

Regular Board Meeting (Wednesday, December 6, 2023)

Generated by Meaghan A Rabideau on Thursday, December 7, 2023

Members Present: Robert McDonough, Mandie Bechard, Kimberly Bulson, Allen Racine, Melissa Bresnahan
Members Absent: Stephen Southwick, Alan Cardin

Others Present: Robb Garrand, Superintendent of Schools; Jennifer Brown, Business Manager; Meaghan Rabideau, District Clerk; Wade Bush; Daniel Marangiello

1. Opening of Meeting

Procedural: 1.1 Call to Order Meeting was called to order by Vice President McDonough at 6:00 p.m.

Procedural: 1.2 Pledge of Allegiance

Procedural: 1.3 Roll Call

Procedural: 1.4 Public Participation at Meeting

There was a moment of silence in memory of the recent passing of district staff members and high school student.

Action: 1.5 Approval of Agenda

Recommend approval of agenda as presented. Motion by Kimberly Bulson, second by Allen Racine, **Motion Carried.**

2. Action Items

Action, Minutes: 2.1 Approval of Minutes

Recommend approval of minutes from the November 1, 2023 Regular Meeting. Motion by Melissa Bresnahan, second by Kimberly Bulson, **Motion Carried.**

Action: 2.2 Committee on Special Education Recommendations

Recommend approval of the Committee on Special Education recommendations from their meetings for the following:

11/03 CPSE
11/16 CPSE

11/06 CSE
11/09 CSE
11/17 CSE
11/20 CSE
12/01 CSE

Motion by Allen Racine, second by Mandie Bechard, **Motion Carried.**

Action: 2.3 Committee on Special Education Amendments with No Meeting

Recommend approval of the following Amendments with No Meeting: - Amendment No Meeting: 12/05
Motion by Kimberly Bulson, second by Mandie Bechard, **Motion Carried.**

Action: 2.4 Resignation(s)

Recommend approval of letter(s) of resignation for the following:

Name	Position	Effective Date
Emma Ducharme	Teacher Aide/Student Aide	11/01/2023
Hunter Wheeler-Cooney	Science Teacher	12/15/2023
Mary Kopas	Bus Driver	12/06/2023

Motion by Allen Racine, second by Mandie Bechard, **Motion Carried.**

Action: 2.5 Tenure Appointment(s)

Recommend approval of the following Tenure appointment(s) on the date indicated:

Name	Tenure Area	Certification	Years	Probationary Period	Board Meeting Date	Tenure Date
Danielle Savage	Elementary Education	Childhood Education 1-6	4	01/06/2020 - 01/06/2024	12/06/2023	01/06/2024

Motion by Allen Racine, second by Kimberly Bulson, **Motion Carried.**

Action: 2.6 Appointment(s) - Civil Service Probationary Appointment(s)

Recommend approval of the following Civil Service Probationary appointment(s), in compliance with Article XIV, Subdivision 1 of the Civil Service Regulations, as follows:

Name	Civil Service Title	Probationary Period	2023-2024 Salary	Contract	Location
Jillian LaCount <i>(pending fingerprint clearance)</i>	Teacher Aide/ Student Aide	12/18/2023 – 12/18/2024 (52-weeks)	\$21,242/year Step 5 <i>(prorated per start date)</i>	10-Month CSEA	Rouses Point Elementary

Motion by Mandie Bechard, second by Kimberly Bulson, **Motion Carried.**

Action: 2.7 Appointment(s) - 1/7 Teacher Position(s)

Recommend approval of the following 1/7 Teacher Appointment(s): Jeffrey Blackburn, Earth Science Teacher, additional 1/7th Teacher Appointment, effective December 11, 2023 - June 30, 2024, with an additional salary of \$5,969.49.

Motion by Kimberly Bulson, second by Allen Racine, **Motion Carried.**

Action: 2.8 Appointment(s) - Permanent Instructional Substitute Teachers(s)

Recommend approval of the following Permanent Substitute Teacher(s) for the 2023-2024 school year:

Name	Type	Effective Date	Salary	Location
Katie Matott	Certified	1/08/24 - 6/16/24	\$21,735/annual <i>(prorated per start date)</i>	MS/HS

Motion by Allen Racine, second by Mandie Bechard, **Motion Carried.**

Action: 2.9 Appointment(s) - Instructional Substitutes

Recommend approval of the following Instructional Substitute(s):

Name	Type	Effective Date
Julia Masotta	Instructional - Uncertified	12/07/2023
Ethan Luoma	Instructional - Uncertified	12/07/2023
Sydney Johnson	Instructional - Uncertified	Pending Fingerprint Clearance

Motion by Mandie Bechard, second by Kimberly Bulson, **Motion Carried.**

Action: 2.10 Extra Hours - Permanent Building Substitute(s)

Recommend approval of the following additional hours:

Name	Title	Duties	Rate
Matthew Nigro	Permanent Building Substitute - Uncertified	Parent/Teacher Conference 11/16/2023	\$125/daily 1.5 day(s)
Jasmine Keefer	Permanent Building Substitute - Uncertified	Parent/Teacher Conference 11/16/2023	\$125/daily 1 day

Motion by Kimberly Bulson, second by Allen Racine, **Motion Carried.**

Action: 2.11 Athletic Appointment

Recommend the following Athletic Appointment(s) for the 2023-2024 school year:

Name	Position	Years Coaching	Stipend Amount
Cheerleading Assistant non-paid	Courtney Shutts	N/A	N/A

Motion by Allen Racine, second by Melissa Bresnahan, **Motion Carried.**

Action: 2.12 Approval to Post

Recommend approval to post for the following vacancies:

English Teacher (7-12)
General Science Teacher (Grade 8)
Math Teacher (7-12)
Technology Teacher (7-12)
Spanish Teacher (7-12)
Special Education Teacher
Elementary Teacher
Bus Driver

Motion by Kimberly Bulson, second by Mandie Bechard, **Motion Carried.**

Action: 2.13 Treasurer's Report

Recommend approval of the District Treasurer's Reports dated October 31, 2023 & November 30, 2023. Motion by Allen Racine, second by Kimberly Bulson, **Motion Carried.**

Action: 2.14 Independent Internal Claims Auditor Report

Recommend approval of the Independent Claims Auditor Report for the period of July 1, 2023 through September 30, 2023. Motion by Mandie Bechard, second by Kimberly Bulson, **Motion Carried.**

Action: 2.15 Budget Development Calendar 2024-2025

Recommend adoption of Budget Development Calendar for 2024-2025 School Year. Motion by Kimberly Bulson, second by Mandie Bechard, **Motion Carried.**

Action: 2.16 Indoor Track Merger

Recommend approval of the Section VII Merger Application for Indoor Track with Seton Catholic School for the 2023-2024 school year. Motion by Allen Racine, second by Kimberly Bulson, **Motion Carried.**

3. Discussion

Discussion: 3.1 NCCS Dual-Sport Participation Policy

Discussion: 3.2 Building Usage

Discussion: 3.3 Policy #0100 & 0100-R Nondiscrimination and Equal Opportunity; Policy #0110.2 Sexual Harassment in the Workplace; Policy #2210 Board Reorganizational Meeting Policy; Policy #2382 Broadcasting and Recording of Board Meetings; #4321 Programs and Services for Students with Disabilities; Policy #4772 Graduation Ceremonies; Policy #4321.12 Timeout and Physical Restraint (All Students); Policy #5605 Student Voter Registration and Pre-Registration; Policy #6710 Purchasing Authority; Policy #8210.1 Use of Surveillance Cameras on School Property; Policy #9520.6 Policy on the Rights of Employees to Express Breast Milk in the Workplace

4. Information

Information: 4.1 01/10/2024 - Regular Board Meeting

Information: 4.2 02/06/2024 (Tuesday) - Regular Board Meeting & Budget Development Update

Information: 4.3 03/06/24 - Regular Board Meeting & First Budget Development Workshop at Mooers Elementary

Information: 4.4 03/27/24 - Second Budget Development Workshop at Rouses Point Elementary

5. Executive Session

Action: 5.1 Executive Session

Motion to convene into Executive Session for the following reason: A matter of the employment history of a particular person or matters leading to the appointment/employment of a particular person; at 6:55 p.m. by Allen Racine, second by Mandie Bechard, **Motion Carried.**

Motion to come out of Executive Session at 8:12 p.m. by Kimberly Bulson, second by Mandie Bechard, **Motion Carried.**

6. Adjournment

Action: 6.1 Adjourn

Motion by Allen Racine, second by Kimberly Bulson, to adjourn at 8:13 p.m., **Motion Carried.**

Respectfully Submitted,



**Meaghan Rabideau
District Clerk**