

**Middle School/High School Library  
Champlain, NY  
Generated by Kim Boyea, District Clerk**

**ROLL CALL**

Stephen Southwick, Board President - Present  
Robert McDonough, Board Vice President - Present  
Mandie Bechard - Present  
Kim Bulson – Present  
Alan Cardin - Absent  
Arsene Letourneau - Present  
Allen Racine – Present

Robb Garrand, Superintendent - Present  
Anna Oliver, Deputy District Clerk - Present

Others Present: Jennifer Brown  
Jason Borrie  
Daniel Marangiello - Virtual  
Thomas Brandell - Virtual  
Wade Bush - Virtual  
Dennis Rasco - Virtual  
Heidi Sample – Virtual  
Kim Gonyea – Virtual  
Catherine Gonyo - Virtual

The Board of Education of the Northeastern Clinton Central School District met in Regular Session on December 2, 2020.

President Southwick called the Regular Meeting to order at 6:00 p.m.

**PLEDGE OF ALLEGIANCE**

**APPROVAL OF AGENDA**

A motion was made by Ms. Bulson, seconded by Ms. Bechard, and unanimously carried approving the agenda as presented.

**EXECUTIVE SESSION**

A motion was made by Mr. Racine, seconded by Ms. Bulson, and unanimously carried to move into executive session at 6:02 p.m. to discuss matters relating to the employment history of particular people.

**RETURN TO REGULAR SESSION**

A motion was made by Ms. Bechard, seconded by Ms. Bulson, and unanimously carried to return to Regular Session at 6:30 p.m.

**PUBLIC COMMENT  
(30 MINUTES)**

There were no public comments.

**APPROVAL OF MINUTES**

A motion was made by Ms. Bulson, seconded by Ms. Bechard, and unanimously carried approving the minutes from the November 4, 2020 regular meeting.

**ACTION****SPECIAL EDUCATION RECOMMENDATIONS**

A motion was made by Mr. Letourneau, seconded by Mr. Racine, and unanimously carried approving the Committee on Special Education recommendations from their **meetings** held on 11/20/2020 (**CPSE**) and 11/12 and 11/17 (**CSE**).

**SPECIAL EDUCATION AMENDMENTS**

A motion was made by Ms. Bulson, seconded by Mr. McDonough, and unanimously carried approving the Committee on Special Education amendments with **no meeting** on 12/1/2020.

**SUBSTITUTE APPOINTMENTS – NON-INSTRUCTIONAL – HOOD, SANCHEZ**

A motion was made by Ms. Bechard, seconded by Ms. Bulson, and unanimously carried approving the following **non-instructional substitute(s)** on the date indicated:

<b>Name</b>	<b>Type</b>	<b>Effective Date</b>
Julietta Hood	Non-Instructional	12/3/2020
Angel Sanchez	Non-Instructional	1/4/2021

**SUBSTITUTE APPOINTMENTS – INSTRUCTIONAL – LAFOUNTAIN**

A motion was made by Ms. Bechard, seconded by Mr. McDonough, and unanimously carried approving the following **instructional substitute(s)** on the date indicated:

<b>Name</b>	<b>Type</b>	<b>Effective Date</b>
Brinley Lafountain	Instructional – Uncertified	12/3/2020

**ROLL CALL VOTE:** Mr. Racine –Abstain; Mr. Cardin –Absent; Ms. Bulson – Yes; Mr. McDonough – Yes; Mr. Southwick – Yes; Ms. Bechard – Yes; Mr. Letourneau – Yes **5 – YES 0 – NO 1 - ABSENT 1 – ABSTAIN MOTION PASSES**

**RESCIND FOUR-YEAR PROBATIONARY APPOINTMENT - PLETTER**

A motion was made by Mr. Racine, seconded by Ms. Bechard, and unanimously carried rescinding the **four-year probationary appointment** of **Jeremy Pletter** as Music Teacher, for the period of January 4, 2021 through January 3, 2025, and that he be placed on Step 1, Column 1 of the 2020-2021 Salary Schedule, with a salary of \$51,139.00. (Prorated to \$30,683.40) Mr. Pletter holds a valid NYS certificate in the Certification Area of Music Education. (High School) that was originally approved at the November 4, 2020 board meeting.

**FOUR-YEAR  
PROBATIONARY  
APPOINTMENT -  
SARKIS**

A motion was made by Mr. Racine, seconded by Ms. Bulson, and unanimously carried approving the **four-year probationary appointment** of **Christopher Sarkis** as Music Teacher, for the period of January 4, 2021 through January 3, 2025, and that he be placed on Step 1, Column 1 of the 2020-2021 Salary Schedule, with a salary of \$51,139.00. (Prorated to \$30,683.40) Mr. Sarkis holds a valid NYS certificate in the Certification Area of Music Education (Middle School & High School)

**PERMANENT  
APPOINTMENT -  
TROMBLEY**

A motion was made by Ms. Bechard, seconded by Ms. Bulson, and unanimously carried approving the following **permanent Civil Service appointment(s)** as follows:

Name	Civil Service Title	Probationary Period	Initial Board Meeting	Permanent Date
Kim Trombley	Bus Driver	1/13/2020 – 1/12/2021	1/1/8/2020	1/13/2021

**EXTENSION OF  
PROBATIONARY  
APPOINTMENT -  
KINNER**

A motion was made by Ms. Bulson, seconded by Ms. Bechard and unanimously carried approving the following:

Upon the recommendation of the Superintendent, the Board hereby accepts the terms of and authorizes the Superintendent to execute a memorandum of agreement among the District, the Northeastern Clinton Central Teachers' Association and **Ms. Cathy Kinner** providing for the **extension of the probationary appointment** of Ms. Kinner in the tenure area of Teaching Assistant through January 2, 2022.

**MINIMUM WAGE  
INCREASE –  
12/31/2020**

A motion was made by Mr. Letourneau, seconded by Mr. Racine, and unanimously carried approving the **minimum wage rate increase** from \$11.80 to **\$12.50**, effective December 31, 2020 for the following temporary on-call positions:

**Custodial Worker      Teacher Aide/Student Aide**  
**School Monitor        Typist**  
**School Bus Monitor**

**CORRECTION OF  
ASSESSED  
VALUATION OF REAL  
PROPERTY AND  
REFUND – DENAULT**

A motion was made by Mr. Letourneau, seconded by Ms. Bechard, and unanimously carried approving the correction of the incorrect entry of assessed valuation from the Real property Tax Service Agency and refund for the following:

Name of Owner:            **Michael Denault**

Town of:                            Mooers

Parcel:                            093800 45.8-1-13

**Reason: Section 550; Subd. 2; Paragraph a of Real Property Tax Law states an incorrect entry of assessed valuation on an assessment roll or on a tax roll for a parcel which, because of a mistake in transcription, does not conform to the entry for the same parcel which appears on the property report card, field book, or other final work product of the assessor constitutes a clerical error.**

**In this particular case, the correct value of the 2020-2021 school taxes should have been \$10,200, not \$24,600 as listed on the bill.**

Original Amount to be collected by the district \$515.01

**Corrected Amount collected by district: \$211.45**

***Difference: \$303.56 refunded to Owner by the school district***

**ADOPTION OF  
POLICY – POLICY NO.  
5300 - CODE OF  
CONDUCT**

A motion was made by Ms. Bechard, seconded by Ms. Bulson, and unanimously carried approving the following policy:

Policy 5300 - Code of Conduct

**APPROVAL OF 2019-  
2020 AUDIT REPORT**

A motion was made by Ms. Bulson, seconded by Mr. McDonough, and unanimously carried approving the **2019-2020 Audit Report** as presented.

Notice is hereby given that the fiscal affairs of Northeastern Clinton Central School District for the period beginning on July 1, 2019 and ending on June 30, 2020, have been examined by an independent public accountant, and that the management letter prepared in conjunction with the external audit by the independent public accountant has been filed in my office where it is available as a public record for inspection by all interested persons. Pursuant to §35 of the General Municipal Law, the governing board of Northeastern Clinton Central School District may, in its discretion, prepare a written response to the report of external audit and management letter by independent public accountant and file any such response in my office as a public record for inspection by all interested persons not later than December 3, 2020.

**ROLL CALL VOTE:** Mr. Racine –Yes; Mr. Cardin –Absent; Ms. Bulson – Yes; Mr. McDonough – Yes; Mr. Southwick – Yes; Ms. Bechard – Yes; Mr. Letourneau – Yes  
**6 – YES 0 – NO 1 - ABSENT MOTION PASSES**

**APPROVAL OF AUDIT  
CORRECTIVE PLAN  
FOR 2019-2020  
FINANCIAL  
STATEMENTS**

A motion was made by Mr. Letourneau, seconded by Ms. Bechard, and unanimously carried approving the District's Audit Corrective Action Plan for the 2019-2020 Financial Statements that were prepared by Boulrice & Wood, CPA's.

**APPROVAL OF  
BUDGETARY  
TRANSFERS**

A motion was made by Ms. Bulson, seconded by Ms. Bechard, and unanimously carried approving the **Budgetary Transfers** dated June 30, 2020 and July 1, 2020 through September, 2020.

**APPROVAL OF  
QUARTERLY CLAIMS  
AUDITOR REPORT**

A motion was made by Mr. Racine, seconded by Ms. Bechard, and unanimously carried approving the **Quarterly Claims Auditor Report** from Leigh Cerone, Independent Internal Claims Auditor, dated July 1, 2020 through September 30, 2020.

**APPROVAL OF  
SCHOOL TAX  
COLLECTOR'S  
REPORT AND RETURN  
OF UNPAID TAXES TO  
CLINTON COUNTY**

A motion was made by Ms. Bulson, seconded by Mr. Letourneau, and unanimously carried approving the acceptance of the School Tax Collector's Report for 2020-2021 and approval of the return of unpaid taxes to Clinton County.

**APPROVAL OF THE  
DISTRICT  
TREASURER'S  
REPORT**

A motion was made by Mr. Letourneau, seconded by Ms. Bechard, and unanimously carried approving the District Treasurer's Report dated October 31, 2020.

**APPROVAL OF  
BUDGET  
DEVELOPMENT  
CALENDAR**

A motion was made by Ms. Bulson, seconded by Mr. McDonough, and unanimously carried approving the adoption of Budget Development Calendar for the 2020-2021 school year (copy attached).

**DISCUSSION**

1. School Reopening
2. Quarantine Updates
3. Winter Athletics
4. Capital Project
5. Parent/Teacher Conferences
6. Transportation
7. Snow Days

**INFORMATION**

1. January 13, 2021 – Regular Board Meeting – Changed from January 6, 2021
2. Budget Status Report as of September 30, 2020
3. Revenue Status Report as of September 30, 2020
4. The Trial Balances Report as of September 30, 2020

**EXECUTIVE SESSION**

A motion was made by Ms. Bulson, seconded by Ms. Bechard, and unanimously carried to move into executive session at 7:22 p.m. to discuss matters relating to the employment history of particular people.

**RETURN TO REGULAR SESSION**

A motion was made by Ms. Bulson, seconded by Mr. Racine, and unanimously carried to return to Regular Session at 7:55 p.m.

**~~ADJOURN~~**

A motion was made by Mr. Racine, seconded by Ms. Bechard, and unanimously carried to adjourn:  
Time: 7:56 p.m.

Respectfully submitted,



Kim Boyea, District Clerk



Anna Oliver, Deputy District Clerk