

## **Special Board Meeting (Friday, June 23, 2023)**

Generated by Meaghan A Rabideau on Monday, June 26, 2023

### **1. Opening of Meeting**

#### **Procedural: 1.1 Call to Order**

Meeting called to order at 5:17 p.m.

#### **Procedural: 1.2 Roll Call**

Members present:

Stephen Southwick, Robert McDonough, Mandie Bechard, Kimberly Bulson

Board Members Absent: Alan Cardin, Arsene Letourneau, Allen Racine

Others Present:

Robb Garrand, Superintendent

Meaghan Rabideau, District Clerk

Daniel Marangiello

#### **Procedural: 1.3 Pledge of Allegiance**

#### **Procedural: 1.4 Public Participation at Meeting**

There was no public participation this evening.

#### **Action: 1.5 Approval of Agenda**

Recommend approval of agenda as presented

Motion by Robert McDonough, second by Kimberly Bulson, **Motion Passes.**

### **2. Presentations/Reports**

There were no presentations this evening.

### **3. Action Items**

#### **Action, Minutes: 3.1 Approval of Minutes**

Recommend approval of minutes from the June 1, 2023 Regular Meeting.

Motion by Kimberly Bulson, second by Mandie Bechard, **Motion Passes.**

#### **Action: 3.2 Committee on Special Education Recommendations**

Recommend approval of the Committee on Special Education recommendations from their meetings for the following:

5/31; 6/6; 6/8; 6/16; 6/20; 6/21 - CSE

6/7 - CPSE

Motion by Robert McDonough, second by Mandie Bechard, **Motion Passes.**

**Action: 3.3 Retirement(s)**

Recommend approval of the following resignation(s) for the purpose of retirement:

Name	Position	Effective Date	Retirement Incentive
Melody Trombley	Social Studies Teacher	6/30/2023	Eligible for the \$1000 Retirement payout per Teacher Contract
Melissa Dudyak	Math Teacher	6/30/2023	Eligible for the \$1000 Retirement payout per Teacher Contract

Ms. Trombley's Letter of Intent was approved at the January 13, 2022 Board of Education Meeting.

Ms. Dudyak's Letter of Intent was approved at the February 2, 2022 Board of Education Meeting.

Motion by Kimberly Bulson, second by Robert McDonough, **Motion Passes.**

**Action: 3.4 Resignation(s) - Letter(s) of Intent to Retire**

Recommend approval of the following letter(s) of intent for resignation for the purpose of retirement:

Name	Position	Effective Date
Catherine Gonyo	School Bus Monitor	6/30/24
Gary Menard	BOCES Bus Driver	6/30/24

Per contract, both of these individuals qualify for the \$1,000 retirement incentive.

Motion by Robert McDonough, second by Mandie Bechard, **Motion Passes.**

**Action: 3.5 Appointment(s) - Probationary**

Recommend approval of the Probationary Appointment(s) of the following:

Name	Position	Effective Date	Salary	Tenure Area	Location
Rachel Krinsky	French Teacher	9/1/23 - 9/1/27 (4-year Probationary)	Step 1, Column 6 \$54,389 of the 2022-2023 Teacher Salary Schedule (subject to change upon finalization of Teacher's Unit Contract)	French Teacher	High School

Motion by Kimberly Bulson, second by Robert McDonough, **Motion Passes.**

**Action: 3.6 Appointment(s) - Civil Service Probationary Appointment(s)**

Recommend approval of the following Civil Service Probationary appointment(s), in compliance with Article XIV, Subdivision 1 of the Civil Service Regulations, as follows:

Name	Civil Service Title	Probationary Period	2023-2024 Salary	Contract	Location
Lora Thornton	Registered Professional Nurse (School)	8/01/2023 - 8/01/2024 (52- Weeks)	\$45,196	10-Month CSEA	High School

Motion by Kimberly Bulson, second by Mandie Bechard, **Motion Passes.**

**Action: 3.7 Appointment(s) - Temporary**

Recommend approval of a one-year Temporary Appointment(s) as follows:

Name	Position	Effective Date	2022-2023 Teacher Salary Schedule	Location
Diana Hardy	Reading Teacher	9/1/23 - 6/30/24	Step 1, Column 6 \$54,389 (amount subject to change once contract negotiations settled)	Middle- School

Motion by Kimberly Bulson, second by Mandie Bechard, **Motion Passes.**

**Action: 3.8 Appointment(s) - Stipends - American Rescue Plan (ARP)**

Recommend approval of the stipends paid from the American Rescue Plan (ARP) annually as a result of duties above and beyond their regular contractual obligations for the length of the grant, effective 7/1/2023 for the following:

Name	Title	Stipend Amount
Robb Garrand	Superintendent	\$7,500
Jennifer Brown	Business Manager	\$7,500
Shelly Brooks	District Treasurer	\$1,750

Motion by Kimberly Bulson, second by Mandie Bechard, **Motion Passes.**

**Action: 3.9 Appointment(s) - Stipends - American Rescue Plan (ARP) Summer School Grant**

Recommend approval of the stipends paid from the American Rescue Plan (ARP) Summer School Grant as a result of duties above and beyond their regular contractual obligations for the Summer of 2023 for the following:

Name	Title	Stipend Amount
Thomas Brandell	Middle School Principal	\$2,500
Joshua Harrica	High School Principal	\$750
Heidi Sample	Rouses Point Elementary Principal	\$750
Wade Bush	Mooers Elementary Principal	\$750
Daniel Marangiello	Director of Special Education	\$750
Jamie Maggy	Assistant Principal	\$750
Lorna Tetreault	Transportation Supervisor	\$750
Matthew Arno	Director of Facilities I	\$750
Todd Stone	Network & Systems Technician	\$750
Kim Wright	Secretary/Registrar Summer School	\$600

Motion by Kimberly Bulson, second by Robert McDonough, **Motion Passes.**

**Action: 3.10 Appointment(s) - Summer School Teacher(s)**

Recommend approval of the additional hours, up to 50 hours, paid at the hourly rate of \$40.00, set forth in the MOA, paid from the American Rescue Plan (ARP) Summer School Grant for the Summer of 2023 for the following teachers:

Name	Title
Nicole Snide	Elementary Education Summer School Teacher
Kaylyn Tierney	Elementary Education Summer School Teacher
Craig Botten	Elementary Education Summer School Teacher
Nicole Molinski	Elementary Education Summer School Teacher
Carrie Dumas	Middle School Summer School Teacher
Larry Dolan	Middle School Summer School Teacher
Courtney Lapham	High School Summer School Teacher
Aimee Mesick	High School Summer School Teacher
Robert Mullen	High School Summer School Teacher
Gretchen Rabideau	High School Summer School Teacher
Matthew Fredette	Summer School Library Media Specialist
Katelyn Stetz	Summer School Counselor

Motion by Robert McDonough, second by Kimberly Bulson, **Motion Passes.**

**Action: 3.11 Additional Hours - American Rescue Plan (ARP) Summer School Grant**

Recommend approval of the additional hours paid from the American Rescue Plan (ARP) Summer School Grant for the Summer of 2023 for the following:

Name	Title	Amount
Jane Favreau	Bus Driver NCCS Summer School	Up to a maximum of 88 hours, as needed, at contractual rate (23/24 rate \$18.42/hr.)
Tracy Gordon	Bus Driver NCCS Summer School	Up to a maximum of 88 hours, as needed, at contractual rate (23/24 rate \$20.33/hr.)
William Troutman	Bus Driver NCCS Summer School	Up to a maximum of 88 hours, as needed, at contractual rate (23/24 rate \$20.19/hr.)
Jeffrey Morelock	Head Bus Driver	Up to a maximum of 14 hours overtime at contractual rate (23/24 rate \$24.56/hr.)
Ann Connelly-Gilman	Sub Bus Driver NCCS Summer School	As Needed at contractual rate (23/24 rate \$35.34/hr.)
Tom Leduc	Sub Bus Driver NCCS Summer School	As Needed at contractual rate (23/24 rate \$20.01/hr.)
Jason Schad	Sub Bus Driver NCCS Summer School	As Needed 23/24 Sub Rate \$17.50/hr
Lachana Thompson	Sub Bus Monitor NCCS Summer School	As Needed at contractual rate (23/24 rate \$22.05/hr.)
Dolores Rosenthal	Sub Bus Monitor NCCS Summer School	As Needed at contractual rate (23/24 rate \$16.80/hr.)
Jane Favreau	Sub Bus Monitor NCCS Summer School	As Needed at contractual rate (23/24 rate \$18.42/hr.)
Carrie Bushey	Sub Bus Monitor NCCS Summer School	As Needed 23/24 Sub Rate \$14.40/hr
Jasmine Keefer	Teacher Aide/Student Aide NCCS Summer School	Up to a maximum of 40 hours, as needed, at 23/24 Sub Rate \$14.40/hr
Bridgette Calisti	Teacher Aide/Student Aide NCCS Summer School	Up to a maximum of 40 hours, as needed, at 23/24 Sub Rate \$14.40/hr

Motion by Kimberly Bulson, second by Mandie Bechard, **Motion Passes.**

**Action: 3.12 Appointment(s) - 2023 CEWW BOCES Summer School**

Recommend approval of the following for the 2023 CEWW BOCES Summer School:

Name	Title	Amount
Carol Dumas	Bus Driver	(23/24 Contractual Rate) \$28.91/hour
Ann Connelly-Gilman	Bus Driver	(23/24 Contractual Rate) \$35.34/hour
Barbara Polniaszek	School Bus Monitor	(23/24 Contractual Rate) \$21.21/hour
Victoria Brunelle	School Bus Monitor	(23/24 Sub Rate) \$14.40/hour

Motion by Mandie Bechard, second by Kimberly Bulson, **Motion Passes.**

**Action: 3.13 Appointment(s) - 2023 Upward Bound/Plattsburgh**

Recommend approval of the following Upward Bound/Plattsburgh Drivers:

Name	Title	Amount
Lindsay Decoste	Bus Driver Upward Bound	Up to a maximum of 88 hours, as needed, at contractual rate (23/24 rate \$18.42/hr)
Brenda Colby-Simpson	Bus Driver Upward Bound	Up to a maximum of 88 hours, as needed, at contractual rate (23/24 rate \$35.34/hr)

Motion by Kimberly Bulson, second by Mandie Bechard, **Motion Passes.**

**Action: 3.14 Appointment(s) - Stipend(s) American Rescue Plan (ARP) Extended Day Learning Grant**

Recommend approval of the stipends/OT hours paid from the American Rescue Plan (ARP) Extended Day Learning Grant as a result of duties above and beyond their regular contractual obligations for the School Year 2023-2024 for the following:

Name	Title	Stipend Amount
Thomas Brandell	Middle School Principal	\$1,600
Joshua Harrica	High School Principal	\$1,600
Heidi Sample	Rouses Point Elementary Principal	\$1,600
Wade Bush	Mooers Elementary Principal	\$1,600
Daniel Marangiello	Director of Special Education	\$1,600
Jamie Maggy	Assistant Principal	\$1,600
Lorna Tetreault	Transportation Supervisor	\$1,600
Matthew Arno	Director of Facilities I	\$1,600
Todd Stone	Network & Systems Technician	\$750
Jeffrey Morelock	Head Bus Driver	Up to a maximum of 25 hours overtime at contractual rate (23/24 rate \$24.56/hr)

Motion by Kimberly Bulson, second by Mandie Bechard, **Motion Passes.**

**Action: 3.15 Special Education 2023 Summer Services**

Recommend the Board approve the following Special Education Services for Summer 2023:

Name	Service	Amount
Danielle Vincelette	Teacher for CSE Meetings	2 days at the 2023/24 Certified Sub rate (currently \$120/day)
Sherry Michaud	Teacher for CSE Meetings	2 days at the 2023/24 Certified Sub rate (currently \$120/day)
Carrie Dumas	Teacher for CSE Meetings	2 days at the 2023/24 Certified Sub rate (currently \$120/day)

Motion by Robert McDonough, second by Mandie Bechard, **Motion Passes.**

**Action: 3.16 Additional Hours - Summer**

Recommend approval of the following summer hours as indicated:

Name	Title	Duties	Rate
Kim Letourneau	Registered Professional Nurse	Athletic Physicals/Reports	\$42.93/hr for 40 hrs
Donna Marks	Registered Professional Nurse	Reports	\$42.93/hr for 30 hrs
Connie Poupore	Registered Professional Nurse	Reports	\$42.93/hr for 30 hrs
Lora Thornton	Registered Professional Nurse	Athletic Physicals/Reports	\$35.87/hr for 40 hrs

Motion by Kimberly Bulson, second by Mandie Bechard, **Motion Passes.**

**Action: 3.17 Additional Substitute Compensation - Nurse**

Recommend approval of additional substitute compensation, in the amount of \$225 (each), for Courtney Shutts, Registered Professional Nurse and Eric Gadway, Registered Professional Nurse. This additional compensation is for duties assigned and performed outside of their regular substitute work day during assignment at Lake Clear for 6/06/23 through 6/09/23 (Courtney Shutts) and 6/13/23 through 6/16/23 (Eric Gadway).

Motion by Kimberly Bulson, second by Mandie Bechard, **Motion Passes.**

**Action: 3.18 District Participation in BOCES Summer School for 2024**

Recommend approval of the following Resolution:

**WHEREAS**, the Northeastern Clinton Central School District and its Board of Education have consistently appreciated, relied upon and subscribed to this region’s Board of Cooperative Educational Services (BOCES) shared services for special education summer programming, on behalf of particular students who have individual education plans (IEPs) calling for such specialized summer services; and

**WHEREAS**, this region’s BOCES has the specialized administrative staff, program staff, facilities, expertise and general mission to provide for such services that are generally not feasible for individual component school districts to implement as efficiently and cost-effectively, as the BOCES offers this service on a shared basis for the component school districts and their Boards of Education; and

**WHEREAS**, the Northeastern Clinton Central School District cannot provide special education school-age summer school services in a more cost-effective manner than BOCES, due to the ability of BOCES to offer and provide services to multiple districts who are able to share costs; therefore;

**BE IT RESOLVED** that the Northeastern Clinton Central School District intends to participate in the 2024 Special Education School-Age Summer School, and agrees to pay the actual CEWW BOCES costs for the 2024 summer school; and

**BE IT FURTHER RESOLVED**, that no later than August 1, 2023, the Clerk of the Board shall notify the CEWW BOCES in writing of the District’s commitment as described herein and the District’s intent to participate in the 2024 Special Education School-Age Summer School. A copy of this adopted resolution is to be provided to the CEWW BOCES and its District Superintendent.

Motion by Kimberly Bulson, second by Mandie Bechard, **Motion Passes.**

**Action: 3.19 Treasurer Report dated May 31, 2023**

Recommend approval of the District Treasurer Report dated May 31, 2023.

Motion by Robert McDonough, second by Kimberly Bulson, **Motion Passes.**

**Action: 3.20 Extra Classroom Activities Quarterly Reports**

Recommend approval of the Extra Classroom Activities Quarterly Reports dated April 1, 2022 - June 30, 2022; July 1, 2022 through September 30, 2022; and October 1, 2022 through December 31, 2022.

Motion by Mandie Bechard, second by Kimberly Bulson, **Motion Passes.**

**Action: 3.21 Retirement Contribution Reserve Sub-Fund Resolution**

Recommend that the Board approve the following resolution:

**WHEREAS**, the Northeastern Clinton CSD (the District) participates in the New York State Teachers' Retirement System ("TRS"); and

**WHEREAS**, on June 23, 2023, the Board of the Northeastern Clinton Central School (the Board) by resolution established a Retirement Contribution Reserve Fund pursuant to Section 6-r of the General Municipal Law; and

**WHEREAS**, the Board has determined it is also appropriate to establish a sub-fund within said Retirement Contribution Reserve Fund pursuant to Section 6-r of the General Municipal Law.

**NOW THEREFORE, BE IT RESOLVED**, by the Board, pursuant to Section 6-r of the General Municipal Law, as follows:

1. The Board hereby establishes a sub-fund within the Retirement Contribution Reserve to be known as the Retirement Contribution Reserve - TRS Sub-Fund;
2. The source of funds for this Reserve Sub-Fund shall be:
  - a. such amounts as may be provided therefore by budgetary appropriation or District surplus therefore;
  - b. such revenues as are not required by law to be paid into any other fund or account;
  - c. such other funds as may be legally appropriated; and
  - d. notwithstanding any law to the contrary, such amounts as may be transferred from a reserve fund established pursuant to Section 6-c, 6-d, 6-e, 6-f or 6-g of Article 2 of the General Municipal Law, comprised of moneys raised from the same moneys in the retirement contribution reserve fund, or a reserve fund established pursuant to Education Law Section 3651, provided that any such transfer shall only be made by Board resolution adopted after a public hearing held on at least 15 days prior notice published in at least one newspaper having general circulation in the District.
3. By resolution, the Board may authorize expenditures from this Reserve Sub-Fund. Except as otherwise provided by law, moneys in this Reserve Sub-Fund may only be appropriated to finance retirement contributions to the New York State Teachers' Retirement System, and/or to offset all or a portion of the amount deducted from the moneys apportioned to the District from the State for the support of schools pursuant to Section 521 of the Education Law.
4. No member of the Board or employee of the District shall:
  - a. authorize a withdrawal from this Reserve Sub-Fund for any purpose except as provided in Section 6-r of the General Municipal Law; or
  - b. expend any money withdrawn from this Reserve Sub-Fund for a purpose other than as provided in Section 6-r of the General Municipal Law.
5. The moneys contributed annually to the Reserve Sub-Fund shall not exceed 2% of the total compensation or salaries of all teachers (as that term is defined in Education Law §501[4]) employed by the District who are members of TRS paid during the immediately preceding fiscal year.
6. The balance of the Reserve Sub-Fund shall not exceed 10% of the total compensation or salaries of all teachers (as that term is defined in Education Law §501[4]) employed by the District who are members of TRS paid during the immediately preceding fiscal year.
7. The moneys in this Reserve Sub-Fund shall be deposited and secured in the manner provided by Section 10 of the General Municipal Law. The Board or its authorized designee may invest the moneys in this Reserve Sub-Fund in the manner provided by Section 11 of the General Municipal Law. Any interest earned or capital gain realized on the money so deposited or invested shall accrue to and become part of this Reserve Sub-Fund.
8. The chief fiscal officer shall account for this Reserve Sub-Fund separate and apart from all other funds of the District. Such accounting shall show: the source, date and amount of each sum paid into the sub-fund; the interest earned by such sub-fund; capital gains or losses resulting from the sale of investments of this sub-fund; the order, purpose thereof, date and amount of each payment from this sub-fund; the assets of the sub-fund, indicating cash balance and a schedule of investments. The chief fiscal officer, within sixty (60) days of the end of each fiscal year, shall furnish a detailed report of the operation and condition of this sub-fund to the Board.
9. This Resolution shall take effect immediately.

Motion by Kimberly Bulson, second by Mandie Bechard

Aye: Stephen Southwick, Robert McDonough, Mandie Bechard, Kimberly Bulson, **Motion Passes**

**Action: 3.22 Retirement Contribution Reserve Sub-Fund Authorization**

Recommend that the Board approve the following resolution:

Increase Reserve for Retirement – TRS Sub-Fund

**Whereas**, on June 23, 2023, the Board of Education established a Reserve for Retirement - Teachers Retirement System (TRS) sub-fund to the Reserve for Retirement Fund pursuant to Section 6-r of the General Municipal Law; and

**Whereas**, the current Reserve for Retirement TRS Sub fund is \$0,

**Now therefore, be it resolved**, that the Board of Education directs the Treasurer to increase the Reserve for Retirement – TRS sub-fund by \$180,000 by transfer from Unreserved Fund Balance, and,

**Be it further resolved** that such fund shall be administered in accordance with the requirements of Section 6-r of the General Municipal Law.

Motion by Mandie Bechard, second by Kimberly Bulson

Aye: Stephen Southwick, Robert McDonough, Mandie Bechard, Kimberly Bulson, **Motion Passes**

**4. Discussion**

**Discussion: 4.1 Federal Grants**

**5. Information**

**Information: 5.1 Teacher Reassignment Meeting**

There was a Teacher Reassignment Meeting on June 20, 2023 and the results are as follows: Emily Dumas to Pre-K in Mooers, Peyton Sample to 2<sup>nd</sup> grade in Mooers, Erin St. Hilaire to 5<sup>th</sup> Grade in Mooers, and Kaylyn Tierney, Reading Teacher in Rouses Point.

**Information: 5.2 Teacher Aide/Student Aide Reassignment Meeting**

There was a Teacher Aide/Student Aide Reassignment Meeting on June 22, 2023 and the results are as follows: Marcy LaBombard - to Pre-K Mooers Elementary.

**Information: 5.3 Section Additions & Eliminations**

Elimination of one 1<sup>st</sup> grade section, one 3<sup>rd</sup> grade section and one 4<sup>th</sup> Grade section at Mooers Elementary. Addition of one Pre-K, one 2<sup>nd</sup> grade section and one 5<sup>th</sup> grade section at Mooers Elementary.

**Information: 5.4 July 12, 2023 - Annual Reorganizational Meeting**

**6. Executive Session if Necessary**

There was no Executive Session this evening.

**7. Adjournment**

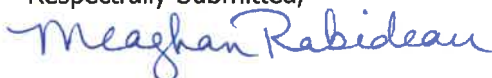
**Action: 7.1 Adjourn**

Motion to adjourn

Motion by Robert McDonough, second by Kimberly Bulson, **Motion Passes.**

Meeting was adjourned at 5:42 p.m.

Respectfully Submitted,



Meaghan Rabideau  
District Clerk