

Google Classroom Help Sheet

1. Login:
 - a. Open a web browser to www.nestucca.k12.or.us/hs
 - b. Hover over Students and click the Google Classroom link
 - c. You should see this screen

Enter your username and password

Afrikaans | Català | Čeština | Dansk | Deutsch | ελληνικά | English | Español | eesti keel | Euskara | Suomeksi | Français | Indonesia | Italiano | 日本語 | Lëtzebuergesch | Lietuvių kalba | Latviešu | Nederlands | Nynorsk | Bokmål | Język polski | Românește | русский язык | Sámegiella | Slovenščina | Srpski | Svenska | Türkçe | isiXhosa | 简体中文 | 繁體中文 | IsiZu

Enter your username and password

A service has requested you to authenticate yourself. Please enter your username and password in the form below.

Username

Password

Login

- d. Enter you login name and password
- e. Click the Login button
- f. This is your Google drive home page and show your person files stored here
2. To create a new file click the + sign in the upper left corner
 - a. Select what you want to create (folder, doc, sheet or slide)
 - b. If you selected a doc, sheet or slide it will open a new tab with the blank file
 - c. Start typing, it saves as you type
 - d. To rename the file click “Untitled Document” in the upper left corner and enter a new name
 - e. Close the tab to close the file
3. To open Google classroom:
 - a. Click the Google apps (3 rows and columns of dots) in the upper right corner
 - b. Select Classroom from the list
 - c. To add/join a class click the + sign in the upper right corner
 - d. Enter your class code. Google classcodes can be found at <https://www.nestucca.k12.or.us/hs/content/NVSD-GoogleClassRmCodes.Pdf>
 - e. Once the class as been joined, simply click on the class to enter it

