


# MARCH 2025



SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
						1
2	3 PAYDAY: ADMIN Classified Payroll Pick up from sites	4	5 PAYDAY: CERTIFICATED Preschool, Subs & Extra Duty	6	7	8
9	10 PAYDAY: CLASSIFIED	11	12	13	14 DEADLINE: Classified Payroll 1st-15th	15
16	17 Classified Payroll Pick up from sites 	18	19	20 DEADLINE: Certificated job reports & Extra duty timesheets	21 DEADLINE: Preschool Timesheets	22
23	24 DEADLINE: Admin NS Calendars	25 PAYDAY: CLASSIFIED	26	27	28 PAYDAY: CERTIFICATED	29
30	31 DEADLINE: Classified Payroll 16th-31st	1 Classified Payroll Pick up from sites				

NOTE: CERTIFICATED JOB REPORTS ARE DUE DAILY. PLEASE SEND THEM ASAP.  
 CERTIFICATED SUB JOB REPORTS & EXTRA HOURS TIMESHEETS SUBMITTED BETWEEN  
 02/21/25-03/20/25 WILL BE PAID ON 04/05/25