Nestucca Valley School District

Nestucca High School

34660Parkway Dr + Cloverdale, Oregon 97112 + (503) 392-3194

Board of Director's Meeting

February 8, 2023

6:00 pm - Public Session

Join Zoom Meeting

https://us02web.zoom.us/j/82619236623?pwd=NENYbkVkU1cxZys0SklZY2Q0WklFdz09

Meeting ID: 826 1923 6623

Passcode: 033615

Dial 1719 359 4580 US

AGENDA

The Nestucca Valley School Board encourages public input. Persons wishing to address the Board on school related issues, are invited to do so, either when the item is presented on the agenda, or under the "Public Comments" section. In the interest of time and order, presentations from the public are limited to three (3) minutes per person, and the total time for individual agenda items shall not exceed twenty (20) minutes. An individual speaker's allotted time may not be increased by a donation of time from members of the public in attendance. If you wish to speak under Public Comments, please complete a Public Comment Form and turn it in to the Assistant to the Superintendent. The Board requests complaints or charges against an employee be held in Executive Session. Individuals who require disability-related accommodations or modifications to participate in the Board meeting should contact the Superintendent in writing prior to the meeting.

1.0 OPENING OF PUBLIC SESSION—High School Cafeteria 6:00 pm

1.1Public Session Call To Order
1.2Flag Salute
1.3 Attendance: Linda Fielder Board Vice Chair Bill Hagerty Diane Boisa Shane Stuart-Board Chair Joseph Boyd Misty Wharton, Superintendent Ken Richwine, High School Principal Chad Holloway, Administrator of Facilities and Alternative Education Megan Kellow, Special Programs Administrator Kristina Albin, K8 Director
Approval of Agenda –February 8, 2023
Recommendation: Approval of Agenda
MOTION: 2 ^{nd:} AYES: NOES: ABSTAIN:

2.0 COMMUNITY/SCHOOL PRESENTATIONS

Student Presentation

3.0 PUBLIC COMMENT

**Opportunity for Citizens to address items not on the Agenda. Persons wishing to address the Board on any school related issue not listed elsewhere on the agenda are invited to do so now. Board Members are limited, but not required, to give a brief response to public statements or questions regarding non-agenda items.

4.0 CONSENT AGENDA—consolidated motion

**The purpose of the Consent Agenda is to expedite action on routine agenda items. These items will be acted upon with one motion, second and approval of the Board, unless a member of the board or public wishes to pull the item for individual discussion and action. All matters listed under Consent Agenda are those on which the board has previously deliberated or can be classified as routine items of business. There will be no separate discussion of these items prior to the vote by the Board unless members of the Board, staff, or public request specific items to be discussed or pulled from the Consent Agenda. Members of the public who wish to speak on an item must first fill out a public comment card.

- 4.1 Board Minutes from January 11, 2023 (Attachment 4.1)
- 4.2 January 2023 Financial Report (Attachment 4.2)
- 4.3 Ratification of Employment (Attachment 4.3)

MOTION:	2 ^{nd:}	AYES:	NOES:	ABSTAIN:	

5.0 ACTION /DISCUSSION

6 INFORMATION/ DIRECTOR QUESTIONS

- 6.1Admin Reports (Attachment 6.1)
- 6.2Board of Directors Update
- 6.3 School District Calendar
- 6.4 Integrated Guidance

Oregon Paid Family Leave

6.5 Tillamook County Sheriffs Office Substation

7.0 FURTHER BUSINESS

8.0 ADJOURNMENT

Any documents that are public records and are provided attachments to public session items on this agenda are accessible to the public on the District's Website, with the exception of documents provided at the time of the meeting. Documents that are public records, and are provided at the time of the meeting to a majority of the Board regarding a public session item, will be made available for public inspection upon request to the Superintendent's Assistant.

Nestucca Valley School District

4.1

Board of Director's Meeting

Minutes – January 11, 2023

OPENING BUSINESS

Opening business was called to order by Board Chair Stuart at 5:02 pm.

There were no public comments on Executive Session topics. The Board convened in the High School conference room for Executive Session at 5:03 pm.

EXECUTIVE SESSION

Pursuant to ORS 192.660(2) (i) – To review and evaluate the employment related performance of the chief executive officer of any public body, a public office, employee or staff member who does not request an open hearing.

Executive Session concluded at 5:57 pm.

OPENING OF PUBLIC SESSION

The meeting was called to order by Board Chair Stuart at 6:00 pm. Board Chair Stuart led the Pledge of Allegiance.

Attendance:

- X Shane Stuart-Board Chair
- X Linda Fielder-Board Vice Chair
- X Bill Hagerty
- X Diane Boisa
- X Joseph Boyd
- X Misty Wharton, Superintendent
- X Ken Richwine, High Schoool Principal
- X Chad Holloway, Administrator of Facilities and Alternative Education
- X Megan Kellow, Special Programs Administrator
- X Kristina Albin, K8 Director

Patrons, Students and Staff: Shelley Stoll, Dia Norris, Mary Hurliman, Melanie Merryman, Tera VanDyke, Brain Hardebeck, Sydney Leja

Approval of Agenda – January 11, 2023

MOTION: Diane Boisa 2nd: Joseph Boyd AYES: 5 NOES: 0 ABSTAIN: 0

COMMUNITY/SCHOOL PRESENTATIONS

Student body president, Bronson Gaine, was unable to make it to the meeting this evening.

Mr. Richwine said the student council is meeting weekly now. Mr. Stuart commented on Bronson's message last month and likes that the student council plans to help the middle

school learn the process.

Superintendent Wharton said that it is Board of Directors Appreciation month. She is thankful every day for the Board we have and for all they do. Megan Kellow also thanked the Board and

said they would not be able to do their part without them!

Diane Boisa said they appreciate everything the staff do! Mrs. Wharton said they have a good

governance team.

Mr. Richwine added that he has heard a lot of positive comments from staff about what a good

job the Board does.

PUBLIC COMMENT

There were no requests for public comment.

CONSENT AGENDA – consolidated motion

Board Minutes from December 7, 2022

• December 2022 Financial Report

Ratification of Employment

Quarterly Statement of Assurance

MOTION: Linda Fielder 2^{nd:} Diane Boisa AYES: 5 NOES: 0 ABSTAIN: 0

ACTION / DISCUSSION

7.1 Recommendation: Approve – Approve Nestucca Valley School District Budget Calendar for

the 2023/2024 School Year.

The calendar of the annual budget meetings mirrors what we have done the last seven years, Mrs. Wharton said. If adopted, the first meeting would be in March.

MOTION: Bill Hagerty 2nd: Joseph Boyd AYES: 5 NOES: 0 ABSTAIN: 0

7.2 Recommendation: Approve the 2023/2024 NWRESD Local Service Plan.

This is our annual process of agreeing to participate in the NWRESD Local Service Plan.

MOTION: Joseph Boyd 2nd: Linda Fielder AYES: 5 NOES: 0 ABSTAIN: 0

INFORMATION / DIRECTOR QUESTIONS

Mr. Holloway gave an update on the new CTE lab at the High School. He said we are on budget and it is going to be a great space for our kids. There is an incredible amount of space for classrooms, weight room and other stations.

RK Construction is taking forms down on the new dugouts at the K8. NVASI has been working on that addition.

Mr. Holloway said the storm water is moving off really well and that system at the K8 seems to be working great. The building did really well with the recent windstorm we had.

Superintendent Wharton said that we are nearing the end of our 5 year grant for the After School Program. We will apply for that grant again when it is time.

Mrs. Wharton said the feel of the building is good and it is beginning to feel like a normal school year again. We are gearing up for state testing. Last year we were not compliant due to all of the opting out.

We will begin working on the budget next week, Mrs. Wharton said. Classified negotiations were pushed out to February and Diane Boisa has volunteered her time again for that.

Mr. Richwine said that Nestucca had a very successful football season. They won the Northwest League championship and placed very well on the all-league team.

Nestucca's representatives on all-state:

Draven Marsh, sophomore, kicker - 3rd team

Dylan Prock, senior, offensive line – 2nd team

Bronson Gaine, senior, linebacker – 2nd team

Diego Ponce, senior, punter - 1st team

Andreas Sandoval, senior, defensive line – 1st team

Cody Hagerty, senior, running back – 1st team

Cody Hagerty, senior, defensive back – 1st team

Congratulations to these players!

Mrs. Wharton said they have a new 5th grade teacher on board, Peter Deam, who they are very excited to have. Mr. Deam has a background in theatre, drama and soccer. He ran a soccer club at the K8 a few months ago. The program was very well attended and will be starting another one up next month.

We have quite a few High School students working the After School program at the K8.

Mr. Richwine said the fast growing E-Sports program is definitely sparking some interest at the High School. Teacher, Kevin Filosi is very interested in the program. Practices would be together, working as a team.

Diane Boisa said that things at the Early Learning Center seem to be going well and that her granddaughter is really happy there.

Kristina Albin said that next week, at the K8, they will have a family literacy night. Families will be able to read together, receive tips on helping their students with reading and get free books. There will also be a couple raffle drawings and hot chocolate.

Mrs. Wharton said the K8 winter concert was very well attended! They even had to bring in extra chairs!

Mrs. Wharton said they will start working on Board Governance Protocols soon.

FURTHER BUSINESS

There was no further business.

ADJOURNMENT

The meeting was adjourned by Board Chair Stuart at 6:22 pm.

Nestucca Valley School District Financial Report 2022-2023

For Period Ending January 31, 2023

General	Fund	- Revenue	& Exper	ditures b	v Ohier	et Code
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		Budget		Actual	Encumbrances		Variance
Revenue:							
1111 Current Taxes	\$	6,570,000	\$	6,310,690	\$ -	\$	(259,310)
1112 Prior Taxes		150,000		61,242	-2		(88,758)
1190 Interest on Taxes		1,000		-	-		(1,000)
1510 Interest		15,000		34,067	-		19,067
1790 Extra Curricular Activities		-		3,114			3,114
1910 Rentals		-		400			400
1920 Contributions & Donations		5,000		9,850			4,850
1960 Recovery of Expenditures		20,000		3,482	=		(16,518)
1990 Miscellaneous Revenue		25,000		3,020	-		(21,980)
1991 E-Rate Reimbursement		-		18,128	-		18,128
Total Local Revenue		6,786,000		6,443,993	-		(342,007)
2101 County School Fund		500,000		234,899	1-		(265,101)
2102 General Education Service District		-		75,000			
2199 Other Intermediate Sources		-		491	-		
Total Intermediate Revenue		500,000		310,390			(189,610)
3103 Common School Fund		45,000		-	-		(45,000)
3104 State Timber Revenue		565,000		105,974	-		(459,026)
3199 Unrestricted Revenue		30,000		-	-		(30,000)
Total State Revenue		640,000		105,974	*		(534,026)
5400 Beginning Fund Balance *		2,300,000		1,750,008	_		(549,992)
Total Other Sources		2,300,000		1,750,008	-		(549,992)
Total Revenues	\$ '	10,226,000	\$	8,610,365	\$ -	\$	(1,615,635)
Expenditures:	•	0.000.044	•	4 000 700	# 0.004.000	•	(454.740)
100 - Salaries	\$	3,863,311	\$	1,980,769	\$ 2,034,290	\$	(151,748)
200 - Benefits		2,533,824		1,239,525	1,353,328		(59,029)
300 - Purchased Services		886,465		337,247	213,441		335,777
400 - Supplies & Materials		384,000		249,986	123,994		10,020
600 - Other Objects		518,400		399,464	14,366		104,570
700 - Transfers		1,420,000		1,066,800	353,200		-
800 - Operating Contingency		320,000		-			320,000
800 - Unappropriated EFB	•	300,000	۴	F 074 000	e 4000.040	¢	300,000
Total Expenditures	*	10,226,000	\$	5,274,823	\$ 4,092,619	\$	858,558

^{*}Pending audit completion

Nestucca Valley School District Financial Report 2022-2023

For Period Ending January 31, 2023

Special Revenue Funds - Revenue & Expenditures by Object Code

	Budget	Actual	En	cumbrances	Variance
Revenue:					
Local Revenue	\$ 460,000	\$ 134,113	\$	-	\$ (325,887)
State Revenue	1,982,500	420,285		-	(1,562,215)
Federal Revenue	1,387,500	218,175		-	(1,169,325)
Interfund Transfers	370,000	75,000		-	(295,000)
Beginning Fund Balance *	500,000	372,041		-	(127,959)
Total Revenues	\$ 4,700,000	\$ 1,219,614	\$		\$ (3,480,386)
Expenditures:					
100 - Salaries	\$ 1,215,699	\$ 657,787	\$	581,925	\$ (24,013)
200 - Benefits	845,619	399,571		416,000	30,048
300 - Purchased Services	577,944	70,231		36,762	470,951
400 - Supplies & Materials	905,738	208,219		131,781	565,738
500 & 600 - Capital & Other Objects	425,000	96,291		42,241	286,468
700 - Transits	730,000	92,365		331,334	306,301
Total Expenditures	\$ 4,700,000	\$ 1,524,464	\$	1,540,043	\$ 1,635,493

^{*}Pending audit completion

Nestucca Valley School District Financial Report 2022-2023

For Period Ending January 31, 2023

General Fund - Revenue & Expenditures by Function Code

	Budget	Actual	Er	cumbrances	% Remaining	Variance
Revenue:						
Local Revenue	\$ 6,786,000	\$ 6,443,993	\$	-	5.04% \$	(342,007)
Intermediate Revenue	500,000	310,390		_	37.92%	(189,610)
State Revenue	640,000	105,974		-	83.44%	(534,026)
Federal Revenue	-	=		=	0.00%	-
Transfers	-	-		_	0.00%	=
Beginning Fund Balance *	2,300,000	1,750,008		×	23.91%	(549,992)
Total Revenues	\$ 10,226,000	\$ 8,610,365	\$	-	15.80% \$	(1,615,635)
Expenditures:						
1000- Instruction	\$ 4,114,969	\$ 1,796,888	\$	2,139,775	4.33% \$	178,306
2000- Support Services	3,953,631	2,336,606		1,593,395	0.60%	23,630
5100- Debt Service	117,400	74,528		6,250	31.19%	36,622
5200- Transfers	1,420,000	1,066,800		353,200	0.00%	-
6100- Operating Contingency	320,000	-		-	100.00%	320,000
7000- Unappropriated EFB	300,000	-		-	100.00%	300,000
Total Expenditures	\$ 10,226,000	\$ 5,274,822	\$	4,092,620	8.40% \$	858,558
*Pending audit completion				-		

*Pending audit completion

For Period Ending January 31, 2023

Special Revenue Funds - Revenue & Expenditures by Function Code

	Budget	Actual	Er	ncumbrances	% Remaining	Variance
Revenue:						
Local Revenue	\$ 460,000	\$ 134,113	\$	-	70.85%	\$ (325,887)
State Revenue	1,982,500	420,285		-	78.80%	(1,562,215)
Federal Revenue	1,387,500	218,175		-	84.28%	(1,169,325)
Interfund Transfers	370,000	75,000		-	79.73%	(295,000)
Beginning Fund Balance *	500,000	372,041		-	25.59%	(127,959)
Total Revenues	\$ 4,700,000	\$ 1,219,614	\$		74.05%	\$ (3,480,386)
Expenditures:						
1000- Instruction	\$ 1,696,771	\$ 624,773	\$	531,203	31.87%	\$ 540,795
2000- Support Services	1,089,788	355,311		293,800	40.44%	440,677
3000- Community Services	1,183,441	452,015		383,707	29.38%	347,719
5300- Transits	730,000	92,365		331,334	0.00%	306,301
Total Expenditures	\$ 4,700,000	\$ 1,524,464	\$	1,540,044	34.80%	\$ 1,635,492
*Danding gudit completion						

*Pending audit completion

Ratification of Employment

Name	Site	Position	Action	Salary	Effective
Ty Elliot	K8	Head Custodian	Terminated	1.0 FTE @ \$19.01/hr.	1/3/2023
Murray Rau	District	Attendance Supervisor	Hired	Individual Contract @ \$45.00/hr.	1/3/2023
Blanca Nieves Rodriguez	K8	Head Custodian	Hired	1.0 FTE @ \$19.01/hr.	2/21/2023
		,			

Board Report January February 8, 2023

Greetings,

We met with NVASI to coordinate the construction of the dugouts. The concrete has been poured for the dugouts and the lumber has arrived. We are expecting to have the dugouts ready for the first game of the season.

In the world of CTE we had a productive meeting with the Foundation Board and are working on putting together an introductory course selection for the spring term at the High School. Classes will be held every Wednesday for one hour. The trimester will be broken down into four three week session. Students will be broken down into groups which will rotate through the classes available in the session. So, for example if a student is in Group A and there are offerings of carpentry, electrical and concrete then the student would have the opportunity to go carpentry week 1, electrical week 2, and concrete week 3. We have had a good number of individuals from the community and business express interest in being involved.

We have had good productive meetings with out community partners Tillamook Family Counseling, Adventist Health - Tillamook, and Tillamook County Health Centers regarding how working together we can increase access to health care efficiently and effectively. These meeting are developing strong relationships that should prove beneficial to our students.

We are able to continue working with our truancy officer Murray Rau who previously worked with the NWRESD. Murray is a great asset in helping us make sure our harder to reach students are attending school.

Chad C. Holloway Administrator of Facilities and Alternative Education Nestucca Valley School District #101

Board Meeting 2/8/23

- 1. Our new SPED referral process is going well. It is taking some getting used to, but it is a very positive change long term and will allow us to make identification determinations that are predominately data driven (Best practice). We have had our first four students go through our new process this month and while it does require some extra work from staff, it has been received positively. We currently have 3 students that, based on data collected over a period of time, will start the SPED evaluation process.
- 2. We just submitted part two of our SPED cyclical monitoring process to the state last week. ODE required that each district submit "evidence" demonstrating compliant paperwork and process. This is the last requirement for this process and I feel positive that we will be approved! A special shoutout to our SPED case managers for making sure that all SPED documents are carefully and accurately completed!
- 3. At the beginning of this week we submitted our SIA (student investment account) '22- '23 Q2 Progress report. We are waiting on approval.
- 4. I am currently working on our ELL program audit. It is an extensive audit with a lot of requirements, but I think it will be a very good learning experience and direct us to areas that we could improve upon. Thanks to all the staff that have supported me with requests for documents, evidence and process narratives.
- 5. Our YTP programs is really thriving at the high school. Students have been qualifying for services, going to job/college fairs, opening new school based businesses and participating in activities (PreEts) to determine their personal strengths and weaknesses in regards their plan post high school. A big thanks to Autum Marsh and Amy Gianella for making it happen for our students!

Notes from Nestucca High School

February 8, 2023

Recent Activities:

- Twenty-three students traveled to Chemeketa for a tour of their campus, and to find out more about their programs. In particular, a few of our students wanted to know about their sign language, their welding, their fire and their mechanics programs. Students were given information on when they should apply, how some programs you have to apply early and about financial aid.
- On February 1st, 45 students went up to TBCC to meet with representatives from all of the universities that partner with TBCC. They also held a Financial Reality Check activity for the students. Our school was the only one in the county that went, which was nice for us because our kids received more one on one attention.
- I know you will be upset to know that you missed this, but Winter Formal was held this past Saturday night. There was a pretty good turnout, and we didn't have any issues. I will try to remind you ahead of time, should you feel the need to chaperone Prom. On a side note, last month I reported on all of the fundraising the students have been doing, these kids work hard to raise money for things like Prom, Winter Formal, basketball camps, etc.
- Senior Night for basketball and Pep Band was last night, February 7th. These nights are always bittersweet, but as a principal, I do enjoy stepping back and reflecting on where these kids came from...what they started out as and where they are now.

Upcoming Activities:

- Our girls' basketball team is #1 in the league! They are undefeated, baby! They played last night, and then have two more games before league playoffs on February 18th. If they win the league playoffs, we will host a state playoff game on February 25th. Josh Rist, who has been volunteering his time with our girls basketball program for several years now, and coached our high school girls when they were in elementary school, shares an Instagram account with Head Coach Tevin. These two coaches have been hash tagging all year: #pendletonbound. (Pendleton is where the state tournament is held.) They are getting closer.
- Our boys' basketball team has to be in the top five in our league to make league playoffs. Last night's game
 (which was being played after this report was typed) was critical. They also have two more games after last night,
 so fingers crossed.
- Our spring sports begin practicing on February 27th. Gotta keep these kids busy
- Speaking of busy, I wanted to make sure you all knew the opportunities our students have for after school. Currently, we have: art club, robotics, Dungeons and Dragons, NOSB (which is a competing trivia team), Art club, eSports (who also compete at tournaments), speech, FFA, girls basketball, boys basketball, wrestling, working at the After School Program at the K8....and Shrek the Musical tryouts just happened. In three weeks, wrestling will have just ended with the State Tournament, hopefully our girls will still be playing basketball, track and field will be going, as will baseball and softball. For a small school, there are a wide variety of opportunities for our studies.



What you need to know

Starting in September 2023, Paid Leave Oregon will serve most employees in Oregon by providing paid leave for the birth or adoption of a child, a serious illness of yours or a loved one, or if you experience sexual assault, domestic violence, harassment, or stalking.

What benefits are provided through Paid Leave Oregon and who is eligible?

Employees in Oregon that have earned at least \$1,000 in the prior year may qualify for up to 12 weeks of paid family, medical or safe leave in a benefit year. While on leave, Paid Leave Oregon pays employees a percentage of their wages. Benefit amounts depend on what an employee earned in the prior year.

Who pays for Paid Leave Oregon?

Starting on January 1, 2023, employees and employers contribute to Paid Leave Oregon through payroll taxes.
Contributions are calculated as a percentage of wages and your employer will deduct your portion of the contribution rate from your paycheck.

When do I need to tell my employer about taking leave?

If your leave is foreseeable, you are required to give notice to your employer at least 30 days before starting paid family, medical or safe leave. If you do not give the required notice, Paid Leave Oregon may reduce your first weekly benefit by 25%.

How do I apply for Paid Leave?

In September 2023, you can apply for leave with Paid Leave Oregon online at **paidleave.oregon.gov** or request a paper application from the department. If your application is denied, you can appeal the decision with the Oregon Employment Department.

State of Oregon Employment Department

What are my rights?

If you are eligible for paid leave, your employer cannot prevent you from taking it. Your job is protected while you take paid leave if you have worked for your employer for at least 90 consecutive calendar days. You will not lose your pension rights while on leave and your employer must keep giving you the same health benefits as when you are working.

How is my information protected?

Any health information related to family, medical or safe leave that you choose to share with your employer is confidential and can only be released with your permission, unless the release is required by law.

What if I have questions about my rights?

It is unlawful for your employer to discriminate or retaliate against you because you asked about or claimed paid leave benefits. If your employer is not following the law, you have the right to bring a civil suit in court or to file a complaint with the Oregon Bureau of Labor & Industries (BOLI). You can file a complaint with BOLI online, via phone or email:

Web: www.oregon.gov/boli Call: 971-245-3844

Email: help@boli.oregon.gov

Learn more about Paid Leave Oregon Web: paidleave.oregon.gov Call: 833-854-0166 Email: paidleave@oregon.gov

Paid Leave Model Notice Poster