Nestucca Valley School District

Nestucca High School

Parkway Drive ◆ Cloverdale, Oregon 97112 ◆ (503) 392-4892

Board of Director's Meeting

July 10, 2023

6:00pm - Public Session

AGENDA

The Nestucca Valley School Board encourages public input. Persons wishing to address the Board on school related issues, are invited to do so, either when the item is presented on the agenda, or under the "Public Comments" section. In the interest of time and order, presentations from the public are limited to three (3) minutes per person, and the total time for individual agenda items shall not exceed twenty (20) minutes. An individual speaker's allotted time may not be increased by a donation of time from members of the public in attendance. If you wish to speak under Public Comments, please complete a Public Comment Form and turn it in to the Assistant to the Superintendent. The Board requests complaints or charges against an employee be held in Executive Session. Individuals who require disability-related accommodations or modifications to participate in the Board meeting should contact the Superintendent in writing prior to the meeting.

Join Zoom Meeting

https://us02web.zoom.us/j/83274852626?pwd=b0pJbFk3bExjSGs3L0dLTEdTblVOUT09

Meeting ID: 832 7485 2626

Passcode: 777035

Dial: 669 900 6833

1.0 OPENING OF PUBLIC SESSION— VIA ZOOM and Library —6:30 pm

Kristina Albin, K8 Principal

ENING OF FORLIC 3E33ION— VIA ZOOM and Library — 0.30 pm
1.1 Public Session Call To Order
1.2 Flag Salute
1.3 Attendance:
Joseph Boyd
Shane Stuart- Chair
Diane Boisa
Wally Nelson
Zach Best
Misty Wharton, Superintendent
Ken Richwine, High School Principal
Megan Kellow, Special Programs Administrator
Chad Holloway, District Facilities and Alternative Education Administrator

	Approval of Agenda —July 10, 2023 Recommendation: Approval of Agenda MOTION: 2 ^{nd:} AYES: NOES: ABSTAIN:
	2.0 COMMUNITY/SCHOOL PRESENTATIONS
	2.1 Swearing In of Elected Board Members
	Wally Nelson
	Diane Boisa
	Joe Boyd
	Zach Best
2	**Opportunity for Citizens to address items not on the Agenda. Persons wishing to address the Board on any school related issue not listed elsewhere on the agenda are invited to do so now. Board Members are limited, but not required, to give a brief response to public statements or questions regarding non-agenda items.
3	CONSENT AGENDA—consolidated motion
	**The purpose of the Consent Agenda is to expedite action on routine agenda items. These items will be acted upon with one motion, second and approval of the Board, unless a member of the board or public wishes to pull the item for individual discussion and action. All matters listed under Consent Agenda are those on which the board has previously deliberated or can be classified as routine items of business. There will be no separate discussion of these items prior to the vote by the Board unless members of the Board, staff, or public request specific items to be discussed or pulled from the Consent Agenda. Members of the public who wish to speak on an item must first fill out a public comment card.
	3.1 Board Minutes from June 14, 2023 (Attachment 3.1)
	3.2 June 2023 Financial Report (Attachment 3.2)
	3.3 Ratification of Employment (Attachment 3.3)
	MOTION: 2 ^{nd:} AYES: NOES: ABSTAIN:
4	ACTION /DISCUSSION
	4.1 Recommendation: Approve the Election of the Nestucca Valley School District Board Chair Chair:
	MOTION: 2nd: AYES: NOES: ABSTAIN:
	4.2 Recommendation: Approve the Election of the Nestucca Valley School District Board Vice Chair Vice Chair:
	MOTION: 2nd: AYES: NOES: ABSTAIN:

4.3 Designate the Nestucca Valley School District Chief Administrative Officer: Misty Wharton
4.4 Designate the Nestucca Valley School District Business Manager/Chief Financial Officer: Misty Wharton
4.5 Designate the Custodian(s) of District Funds: Jordan Ely, CFO, NWRESD
 4.6 Designate bank or banks as the depository of district funds: a) U.S National Bank b) Local Government Investment Pool- Salem OR c) Wells Fargo PERS Pension Obligation Account
4.7 Designate the Auditor for Nestucca Valley School District: Pauly Rogers and CO PC
4.8 Designate the Legal counsel for Nestucca Valley School District: Hungerford Law Firm
4.9 Designate the Insurance Agent and Agency of record for the Nestucca Valley School District :Hagan Hamilton Insurance -Ryan Hartzell
4.10 Designate the Newspaper of Record for official district notices: The Headlight Herald
Recommendation: Approve items 4.3 through 4.10
MOTION: 2nd: AYES: NOES:ABSTAIN:
4.11 Recommendation: Approve the list of district surplus items (Attachment 4.11) Explanation: These items are no longer needed by the district
MOTION: 2nd: AYES: NOES: ABSTAIN:

5 INFORMATION/ DIRECTOR QUESTIONS

- 5.1 Superintendent Report
- 5.2 Board of Directors Update
- 5.3 Volunteers/coaches criminal records check/fingerprinting and facilities use
- 5.4 Pre School Promise Grant
- 5.5 ODE Early Literacy Grant- Language Arts Curriculum

6 FURTHER BUSINESS

7 ADJOURNMENT

Any documents that are public records and are provided attachments to public session items on this agenda are accessible to the public on the District's Website, with the exception of documents provided at the time of the meeting. Documents that are public records, and are provided at

the time of the meeting to a majority of the Board regarding a public session item, will be made available for public inspection upon request to the Superintendent's Assistant.	1e

Board of Directors Meeting

Budget Hearing

Minutes - June 14, 2023

OPENING BUSINESS

The Budget Hearing was called to order by Board Chair Stuart at 5:00 pm.

PUBLIC TESTIMONY

There were no requests from members of the public, for Public Testimony.

BOARD DISCUSSION

Superintendent Wharton thanked all the members of the Budget Committee and Tera VanDyke for all of their work on the budget. Diane Boisa also expressed thanks to the group.

NESTUCCA VALLEY SCHOOL DISTRIC BUDGET RESOLUTION # 2023-7

Vice Chair Fielder read:

BE IT RESLOVED That the Board of Directors of the Nestucca Valley School District herby adopts the budget for the fiscal year 2023-2024 in the total of \$15,991.001. This budget is now on file at the Nestucca valley School District Office located at 36925 Hwy 101 S., Cloverdale, OR 97112.

Mr. Hagerty read:

BE IT RESOLVED That the amounts shown below are hereby appropriated for the fiscal year beginning July 1, 2023 for the following purposes:

Total General Fund - \$8,508,100

Total Debt Service Fund - \$2,998,500

Total Special Revenue Funds - \$3,874,401

Total Capital Projects Fund - \$500,000

Total Adopted Budget - \$15,991,001

Ms. Boisa read:

BE IT RESOLVED That the following ad valorem property taxes are hereby imposed upon the assessed value of all taxable property within the district for tax year 2023-2024:

- (1) At the rate of \$4.858 per \$1000 of assessed value for permanent rate tax
- (2) In the amount of \$2,360,000 for debt service on general obligation bonds

Mr. Boyd read:

BE IT RESOLVED That the taxes imposed are hereby categorized for purposes of Article XI section 11b as:

Subject to the Education Limitation

Permanent Rate Tax - \$4.858/ per \$1000

Excluded from Limitation

General Obligation Bond Debt Service - \$2,360,000

Recommendation - Approve the Nestucca Valley School District Budget Resolution # 2023-7

MOTION: Joseph Boyd 2^{nd:} Diane Boisa AYES: 5 NOES: 0 ABSTAIN: 0

The budget meeting was adjourned at 5:04 pm.

OPENING OF PUBLIC SESSION

The meeting was called to order by Board Chair Stuart at 5:04 pm. Board Chair Stuart led the Pledge of Allegiance.

Attendance:

- X Shane Stuart-Board Chair
- X Linda Fielder-Board Vice Chair
- X Bill Hagerty
- X Diane Boisa
- X Joseph Boyd
- X Misty Wharton, Superintendent
- X Ken Richwine, High Schoool Principal
- X Chad Holloway, Administrator of Facilities and Alternative Education
- X Megan Kellow, Special Programs Administrator
- X Kristina Albin, K8 Director

Patrons, Students and Staff: Shelley Stoll, April Bailey, Lynda McClintock, Wally Nelson, Cathy Colburn, Jesse Lewis, Kim Cavatorta, Mark Cavatorta, Heidi Schultz, Gordon Whitehead, Irene Barajas, Tera VanDyke, Katy Wilson

Approval of Agenda – June 14 2023

MOTION: Diane Boisa 2nd: Linda Fielder AYES: 5 NOES: 0 ABSTAIN: 0

COMMUNITY/SCHOOL PRESENTATIONS

There were no community of school presentations this evening.

PUBLIC COMMENT

Jill Brunelle was not able to make the meeting but requested that someone from administration read her letter to the Board. Jill expressed a deep appreciation for the support that the district has shown LGBTQ students. Both she and her husband, appreciate that the district is truly putting children first. Jill also shared that teachers and staff have shown both her daughters unconditional love and support through different challenges they have faced. They are very grateful to be part of this school.

CONSENT AGENDA – consolidated motion

• Board Minutes from May 10, 2023

• Special Board Minutes From May 17, 2023

May 2023 Financial Report

• Ratification of Employment

MOTION: Diane Boisa 2nd: Linda Fielder AYES: 5 NOES: 0 ABSTAIN: 0

ACTION / DISCUSSION

<u>Recommendation</u>: Approve – BE IT RESOLVED, that for the fiscal year beginning July 1, 2022, the budget transfers shown attached in order to provide proper budget authority as described in attachment, are hereby appropriated as indicated within the funds as listed.

MOTION: Joseph Boyd 2^{nd:} Diane Boisa AYES: 5 NOES: 0 ABSTAIN: 0

INFORMATION / DIRECTOR QUESTIONS

Superintendent Wharton shared that Nestucca High School had a 100% graduation rate this year! What a huge accomplishment for students and staff!

Ms. Boisa said she was very impressed with how well the multi-mods went this year! They were well run, were very well attended and benefited a lot of people!

Mr. Stuart said he appreciated the graduation stories that Mr. Richwine shared. Ms. Boisa added she is thrilled they all graduated!

Mr. Stuart mentioned the CTE Exploratory classes at the High School. Tillamook PUD participated for six weeks, four of which Mr. Stuart was able to attend. It was great to see the community partnerships. Mr. Stuart said it was nice to see all the different pathways a student could take and not just see the every student must go to college model. It was also nice being in the presentations and seeing the positive feedback from the kids.

Mrs. Wharton said that next year they hope to move it down to the middle school level as well.

Ms. Boisa commented on the senior awards night. She was very impressed that 24 students received an award. For the size of the class, she thought that was a spectacular number!

Mrs. Wharton shared about the activities earlier in the day. There was a field day at the K8. After school was out, there was an all staff lunch where they were able to celebrate the retirees. Mr. Hagerty and Ms. Boisa were able to join staff for lunch and everyone was able to thank them for all they do for the district.

Mr. Richwine wanted to share that one student will graduate this Friday from TBCC with their associates degree. This is only the 2nd time this has happened.

Fossils of the Future is the theme for this summer school session.

Superintendent Wharton read letters to Mr. Hagerty and Ms. Fielder, thanking them for their service on the school Board (please see attached). Ms. Fielder said she is so happy to have been a part of this governance team. Mr. Hagerty thanked Mrs. Wharton, the Board, Staff and community.

EXECUTIVE SESSION

Pursuant to (ORS 192.660(2)(b))-To consider the dismissal or disciplining of, or to hear complaints or charges brought against, a public officer, employee, staff member or agent, unless her or she request an open meeting.

Complaint filed May 15, 2023 concerning Superintendent Wharton.

The Board moved to Executive Session at 5:22 pm.

The Board returned to Public Session at 5: 34 pm.

Mr. Stuart said the Board has reviewed information on the complaint and will need to either dismiss or take further action.

Vice Chair Fielder said that after reviewing all the information, she was making a motion that no further action was needed and that the complaint be dismissed.

MOTION: Linda Fielder 2nd: Daine Boisa AYES: 5 NOES: 0 ABSTAIN: 0

FURTHER BUSINESS

There was no further business.

ADJOURNMENT

The meeting was adjourned by Board Chair Stuart at 5:35 pm.



NESTUCCA VALLEY SCHOOL DISTRICT

P.O. Box 99, Cloverdale, Or. 97112 503-392-3194 Inspiring individual excellence, instilling diligence, and initiating life-long learning. Misty Wharton
Superintendent
Megan Kellow
Special Programs Administrator
Kim Seals
Fiscal Admin. Assist.
Ursula McVittie
Human Resources Specialist
Sarah Lewis
Executive Assistant
Board of Directors Secretary

Nestucca Valley Community-

Mr. William "Bill" Hagerty has served on the Nestucca Valley School District Board of Directors for nearly two decades. In this time, he has volunteered thousands of hours of his time to create opportunity for the youth of Nestucca Valley, often under heavy scrutiny. Whether making policy decisions that help all kids, spending his Saturday creating a new power station for the improved football field lights, or creating the district strategic plan, Bill has been an energized, engaged participant. As a new superintendent, I counted on Bill's guidance and support in navigating district business and learned so many valuable lessons from him on how to work with all stakeholders.

Bill is cherished and well respected in our community, with deep family roots, and that is showcased in his decision making. He always makes the decision that is best for students and the district even if it may cause strife with some adults. He is steady, well informed, and approaches life with open eyes always looking for new learning. He encompasses all that we desire to build in our students of what being a "Bobcat" means- hard work, integrity and a willingness to give back to one's community.

Without question, Bill has been involved in leaving the school district in better shape then when he began as a board member. He has left a legacy of decisions for the betterment of the Nestucca Valley community. I will miss his drive, flexibility, and students first decision making, and his frequent words of encouragement. I am a better superintendent having worked with Bill and I am just one of thousands of lives he has impacted with his volunteer service. Thank you Bill! You will be very missed, but are certainly due to relax. We will keep driving forward with all of the learning we have done from you and keep making decisions with the "kids first" north star.





NESTUCCA VALLEY SCHOOL DISTRICT

P.O. Box 99, Cloverdale, Or. 97112 503-392-3194
Inspiring individual excellence, instilling diligence,
and initiating life-long learning.

Misty Wharton
Superintendent
Megan Kellow
Special Programs Administrator
Kim Seals
Fiscal Admin. Assist.
Ursula McVittie
Human Resources Specialist
Sarah Lewis
Executive Assistant
Board of Directors Secretary

Nestucca Valley Community-

I would like to take the opportunity to extend a heart felt thank you to Linda Fielder for her service on the Nestucca Valley School District Board of Directors. Linda joined the governance team in the middle of a term, when the decisions being made for the district were very challenging and often criticized. For Linda to choose to join the board at such a contentious time speaks to her dedication to education, children and the betterment of our community. We will miss her thoughtful, patient approach to decision making, her common-sense approach to issues and willingness to look at decisions from all points of view. Lastly, her sense of humor brought new light and life to the governance team in the greatest time of need. Thank you, Linda, for leaving a lasting impact on our school district and community! You are appreciated.

My

Nestucca Valley School District Financial Report 2022-2023

For Period Ending June 30, 2023

General Fund - Revenue & Expenditures by Object Co.	General Fund	- Revenue &	Expenditures b	v Object Code
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	Budget	Actual	Encumbrances		Variance
Revenue:	_				
1111 Current Taxes	\$ 6,570,000	\$ 6,832,282	\$ -	\$	262,282
1112 Prior Taxes	150,000	104,917	-		(45,083)
1190 Interest on Taxes	1,000	681	-		(319)
1510 Interest	15,000	152,073	-		137,073
1790 Extra Curricular Activities	-	3,314	=		3,314
1910 Rentals	-	400			400
1920 Contributions & Donations	5,000	9,850	-		4,850
1960 Recovery of Expenditures	20,000	25,064	-		5,064
1990 Miscellaneous Revenue	25,000	3,442	=		(21,558)
1991 E-Rate Reimbursement	-	18,128	-		18,128
Total Local Revenue	6,786,000	7,150,151			364,151
2101 County School Fund	500,000	534,716	-		34,716
2102 General Education Service District	-	75,000			75,000
2199 Other Intermediate Sources	-	1,029	-		1,029
Total Intermediate Revenue	500,000	610,745	-		110,745
3103 Common School Fund	45,000	29,501	-		(15,499)
3104 State Timber Revenue	565,000	729,975	-		164,975
3199 Unrestricted Revenue	30,000	28,800	=		(1,200)
Total State Revenue	640,000	788,276	*		148,276
5400 Beginning Fund Balance	2,300,000	1,750,008	_		(549,992)
Total Other Sources	2,300,000	1,750,008	i=		(549,992)
Total Revenues	\$ 10,226,000	\$ 10,299,180	\$ -	\$	73,180
				120	
Expenditures:					
100 - Salaries	\$ 3,863,311	\$ 4,122,680	\$ -	\$	(259,369)
200 - Benefits	2,533,824	2,688,011	-		(154,187)
300 - Purchased Services	886,465	832,152	6		54,307
400 - Supplies & Materials	384,000	384,729	684		(1,413)
500 - Capital Outlay	-	8,142	-		(8,142)
600 - Other Objects	518,400	447,765	100		70,535
700 - Transfers	1,420,000	1,066,800	353,200		-
800 - Operating Contingency	320,000	=	-		320,000
800 - Unappropriated EFB	300,000	-	1=:		300,000
Total Expenditures	\$ 10,226,000	\$ 9,550,279	\$ 353,990	\$	321,731

Nestucca Valley School District Financial Report 2022-2023

For Period Ending June 30, 2023

Special Revenue Funds - Revenue & Expenditures by Object Code

			En	cumbrances	Variance
Revenue:					
Local Revenue	\$ 460,000	\$ 237,053	\$	-	\$ (222,947)
State Revenue	1,982,500	1,387,608		-	(594,892)
Federal Revenue	1,387,500	1,078,558		:=:	(308,942)
Interfund Transfers	370,000	75,000		-	(295,000)
Beginning Fund Balance	500,000	372,041		-	(127,959)
Total Revenues	\$ 4,700,000	\$ 3,150,260	\$	-	\$ (1,549,740)
Expenditures:					
100 - Salaries	\$ 1,215,699	\$ 1,369,837	\$	-	\$ (154,138)
200 - Benefits	845,619	870,920		-	(25,301)
300 - Purchased Services	1,481,682	168,980		10,356	1,302,346
400 - Supplies & Materials	2,000	528,136		727	(526,863)
500 & 600 - Capital & Other Objects	425,000	295,443		40,175	89,382
700 - Transits	730,000	425,609		-	304,391
Total Expenditures	\$ 4,700,000	\$ 3,658,925	\$	51,257	\$ 989,818

Nestucca Valley School District Financial Report 2022-2023

For Period Ending June 30, 2023

General Fund - Revenue & Expenditures by Function Code

	Budget	Actual	En	cumbrances	% Remaining	Variance
Revenue:						
Local Revenue	\$ 6,786,000	\$ 7,150,151	\$	-	-5.37%	\$ 364,151
Intermediate Revenue	500,000	610,744		-	-22.15%	110,744
State Revenue	640,000	788,277		-	-23.17%	148,277
Beginning Fund Balance	2,300,000	1,750,008		-	23.91%	(549,992)
Total Revenues	\$ 10,226,000	\$ 10,299,180	\$	-	-0.72%	\$ 73,180
Expenditures:						
1000- Instruction	\$ 4,114,969	\$ 4,198,694	\$	388	-2.04%	\$ (84,113)
2000- Support Services	3,953,631	4,204,049		402	-6.34%	(250,820)
5100- Debt Service	117,400	80,735		=	31.23%	36,665
5200- Transfers	1,420,000	1,066,800		353,200	0.00%	
6100- Operating Contingency	320,000	_		-	100.00%	320,000
7000- Unappropriated EFB	300,000	<u>=</u>			100.00%	300,000
Total Expenditures	\$ 10,226,000	\$ 9,550,279	\$	353,990	3.15%	\$ 321,731
*Pending audit completion						

^{*}Pending audit completion

For Period Ending June 30, 2023

Special Revenue Funds - Revenue & Expenditures by Function Code

		Budget	Actual	Enc	umbrances	% Remaining	Variance
Revenue:							
Local Revenue	\$	460,000	\$ 237,053	\$	-	48.47% \$	(222,947)
State Revenue		1,982,500	1,387,608		-	30.01%	(594,892)
Federal Revenue		1,387,500	1,078,558		=	22.27%	(308,942)
Interfund Transfers	κ,	370,000	75,000		-	79.73%	(295,000)
Beginning Fund Balance		500,000	372,041		-	25.59%	(127,959)
Total Revenues	\$	4,700,000	\$ 3,150,260	\$	-	32.97% \$	(1,549,740)
Expenditures:							
1000- Instruction	\$	1,696,771	\$ 1,284,498	\$	1,159	24.23% \$	411,114
2000- Support Services		1,089,788	884,346		826	18.78%	204,616
3000- Community Services		1,183,441	949,231		597	19.74%	233,613
4000- Facilities Acquisition & Const		-	115,241		48,675	0.00%	(163,916)
5300- Transits		730,000	425,609		-	0.00%	304,391
Total Expenditures	\$	4,700,000	\$ 3,658,925	\$	51,257	21.06% \$	989,818

Ratification of Employment

Name	Site	Position	Action	Salary	Effective
Larry Rommel	District	Bus Driver	Hired	0.75 FTE @ \$22.56	6/30/2023
Hannah Haugen	High School	Student Transition Specialist	Hired	1.0 FTE @ \$45,918/yr.	8/23/2023
David Deniston	К8	3 rd Grade Teacher	Hired	1.0 FTE @ \$49,589/yr.	8/23/2023

NVSD Surplus Items

Lami-Beams

Genie Lift

150' Communication Tower

Vulcan Kitchen Stove

Temporary Water System