

COVID-19 Specific Communicable Disease Management Plan



School District: Nestucca Valley School District No. 101

Consulting RN, School Nurse, or Medical Professional: Kerrin Swanson

Updates and Review:

All schools should use the [Ready Schools, Safe Learners Guidance](#) and consider the language in that document to be the most up-to-date. The plan below is only a template and not required for use.

| Plan Component | Required | Recommendations and Considerations |
|---|---|---|
| <p>A protocol to notify the local public health authority Tillamook County Community Health Centers (TCCHC) of:</p> <ol style="list-style-type: none"> 1. Any confirmed COVID-19 case(s) among students or staff. 2. Any cluster of illness among students or staff (2 or more). <p>Upon notice of item one or two above the Superintendent or her designee will contact TCCHC to report occurrence(s) and consult regarding an appropriate response.</p> | <p>Parents and caretakers will be notified about the need for them to notify the school immediately upon identification of COVID-19 in a student in welcome back communications and activities and periodically thereafter.</p> <p>Superintendent Misty Wharton is responsible for notification of district and TCCHC regarding confirmed case(s) of COVID-19.</p> <p>Identify name of LPHA and 24/7 phone number for reporting (CD Nurse). The LPHA is TCCHC and their 24/7 phone number is (503)82-3900 or (800)528-2938 or TTY (800)735-2900</p> | <p>If anyone who has entered a District school is diagnosed with COVID-19, the District will report to and consult with the TCCHC regarding cleaning and possible classroom or program closure.</p> |
| <p>Protocol for screening students and staff upon entry to school each day.</p> | <p>Upon an individual's entry to school they will be visually screened for:</p> <p>Primary Symptoms of Concern for screening:</p> | <p>The School Nurse will provide training to staff involved in Visual Screening.</p> |

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| Plan Component | Required | Recommendations and Considerations |
|---|---|---|
| | <ul style="list-style-type: none"> ● Cough ● Fever* or chills ● Shortness of breath or difficulty breathing <p>Staff will visually screen students upon entry for primary symptoms of concern.</p> <p>Student or staff with any of the above symptoms will be sent home or isolated until they can go home.</p> <p>Screening protocol recognize that students and staff who have conditions that cause chronic symptoms (e.g., asthma, allergies, etc.) should not be automatically excluded from school. Cough is an exception: Staff or students with a chronic or baseline cough that has worsened or is not well-controlled with medication should be excluded from school. Staff or students who have other symptoms that are chronic or baseline symptoms (e.g., asthma, allergies, etc.) from school will not be excluded from school.</p> | <p>Screening protocol must recognize that students and staff who have conditions that cause chronic symptoms (e.g., asthma, allergies, etc.) should not be automatically excluded from school. Cough is an exception: Staff or students with a chronic or baseline cough that has worsened or is not well-controlled with medication should be excluded from school. Do not exclude staff or students who have other symptoms that are chronic or baseline symptoms (e.g., asthma, allergies, etc.) from school.</p> |
| <p>Communication protocol for COVID-19 cases.</p> | <p>Superintendent Misty Wharton is responsible for communicating with parents, families, district officials, school nurse, and staff regarding cases of COVID-19 within the District.</p> <p>The District will utilize the Communications Tool Kit provided by the Oregon Department of Education in communicating about COVID-19 cases in the District. It is linked here https://www.oregon.gov/ode/students-and-</p> | <p>Parents of all students who were exposed to a person diagnosed with COVID-19, and all exposed adults, will be notified within 24 hours and advised to quarantine at home for 14 days following exposure and to seek testing should symptoms develop, or as directed by TCCHA.</p> <p>The District will Consult with TCCHA officials on what constitutes “exposure”.</p> |

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| Plan Component | Required | Recommendations and Considerations |
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| | family/healthsafety/Pages/2020-21-Communications-Toolkit.aspx | |
| <p>Daily logs for each stable group or each individual student to support contact tracing of cases if necessary.</p> | <p>Staff will be trained in the importance and requirement of daily logs.</p> <p>School Office Managers are responsible for maintaining the contact tracing logs.</p> <p>Format for daily logs for individual students or cohorts (sample attached with statement on retention and technology; link to log with statement on retention and technology)</p> <ul style="list-style-type: none"> ● Child name ● Drop off/pick up time ● Parent/guardian name and emergency contact information. ● All staff that interact with child’s stable group of children (including floater staff). <p>Logs will be maintained for a minimum of 4 weeks after completion of the term.</p> | <p>Record keeping protocol for daily logs used in contact tracing to assist the LPHA as needed</p> |
| <p>Record of anyone entering the facility.</p> | <p>At the K-8 the Superintendent’s Executive Assistant is responsible for maintaining the daily log. At the High School and NVELC the Office Managers are responsible for maintaining the logs.</p> | |

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| Plan Component | Required | Recommendations and Considerations |
|----------------|---|------------------------------------|
| | <p>Format for daily log (sample attached with statement on retention and technology; link to log with statement on retention and technology):</p> <ul style="list-style-type: none"> • Name • Contact information • Date of visit • Time of entry and exit <p>Maintain log for a minimum of 4 weeks after completion of the term.</p> | |

Isolation Measures

| Plan Component | Required | Recommendations and Considerations |
|---|--|--|
| <p>Protocol to restrict any potentially sick persons from physical contact with others.</p> | <p>Attached is an Attestation to the existence of:</p> <ol style="list-style-type: none"> 1. Adequate supply of face coverings, including location. 2. Designated space to isolate student or staff members who develop COVID-19 symptoms. Isolate students and staff who report or develop symptoms, with staff supervision and symptom monitoring by a school nurse or other school-based health care provider, until they are able to go home. While waiting to go home, people displaying symptoms should wear a face covering, as should supervising staff. *If students are nauseous, struggling breathing, or in distress, they should not wear any face covering while waiting to go home. | <p>Anyone developing cough, fever, chills, shortness of breath, difficulty breathing, or sore throat while at school must be given a face covering to wear, isolated from others immediately; and sent home as soon as possible.</p> <p>Anyone with these symptoms must remain home for at least 10 days after illness onset and 72 hours after fever is gone, without use of fever reducing medicine, and other symptoms are improving. Alternatively, a person may return to school after receiving two negative COVID-19 molecular tests (PCR) at least 24 hours apart.</p> |

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| Plan Component | Required | Recommendations and Considerations |
|----------------|--|------------------------------------|
| | <p>3. Designated space for students to receive non-COVID-19 health services that is separate from COVID-19 isolation space.</p> <p>Also, attached is the School District Isolation Plan.</p> | |

Environmental Management

| Plan Component | Required | Recommendations and Considerations |
|--|---|------------------------------------|
| <p>Ensure hand hygiene on entry to school every day: wash with soap and water for 20 seconds or use an alcohol-based hand sanitizer with 60-95% alcohol.</p> <p>Hand washing is required before every meal and after restroom use.</p> | <p>Hand Hygiene on Entry</p> <ul style="list-style-type: none"> • All people entering the building shall wash or sanitize hands on entry to school buildings every day. • Handwashing stations or hand sanitizer dispensers will be placed by each entrance prior to student entrance to classes, or students will utilize classroom stations to wash hands. • Handwashing: All students will have hand wash before meals and snacks are served and after restroom use. Opportunity for frequent hand washing/sanitizer stations will be provided throughout the school day when students are present. | |

COVID-19 Specific Communicable Disease Management Plan



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| Plan Component | Required | Recommendations and Considerations |
|---|---|--|
| <p>Appropriate cleaning and contingency plans for routine infection prevention, and for closing cohort, schools, or districts based on identified COVID-19 cases and in compliance with public health and CDC guidelines.</p> | <p>All frequently touched surfaces (e.g., playground equipment, door handles, sink handles, drinking fountains, transport vehicles) and shared objects (e.g., toys, games, art supplies) will be cleaned between multiple student uses, even in the same cohort.</p> <p>Cleaning and disinfecting of facilities will align with CDC Cleaning and Disinfecting School Guidance.</p> <p>Disinfecting will occur using disinfectants from the EPA’s List N Disinfectants, such as Peroxide Multi-Surface Cleaner and Disinfectant from EcoLab, Inc. They are stored in janitor’s closet in each facility.</p> <p>Protocols must include the type and storage location of supplies and the person(s) responsible.</p> | <p>Routine cleaning and disinfecting should follow CDC cleaning and disinfecting guidance, and includes cleaning classrooms between groups, playground equipment between groups, restroom door or faucet handles, etc.</p> |

Physical Distancing and Protection

| Plan Component | Required | Recommendations and Considerations |
|---|---|--|
| <p>Maintain three feet of physical distance between people.</p> | <p>The District supports physical distancing in all daily activities and instruction, maintaining at least 3 feet between students to the extent possible.</p> <p>When it is not possible to maintain a physical distance of at least 3 feet, the District will layer multiple other prevention strategies, such as wearing face coverings.</p> | <p>Minimize time standing in hallways; consider marking spaces on floor, one-way travel in constrained spaces, staggered passing times, or other measures to prevent congregation and congestion in common spaces.</p> <p>Establish cohorts of students using the same classrooms with the same teachers each day. Students should remain in one classroom environment for the duration of the learning day, unless this would</p> |

COVID-19 Specific Communicable Disease Management Plan



| Plan Component | Required | Recommendations and Considerations |
|--|--|--|
| | <p>The District considers physical distancing requirements when setting up learning and other spaces, arranging spaces and groups to allow and encourage at least 3 feet of physical distance.</p> <p>The District minimizes time standing in lines and take steps to ensure that required distance between students is maintained, including marking spacing on floor, one-way traffic flow in constrained spaces, etc.</p> | <p>severely impact educational needs. Teachers of specific academic content areas may rotate through student cohorts where feasible. In high schools or other settings where cohorts must change to allow individual curricula, maintain physical distancing and disinfect desks and high-touch surfaces between groups.</p> <p>Restrict interaction between students cohorts; e.g. access to restrooms, activities, common areas.</p> |
| Face coverings for staff and students. | <p>The District regular communicates to staff, parents, families and students on appropriate use of face coverings.</p> <p>The District will provide communication templates for staff on use of face coverings.</p> <p>The District will provide communication templates for parents, families, students on expectations for face coverings.</p> | See ODE/OHA guidance on face covering, shields, and masks. |

- Current COVID19 outbreak or conditions in your local community support you moving forward with your plan, subject to changing conditions.

I certify that I have received, carefully reviewed Nestucca Valley School District’s communicable disease management plan, including all links and attachments, and I agree to work with them on ongoing COVID-19 mitigation efforts. [Electronic LPHA signature:]

Attestation to the truthfulness of the plan: Misty Wharton, Superintendent

Nestucca Valley School District No. 101
COVID 19 – Isolation Plan

A separate designated area will be available for “well” students to access health care for routine first aid and medication administration. Symptomatic students will not have access to this area.

Designated school staff will be provided training by the District Nurse, or school personnel trained by the District Nurse, on the signs of illness, ODE/OHA guidelines for isolation, and appropriate measures to take, should a student or staff member display COVID-19 symptoms upon entry to school or at any time during the school day.

A primary isolation area will be designated for symptomatic students. Supervision will be provided by the District Nurse or school personnel trained by the District Nurse. If necessary, secondary isolation areas will be identified in collaboration with the District Nurse and site administrator.

Students will be provided face coverings if they are able to safely wear one while in the isolation area.

Staff caring for ill students will wear face coverings and maintain physical distancing, when possible, when monitoring and caring for a symptomatic student.

After removing PPE, hands should be immediately cleaned with soap and water for at least 20 seconds. If soap and water are not available, hands can be cleaned with an alcohol-based hand sanitizer that contains 60-95% alcohol.

Daily logs will be maintained and contain the following:

- Name of Student

- Symptoms

- Onset of symptoms/illness

- Time in/out of isolation area

- Name and contact information of parent guardian picking student up

Every effort will be made to maintain student confidentiality.

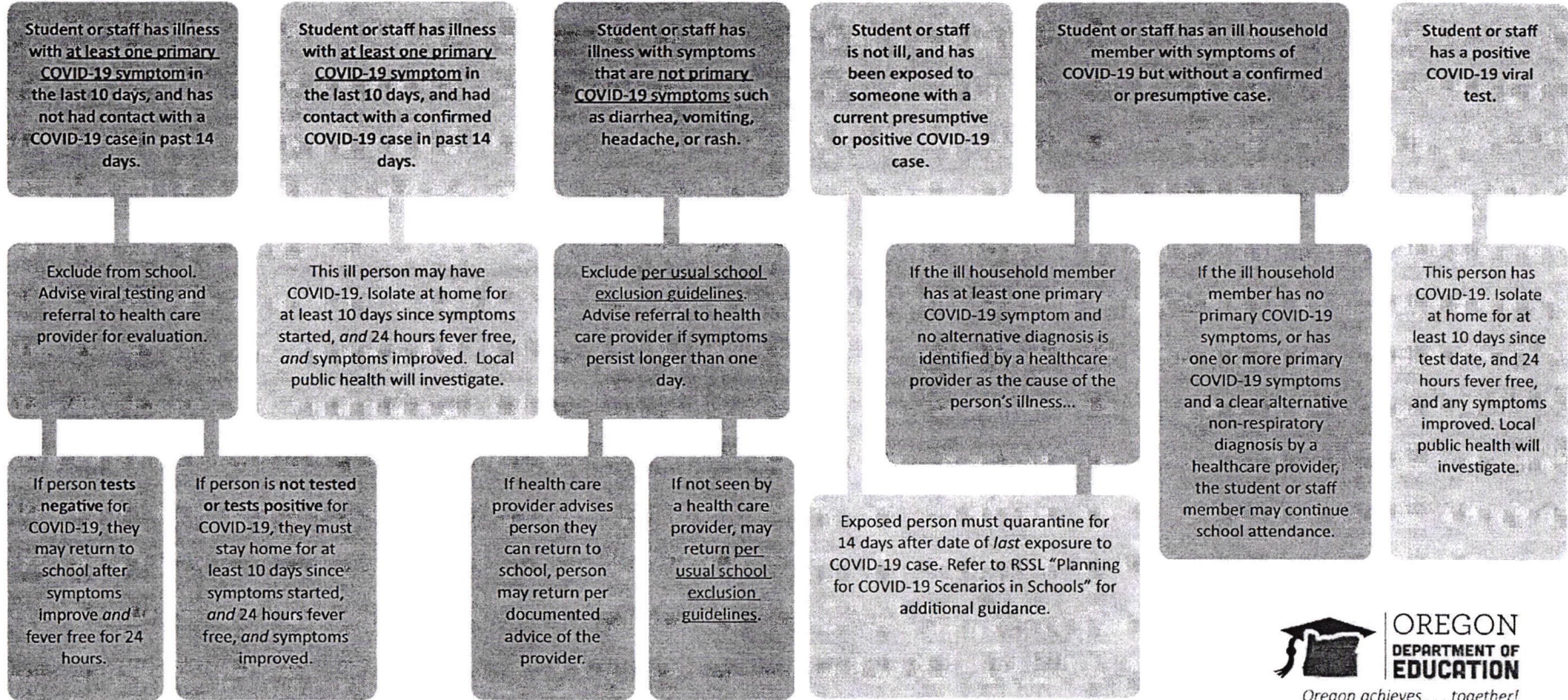
COVID-19 EXCLUSION SUMMARY GUIDANCE FOR K-12 SCHOOLS

Version 12/4/2020

PRESENTATION

ACTION

CONDITIONS FOR RETURN



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Primary COVID-19 symptoms include the following:

- Fever of 100.4°F or higher
- Chills
- Cough
- Shortness of breath
- Difficulty breathing
- New loss of taste or loss of smell

IMPORTANT DEFINITIONS

Fever free means a temperature less than 100.4°F without the use of fever-reducing medication.

Presumptive case means a person who was exposed to a positive COVID-19 case and has developed symptoms.

Quarantine separates and restricts the movement of people who were exposed to a contagious disease to see if they become sick.

Isolation separates a sick person with a contagious disease from people who are not sick.

Daily Log – COVID-19



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Date: _____

_____ B Day _____

Stable Cohort:

| Child Name (First Last) | IN | Entrance Screening* completed (x) | Parent/Guardian name & phone | Interactions beyond the Cohort | OUT | Symptoms and/or exposures noted |
|-------------------------|----|-----------------------------------|------------------------------|--------------------------------|-----|---------------------------------|
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| Staff/Adult Names in Contact with Cohort** | Role/Title |
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Daily Log – COVID-19



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| Staff/Adult Names in Contact with Cohort** | Role/Title |
|--|------------|
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***Entrance Screening** – Must include either a visual check/parent attestation: check for the primary symptoms of concern.

****Staff Name** – The name of any staff member or adult who comes in contact with the students throughout their day.

This log will be retained for a minimum of 4 weeks after the completion of the terms. It will be maintained in an electronic format which is readily transmissible to the Local Public Health Authority.

Daily Log – COVID-19



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Date: _____

Building: _____

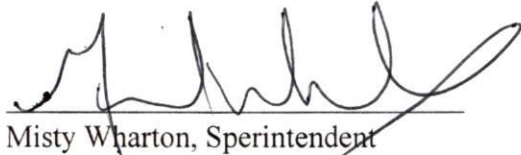
| Name (First Last) | IN | Entrance Screening* completed (x) | Contact Information | OUT |
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*Entrance Screening – Must include either a visual check: check for the primary symptoms of concern.

ATTESTATION TO THE EXISTENCE OF:

1. Adequate supply of face coverings, at each District Facility.
2. Designated space to isolate student or staff members who develop COVID-19 symptoms. Isolate students and staff who report or develop symptoms, with staff supervision and symptom monitoring by a school nurse or other school-based health care provider, until they are able to go home. While waiting to go home, people displaying symptoms should wear a face covering, as should supervising staff. *If students are nauseous, struggling breathing, or in distress, they should not wear any face covering while waiting to go home.
3. Designated space for students to receive non-COVID-19 health services that is separate from COVID-19 isolation space.

I have read the above list and certify that to the best of my knowledge the above statements are true.



Misty Wharton, Superintendent

Date: 8/27/2021

Daily Log – COVID-19



Date: _____

Building: _____

| Name (First Last) | IN | Entrance Screening* completed (x) | Contact Information | OUT |
|-------------------|----|-----------------------------------|---------------------|-----|
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*Entrance Screening – Must include either a visual check: check for the primary symptoms of concern.

Exposure Risk Assessment Form

Assessment Completion Details

Nestucca Valley School District

Completed by (name): Chad Holloway Date: 2/12/2021

Job title: Principal

Contact information: chadh@nestucca.k12.or.us (503)392-3194 x-302

Employee job classifications evaluated in this assessment:

Administrators, Teachers, Instructional Assistant, Maintenance, Custodial, Cook, Office Manager, Human Resource Specialist, Accounts Payable, Technology Coordinator, Personal Assistant

Questions and Answers

Can employees telework or otherwise work remotely? How are employees encouraged or empowered to use those distance work options to reduce COVID-19 transmission at the workplace?

The employees will need to be working in person as we have students return to the building. Personnel who are not essential to the operation of the school when students are not in the building may work from home.

What are the anticipated working distances between employees? How might those physical working distances change during non-routine work activities?

Employees will generally be six feet or more away from other individuals. There will be limited circumstances where employees will be within less than six feet of other individuals for limited periods of time.

What is the anticipated working distance between employees and other individuals? How might those working distances change during non-routine work activities?

Employees will generally be six feet or more away from other individuals. There will be limited circumstances where employees will be within less than six feet of other individuals for limited periods of time.

Exposure Risk Assessment Form

How have the workplace or employee job duties, or both, been modified to provide at least 6-feet of physical distancing between all individuals?

Workplaces and duties have been modified pursuant to the Ready Schools Safe Learners (RSSL) guidance issued by the Oregon Department in Cooperation with the Oregon Health Authority.

How are employees and other individuals at the workplace notified where and when masks, face coverings, or face shields are required? How is this policy enforced and clearly communicated to employees and other individuals?

All individuals at the workplace are notified regarding the masks, facecovering or face shield requirements pursuant to the RSSL. The notifications include, but are not limited to, trainings, announcements and signage. The policy is enforced by an individual assigned to this task.

How have employees been informed about the workplace policy and procedures related to reporting COVID-19 signs and symptoms? How might employees who are identified for quarantining or isolation as a result of medical removal under this rule be provided with an opportunity to work at home, if such work is available and they are well enough to do so?

Employees will be informed of the workplace policy and procedures through training and announcements. Employees whose assignment allows for remote work are provided with laptops to enable them to work remotely.

How have engineering controls such as ventilation (whether portable air filtration units equipped with HEPA filters, airborne infection isolation rooms, local exhaust ventilation, or general building HVAC systems) and physical barriers been used to minimize employee exposure to COVID-19?

Plexiglas barriers have been installed in the Jr/Sr High School. All buildings have ventilation systems and opening of windows will be used as necessary. On buses and other vehicles window will be left open to improve ventilation.

How have administrative controls (such as foot-traffic control) been used to minimize employee exposure to COVID-19?

Lanes of uni-directional travel are marked and designated to help encourage appropriate physical distancing. Staggered arrivals and departures are also utilized to minimize exposure.

Exposure Risk Assessment Form

What is the procedure or policy for employees to report workplace hazards related to COVID-19? How are these hazard reporting procedures or policies communicated to employees?

The procedures or policy are established in the RSSL and School Board Policy on Infectious Diseases. These policies will be communicated through training and announcements.

How are sanitation measures related to COVID-19 implemented in the workplace? How have these sanitation practices been explained to employees and other individuals at the workplace?

Sanitation measures are being implemented pursuant RSSL including increased sanitation and disinfection procedures. Sanitation measure are explained in announcement, trainings and signage.

How have the industry-specific or activity-specific COVID-19 requirements in Appendix A of this rule and applicable guidance from the Oregon Health Authority been implemented for workers? How are periodic updates to such guidance documents incorporated into the workplace on an on-going basis?

Industry specific guidance and COVID-19 requirements are presented in the RSSL and implemented through changes to cleaning, sanitation, building configuration and personnel assignments. The pertinent guidance are monitored for updates on a regular basis and any operational changes implemented.

In settings where the workers of multiple employers work in the same space or share equipment or common areas, how are the physical distancing; mask, face covering, or face shield requirements; and sanitation measures required under this rule communicated to and coordinated between all employers and their affected employees?

Nestucca Valley School District communicates COVID-19 protocols and procedures with workers of outside employers though weekly meeting with their employer.

How can the employer implement appropriate controls that provide layered protection from COVID-19 hazards and that minimize, to the degree possible, reliance on individual employee training and behavior for their efficacy?

Nestucca Valley School District will provide layered protections through implementation of the RSSL guidance as it relates to COVID-19. Some of these measure include enhanced sanitation, reconfiguration of work space and revision of work duties, etc.
