

Nestucca Valley School District

Board of Director's Meeting

SEPTEMBER 14, 2022

5:30pm- Executive Session

6:00pm - Public Session

Join Zoom Meeting

<https://us02web.zoom.us/j/81338947436?pwd=Wk5oVFMxbTg3N2g1M2NWcEk3dDcydz09>

Meeting ID: 813 3894 7436

Passcode: 652511

Dial 1 (719)359 4580 US

AGENDA

The Nestucca Valley School Board encourages public input. Persons wishing to address the Board on school related issues, are invited to do so, either when the item is presented on the agenda, or under the "Public Comments" section. In the interest of time and order, presentations from the public are limited to three (3) minutes per person, and the total time for individual agenda items shall not exceed twenty (20) minutes. An individual speaker's allotted time may not be increased by a donation of time from members of the public in attendance. If you wish to speak under Public Comments, please complete a Public Comment Form and turn it in to the Assistant to the Superintendent. The Board requests complaints or charges against an employee be held in Executive Session. Individuals who require disability-related accommodations or modifications to participate in the Board meeting should contact the Superintendent in writing prior to the meeting.

1.0 OPENING OF PUBLIC SESSION-K8 Library—5:30 pm

1.1 Call to Order

1.2 Public Comment on Executive Session Topics

1.3 Convene to Executive Session Pursuant to

(ORS 192.660(2)(F)) To consider records exempt by law from public inspection. (ORS 192.660(2)(f))

2.0 EXECUTIVE SESSION- Computer Lab

2.1 Pursuant to ORS 192.660 (2) (F))-To consider records exempt by law from public inspection.
(ORS 192.660(2)(f))-

Law Enforcement engagement

2.2 Return to Public Session

3.0 OPENING OF PUBLIC SESSION—K8 Library -6:00pm

3.1 Public Session Call to Order

3.2 Flag Salute

3.3 Attendance:

___Joseph Boyd

- ___ Shane Stuart -Chair
- ___ Diane Boisa
- ___ Bill Hagerty
- ___ Linda Fielder- Vice Chair
- ___ Misty Wharton, Superintendent
- ___ Ken Richwine, High School Principal
- ___ Megan Kellow, Special Programs Administrator
- ___ Chad Holloway, Administrator of Facilities and Alternative Education
- ___ Diane Wilkinson, NVELC Director

Approval of Agenda –SEPTEMBER 14, 2022

Recommendation: Approval of Agenda

MOTION: _____ 2nd: _____ AYES: _____ NOES: _____ ABSTAIN: _____

4.0 COMMUNITY/SCHOOL PRESENTATIONS

Student Presentations

5.0 PUBLIC COMMENT

***Opportunity for Citizens to address items not on the Agenda. Persons wishing to address the Board on any school related issue not listed elsewhere on the agenda are invited to do so now. Board Members are limited, but not required, to give a brief response to public statements or questions regarding non-agenda items.*

6.0 CONSENT AGENDA—consolidated motion

***The purpose of the Consent Agenda is to expedite action on routine agenda items. These items will be acted upon with one motion, second and approval of the Board, unless a member of the board or public wishes to pull the item for individual discussion and action. All matters listed under Consent Agenda are those on which the board has previously deliberated or can be classified as routine items of business. **There will be no separate discussion of these items prior to the vote by the Board unless members of the Board, staff, or public request specific items to be discussed or pulled from the Consent Agenda.** Members of the public who wish to speak on an item must first fill out a public comment card.*

6.1 Board Minutes from AUGUST 17, 2022 (Attachment 6.1)

6.2 August 2022 Financial Report (Attachment 6.2)

6.3 Ratification of Employment (Attachment 6.3)

MOTION: _____ 2nd: _____ AYES: _____ NOES: _____ ABSTAIN: _____

7.0 ACTION /DISCUSSION

7.1 Recommendation: Approve- Moving the December 14, 2022 Regular Board of Directors Meeting to December 7, 2022.

Explanation- Both Superintendent Wharton and Board Secretary Sarah Lewis will be out of district on December 14, 2022

MOTION: _____ 2nd: _____ AYES: _____ NOES: _____ ABSTAIN: _____

8 INFORMATION/ DIRECTOR QUESTIONS

8.1 Administrator reports

8.2 Board of Directors Updates

8.3 NVASI

9 FURTHER BUSINESS

10 ADJOURNMENT

Any documents that are public records and are provided attachments to public session items on this agenda are accessible to the public on the District's Website, with the exception of documents provided at the time of the meeting. Documents that are public records, and are provided at the time of the meeting to a majority of the Board regarding a public session item, will be made available for public inspection upon request to the Superintendent's Assistant.

Board of Director's Meeting

Minutes – August 17, 2022

OPENING OF PUBLIC SESSION

The meeting was called to order by Board Chair Hagerty at 6:00 pm. Board Chair Hagerty led the Pledge of Allegiance.

Attendance:

- X - Linda Fielder
- X - Bill Hagerty, Board Chair
- X - Diane Boisa
- X - Joseph Boyd
- X - Shane Stuart, Board Vice Chair
- X - Misty Wharton, Superintendent
- X - Ken Richwine, High School Principal
- X – Chad Holloway, Administrator of Facilities and Alternative Education
- X – Megan Kellow, Special Programs Administrator
- X - Diane Wilkinson, NVELC Director

Patrons, Students and Staff: Brian Hardebeck, Tera VanDyke

Approval of Agenda – August 17, 2022

MOTION: Diane Boisa 2nd: Linda Fielder AYES: 5 NOES: 0 ABSTAIN: 0

COMMUNITY/SCHOOL PRESENTATIONS

Superintendent Wharton introduced Brian Hardebeck, the district's project manager, who was there to talk about the recent DJC Top Project Award. Brian has been working with us since 2018, Mrs. Wharton said. The one year warranty walk through was just completed, Mr. Hardebeck said, with very little needing to be addressed. The DJC Top Project award, for projects completed in 2021, has earned first place. There were 290 applicants for this particular

award with districts of this size, he said. Mr. Hardebeck wanted to thank the Board, DLR and O'Brien, as well as congratulate the community on this award. Mr. Hardebeck said that O'Brien will come back with a Top Project Award in November.

Mr. Hardebeck commented on the CTE project going on at the High School. He said that this is a great project and the CTE building will be shipping on September 12th.

Diane Boisa said the Board appreciates all the work that Mr. Hardebeck has done and knows that he was a huge part of this projects success.

This project has received a lot of notoriety for its coastal resiliency, Hardebeck said. There have been no other awards on the coast of this capacity, he shared.

The Board thanked him for the collaboration he has done with ZCS Engineering. We definitely need to give them notoriety, Mrs. Wharton said.

PUBLIC COMMENT

There were no requests for public comment.

CONSENT AGENDA – consolidated motion

- Board Minutes from June 8, 2022
- July 2022 Financial Report
- Ratification of Employment

MOTION: Shane Stuart 2nd: Diane Boisa AYES: 5 NOES: 0 ABSTAIN: 0

Mrs. Wharton introduces Tera VanDyke to the Board, who will be taking over the role of Andre Schellhaas at NWRESD.

ACTION /DISCUSSION

●5.1 **Recommendation:** Approve the Election of the Nestucca Valley School District Board Chair.

Diane Boisa nominated Shane Stuart to be Board Chair.

MOTION: Diane Boisa 2nd: Linda Fielder AYES: 4 NOES: 0 ABSTAIN: 1

Mr. Stuart abstained from voting.

- **5.2 Recommendation:** Approve the Election of the Nestucca Valley School District Vice Chair.

Diane Boisa nominated Linda Fielder for Vice Chair.

MOTION: Diane Boisa 2nd: Bill Hagerty AYES: 4 NOES: 0 ABSTAIN: 1

Linda Fielder abstained from voting.

5.3 Designate the Nestucca Valley School District Chief Administrative Officer: Misty Wharton

5.4 Designate the Nestucca Valley School District Business Manager/Chief Financial Officer:
Misty Wharton

5.5 Designate the Nestucca Valley School District Officer: Misty Wharton

5.6 Designate the Custodian(s) of District Funds: Misty Wharton

5.7 Designate bank or banks as the depository of district funds:

- a) U.S. National Bank
- b) Local Government Investment Pool – Salem OR
- c) Wells Fargo PERS Pension Obligation Account

5.8 Designate the Auditor for Nestucca Valley School District: Pauly Rogers and CO PC

5.9 Designate the Legal counsel for Nestucca Valley School District: Hungerford Law Firm

5.10 Designate the Insurance Agent and Agency of record for the Nestucca Valley School District: Hagan Hamilton Insurance – Ryan Hartzell

5.11 Designate the Newspaper of Record for official district notices: The Headlight Herald

- **Recommendation:** Approve items 5.3 through 5.11

MOTION: Linda Fielder 2nd: Bill Hagerty AYES: 5 NOES: 0 ABSTAIN: 0

INFORMATION / DIRECTOR QUESTIONS

Superintendent Wharton said The Headlight Herald will be running a story on the recent award. There is a BOC meeting in a couple weeks and they will go up to the High School to look at all the projects.

There has been many changes with staffing, Mrs. Wharton said. We are not unique, there are staffing issues everywhere right now. We now have a district Registrar, Robin Richwine. She will be processing all registrations as well as state reports, state testing and those kinds of things, Mrs. Wharton said.

Summer school was very successful Mrs. Wharton shared. Susan Brown and Pam Macdonald ran the admin side of things as well as the day to day operations. They hired High School students to help with summer school in hopes of creating future teachers. We are working on the "grow your own" model Wharton said. Mrs. Wharton mentioned a few of our current teachers, Carissa Albin, Jenni Green and Mckenzi Schiewe, who were former students

The recent Bike Town movie and fundraiser for the K8 pump track, raised \$10,000 in one night Mrs. Wharton said. We will start the All Kids Bike launch in the fall, teaching kids to ride bikes, she added.

Tevin Gianella will be the Athletic Director at the High School, Wharton said. We also have a new Athletic Director for the middle school, she added. Aaron Miller comes to us with many years of experience as the superintendent at Vernonia School District.

Mrs. Wharton said that she will be presenting at the COSA Equity Summit and taking some staff with her. Many schools around the state have had issues with discriminating incidents at sporting events she said. This teaches staff how to handle these difficult situations

Covid is the last thing on my list, Wharton said. Looking over ODE's most recent guidelines, there will be hot spots around the state. They will be leaving it up to local health departments and school district's to determine their own guidelines.

Mr. Richwine commented that there were 22 credits made up during summer school. He said he forgot to mention this in his admin report and this is pretty huge!

Mr. Stuart thanked Mr. Hagerty for all his work as Board Chair over the last year. It has not been an easy spot to sit in, he added.

Mr. Hagerty congratulated Mr. Stuart and said he knows he will do a good job.

Diane Boisa asked how the recent threat assessment class went? Mrs. Wharton said it will be a county wide effort. We will work with Tillamook and Neah-Kah-Nie for a district wide approach. We will launch the school year Mrs. Wharton said and then schedule some trainings for staff. Both inside and outside threats will be handled the same way with the sheriff's office and each district, she said. Mrs. Wharton also noted that the class touched on how the media can shape the narrative the wrong way and not be very accurate.

Mr. Richwine said the Character Strong training will help staff build relationships and get to know students who they would not normally have conversations with.

FURTHER BUSINESS

There was no further business.

ADJOURNMENT

Board Chair Stuart adjourned the meeting at 6:30 pm.

**Nestucca Valley School District
Financial Report
2022-2023**

For Period Ending August 31, 2022

General Fund - Revenue & Expenditures by Object Code

	Budget	Actual	Encumbrances	Variance
Revenue:				
1111 Current Taxes	\$ 6,570,000	\$ -	\$ -	\$ (6,570,000)
1112 Prior Taxes	150,000	-	-	(150,000)
1114 PILOT	-	-	-	-
1190 Interest on Taxes	1,000	-	-	(1,000)
1510 Interest	15,000	4,187	-	(10,813)
1920 Contributions & Donations	5,000	-	-	(5,000)
1960 Recovery of Expenditures	20,000	1,233	-	(18,767)
1990 Miscellaneous Revenue	25,000	248	-	(24,752)
1991 E-Rate Reimbursement	-	-	-	-
Total Local Revenue	6,786,000	5,668	-	(6,780,332)
2101 County School Fund	500,000	-	-	(500,000)
2199 Other Intermediate Sources	-	-	-	-
Total Intermediate Revenue	500,000	-	-	(500,000)
3103 Common School Fund	45,000	-	-	(45,000)
3104 State Timber Revenue	565,000	-	-	(565,000)
3199 Unrestricted Revenue	30,000	-	-	(30,000)
3299 Other Restricted Grants in Aid	-	-	-	-
Total State Revenue	640,000	-	-	(640,000)
5400 Beginning Fund Balance *	2,300,000	-	-	(2,300,000)
Total Other Sources	2,300,000	-	-	(2,300,000)
Total Revenues	\$ 10,226,000	\$ 5,668	\$ -	\$ (10,220,332)
Expenditures:				
100 - Salaries	\$ 3,863,311	\$ 224,655	\$ 3,182,333	\$ 456,323
200 - Benefits	2,533,824	117,482	1,970,315	446,027
300 - Purchased Services	886,465	76,809	322,746	486,910
400 - Supplies & Materials	384,000	36,567	197,284	150,149
600 - Other Objects	518,400	275,018	21,877	221,505
700 - Transfers	1,420,000	-	-	1,420,000
800 - Operating Contingency	320,000	-	-	320,000
800 - Unappropriated EFB	300,000	-	-	300,000
Total Expenditures	\$ 10,226,000	\$ 730,531	\$ 5,694,555	\$ 3,800,914

*Pending audit completion

**Nestucca Valley School District
Financial Report
2022-2023**

For Period Ending August 31, 2022

Special Revenue Funds - Revenue & Expenditures by Object Code

	Budget	Actual	Encumbrances	Variance
Revenue:				
Local Revenue	\$ 460,000	\$ 40,092	\$ -	\$ (419,908)
State Revenue	1,982,500	216	-	(1,982,284)
Federal Revenue	1,387,500	21,234	-	(1,366,266)
Interfund Transfers	370,000	-	-	(370,000)
Beginning Fund Balance *	500,000	-	-	(500,000)
Total Revenues	\$ 4,700,000	\$ 61,542	\$ -	\$ (4,638,458)
Expenditures:				
100 - Salaries	\$ 1,215,699	\$ 114,627	\$ 1,102,811	\$ (1,739)
200 - Benefits	845,619	43,037	809,620	(7,038)
300 - Purchased Services	577,944	2,149	54,858	520,937
400 - Supplies & Materials	905,738	6,548	264,192	634,998
500 & 600 - Capital & Other Objects	425,000	131	67,409	357,460
700 - Transits	730,000	-	-	730,000
Total Expenditures	\$ 4,700,000	\$ 166,492	\$ 2,298,890	\$ 2,234,618

*Pending audit completion

**Nestucca Valley School District
Financial Report
2022-2023**

For Period Ending August 31, 2022

General Fund - Revenue & Expenditures by Function Code

	Budget	Actual	Encumbrances	% Remaining	Variance
Revenue:					
Local Revenue	\$ 6,786,000	\$ 5,668	\$ -	99.92%	\$ (6,780,332)
Intermediate Revenue	500,000	-	-	100.00%	(500,000)
State Revenue	640,000	-	-	100.00%	(640,000)
Beginning Fund Balance *	2,300,000	-	-	100.00%	(2,300,000)
Total Revenues	\$ 10,226,000	\$ 5,668	\$ -	99.94%	\$ (10,220,332)

Expenditures:					
1000- Instruction	\$ 4,114,969	\$ 17,479	\$ 3,155,228	22.90%	\$ 942,262
2000- Support Services	3,953,631	711,811	2,526,870	18.08%	714,950
5100- Debt Service	117,400	1,241	12,457	88.33%	103,702
5200- Transfers	1,420,000	-	-	100.00%	1,420,000
6100- Operating Contingency	320,000	-	-	100.00%	320,000
7000- Unappropriated EFB	300,000	-	-	100.00%	300,000
Total Expenditures	\$ 10,226,000	\$ 730,531	\$ 5,694,555	37.17%	\$ 3,800,914

*Pending audit completion

For Period Ending August 31, 2022

Special Revenue Funds - Revenue & Expenditures by Function Code

	Budget	Actual	Encumbrances	% Remaining	Variance
Revenue:					
Local Revenue	\$ 460,000	\$ 40,092	\$ -	91.28%	\$ (419,908)
State Revenue	1,982,500	216	-	99.99%	(1,982,284)
Federal Revenue	1,387,500	21,234	-	98.47%	(1,366,266)
Interfund Transfers	370,000	-	-	100.00%	(370,000)
Beginning Fund Balance *	500,000	-	-	100.00%	(500,000)
Total Revenues	\$ 4,700,000	\$ 61,542	\$ -	98.69%	\$ (4,638,458)

Expenditures:					
1000- Instruction	\$ 1,696,771	\$ 114,020	\$ 791,723	46.62%	\$ 791,028
2000- Support Services	1,089,788	19,487	606,367	42.57%	463,934
3000- Community Services	1,183,441	32,985	900,800	21.10%	249,656
5300- Transits	730,000	-	-	0.00%	730,000
Total Expenditures	\$ 4,700,000	\$ 166,492	\$ 2,298,890	47.55%	\$ 2,234,618

*Pending audit completion

6.3

Ratification of Employment

Name	Site	Position	Action	Salary	Effective
Raven Richardson	K8	Head Custodian	Hired	1.0 FTE @ \$17.66/hr.	8/25/2022
Dia Norris	District	Speech Therapist	Hired	0.8 FTE @ \$57.06/hr.	8/29/2022
Gloria Rocha	K8	Head Cook	Hired	0.9375 FTE @ \$17.26/hr.	8/29/2022
Adam Preston	District	Maintenance Specialist	Hired	1.0 FTE @ 25.60/hr.	9/6/2022
Autum Marsh	High School	YTP Coordinator/ SPED IA	Transferred	0.5 FTE @ \$25.00/hr. 0.5 FTE @ \$21.13/hr.	9/12/2022

Administrator Report

9/14/22

In the areas of custodial services and maintenance two new employees have begun with us. Raven Richardson started in a janitorial position at the K8 and Adam Preston joined our team as a maintenance specialist. We are excited to have both of these individuals with us.

In other exciting news we were able to reopen the Red Bus route. David Jourdan who was driving for us part time has agreed to take on the Red route. If you see him, please thank him. We are currently transporting approximately 380 students on our regular bus routes. This is a big increase from last year.

On the maintenance and facilities front we are reaching some major benchmarks. The turf on the football field is installed and the goal posts are up. As of Tuesday, crews were in and beginning to install the rubber surface on the track. We are currently on track to hold our first home football game on the new turf on Friday September 23, 2022. The field looks absolutely amazing and I am excited to see it in action.

We start receiving delivery of our pre-manufactured steel building for the shop on Monday September 12. Concrete should be going in the ground on Wednesday. The building should be up and dried in before the major rains return. These are major milestones and I would like to thank David Weather and Brian Hardebeck for staying on top of this.

Chad C. Holloway
Administrator of Facilities and Alternative Education
Nestucca Valley School District #101



Diane Wilkinson
Early Learning Program Director
P.O. Box 33 Cloverdale OR 97112
Ph 503-392-3194 x455

September 14th 2022

NVSD Board of Directors,

We currently have 35 students on the roster, 9 of which still need to go through orientation with the teachers. Of those 35, we have at least 15 income eligible (under 200% of Federal Poverty Level), but are only allotted 10 slots at this time, since we share the Preschool Promise grant with the Tillamook County Consortium. I hope that by establishing those income levels now, if/when the consortium goes out for an expansion grant, they can show that there is a need. Especially in areas that are not served by Head Start, this is something I am encouraging all districts to do.

Back here in Hebo, Teacher Autum has moved to the high school, so Cindy Marshall will be a lead teacher this year. I believe that budget constraints mean this office position will not be filled, so I will be in that role this year, supporting the families and staff. Cindy has worked very hard to become a qualified teacher, acquiring her CDA, (Child Development Associate), a credential that takes about a year to achieve. We are all so proud of her and the work she has done since working here at the ELC.

Over half of our families attended our Open House style orientations, where we shared our current family handbook, gave tours, completed ASQ (Ages & Stages Questionnaire) assessments and even got some playground time. We had a great time getting to know everyone. Both school nurses were on site for some of the time on Wednesday as well. We did offer alternative times for those families who weren't able to attend the hours we had scheduled. Going forward, we will offer orientation times on Friday's, when we don't have school so that the whole team can attend and meet the families. We are not offering meals on site this year, so the students are bringing in their lunches. The parents have been great about this transition.

In light of the budget challenges, I have opted out of building the Relief Nursery in South County that I mentioned in my last report. The time it would take to put together a team and program would take too much of my time away from assisting the classroom staff with breaks and lunches. I'm hopeful to revisit this project someday!

Thank you for all you do,
Diane Wilkinson
dianew@nestucca.k12.or.us

NOTES FROM NESTUCCA HIGH SCHOOL

September 13, 2022

Recent Activities:

- We currently have 166 students at Nestucca High School; we had 159 students at the end of last year, so we are just about the same.
- We started off this school year with just freshman and new students again, like we used to do before it was a Jr/Sr High School. There were team building activities, pep assemblies, and a shortened schedule. It gave them all a chance to learn how to maneuver through the school without the pressure of upperclassmen.
- On the second day, we started off the day with a quick assembly again, introducing all of our staff to the kids. We have several new faces, so wanted to make sure everyone was familiar with each other.
- Our football team is now playing 9-man football. This was voted on by NWL. We will see how it turns out. However, leagues all over the state had petitions for various schools moving down to compete at a lower level due to turnout. As an example, NKN is now 3A, but has petitioned to play football at the 2A level.
- Our cheerleaders have been working hard and have cheered at both football games so far. Coaches Winesburgh and Luna are working together to build this program.
- Our volleyball girls are looking very strong. If you have a chance, come watch a home match. It is pretty awesome to have the crowd back in the gym, and those football boys support the volleyball girls, cheering and doing chants. It is entertaining.
- Our XC teams have 7 boys and 3 girls. They are looking for a few more participants. Since a “team” consists of seven, it would be nice to have a few more, so spread the word.

Upcoming Activities:

- We have an Open House scheduled for tomorrow night, Thursday, Sept. 15th at 6:00 p.m. Our goal is to give updates about the construction projects, parents have the opportunity to meet staff members, give a ParentVue/StudentVue/Canvas tutorial, and give information out about clubs and activities here at the high school. There will be snacks provided, so if you would like to come join, you are more than welcome!
- Pep Band will make their first appearance of the year next Friday night at our first home football game, on September 23rd.....hopefully. We are hoping the field will be completed.
- We have several home volleyball games and a few football games that will be at Nestucca over the next month, so check out the activities calendar on our webpage. If you scroll to the bottom of the page, you will see the calendar that our staff all work off of, to keep track of who is doing what and where.

Additional Notes:

- I wanted to give a shout out to Daniela Moreno. She has done a phenomenal job translating documents (including our course guide which isn't small), translating at registration sessions, communicating to schools in Mexico to obtain transcripts, etc. She always has a cheerful attitude, and happens to bring me chocolate...although this has no bearing on her performance.
- One last note, I always encourage our Student Council president to come to these meetings and speak to you themselves about what is going on. If you, however, would also like any of our students to come in and speak, please let me know. My desire is to have our students feel welcome in the community, supported and proud of what they are accomplishing.