

Nestucca Valley School District

Nestucca High School

34660 Parkway Drive Cloverdale OR 97112

Board of Director's Meeting

September 18, 2023

6:00 pm - Public Session

Nestucca High School Cafeteria and VIA ZOOM

Join Zoom Meeting

<https://us02web.zoom.us/j/84220343592?pwd=NlIdOZnL3JRckozMEhqazd5bjRNdz09>

Meeting ID: 842 2034 3592

Passcode: 098835

Dial: 1 253 205 0468

AGENDA

The Nestucca Valley School Board encourages public input. Persons wishing to address the Board on school related issues, are invited to do so, either when the item is presented on the agenda, or under the "Public Comments" section. In the interest of time and order, presentations from the public are limited to three (3) minutes per person, and the total time for individual agenda items shall not exceed twenty (20) minutes. An individual speaker's allotted time may not be increased by a donation of time from members of the public in attendance. If you wish to speak under Public Comments, please complete a Public Comment Form and turn it in to the Assistant to the Superintendent. The Board requests complaints or charges against an employee be held in Executive Session. Individuals who require disability-related accommodations or modifications to participate in the Board meeting should contact the Superintendent in writing prior to the meeting.

1.0 OPENING OF PUBLIC SESSION— VIA ZOOM and Cafeteria—6:00 pm

1.1 Public Session Call To Order

1.2 Flag Salute

1.3 Attendance:

___ Joseph Boyd-Vice Chair

___ Diane Boisa

___ Wally Nelson

___ Zach Best

___ Misty Wharton, Superintendent

___ Ken Richwine, High School Principal

___ Megan Kellow, Special Programs Administrator

___ Chad Holloway, District Facilities and Alternative Education Administrator

___ Kristina Albin- K8 Principal

Approval of Agenda –September 18, 2023

Recommendation: Approval of Agenda

MOTION: _____ 2nd: _____ AYES: _____ NOES: _____ ABSTAIN: _____

2.0 COMMUNITY/SCHOOL PRESENTATIONS

Lauren Yokum - Tillamook Works

Kim Lyon - NWRES D

Ron Smith - NVSD

Career Tech Education in Tillamook County

~ Paul Jarrell, TBCC Vice President of Academics and Student Services

~ Sherry Cook, TBCC Dean of Career Technical Education

~ James Busch, NCCER Work Force Development Manager

3.0 PUBLIC COMMENT

***Opportunity for Citizens to address items not on the Agenda. Persons wishing to address the Board on any school related issue not listed elsewhere on the agenda are invited to do so now. Board Members are limited, but not required, to give a brief response to public statements or questions regarding non-agenda items.*

4 CONSENT AGENDA—consolidated motion

***The purpose of the Consent Agenda is to expedite action on routine agenda items. These items will be acted upon with one motion, second and approval of the Board, unless a member of the board or public wishes to pull the item for individual discussion and action. All matters listed under Consent Agenda are those on which the board has previously deliberated or can be classified as routine items of business. **There will be no separate discussion of these items prior to the vote by the Board unless members of the Board, staff, or public request specific items to be discussed or pulled from the Consent Agenda.** Members of the public who wish to speak on an item must first fill out a public comment card.*

4.1 Board Minutes from August 21, 2023 (Attachment 4.1)

4.2 August 2023 Financial Report (Attachment 4.2)

4.3 Ratification of Employment (Attachment 4.3)

MOTION: _____ 2nd: _____ AYES: _____ NOES: _____ ABSTAIN: _____

5 ACTION /DISCUSSION

6 INFORMATION/ DIRECTOR QUESTIONS

- 6.1 Superintendent Report
- 6.2 Administration Reports
- 6.3 Board of Directors Update
- 6.4 PORTICO-Misty Wharton
- 6.5 Nestucca Middle School- Kristina Albin
- 6.6 Cycle Oregon-Video

7 FURTHER BUSINESS

8 ADJOURNMENT

Any documents that are public records and are provided attachments to public session items on this agenda are accessible to the public on the District's Website, with the exception of documents provided at the time of the meeting. Documents that are public records, and are provided at the time of the meeting to a majority of the Board regarding a public session item, will be made available for public inspection upon request to the Superintendent's Assistant.

Board of Directors Meeting

Minutes – August 21, 2023

OPENING OF PUBLIC SESSION

The meeting was called to order by Vice Chair Boyd at 6:00 pm. Vice Chair Boyd led the Pledge of Allegiance.

Attendance:

- X - Shane Stuart-Board Chair-Not present
- X - Wally Nelson- Present via Zoom
- X - Zachary Best-Present
- X - Diane Boisa-Present
- X - Joseph Boyd -Present
- X - Misty Wharton, Superintendent-Present
- X - Ken Richwine, High School Principal -Present
- X - Chad Holloway, Administrator of Facilities and Alternative Education-Present
- X - Megan Kellow, Special Programs Administrator-Present
- X – Kristina Albin, K8 Director –Present

Patrons, Students and Staff: Shawn Best, Sherry Hartford, Heidi Schultz, Kayla Cole, Alicia Olson, Travis Love, Julie Love, Jesse Lewis, Kenny Hurliman, Nicole Hurliman, April Bailey, Greg Woods, Tami Flinter, Bob, Adam, Melanie, Tera VanDyke, Tim Hirsch, Annis Leslie, Baylee Beutel

Approval of Agenda – August 21, 2023

MOTION: Diane Boisa 2nd: Zachary Best AYES: 4 NOES: 0 ABSTAIN: 0

COMMUNITY/SCHOOL PRESENTATIONS

There were no community or school presentations.

PUBLIC COMMENT

April Bailey wished to address the board regarding personnel. She was reminded that staff members could not be discussed in public session. Mrs. Baily also had questions on policies and wanted to know if the district was willing to apologize for shutting the school down during the height of the Covid 19 pandemic.

CONSENT AGENDA – consolidated motion

- Board Minutes from July 10, 2023
- July 2023 Financial Report
- Ratification of Employment

MOTION: Diane Boisa 2nd: Zachary Best AYES: 4 NOES: 0 ABSTAIN: 0 Into

ACTION /DISCUSSION

Recommendation: Approve – The resignation of Director Shane Stuart.

Mr. Stuart sent a letter stating he wished to resign August of 2023. Mrs. Wharton shared that Mr. Stuart is very busy and would like to focus on family. She thanked him for all of his hard work on the board and for all his work with community programs. Mrs. Wharton said if they accept his resignation there will be a revote for Chair and Vice Chair. The district will post notice in the Headlight Herold and will do applications for the open position.

MOTION: Diane Boisa 2nd: Wally Nelson AYES: 4 NOES: 0 ABSTAIN: 0

Recommendation: Approve – the adoption of Houghton Mifflin Harcourt

- Into Reading K-5
- Into Literature 6-8
- Writable for grades 3-8

This new curriculum was recommended by the NVSD curriculum review committee and has been available for public review for over a month. This will align our work at the K8 with the early literacy framework that the state of Oregon will be launching this year. The purchase of this curriculum will be by the state early literacy grant. As a district, we will be convening with the curriculum review committee for 9-12 LA adoption recommendations as well as creating a five year plan for curriculum adoption in the district.

Mrs. Wharton explained that after this went through the curriculum review committee, a link to review the curriculum was sent to all parents. Because this curriculum aligns with the states goals of early literacy, we will receive grants for this.

MOTION: Wally Nelson 2nd: Diane Boisa AYES: 4 NOES: 0 ABSTAIN:

INFORMATION / DIRECTOR QUESTIONS

Superintendent Wharton shared that staff are feeling good and are excited to start the launch of a new and more normal school year.

On 8/28/23, all staff will be welcomed back for a two day in-service. The district will provide breakfast and lunch for staff on the 28th starting at 7:45. Mrs. Wharton invited the board to come and join staff. That morning will be an introduction to the PORTICO survey that all staff will complete. The survey will assess the school district's culture and participants readiness to embrace a culture of continuous improvement. Mrs. Wharton explained that this shapes what we want to be known for as a school district. The second day of the in-service will consist of mini work sessions. We look forward to having everyone back!

There were no questions on the administrative reports included in the packet.

FURTHER BUSINESS

There was no further business.

ADJOURNMENT

Vice Chair Boyd adjourned the meeting at 6:14 pm.

**Nestucca Valley School District
Financial Report
2023-2024**

For Period Ending August 31, 2023

General Fund - Revenue & Expenditures by Object Code

	Budget	Actual	Encumbrances	Variance
Revenue:				
1111 Current Taxes	\$ 6,767,100	\$ -	\$ -	(6,767,100)
1112 Prior Taxes	150,000	-	-	(150,000)
1190 Interest on Taxes	1,000	-	-	(1,000)
1510 Interest	45,000	18,419	-	(26,581)
1920 Contributions & Donations	10,000	-	-	(10,000)
1960 Recovery of Expenditures	20,000	60,224	-	40,224
1990 Miscellaneous Revenue	25,000	-	-	(25,000)
Total Local Revenue	7,018,100	78,643	-	(6,939,457)
2101 County School Fund	460,000	-	-	(460,000)
2102 General Education Service District	75,000	-	-	(75,000)
Total Intermediate Revenue	535,000	-	-	(535,000)
3101 State School Fund Grant	-	54,210	-	54,210
3103 Common School Fund	45,000	-	-	(45,000)
3104 State Timber Revenue	350,000	-	-	(350,000)
3199 Unrestricted Revenue	30,000	-	-	(30,000)
Total State Revenue	425,000	54,210	-	(370,790)
5200 Interfund	140,000	-	-	-
5400 Beginning Fund Balance *	500,000	-	-	(500,000)
Total Other Sources	640,000	-	-	(640,000)
Total Revenues	\$ 8,618,100	\$ 132,853	\$ -	(8,485,247)
Expenditures:				
100 - Salaries	\$ 3,776,081	\$ 258,555	\$ 3,760,550	(243,024)
200 - Benefits	2,558,846	144,151	2,395,817	18,878
300 - Purchased Services	752,750	88,330	426,908	237,512
400 - Supplies & Materials	322,724	39,349	179,766	103,609
600 - Other Objects	424,750	335,844	17,289	71,617
700 - Transfers	492,000	-	492,000	-
800 - Operating Contingency	180,950	-	-	180,950
800 - Unappropriated EFB	110,000	-	-	110,000
Total Expenditures	\$ 8,618,101	\$ 866,229	\$ 7,272,330	479,542

*Pending audit completion

**Nestucca Valley School District
Financial Report
2023-2024**

For Period Ending August 31, 2023

Special Revenue Funds - Revenue & Expenditures by Object Code

			Encumbrances	Variance
Revenue:				
Local Revenue	\$ 325,000	\$ 29,668	\$ -	\$ (295,332)
State Revenue	1,926,173	597	-	(1,925,576)
Federal Revenue	1,208,228	9,041	-	(1,199,187)
Beginning Fund Balance *	415,000	-	-	(415,000)
Total Revenues	\$ 3,874,401	\$ 39,306	\$ -	\$ (3,835,095)
Expenditures:				
100 - Salaries	1,056,108	\$ 87,451	159,643	\$ 809,014
200 - Benefits	\$ 792,479	37,314	\$ -	755,165
300 - Purchased Services	371,525	6,171	19,039	346,315
400 - Supplies & Materials	757,289	13,787	341,437	402,065
500 & 600 - Capital & Other Objects	27,000	46,275	21,110	(40,385)
700 - Transits	870,000	-	-	870,000
Total Expenditures	\$ 3,874,401	\$ 190,998	\$ 541,229	\$ 3,142,174

*Pending audit completion

**Nestucca Valley School District
Financial Report
2023-2024**

For Period Ending August 31, 2023

General Fund - Revenue & Expenditures by Function Code

	Budget	Actual	Encumbrances	% Remaining	Variance
Revenue:					
Local Revenue	\$ 7,018,100	\$ 78,642	\$ -	98.88%	\$ (6,939,458)
Intermediate Revenue	535,000	-	-	100.00%	(535,000)
State Revenue	425,000	54,210	-	87.24%	(370,790)
Federal Revenue	-	-	-	0.00%	-
Transfers	140,000	-	-	0.00%	(140,000)
Beginning Fund Balance *	500,000	-	-	100.00%	(500,000)
Total Revenues	\$ 8,618,100	\$ 132,852	\$ -	98.46%	\$ (8,485,248)
Expenditures:					
1000- Instruction	\$ 3,794,752	\$ 51,790	\$ 3,788,900	-1.21%	\$ (45,938)
2000- Support Services	3,969,898	814,439	2,983,981	4.32%	171,478
5100- Debt Service	70,500	-	7,449	89.43%	63,051
5200- Transfers	492,000	-	492,000	0.00%	-
6100- Operating Contingency	180,950	-	-	100.00%	180,950
7000- Unappropriated EFB	110,000	-	-	100.00%	110,000
Total Expenditures	\$ 8,618,100	\$ 866,229	\$ 7,272,331	5.56%	\$ 479,541

*Pending audit completion

For Period Ending August 31, 2023

Special Revenue Funds - Revenue & Expenditures by Function Code

	Budget	Actual	Encumbrances	% Remaining	Variance
Revenue:					
Local Revenue	\$ 325,000	\$ 29,668	\$ -	90.87%	\$ (295,332)
State Revenue	1,926,173	597	-	99.97%	(1,925,576)
Federal Revenue	1,208,228	9,041	-	99.25%	(1,199,187)
Interfund Transfers	50,000	-	-	100.00%	(50,000)
Beginning Fund Balance *	365,000	-	-	100.00%	(365,000)
Total Revenues	\$ 3,874,401	\$ 39,306	\$ -	98.99%	\$ (3,835,095)
Expenditures:					
1000- Instruction	\$ 1,247,598	\$ 91,692	\$ 155,271	80.20%	\$ 1,000,635
2000- Support Services	811,180	24,481	77,736	87.40%	708,963
3000- Community Services	945,623	23,309	285,522	67.34%	636,792
4000- Facilities Acquisition & Const	-	51,515	22,700	0.00%	(74,215)
5300- Transits/Transfers	870,000	-	-	0.00%	870,000
Total Expenditures	\$ 3,874,401	\$ 190,997	\$ 541,229	81.10%	\$ 3,142,175

*Pending audit completion

Board Report-Special Programs/Kellow

September 18, 2023

1. As we enter into the third week of school, our Special Education classrooms have welcomed back our students and things are going really well. With the addition of a new K-5 Resource Room teacher, we now are able to divide the groups and provide a separate space for our Life skills students whom often require one-on-one supervision and/or have complex medical needs. It is already very evident that this new program structure will benefit our students. Our population needing Resource support only now have a quiet environment with much fewer interruptions to their service minutes. I predict some large academic gains from the Resource Room this year! I am excited to see the kids thrive in their new space!
2. As previously mentioned, we have welcomed a new Youth Transition Specialist, Hannah Haugen. We have been doing some good work up front with support from Tillamook County Vocational Rehab, Specifically Marylynn Parks, who has been incredible working and training our new team to create opportunities for our students transitioning out of high school and into the work force or continued education. Paired with our work around CTE, I see a lot of exciting opportunities for our students as we move forward.
3. Our ELL program is currently going through a lot of changes. We have new teacher (Zac Brown) and administrative support (Heidi Schulz). Heidi has developed a new schedule and we are exploring a more inclusive model at the K8, in which students will not be removed from their regular education classroom for services, but rather the teacher will “push-in” to classrooms. Crystal Winesburgh now supports ELL students at the high school level via a scheduled ELL class.
4. NVSD has started the consultation process with our private school, Neskowin Valley. Neskowin Valley is supported by NVSD for all special education services, regardless of

what attendance zone the students and their families reside in. We also support them via Title 1A funds. They are entitled to what is called an equitable share. However, students must qualify for these funds. To do so, they must demonstrate that they live in the Nestucca Valley School district attendance area, show financial need and academic need. I work directly with their School Head, Sari Tullis, to obtain this information and determine what we can provide that will positively impact their students and provide supplemental materials (training, technology, curriculum) to their program.



Nestucca K-8 School

Kristina Albin, Principal • Heidi Schultz, Assistant Principal
Connie Dollar, Office Manager • Tami Flinter, Attendance Secretary

Board Report

September 18, 2023

- ❖ We have had an amazing start to our school year. The students have walked in with smiles on their faces. This year, we welcomed 364 students. Some are new to the area, others made different choices with schools but in the end, they all joined us at Nestucca.
- ❖ Last week, some of our staff received professional development on the new ELA curriculum. Two presenters came and gave indepth training covering many aspects of the curriculum, including planning lessons, assessing students, providing interventions, and reinforcing skills based on the standards.
- ❖ Last week was a busy time for us. We had the pleasure to host Dee Hankins for three days. And what an incredible three days it was! The students were touched by his message and life story. I will be sharing a bit about this experience at tonight's board meeting.
- ❖ We welcomed our kindergarteners on Friday, September 8. They are an adorable bunch of eager-to-learn kiddos. They are working very hard on learning the routines of school. I must say....they sure know how to walk down the hallway quietly. 😊
- ❖ Students in grades kindergarten through eighth have began the Fall MAP benchmark test. This assessment will give teachers a baseline of where students are in reading and math.

Upcoming Events:

- ❖ On September 21, we will be hosting our *Back to School Meet n' Greet*. We are excited to try something new and welcome our families to a picnic-style Back to School night!

Kristina Albin
Nestucca K-8 Principal

NOTES FROM NESTUCCA HIGH SCHOOL

September 15, 2023

Recent Activities:

- School activities are furiously flying. If a student isn't busy, they have to really be working at avoiding all activity. Football has 30 young men out; cross country has 11 runners and volleyball has 19 athletes out. Dungeons and Dragons club is starting this week, and has approximately eight students involved. Speech practice is underway, which involves six students. We have 15 cheerleaders yelling in various locations throughout the building, as well as two additional students working on murals through the After School Club. Speaking of that program, we will have an additional six to seven students joining that program when it gets going.
- In addition to all of the activities above, students WORKED during Cycle Oregon. Our high schoolers either got up early and were on campus by 5:15 a.m. to serve breakfast and then went to practice later in the day, or they practiced later in the day and then carried tables and chairs across the K-8 campus (until they figured out how they could load them in a truck and move them in mass.) I know that each student group, and their advisors, were grateful for the opportunity to make money for their programs.
- We have a few students who are on "trackers." These students are ones who haven't made up incompletes or failed grades in previous terms, and chose not to attend summer school. They will have to turn in weekly trackers that will be filled in by their teachers stating where they are at in each of their classes. Hopefully this will motivate them to stay current and to keep their grades up.
- The cheerleaders have brought back selling parking spaces and are doing a really nice job, coming up on the weekends when the parking lot isn't being used, and painting the spaces with students and staff names, customizing the paw prints, etc. Half of the money that they make is going for scholarships and half of the money is going into their cheer fund...so they are doing a service learning project at the same time.
- Last Friday we had a speaker, Dee Hankins, who came to talk to the school on resiliency. I really hope that our students soak in his message.
- The Jim Brown Memorial Stadium and John Elder Track sign is finally up above the football scoreboard, if you want to wander up there and take a look. I think I mentioned last year that Jim's daughters flew out here to see our new football field. They were disappointed that the sign memorializing him had been removed. They emailed Robin asking why, and she explained that we were making a new one. Robin was able to email them a photo of the new one last week.

Upcoming Activities:

- We are starting up a study hall after school for students who are on the D and F list. This is not a punishment, but to help students get the extra help that many of them don't get at home. Any athlete that is on the D and F list will be required to attend study hall instead of practice until their grade is brought up.
- The district is setting up an online payment system, which we learned this week we can create QR codes with. This will be so very helpful when the classes are doing their fundraising because they can have a QR code on their flyers, etc. and the funds that are paid will go directly into their ASB account.
- Our Open House is this Wednesday. We are going to have a "Meet and Greet" from 6:00 p.m. to 7:00 p.m. and then at 7:00 p.m. will lead parents on an optional tour of the new CTE building. The office and kitchen staff are also working on some finger foods that we can serve that night to draw in the parents.



Heidi Schultz
Early Learning Program Director
P.O. Box 33 Cloverdale OR 97112
Ph 503-392-3194 x353

September 14, 2023

NVSD Board of Directors,

We are excited to get the school year started for our littlest learners in our district. Teacher Cindy and Teacher Jerika have been working hard on conducting registration and orientations with families and students. We will be running one classroom as a co-teaching model with one full-time assistant. The ELC will be located at the K-8 building this year!

*We currently have 10 preschool promise students enrolled and 5 regular district slots. The last three state funded Preschool Promise slots, which are lottery filled by NWRESA, will be completed soon. Preschool Promise mandates capping the classrooms at 18, that is a 1:9 ratio most of the time. To expand the need for preschool in our South County area, I applied and received a waiver to allow for two additional slots for preschool.

Calendar:

- ★ This year, we will have a 'soft start' the week of September 13th. With family orientations on Wednesday-Friday.
- ★ Preschool will start on Monday, September 18th. Hours of operation will be 8:15am - 2:15 pm.

I am looking forward to growing our online link through the district webpage and recreating a social media presence to get messages out about the wonderful things our program is doing.

Thank you for all you do,

Heidi Schultz
heidis@nestucca.k12.or.us

Board Report

September 18, 2023

We have successfully opened the new CTE Building. There are a few remaining punch list items. We are also going to be hosting the October Chamber of Commerce Meeting in the building.

Misty and I met with a potential grant funder, Roundhouse Foundation, for some of the projects we are working on, in particular CTE. It was a positive meeting and is likely to develop into a productive relationship.

As you know we failed our required periodic lead testing at the K8. We are working with our water services contractor Highland Water, Oregon Health Authority - Drinking Water Services, and Tillamook County Health Department to remedy the situation.

Robin Richwine and I attending training for the Medicaid Administrative Claiming (MAC) program. This program allows us to recover funds we expend serving students in a manner related to things which may be covered by Medicaid, i.e. certain special education services. These funds come back to the District so that we can redirect it towards serving students.

I had our two year warranty walk with the mechanical contractor, NW Mechanical, on the K8 project. Generally, the mechanical systems are functioning well. However, there were a couple of items that did come up and will be addressed under warranty.

We hosted the Cycle Oregon event. This was an amazing event, well organized and run. They left the facilities in as good of a condition as they found it in. Everyone was kind, courteous and impressed with the K8 facility.

In transportation we had one of our bus driver hires pass their bus driving test to obtain their bus license. Congratulations Alisha Olson. This literally made me jump with joy.

Chad C. Holloway
Administrator of Facilities and Alternative Education
Nestucca Valley School District #101