies will not be used, as these are high traffic areas for congregation. Student belongings will be kept at individual desks and school supplies are not to be shared.
- The use of more entrances, which will be supervised by staff to allow for less traffic entering the building at one time.
- In areas where social distancing is not possible, individuals will wear masks (i.e., hallways and common areas). Students will be trained to be appropriately distanced. Visual aids such as arrows, painter's tape, posters, etc., will be used in hallways to show traffic flow and appropriate spacing to support social distancing.
- Recess will be staggered. Students will wash their hands before and after touching play structures and will keep six feet of space from other children as much as possible.

Individuals at High Risk:

The following groups are at increased risk for complications from COVID-19 and may need added or alternative provisions for social distancing. Students who have family members who are in high risk groups may also need to attend school remotely.

Persons in these groups should consult with their healthcare provider regarding prevention:

- Individuals age 65 or older;
- Pregnant women;
- Individuals with underlying health conditions including, but not limited to:
 - Chronic lung disease or moderate to severe asthma
 - Serious heart conditions
 - Immunocompromised
 - Severe obesity (body mass index {BMI} of 30 or higher)
 - Diabetes
 - Chronic kidney disease undergoing dialysis
 - Liver disease
 - Sickle cell anemia
 - Children who are medically complex, who have neurologic, genetic, metabolic conditions, or who have congenital heart disease are at higher risk for severe illness from COVID-19 than other children are.

Students with special needs or students who are medically fragile may not be able to maintain social distancing, hand or respiratory hygiene, or wear a face covering or mask. It is important for parents/guardians to work with their child's health care providers so that an informed decision can be made on how best to meet the child's needs at school while protecting their health and safety. Transitioning these students back to school requires:

- Planning and coordination of:
 - School health services personnel
 - Special education personnel
 - Pupil personnel services
 - Administration

Alternate plans created in consultation with school health personnel on how to meet the needs of the child while keeping social distancing may include:

- Additional PPE for staff caring for such students;
- Assigning only one staff member to care for the student; and/or
- Decreased students in a classroom, alternating schedules and provision of related services to an individual instead of group setting.

Finally, if the parents/guardians choose not to send their child back to school, the district will need to provide instruction remotely.

The NCCS district will provide accommodations to all students and staff who are high-risk or live with a person who is at high-risk in collaboration with the local DOH and medical personnel.

- Individual employees who believe they have a medical reason for not returning to work in person will notify the Superintendent of Schools and their building administrator.
- Medical documentation will likely be required.

Hand and Respiratory Hygiene:

The NCCS district will instruct staff and students on proper hand and respiratory hygiene to help reduce the spread of germs.

Hand hygiene includes:

- Traditional hand washing with soap and warm water for at least 20 seconds.
- The use of alcohol-based hand sanitizers (60% or greater) when soap and water are not available, and hands are not visibly dirty.
- Hand sanitizer will be available throughout commons areas. Sanitizing stations will be located by entrances, classrooms, bathrooms, and cafeteria and near high touch surfaces.
- Signage will be posted throughout classrooms/hallways and hand sanitizer dispensers indicating visibly soiled hands should be washed with soap and water.
- Handwashing and sanitizing breaks will be provided throughout the day, especially upon entering school, before and after meals, bathroom use, after playtime, and before departure.

Respiratory hygiene includes:

- Covering your mouth and nose with a tissue when coughing or sneezing and dispose of the tissue appropriately. If a tissue is not available, using the elbow or sleeve is more beneficial than using the hands.
- Disposing of tissue after use in the nearest waste receptacle.
- Performing hand hygiene after sneezing, coughing and handling dirty tissues or other soiled material.

Observing for signs of illness and management in students and staff:

Students and staff with symptoms of illness must be sent to the health office. Ideally a school nurse (Registered Professional Nurse, RN) is available to assess individuals as chronic conditions such as asthma or chronic gastrointestinal conditions may present the same symptoms as COVID-19 but are neither contagious nor pose a public health threat.

- All students and/or staff with a temperature greater than 100 degrees, signs of illness, and/or a positive response to the COVID questionnaire will be sent directly to the dedicated isolation area. The student will be supervised until dismissed by parent/guardian. Multiple students suspected of COVID-19 may be present in an isolation room if they can be separated by at least 6 feet and wear a mask.
- Refer to the COVID-19 flow sheet.

If a school nurse is not available, schools will have to isolate and dismiss any student or staff member who has a **fever or other symptoms of COVID-19 that are not explained by a chronic health condition** for follow up with a health care provider.

- Staff suspecting illness will call the health office to ensure the nurse is available prior to sending the student or staff member for assessment.

Administrators will work collaboratively with school nurses to determine if additional staff is needed to assist with non-nursing tasks such as:

- Student supervision;
- Telephone calls or emails to parents/guardians;
- Assistance with completion any required paperwork other than nursing documentation.

Dedicated Isolation Room:

Students or staff with a fever greater than 100°F, signs of illness, and/or a positive response to the questionnaire must be sent directly to the dedicated isolation area as follows:

- Immediately separate staff and children with COVID-19 symptoms (see list above) at school.
- Ill students and staff will be sent to a dedicated isolation room for assessment by the school nurse. Students will be monitored by assigned staff who will wear appropriate PPE until nurse is available.

- Students will be required to wear a face mask while in the isolation room. The isolation room will be disinfected after use. Individuals who are sick should go home, call their health care provider for guidance, and follow CDC guidance for caring for oneself and others who are sick.
- School nurses and other assigned staff should use Standard and Transmission-Based Precautions when caring for sick people. See: What Healthcare Personnel Should Know About Caring for Patients with Confirmed or Possible COVID-19 Infection.
- If available, school staff should communicate to parents/guardians to use exterior in health office for the exit of ill students or staff.
- If calling an ambulance to transport an individual to the hospital, advise 911 operator that the person is exhibiting symptoms of COVID-19.

Return to School after Illness:

Schools must follow NYSDOH guidance for allowing a student or staff member to return to school after exhibiting symptoms of COVID-19. If a person is diagnosed as negative for COVID-19 by a healthcare provider (physician, nurse practitioner, or physician assistant), he/she may return to school:

- Once there is no fever, without the use of fever reducing medicines, and they have felt well for 24 hours;
- If they have been diagnosed with another condition (i.e., strep throat) and have a healthcare provider's written note stating they are clear to return to school.

If a person is diagnosed with COVID-19 by a healthcare provider based on a test or their symptoms or does not get a COVID-19 test but has had symptoms, they should not be at school and should stay at home until:

- It has been at least ten (10) days since the individual first had symptoms;
- It has been at least three (3) days since the individual has had a fever 100°F or greater (without using fever reducing medicine); and
- It has been at least three (3) days since the individual's symptoms improved, including cough and shortness of breath.

The CDC provides specific guidance for individuals who are on home isolation regarding when the isolation may end, which is entitled “Discontinuation of Isolation for Persons with COVID-19 Not in Healthcare Settings.” CDC recommendations for discontinuing isolation in persons known to be infected with COVID-19 could, in some circumstances, appear to conflict with recommendations on when to discontinue quarantine for persons known to have been exposed to COVID-19. **CDC recommends 14 days of quarantine after exposure based on the time it may take to develop illness if infected.** Thus, it is possible that a person known to be infected could leave isolation earlier than a person who is quarantined because of the possibility they are infected.

COVID-19 Testing:

The NCCS District will comply with CDC guidance and **will not** conduct COVID-19 testing or require testing or antibody testing of students or staff members. A health care provider or the local department of health should determine the decision regarding whether a test needs to be conducted. The district has collaborated with our medical director, Dr. Nicole Cerklewich of Hudson Headwaters-Champlain Family Health. In the event of the need for large-scale testing, Dr. Cerklewich advised that their office is available.

Contact Tracing:

Contact tracing is a public health function performed by local public health departments to trace all persons who had contact with a confirmed case of COVID-19. The NCCS District will strive to assist the Clinton County Health Department in knowing who may have had contact at school with a confirmed case by:

- keeping accurate attendance records of students and staff members;
- ensuring student schedules are up to date; and
- keeping a log of any visitors which includes date, time and where in the school they visited.

School Closures:

The NCCS District will collaborate with the Clinton County Health Department to determine the parameters, conditions or metrics (i.e., increased absenteeism or increased illness in school community) that will serve as early warning signs that positive COVID-19 cases may be increasing beyond an acceptable level.

The Superintendent will consider closing school and switching to 100% remote learning if absentee rates impact the ability of the school to operate safely. The Superintendent will consult with Dr. Nicole Cerklewich, the district's medical director, and the Clinton County Health Department when making such decisions.

Cleaning and Disinfection:

The district will adhere to hygiene, cleaning and disinfection requirements from the current CDC and NYSDOH guidelines and maintain logs that identify the cleaning and disinfection schedule for each facility. Regular cleaning and disinfection of facilities will take place along with more frequent cleaning of high-risk areas used by many individuals and frequently touched surfaces. The district will provide cleaning and disinfection of exposed areas in the event that an individual is confirmed to have COVID-19, with such cleaning and disinfection to include, at a minimum, all heavy transit areas and high touch surfaces.

Safety & Lockdown Drills:

The NCCS district will conduct eight evacuation and four lockdown drills in each school year if reopened for staff and students. The district will modify their required safety drills to minimize the risk of spreading infection to ensure that all students are prepared in the event of an actual emergency. The modifications may include social distancing, wearing masks and using staggered schedules.

- Students and staff should follow the standard evacuation procedures posted in each classroom.
- Students and staff should be instructed to wear face coverings during a drill.
- Students should be instructed that if a drill was an actual emergency, the most imminent concern is to get to safety; maintaining social distancing in an actual emergency may not be possible and should not be the first priority.

Facilities

It is vital when students return to in-person instruction, that physical spaces are configured and maintained to protect students, staff, parents, and other visitors. The district does not intend to make any changes or additions at this time as a result of the pandemic.

Should there need to be changes or additions, the district will comply with the requirements of the 2020 NYS Uniform Fire Prevention and Building Code and the State Energy Conservation Code. The district does not plan to install divider or plastic separators in any of our larger spaces.

The district is also in compliance with the 2020 Building Condition Survey and Visual Inspection. Mr. Jeff Sisson, CVES Health and Safety Administrator, inspects and completes a report that is submitted to the state. The Lead-In-Water Testing required by NYS DOH regulation 67-4 is completed when schools are operating with students. The district will ensure that all existing new Alcohol-based Hand-Rub Dispensers which are located by cafeterias, libraries, restrooms, offices, and classrooms will be in accordance with FCNYS 2020 Section 5705.5.

The district ensures that any plans involve: (1) the installation of dividers in classrooms, libraries, auditoriums, gymnasiums, doors and other points of congregation; (2) all building construction and temporary quarter project; and (3) new facilities for leasing have floor plans that will be submitted to OFP for review.

The district ensures that any plans that require the use of tents will sent to BCYNS. In addition, the district ensures that the existing number of toilet and sink fixtures meets the minimum requirements of BCYNS.

The district will not be closing restrooms in any of our schools. The districts meets the requirement of one water fountain for each one hundred students and staff.

Ventilation

To maintain adequate code required ventilation the district will increase the outside fresh air damper intake (weather permitting) to aid in maintaining a healthy indoor air quality. Windows and doors will remain open whenever possible in classrooms and buses to allow for increased air ventilation. Windows should be closed in bathrooms as it can cause re-entrainment of bathroom air into other building spaces.

A schedule for cleaning and/or replacing HVAC filters will be kept by the Buildings and Grounds Department. Filters can be disinfected with 10% bleach solution or another appropriate disinfectant, approved for use against SARS-CoV-2, before removal. Filters can be bagged and disposed of in the regular trash. Occupied areas shall be provided with mechanical ventilation of at least 15cfm per occupant of outside air during periods of school in session. Workers performing maintenance and/or replacing filters on any ventilation system will have the

appropriate PPE such as an N95 mask or higher rating, safety glasses or goggles, and disposable gloves.

Cleaning Protocols

Our custodial staff will use an electrostatic mister with DHEC approved chemicals to sanitize schools and buses. Additional attention to sanitizing will be provided frequently to high traffic areas such as countertops, desks, tables, chairs, doorknobs, light switches, computer keyboards, faucets, toilets, towel dispensers, phones, toys, supplies/playground equipment, and handrails. Special attention will be given to cleaning and disinfecting school health offices and main offices.

Each classroom will have sanitizer for students. All trash will be emptied daily and the receptacle sanitized. A thorough cleaning of floors will be done using approved cleaners. Classroom desks and walls will be cleaned each day. Teacher rooms and other common areas will be sanitized daily.

Additional facility procedures/protocols

- **Hallways:** Signage for walking direction and labeling to assist in maintain distancing
 - Signage of safety protocols
- **Offices:** Avoid tasks having people congregate
 - Keep work areas clean and disinfected.
 - Handwashing stations
 - Designated areas for pick-ups and deliveries minimizing contact with visitors
 - Meetings should be held in well-ventilated and larger areas to allow for social distancing.
 - Eliminate seating areas and request visitors phone ahead or install a plastic partition area.
 - Reconfigure office space that will allow for social distancing (label space with tape or signs).
 - Encourage greater use of communications through technology instead of in-person.
 - Signage of safety protocols
 - Break rooms: Remove amenities that are handled with high contact frequency - disinfect with wipes.
 - Cleaning and disinfecting supplies are to be stored.
 - Seating and tables should allow for social distancing.
 - Signage of safety protocols posted
 - Congregating in kitchens is discouraged.
- **Copier Rooms:** Congregating in copier rooms is strongly discouraged.

Staff Training

All Northeastern Clinton staff will receive training by OSHA to clean and disinfect. The school team will be committed to cleaning and disinfecting operational work spaces. All staff and students will be required to wash their hands often. Cleaning with soap and water reduces the number of germs and dirt on the surface. Disinfecting kills germs on surfaces.

Child Nutrition

- Northeastern Central School District will be providing students Pre-K -12 with meals (breakfast and lunch) upon request by the student/family each day that school is in session. When a student is not physically in a building due to remote or hybrid learning, meals will be made available and ready for pick-up at a designated time and location.
- Northeastern Clinton Central School District and all contracting companies/agencies will adhere to policies and protocols in accordance to the New York State Health Department.
- Northeastern Clinton Central School District will include plans for each building to protect students with food allergies for all meals served in cafeterias as well as other locations used outside of any cafeterias.
- Each building in the Northeastern Clinton Central School District will instruct students on the protocols and procedures for hand hygiene before and after eating. In addition, students will be discouraged from sharing food and beverages.
- Northeastern Clinton Central School District will ensure that cafeteria sanitation will occur prior to and after each serving session. A schedule of cleaning will be initiated and followed.
- All Child Nutrition Program requirements will be adhered to. The District's food service provider will be made aware of all requirements for safe and compliant operation.
- The Northeastern Clinton Central School District will provide multiple platforms for communication with families through the following methods:

- School Website: www.nccscougar.org
- Robocalls/texts: “One Call Now”
- Email
- Telephone calls
- Social Media: Twitter
- Communication will be submitted through multiple means in languages spoken by our district's families.
- Northeastern Clinton Central School will ensure that students adhere to social distancing requirements while consuming meals. Students will be required to follow procedures and guidelines for consuming meals in a cafeteria or classroom setting.

Transportation

- Northeastern Clinton Central School District will ensure that all buses used every day will be cleaned/disinfected once a day.
- Northeastern Clinton Central School District will ensure that high contact spots on buses will be wiped down each day.
- Northeastern Clinton Central School District will prohibit hand sanitizer on school buses.
- Northeastern Clinton Central School will prohibit transportation personnel, i.e., drivers, monitors, and attendants from possessing hand sanitizer while on school buses.
- All bus drivers, monitors, attendants, and mechanics will be required to wear approved PPE face coverings. Northeastern Clinton Central School will procure and dispense all required and approved PPE.
- All bus drivers, monitors, attendants, mechanics and cleaners will attend required training sessions for use of PPE and additional session(s) on identifying COVID-19 symptoms. This training will occur prior to the start of the school year and will be supplemented with refresher training(s) as applicable.

- All bus drivers, monitors, attendants, mechanics and cleaners will attend required training sessions for the purpose of understanding and practicing social distancing as consistent with the latest State Health Department guidelines. This training will occur prior to the start of the school year and will be supplemented with refresher training(s) as applicable.
- All bus drivers, monitors, attendants, and mechanics and cleaners will be required to wear approved PPE face coverings, in addition to the district procuring and dispersing approved masks as required. Recommended gloves will also be made available.
- Northeastern Clinton Central School District will provide hand sanitizer for all transportation employees in the bus garage in the following areas: dispatch office, break room, and mechanics' work area. In addition, all transportation employees will be instructed on proper handwashing procedures during their professional development meetings prior to the first day of school for students.
- All Northeastern Clinton Central employees in the transportation department (bus drivers, bus monitors, bus mechanics, and transportation office personnel) will wear district provided Nitrile gloves when it is necessary to have direct contact with any student.
- All Northeastern Clinton Central employees in the transportation department (bus drivers, bus monitors, bus mechanics, and bus garage office personnel) will perform a self-assessment of COVID-19 symptoms before arriving to work.
- All Northeastern Clinton Central students will wear a face mask on school buses or vans if they are physically able to do so. If a student does not have a mask, one will be provided to them.
- The NCCS School District will provide students with a mask in the event that a student does not own or have access to a mask. Masks will be provided to students if needed upon entry to the bus or other modes of district transportation.
- As stated and directed by the New York State Health Department (https://www.governor.ny.gov/sites/governor.ny.gov/files/atoms/files/Pre-K_to_Grade_12_Schools_MasterGuidance.pdf) Students who are unable to medically tolerate a face covering, including students where such covering would impair their physical health or mental health are not subject to the required use of a face covering. All other students/district employees that occupy the bus or other mode of transportation will be required to wear a mask.

- The district will provide training to its bus drivers, monitors, substitutes and students about proper protocols for putting on, taking off, cleaning and discarding PPE in an appropriate manner.
- The district will also have signage on the bus and digital links on the school website for reference of best practices for putting on, taking off, cleaning and discarding PPE.

Student training will be provided in the following ways:

- Students will be trained by the district in recognizing the signs of COVID-19, the proper use of PPE, and physical distancing throughout the first week of school, during the first bus drill that is required by the State, and refreshed in the training at each subsequent bus drill.
- Signage will be installed inside buses as reminders of health and safety protocols.
- Students attending non-public, private, and/or parochial schools will be transported in accordance with school policy.

Social Emotional Well-Being

Northeastern Clinton CSD is committed to recognizing that social emotional learning is critical to achieving academic success. Upon students' and employees' return to in-person learning, the main focus will be in this area, as the school community needs a positive, safe, and supportive learning environment now more than ever. The district will provide resources and necessary support for our students, families and staff.

The district-wide and building-level comprehensive developmental school counseling program plans are developed under the direction of our certified counseling team. The plans are reviewed and updated to meet the current needs and situations. With the challenging times ahead, the counselors will be reviewing plans more often as we navigate best practices in supporting our school community.

The shared-decision making committee is comprised of administrators, counselors, teachers, staff, parents, and students. The district will look to expand the committee membership to members of the board, school physician, and community-based organizations or service providers.

Each school and/or district reopening plan addresses how the school/district will provide resources and referrals to address mental health, behavioral and emotional support services and programs.

The counselors are continuing to review our plan to stay current with the happenings in the world around us so that we can meet our students' and employees' needs. We will continue to explore best practices so that we are a valuable resource for all of our school community. The counselors will work closely with Behavioral Health Services North (BHSN) clinicians, who work in our buildings. There is also an established partnership with the Department of Social Services, Champlain Valley Family Center, and Clinton County Mental Health. School counselors are available and will work closely with local health officials and medical personnel to provide necessary support services. The district will also provide surveys to students, families, and staff as a screening tool so that we can best assess the needs of all. The district will make necessary referrals for students and staff if additional supports are needed.

With all the new health and safety protocols to learn, training and support will be critical for our students and staff. Training will also be provided for staff on how to talk with students during and after the ongoing COVID-19 public health emergency. Counselors will share various websites and resources with relevant information to faculty and staff via newsletters and email. Counselors will provide curriculum and resources for students, faculty and staff that teach coping and resilience skills. Elementary level uses research-based social/emotional curriculum (Second Step).

The district is also trauma-informed and has received extensive training and professional development that will positively influence our school community.

| Clinton County Resources & Contacts | | | |
|--|--------------|--|---------------------------------------|
| Food & Basic Needs | | Mental Health & Counseling | |
| Catholic Charities | 518-300-0272 | Behavioral Health Services North | 518-563-8206 |
| Dept. of Social Services | 518-565-3300 | Champlain Valley Family Center | 518-561-8480 |
| Interfaith Food Shelf | 518-562-3663 | Clinton County Mental Health | 518-565-4060 |
| JCEO | 518-561-6310 | National Alliance on Mental Illness-CV | 518-561-2685 |
| Office for the Aging | 518-565-4620 | Crisis Text Line | 741-741 |
| Red Cross | 518-561-7280 | Clinton County Mobile Crisis Team | 866-577-3836 |
| Salvation Army | 518-561-2951 | Public Health | |
| Family Needs | | Dept. of Public Health | 518-565-4840/After Hours 518-565-3270 |
| Child Care Coordinating Council | 518-561-4999 | CVPH | 518-561-2000 |
| JCEO | 518-561-6310 | Hudson Headwaters Health Network | 518-298-2691 |

School Schedules

The priority of the Northeastern Clinton Central District is to return students to in-person instruction in the safest manner possible. The Pre-K through Grade 5 levels in our elementary schools will be conducted in-person each day unless the Governor informs districts to return to remote instruction. The “Village” Hybrid model will follow the same schedule but within smaller cohorts.

Northeastern Clinton Central School 2020-21 In-Person Learning

Elementary Students

8:00 a.m. – 2:25 p.m. daily Monday through Friday

All students grades UPK – 5 will report to school with daily parental monitoring prior to school and random health checks. Modified bus routes to accommodate 50% capacity (masks required on buses).

Elementary School – Village Model

Our Cougar Village:

Each grade level in the elementary school will be divided into smaller units of 9-15 students and called a “village.” Special area rooms, i.e. art, music, library, the cafeteria & gymnasium will be utilized to allow for social distancing. Students will remain in their designated village throughout the school day and teachers will travel between groups. Outdoor activities will be increased and mask breaks will be provided.

All desks will face the same direction.
No sharing of supplies or food. Backpacks behind desks - no locker use or cubbies.



Teacher travels

Instructional staff wear face shields or masks when 6ft. cannot be maintained.



Teacher travels

Mask breaks will be given during instructional time, meals, and recess.



Handwashing breaks are scheduled & increase in use of hand sanitizer.



Student masks required when not able to 6ft. social distance. Masks required in hallways.



Increased cleaning and disinfecting in the building daily.



Because of social distancing guidelines, requirements for masking, and facility limitations, the district will adopt a Hybrid model of in-person instruction for the Middle School and High Schools. On Monday and Tuesday, grades 6, 10, and 11 will report to their individual buildings for on-site instruction. On Thursday and Friday, grades 7, 8, 9, and 12 will report to their individual buildings. Every Wednesday the Middle and High Schools are conducting eLearning to all cohorts.

**NCCS MS/HS
Hybrid Learning Model**

| 2020-2021 School Year | Monday | Tuesday | Wednesday | Thursday | Friday |
|--------------------------------------|---|---|--|---|---|
| NCCS Middle School | 6th Grade in person 7th & 8th Grade eLearning | 6th Grade in person 7th & 8th Grade eLearning | eLearning for all NCCS MS/ HS students | 7th & 8th Grade in person 6th grade eLearning | 7th & 8th Grade in person 6th grade eLearning |
| NCCS High School | 10th & 11th Grade in person 9th & 12th Grade eLearning | 10th & 11th Grade in person 9th & 12th Grade eLearning | eLearning for all NCCS MS/ HS students | 9th & 12th Grade in person 10th & 11th Grade eLearning | 9th & 12th Grade in person 10th & 11th Grade eLearning |

A plan for remote learning (eLearning) will be further developed only based on community need and district resource capacity. Each classroom shall configure furniture and fixtures to maximize social distance between cohorts within a defined classroom space.

Families have the option to have their child(ren) learn remotely even if the Traditional or Hybrid Model is implemented within the district.

Attendance and Chronic Absenteeism

| Traditional Model | Hybrid Model | Remote Model |
|---|---|---|
| Attendance will be entered daily in Schooltool. | Attendance will be entered daily in Schooltool during onsite instruction. Attendance will be taken through a combination of Google Meets, Google Classroom activity and completion of tasks. | Attendance will be taken through a combination of Google Meets, Google Classroom activity and completion of tasks. Ongoing communication will take place between school and home. |

At the K-5 level, district administrators will assign cohorts to better account for tracking in the event of exposure; however, social distance will be planned for in every programmed educational space. The district will make reasonable efforts to ensure that cohorts are fixed – meaning contain the same students – for the duration of the COVID-19 public health emergency. Faculty may instruct more than one cohort as long as appropriate social distancing is maintained. The K-5 schedules will optimize movement of adults rather than cohorts with the exception of physical education, lunch, and recess. At the 6-12 level, attendance will be taken through Schooltool. When attending remotely, students will be required to acknowledge their attendance by listing their name in the comments section during their Google Meet. Faculty will then use this to report student attendance on remote instruction days and document this information in Schooltool.

Technology and Connectivity

Northeastern Clinton Central School District has gained knowledge of the level of access and devices of their students and teachers by surveying the stakeholders. An initial survey was conducted on 7/22/2020 in an effort to gain knowledge of any gaps in internet access in households in the district. The district has also contacted parents during the closing to get a better idea of who has access to devices as well as internet connectivity.

The district is purchasing devices for students in grades 2-12 as well as teachers using SSBA funds. For students in Kindergarten and first grade who need access to a device, those cases will be assessed and signed out on an as needed basis. Internet hotspots available to students and teachers are located at all three of the district buildings (Middle/High School, Mooers Elementary, and Rouses Point Elementary) as well as local fire stations.

Students will be using multiple platforms to participate in learning and demonstrate mastery of Learning Standards in both Hybrid and Remote models. These platforms include but are not limited to the following list:

- Google Classroom
- Google Forms
- Google Meets
- GMAIL
- Kahoot
- Faculty Websites – to provide materials for instruction and assessment
- Booklets sent home to K-1 students as a resource
- Kahn Academy
- I-Ready – diagnostic and instructional
- Screencastify
- Reflex Math
- Castle Learning
- Brainpop

Teaching and Learning

For the 2020-21 school year, Northeastern Clinton Central District will have three models developed for different situations that potentially affect student learning.

| Least Restrictive Model | Hybrid Model | Remote Learning Model |
|--|---|---|
| Traditional Learning (All students are physically in school.) | Village Model - Elementary A/B Model - Middle & High | eLearning (Online instruction only) |
| Traditional - The student body will be on campus five days per week with proper precautions and safety measures taken. Enhanced Health and Safety Protocols enforced including social distancing in the classroom due to the number of people on campus. | Elementary: Village Model (PK-5) – Students on campus five days (per week) but remain in their “village” homeroom class for the full day. MS/HS: A/B Model (6-12) - Students on campus two days, eLearning three days, and Protocols enforced when students are on campus (Teachers will be physically in their respective buildings providing instruction.) | By Governor’s directive or Targeted Closure – An office or classroom must be closed temporarily to disinfect area Short-term Closure An entire facility must be closed for deep cleaning Extended Closure The district closes for extended eLearning for a minimum of 10 school days |
| <p style="text-align: center;">Families have the option to have their students learn remotely even if the Traditional or Hybrid Model is implemented within the district.</p> | | |

- Northeastern Clinton Central School District will continue to provide instruction aligned with New York State Learning Standards for each level of education: Elementary, Middle School, and High School.
- The Northeastern Clinton Central School District will ensure a continuity of learning expectations, regardless of the educational setting (i.e. Traditional, Hybrid, or Remote). This continuity will be accomplished using common units of study across a given grade or course, which have been developed and aligned to New York State Learning Standards for all subjects. All teachers will use these units and continue to collaborate on both the content and skills identified in each unit and on the assessments that will be used to measure student performance.

- Utilize a clear communication plan to both parents/guardians and students in order to provide clarity and continuity of the learning expectations. All educators will establish a set time to connect at least once per week with parents and a minimum of two times/week at the secondary level and two times/week at the elementary level with students. Educators will provide parents with information about how to contact the administration and/or teaching staff to answer questions about their child/ren's learning or the technology they are using.

- Northeastern Clinton Central School District will ensure that teachers use regular feedback cycles with students to communicate about their learning. In addition, students will also be afforded with routine opportunities to interact with one another as well as their teacher(s). In face-to-face and hybrid situations, this will be accomplished through classroom discussions, individual meetings with teachers and through ongoing, routine formative and summative feedback cycles. In a virtual setting, this will be accomplished through synchronous communication opportunities that will be regularly used to connect students with teachers and with each other. The Schoology parent portal as well as the grading and feedback tools such as Google Classroom, faculty websites, and targeted student email will be used to support regular communication about student progress.

- Northeastern Clinton Central School District will address the need for equity by adhering to the principles of rigorous learning for all Northeastern Clinton students. These include ensuring that all students have access to consistent opportunities to work on grade appropriate and standard aligned assignments, rigorous instruction, active engagement, high expectations and accountability.

- Specific pedagogical practices will be used in all models: Traditional, Hybrid, and Remote Learning environments. Some practices include but are not limited: the use of open ended, inquiry based learning experiences, promoting cultures of thinking through discourse and visible thinking strategies, and providing students with voice and choice and digital collaboration forums in learning.

- 5. The Northeastern Clinton Central School District will provide multiple platforms for student and parent communication to teacher, administrators, and school superintendent through:
 - School Website: www.nccscougar.org
 - Robocalls/texts: One Call Now
 - Email
 - Google Classroom
 - Teacher websites
 - Google Meets
 - Phone calls

- Social Media: Twitter
- Northeastern Clinton Central School District will ensure that all CBO's will follow the safety guidelines outlined in NYSED guidance and requirements by the NYSDOH. All CBO's will adhere to the Northeastern Clinton reopening plan. The organizations that are contracted by and work with the district are Behavioral Health Services North, Clinton County Social Services, Champlain Valley Family Center, Reality Check, Clinton County Sheriff's Department Dare Program, Hudson Headwaters Health Network, Champlain Valley Educational Services (Occupational and Physical Therapy Contract), NERIC, Adirondack Helping Hands, and Chartwells.

Special Education

Our students with disabilities, their families, and their school teams were greatly impacted by the many challenges faced during school closure due to COVID-19. The Northeastern Clinton CSD provides free appropriate education (FAPE) consistent with the need to protect the health and safety of students with disabilities and those providing special education and services. The District will continue to ensure FAPE is provided and will follow all federal and state education laws whether services are provided in-person, remote, and/or through a hybrid model. The Office of Special Education remains fully operational and is available to answer and provide guidance and support to the community.

Students, regardless of which learning model is used, will be supported by their special education/408 coordinator daily. Parent communication is critical for students with disabilities to be successful. Communications with parents will be consistent with district policy, state and federal guidance and will be done through the parent's preferred language or mode of communication to meet the requirements of the IDEA. Parents participate as members at school age and preschool meetings. Parents are able to identify the strengths and challenges of their children, which is of great value when designing programming and servicing needs during this critical time. The district will continue to document the programs and services offered and provided to students with disabilities in accordance with school and/or district policy. The district will also continue to collaborate between the committees on preschool special education (CPSE) and committees on special education (CSE) and program providers. This collaboration reinforces the provision of services are consistent with individualized education programs (IEP) and implementation of education laws as related to an IEP.

Our students with disabilities Pre-K-12 in self-contained classrooms will attend the traditional model of on-site instruction five days a week, Monday-Friday. Other programming for students with disabilities will follow the model of the general education population as presented by the teaching and scheduling models in the district plan. Additionally, students will receive necessary supports as outlined in their IEP's. School teams will continue to focus on planning for services to continue at an effective level should school closure take place and we return to remote instruction. Related services such as OT, PT, speech, and counseling will be scheduled and prioritized for students during in-person instruction.

The district is also committed to sharing resources, as appropriate, and consistent with education law. Students will have access to the necessary accommodations, supplementary aids and services, and technology to meet the unique disability related needs of the students.

Parents having questions or concerns regarding their child's individualized education plan are encouraged to call the Special Education Office.

Bilingual Education

The Northeastern Clinton CSD will support our English learners, like all our students, during this difficult time. Whether services are provided in-person, remote, and/or through a hybrid model, we will continue to provide supports to rebalance and refocus on the task of learning and being productive in the school community.

The district will complete the English Language Learner (ELL) identification process within 30 school days of the start of the school year and for students who were enrolled during school closures for the 2019-2020 school year. The district will then resume regulatory identification processes, which require screening and identification to take place within ten school days of initial enrollment as required by Commissioner's Regulations Parts 154.

The district will administer the NYSITELL for students speaking a language other than English. The district will identify and create a list of contact information for students that have been identified as ELL. School information being sent out to families will be translated for our families needing

assistance. The Student Support Team will meet to create schedules that provide necessary units of study/instructional time to support our ELL students.

Teacher and Principal Evaluation System

The Northeastern Clinton CSD will continue to implement our NYS approved APPR plan for the 2020-2021 school year. In the event of school closure, and districts return to remote learning, administrators will determine an appropriate procedure for conducting formal observations.

Certification, Incidental Teaching, and Substitute Teaching

The Northeastern Clinton CSD will ensure that NYS certified teachers teach our students. In the event that a teacher is asked to teach outside of their certification area, it will be no more than 200 minutes per week.

The district will make every effort to employ substitute teachers that possess NYS teaching certifications. The district will always recruit certified teachers first to fill vacancies.

The district continues to actively recruit certified substitute teachers. Postings are sent to local colleges and universities as well as our local newspaper. Social media is also used to assist in the search.

Appendix

Appendices related to the Northeastern Clinton Central District reopening plan are hereto attached and follow this page.

NOTICE TO ALL EMPLOYEES AND VISITORS

Northeastern Clinton Central School is committed to the health and well-being of everyone who enters our buildings. In response to the novel COVID-19 outbreak, we are taking precautionary measure in order to keep the workplace as a safe as possible. Please help us maintain a healthy workplace by attesting to the following statements.

BY SWIPING YOUR ACCESS FOB OR REGISTERING WITH THE RECEPTIONIST,
YOU ARE AFFIRMING "TRUE" TO THE STATEMENTS BELOW

| | |
|----------------------|---|
| STATEMENT #1: | I am feeling healthy and well today (I do not have: a fever of over 100°F, cough, shortness of breath or difficulty breathing, fatigue, muscle or body aches, headache, new loss of taste or smell, sore throat, congestion or runny nose, nausea or vomiting, diarrhea). |
| STATEMENT #2: | Within the last 14 days, I have not been in close contact with anyone who has been diagnosed with COVID-19. |
| STATEMENT #3: | Within the last 14 days, I have not tested positive for COVID-19 nor have I been diagnosed as COVID-19 positive by a healthcare provider. |
| STATEMENT #4: | Within the last 14 days, I have not traveled internationally or to a state(s) with significant community spread of COVID-19. |

IF YOU ARE UNABLE TO ANSWER "TRUE" TO ALL OF THE STATEMENETS, PLEASE DO NOT ENTER THE BUILDING AND NOTIFY YOUR DIRECT SUPERVISOR IMMEDIATELY



Please do not hold the door open for others. All Employees must swipe their own access FOB. Thank you for investing in the health of our school community!

Northeastern Clinton Central CSD



THE FUTURE OF NCCS IN-PERSON LEARNING-7/30/20

The Reopening Plan Overview has been created to assist our students, families, and staff with the district's proposed guidelines should our schools open for in-person instruction in September. This plan has been developed following the current, available guidance outlined by state health and education agencies. Please understand that the finished reopening plan will be more complete and detailed. However, we want to keep the community informed and share the major points of the plan, including some pictures highlighting the safety measures that will be put in place if we return to in-person learning in September. We do expect changes to be made to this plan as we receive further guidance. It's also important to remember that our final plans will be decided by the Governor, who intends to announce his decision for school reopening by August 7, 2020.

WHAT'S REQUIRED FOR OUR COUGAR CAMPUSES TO REOPEN:

- There will be daily health screenings for employees and students.
- Parents/guardians will be responsible for screening their children before sending them to school EACH day. (Form to come later)
- Random temperature checks will be conducted at school.
- Students and staff will wear face coverings (masks), unless given a break during instructional times and meals. Students must remain socially distanced at a minimum of six feet apart to remove masks during breaks.
- Contact tracing will be employed in coordination with the Clinton County Health Department Guidelines.
- Daily cleaning and disinfecting protocols will be followed.
- Students and Staff will be trained on proper hand hygiene.
- Students and Staff will be trained in appropriate ways to put on, clean, and dispose masks.
- School visitors are RESTRICTED to those on site for school business.
- There will be NO sharing of food and school supplies.

K-12 Learning Model (In-Person):

- **Grades PreK-5 will receive onsite instruction in their schools Monday-Friday.** The district is creating “Villages” which would be groups of students remaining together for the day. We will increase space to allow for appropriate social distancing for larger class sizes, or the groups will be split to maintain fewer students in the assigned space.
- Due to social distancing requirements, other spaces such as special area classrooms, auditoriums, cafeterias, and gymnasiums will be used for instructional spaces.
- The traditional instructional program will be modified. Primary teachers, school personnel and/or other teachers would provide for other independent learning tasks, enrichment, and remediation services.

Middle/High School Model (Hybrid):

- **Students in grades 6, 10, and 11 will be on-site Monday and Tuesday.** Wednesday-Friday students will participate in remote instruction.
- **Students in grades 7, 8, 9, and 12 will be on-site Thursday and Friday.** Monday-Wednesday students will participate in remote instruction.
- Every Wednesday will be used for a deep cleaning of our Middle/High Schools. The district has chosen two days of continuous on-site instruction as the student population will report to the same locations daily. This plan allows time for appropriate cleaning and disinfecting of spaces before a new population of students reports for on-site instruction.
- The schedules were determined by the number of students in each grade, as well as our 76 students attending CV-Tech.
- On virtual instruction days, students will be required to participate remotely regarding classroom work and/or completing assignments. (Further details are forthcoming regarding remote instruction)

Attendance and Grading:

- **Attendance is NOT OPTIONAL.** It is REQUIRED!
- Grading expectations will be sent out at a later time.

Specialized Services:

- The district is still planning regarding self-contained special education classrooms.
- Students receiving related services, as appropriate, will continue to receive these services (e.g. speech, counseling, occupational therapy).

Other General Information (If school resumes):

- This year's designated Staff Development Days on September 2 and 3 will be used to train faculty and staff in safety and health protocols and procedures.
- Time will be dedicated during the first week of school and throughout the year to familiarize and provide refreshers for students regarding the new school protocols.
- **If schools resume in September for in-person learning, our first scheduled day of school for students is Tuesday, September 8.**
- Meal options will be limited (such as sandwiches and pizza) and will be available to all students.
- Alternate services will be provided for students with severe food allergies, as needed.
- Wherever possible, hallway traffic will be limited to one way.
- Signage regarding health screenings, social distancing, mask-wearing, and hand and respiratory hygiene will be posted throughout ALL of our buildings.
- Filtration and ventilation will meet or exceed minimum requirements.
- There will be no field trips or clubs at this time.
- When opportunity allows, the district will encourage outdoor spaces for instruction and structured play.
- Lockers/Cubbies will not be used.
- Students will be asked to carry a reduced number of materials with them on a daily basis.

Extra-curricular, Athletics, Physical Education, and Performing Arts

- The feasibility of providing physical education and performing arts, given requirements to ensure 12 feet between participants, is being assessed.
- Interscholastic Sports are not permitted at this time. Additional guidance is expected to be forthcoming. As of now, September 21 is a start date for school sports.
- We are still analyzing extra-curricular activities.

Shift to Remote Learning (In the event of school closure due to COVID-19)

- In the events that schools are mandated to close, school will resume VIRTUALLY.
- Pre-K-5 students will follow the in-school schedule at home with a combination of synchronous (live online) and asynchronous (recorded) teacher lessons, online group work or small group instruction. Students will engage in daily learning and time spent on instruction will vary by grade level.
- Grades 6-12 students will follow the in-school schedule when at home with live, virtual instruction (most common method), blended with recorded teacher lessons, online group work, and small group instruction. Students will be engaged in learning activities when classes would have been in session.

Transportation

- We encourage parents to drive their children to/from school when feasible.
- All students must wear a mask while riding the bus.
- All students will be assigned seats on the bus. Siblings will be in the same seat.
- For outside temperatures at 45 degrees and above, windows and vents will be open to increase the circulation of fresh air.
- All students will load from the back seat of the bus to the front. Students in the front will exit the bus first to avoid contact or proximity to other students.
- Buses will be cleaned and disinfected daily. High traffic areas will be wiped down twice per day.
- **Due to contact tracing requirements, no bus notes or changes will be accepted.**

Arrival and Dismissal

- We are still considering the logistics of drop-offs. We realize there will be an increase in vehicle traffic as more parents drive their children to and from school to assist us with lowering bus capacity. We are asking that parents to NOT enter the building. All students can be dropped off at their respective schools no earlier than 7:30 AM. For dismissal, procedures will not change and students are expected to be picked up at the end of the day if not riding school transportation. (Further details are forthcoming from building levels)

Classrooms

- Classroom rules and procedures will be posted to reflect new health and safety protocols.
- Backpacks will be kept at students' desks to discourage congregation. Lockers and cubbies will not be used.
- "Mask Breaks" will be offered during instructional time and meal time if social distancing can be maintained.
- Organized hand washing and bathroom breaks will be scheduled throughout the day when possible.
- There will be no sharing of school supplies or food.
- Windows and doors will remain open to increase the circulation of fresh air.
- Classrooms and other school spaces will be disinfected daily. High traffic areas such as doorknobs and desks will be disinfected more frequently.
- Desks will be spaced out maintaining appropriate social distancing guidelines.
- Masks will be required when six feet of physical distancing cannot be maintained.

Please participate in future surveys to assist with future planning. Thank you!

Northeastern Clinton Central School District Cougar K-12 Teaching Models

| Least Restrictive Model | Hybrid Model | Remote Learning Model |
|---|--|--|
| <p>Traditional Learning (All students are physically in school)</p> | <p>Village Model - Elementary A/B Model - Middle & High</p> | <p>eLearning (Online instruction only)</p> |
| <p>Traditional - The student body will be on campus five days per week with proper precautions and safety measures taken.</p> <p>Enhanced Health and Safety Protocols enforced including social distancing in the classroom due to the number of people on campus.</p> | <p>Elementary: Village Model (PK-5) – Students on campus five days (per week) but remain in their “village” homeroom class for the full day.</p> <p>MS/HS: A/B Model (6-12) - Students on campus two days, eLearning three days, and Protocols enforced when students are on campus (teachers will be physically in their respective buildings providing instruction).</p> | <p>By Governor’s directive or Targeted Closure – An office or classroom must be closed temporarily to disinfect area</p> <p>Short-term Closure An entire facility must be closed for deep cleaning</p> <p>Extended Closure – The district closes for extended eLearning for a minimum of 10 school days</p> |
| <p>*Families have the option to have their students learn remotely even if the Traditional or Hybrid Model is implemented within the district.</p> | | |

Northeastern Clinton Central School Middle School/ High School Hybrid Model Schedules

| 2020-2021 School Year | Monday “A” | Tuesday “A” | Wednesday | Thursday “B” | Friday “B” |
|---------------------------|---|---|--|---|---|
| NCCS Middle School | 6th Grade in person 7th & 8th Grade eLearning | 6th Grade in person 7th & 8th Grade eLearning | eLearning for all NCCS MS/ HS students Deep Cleaning for new students and cohorts for Thursday and Friday | 7th & 8th Grade in person 6th grade eLearning | 7th & 8th Grade 6th grade eLearning |
| NCCS High School | 10th & 11th Grade in person 9th & 12th Grade eLearning | 10th & 11th Grade in person 9th & 12th Grade eLearning | eLearning for all NCCS MS/ HS students Deep Cleaning for new students and cohorts for Thursday and Friday | 9th & 12th Grade in person 10th & 11th Grade eLearning | 9th & 12th Grade in person 10th & 11th Grade eLearning |

*Friday night and Saturday deep cleaning for Monday/Tuesday Cohorts.

NCCS Attestation of Daily Home Screening for Faculty & Staff



Dear NCCS employees,

Welcome to the 2020-21 school year! Due to the coronavirus outbreak, our district has new guidelines that must be followed at the direction of New York State. Therefore, it is a requirement that every staff member complete this short self-check each morning at home **before entering the school building**. By signing this form, you are verifying that you will screen yourself daily at home before leaving for work. This will remain in effect for the entire 2020-21 school year.

If you answer yes to any of the following, you need to remain at home, log your absence into Frontline Education (formerly Aesop) and email your supervisor, as well as call your primary health care provider.

Do you have any of the following symptoms or potential for exposure?

| | |
|--|---|
| | Temperature 100 degrees Fahrenheit or higher when taken by mouth in the past 14 days; |
| | Cough, shortness of breath or difficulty breathing; |
| | Fatigue, muscle or body aches; |
| | Headache, especially with fever; |
| | New loss of taste or smell; |
| | Sore throat, nasal congestion, or runny nose; |
| | Nausea, vomiting or diarrhea. |
| | Had close contact (within 6 feet of an infected person for at least 10 minutes) in the past 14 days with a person who has tested positive for COVID-19; |
| | Have tested positive through a diagnostic test for COVID-19 in the past 14 days; |
| | Have been instructed to quarantine by the local health department; |
| | Have traveled internationally or from a state with widespread community transmission of COVID-19 per the <u>New York State Travel Advisory</u> in the past 14 days. |

By signing below, I agree that I will complete this screening each morning at home for the entire 2020-21 school year and will notify the school of any “yes” answers. In the event that I forget to do so, I will check my temperature immediately upon entering the school building at the designated area. If I answer “yes” to any of the questions above, I will leave the school building and contact my building principal or immediate supervisor.

Employee’s name (please print): _____

Employee’s Signature: _____ Date: _____

NCCS Confirmation of Daily Home Screening for Students Form



Dear Parent/Guardian,

Welcome to the 2020-21 school year! Due to the coronavirus outbreak our district has new guidelines that must be followed at the direction of New York State. Therefore, it is a requirement that every student must be screened **before they get on the bus in the morning or before they enter the school building**. This will be the responsibility of parents and guardians. Please complete this short check of your child each morning. By signing this form, you are verifying that you agree to screen your child daily at home before leaving for school. This will remain in effect for the entire 2020-21 school year.

If you answer yes to any of the following, keep your child at home, notify the health office at school, and call your child’s primary health care provider.

Does your child have any of the following symptoms or potential for exposure?

| | |
|--|---|
| | Temperature 100° Fahrenheit or higher when taken by mouth in the past 14 days; |
| | Cough, shortness of breath or difficulty breathing; |
| | Fatigue, muscle or body aches; |
| | Headache, especially with fever; |
| | New loss of taste or smell; |
| | Sore throat, nasal congestion, or runny nose; |
| | Nausea, vomiting or diarrhea; |
| | Had close contact (within 6 feet of an infected person for at least 10 minutes) in the past 14 days with a person who has tested positive for COVID-19; |
| | Have tested positive through a diagnostic test for COVID-19 in the past 14 days; |
| | Have been instructed to quarantine by the local health department; |
| | Have traveled internationally or from a state with widespread community transmission of COVID-19 per the <u>New York State Travel Advisory</u> in the past 14 days. |

By signing below, I agree that I will complete this screening on my child each morning before he/she leaves for school for the entire 2020-21 school year and will notify the school of any “yes” answers.

Student name: _____ Grade/Teacher: _____

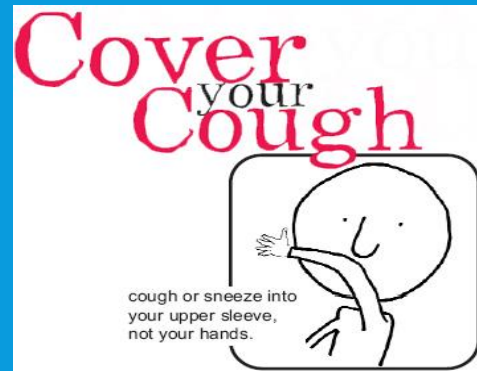
Parent/Guardian Signature: _____ Date: _____

LET'S WORK TOGETHER TO STOP THE SPREAD OF COVID- 19



Keep a **6FT**
distance between
you and others!

If unable to
maintain **WEAR**
A MASK!

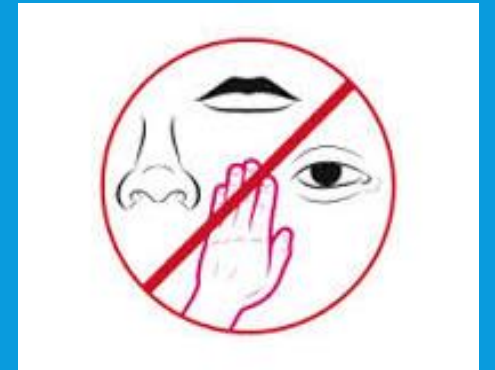


COVER your
mouth & nose with
your **SLEEVE** or
TISSUE when you
cough or sneeze.

Throw tissue out
IMMEDIATELY!

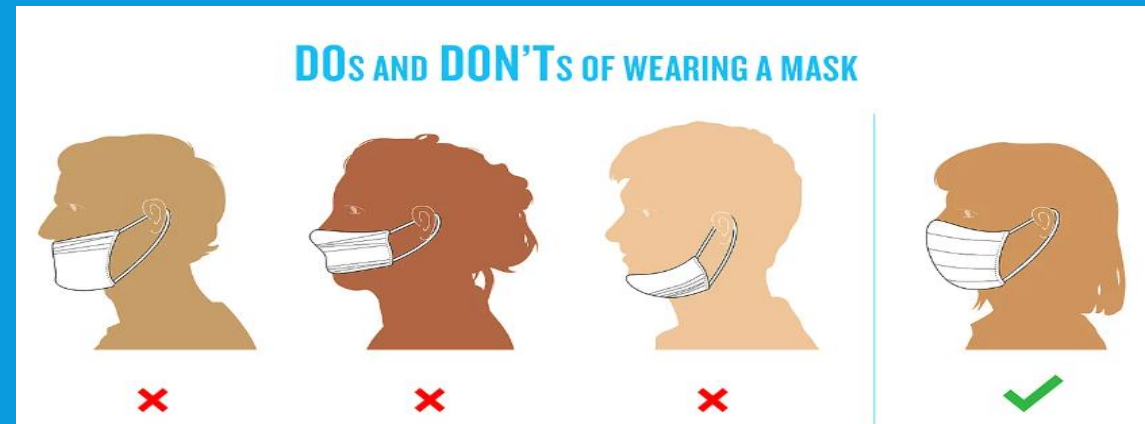


Wash your hands
often with **SOAP**
and **WATER** or use
HAND
SANITIZER for at
least **20 seconds!**



Avoid touching
your **EYES,**
NOSE, MOUTH
and **MASK!**

HOW TO SAFELY WEAR A MASK!



- **APPLYING MASK**

- **Wash your hands!**
- Place mask over **NOSE, MOUTH** & secure under **CHIN!**
- Fit mask as snugly to face as possible!

- **USE MASK TO PROTECT OTHERS**

- Wear mask at all times when 6FT distancing can not be maintained!
- Do not touch mask, if you do **WASH YOUR HANDS!**

- **TAKE MASK OFF CORRECTLY**

- Untie or stretch loops.
- Handle only ear loops or ties.
- Fold outside corners together.
- **WASH HANDS!**

COVID-19 SCREENING FLOWCHART

Individual Screened at HOME prior to school day with NO symptoms

Individual Arrives at School

NO FLAGS upon Arrival, Individual reports to class

Individual becomes symptomatic or random temperature check is above 100

Individual Evaluated in the Health Office

CONFIRMED SYMPTOMS

Individual sent home, held in the Health Office (Isolation Room) until ride arrives. Individual/Parent Instructed to contact Health Care Provider.

RETURNING TO SCHOOL AFTER BEING SENT HOME

Individual NOT diagnosed with Covid-19 by a HealthCare Professional

- **May return to school if:**
 - Individual is fever free without use of fever reducing medications and they have felt well for 24 hours.
 - They have been diagnosed with another condition and have a written note from a HealthCare Provider stating they are cleared to return to school.

Individual diagnosed with Covid-19, has not been tested/waiting on results or answers yes to any symptoms

- **Individual should NOT be at school and should stay home until:**
 - It has been at least 10 days since the individual first had symptoms and was diagnosed with Covid-19.
 - It has been at least 3 days since the individual has had a fever (without the use of fever reducing medications).
 - It has been at least 3 days since the individual's symptoms have improved, including cough and shortness of breath.

SYMPTOMS INCLUDE: Fever over 100, Chills, Shortness of Breath/Difficulty Breathing, NEW cough, NEW loss of taste or smell, sore throat, congestion/runny nose, nausea/vomiting, diarrhea, headache, muscle aches, fatigue

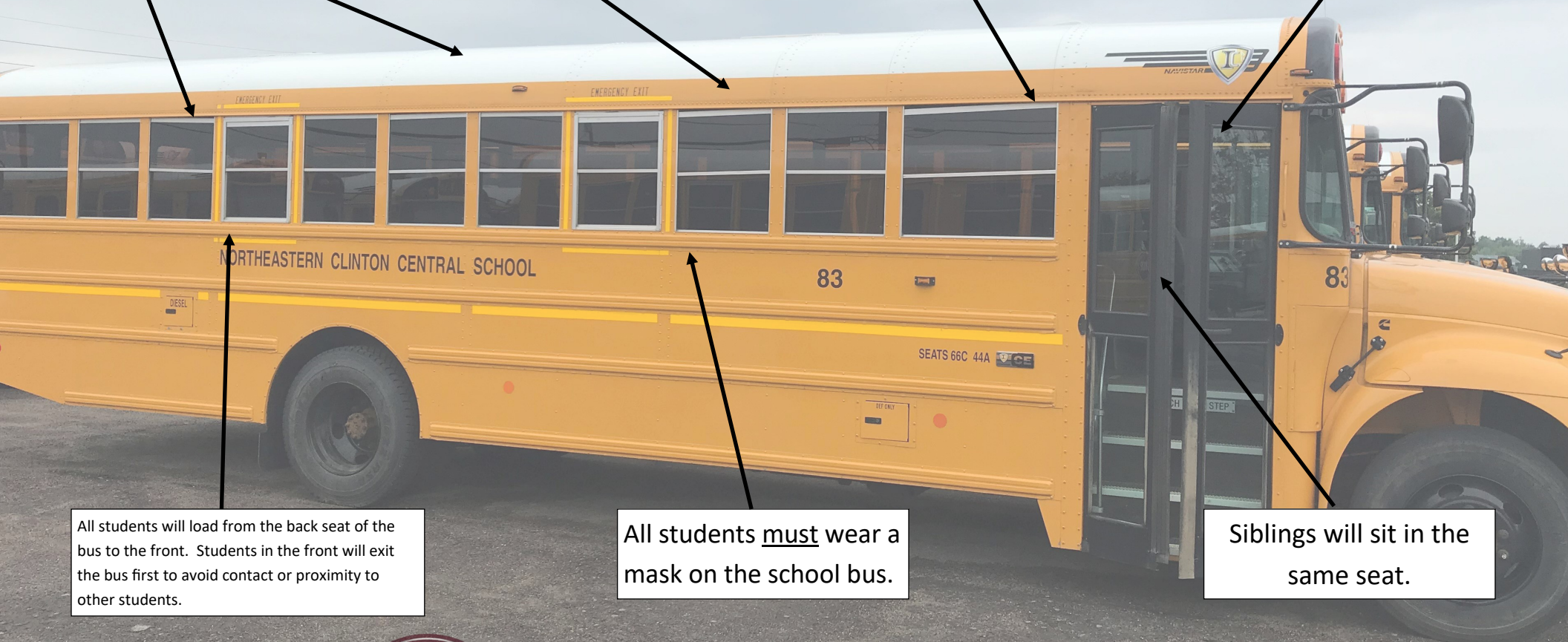
The Northeastern Clinton CSD Transportation department has reduced total bus capacity by 50% or more to lower density on the bus. (If schools resume with in-person instruction)

For outside temperatures at 45° and above, windows and vents will be open to increase the circulation of fresh air

All students will be assigned seats.

Due to contact tracing requirements, no bus notes or daily changes will be accepted this year.

All buses will be sanitized, high contact areas will be wiped down twice a day.



All students will load from the back seat of the bus to the front. Students in the front will exit the bus first to avoid contact or proximity to other students.

All students must wear a mask on the school bus.

Siblings will sit in the same seat.



Northeastern Clinton CSD

CORONAVIRUS (COVID-19)



**SOCIAL DISTANCING
IS REQUIRED**

PLEASE STAY AT LEAST 6 FEET APART FROM
OTHERS.

Thank you.

For more information please visit:

[CDC.GOV](https://www.cdc.gov)

**CORONAVIRUS
(COVID-19)**



**WALK-INS NOT
PERMITTED**

PLEASE CALL _____ TO
MAKE AN APPOINTMENT.

Thank you.

For more information please visit:

CDC.GOV

**CORONAVIRUS
(COVID-19)**



WELCOME

FACE COVERINGS REQUIRED.

Thank you.

For more information please visit:

CDC.GOV

CORONAVIRUS (COVID-19)



PREVENT THE SPREAD



STAY HOME IF
YOU'RE SICK



WASH HANDS
FOR 20 SECONDS



WEAR A FACE
COVERING OR MASK



STAY AT LEAST
6 FT APART

PROTECT YOURSELF AND OTHERS.

Thank you.

For more information please visit:

[CDC.GOV](https://www.cdc.gov)

CORONAVIRUS (COVID-19)



WASH YOUR HANDS

PLEASE WASH YOUR HANDS FOR AT LEAST 20 SECONDS.
USE WARM WATER AND SOAP. TURN OFF THE FAUCET WITH A
PAPER TOWEL IF AVAILABLE.

Thank you.

For more information please visit:

[CDC.GOV](https://www.cdc.gov)

**CORONAVIRUS
(COVID-19)**



WASH YOUR HANDS

(or use hand sanitizer) after using **shared**
equipment and/or items.

Thank you.

For more information please visit:
[CDC.GOV](https://www.cdc.gov)

CORONAVIRUS (COVID-19)



FOR HEALTH AND SAFETY OF YOURSELF AND OTHERS

MAXIMUM OCCUPANCY



Thank you.

30% of fire code occupancy is permitted under Phase 1 of Delaware's Economic Reopening

For more information please visit:

[CDC.GOV](https://www.cdc.gov)

CORONAVIRUS (COVID-19)



**PLEASE WEAR YOUR
FACE MASK PROPERLY**
COVER YOUR NOSE AND MOUTH

WASH ONCE A DAY | RESERVE MEDICAL MASKS FOR HEALTHCARE WORKERS
WEARING A MASK PROTECTS OTHERS

Thank you.

For more information please visit:

[CDC.GOV](https://www.cdc.gov)

CORONAVIRUS (COVID-19)



DO NOT ENTER

IF YOU ARE SICK OR HAVE BEEN IN CONTACT WITH ANYONE
WHO IS SICK, NOW OR WITHIN THE LAST TWO WEEKS.

For more information please visit:
[CDC.GOV](https://www.cdc.gov)

The Northeastern Clinton CSD has limited classroom spaces to include only student desks, one teacher's desk and essential furniture to achieve maximum square footage for physical distancing.

Classroom rules and procedures will be posted to reflect new health and safety protocols.

Backpacks will need to be kept at student desks to discourage congregation. Lockers and cubbies will not be used.

"Mask breaks" will be offered during instructional time and meals if physical distancing can be maintained.

Organized hand washing and bathroom breaks will be scheduled throughout the day when possible.

There will be no sharing of school supplies or food.

Windows and doors will be open to increase the circulation of fresh air.

Classrooms and other school spaces will be disinfected daily, high traffic areas such as doorknobs and desks will be disinfected more frequently.

Desks will be spaced out with 6 feet of space when possible.

Masks will be required when 6 feet of physical distancing cannot be maintained.



Northeastern Clinton CSD



Superintendent Announcement Regarding Reopening of Schools-7/28/20

UPDATE # 3

Survey Results:

The survey results from our families of the Northeastern Clinton CSD are as follows:

Total number of respondents: 636

When school starts in September of 2020: If we are able to proceed with in-person instruction, do you plan to send your child(ren) to school?

82.39% - Yes

17.61% - No

How comfortable are you sending your child(ren) to school for the 2020-2021 school year? (1-very uncomfortable and 5-very comfortable)

3- Average Number

If NCCS opens for in-person instruction, social distancing and the reduction of bus density will be required. Do you have the ability to drop your child(ren) off and/or pick them up at the end of the day?

37.74% - Will not need transportation

43.08% - Will need transportation in morning and afternoon

6.60% - Will need transportation in the morning

16.82% - Will need transportation in the afternoon

Do you have access to the internet?

96.52% - Yes

3.48% - No

For the 2020-2021 school year, buffet-style serving for meals will not be available. Meal options will be limited and service will be individualized and pre-packaged. Will your child continue to utilize our cafeteria services?

27.20% - Yes

39.31% - Maybe

33.49% - No

****Please note that this survey was for preliminary planning purposes. There will be additional detailed surveys and links to other documents that will be sent following Governor Cuomo's announcement next week should schools reopen for in-person instruction.**

We Appreciate Your Feedback!