

**Middle School/High School Library  
Champlain, NY  
Generated by Kim Boyea, District Clerk**

**ROLL CALL**

Stephen Southwick, Board President - Present  
Robert McDonough, Board Vice President - Present  
Mandie Bechard - Present  
Kim Bulson – Present  
Alan Cardin - Present  
Arsene Letourneau - Present  
Allen Racine - Present

Robb Garrand, Superintendent - Present  
Anna Oliver, Deputy District Clerk - Present

Others Present: Dennis Rasco                      Kim Letourneau  
                                 Heidi Sample                      Donna Marks  
                                 Daniel Marangiello              Cathy Gonyo  
                                 Joshua Harrica                      Kim Gonyea  
                                 Tim Surprenant                      Jennifer Brown  
                                 Thomas Brandell

The Board of Education of the Northeastern Clinton Central School District met in Regular Session on October 7 , 2020.

President Southwick called the Regular Meeting to order at 6:00 p.m.

**PLEDGE OF ALLEGIANCE**

**APPROVAL OF AGENDA**

A motion was made by Mr. Letourneau, seconded by Ms. Bechard and unanimously carried approving the agenda as presented.

**PUBLIC COMMENT**  
**(30 MINUTES)**

There were no public comments.

**REPORTS**

1. Kim Letourneau & Donna Marks – Updates from the Medical Office

**APPROVAL OF MINUTES**

A motion was made by Ms. Bulson, seconded by Ms. Bechard, and unanimously carried approving the minutes from the September 9, 2020 Regular meeting.

**ACTION**

**SPECIAL EDUCATION  
RECOMMENDATIONS**

A motion was made by Mr. Racine, seconded by Ms. Bechard, and unanimously carried approving the Committee on Special Education recommendations from their meetings held on September 29, 2020 (CPSE) and September 23 & October 5, 2020 (CSE).

**SPECIAL  
EDUCATION  
AMENDMENTS –  
NO MEETING**

A motion was made by Ms. Bulson, seconded by Mr. McDonough and unanimously carried approving the Committee on Special Education amendments with no meeting on October 6, 2020.

**RESIGNATION FOR  
RETIREMENT-  
PAOLA**

A motion was made by Mr. McDonough, seconded by Ms. Bechard, and unanimously carried approving the following letter of resignation for the purpose of retirement as follows:

<b>Name</b>	<b>Title</b>	<b>Effective Date</b>
Rose Paola	Special Education Teacher	10/21/2020

**ABOLISHMENT OF  
PART-TIME  
SCHOOL BUS  
MONITOR -  
FAVREAU**

A motion was made by Ms. Bulson, seconded by Ms. Bechard, and unanimously carried approving the abolishment of the least senior Part-time School Bus Monitor, Jane Favreau, effective September 1, 2020. She will be placed on the re-call list in accordance with the CSEA, Local 1000 AFSCME, AFL-CIO Agreement.

**RESIGNATIONS-  
GONYA, MESECK-  
WILLETTE**

A motion was made by Mr. Cardin, seconded by Mr. Racine, and unanimously carried approving letter(s) of **resignation** as follows:

<b>Name</b>	<b>Title</b>	<b>Effective Date</b>
Carl Gonya	40% Social Studies Teacher	10/8/2020
Aimee Meseck-Willette	Middle School/High School Permanent Substitute Teacher	10/8/2020

**FOUR-YEAR  
PROBATIONARY  
APPOINTMENT –  
GONYA**

A motion was made by Ms. Bulson, seconded by Ms. Bechard, and unanimously carried approving the four-year probationary appointment of Carl Gonya as Social Studies Teacher, for the period of October 8, 2020 through October 7, 2024, and that he be placed on Step 1, Column 6 of the 2020-2021 Salary Schedule, with a salary of \$54,389.00. (Prorated Salaries – 40% Teacher {9/1 – 10/7} \$2,719.46 and Full Time Teacher {10/8 – 6/30} \$47,590.35) Mr. Gonya holds a valid NYS certificate in the Certification Area of Social Studies 7-12. (High School)

**AT-WILL  
APPOINTMENT –  
MESECK-  
WILLETTE**

A motion was made by Mr. McDonough, seconded by Ms. Bechard, and unanimously carried approving the at-will appointment of Aimee Meseck-Willette to a 40% Social Studies Teacher, effective October 8, 2020 and that she be placed on Step 3, Column 6 of the 2020-2021 Salary Schedule, with a salary of \$56,789 (pro-rated \$19,876.14). Ms. Meseck-Willette holds a valid NYS certificate in the Certification Area of Social Studies Grades 7-12. This service will not be credited toward tenure. (Middle School)

**CIVIL SERVICE  
PROBATIONARY  
APPOINTMENT -  
CAYEA**

A motion was made by Ms. Bulson, seconded by Ms. Bechard, and unanimously carried approving the following **Civil Service Probationary Appointments** on the date indicated (**Pending Fingerprint Clearance**):

Name	Civil Service Title	Probationary Period	2020-2021 Salary	Contract	Reason
Kevin Cayea	Custodial Worker	10/26/2020 - 10/25/2021	\$30,371.00 Prorated to \$20,792.45	12 Month	Resignation

**INSTRUCTIONAL  
SUBSTITUTE  
APPOINTMENTS -  
PATNODE**

A motion was made by Mr. Cardin, seconded by Ms. Bulson, and unanimously carried approving the following instructional substitute on the date indicated (**Pending Fingerprint Clearance**):

Name	Type	Effective Date
Jeremy Patnode	Instructional - Uncertified	10/15/2020

**NON-  
INSTRUCTIONAL  
SUBSTITUTE  
APPOINTMENTS-  
THOMPSON, NEMEC,  
MENARD**

A motion was made by Ms. Bechard, seconded by Mr. Racine, and unanimously carried approving the following non-instructional substitute(s) on the date indicated:

Name	Type	Effective Date
Lachana Thompson	Non-Instructional	10/8/2020
Jane Nemec	Non-Instructional	10/8/2020
Kelly Menard	Non-Instructional - Evenings	10/8/2020

**EXECUTION OF  
ELECTION SERVICES  
AGREEMENT-  
CLINTON COUNTY  
BOARD OF ELECTIONS**

A motion was made by Ms. Bulson, seconded by Mr. McDonough, and unanimously carried approving authorization for Robb Garrand, Superintendent of Schools, to execute an Election Services Agreement with the Clinton County Board of Elections. This Agreement outlines the share of the costs associated with the 2021 elections in May, 2021. Agreements are being executed by all School Districts in the County.

**APPROVAL OF  
TREASURER REPORTS**

A motion was made by Mr. Letourneau, seconded by Ms. Bechard, and unanimously carried to approve the Treasurer Reports dated July 31, 2020, August 31, 2020 and September 30, 2020.

**APPROVAL OF EXTRA  
CLASSROOM  
QUARTERLY REPORT**

A motion was made by Mr. Letourneau, seconded by Ms. Bulson, and unanimously carried to approve the Extra Classroom Activities Quarterly Report dated April 1, 2020 through June 30, 2020.

**APPROVAL OF  
CLAIMS AUDITOR  
QUARTERLY REPORT**

A motion was made by Mr. Letourneau, seconded by Ms. Bechard, and unanimously carried approving the Quarterly Claims Auditor Report from Leigh Cerone, Independent Internal Claims Auditor, dated April 1, 2020 through June 30, 2020.

**SNOW PLOWING BID  
AWARD- COMPLETE  
PROPERTY  
MANAGEMENT**

A motion was made by Ms. Bulson, seconded by Mr. Racine, and unanimously carried awarding the following bid:

Bids for snow plowing were opened at 1:45 p.m. on September 30, 2020, and the results are as follows:

<u>Bidder</u>	<u>Equipment</u>	<u>Hourly Rate</u>	<u>Location</u>
Complete Property Management	F250 Ford Pick Up	\$90.00	Mooers Elem.
	F350 Ford Dump Truck	\$90.00	

**Recommend** awarding **Complete Property Management**, being the only bidder, the snow removal contract for the 2020-2021 school year.

**ACCEPTANCE OF  
PLAYGROUND  
SYSTEM DONATION-  
MOOERS  
ELEMENTARY SCHOOL**

A motion was made by Mr. Cardin, seconded by Ms. Bechard, and unanimously carried accepting the donation of the "Venetian Shores Play System" playground equipment, not to exceed an approximate value of \$41,000. This piece of equipment is to be installed on the Mooers Elementary School Playground. This donation is from the Mooers Elementary Parent Teacher Partnership and includes installation. The unit is scheduled to be delivered on October 19, 2020 and will be installed immediately.

**ADOPTION OF  
RECORDS  
RETENTION AND  
DISPOSITION  
SCHEDULE**

A motion was made by Mr. Letourneau, seconded by Ms. Bulson, and unanimously carried accepting the following resolution:

**RESOLVED** by the Northeastern Clinton Central School District that Records Retention and Disposition Schedule LGS-1, issued pursuant to Article 57-A of the Arts and Cultural Affairs Law, and containing legal minimum retention periods for local government records, is hereby adopted for use by all officers in legally disposing of valueless records listed therein.

**FURTHER RESOLVED**, that in accordance with Article 57-A:

(a) only those records will be disposed of that are described in Records Retention and Disposition Schedule LGS-1 after they have met the minimum retention periods described therein;

(b) only those records will be disposed of that do not have sufficient administrative, fiscal, legal, or historical value to merit retention beyond established legal minimum periods.

**DISCUSSION**

1. Capital Project
2. Reopening of School
3. Athletics

4. COVID Report Card
5. Technology
6. Remote Learning

**INFORMATION**

1. November 4, 2020 – Regular Board Meeting
2. Audit Committee Meeting – October 28, 2020
3. Fiscal Year Ending Reports (Post Audit) dated 6/30/2020
4. District Safety Plan

**EXECUTIVE SESSION**

A motion was made by Ms. Bechard, seconded by Ms. Bulson, and unanimously carried to move into executive session at 7:34 p.m. to discuss matters relating to the employment history of a particular person or persons.

**~~ADJOURN~~**

A motion was made by Ms. Bulson, seconded by Mr. McDonough, and unanimously carried to adjourn:  
Time: 8:00 p.m.

Respectfully submitted,



Kim Boyea, District Clerk



Anna Oliver, Deputy District Clerk