

## Regular Board Meeting (Wednesday, September 13, 2023)

Generated by Meaghan A Rabideau on Monday, September 18, 2023

### Board Members Present:

Stephen Southwick, Mandie Bechard, Kimberly Bulson, Alan Cardin

Members Absent: Melissa Bresnahan, Robert McDonough, Allen Racine

Others Present: Robb Garrand, Superintendent of Schools; Jennifer Brown, Business Manager; Meaghan Rabideau, District Clerk, & Heidi Sample

## 1. Opening of Meeting

**Procedural: 1.1 Call to Order at 6:00 p.m.**

**Procedural: 1.2 Roll Call**

**Procedural: 1.3 Pledge of Allegiance**

**Procedural: 1.4 Public Participation at Meeting**

There were no public comments this evening.

**Action: 1.5 Approval of Agenda**

Recommend approval of agenda as presented. Motion by Kimberly Bulson, second by Mandie Bechard, **Motion Carried.**

## 2. Action Items

**Action, Minutes: 2.1 Approval of Minutes**

Recommend approval of minutes from the August 30, 2023 Special Meeting. Motion by Alan Cardin, second by Kimberly Bulson, **Motion Carried.**

**Action: 2.2 Retirement(s)**

Recommend approval of letter(s) of intent to resign for the purpose of retirement for the following:

Name	Position	Effective Date	Retirement Incentive
Robert J. Garrand	Bus Driver	9/02/2024	Eligible for the \$1000 Retirement payout per CSEA Contract

Motion by Kimberly Bulson, second by Mandie Bechard, **Motion Carried.**

**Action: 2.3 Rescind Civil Service Probationary Appointment(s)**

Recommend that the Board **rescind** the Civil Service Probationary Appointment that was approved at the August 2, 2023 Board meeting, and then amended at the August 30, 2023 Board meeting for the following:

Name	Civil Service Title	Probationary Period	2023-24 Salary & Contract	Location
William Lee (pending fingerprint clearance)	Custodial Worker	8/14/2023—8/14/2024 9/18/2023 - 9/18/2024 (52-week probationary)	Step 1 - \$32,230/annually (Prorated per start date), Plus \$600 Night Stipend (Prorated per start date) 12-Month CSEA	MS/HS

Motion by Alan Cardin, second by Kimberly Bulson, **Motion Carried.**

**Action: 2.4 Appointment(s) Civil Service Probationary to Permanent**

Recommend the following Civil Service Appointment(s) from Probationary to Permanent:

Name	Position	Appointment Date	Permanent Date
Ryan Caldwell	Custodial Worker	10/06/22 - 10/06/23 (52-Week Probationary Appointment)	10/06/2023
Barry West	Automotive Mechanic	10/11/22 - 10/11/23 (52-Week Probationary Appointment)	10/11/2023
Emma Ducharme	Teacher Aide/ Student Aide	10/11/22 - 10/11/23 (52-Week Probationary Appointment)	10/11/2023

Motion by Kimberly Bulson, second by Alan Cardin, **Motion Carried.**

**Action: 2.5 Appointment(s) - Temporary**

Recommend approval of a one-year Temporary Appointment(s) as follows:

Name	Position	Effective Date	2022-2023 Teacher Salary Schedule	Location
Hunter Wheeler-Cooney	Science Teacher	9/18/23 - 6/30/24	Step 1, Column 1 \$51,139 (Prorated based on start date) (amount subject to change once contract negotiations settle)	MS

Motion by Alan Cardin, second by Kimberly Bulson, **Motion Carried.**

**Action: 2.6 Instructional Substitute Appointment(s)**

Recommend approval of the following instructional substitute(s) on the date indicated:

Name	Type	Effective Date
Alyssa L. Barcomb	Instructional - Uncertified	9/14/2023
Beverly Lambertson	Instructional - Uncertified	9/14/2023

Motion by Kimberly Bulson, second by Alan Cardin, **Motion Carried.**

**Action: 2.7 Appointment(s) - Non-Instructional Substitute(s)**

Recommend the following non-instructional substitute(s):

Name	Type	Effective Date
Linda Anderson	Non-Instructional	9/14/2023
Dina Dragoon	Non-Instructional	9/14/2023

Motion by Alan Cardin, second by Kimberly Bulson, **Motion Carried.**

**Action: 2.8 Appointment(s) - Stipend(s)**

Recommend approval of the following stipends for the 2023-2024 school year:

LUNCH DUTY SUPERVISOR	Matt Fredette	\$3,323 (prorated per start date)
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Stipend amounts subject to change once the NCCS Teachers' Association Agreement negotiated.

Motion by Alan Cardin, second by Kimberly Bulson, **Motion Carried.**

**Action: 2.9 Appointment(s) - Coaches**

Recommend approval of the following Coaches for the 2023-2024 school year:

Sport	Name	Year	2022-23 Stipend
Girls Modified Soccer Assistant Non-Paid	Courtney Shutts	N/A	N/A

Motion by Kimberly Bulson, second by Mandie Bechard, **Motion Carried.**

**Action: 2.10 Approval to Post**

Recommend approval to post for the following position(s): Bus Monitor  
Motion by Alan Cardin, second by Mandie Bechard, **Motion Carried.**

**Action: 2.11 Hockey Merger**

Recommend approval of the Section VII Merger Application for Girls' Ice Hockey with Beekmantown Central School and Chazy Central Rural School for the 2023-2024 school year. This is an annual approval.  
Motion by Kimberly Bulson, second by Alan Cardin, **Motion Carried.**

**Action: 2.12 Increase Fixed Asset Amount**

Recommend that the Board revise the Account and Fixed Asset Policy changing the minimum from \$1,000 to \$5,000 having a useful life of one year or more, effective July 1, 2023. This recommendation has been made by the External Auditor.  
Motion by Alan Cardin, second by Mandie Bechard, **Motion Carried.**

**3. Discussion**

**Discussion: 3.1 Cell Phone Policy Update**

**Discussion: 3.2 Professional Development**

**Discussion: 3.3 Capital Project Update**

**4. Information**

**Information: 4.1 Policy 6510 Accounting and Fixed Assets**

**Information: 4.2 October 11, 2023 - Regular Board Meeting**

**Information: 4.3 November 1, 2023 - Regular Board Meeting**

**Information: 4.4 December 6, 2023 - Regular Board Meeting**

**5. Executive Session if Necessary**

**Action: 5.1 Executive Session - If Necessary**

Motion to convene into Executive Session at 6:21 p.m. by Alan Cardin, second by Kimberly Bulson, **Motion Carried.**

Motion to conclude Executive Session at 6:44 p.m. by Alan Cardin, second by Kimberly Bulson, **Motion Carried.**

**6. Adjournment**

**Action: 6.1 Adjourn**

Motion to adjourn meeting at 6:45 p.m. by Alan Cardin, second by Mandie Bechard, **Motion Carried.**

**Respectfully Submitted,**



**Meaghan Rabideau  
District Clerk**